

## GENERAL FUND EXPENSES ALLOCATIONS

	Annual Est. FY27	50% Gen Fund	25% Water	25% Sewer	
Copier Lease & Copies	6,000	3,000	1,500	1,500	Copier lease & copies reduced by Council Packet printing
Postage Machine	800	400	200	200	Postage Machine Lease
Professional Services	2,200	1,100	550	550	Professional Services includes: Minert Drug Testing, American Legal Annual Fee & Tore-Up Shredding Service
Computer IT Services	26,500	13,250	6,625	6,625	Contract IT Support, firewalls, backups, new server & other support
Computer Software/Subs	18,200	9,100	4,550	4,550	Canva, Civic Review, Microsoft, xpress Bill Pay, Survey Monkey, Website hosting & support,
Office Supplies	6,500	3,250	1,625	1,625	Total office supplies for Admin
Other Supplies	2,500	1,250	625	625	Non-office supplies (cleaning, etc.)
Postage (general)	1,750	875	438	438	Postage for AP mailings
Office Phones/Internet	15,120	7,560	3,780	3,780	City landlines & internet for GF
Totals:	79,570	39,785	19,893	19,893	
ATT Cell Phones	13,632	11,352	876	876	Public Works cell phones
Caselle	22,721	11,361	7,442	7,459	Public Works portion
Totals:	115,923	62,498	28,211	28,228	

## FY2027 Worksheet for Administrative Fees

<b>PAYROLL EXPENSES</b>	FY2027 Payroll	Employer Taxes	Employer Retirement	Health Insurance	Worker's Comp	Air Ambulance	Total Personnel
DC - AP/Payroll	\$ 48,256	\$ 3,692	\$ 5,771	\$ 13,608	\$ 100	\$ 55	\$ 71,482
Treasurer	\$ 81,120	\$ 6,206	\$ 9,702	\$ 12,852	\$ 101	\$ 55	\$ 110,036
City Clerk	\$ 53,248	\$ 4,073	\$ 6,368	\$ 14,052	\$ 100	\$ 55	\$ 77,896
DC - Support Services	\$ 48,256	\$ 3,692	\$ 5,771	\$ 14,052	\$ 100	\$ 55	\$ 71,926
Mayor	\$ 12,000	\$ 918	\$ 1,342	\$ -		\$ 55	\$ 14,315
Common Council	\$ 18,000	\$ 1,377	\$ 2,012	\$ -		\$ 330	\$ 21,719
<b>Totals:</b>	<b>\$ 260,880</b>	<b>\$ 19,958</b>	<b>\$ 30,966</b>	<b>\$ 54,564</b>	<b>\$ 401</b>	<b>\$ 605</b>	<b>\$ 367,374</b>

	Total Personnel	Percent Time to W/WW	Total Amount	50% to each Water/Sewer
DC - AP/Payroll	71,482	50%	35,741	17,871
Treasurer	110,036	66%	72,624	36,312
City Clerk	77,896	20%	15,579	7,790
DC - Support Services	71,926	40%	28,770	14,385
Mayor	14,315	66%	9,448	4,724
Common Council	21,719	50%	10,860	5,430
<b>Totals</b>	<b>367,374</b>		<b>173,022</b>	<b>86,511</b>