



City of Bellevue
115 E Pine Street
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PO Bellevue, ID 83313
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www.bellevueidaho.us

Job title: Water Distribution Operator II
Department: Public Works
Classification: Full-time
FLSA status: Non-exempt
Starting pay range: Depends on Experience

POSITION SUMMARY

The City of Bellevue is seeking a full-time, experienced employee for the Public Works Department. This position reports to the Water Supervisor and/or Public Works Director and supports the City's water distribution operations. The Public Works Department may also require employees to assist other departments as operational needs arise.

This position supports the licensed operation, monitoring, and maintenance of the City of Bellevue's water distribution system. Responsibilities include monitoring system performance, performing maintenance duties, helping ensure compliance with state regulations, assisting with street maintenance as needed, and supporting snow removal operations during winter months.

DUTIES AND RESPONSIBILITIES:

General:

- Demonstrated verbal and written communication skills.
- Ability to safely operate a variety of heavy equipment.
- Valid Class A CDL with tanker endorsement for waste sludge hauling, or ability to obtain within six months of hire.
- Ability to lift a minimum of 50 pounds.
- Preferred residence within 30 minutes of the city to be available for on-call emergency response related to wastewater, water, and snow removal operations.
- Assist with snow removal from City streets.
- Assist with street maintenance and repair as needed.

Water Distribution System:

- Maintain system health through routine sampling, chlorination, and data monitoring.
- Communicate professionally with the public regarding ongoing projects and customer concerns.
- Collect and record meter readings.
- Perform maintenance of facilities and system components, including:
 - Fire hydrant maintenance and repair.
 - Valve exercise and repair.
 - Building maintenance.
 - Well and pump maintenance.
 - Underground pipe repair and replacement.
 - Utility locating services for Digline of Idaho.

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill

and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

- Water Distribution I/II certification Required
- Water Treatment I/II Preferred
- Backflow Tester Preferred

OTHER SKILLS:

- Possess effective communication skills to present information and interact with employees, managers, elected officials and the general public.
- The ability to maintain cooperative and supportive working relationships with co-workers, staff and management.
- Ability to perform basic math skills (addition, subtraction, multiplication and division using whole numbers, common fractions and decimals).
- Ability to solve practical problems and deal with a variety of situations.
- Ability to interpret a variety of instructions (verbal and written).

PHYSICAL DEMANDS: The physical demands below are representative of those that are necessary to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Regularly required to use hands to finger, handle, or feel objects, tools, communication devices, or controls.
- Reach with hands and arms and talk or hear.
- Frequently required to stand, walk, sit, climb or balance.
- Regularly lift and/or move up to 75 pounds.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT: The work environment described below is representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Works near moving mechanical parts and in outdoor weather conditions year-round and may be exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, and vibration.
- Works in an environment with loud noise levels.

BENEFITS:

- Fully paid medical, vision, and dental insurance coverage for employees.
- Voluntary supplemental accident insurance.
- Paid Vacation Time.
- Paid City Holidays.

- Paid air ambulance insurance for employees and their family members.
- Membership in the Public Employee Retirement System of Idaho (PERSI).

EQUAL OPPORTUNITY EMPLOYER:

The City of Bellevue is an equal opportunity employer committed to diversity and inclusion in the workplace. We welcome applications from all qualified individuals, regardless of race, ethnicity, gender, sexual orientation, age, disability, or any other legally protected characteristic.

TO APPLY:

- Complete a City of Bellevue Employment Application available online at www.bellevueidaho.us or in person at Bellevue City Hall, 115 E Pine Street, Bellevue, Idaho.
- Attach your resume to the application and submit either in person at Bellevue City Hall or via email to the Public Works Director, Chris Johnson cjohnson@bellevueidaho.us.

Deadline to Apply: Open until filled. Applications will be reviewed as they are received. The position may be filled at any point in the recruitment process.

