



AGENDA

Agendas may be amended

JOIN TEAMS MEETING: <https://teams.microsoft.com/meet/252718732013900?p=WOexUQRtCyAMqwmQOa>

MEETING ID: 252 718 732 013 900

PASSCODE: GW2W79TK

CALL TO ORDER

ROLL CALL

1. **NOTICE OF AGENDA COMPLIANCE (PER IDAHO CODE §74-204): ACTION ITEM**
*Finding that the regular meeting notice and agenda were posted in accordance with Idaho Code §74-204 within forty-eight (48) hours prior to the meeting at: the City of Bellevue City Hall, Post Office, and on the City's website on June 15, 2026. **Suggested Motion:** I move that the notice for the June 17, 2026, regular meeting was completed in accordance with Idaho Code, Section §74-204.)*
2. **CALL FOR CONFLICT (AS OUTLINED IN IDAHO CODE §74-404): ACTION ITEM**
3. **COMMITTEE & LIAISON UPDATES**
4. **PUBLIC COMMENT: FOR ITEMS OF CONCERN NOT ON THE AGENDA – (COMMENTS ARE LIMITED TO 3-5 MINUTES)**
5. **APPROVAL OF MINUTES: ACTION ITEMS**
 - a. April 15, 2026 Regular Meeting Minutes
 - b. April 29, 2029 Regular Meeting Minutes
6. **OLD BUSINESS: ACTION ITEMS**
 - a. Action Item Tracker & Project Management Review: Carter Bullock, Secretary
 - b. Parks Committee Scope, Name, and Purpose: Carter Bullock, Secretary
7. **WORK SESSIONS: ACTION ITEMS**
 - a. Past Memorial Park Recommendations: Kristin Fletcher, Chair
 - b. Managing Pickup Games: Christina Van Der Meulen, Vice Chair
8. **NEXT MEETING: ACTION ITEM**
 - c. Scheduling Special Meeting (Parks Tour II)
 - d. Next Regular Meeting: July 15
9. **ADJOURNMENT: ACTION ITEM**

**In compliance with the American with Disabilities Act, individuals needing special accommodations during this meeting should notify the City of Bellevue, 115 East Pine Street, Bellevue, Idaho 83313, or phone number 208-788-2128 ext. 4, at least twenty-four (24) hours prior to the meeting.



AGENDA

Las agendas pueden ser modificadas

ÚNETE A LA REUNIÓN DE EQUIPOS:

<https://teams.microsoft.com/meet/252718732013900?p=WOexUQRtCyAMqwmQOa>

ID DE LA REUNIÓN: 252 718 732 013 900

CÓDIGO DE ACCESO: GW2W79TK

LLAMADA AL ORDEN

LISTA DE LISTA

1. **AVISO DE CUMPLIMIENTO DEL ORDEN DEL DÍA (SEGÚN EL CÓDIGO DE IDAHO §74-204): PUNTO DE ACCIÓN**
*Se determinó que el aviso y la agenda de la reunión ordinaria se publicaron conforme al Código de Idaho §74-204 dentro de las cuarenta y ocho (48) horas previas a la reunión en: el Ayuntamiento de Bellevue, la Oficina de Correos y en la página web de la ciudad el 15 de junio de 2026. **Moción sugerida:** Propongo que el aviso para la reunión ordinaria del 17 de junio de 2026 se completara conforme al Código de Idaho, Secciones §74-204.)*
2. **LLAMAMIENTO AL CONFLICTO (SEGÚN LO ESTABLECIDO EN EL CÓDIGO DE IDAHO §74-404): PUNTO DE ACCIÓN**
3. **ACTUALIZACIONES DE COMITÉ Y ENLACE**
4. **COMENTARIOS públicos: PARA ASUNTOS DE INTERÉS QUE NO ESTÁN EN LA AGENDA – (LOS COMENTARIOS ESTÁN LIMITADOS A 3-5 MINUTOS)**
5. **APROBACIÓN DE LAS ACTAS: PUNTOS DE ACCIÓN**
 - a. Acta de la reunión ordinaria del 15 de abril de 2026
 - b. Acta de la reunión ordinaria del 29 de abril de 2029
6. **ASUNTOS ANTIGUOS: ELEMENTOS DE ACCIÓN**
 - a. Seguimiento de Acciones y Revisión de Gestión de Proyectos: Carter Bullock, Secretario
 - b. Alcance, nombre y propósito del Comité de Parques: Carter Bullock, Secretario
7. **SESIONES DE TRABAJO: PUNTOS DE ACCIÓN**
 - a. Recomendaciones pasadas de Memorial Park: Kristin Fletcher, presidenta
 - b. Gestión de partidos improvisados: Christina Van Der Meulen, Vicepresidenta
8. **PRÓXIMA REUNIÓN: PUNTO DE ACCIÓN**
 - c. Programación de la Reunión Especial (Parks Tour II)
 - d. Próxima reunión regular: 15 de julio
9. **APLAZAMIENTO: PUNTO DE ACCIÓN**

**En cumplimiento con la Ley de Personas con Discapacidad Estadounidense, las personas que necesiten adaptaciones especiales durante esta reunión deben notificar a la ciudad de Bellevue, 115 East Pine Street, Bellevue, Idaho 83313, o al número de teléfono 208-788-2128 ext. 4, al menos veinticuatro (24) Horas antes de la reunión.

**2026 BYLAWS, PRACTICES AND PROCEDURES
BELLEVUE PARKS COMMITTEE**

**ARTICLE I
ESTABLISHMENT**

Section 1. Establishment:

The Bellevue Parks Committee (hereinafter called the Committee) is established by authority of Idaho Code and Bellevue City Code. The office shall be located in the Bellevue City Hall Building at 115 E. Pine Street, Bellevue, ID 83313, telephone: (208) 788-2128.

**ARTICLE II
MEMBERSHIP AND OFFICERS**

Section 1. Membership:

The Committee shall consist of three (3) to five (5) voting members, to be appointed by the Mayor and confirmed by the Bellevue Common Council. The term of office for each voting member shall be three (3) years in accordance with Section 7-4-3 of Bellevue City Code, save for the non-voting member serving as the Secretary, who shall serve in perpetuity.

Section 2. Officers, Number, Qualifications and Duties:

The officers of the Committee shall be a Chairperson, Vice-Chairperson, and Secretary. The Chairperson shall be elected by and from among the members of the Committee. The member of the Committee most senior in longevity (not including the Chairperson) shall be designated as and serve as Vice Chairperson. The Secretary shall be a member of Bellevue City Staff appointed by the Bellevue Common Council to be a non-voting member, and shall be elected by the voting members of the Committee as such. The duties of such officers shall be those performed by such officers in similar organizations and as defined by the parliamentary authority adopted by the Committee in Article IV, Section 1, of these Bylaws, as well as the following:

A. Chairperson:

1. Preside at all meetings of the Committee.
2. Sign documents of the Committee.
3. Ensure that all actions of the Committee are properly taken.
4. Make subcommittee appointments as required.
5. Together with the Secretary, prepare agendas for all meetings of the Committee.

B. Vice-Chairperson:

During the absence, disability or disqualification of the Chairperson, the Vice-Chairperson shall exercise or perform all duties and be subject to all the responsibilities of the Chairperson.

B. Secretary:

The Committee will be served by a member of the Bellevue City Staff who has been appointed by the Mayor and confirmed by the Bellevue Common Council to the

Committee as a non-voting member. The Secretary shall cease to serve as such and shall relinquish membership on the Committee if he/she discontinues employment with the City of Bellevue. In addition to providing customary technical support, the Secretary will perform the following duties:

1. Keep the minutes of all meetings of the Committee.
2. Advertise all legal notices required by the Idaho State Code or these bylaws.
3. Together with the Chairperson, prepare agendas for all meetings of the Committee.
4. Be custodian of Committee records.

Section 3. Election and term of Office, Vacancies:

Officers shall be elected by majority vote of the members of the Committee annually within the first five (5) meetings of each calendar year and shall serve until elections are held the following calendar year. Vacancies in officer positions shall be filled by election whenever they occur, at the next meeting following the occurrence of the vacancy in the manner provided for election of officers in this section.

Section 4. Resignation:

Any officer may resign at any time by giving written notice of such resignation to the Committee. Unless otherwise specified in such written notice, such resignation shall take effect upon receipt by the Committee, and the acceptance of such resignation shall not be necessary to make it effective.

Section 5. Removal:

Any officer may be removed, with or without cause, upon a vote of a majority of the voting members of the Committee. A successor may be elected for the filling of vacancies at any time.

ARTICLE III MEETINGS

Section 1. Regular Meetings:

The Committee shall meet on the third Wednesday of each month for a regular meeting. Additional and special meetings may be scheduled as needed. The regular monthly meeting may be scheduled for another date in order to not conflict with holidays or significant local or civic events. Meetings shall be held at the hour and place fixed from time to time by motion of the Committee or at the Hour of 10:00 A.M. at City Hall, Bellevue, Idaho if no other time or place is so fixed. The Secretary will publish and distribute to the members an agenda on or before the Friday before the meeting. In the event there is no business to transact, the meeting will be cancelled. The absence of an agenda serves in lieu of a notification of cancellation.

Section 2. Quorum:

The majority of the voting members of the Committee shall sufficient to constitute a quorum for the transaction of any business of the Committee.

**ARTICLE IV
RULES OF ORDER**

Section 1. Rules of Order:

The Committee shall operate under the general precepts of the current edition of *Robert's Rules of Order Newly Revised*. The order of business for the Committee shall be the following:

- A. Open-call meeting to order
- B. Attendance roll call
- C. Committee Member Updates
- D. Public Comment
- E. Approval of Minutes from Prior Meetings
- F. Old Business:
 - 1. Items from previous meetings
- G. New Business:
 - 1. Items not previously seen by the Committee
- H. Work Sessions and Other Items
- I. Adjournment

**ARTICLE V
VOTING**

Section 1. Voting:

Each voting member of the Committee shall be entitled to one vote on any matter which may come before the Committee. The vote of a majority of the members present at any meeting attended by a quorum of its members shall be necessary to decide upon any item. The Chairperson may enter into the discussion of and vote on any item before the Committee.

**ARTICLE VI
AGENDA**

Section 1. Creation of Agenda

The Agenda for any meeting of the Committee shall be written and agreed upon by both the Chairperson and Secretary. If one (1) or the other of these parties shall propose an agenda for an upcoming meeting, the other party shall have an opportunity to review and suggest changes to said agenda. This must take place three (3) business days or more before the next meeting of the Committee. No agenda item shall be added without the consent of both parties, unless either the Chairperson or the Secretary is absent, disabled, disqualified, or does not respond to the suggested agenda in time for posting.

Section 2. Suggestion of Agenda Items

Any member of the Committee or community at large shall be welcome to suggest items for any agenda to the Chairperson or the Secretary.

Section 3. Procedure:

Procedure for considering individual agenda items will normally be observed; however, the Chairperson may rearrange individual items if necessary to expedite the conduct of business.

No new agenda item shall be addressed after any meeting has transpired for two (2) hours unless consented to by an affirmative vote of the Committee. Any items not started at this time will be rescheduled to the next meeting without the need for a Committee vote.

**ARTICLE VII
SUBCOMMITTEES**

Section 1. Subcommittees:

Subcommittees may be established and appointed and given charge and timelines by the Chairperson to assist the Committee in performance of its function. Each subcommittee shall consist of not more than two (2) voting members. Citizens and public officials may also be appointed to serve as non-voting members on the subcommittees.

**ARTICLE VIII
AMENDMENT OF BYLAWS**

Section 1. Amendments:

These Bylaws may be amended at any regular meeting of the Committee by a two-thirds (2/3rds) vote of the members thereof.

Adopted this _____ day of _____, 2026.

_____, Chair



MINUTES

CALL TO ORDER

Chair Fletcher called the meeting to order at 10:00 AM.

ROLL CALL

COMMITTEE MEMBERS

Kristin Fletcher, Parks Committee Chair – Present
Christina Van Der Meulen, Committee Member – Present
Tom Bergin, Committee Member – Absent
Mark Sindell, Committee Member – Present

STAFF

Carter Bullock, Committee Secretary – Present

VISITORS

None Present

1. NOTICE OF AGENDA COMPLIANCE (PER IDAHO CODE §74-204)

MOTION: Committee Member (CM) Sindell moved that the notice for the April 15, 2026, meeting was completed in accordance with Idaho Code Section §74-204, it was seconded, all voted in favor, and the motion carried.

2. CALL FOR CONFLICT (AS OUTLINED IN IDAHO CODE §74-404)

None identified.

3. COMMITTEE & LIAISON UPDATES

Kristin Fletcher, Parks Committee Chair

Chair Fletcher discussed concerns about the regulation of pickup games, especially when their fluctuating participation may or may not require permitting currently.

Chair Fletcher went on to inquire about the informal pickleball sound test which occurred previous, and Mr. Bullock provided a brief update on measured sound levels. He then informed the Committee of an upcoming formalized sound test, and explained that SLN/CR, a sound mitigation panel provider, had reached out to the City and was under consideration.

Christina Van Der Meulen, Committee Member

CM Van Der Meulen shared concerns about pickup volleyball games occurring at O'Donnell Park and potential damage to the turf, which is wet with rain. **Action Item: Mr. Bullock stated that he could draft a resolution to Council disallowing playfield use following rain. This may merit more consideration.**

Tom Bergin, Committee Member

Absent: no update.

Mark Sindell, Committee Member

CM Sindell shared that BURA would be holding an open house for the downtown dead-end rights-of-way project, which would have relevance to the Howard Preserve.

CM Sindell also shared an update on proposed plantings surrounding the proposed pickleball courts at Memorial Park. He shared renderings, planting lists, partnerships, and logistics. The Committee then discussed related maintenance. **Action Item: Mr. Bullock stated that he would work to establish a budget estimate for Clearwater to maintain the plantings into the future.**

Carter Bullock, Committee Secretary

Mr. Bullock stated that he had been appointed to the Committee as a non-voting member.

Following an inquiry from Chair Fletcher, Mr. Bullock provided a brief update on measured sound levels at a previous informal sound test at the proposed pickleball courts in Memorial Park. He then informed the Committee of an upcoming formalized sound test, and explained that SLN/CR, a sound mitigation panel provider, had reached out to the City and was under consideration.

4. **PUBLIC COMMENT: FOR ITEMS OF CONCERN NOT ON THE AGENDA – (COMMENTS ARE LIMITED TO 3-5 MINUTES)**
None Provided.

5. **APPROVAL OF MINUTES**

- a. March 4, 2026 Regular Meeting Minutes
- b. March 18, 2026 Regular Meeting Minutes

MOTION: CM Sindell moved to approve the March 4 and March 18 regular meeting minutes, it was seconded, all voted in favor, and the motion carried.

6. **NEW BUSINESS**

- a. Adoption of Bylaws & Election of Committee Officers

Chair Fletcher listed perceived conflicts between code relating to the Parks Committee and the text of the proposed bylaws. This included the name of the Committee, the term lengths of appointees, the residence location of appointees, and the number of members constituting a quorum. **Action Item: Chair Fletcher indicated her preference that a deadline for code changes be set.**

The Committee then walked through the bylaws, having occasional questions addressed. The Committee discussed the meeting time and date and resolved that the Committee keep its current meeting time unless a potential new member required a different time or date in order to join the Committee. The Committee discussed the chain of communication between the Secretary and the Chair, and all agreed on an amendment that one must inform the other of proposed agenda items at least three (3) business days in advance of the next meeting. **Action Item: Mr. Bullock must incorporate this amendment into the final bylaws.**

MOTION: CM Sindell moved to approve bylaws as amended, it was seconded, all voted in favor, and the motion carried.

Following the bylaws discussion, the Committee nominated and elected officers.

MOTION: CM Sindell nominated Chair Fletcher to continue serving as Chairperson, it was seconded, the nomination was accepted, all voted in favor, and the motion carried.

MOTION: Chair Fletcher nominated CM Van Der Meulen to serve as Vice Chair, it was seconded, the nomination was accepted, all voted in favor, and the motion carried.

MOTION: Chair Fletcher nominated Mr. Bullock to serve as Secretary, it was seconded, the nomination was accepted, all voted in favor, and the motion carried.

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7. WORK SESSIONS

a. Parks Committee Scope, Name, and Purpose

Mr. Bullock explained the history of the Parks Committee and gave an overview of the conflicting code governing it. **Action Item: Mr. Bullock resolved to located all the disparate names for the Committee in code.**

CM Sindell expressed his desire to have the Committee again examine tree-related matters in Bellevue, but the Committee worried that, were CM Sindell to resign or leave, the Committee would lose the requisite expertise on trees. CM Sindell reiterated that he would rather see some mechanism of oversight for tree planting in development projects than none. Mr. Bullock advised that a recommended/required tree list could be the best mechanism for accomplishing this. CM Sindell stated that the Committee could perhaps review street tree plantings which are not on a potential recommended street tree list.

Chair Fletcher iterated her frustration that the City has failed to adequately implement the Committee's previous recommendations. CM Sindell stated his belief that the Committee's role should essentially be advocacy and that it should make informed recommendations to the Council. Chair Fletcher wondered about the proper "feedback loop" for the Committee to be made aware of the fate of their recommendations. Mr. Bullock stated that the budget season, and the acquisition of grants, are the most important moments for securing the success of a project. **Action Item: Mr. Bullock committed to go through the actions by the City over the previous year, examine the Parks Committee's recommendations for the year, and reincorporate any previous but unaccomplished projects into the 2027 budget if possible.** On this front, CM Sindell advocated for a more rigorous project planning and prioritization process, assuming that the budget allows for any new projects at all. Mr. Bullock and Chair Fletcher then discussed how projects can be positioned to be used in grant applications, as well as how the Committee can be better notified of grants.

MOTION: CM Sindell moved to continue agenda item 7a to the next meeting, it was seconded, all voted in favor, and the motion carried.

8. ADJOURNMENT

MOTION: At 11:35 AM CM Sindell moved to adjourn, it was seconded, all voted in favor, and the motion carried.



MINUTES

CALL TO ORDER

Chair Fletcher called the meeting to order at 10:08 AM.

ROLL CALL

COMMITTEE MEMBERS

Kristin Fletcher, Parks Committee Chair – Present
Christina Van Der Meulen, Committee Member – Present
Tom Bergin, Committee Member – Present
Mark Sindell, Committee Member – Absent

STAFF

Carter Bullock, Committee Secretary – Present

VISITORS

None Present

1. NOTICE OF AGENDA COMPLIANCE (PER IDAHO CODE §74-204)

MOTION: Committee Member (CM) Bergin moved that the notice for the April 29, 2026, meeting was completed in accordance with Idaho Code Section §74-204, it was seconded, all voted in favor, and the motion carried.

2. CALL FOR CONFLICT (AS OUTLINED IN IDAHO CODE §74-404)

None identified.

3. COMMITTEE & LIAISON UPDATES

Kristin Fletcher, Parks Committee Chair

Action Item: Chair Fletcher requested that Mr. Bullock provide the updated bylaws to the Committee at their next meeting.

Chair Fletcher informed the Committee that the Wood River Land Trust is in the process of fundraising to purchase the Myers property at the southern entrance to the Howard Preserve. She inquired about the update to the Howard Preserve Management Plan and the status thereof, to which Mr. Bullock and CM Bergin explained the Council's recent decision and reasoning. Mr. Bullock expressed intention to have the Council revisit its decision, and the Committee discussed this point.

Christina Van Der Meulen, Committee Member

CM Van Der Meulen shared that she and Mr. Bullock had discussed an America 250 tree planting event and done some initial research and planning. CM Bergin suggested a late summer planting.

Tom Bergin, Committee Member

CM Bergin

Mark Sindell, Committee Member

CM Sindell

Carter Bullock, Committee Secretary

Mr. Bullock invited the Committee to attend a tree inventory event held by the City using grant funds.

4. **PUBLIC COMMENT:** FOR ITEMS OF CONCERN **NOT** ON THE AGENDA – (**COMMENTS ARE LIMITED TO 3-5 MINUTES**)

None provided.

5. **WORK SESSIONS**

a. **Parks Committee Scope, Name, and Purpose**

Mr. Bullock summarized the inconsistencies related to the Committee in City Code, including inconsistencies in the name and duties of the Committee. Chair Fletcher inquired about the desired timeline for this work, to which Mr. Bullock replied that the Committee may decide this. A rapid timeframe would be about 2-3 months, while a more realistic timeframe would be about 6. The Committee then moved through 7-4-3 of Code, suggesting edits and discussing individual provisions. Firstly, the Mr. Bullock discussed the varying names of the Committee in Code and presented the idea of the Committee also incorporating historic preservation into its mission. The Committee did not appear receptive to this idea. After much discussion, the Committee appeared to coalesce around maintaining the name “Parks Committee” and making this name consistent throughout Code.

The Committee moved on to the provision on the initial length of Committee members’ terms, and recommended removing this. The Committee then recommended changing the provision on the location of appointees to within City limits or the Area of City Impact. Moving to the responsibilities of the Committee the members agreed, after a discussion on the relevance of the Howard Preserve, to change “providing a variety of parks and recreational opportunities” to “provide oversight of parks, natural lands, and recreational opportunities.” Similar edits were suggested for 7-4-3(C)(5).

Then the Committee deliberated on the need/lack of need for subcommittees. Ultimately, the Committee resolved to leave code on subcommittees in place. In 7-4-3(C)(4), the Committee chose to recommend light wordsmithing.

After extensive deliberation on 7-4-3(C)(6)(d), the Committee recommended the removal of this provision. The Committee members found that the need for any executive section was questionable. The Committee spent time discussing the Committee’s relationship with the annual budget, as well as how the Committee should handle any financial responsibilities because of donations or minor expenditures. In 7-4-3(E), the Committee suggested adding a responsibility of the Committee to “Provide an annual recommendation regarding the proposed annual City budget.” Additionally, the Committee chose to recommend that 7-4-3(E)(2) contain the same previous language of “parks, natural lands, and recreational opportunities.”

b. **Past Memorial Park Recommendations**

Chair Fletcher presented her frustrations about previous Parks Committee recommendations which have not been carried out by the City. The Committee then agreed that this agenda item be addressed further in the future.

c. **Project Management and Draft Action Item Tracker**

The Committee reviewed a proposed action item tracker which Mr. Bullock presented as a means of project management and ensuring future accountability. The Committee discussed this tracker and generally agreed on its usefulness. **Action Item: Mr. Bullock committed to bring this tracker up to date**

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and ensure it is included in future Committee packets. He also committed to make the tracker a google sheet so that the Committee could interact with it.

Action Item: CM Bergin requested that an agenda item be added at a future meeting to do a parks walking tour.

6. **ADJOURNMENT**

MOTION: At 11:43 AM CM Bergin moved to adjourn, it was seconded, all voted in favor, and the motion carried.

Bellevue Parks Committee

Action Item Tracker

Action Item	Item Category	Date Initiated	#	Months to Complete	Due Date	Coordinator	Actions To Date	Next Action Needed	Waiting On?	Complete
Mark Sindell to share street tree list/opinions with Carter	Trees	3/4/2026		6	8/31/2026	Mark Sindell		Mark: share comments	Mark	FALSE
Carter to draft a resolution disallowing playfield use during/immediately after rain	Events and Sports	4/15/2026		6	10/12/2026	Carter		Carter/other to write up	Carter	FALSE
Carter to incorporate changes into final byaws	Policy	4/15/2026		2	6/14/2026	Carter		Carter to do	Carter	FALSE
Carter to locate all names for the Committee in code	Code	4/15/2026		3	7/14/2026	Carter		Carter to do	Carter	FALSE
Carter to review unaccomplished Parks Committee recommendations from FY 2026 for FY 2027	Policy	4/15/2026		3	7/14/2026	Carter		Carter to do	Carter	FALSE



Memorandum

To: Bellevue Parks Committee

From: Carter Bullock, Committee Secretary

Re: Parks Committee Scope, Name, and Purpose

Date: June 17, 2026

Background

In its April 15 and April 29, 2026 meetings, the Parks Committee undertook initial review of its establishment code (located in Section 7-4-3 of Bellevue City Code) and recommended a number of changes. These changes would clarify the role of the Committee, firmly establish its name as the “Parks Committee” across code, and remove/rewrite unclear code provisions.

In its previous review, the Committee stopped at Section 7-4-4. The Committee has also not reviewed Chapter 11-5 of Code, where review powers for subdivisions are established.

This moment presents an opportunity for the Committee to discuss its scope, name, and purpose, and explore whether further recommendations for code changes may be necessary.

Recommendation and Next Steps

Provide advice to the Secretary and Staff on what code changes may be needed to support the Committee’s vision.

Enclosures

1. Chapter 11-5 of code, with most relevant portions highlighted.
2. Chapter 7-4 of code, with most relevant portions highlighted.

CHAPTER 4

TREES AND SHRUBS

SECTION:

7-4-1: Purposes, Objectives And Policies

7-4-2: Definitions

7-4-3: Bellevue Park Committee

7-4-4: Care And Maintenance Of Trees And Shrubs; Prohibited Acts

7-4-5: Misdemeanor Violation; Penalties

7-4-1: PURPOSES, OBJECTIVES AND POLICIES:

This chapter is adopted to encourage the planting, preservation, protection, and proper care and maintenance of trees within the City of Bellevue, Idaho (herein referred to as "the City"). The ultimate goals are to make recommendations to the Council as the Bellevue Park and Tree Committee deems appropriate on matters relating to all aspects of parks and recreation within the City including, without limitation, master planning, specific project planning, policies, procedures, operations, improvements, care, maintenance, budgeting and fundraising, thereby enhancing the beauty of the City, increasing property values and making the community a more pleasant place to live and work, and to protect and promote the health, safety and general welfare of the people of the City, including, without limitation, as follows:

- A. To establish policies, regulations and standards necessary to ensure that the City will realize the benefits of adequate and healthy trees, its community forest, and safe active and passive parks and recreation.
- B. To coordinate proper care and maintenance of trees and parks emphasizing the use of good tree and ground cover care practices, to promote tree species diversity, and to promote education for all citizens on proper tree planting, care, permitted uses and nonpermitted uses of the parks and overall maintenance.
- C. It is hereby declared the policy of the City to protect trees planted and growing within public streets, rights-of-way, parks and other property owned or controlled by the City.
- D. It is hereby declared the policy of the City to require the dedication of park/recreation lands and the planting of street trees as part of the required landscaping improvements in all new subdivisions and other developments pursuant to the applicable subdivision, zoning and other regulations of the City. (Ord. 2012-01, 6-14-2012)

7-4-2: DEFINITIONS:

For the purposes of this chapter, the following words shall have the meanings ascribed to them in this section. All definitions regarding parks, recreation, paths and dedications shall be as provided in title 11, chapter 5 of this Code.

COMMUNITY FOREST: The sum of all trees and shrubs within the City.

FLUSH CUT: Cutting within the branch bark collar or ridge of a branch when pruning.

PERSON: Any individual, partnership, corporation, limited liability company, association or private organization or entity of any character, except the City.

PRIVATE TREE: Any tree on private property not owned or controlled by the City.

PROPERTY OWNER: The record owner or contract purchaser of any parcel of real property within the City.

PRUNING: The removal of branches and other limbs from a tree.

PUBLIC PROPERTY: Any real property owned by the City either in fee simple absolute or implied or expressed dedication to the City for the public for present or future use for vehicular or pedestrian traffic or for public easements under the ownership or control of the City. This definition shall include, without limitation, all City streets, alleys, rights-of-way, easements (where landscaping is permitted), parks, and other property owned or controlled by the City.

PUBLIC STREET: Any public street, alley, easement or right-of-way owned or controlled by the City either in fee simple absolute or implied or expressed dedication to the City for the public for present or future use for vehicular or pedestrian traffic.

PUBLIC TREE: Any tree on public property.

SHRUB: A perennial, multiple stemmed woody plant often formed by a number of vertical or semi-upright branches arising from close or at ground level and whose height at maturity is usually between three feet (3') and fifteen feet (15').

STREET TREE: Any tree, shrub or other woody vegetation within a public street.

STUB: The short length of a branch remaining after pruning.

TOPPING: The cutting back of branches or limbs to stubs larger than three inches (3") in diameter within the tree's crown to such a degree so as to remove the normal canopy and disfigure the tree.

TREE: A woody perennial plant with one main vertical trunk or stem and many branches. (Ord. 2012-01, 6-14-2012)

7-4-3: BELLEVUE PARK COMMITTEE:

A. Committee Established; Membership; Appointment And Terms; Vacancies And Removals: There is hereby created the **Bellevue Park and Tree Committee ("BPC")**. The BPC shall consist of a minimum of three (3) but no more than five (5) voting members, each appointed by the Mayor and confirmed by a majority vote of the Common Council ("Council") of the City. The initial appointment term shall be one year for one member and two (2) years for two (2) members. Thereafter, appointments shall be for a term of three (3) years. Whenever a seat on the BPC shall become vacant for whatever reason, the BPC shall report same to the Council within fifteen (15) working days, and that vacancy shall be filed as set forth herein by the Mayor and Council for the remainder of the vacated term. The Council shall select the members to represent the broad interests of the people of the City without regard to sex, age, race, nationality, religion, disability or political affiliation. Voting members of the BPC may be residents of the City or within a six (6) mile radius of the City limits to retain such voting membership. The BPC may appoint nonvoting members as it deems appropriate. The Council, by unanimous vote, may remove a BPC member for any reason deemed appropriate by the Council.

B. Representation: One (1) representative from the City of Bellevue Staff shall be appointed by the Mayor and confirmed by a majority of the Council. The representative will be an ad hoc, non-voting member of the Committee.

C. Purpose And Organization: The purpose of the Committee is to enhance the beauty, vitality and sense of community of the City of Bellevue by providing a variety of parks and recreational opportunities. The BPC shall be a citizen's advisory group to assist the Mayor and Council in accomplishing the goals, objectives and purposes of this chapter and to help administer the provisions and regulations of this chapter. The BPC shall be organized and conduct its affairs in accordance with this chapter and the relevant provisions of Idaho Code.

1. Bylaws: The BPC shall adopt bylaws for the conduct of its governance, meetings and affairs.
2. Officers: The BPC shall elect a Chair, Vice-Chair, and Secretary.
3. Committees: The BPC may establish subcommittees and advisory committees to advise the BPC in carrying out its duties and responsibilities under this chapter, fundraising and other related endeavors.
4. Voting: All three (3) Committee members shall have voting rights. A majority of the members of the BPC shall constitute a quorum, and a majority of a quorum may decide issues before the BPC.

5. Reports And Recommendations: The BPC shall make such reports and recommendations to the Council as the BPC deems appropriate on matters relating to parks within the City, including, without limitation, policies, procedures, operations, planting, care, maintenance, tree removal and budgeting.

6. Meetings:

a. Regular Meetings: At least one regular meeting shall be held each quarter of the year on such regular dates as the BPC may determine. The BPC shall hold its first regular meeting in January of each year, which meeting shall be designated as the annual meeting for the purpose of electing officers, establishing regular meeting dates, and reviewing, amending, repealing or adopting bylaws, policies, and procedures, and to consider such other matters as lawfully on the agenda.

b. Special Meetings: Special meetings may be scheduled as necessary as provided by law.

c. Open To The Public: All BPC meetings and records shall be open to the public and shall comply with the Open Meetings Law ¹.

d. Executive Sessions: The Mayor and Council members shall have the right to attend any executive session of the BPC.

e. Recordkeeping: A record of meetings, motions, studies, findings, and actions taken shall be maintained as required by law.

D. Compensation: Members shall serve without salary, but may receive their actual and necessary expenses while engaged in authorized business of the BPC as budgeted and approved by the Council.

E. Duties And Responsibilities: The BPC's duties and responsibilities shall include the following:

1. Establish bylaws for its governance, and maintain legal records of all BPC meetings, recommendations and actions.

2. Provide recommendations to the City regarding planning, management, administration, information/education and monitoring of City parks and trail easements.

3. Report to the Council on any BPC matters upon request of the Mayor or Council.

4. May make such recommendations to the Council at any time as the BPC deems appropriate.

F. Annual Budget Request And Control Of Expenditures: The BPC may prepare an annual budget request and submit same to the Council indicating any anticipated revenues and expenditures for the upcoming fiscal year. All funds and property, real and personal, acquired by the BPC by donation, gift or otherwise shall be held in the name of the City and in the custody of the City Treasurer. The BPC shall not make expenditures or incur indebtedness in any year which is not approved in advance by the Council. Money or other funds which are donated or given to the BPC may be expended only in accordance with the City budget process. (Ord. 2012-01, 6-14-2012; amd. Ord. 2020-02, 1-27-2020)

7-4-4: CARE AND MAINTENANCE OF TREES AND SHRUBS; PROHIBITED ACTS:

A. The City has the right to plant, maintain, and remove any tree or shrub from public streets or other public property. The City may prune or remove any tree, branch or root which is located within or

encroaches over any public street or other public property as the City may deem necessary, in its sole discretion, to promote public safety or the beauty of public streets and public property.

1. Develop standards and guidelines for the planting of new trees and preservation of existing trees within public property, riparian areas, parking areas, subdivisions and other developments including, without limitation, standards for selection, planting, preservation, care, maintenance, irrigation, pruning and removal of trees and shrubs.
2. Review requests for the pruning or removal of public trees.
3. Coordinate and implement Arbor Day celebrations and other such related and similar activities.
4. Provide and promote education to the people, public utilities, and tree removal and maintenance companies on the proper selection, planting, care, maintenance and pruning of trees.
5. Identify and implement landscaping projects which improve the City forest and/or the purposes, objectives and policies of this chapter.

B. It shall be unlawful for any person to:

1. Damage, injure or poison any public tree; or
2. Attach or place any rope or wire (other than one used to support a young, recently transplanted or broken tree), sign, poster, handbill, advertisement or other thing to or on any public tree; or
3. To cause or permit any wire charged with electricity to come in contact with any public tree; or
4. To cause or permit any gaseous, liquid or solid substance which may be harmful to a tree to come in contact with a public tree; or
5. Prune, remove or destroy any public or street tree.
6. It shall be unlawful for any person to leave branches or debris from the pruning or removal of a tree in the right-of-way of any public street. Branches and debris shall be immediately removed from the right-of-way upon completion of the pruning or removal of the tree.
7. It shall be unlawful for any person to top any street tree.
8. It shall be unlawful for any person to flush cut any branch on any street tree.
9. All stumps of street trees shall be removed below the surface of the ground, so that the top of the stump shall not project above the surface of the ground.

C. Street trees shall be pruned and maintained by qualified (as determined by the City Street Superintendent) City employees or under the supervision of a certified arborist (International Society of Arboriculture) that is licensed by the State of Idaho and insured.

D. All pruning of street trees undertaken by utilities, professional tree care operators or other persons shall be done under the direct supervision of a certified arborist (International Society of Arboriculture) that is licensed by the State of Idaho and insured. Compliance with this standard shall require the certified arborist to first visit the site of the work, to prescribe the pruning to be done and to actively monitor the pruning operation, all of which shall be in conformance with the requirements of this chapter.

E. Each private landowner shall comply with each of the following regulations regarding any tree or shrub on his or her real property located within the boundaries of the City:

1. Maintain such trees and shrubs so that they do not endanger the public or become hazardous to any public street, alley or other public right-of-way, public utilities or other public property in accordance with applicable statutes of the State of Idaho and ordinances of the City.

2. Control infectious, communicable, destructive or dangerous pests and diseases by removing debris, trees or shrubs infected with or harboring such pests or diseases from private real property or by using other legally approved methods to eradicate such insects or diseases that may pose a threat to the community forest or any part thereof.

3. Upon discovery of any destructive, infectious or communicable disease, pest or pathogen which endangers the health or growth of trees or shrubs, or threatens to spread such disease, pest or pathogen, the City shall cause written notice to be served upon the owner of the real property upon which such diseased or infected tree or shrub is located requiring said property owner to eradicate, remove or otherwise control such disease, pest or pathogen within seven (7) days after such written notice is mailed, and said real property owner shall comply therewith. (Ord. 2012-01, 6-14-2012; amd. Ord. 2020-02, 1-27-2020)

7-4-5: MISDEMEANOR VIOLATION; PENALTIES:

A. Any person violating any provision of this chapter shall be guilty of a misdemeanor which shall be punishable as provided in section 1-4-1 of this Code. (Ord. 2012-01, 6-14-2012; amd. 2018 Code)

B. In addition to the penalties set forth in subsection A of this section, any person whose actions cause damage to or the death or destruction of a public tree shall be liable to the City for the value of the public tree and all costs incurred by the City in caring for, treating, pruning and/or removing the public tree. (Ord. 2012-01, 6-14-2012)

CHAPTER 5

PARKS AND PATHWAYS

SECTION:

11-5-1: Purpose

11-5-2: Definitions

11-5-3: Parks And Pathways Required

11-5-4: Parks Committee Powers

11-5-5: Contributions

11-5-6: Multiple Ownership

11-5-7: Minimum Required Improvements

11-5-8: Park Standards

11-5-9: Pathway Standards

11-5-10: Green Space Standards

11-5-11: Dedication And Maintenance

11-5-1: PURPOSE:

The purpose of this chapter is to provide for adequate parks and other recreational opportunities and facilities for the people living and working within as well as those visiting the City, in addition to the other purposes of the Bellevue Comprehensive Plan, this title, the zoning ordinance and the Bellevue Park Master Plan. (Ord. 91-01, 12-2016)

11-5-2: DEFINITIONS:

When used in this chapter, the following words and terms shall have the meanings ascribed to them in this section:

BELLEVUE PARKS COMMITTEE: The recommending body established in section 7-4-3 of this Code.

GREEN SPACE: Land dedicated or restricted as parks, pathways, connective greenways, recreational assets and/or open space.

MASTER PLAN: The Bellevue Parks Master Plan, adopted by resolution on July 13, 2006, as may be amended from time to time.

PARK: A parcel of land dedicated to the City or privately owned and clearly accessible to the public free of charge for nonexclusive recreation and/or cultural use. A park is maintained for the primary purposes of diverse recreational and social opportunities. A park may include one of the following:

Minipark: A parcel of land, between one-fourth ($\frac{1}{4}$) acre and one acre in size that is privately owned and maintained unless otherwise allowed by the Council, but that is used for nonexclusive public recreation and/or cultural purposes.

Neighborhood Park: A parcel of land generally between one and ten (10) acres in size dedicated to the City for nonexclusive public recreation and/or cultural use.

Park/Cultural Space: A parcel of land less than one-fourth ($\frac{1}{4}$) acre in size and located in the B Business, LB/R Limited Business/Residential and T Transitional Zoning Districts, that is privately owned and maintained but that is used for nonexclusive public recreation and/or cultural purposes. A park/cultural space may include courtyards, plazas, gardens, expanded sidewalks and covered areas, provided access to the park/cultural space is available from a public street or property and is normally open to the exterior (e.g., not enclosed in a building).

PATHWAYS: A meaningful pedestrian circulation system dedicated or granted by easement for public use, such as sidewalks and trails that are physically separated from vehicular traffic thoroughfares, which connects to major trail systems, parks, schools, shopping areas and community assets. (Ord. 91-01, 12-2016; amd. 2018 Code)

11-5-3: PARKS AND PATHWAYS REQUIRED:

Unless otherwise provided, every subdivision shall set aside park(s) and/or pathway(s) in accordance with standards set forth in this chapter. (Ord. 91-01, 12-2016)

11-5-4: PARKS COMMITTEE POWERS:

The Bellevue Parks Committee shall review and make a recommendation to the Planning and Zoning Commission and City Council regarding each application for subdivision or development of five (5) residential units or more. Such recommendation will be based on compatibility with the Master Plan and the recreation section of the Comprehensive Plan and compliance with the provisions of this title. (Ord. 91-01, 12-2016)

11-5-5: CONTRIBUTIONS:

The developer of a subdivision or any part thereof, consisting of five (5) or more residential lots, including residential townhouse sublots and residential condominium units, without regard to the number of phases within the subdivision, shall set aside or acquire land area within, adjacent to, or in the general vicinity of the subdivision, or make in lieu payment for parks as required hereunder. (Ord. 91-01, 12-2016; amd. 2018 Code)

A. Land Contributions:

1. Parks shall be developed within the City and set aside in accordance with the following formula:

$$P = x \text{ multiplied by } 0.033$$

"P" is the park contribution in acres

"x" is the number of single-family lots, townhouse sublots, or condominium units contained within the plat. Where multi-family lots are being platted with no fixed number of units, "x" is the maximum number of residential units possible within the subdivision based on current zoning regulations.

2. In the event the subdivision is located in the B Business, LB/R Limited Business/Residential or T Transitional Zoning District, the area required for a park shall be reduced by seventy five percent (75%), but in no event shall the area required for a park/cultural space exceed seventeen and one-half percent (17.5%) of the area of the lot(s) being developed.

B. Contributions In Lieu Of Land Dedications And Improvements:

1. After receiving a recommendation by the Parks Committee, the Council may, at their discretion, approve and accept voluntary cash contributions in lieu of park land dedication and park improvements.

2. The voluntary cash contributions in lieu of park land shall be equivalent to the area of land (e.g., square footage) required to be dedicated under this chapter multiplied by the fair market value of the land (e.g., \$/square foot) in the development at the time of preliminary plat approval by the

Council. The City shall identify the location of the property to be appraised. The appraisal shall be submitted by a mutually agreed upon appraiser and paid for by the applicant.

3. Except as otherwise provided, the voluntary cash contribution in lieu of park land shall also include the cost for park improvements, including all costs of acquisition, construction and all related costs. The cost for such improvements shall be based upon the estimated costs provided by a qualified contractor and/or vendor. In the B Business, LB/R Limited Business/Residential and T Transitional Zoning Districts, in-lieu contributions will not include the cost for park improvements.

4. In-lieu contributions must be segregated by the City and not used for any other purpose other than the acquisition of park land and/or park improvements, which may include upgrades and replacement of park improvements. Such funds should be used, whenever feasible or practicable, on improvements within walking distance of the residents of the subdivision. (Ord. 91-01, 12-2016)

11-5-6: MULTIPLE OWNERSHIP:

Multiple ownership where a parcel of land is owned or otherwise controlled in any manner, directly or indirectly,

A. By the same individual(s) or entity(ies) including, but not limited to, corporation(s), partnership(s), limited liability company(ies) or trust(s); or

B. By different individuals or entities including, but not limited to, corporations, partnerships, limited liability companies or trusts where: 1) such individual(s) or entity(ies) have a controlling ownership or contractual right with the other individual(s) or entity(ies); or 2) the same individual(s) or entity(ies) act in any manner as an employee, owner, partner, agent, stockholder, director, member, officer or trustee of the entity(ies),

multiple subdivisions of said parcel that cumulatively result in five (5) or more dwelling units, are subject to the provisions of this chapter, and shall provide the required improvements subject to the required standards at or before the platting or development of five (5) or more dwelling units. (Ord. 91-01, 12-2016)

11-5-7: MINIMUM REQUIRED IMPROVEMENTS:

A. Private Green Space: Use and maintenance of any privately owned green space shall be controlled by recorded covenants or restrictions which run with the land in favor of the future owners of the property within the tract and which cannot be modified without the consent of the Council.

B. Minipark: Minipark improvements shall be made by the developer. A certified landscape plan shall be prepared by a landscape architect depicting the following: A minipark shall include finished grading and ground cover, trees and shrubs, picnic table(s), trash container(s), dog station(s), bike racks and park bench(es). All miniparks shall provide an average of fifteen (15) trees per acre, of which at least fifteen percent (15%) shall be of four inch (4") caliper or greater. The remaining percentage shall be a minimum of two and one-half inch (2.5") caliper or greater. Evergreen species shall be of a height not less than eight feet (8'). A maximum of twenty percent (20%) of any single tree species may be used. Landscaping and irrigation shall integrate water conservation.

C. Neighborhood Park: Neighborhood park improvements shall be made by the developer. A certified landscape plan shall be prepared by a landscape architect depicting the following: A neighborhood park shall include finished grading and ground cover, large grassy areas, trees and shrubs, sheltered picnic table(s), trash container(s), dog station(s), bike rack(s), park bench(es), parking as required by ordinance, and two (2) or more of the following: play structure, restrooms, an athletic field, trails, hard surface recreational court (i.e., tennis or basketball courts), or gardens that demonstrate conservation principles. Neighborhood parks shall provide an average of fifteen (15) trees per acre, of which at least fifteen percent (15%) shall be of four inch (4") caliper or greater. The remaining percentage shall be a minimum of two and one-half inch (2.5") caliper or greater. Evergreen species shall be of a height not less than eight feet (8'). A maximum of twenty percent (20%) of any single tree species may be used. Landscaping and irrigation shall integrate water conservation.

D. Park/Cultural Space: Park/cultural space park improvements shall be made by the developer. A certified landscape plan shall be prepared by a landscape architect depicting the following: A park/cultural space shall include benches, planters, trees, public art, water features and other elements that would create a gathering place. Connective elements, such as parkways or enhanced sidewalks, may also qualify where such elements connect two (2) or more parks or park/cultural spaces.

E. Pathways: Pathways shall be paved or improved as recommended by the Master Plan and/or City standards. Construction of pathways shall be undertaken at the same time as other public improvements are installed within the development, unless the Council otherwise allows when deemed beneficial for the project. The developer shall be entitled to receive a park dedication credit only if the developer completes and constructs a pathway identified in the Master Plan, or completes and constructs a pathway not identified in the Master Plan where the pathway connects to existing or proposed trails identified in the Master Plan. The City may permit easements to be granted by developers for pathways identified in the Master Plan, thereby allowing the developer to include the land area in the determination of setbacks and building density on the site, but in such cases, a park dedication credit will not be given. A developer is entitled to receive a credit against any area required for a park for every square foot of qualified dedicated pathway right-of-way. (Ord. 91-01, 12-2016)

11-5-8: PARK STANDARDS:

Land proposed to be dedicated for recreation purposes shall meet the minimum applicable requirements required by this chapter based on the identified needs and standards contained within the Master Plan and the recreational section of the Comprehensive Plan. All parks, green space, and trails shall meet the following criteria for development location and size (unless unusual conditions exist that prohibit meeting 1 or more of the criteria):

- A. Shall provide safe and convenient access, including ADA standards.
- B. Shall not be gated so as to restrict access and shall not be configured in such a manner that will create a perception of intruding on private space. If a park is privately owned and maintained, the use of the park shall not be exclusive to the homeowners, residents or employees of the development.
- C. Shall be configured in size, shape, topography and improvements to be functional for the intended users. To be eligible for park dedication credit, land dedicated must be located on slopes less than fifteen degrees (15°), and must be located outside of drainways, floodways and wetland areas. Miniparks shall not be occupied by nonrecreational buildings and shall be available for the use of all the residents or employees of the proposed subdivision.
- D. Shall not create undue negative impact on adjacent properties and shall be buffered from conflicting land uses.
- E. Shall not create undue demands on City services.
- F. Shall require low maintenance or provide for maintenance or a maintenance endowment. (Ord. 91-01, 12-2016)

11-5-9: PATHWAY STANDARDS:

- A. Pathways shall be connected, when required, in a useful manner to other recreation opportunities.
- B. The developer shall define a meaningful pedestrian circulation system for each development which connects to the major trail system, parks, schools, shopping areas and community assets. The developer shall install sidewalks and trails as required by ordinance according to City standards.
- C. The developer shall construct and pave all trails through and abutting their developments identified in the Master Plan. Such trail improvements shall be undertaken at the same time as other public improvements are installed within the development (i.e., grading with site grading and paving with street or parking lot paving). Deviation from this timing requirement may be allowed only when

deemed beneficial for the project. Park dedication credit may be given for trails and pedestrian improvements identified in the Master Plan.

D. The developer may complete, construct and pave all trails not identified in the Master Plan. Park dedication credit may be given for such trails if they connect to existing or proposed trails identified in the Master Plan.

E. The City may permit easements to be granted by developers for trail corridors identified in the Master Plan, thereby allowing the developer to include the land area in the determination of setbacks and building density on the site. In such cases, park dedication credit will not be given. (Ord. 91-01, 12-2016)

11-5-10: GREEN SPACE STANDARDS:

A. Preserved green space within proposed developments shall be designed to be contiguous and interconnecting with adjacent green space (both existing and potential future space).

B. If green space is required or offered as part of a subdivision, townhouse or condominium development, all green space shall meet the following criteria for development, location and size (unless unusual conditions exist that prohibit meeting 1 or more of the criteria): Public and private green spaces on the same property or adjacent properties shall be complementary to one another. Green space within proposed developments shall be designed to be contiguous and interconnecting with any adjacent green space (both existing and potential future space). (Ord. 91-01, 12-2016)

11-5-11: DEDICATION AND MAINTENANCE:

With the exception of miniparks, all park land shall be dedicated to the City upon completion, unless otherwise allowed by the City Council upon recommendation by the Parks and Lands Board. Parks shall be guaranteed by bond and maintained by the developer until each lot is developed in the subdivision and for a minimum period of not less than two (2) years. Any privately owned and maintained park or recreation space (by the future residents or business owners of the subdivision) must meet the following:

A. Land area shall not be occupied by nonrecreational buildings and shall not be exclusive to the homeowners, residents or employees of the development.

B. The use of the private green space shall be restricted for park, playground, trail green space or recreational purposes by recorded covenants which run with the land in favor of the future owners of the property within the tract and which cannot be modified without the consent of the City Council.

C. The facilities dedicated for such purposes are in accordance with the provisions of the recreational element of the Master Plan and the Comprehensive Plan.

D. The private ownership and maintenance of the green space and parks shall be adequately provided by written agreement. (Ord. 91-01, 12-2016)

Bellevue Memorial Park

Survey and Park Committee
Recommendations

–

What kind of improvements should be made to Memorial Park?

—
Since it's their park, we asked the residents. In English and Spanish.

Help Improve Bellevue's Memorial Park!

The Bellevue Parks Committee would like to learn more about how our community uses Memorial Park. We want to improve management of the park and enhance recreation opportunities. Please help us by taking a moment to fill out this survey. Your answers will be anonymous, and your participation is voluntary. If you have any questions about the survey, please feel free to contact Ashley Dyer, City of Bellevue planning associate, at 208-788-2128, ext. 8.

1. Do you live in:
Bellevue _____
Hailey _____
Other _____
2. How old are you? <19 _____ 20-30 _____ 31-40 _____ 41-50 _____ 51-60 _____ 61-70 _____ 71+ _____
3. Overall, how satisfied were you with visiting the park? (circle one)

Not at all Satisfied	Slightly Satisfied	Moderately Satisfied	Very Satisfied	Extremely Satisfied
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4. Approximately how many times have you visited Memorial park over the past 12 months? _____
5. What activity(s) do you like to do at the park? (check all that apply)
Picnic/shelter _____ Visiting with friends _____ Dog Walking _____
Children's playground _____ Little free library _____ Reading/relaxing _____
Basketball _____ Frisbee/volleyball _____ Bloom Truck _____
Other _____
6. How do you think the City of Bellevue should manage the following areas? (circle one response in each category).

Playground >	Less equipment	Leave it as is	More equipment
Basketball Courts>	Fewer courts	Leave it as is	More courts
Picnic Pavilion>	Smaller	Leave it as is	Larger or additional
Stage>	Remove	Leave it as is	More developed/roof
Open trees/ lawn>	Fewer trees & lawn	Leave it as is	More trees & lawn
7. What other things would you like to see in the park?
Sculpture/art work _____ Skate park _____
BBQ facilities _____ Other ideas _____
Pathways _____
8. **THANK YOU!** Do you have any other comments or suggestions about Memorial Park? _____

[We're planning a park clean up October 24th from 10 AM-Noon!](#)

Watch for fliers and social media, please join us.

Bellevue launches Memorial Park survey

Comprehensive plan identifies park for a town square site

Tony Evans Oct 7, 2020  0

Surveys were available on the City website. Public notifications were made using the Idaho Mountain Express (October 7, 2020) and City Water Bill.

The Parks Committee also made them available at City Hall, Chapalita's Market (Hispanic Heritage Month celebration) and the Memorial Park clean up.

67 people filled out the survey!

Survey Results

Survey results can be found on the City website/Parks Committee.

Surveys done using Survey Monkey were compiled into a report.

Original hard copy surveys were scanned into one pdf document.

Bellevue Parks Committee's Memorial Park Recommendations

Priority 1-5 (1=low, 5=high)	Time/Money Investment: \$\$\$ (>\$5k), \$\$ (\$1k-\$5k), \$ (<\$1k)	Recommendation	Estimated Cost	Potential Partners	Funding Source	Maintenance Responsibility and long term funding
General Maintenance						
5	\$\$	Develop multi-year budget and commit to maintenance		NA	City	City
5	\$	Winter: Plow sidewalks and parking on each side of the park. Notify residents who are plowing snow into the park and parking areas (City ROW) that it is not allowed and snow must be stored on their property.		NA	City	City
Access						
5	\$	Hwy 75 directional signs to park <div data-bbox="426 645 848 732" style="background-color: blue; color: white; padding: 5px; display: inline-block;">Memorial Park 2 blks →</div>		City	City or BURA	City
3	\$	Cross walks and bike lane from the bike path to park (Elm Street) This could be done with a sidewalk or just stripe the street with paint.	Paint and staff time	City	NA	City

Orientation



Bellevue Parks Committee's Memorial Park Recommendations

Priority 1-5 (1=low, 5=high)	Time/Money Investment: \$\$\$ (>\$5k), \$\$ (\$1k-\$5k), \$ (<\$1k)	Recommendation	Estimated Cost	Potential Partners	Funding Source	Maintenance Responsibility and long term funding
Picnic Shelter Area						
5	\$	Re-envision picnic shelter area (Suggestions below)		High School, Bellevue Arts Council		
4	\$	Paint/mural storage building, restroom shelter and picnic shelter		High school and/or Bellevue Arts Council	BURA or donation(s)	City
4	\$\$	Hardscape the North and East area between the picnic shelter sidewalk and restroom shelter/storage building (pavers, stamped/colored concrete). This area could then be used to place a BBQ that can be brought in.		Landscaping companies and contracting businesses	BURA or donation(s)	City
3	\$\$	3 panel Kiosk (information, reservation info and orientation)		High school and/or Bellevue Arts Council		
2	\$ or \$\$	Raised bed with shrubs garden between picnic shelter and BB courts. Will also need drip irrigation. Shrubs will be drought tolerant and pollinator friendly.		Landscaping companies	BURA or donation(s)	City

Bellevue Parks Committee's Memorial Park Recommendations

Priority 1-5 (1=low, 5=high)	Time/Money Investment: \$\$\$ (>\$5k), \$\$ (\$1k-\$5k), \$ (<\$1k)	Recommendation	Estimated Cost	Potential Partners	Funding Source	Maintenance Responsibility and long term funding
Courts						
5	\$	Stripe/transition one of the BB courts into 4 pickleball courts. When the court is not being used for pickleball it could still be used for BB.	\$1k	Pickleball club. Would need to stripe/tape the courts.	BURA and/or pickleball club	City or club
5	\$	Replace BB nets	\$10/each		City	City
3	\$ or \$\$	Refurbish or replace BB court fences with plastic coating fences and use dark colors instead of galvanized.			BURA or donation(s)	
3	\$ or \$\$	Install artwork on fences. Need to refurbish/replace fence before this is done.		High school and/or Bellevue Arts Council	BURA, grants or donation(s)	
1	\$\$	Backboard for single tennis practice, artwork could be placed or painted on the backside. Need to refurbish/replace fence before this is done.	\$1.5 - \$2k		Grants or Donation(s)	City

Bellevue Parks Committee's Memorial Park Recommendations

Priority 1-5 (1=low, 5=high)	Time/Money Investment: \$\$\$ (>\$5k), \$\$ (\$1k-\$5k), \$ (<\$1k)	Recommendation	Estimated Cost	Potential Partners	Funding Source	Maintenance Responsibility and long term funding
Playground Area						
5	\$ or \$\$	Refresh wood chips (till and supplement)			grants, BURA, donations	City
4	\$\$\$	Reorganize playground equipment and construct a skate park	Skate Park: \$225k (5,000 sq. ft @ \$45/sq ft) Reorganize playground equipment.		grants, BURA, donations	City
3	\$\$\$	Purchase playground equipment as needed add rock climbing boulder or other natural features.			BURA, High School	

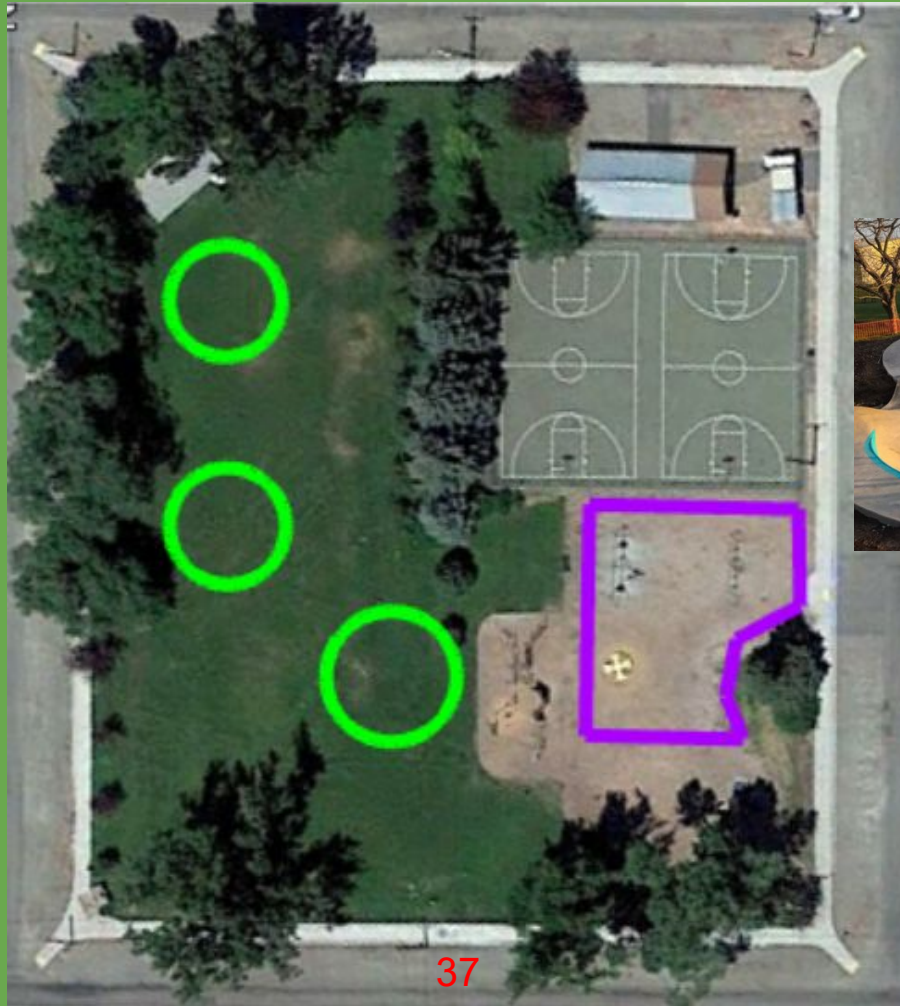
Bellevue Parks Committee's Memorial Park Recommendations

Priority 1-5 (1=low, 5=high)	Time/Money Investment: \$\$\$ (>\$5k), \$\$ (\$1k-\$5k), \$ (<\$1k)	Recommendation	Estimated Cost	Potential Partners	Funding Source	Maintenance Responsibility and long term funding
Stage						
4/5	\$\$\$	Replace existing stage with a multi-purpose stage/pavillion		High School	BURA, grants, donations	City
Grass Area						
5	\$ or \$\$\$	Remove and/or relocate weeping crabapple trees			City	
5	\$\$	Plant new shade trees		Landscaping Companies	BURA, donation(s), City	City
5	\$	Remove BBQ grills and fill holes with dirt and seed with grass		City	City	City
5	\$	Provide dog poop bag dispensers and trash cans			BURA	City
4	\$\$	Benches, need to strategically locate	\$300/bench		BURA, donation(s), City	City
4	\$	Plant shrubs for pollinators and drought tolerance			BURA, Idaho Native Plant Society grant, other grants, donation(s)	City

Stage/Multi-Purpose Pavilion Ideas



Shade Trees



Skate Park

Next Steps

1. City Council discussion and approval
2. Implementation Priorities
3. Identify and pursue funding

1" = 30'

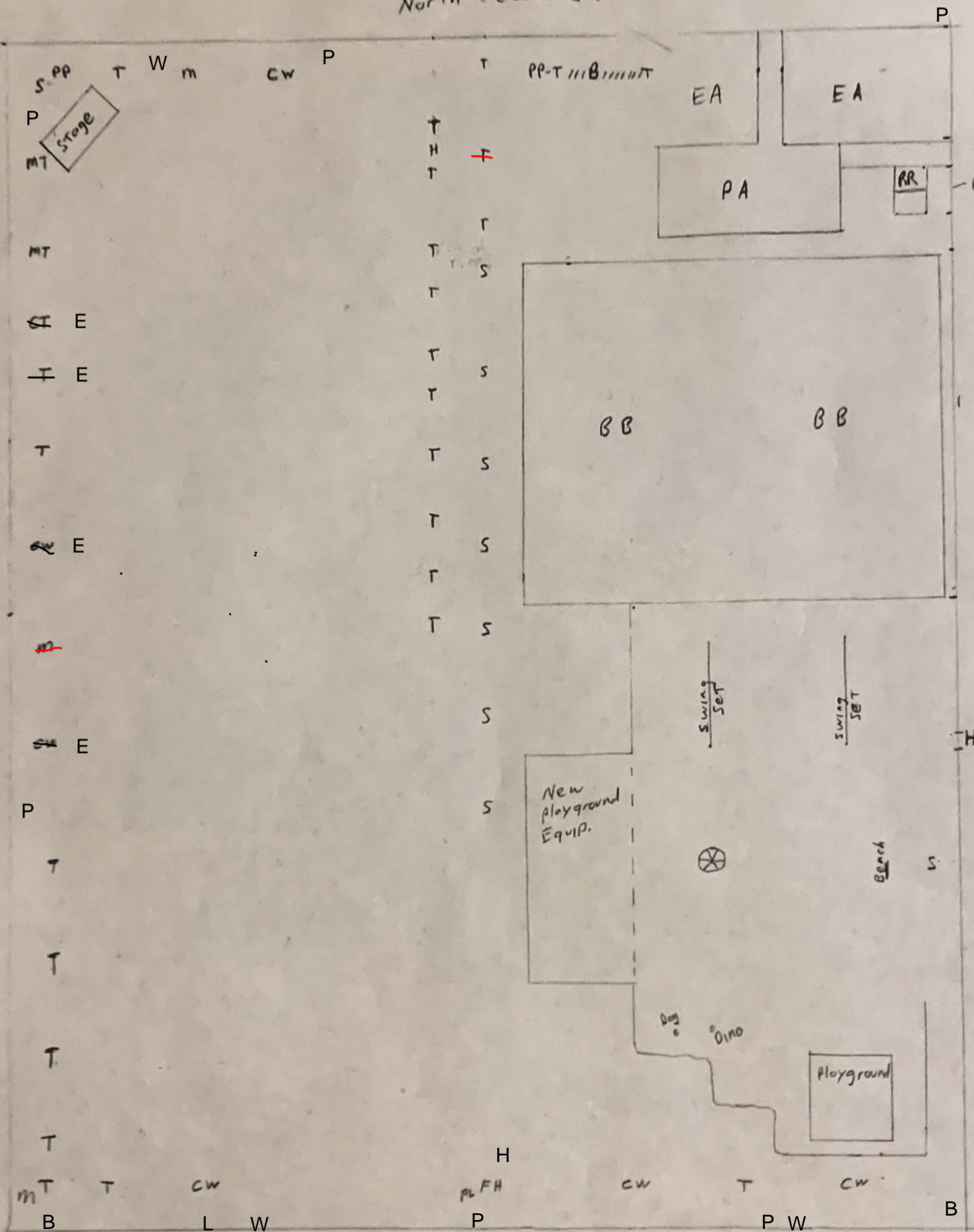
- BR = bike rack
- E = elm
- L = little library
- P = Poop station
- W = Waste basket

- CW = cotton wood
- m = maple
- T = Tree
- PP/PL = powerline
- B = Bush
- FH = Fire hydrant
- M = memorial
- S = Spruce Tree
- HR = Handicap Ramp
- BB = Basket Ball
- PA = picnic Area
- RR = Rest room
- EA = empty Area
- H = Hydrant

North - cedar ST.

WEST
3rd ST.

EAST
4th ST



Porta potty

39
SOUTH - ELM ST.