



## MINUTES

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### CALL TO ORDER

Chair Fletcher called the meeting to order at 10:08 AM.

### ROLL CALL

#### COMMITTEE MEMBERS

Kristin Fletcher, Parks Committee Chair – Present  
Christina Van Der Meulen, Committee Member – Present  
Tom Bergin, Committee Member – Present  
Mark Sindell, Committee Member – Absent

#### STAFF

Carter Bullock, Committee Secretary – Present

#### VISITORS

None Present

### 1. NOTICE OF AGENDA COMPLIANCE (PER IDAHO CODE §74-204)

**MOTION:** Committee Member (CM) Bergin moved that the notice for the April 29, 2026, meeting was completed in accordance with Idaho Code Section §74-204, it was seconded, all voted in favor, and the motion carried.

### 2. CALL FOR CONFLICT (AS OUTLINED IN IDAHO CODE §74-404)

None identified.

### 3. COMMITTEE & LIAISON UPDATES

*Kristin Fletcher, Parks Committee Chair*

Action Item: Chair Fletcher requested that Mr. Bullock provide the updated bylaws to the Committee at their next meeting.

Chair Fletcher informed the Committee that the Wood River Land Trust is in the process of fundraising to purchase the Myers property at the southern entrance to the Howard Preserve. She inquired about the update to the Howard Preserve Management Plan and the status thereof, to which Mr. Bullock and CM Bergin explained the Council's recent decision and reasoning. Mr. Bullock expressed intention to have the Council revisit its decision, and the Committee discussed this point.

*Christina Van Der Meulen, Committee Member*

CM Van Der Meulen shared that she and Mr. Bullock had discussed an America 250 tree planting event and done some initial research and planning. CM Bergin suggested a late summer planting.

*Tom Bergin, Committee Member*

CM Bergin

*Mark Sindell, Committee Member*

CM Sindell

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*Carter Bullock, Committee Secretary*

Mr. Bullock invited the Committee to attend a tree inventory event held by the City using grant funds.

4. **PUBLIC COMMENT:** FOR ITEMS OF CONCERN **NOT** ON THE AGENDA – (COMMENTS ARE LIMITED TO **3-5 MINUTES**)

None provided.

5. **WORK SESSIONS**

a. **Parks Committee Scope, Name, and Purpose**

Mr. Bullock summarized the inconsistencies related to the Committee in City Code, including inconsistencies in the name and duties of the Committee. Chair Fletcher inquired about the desired timeline for this work, to which Mr. Bullock replied that the Committee may decide this. A rapid timeframe would be about 2-3 months, while a more realistic timeframe would be about 6. The Committee then moved through 7-4-3 of Code, suggesting edits and discussing individual provisions. Firstly, the Mr. Bullock discussed the varying names of the Committee in Code and presented the idea of the Committee also incorporating historic preservation into its mission. The Committee did not appear receptive to this idea. After much discussion, the Committee appeared to coalesce around maintaining the name “Parks Committee” and making this name consistent throughout Code.

The Committee moved on to the provision on the initial length of Committee members’ terms, and recommended removing this. The Committee then recommended changing the provision on the location of appointees to within City limits or the Area of City Impact. Moving to the responsibilities of the Committee the members agreed, after a discussion on the relevance of the Howard Preserve, to change “providing a variety of parks and recreational opportunities” to “provide oversight of parks, natural lands, and recreational opportunities.” Similar edits were suggested for 7-4-3(C)(5). Then the Committee deliberated on the need/lack of need for subcommittees. Ultimately, the Committee resolved to leave code on subcommittees in place. In 7-4-3(C)(4), the Committee chose to recommend light wordsmithing.

After extensive deliberation on 7-4-3(C)(6)(d), the Committee recommended the removal of this provision. The Committee members found that the need for any executive section was questionable. The Committee spent time discussing the Committee’s relationship with the annual budget, as well as how the Committee should handle any financial responsibilities because of donations or minor expenditures. In 7-4-3(E), the Committee suggested adding a responsibility of the Committee to “Provide an annual recommendation regarding the proposed annual City budget.” Additionally, the Committee chose to recommend that 7-4-3(E)(2) contain the same previous language of “parks, natural lands, and recreational opportunities.”

b. **Past Memorial Park Recommendations**

Chair Fletcher presented her frustrations about previous Parks Committee recommendations which have not been carried out by the City. The Committee then agreed that this agenda item be addressed further in the future.

c. **Project Management and Draft Action Item Tracker**

The Committee reviewed a proposed action item tracker which Mr. Bullock presented as a means of project management and ensuring future accountability. The Committee discussed this tracker and generally agreed on its usefulness. Action Item: Mr. Bullock committed to bring this tracker up to date

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and ensure it is included in future Committee packets. He also committed to make the tracker a google sheet so that the Committee could interact with it.

Action Item: CM Bergin requested that an agenda item be added at a future meeting to do a parks walking tour.

6. **ADJOURNMENT**

**MOTION:** At 11:43 AM CM Bergin moved to adjourn, it was seconded, all voted in favor, and the motion carried.



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Kristin Fletcher, Parks Committee Chair



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Carter Bullock, Parks Committee Secretary