



AGENDA

Agendas may be amended

JOIN TEAMS MEETING: <https://teams.microsoft.com/join/2745784579861?p=TLtG4dSLNOUjCZft2Q>

MEETING ID: 274 578 457 986 1

PASSCODE: XK2ow3CJ

CALL TO ORDER

ROLL CALL

1. **NOTICE OF AGENDA COMPLIANCE (PER IDAHO CODE §74-204): ACTION ITEM**
*Finding that the regular meeting notice and agenda were posted in accordance with Idaho Code §74-204 within forty-eight (48) hours prior to the meeting at: the City of Bellevue City Hall, Post Office, and on the City's website on March 2, 2026. **Suggested Motion:** I move that the notice for the March 4, 2026, meeting was completed in accordance with Idaho Code, Section §74-204.)*
2. **CALL FOR CONFLICT (AS OUTLINED IN IDAHO CODE §74-404): ACTION ITEM**
3. **COMMITTEE & LIAISON UPDATES**
4. **PUBLIC COMMENT: FOR ITEMS OF CONCERN NOT ON THE AGENDA – (COMMENTS ARE LIMITED TO 3-5 MINUTES)**
5. **APPROVAL OF MINUTES: ACTION ITEMS**
 - a. November 19, 2025 Regular Meeting Minutes: Carter Bullock, Planner
 - b. February 18, 2026 Regular Meeting Minutes: Carter Bullock, Planner
6. **OLD BUSINESS: ACTION ITEMS (CONTINUED FROM FEBRUARY 18, 2026)**
 - a. Community Project Draft Plan Discussion: Carter Bullock, Planner
7. **NEW BUSINESS: ACTION ITEMS (CONTINUED FROM FEBRUARY 18, 2026)**
 - a. Adoption of Bylaws & Election of Committee Chair: Carter Bullock, Planner
8. **WORK SESSIONS: ACTION ITEMS (CONTINUED FROM FEBRUARY 18, 2026)**
 - a. Parks Committee Scope, Name, and Purpose: Carter Bullock, Planner
 - b. 2026 Strategic Planning: Carter Bullock, Planner
9. **ADJOURNMENT: ACTION ITEM**



AGENDA

Las agendas pueden ser modificadas

ÚNETE A LA REUNIÓN DE EQUIPOS: [HTTPS://TEAMS.MICROSOFT.COM/MEET/2745784579861?p=TLtG4dSlNOUJCZFt2Q](https://teams.microsoft.com/meet/2745784579861?p=TLtG4dSlNOUJCZFt2Q)

ID DE LA REUNIÓN: 274 578 457 986 1

CÓDIGO DE ENTRADA: XK2OW3CJ

LLAMADA AL ORDEN

LISTA DE LISTA

1. **AVISO DE CUMPLIMIENTO DEL ORDEN DEL DÍA (SEGÚN EL CÓDIGO DE IDAHO §74-204): PUNTO DE ACCIÓN**
Se determinó que el aviso y la agenda de la reunión ordinaria se publicaron conforme al Código de Idaho §74-204 dentro de las cuarenta y ocho (48) horas previas a la reunión en: el Ayuntamiento de Bellevue, la Oficina de Correos y la página web de la ciudad el 2 de marzo de 2026. Moción sugerida: Propongo que el aviso para la reunión del 4 de marzo DE 2026 se completó conforme al Código de Idaho, Sección §74-204.
2. **LLAMAMIENTO AL CONFLICTO (SEGÚN LO ESTABLECIDO EN EL CÓDIGO DE IDAHO §74-404): PUNTO DE ACCIÓN**
3. **ACTUALIZACIONES DE COMITÉ Y ENLACE**
4. **COMENTARIOS públicos: PARA ASUNTOS DE INTERÉS QUE NO ESTÁN EN LA AGENDA – (LOS COMENTARIOS ESTÁN LIMITADOS A 3-5 MINUTOS)**
5. **APROBACIÓN DE LAS ACTAS: PUNTOS DE ACCIÓN**
 - a. Acta de la reunión regular del 19 de noviembre de 2025: Carter Bullock, planificador
 - b. Acta de la reunión ordinaria del 18 de febrero de 2026: Carter Bullock, planificador
6. **ASUNTOS ANTIGUOS: ACCIONES (CONTINUACIÓN DESDE EL 18 DE FEBRERO DE 2026)**
 - a. Discusión sobre el borrador del plan de proyecto comunitario: Carter Bullock, planificador
7. **NUEVOS NEGOCIOS: ACTION ITEMS (CONTINUARÁ DESDE EL 18 DE FEBRERO DE 2026)**
 - a. Adopción de los Estatutos y elección del presidente del comité: Carter Bullock, planificador
8. **SESIONES DE TRABAJO: PUNTOS DE ACCIÓN (CONTINUACIÓN DESDE EL 18 DE FEBRERO DE 2026)**
 - a. Alcance, nombre y propósito del Comité de Parques: Carter Bullock, planificador
 - b. Planificación estratégica 2026: Carter Bullock, planificador
9. **APLAZAMIENTO: PUNTO DE ACCIÓN**

**En cumplimiento con la Ley de Personas con Discapacidad Estadounidense, las personas que necesiten adaptaciones especiales durante esta reunión deben notificar a la ciudad de Bellevue, 115 East Pine Street, Bellevue, Idaho 83313, o al número de teléfono 208-788-2128 ext. 4, al menos veinticuatro (24) Horas antes de la reunión.



Minutes

The Parks Committee of the City of Bellevue, Idaho, met for a Regular Meeting on Wednesday, November 19, 2025 at 10:30 AM in the City of Bellevue Public Library, located at 117 E. Pine St, Bellevue, Idaho 83313.

CALL TO ORDER

Chair Fletcher called the Meeting to order at 10:50 A.M.

ROLL CALL

Kristin Fletcher, Parks Committee Chair - Present

Christina Van Der Meulen, Committee Member – Present (left at 11:30 A.M.)

Tom Bergin, Committee Member – Present

Staff Present:

Carter Bullock, Planner (11:02 A.M.)

1. NOTICE OF AGENDA COMPLIANCE - ACTION ITEM

Motion: Committee Member Bergin motioned that the notice for the November 19 2025, Regular Meeting was completed in accordance with Idaho Code, Section §74-204, Committee Member Van Der Meulen seconded, all voted in favor, and the motion carried.

2. CALL FOR CONFLICT:

No conflicts or *ex parte* communications were identified.

3. PUBLIC COMMENT:

None provided.

4. APPROVAL OF MINUTES – Minutes of August 20, 2025 and October 15, 2025 – ACTION ITEM

Motion: Committee Member Bergin motioned to approve the minutes for the August 20, 2025 and October 15, 2025 meetings, Committee Member Van Der Meulen seconded, all voted in favor, and the motion carried.

5. OLD BUSINESS – ACTION ITEMS

- a. Park Improvement Recommendations Document for City Council

The Committee discussed creating a document summarizing recommendations for O'Donnell and Memorial Parks to the Common Council. These recommendations would highlight suggested improvements, including tree planting and potential kiosk locations.

Committee Member Bergin remarked that he had looked at the agenda regarding this, but had not assembled such a document. After some discussion, the Committee decided that such a document should be put before the Common Council in January of 2026. Committee Member Bergin affirmed that the document would recommend general repairs and improvements, and Council Member Van Der Meulen recommended that it be finalized in December 2025.

Committee Member Bergin cautioned against conducting quorum business over email, after which Chair Fletcher advised creating a google doc (**ACTION ITEM: Tom Bergin**) where comments and feedback could be shared as the document is drafted.

b. Adopt a Tree Program Research

Committee Member Bergin presented examples of peer-community Adopt a Tree and/or Adopt a Park programs. The Committee then discussed these examples and various approaches to similar policies, including the potential for “monument” trees which memorialize late citizens. Chair Fletcher advised against unplanned and unguided memorial trees. The Committee discussed how the City of Bellevue might maintain trees donated to the City, and at which point in a tree’s lifespan the City would become responsible for upkeep. The Committee did not generally support city maintenance of donated/adopted trees during the first year of their lives. Instead, the Committee agreed that adoptees of trees would be responsible during this period.

The Committee went on to discuss park adoption programs more broadly, pointing to cities where landscaping companies or other interested parties seeking promotion might maintain and/or establish plantings in sections of a park. The Committee specifically discussed the unofficial, non-City owned park adjacent to the Old City Hall/Museum, and how trees and landscaping might be better maintained there.

To close this discussion, the Committee briefly discussed implementation, including assembling a formal recommendation for the Council for presentation to the Common Council. This was recommended to occur by January 2026.

c. Donation of Trees from Sun Valley Garden Center

The Committee briefly discussed the potential for partnering with Sun Valley Garden Center to seek donations. According to the Committee, Diane Shay, President of the Bellevue Common Council, discussed as much with the Sun Valley Garden Center, when such conversation shifted towards the issue of the nearby car dealership development. The Committee decided to ask Diane to further investigate the potential for a donation.

d. 2018 Flooding in O’Donnell Park

Chair Fletcher discussed the 2018 flooding in O’Donnell Park and sought an opportunity to show a video of the event to Mr. Bullock. Mr. Bullock affirmed his desire to watch the video, and opined that the Committee should find ways to apply this past experience to a future-focused action item. Chair Fletcher and Committee Member Van Der Meulen then discussed potential mitigative measures, including within the channel established by the Strahorn development, or within the City-owned property at the terminus of this channel.

e. Discussion regarding prospective new Parks Committee Members

Mark Sindell, a Bellevue resident and prospective Parks Committee member, joined the entire meeting by phone and occasionally voiced thoughts, at the behest of the Committee. The Committee appeared generally supportive of Mr. Sindell sending the Mayor a letter of interest and potentially joining the Committee.

Mr. Bullock affirmed the process by which Committee Members of all Citizen’s Committees are selected. The Mayor is to appoint a potential member, after which the Common Council may confirm them. Interested applicants are interviewed by Staff and the Mayor to confirm that their values and ethic align with the City’s goals.

Mr. Sindell commented on his interest in the Committee, and advocated for the Committee to choose firm and actionable goals for 2026. Commenting on this, Chair Fletcher indicated a desire to complete the Committee’s current slate of action items in order to turn to further goals in the new year.

Finally, Mr. Bullock mentioned the potential for up to two new Committee members, and that multiple interested individuals ought apply.

6. NEW BUSINESS – ACTION ITEMS

a. Community Project(s) for Memorial Park

The Committee inquired of Mr. Bullock as to the reasoning behind the City's preference for about \$100,000 in grant funds. The Mayor & Staff opted previously to recommend a project that would resurface and restripe the basketball courts in Memorial Park to add multi-use play capacity including pickleball. Chair Fletcher reiterated that, in her mind, the most prescient project for the Committee should be the restoration and development of the stage/bandstand. Chair Fletcher also stated that the community's desires for benches, seating, and tables – as expressed in the Community Project survey results – should be prioritized. Mr. Bullock explained that the Mayor and Staff recommended court resurfacing for pickleball due to oft-mentioned community preference in Parks-related surveys, overlap with previous recommendations from across committees, and because this project would be more likely to fall within the limits of the available funds.

b. Pickleball Noise Research Discussion

The Committee inquired as to the prospective issue of excessive noise resulting from pickleball, to which Mr. Bullock explained his initial research into noise mitigation. Mr. Bullock informed the Committee of a recent call he had with the president of the Elkhorn Owner's Association, which has faced criticism for reasons of pickleball noise. Mr. Bullock was informed of the noise reductions that have come with sound barriers and other solutions, like cushioned rackets provided to pickleball players without charge. Mr. Bullock reported that adding quality sound barrier and mitigation could cost between \$10,000 and \$25,000. The Committee then discussed whether vegetation could function as an effective screen for noise and add beautification.

c. Discussion regarding City Admin/Parks Committee Communications

Chair Fletcher expressed difficulties in communicating with Staff, the Mayor, and Council, and achieving Committee goals. She explained that due to substantial Staff & Elected Official turnover, the Committee has had a degree of autonomy. This has been especially crucial for the Committee to accomplish its original mission of recommending process changes and projects for O'Donnell Park and Memorial Park. Chair Fletcher indicated that current City practice has increasingly not allowed meaningful participation by the Committee. Mr. Bullock agreed to reach out to the Chair in the future to discuss potential agenda items and parks-related projects and acknowledged that the Committee can expect closer coordination with the City in the future. Staff and the Mayor may consult with the Committee to bring agenda items to bear. Staff may be more involved in drafting reports, memos, doing relevant research, and more. Mrs. Shoemaker will remain the Staff liaison to the Committee, but Mr. Bullock may be increasingly involved due to having more time for in-depth work to support the Committee's goals. Mr. Bullock expressed willingness to prepare meeting packets and do minutes for the Committee.

Mr. Sindell inquired as to how the Committee plans to move forward overall. Chair Fletcher reiterated that the Committee will explore long-term goals with Staff after the new year begins. Committee Member Bergin implored Mr. Sindell to submit a letter of intent due to his relevant expertise.

d. January Meeting Date

Chair Fletcher indicated a desire to hold a December meeting to wrap up the current slate of agenda items. Committee Member Bergin agreed. Chair Fletcher stated that she will email the committee to determine a workable timeline.

7. ADJOURNMENT - ACTION ITEM

Motion: Committee Member Bergin voted to adjourn the meeting, Chair Fletcher seconded, all voted in favor, and the meeting was adjourned at 11:55 P.M.

Kristin Fletcher, Parks Committee Chair

Carter Bullock, Staff Liaison



Minutes

The Parks Committee of the City of Bellevue, Idaho, met for a Regular Meeting on Wednesday, February 18, 2026 at 10:30 AM in the City of Bellevue Public Library, located at 117 E. Pine St, Bellevue, Idaho 83313.

CALL TO ORDER

Chair Fletcher called the meeting to order at 10:35 AM.

ROLL CALL

Kristin Fletcher, Parks Committee Chair - Present

Tom Bergin, Committee Member – Present

Mark Sindell, Committee Member – Not Initially Present (arrived about 11:00 AM)

Staff Present: Carter Bullock, Committee Liaison, Planner

1. NOTICE OF AGENDA COMPLIANCE (PER IDAHO CODE §74-204): ACTION ITEM

MOTION: Committee Member Bergin moved that the notice for the February 18, 2026, meeting was completed in accordance with Idaho Code, Section §74-204, Chair Fletcher seconded, and the motion carried.

2. CALL FOR CONFLICT (AS OUTLINED IN IDAHO CODE §74-404): ACTION ITEM

Committee Member Bergin indicated the potential for a conflict due to his service on both the Committee and the Common Council. He conveyed that he may abstain from a motion if necessary to avoid any conflict.

3. COMMITTEE & LIAISON UPDATES

Carter Bullock, Committee Liaison, explained the presence of this section on the agenda and that the Council does updates as standard at the head of meetings. Chair Fletcher expressed support for regularly including this section.

Committee Member Bergin discussed the hole at O'Donnell Park which has been discussed previously and noted a lack of progress on repair/mitigation. **Action Item: Carter Bullock, Committee Liaison, committed to discussing next steps and progress with Shelly Shoemaker, City Clerk, and Casey McGehee, City Assets Manager.** Committee Member Bergin then expressed that he could potentially mark or delineate the hole.

Chair Fletcher indicated that she had collected a summary of the Parks Committee's previous work over the past seven years for Committee Member Sindell's reference.

Chair Fletcher went on to indicate that action items could be useful if highlighted in the minutes as standard practice. She stated that some action items from previous meetings had not been resurfaced.

Committee Member Bergin then highlighted the initial and ongoing work of the Bellevue Urban Renewal Agency (BURA) in hiring a consultant to undertake design work for "dead-end rights-of-way." He mentioned

that this work would interface with and potentially impact the adjacent Howard Preserve through alley and access modifications.

Mr. Bullock elaborated on this point and explained that the Parks Committee could have opportunities to interact with this work and provide input.

Chair Fletcher articulated that she is on the Friends of the Howard Preserve community organization, which may interact with BURA's work as a relevant stakeholder.

4. **PUBLIC COMMENT: FOR ITEMS OF CONCERN NOT ON THE AGENDA – (COMMENTS ARE LIMITED TO 3-5 MINUTES)**

None provided.

5. **APPROVAL OF MINUTES: ACTION ITEM**

a. November 19, 2025 Regular Meeting Minutes: Carter Bullock, Planner

Chair Fletcher indicated a desire for a number of revisions to the November 19, 2025 minutes. These desired changes included:

- That a change be made to a statement about creating a parks recommendation google doc to show it as an action item (acknowledging concerns about convening a quorum);
- That a reference to memorial trees include her discouragement of such;
- That a section regarding tree donations reflect that Committee Member Bergin was to reach out to Diane Shay, Common Council President, about the same;
- That her intentions regarding a statement about prior Committee recommendations and incongruence with the Community Project recommendation be accurately reflected;
- That a statement about the prior trajectory of the Staff-Committee relationship be changed to reflect the Committee's initial obligations and fulfillment thereof;

Committee Member Bergin explained that he has not had time to sufficiently review the materials and that approval of minutes should be delayed. He also indicated that Diane Shay is not currently in discussion with Sun Valley Garden Center as other issues in the location have been addressed.

Regarding the point about potential tree donations, Mr. Bullock said that the City had applied for a grant to establish a small municipal tree nursery or undertake a community forest inventory. A nursery could be established at the Chestnut Well site.

Mr. Bullock and Chair Fletcher then briefly discussed videos of 2018 flooding in O'Donnell Park.

Committee Member Sindell and then Mrs. Shoemaker entered, at which point Mrs. Shoemaker expressed her thanks to the Committee. Chair Fletcher expressed thanks for the attention which Mrs. Shoemaker rendered to the Committee while serving as the liaison. Mrs. Shoemaker then expressed her belief that O'Donnell Park should have a perimeter pathway. She went on to posit that the handful of well sites throughout Bellevue could make for great mini parks.

Stemming from this point, Committee Member Bergin referenced a "Perrin Memorial Park." This was named for Doug Perrin, who owned Doug's Automotive for many years in Bellevue. This "park" is the small grouping of trees at the southern terminus of the Wood River Trail which BCRD maintains.

The Committee continued to discuss the potential for more plantings, especially at the "Cowcatcher Park," which name Chair Fletcher prefers for the public open space & drainage parcel in Strahorn Subdivision 1.

**In compliance with the American with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Bellevue, 115 East Pine Street, Bellevue, Idaho 83313, or phone number 208-788-2128 ext. 4, at least twenty-four (24) hours prior to the meeting.

Committee Member Sindell apologized for being late and inquired as to the current agenda item, as he had thoughts for 2026 Strategic Planning.

OLD BUSINESS: ACTION ITEMS

a. Park Improvement Recommendations Document for the Common Council: Tom Bergin

Committee Member Bergin indicated that he did not have much to add to previous discussions and reenumerated the overall task of consolidating previous Committee recommendations.

Chair Fletcher clarified that their original task was to recommend management and improvement projects for Bellevue's Memorial and O'Donnell Parks. She then proceeded to name these recommendations for the record. The maintenance list was:

- Address issues of resin on trees due to weedwacking damage.
- Develop a weed control management program.
- Fix the gates at Memorial Park and evaluate the fencing.
- Fix the stage stairs.
- Fix the hole at O'Donnell Park.

The project list was:

- Rebuild and sign the handicap area on the north side of Memorial Park.
- Pave the parking area on the north side.
- Create designated, striped parking for O'Donnell Park on 8th Street and the southeast corner of Elm Street, as well as erecting warning signs and adding crosswalk paint.
- Add kiosks to each park with rules and information.
- Replacing trees at each park.

Committee Member Bergin added that Mr. McGehee had undertaken a tree report about a month previous for Memorial Park.

Committee Member Sindell advocated that a tree assessment be done for each park so that tree planting is not done "ad-hoc." He discussed that the trees currently at each park are deficient in fulfilling their respective roles.

Chair Fletcher reoriented the discussion toward memorial trees, which she stated could remove intention from park planting. The Committee discussed and appeared in agreement that any memorial tree program should conform with a larger tree planting plan.

Committee Member Sindell indicated a desire to have a recommendations and goals plan for each park. Mr. Bullock indicated that this could be discussed in the 2026 Strategic Planning section of the agenda and that the Committee could elect to create a Parks and Trails Master Plan or similar. Committee Member Sindell advocated for an abbreviated version of such a document. The Committee discussed how previous efforts, including recommendations and surveys, could form a basis for such.

The conversation shifted toward "Cowcatcher Park" and the Strahorn Subdivision's obligations as far as the landscaping there. Strahorn's larger deficiencies were explored. Chair Fletcher then brought to the Committee's attention a particular weed which has spread rapidly along Slaughterhouse Gulch Road.

Chair Fletcher referenced an “heirloom trees” list which she gave to Mrs. Shoemaker. This prompted Mr. Sindell to bring up the Mayor and Staff’s desire that trees be added back to the scope of work of the Committee. He referenced recent projects which have been wanting as far as trees.

b. Adopt-a-Tree Program Research: Tom Bergin

Chair Fletcher said that she would like to give more attention to the materials before discussing this item. Committee Member Sindell stated again his desire for a tree recommendations/planting plan document to guide an adopt-a-tree program. He also expressed that good partnerships and planting guidelines could make this possible. Committee Member Bergin recommended delaying the discussion but expressed support for reinvolving the Committee with trees. Chair Fletcher then relayed lessons learned on similar programs at the Sawtooth Botanical Garden.

c. Community Project Draft Plan Discussion: Carter Bullock, Planner

The Committee and Mr. Bullock deliberated whether to discuss this item due to potential seasonal and contractor-related constraints. The item was postponed.

6. **NEW BUSINESS: ACTION ITEMS**

a. Recommendation to Common Council Regarding Proposed Park Fee Updates: Kristin Fletcher

Chair Fletcher expressed frustration that, as the Chair of the Committee, she had not been informed of changes to park fees. She stressed that if Parks are on the agenda, she should be informed. At this point, Amy Phelps, City Clerk, entered.

The Committee and Staff then discussed the proposed fee update. Chair Fletcher maintained, as have the Friends of the Howard Preserve, that the Howard Preserve-related fees be removed from the fee schedule. Mrs. Phelps agreed to include a resolution on the next Council agenda which would place a hold on any events within the Howard Preserve and which could address the Chair and Friends’ concerns.

Mr. Bullock inquired as to whether the Committee approves of the other park fees. Chair Fletcher questioned whether using park fees to cover staff time was appropriate. Other uses for the fees were discussed. Staff clarified that permit fee uses are limited by law to cover administrative costs. Mrs. Phelps informed the Committee that park fees do not fully cover the landscaping and other costs associated with park events.

Chair Fletcher emphasized that the Committee may have interest in constraining the use of the parks for events in the future, as overuse can pose ill effects. The Committee deliberated, and Committee Member Sindell advocated that fees be increased now and a management plan be devised in the future. Chair Fletcher responded that this could be valuable, and that a management plan existed in early Committee recommendations for the parks.

The Committee returned to the subject of the Howard Preserve and, in tandem with Staff, arrived at the conclusion that general community events in the Preserve should not occur at least for a time, at least until all partners can work towards an updated management plan.

MOTION: Committee Member Sindell moved to recommend that Council not include Howard Preserve fees in the new fee schedule due to concerns about the ecological sensitivity of the area but to recommend that the Council adopt all other parks fees, Chair Fletcher seconded, Committee Member Bergin abstained, and the motion carried.

b. Approval of 2026 Parks Committee Meeting Calendar: Carter Bullock, Planner

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(NOTE: This item was discussed prior to the preceding agenda item.) The Committee discussed the need for more meeting time and deliberated over a number of options. Eventually the Committee resolved to move all meetings to 10:00 AM and add two additional meetings: March 4 and April 29, on top of standard monthly third-Wednesday meetings.

MOTION: Committee Member Bergin moved to approve the Parks Committee calendar meeting with the addition of two new days – March 4 and April 29 – and change the start date to 10:00 AM, Committee Member Sindell seconded, all voted in favor, and the motion carried.

Following the motion, Chair Fletcher informed Mr. Bullock and the Committee of a resolution which would affect the original creation of the Committee. Mr. Bullock was not confident about how the resolution should be acted upon. Committee Member Bergin provided context that the Council tabled this resolution so other Committee changes could be discussed. Committee Member Sindell advised that the resolution be held until trees can be returned to the Committee's scope. Chair Fletcher indicated that the previous Tree Committee's role had been directly involved with maintenance and was thus untenable.

- c. Adoption of Bylaws & Election of Committee Chair: Carter Bullock, Planner

This agenda item was continued to the next meeting.

7. **WORK SESSIONS: ACTION ITEMS**

- a. Parks Committee Scope, Name, and Purpose: Carter Bullock, Planner

This agenda item was continued to the next meeting.

- b. 2026 Strategic Planning: Carter Bullock, Planner

This agenda item was continued to the next meeting.

8. **ADJOURNMENT: ACTION ITEM**

MOTION: At 12:10 PM Committee Member Sindell moved to adjourn the meeting, Committee Member Bergin seconded, all voted in favor, and the motion carried.

Kristin Fletcher, Parks Committee Chair

Carter Bullock, Parks Committee Staff Liaison

The Community Project
**PROJECT PLAN
& ALTERNATIVES**
Multi-Use Play Space



Community Priorities

Throughout the Community Project’s extensive public engagement process, the Bellevue community emphasized a desire for:

- ❖ Park amenities catered to more ages and demographics,
- ❖ Multi-use play spaces – and especially spaces for pickleball,
- ❖ Landscaping and beautification, and
- ❖ Maintenance of existing infrastructure.

By resurfacing, refencing, and restriping the single-use sport courts at Memorial Park for use as pickleball and basketball courts, Bellevue would accomplish our community’s priorities and use grant funds wisely. The suggested project would ensure that Memorial Park serves more residents, offers more amenities, is more beautiful, and can be maintained for years to come – all while accomplishing the goals of our grantor. Additionally, this project would add an oft-requested amenity to the City without causing undue future maintenance costs. In fact, this project would reduce future expenses by using generous outside funds to resurface sport courts which are currently deteriorating.

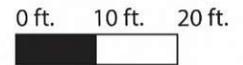
Throughout project planning and design, mitigative measures have been incorporated to protect the surrounding neighborhood from unwanted noise or visual impacts. Plans call for sound mitigation and additional landscaping to soften the visual landscape around the play courts. Regarding sound mitigation, two alternatives are presented in this project plan.



Design



NOTE: Base & line colors are liable to change



Resurfacing, Refencing, Restriping

Resurfacing: The play courts at Memorial Park are deteriorating year by year. If resurfacing does not occur soon, the asphalt base of the courts may deteriorate beyond repair. Resurfacing will seal the courts' asphalt against the elements and delay the need for a costly full rebuild. The new acrylic court surface will be smooth, more visually appealing, and able to handle many years of play.



Resurfacing work will involve scraping and sanding the existing court surface, blow cleaning, filling cracks, power washing, and applying 1-5 coats of acrylic re-surfacer and 1-3 coats of “plexipave” or another product for color (likely to be blue and green).

3 estimates have been provided to the City by contractors for resurfacing work. These estimates are enclosed. The exact specifications of work were up to each bidder, and the bids received were for **\$28,600.00 (Cascade Fence, Meridian)**, **\$48,980.00 (Koch's Courts, Bozeman)**, and **\$54,895.00 (North Idaho Cortz, Coeur d'Alene)**. These estimates included restriping work.

Refencing: This project will also refence the sport courts, as the existing chain link fencing and fence gates are in disrepair. Refencing will replace and resecure the chain link itself while retaining the majority of the existing fence posts and top bar. As per the project's design, the existing gates to



The Community Project • Multi-Use Play Space • Project Plan

the courts would be removed and new gates installed (see the previous page), requiring new posts to be placed.

3 estimates have been provided to the City by contractors for refencing work. These estimates are enclosed. The bids received were for **\$14,609.00 (All Over Fence, Jerome)**, **\$17,500.00 (Cascade Fence, Meridian)**, and **\$22,000.00 (Sawtooth Wood Products, Bellevue) (includes a sponsorship requirement)**. Note that these bids include work to install a center-located interior fence, which is no longer planned. Also note that if Sound Mitigation Alternative 2 is chosen, the chain link fencing on east side of the courts would be entirely removed.

Restriping: This project will restripe the existing basketball courts and add lines for 3 regulation-size pickleball courts, painted in a contrasting color. The courts would be well-spaced to allow multiple concurrent games to be played with minimal conflict, eliminating the need for interior fencing to separate the courts.

Please note that all bids may be subject to change due to changes in project design, scope or otherwise. These bids are meant to be contextual only.

Please continue to the following page.

Sound Mitigation

The existing play courts in Memorial Park contain no sound mitigation of any kind. The nearest residences are 100 feet to the east and 140 feet to the north. While an existing pavilion and shed/portable toilet shelter provide a degree of sound blockage to the north, the east contains no such barrier. The City has received verbal feedback from community members living due east from Memorial Park that use of the basketball courts creates considerable noise. If unmitigated, additional noise caused by pickleball and new usage brought by a revamped court surface could accentuate this problem. Consequently, in order to address current and future sound at the play courts, Staff advises selection of one of the below mitigation alternatives. As depicted on the project design, sound mitigation would be located on the east side of the play courts.

Alternative 1 – Sound Mitigation on Fencing

A number of sound mitigation products exist which hang directly on chain link fencing and function by deadening sound with layers of cushioning. Examples include FenceScreen or EchoBarrier. Sun Valley Elkhorn Association, which maintains and operates pickleball courts within 20 feet of residences, is currently using a similar product to substantial reported effect. Recently, Elkhorn Association moved to purchase EchoBarriers for additional mitigation.

Product	Projected Cost	Noise Reduction	Opacity
FenceScreen	\$4,940.00	32dB	Opaque
EchoBarrier	\$6,000-\$9,000	42 dB	Opaque

Fence Screen Photo:



Echo Barrier Photo:



Alternative 2 – Sound Mitigation Wall

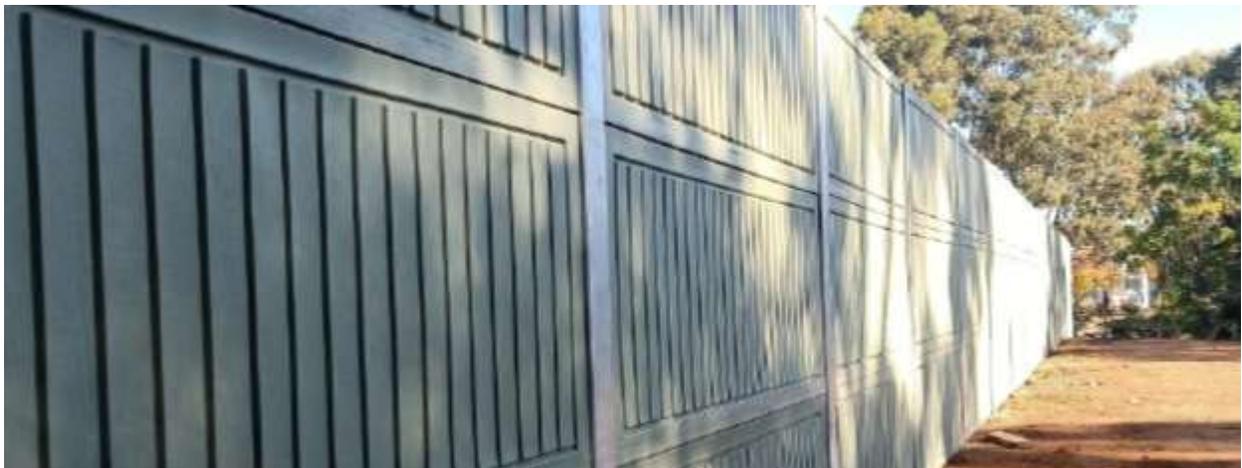
Products such as Pickleglass and RMP Global Sound Walls offer permanent, durable, and visually cohesive solutions for sound mitigation. These are walls that are designed to deaden and reflect noise. These solutions, however, require significantly more investment to purchase, ship, and install. Over time, due to their durability, they may cost less than sound pads, which deteriorate over time due to weather and must be replaced. The Council has discretion to advise whether spending a large portion of the Community Project grant funds on sound mitigation walls is in the City’s best interest.

Product	Projected Cost	Noise Reduction	Opacity
Pickleglass	~\$50,000.00	50% (dB unclear)	Transparent
RMP Global Sound Wall	~\$45,000.00	35 dB	Opaque

Pickleglass Depiction:



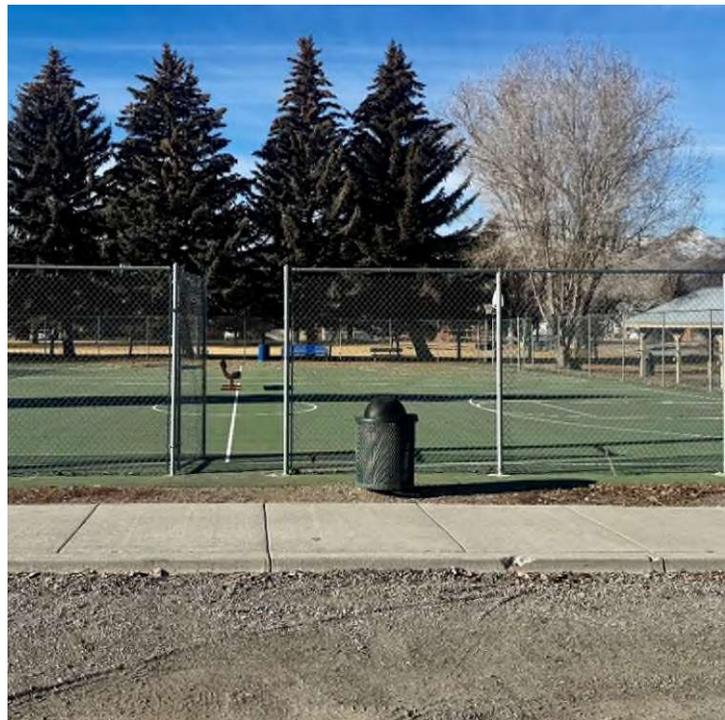
RMP Global Sound Wall Photo:



Landscape Screening

Currently, there is no visual screening or beautification on the east side of Memorial Park adjacent to the play courts. From the street, the scene is austere, and hard scape dominates. The play courts are fronted by a 4-foot dirt strip, sidewalk, and gravel parking area. This visual landscape will be made more unwelcoming if the City chooses to add an opaque sound mitigation solution along the east side of the play courts. The Community Project presents an opportunity to visually soften this area of Memorial Park through the addition of landscaping. (Note that landscaping may also further absorb and reduce pickleball and basketball noise.)

The 4-foot gap between the play courts and the adjacent sidewalk provides enough room for creatively-chosen plantings. Vegetation here can be as sparing or liberal as budget allows, with an emphasis on drought-hardy, low-spread plants of varying types. This area may pose an opportunity for a native garden. Please see potential species highlighted on the following pages.



Species	Type	Max. Height	Max. Spread	Water Needs:	Photo
Thuja occidentalis 'North Pole'	Conifer tree	15'	5'	Average	

The Community Project • Multi-Use Play Space • Project Plan

Species	Type	Max. Height	Max. Spread	Water Needs:	Photo
Juniperus scopulorum 'Blue Arrow'	Conifer tree (Native)	15'	2'	Low to Average	
Amelanchier alnifolia 'Obelisk'	Shrub	15'	4'	Average	
Agastache urticifolia	Perennial (Native)	6'	3'	Low to Average	
Penstemon palmeri	Perennial (Native)	6'	3'	Low	

The Community Project • Multi-Use Play Space • Project Plan

Species	Type	Max. Height	Max. Spread	Water Needs:	Photo
Schizachyrium scoparium	Grass (Native)	4'	2'	Low to Average	
Festuca idahoensis	Grass (Native)	2'	>1'	Low	
Thymus serpyllum	Ground-cover	3"	2'	Low	
Arctostaphylos uva-ursi	Shrub (Native)	1'	6'	Low	

Policies & Management

Thoughtful, actionable policies should be considered to manage the planned multi-use play courts and accomplish goals for the space. Rules and policies should:

- ❖ Safeguard the courts' play surface to ensure maximum longevity,
- ❖ Protect equipment from theft or damage,
- ❖ Ensure orderliness and equity in play,
- ❖ Allow for basketball and pickleball to coexist and be played flexibly,
- ❖ Anticipate and provide for occasional organized events, such as tournaments, and;
- ❖ Ensure peaceful mornings and nights for nearby residents.

To accomplish these goals, the following policies are suggested:

1. Seasonality and Hours of Use:

- a. Courts to be open from April 1 – October 31
 - i. Date range to be posted on informational signage.
 - ii. Authority to define hours for portions of parks is set forth in Bellevue City Code 7-3-16.
- b. Hours: 9:00 AM to Sunset
 - i. Hours to be posted on informational signage.
 - ii. Authority to define hours for portions of parks is set forth in Bellevue City Code 7-3-16.

2. Use Prohibitions:

- a. No bikes, scooters, skates, cleated shoes, snow shoveling, or other uses which would cause damage to the court surface.
 - i. Prohibitions to be posted on informational signage.
 - ii. Other general parks restrictions in Bellevue Code to be included on informational signage.
 - iii. May require code changes.

3. Play Rules:

- a. Basketball and pickleball players should take the courts in a specified order.
 - i. Likely, the farthest-west available court should be taken first.
 - ii. May require code changes.
- b. After playing for 1 hour, each group must relinquish the court to any waiting group.
 - i. May require code changes.

4. Organized Events

The Community Project • Multi-Use Play Space • Project Plan

- a. Any organized events, tournaments, lessons, or large-group use should be required to apply for a permit.
 - i. May be covered by Bellevue Code 7-3-14. However, may require code changes.
- 5. Equipment Preservation**
- a. Attach an “airtag” or other tracker to portable nets to ensure they can be recovered in the event of theft.
 - i. \$20-40 each. This policy was recommended by a peer city.
 - ii. Establish periodic reminder to check airtags and ensure they are functional.
 - b. Store pickleball nets (and sound mitigation, if Alternative 1 is chosen) indoors from November 1 – March 31.
 - i. Will extend lifespan of equipment.
 - ii. Consider changing schedule of storage depending on weather.

Enclosures

1. Project Budget
2. Bids & Estimates

Community Project Budget

Resurfacing Contractor	Cascade Fence	Koch's Courts	North Idaho Cortz
<i>Cost</i>	\$ 28,600.00 \$	48,980.00 \$	54,895.00
Refencing Contractor	All Over Fence	Cascade Fence	Sawtooth Wood
<i>Cost</i>	\$ 14,609.00 \$	17,500.00 \$	22,000.00
Sound Mitigation Product	FenceScreen	EchoBarrier	Pickleglass
<i>Cost</i>	\$ 4,940.00 \$	9,000.00 \$	50,000.00 \$
Permanent Net Product (5)	Dominator Pro	Putterman Flipdown	Dom. Pro Max
<i>Cost</i>	\$ 5,596.00 \$	7,980.00 \$	7,996.00 \$
Net Pole Installation	Low Estimate	Median Estimate	High Estimate
<i>Cost</i>	\$ 1,000.00 \$	3,000.00 \$	5,000.00
Portable Net Product	Dominator Pro	Putterman Flipdown	Dom. Pro Max
<i>Cost (for 4)</i>	\$ 5,596.00 \$	7,980.00 \$	7,996.00 \$
Landscaping	Low Estimate	Median Estimate	High Estimate
<i>Cost</i>	\$ 1,000.00 \$	5,500.00 \$	10,000.00
Access Pads/Ramps	Low Estimate	Median Estimate	High Estimate
<i>Cost</i>	\$ 200.00 \$	2,100.00 \$	4,000.00
Signage	Low Estimate	Median Estimate	High Estimate
<i>Cost</i>	\$ 100.00 \$	550.00 \$	1,000.00
			Douglas PPS22-SQ
			10,396.00

Community Project Budget

Permanent Pole Alternative

Resurfacing Contractor								
<i>Cost</i>	\$	28,600.00	\$	48,980.00	\$	54,895.00		
		Cascade Fence		Koch's Courts		North Idaho Cortz		
Refencing Contractor								
<i>Cost</i>	\$	14,609.00	\$	17,500.00	\$	22,000.00		
		All Over Fence		Cascade Fence		Sawtooth Wood		
Sound Mitigation Product								
<i>Cost</i>	\$	4,940.00	\$	9,000.00	\$	50,000.00	\$	45,000.00
		FenceScreen		EchoBarrier		Pickleglass		RMP Global
Permanent Net Product (5)								
<i>Cost</i>	\$	500.00	\$	1,750.00	\$	3,000.00		
		Low Estimate		Median Estimate		High Estimate		
Net Pole Installation								
<i>Cost</i>	\$	5,000.00	\$	11,000.00	\$	17,000.00		
		Low Estimate		Median Estimate		High Estimate		
Landscaping								
<i>Cost</i>	\$	1,000.00	\$	4,500.00	\$	8,000.00		
		Low Estimate		Median Estimate		High Estimate		
Access Pads/Ramps								
<i>Cost</i>	\$	200.00	\$	2,100.00	\$	4,000.00		
		Low Estimate		Median Estimate		High Estimate		
Signage								
<i>Cost</i>	\$	100.00	\$	550.00	\$	1,000.00		
		Low Estimate		Median Estimate		High Estimate		
Project Sum	\$	97,239.00						

Community Project Budget

Staff Recommendation

Resurfacing Contractor	Cascade Fence	Koch's Courts	North Idaho Cortz
Cost	\$ 28,600.00	\$ 48,980.00	\$ 54,895.00
Refencing Contractor	All Over Fence	Cascade Fence	Sawtooth Wood
Cost	\$ 14,609.00	\$ 17,500.00	\$ 22,000.00
Sound Mitigation Product	FenceScreen	EchoBarrier	RMP Global
Cost	\$ 4,940.00	\$ 9,000.00	\$ 45,000.00
Portable Net Product	Dominator Pro	Putterman Flipdown	Dom. Pro Max
Cost (for 4)	\$ 5,596.00	\$ 7,980.00	\$ 7,996.00
Landscaping	Low Estimate	Median Estimate	High Estimate
Cost	\$ 1,000.00	\$ 4,500.00	\$ 8,000.00
Access Pads/Ramps	Low Estimate	Median Estimate	High Estimate
Cost	\$ 200.00	\$ 2,100.00	\$ 4,000.00
Signage	Low Estimate	Median Estimate	High Estimate
Cost	\$ 100.00	\$ 550.00	\$ 1,000.00
Anti-Theft Trackers	Low Estimate	Median Estimate	High Estimate
Cost	\$ 120.00	\$ 160.00	\$ 200.00
Project Sum	\$ 88,995.00		



151 N. Linder Rd.
Meridian, ID 83642
President, Anthony Wingett
Contractors RCE 6455

Phone: 208-887-6570
Fax: 208-887-5451
Email: cascadefence@qwestoffice.net
State of Idaho Public Works 11852-AA-4

12-15-25

City of Bellevue

Att. Carter Bullock

Memorial Park Basketball/Pickleball Project

We are pleased to offer the following Budgetary quotation for your consideration.

Fencing

Remove approximately 400' of existing 8' tall chain link fence mesh off of the pipe post frame and the gates. Straighten any posts and rails as needed, and set 4- new gate posts at new locations. Furnish and install 3- lines approximately 300' of new 8' tall chain link with 7 gauge bottom wire onto existing fence frame and re-hang the 2-existing gates in new locations with new chain link.

Total \$ 17,500.00

We have not used the pickle glass sound mitigation product but could bid if you need us too will need to confirm height and if the gate would stay chain link then start the glass or glass gate. [not included]

Court Color System

Scrape and sand existing rough asphalt areas, sand existing play lines, blow clean and fill any minor cracks in the asphalt. Power wash entire court surface let dry then fill the rough asphalt areas with 1-2 coats of acrylic re-surfacer to help even out the deteriorated asphalt to existing surface.

Furnish and apply Plexipave color system 1- coat of acrylic re-surfacer and 2- coats of sand fortified color in an all 1- color application expecting a stock color green TBD, to include 3- sets of pickleball lines and 2- full court basketball lines separate colors TBD.

Total \$ 28,500.00

Please let me know if you have any questions.

Sincerely, Bill Fittje

NORTH IDAHO CORTZ
9062 e Fernan Lake rd
North Idaho Cortz
1-208-691-9891

Proposal submitted to: Carter
Date: 02/16/2026
Job Name: Bellevue, ID Basketball Courts
Address: 115 E. Pine Street, Bellevue ID 83313
Phone: 208-309-6110
Email: cbullock@bellevueidaho.us

1. Prep court (pressure wash, buff, sand court).
2. Remove loose paint where possible.
3. Repair cracks and divots.
4. Apply 5 coats AR.*
5. Apply 2 coats of full color acrylic to the court.
6. Layout and Stripe 1 Basketball Courts.
7. Layout and Stripe 3 Pickleball Courts.
8. Supply and Install 3 sets of inground pickleball posts and nets.
9. Supply and Install 3 sets of above ground pickleball nets.

**After 4 coats, if the surface is level, we will move onto the next step and reduce the final price by \$3000.*

Note: All materials are as specified all work to be completed in a workmanlike manor according to practices. Any alterations or deviations from above will be in written change order. All agreements are contingent upon strikes, accidents or delays out of our control i.e. Weather. Cracks will reappear.

NOTICE: If the surface is not in compliance with your state's regulation or does not have a proper vapor barrier or drainage, we cannot provide any warranty for the surface. Minimum requirements are: Medium Broom Finish, 1 Degree Grade or Higher, Proper Drainage, and a Vapor Barrier.

We hereby propose to furnish labor and materials –complete in accordance with the above specifications, for the sum of:

Labor and Materials Item #1 – 7 = Fifty Four Thousand, Eight Hundred and Ninety Five
\$54,895.00

Labor and Materials Item #8 = Fifteen Thousand \$15,000.00

OR

Labor and Materials Item #9 = Six Thousand \$4,200.00

20% due upon acceptance. 30% due before the project starts. Balance due upon completion.

Acceptance of Proposal

The above prices and specifications are satisfactory and we hereby accept you are authorized to do the work as specified.

Date _____

Signature _____



— WOOD PRODUCTS & EQUIPMENT —

775 South Main Street | Bellevue, Idaho 83313
2087884705 | sawtoothwoodproducts.com

RECIPIENT:

City of Bellevue
83313 Cedar Street
Bellevue, Idaho 83313

Estimate #143402	
Sent on	Dec 18, 2025
Total	\$18,700.00

Product/Service	Description	Total
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Chain Link Fence		\$22,000.00
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We will remove approximately 400' of existing chain link fencing and gates around your tennis courts located in Memorial Park. We will be leaving all the existing posts for the new fence.

Next, we will install a new chain link fence onto the existing metal posts. We will need to install a few new posts for the new gate locations. The new fence will be 8ft tall.

Lastly, we will install a new 4ft tall chain link fence down the middle of the court to separate out the pickleball courts. The posts will need to be set into the existing court using a hole saw. There will be an opening on each side to allow players to walk around the fence.

Sponsorship from Sawtooth Wood Products		-\$3,300.00
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Sawtooth Wood Products will reduce the cost 15% for sponsorship and name recognition on the fence.

A deposit of \$5,000.00 will be required to begin.

Total	\$18,700.00
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This quote is valid for the next 14 days, after which values may be subject to change.

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an additional charge over and above this proposal. We are fully insured, and our workers are fully covered by Workman's Compensation Insurance.

Photo Release Disclosure:

Sawtooth Wood Products & Equipment ("SWP") may take and use before, during, and after photographs and/or install a time-lapse camera taking pictures of the project at your residence. All photographs taken and/or time-lapse videos made by SWP will become the property of SWP. Your participation is voluntary, and you will receive no financial compensation. SWP has the right to edit, alter, exhibit, publish, or distribute these photos for purposes of publicizing SWP or for any other lawful purpose. SWP's intention is to upload these images on its Facebook page, website, or any other lawful social media outlet. Note: SWP will not share any personal information.

If you prefer to opt out of social media posts ONLY, please notify the company in writing or by email.

Terms & Conditions

1. Scope of Work

Work to be performed is limited to the scope described in the accompanying quote/estimate. Any changes, additions, or modifications must be agreed upon in writing as a Change Order and may affect cost and completion time.

2. Price and Payment

Prices are valid for 30 days from the date of quote.

Payment terms are as stated in the quote. If not otherwise stated, payment is due upon receipt of invoice.

Past due balances accrue interest at 1.5% per month (18% annual) or the maximum allowed by law, whichever is less.

Contractor reserves the right to suspend or terminate work for non-payment.

3. Lien Rights

Pursuant to Idaho law, Contractor retains lien rights on the property until full payment is received. Failure to pay may result in the filing of a mechanic's lien.

4. Disclosures

For residential projects over \$2,000, Contractor will provide required statutory disclosures under Idaho Code § 45-525 regarding homeowner rights, insurance, lien waivers, and subcontractor listings.

5. Change Orders & Delays

Any changes requested by the customer must be confirmed in writing. Additional time and costs caused by delays outside Contractor's control (e.g., weather, material shortages, customer-requested changes) shall be the responsibility of the customer.

6. Warranty

Contractor warrants that work will be performed in a good and workmanlike manner consistent with industry standards. No other warranties, express or implied (including warranties of merchantability or fitness for a particular purpose), are provided except as required by law.

7. Insurance

Contractor carries liability insurance and workers' compensation insurance as required by law. Proof of insurance is available upon request.

8. Dispute Resolution & Attorney Fees

Any dispute arising out of or relating to this Agreement shall first be submitted to good faith negotiation between the parties. If unresolved, the dispute may proceed to mediation or litigation in a court of competent jurisdiction in the State of Idaho.

Attorney Fees: The prevailing party in any dispute, whether resolved through negotiation, mediation, arbitration, trial, or appeal, shall be entitled to recover from the non-prevailing party all reasonable attorney fees, expert witness fees, court costs, and related expenses.

9. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Idaho.

10. Entire Agreement

The accompanying quote/estimate and these Terms & Conditions represent the entire agreement between the parties and supersede all prior discussions or representations.

Acknowledgment

By accepting the accompanying quote/estimate, the Customer acknowledges and agrees to these Terms & Conditions.



ALL OVER FENCE & GENERAL CONTRACTING

167 E 400 S
 JEROME, ID 83338
 (208)944-9100

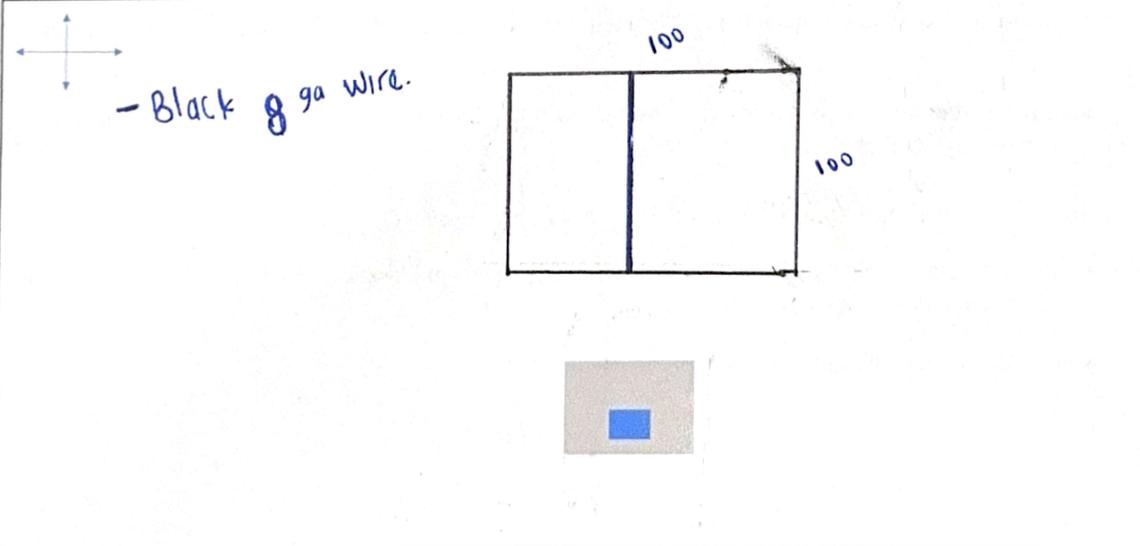
DATE:	12/04/25
SALESMAN:	Victor Vazquez
PHONE:	801-556-2814

NAME: Carter Bullock PHONE: 208 309 6110
 EMAIL: _____
 ADDRESS: 318 Cedar St Bellevue ID.

"The bitterness of poor quality remains long after the sweetness of a low price is forgotten."

QTY	DESCRIPTION	UNIT PRICE	TOTAL
400	Demo & Disposed of old wire	5	2,000
400	Furnish & install New wire & top rail.		8,524
4x8	Re-furnish wire on two walk gates.		400
12	Core cuts for post placement. for dividing fence	60	720
4	hook ups	40	160
80	4 high chain link.		2800

ALL OVER FENCE IS NOT RESPONSIBLE FOR SPRINKLER DAMAGE: INITIAL	<input checked="" type="checkbox"/>	DIRT REMOVAL: PLEASE CIRCLE & INITIAL	YES	NO	<input checked="" type="checkbox"/>	14,609
--	-------------------------------------	--	-----	----	-------------------------------------	--------



TOTAL DOWN PAYMENT	
BALANCE	
FINAL PAYMENT	
DATE	
AMOUNT	
PAID BY	
WE ARE CURRENTLY WEEKS OUT. THANK YOU	

IMPORTANT! ALL OVER FENCE WILL NOT REMOVE OR HAUL AWAY DIRT GENERATED FROM DIGGING POST HOLES. IT IS LEFT IN A PILE BY FENCE POST HOLES, UNLESS DIRT REMOVAL HAS BEEN PURCHASED PRIOR TO DIGGING. A CALL TO 811 WILL BE MADE BY AOF TO LOCATE UNDERGROUND UTILITIES INSTALLED BY THE CITY. 811 DOES NOT MARK ANY HOMEOWNER UNDERGROUND INSTALLATIONS SUCH AS SPRINKLER LINES, CHRISTMAS LIGHTS, SIGNS, JACUZZI HOSE, ETC. HOMEOWNERS ARE RESPONSIBLE FOR MARKINGS OF SUCH OBSTACLES. AOF IS NOT LIABLE OR RESPONSIBLE FOR ANY UNMARKED LINES OR PIPES. PAYMENTS FOR SERVICES RENDERED ARE AS FOLLOWS: 50% DUE TO INITIATE PROJECT AND REMAINING BALANCE IS DUE UPON COMPLETION ON INSTALLATION DATE. ANY CARD PAYMENTS ARE SUBJECT TO A 3% PROCESSING FEE.

THERE IS A 10% RESTOCKING FEE UPON CANCELLATION OF CONTRACT. BID IS GOOD FOR 15 DAYS.

BY SIGNING BELOW ESTIMATE BECOMES A LEGAL BINDING CONTRACT TO WHICH YOU AGREE TO ALL TERMS AND CONDITIONS.

SIGNATURE _____ DATE _____



3137 Hillcrest Drive, Bozeman, MT 59715
406-570-5182 • kochcourts@gmail.com • www.kochscourts.com

Contractor license #'s: MT #: 23561, ID #: 015592-D4, WA #: CC KOCHSTC885J3, ND #: 41042

Proposal

1/8/26

Submitted to:

Carter Bullock 208-309-6110
City of Bellevue, Idaho
115 E. Pine Street
Bellevue, ID 83313

Project: Resurface 2 basketball/pickleball courts at Memorial Park.

Work to be done: We propose to furnish the materials and perform the labor necessary for the completion of:

Resurface 2 asphalt basketball courts and add pickleball playing lines for 4 pickleball courts (94' x 120')

- Hand scrape, power blow courts free of loose debris.
- Pressure wash.
- Patch cracks and any rough areas.
- Apply two coats of Laykold resurfacer to the entire surface.
- Apply two coats of Laykold ColorCoat to the entire surface (Green)
- Apply white, textured, primed pickleball playing lines per ASBA specs.
- Apply black, textured, primed basketball lines per ASBA specs.

Notes:

- Owner will provide water access (hose hookup) and garbage to the project.
- Owner will spray weeds around the court if needed.
- Owner will have a local fence company install divider fence and pickleball net sleeves/posts and center net anchors prior to beginning this project.

All the material is guaranteed as specified, and the above work to be performed as stated above and completed for the sum of: **FORTY-EIGHT THOUSAND NINE HUNDRED EIGHTY DOLLARS (\$48,980.00)** plus tax and any additional costs which may be incurred for additional work not in the job specification, insurance/bonding, licensing, prevailing wages, or legal requirements.

Payment terms: Monthly progress payments (materials/equipment), 100% upon completion of the project.

Respectfully submitted by: Koch's Courts--Lorne Koch

*This proposal may be withdrawn if not accepted within 30 days.

*This agreement is contingent upon weather, material availability or price increases, shipping, labor, or other delays that are out of our control.

Accepted by: _____ Date: _____



City of Bellevue, ID- Pickle Ball Courts

City Bellevue

cbullock@bellevueidaho.us

Reference: 20260127-135341696

Quote created: January 27, 2026

Quote expires: March 28, 2026

Quote created by: Jillian Rocco

jillian.rocco@echobarrier.com

+13122785759

Comments from Jillian Rocco

H9x panels - 8 week lead time

Freight to be recalculated at time of PO.

Products & Services

Item & Description	Quantity	Unit Price	Total
Echo Barrier H9X Echo Barrier H9x -4' x 8' SOUND REDUCTING BARRIER; FIRE, UV, and WATER RESISTENT	23	\$325.00	\$7,475.00
Echo Barrier H9 4' x 6' SOUND REDUCTING BARRIER; FIRE, UV, and WATER RESISTENT	23	\$245.00	\$5,635.00
LTL Freight LTL	1	\$600.00	\$600.00

One-time subtotal \$13,710.00

Total \$13,710.00

Purchase terms

Questions? Contact me



Jillian Rocco
jillian.rocco@echobarrier.com
+13122785759

Echo Barrier Group
41 Central Chambers
Dame Court
Dublin, Dublin 2
Ireland

COST BREAKDOWN

DISCLAIMER: A 50% NON-REFUNDABLE PRODUCTION DEPOSIT, BASED ON THE ESTIMATED PROJECT COST, IS REQUIRED TO INITIATE ENGINEERING AND SHOP DRAWING PREPARATION. IF PE-STAMPED DRAWINGS AND STRUCTURAL CALCULATIONS ARE REQUIRED, AN ADDITIONAL \$3,500 FEE WILL APPLY, BILLED SEPARATELY FROM THE PRODUCTION DEPOSIT.

PICKLEGLASS™ SOUNDPROOF GLASS COURT SYSTEM

ESTIMATE

PICKLEGLASS™ 8FT SOUNDPROOF GLASS PERIMETER

\$265 LF | \$22,525.00

- DESIGN ARCHITECTURAL SHOP DRAWINGS
- GLASS HIGH-IMPACT 1/2 INCH TEMPERED
- FRAME HSS 500B AMERICAN-MADE STEEL | ZINC POWDER COAT FINISH
- SOUND 50% SOUND-SUPPRESSION | STC 35
- DOOR SINGLE GLASS DOOR | ACCESSORIES INCLUDED
- LIGHT LED-50FC ZONE SYSTEM | OFFICIAL LIGHTS OF USA PICKLEBALL
- MAINTENANCE POLYSILOXANE-INFUSED GLASS | 90% SELF-CLEAN
- WIND HIGH-PERFORMANCE BARRIER
- WARRANTY 10 YEAR NON-CORROSIVE
- INSTALL ESTIMATED COST INCLUDED

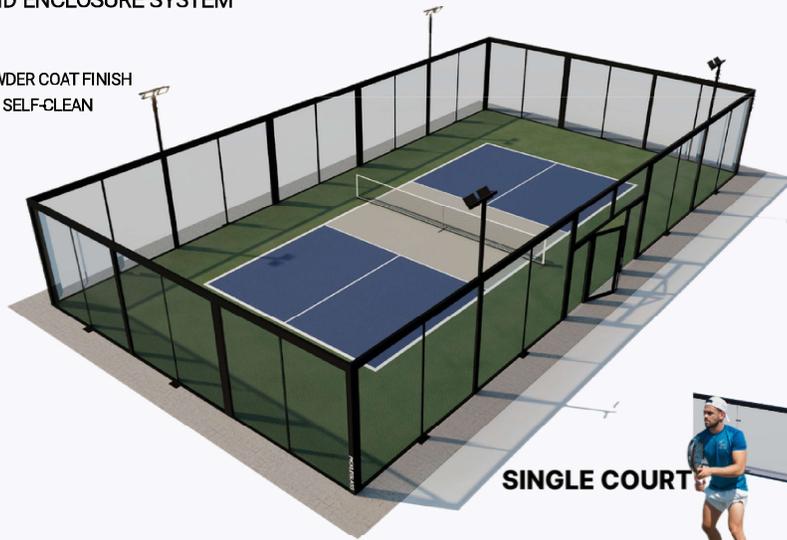
EQUIPMENT RENTAL FEE: \$5,000.00

CONCRETE BEAM WORK: \$6,500.00

ANCHOR BOLT PACKAGE: \$1,300.00

INFINITYGLASS™ 4FT GLASS COURT DIVIDER AND ENCLOSURE SYSTEM

- DESIGN ARCHITECTURAL SHOP DRAWINGS
- GLASS HIGH-IMPACT 1/2 INCH TEMPERED
- FRAME HSS 500B AMERICAN-MADE STEEL | ZINC POWDER COAT FINISH
- MAINTENANCE POLYSILOXANE-INFUSED GLASS | 90% SELF-CLEAN
- WARRANTY 10 YEAR NON-CORROSIVE
- INSTALL ESTIMATED COST INCLUDED



SINGLE COURT



INFINITYGLASS™ 4FT

ADD-ON OPTIONS

\$115.00 | PER LF

SINGLE DOOR: \$5,000

SALES TAX: TBD

ESTIMATED SHIPPING COST: \$5,000.00



SINGLE DOOR

DOUBLE DOOR

TOTAL PROJECT PROPOSAL: \$40,325.00



PICKLEGLASS™ NEXT STEPS

MODEL, FABRICATE, SHIP, AND INSTALL PICKLEGLASS™ COURT

STEP 1: MODEL PICKLEGLASS™ SHOP DRAWINGS

ENGAGE WITH ENGINEER TEAM TO PRODUCE SHOP DRAWINGS INTEGRATED WITH ARCHITECTURAL BLUEPRINTS

PAYMENT DUE | 50% PRODUCTION DEPOSIT

ESTIMATED 15 DAY DELIVERABLE UPON PAID DESIGN DEPOSIT

STEP 2: FABRICATE PICKLEGLASS™ COURT DESIGN

SUBMIT SHOP DRAWINGS TO FACTORY AND MANUFACTURE SITE SPECIFIC PLANS

ESTIMATED 90 DAY DELIVERABLE UPON PAID PRODUCTION DEPOSIT

STEP 3: SHIP DIRECT TO FINAL DESTINATION

COORDINATE, PACKAGE, SHIP, AND DELIVER ALL PRODUCT TO JOBSITE

PAYMENT DUE | 25% SHIP DEPOSIT

ESTIMATED 5 DAY DELIVERABLE UPON PAID BILL OF LADING DEPOSIT

STEP 4: INSTALL PICKLEGLASS™ COURT

MANAGE AND OVERSEE ALL INSTALLATION OF CONTRACTED WORK.

ESTIMATED 3-7 DAY DELIVERABLE UPON DELIVERY OF MATERIAL

STEP 5: PUNCHOUT CONFIRM AND TURNOVER

FINAL INSPECTION AND CONFIRMATION THAT PROJECT MEETS SPECIFICATIONS FOR COMPLETION

PAYMENT DUE | CLOSING BALANCE

ESTIMATED 1 DAY DELIVERABLE UPON COMPLETION OF INSTALLATION

STANDARD VS. RUSH DELIVERY

STANDARD: 90-DAY LEAD TIME ESTIMATED FROM FINALIZED DESIGNS AND RECEIPT OF PRODUCTION DEPOSIT

RUSH (+\$5,000): 60-DAY LEAD TIME ESTIMATED FROM FINALIZED DESIGNS AND RECEIPT OF PRODUCTION DEPOSIT

PICKLEGLASS™ EXECUTION

- MODEL AND PRODUCE ARCHITECTURAL SHOP DRAWINGS
- ANCHOR PICKLEGLASS™ HSS 500B STEEL COLUMNS INTO CONCRETE FOUNDATION
- INSTALL PANORAMIC SOUNDPROOFING 1/2 INCH GLASS PANELS
- ESTIMATED TIME FOR PICKLEGLASS™ INSTALLATION IS 3-7 DAYS DEPENDING ON SIZE
- PRICE INCLUDES MATERIAL, LABOR, AND MOBILIZATION

IF LIGHTS ARE PART OF THE PROJECT SCOPE:

- MOUNT LIGHT POSTS AND CONNECT HIGH-PERFORMANCE LSI ZONE LED LIGHTING SYSTEM (OFFICIAL LIGHTS OF USA PICKLEBALL)
- CUSTOMER RESPONSIBLE FOR FINAL ELECTRICAL CONNECTION TO PANEL AND INSTALLATION FOR TIMERS, DIMMERS, AND SWITCHES IF DESIRED.

WARRANTY

10 YEAR PICKLEGLASS™ WARRANTY ON STEEL RUST AND CORROSION

5 YEAR PICKLEGLASS™ WARRANTY ON HIGH-PERFORMANCE LED LIGHT FIXTURES

3 YEAR PICKLEGLASS™ WARRANTY ON MATERIAL DEFECTS

Archived: Tuesday, February 17, 2026 4:51:24 PM

From: [Priscila Carrijo](#)

Sent: Fri, 12 Dec 2025 18:55:01

To: [Carter Bullock](#)

Cc: [Doug Talbott](#) [Patrick Harkins](#)

Subject: RE: Pickleball Project, Bellevue ID

Importance: Normal

Sensitivity: None

Hi Carter,

Thank you for contacting us about the sound barrier project for the pickleball court in Bellevue, ID. Please see below budget quote and information and please let me know if you have any questions:

1. Total wall linear footage: ~97 ft
2. Total wall height: ~6.8 ft
3. We had suggested extending the wall beyond the court to increase noise attenuation. The sketch you provided below has the wall continuing at a 90-degree angle. We would suggest continuing the wall in a way that it extends past the pickleball court (without a 90-degree angle). This will make installation easier and reduce the cost. You had mentioned the court is 90ft total in length and the total wall linear footage (~97ft) we're providing would accommodate for a longer wall extending beyond the court.
4. **Engineering and drawings:** We were not certain if this will be a requirement for this project since if you were installing a fence, you would not need a design. The cost below (item 7) excludes the design but, in case it's needed, it would be an additional \$5,000 for non-stamped drawings and \$10,000 for stamped drawings. Usually, for noise walls above 8' stamped design and engineering become a requirement.
5. **Installation:** As an estimate, we believe you can budget around \$10,000 for crew mobilization and demobilization and \$20/sq ft for installation. This includes the concrete foundations.
6. **Gate:** Your picture below shows the gate in yellow on the bottom right-hand side, as a continuation of the noise wall. If the gate location can be switched in a way that you won't require a gate with noise attenuation, this will decrease the cost. The cost for a noise barrier gate is ~\$10,000.
7. **Total cost of project:** To make it easy, we're providing a cost as a 'per bay' basis. One bay is from steel post to steel post, 2 panels stacked over each other, 9' 10" linear feet and 6.8' high. You will need 10 bays for the total wall length of 97ft. **The cost per bay is ~\$4,600. The total cost for all 10 bays is ~\$46,000.** Please note this excludes the design and the gate. For design cost please see item 4 and gate cost see item 6.
8. **Acrylic detail:** Please note the price above is for 2 recycled plastic panels. If acrylic panels will be installed over the 2 recycled panels, there will be an additional cost. We wanted to provide you with the cost without the acrylic to get your thoughts first since the acrylic will increase it.

Please let me know if you'd like to discuss this budget quote today or next week. Looking forward to chatting! Thank you.

Thank you,

Priscila Carrijo, P.Eng. | Business Development Manager

M +1 (206) 565 4487 **E** priscila@rmpglobal.com

From: Carter Bullock <cbullock@bellevueidaho.us>

Sent: Tuesday, December 9, 2025 3:20 PM

To: Priscila Carrijo <priscila@rmpglobal.com>

Subject: RE: Pickleball Project, Bellevue ID

Also, our preference would be for the fence-like Adelaide panel. Thanks again for the call!

**2026 BYLAWS, PRACTICES AND PROCEDURES
BELLEVUE PARKS COMMITTEE**

**ARTICLE I
ESTABLISHMENT**

Section 1. Establishment:

The Bellevue Parks Committee (hereinafter called the Committee) is established by authority of Idaho Code. The office shall be located in the Bellevue City Hall Building at 115 E. Pine Street, Bellevue, ID 83313, telephone: (208) 788-2128.

**ARTICLE II
MEMBERSHIP AND OFFICERS**

Section 1. Membership:

The Committee shall consist of three (3) to five (5) voting members. The term of office for each appointive member shall be three (3) years.

Section 2. Officers, Number, Qualifications and Duties:

The officers of the Committee shall be a Chairperson and a Vice-Chairperson. The Chairperson shall be elected by and from among the members of the Committee. The member of the Committee most senior in longevity (not including the Chairperson) shall be designated as and serve as Vice Chairperson. The duties of such officers shall be such as are usually performed by such officers in similar organizations and as defined by the parliamentary authority adopted by the Committee in Article IV, Section 1, of these Bylaws, as well as the following:

A. Chairperson:

1. Preside at all meetings of the Committee.
2. Sign documents of the Committee.
3. Assure that all actions of the Committee are properly taken.
4. Make subcommittee appointments as required.

B. Vice-Chairperson:

During the absence, disability or disqualification of the Chairperson, the Vice-Chairperson shall exercise or perform all duties and be subject to all the responsibilities of the Chairperson.

Section 3. Election and term of Office, Vacancies:

Officers shall be elected by majority vote of the members of the Committee annually at the first Committee meeting of each calendar year and shall serve a term of one year or until their successors are elected. Vacancies in officer positions shall be filled by election whenever they occur, at the next meeting following the occurrence of the vacancy in the manner provided for election of officers in this section.

Section 4. Resignation:

Any officer may resign at any time by giving written notice of such resignation to the Committee. Unless otherwise specified in such written notice, such resignation shall take effect upon receipt by the Committee, and the acceptance of such resignation shall not be necessary to make it effective.

Section 5. Removal:

Any officer may be removed, with or without cause, upon a vote of a majority of the voting members of the Committee. A successor may be elected for the filling of vacancies at any time.

Section 6. Secretary:

The Committee will be staffed by the Administrator, or his/her designee. In addition to providing customary technical support, staff will perform the following duties of Secretary:

1. Keep the minutes of all meetings of the Committee.
2. Advertise all legal notices required by the Idaho State Code or these bylaws.
3. Prepare the agenda for all meetings of the Committee.
4. Be custodian of Committee records.

**ARTICLE III
MEETINGS**

Section 1. Regular Meetings:

The Committee shall meet on the third Wednesday of each month for a regular meeting. Additional and special meetings may be scheduled as needed. The regular monthly meeting may be scheduled for another date in order to not conflict with holidays or significant local or civic events. Meetings shall be held at the hour and place fixed from time to time by motion of the Committee or at the Hour of 10:00 A.M. at City Hall, Bellevue, Idaho if no other time or place is so fixed. The Secretary will publish and distribute to the members an agenda on or before the Friday before the meeting. In the event there is no business to transact, the meeting will be cancelled. The absence of an agenda serves in lieu of a notification of cancellation.

Section 2. Quorum:

Whenever the Committee shall be found to have exactly three (3) appointed members, the presence of two (2) appointed members shall be sufficient to constitute a quorum for the transaction of any business of the Committee. However, if the Committee has four (4) or five (5) appointed members, the presence of two (2) appointed members shall be sufficient to constitute a quorum for the transaction of any business of the Committee.

**ARTICLE IV
RULES OF ORDER**

Section 1. Rules of Order:

The Committee shall operate under the general precepts of the current edition of *Robert's Rules of Order Newly Revised*. The order of business for the Committee shall be the following:

- A. Open-call meeting to order

- B. Attendance roll call
- C. Committee Member Updates
- D. Public Comment
- E. Approval of Minutes from Prior Meetings
- F. Old Business:
 - 1. Items from previous meetings
 - 2. Other items
- G. New Business:
 - 1. Items not previously seen by the Committee
- H. Work Sessions and Other Items
- I. Adjournment

ARTICLE V VOTING

Section 1. Voting:

Each regularly appointed member shall be entitled to one vote on any matter which may come before the Committee. The vote of a majority of the members present at any meeting attended by a quorum of its members shall be necessary to decide any item. The Chairperson may enter into the discussion of and vote on any item before the Committee.

ARTICLE VI AGENDA

Section 1. Agenda

In order to facilitate and conduct orderly business, the members of the Committee resolve: For those persons desirous of coming before this body, a list of particulars shall be submitted to the Administrator stating the reason or reasons why they wish to be heard, in order to facilitate this process and give proper notice to all persons who may be affected and therefore giving them an opportunity to be heard. Any request presented in this manner will be drawn up and published and/or aired through various media to inform the public of business presented. All requests received will be heard in the same order in which received and in keeping with the order of business outlined in Article IV above, i.e., first request received will be heard first, etc. Those requests which require public advertising will be set on the agenda for the first regular meeting following adequate public noticing. Applications will be deemed received when in hand by Committee members at the regular meeting.

Section 2. Procedure:

Procedure for considering individual agenda items will normally be observed; however, the Chairperson may rearrange individual items if necessary to expedite the conduct of business.

1. Applicant presents scope and summary of project.
2. Staff presents report.
3. The Committee may ask questions regarding the staff or applicant presentation.
4. Public testimony, if appropriate and posted.
 - a. Proponents of the agenda items make presentation.
 - b. Opponents make presentation.
5. Applicant may make rebuttal of any point previously covered.

6. Committee may ask questions of the proponents, opponents, or staff, and discuss the application.
7. Motion (to approve, disapprove, or table), Second, Discussion, and Vote of the Committee.

No new agenda item shall be started after 11:30 P.M., unless consented to by an affirmative vote of the Committee. Items previously posted will be rescheduled for the next meeting.

**ARTICLE VII
SUBCOMMITTEES**

Section 1. Committees:

Subcommittees may be established and appointed and given charge and timelines by the Chairperson to assist the Committee in performance of its function. Each subcommittee shall consist of not more than two (2) voting members. Citizens and public officials may also be appointed to serve as non-voting members on the subcommittees.

**ARTICLE VIII
AMENDMENT OF BYLAWS**

Section 1. Amendments:

These Bylaws may be amended at any regular meeting of the Committee by a two-thirds vote of the members thereof.

Adopted this 4th day of March, 2026.

_____, Chair

CHAPTER 5

PARKS AND PATHWAYS

SECTION:

11-5-1: Purpose

11-5-2: Definitions

11-5-3: Parks And Pathways Required

11-5-4: Parks Committee Powers

11-5-5: Contributions

11-5-6: Multiple Ownership

11-5-7: Minimum Required Improvements

11-5-8: Park Standards

11-5-9: Pathway Standards

11-5-10: Green Space Standards

11-5-11: Dedication And Maintenance

11-5-1: PURPOSE:

The purpose of this chapter is to provide for adequate parks and other recreational opportunities and facilities for the people living and working within as well as those visiting the City, in addition to the other purposes of the Bellevue Comprehensive Plan, this title, the zoning ordinance and the Bellevue Park Master Plan. (Ord. 91-01, 12-2016)

11-5-2: DEFINITIONS:

When used in this chapter, the following words and terms shall have the meanings ascribed to them in this section:

BELLEVUE PARKS COMMITTEE: The recommending body established in section 7-4-3 of this Code.

GREEN SPACE: Land dedicated or restricted as parks, pathways, connective greenways, recreational assets and/or open space.

MASTER PLAN: The Bellevue Parks Master Plan, adopted by resolution on July 13, 2006, as may be amended from time to time.

PARK: A parcel of land dedicated to the City or privately owned and clearly accessible to the public free of charge for nonexclusive recreation and/or cultural use. A park is maintained for the primary purposes of diverse recreational and social opportunities. A park may include one of the following:

Minipark: A parcel of land, between one-fourth ($\frac{1}{4}$) acre and one acre in size that is privately owned and maintained unless otherwise allowed by the Council, but that is used for nonexclusive public recreation and/or cultural purposes.

Neighborhood Park: A parcel of land generally between one and ten (10) acres in size dedicated to the City for nonexclusive public recreation and/or cultural use.

Park/Cultural Space: A parcel of land less than one-fourth ($\frac{1}{4}$) acre in size and located in the B Business, LB/R Limited Business/Residential and T Transitional Zoning Districts, that is privately owned and maintained but that is used for nonexclusive public recreation and/or cultural purposes. A park/cultural space may include courtyards, plazas, gardens, expanded sidewalks and covered areas, provided access to the park/cultural space is available from a public street or property and is normally open to the exterior (e.g., not enclosed in a building).

PATHWAYS: A meaningful pedestrian circulation system dedicated or granted by easement for public use, such as sidewalks and trails that are physically separated from vehicular traffic thoroughfares, which connects to major trail systems, parks, schools, shopping areas and community assets. (Ord. 91-01, 12-2016; amd. 2018 Code)

11-5-3: PARKS AND PATHWAYS REQUIRED:

Unless otherwise provided, every subdivision shall set aside park(s) and/or pathway(s) in accordance with standards set forth in this chapter. (Ord. 91-01, 12-2016)

11-5-4: PARKS COMMITTEE POWERS:

The Bellevue Parks Committee shall review and make a recommendation to the Planning and Zoning Commission and City Council regarding each application for subdivision or development of five (5) residential units or more. Such recommendation will be based on compatibility with the Master Plan and the recreation section of the Comprehensive Plan and compliance with the provisions of this title. (Ord. 91-01, 12-2016)

11-5-5: CONTRIBUTIONS:

The developer of a subdivision or any part thereof, consisting of five (5) or more residential lots, including residential townhouse sublots and residential condominium units, without regard to the number of phases within the subdivision, shall set aside or acquire land area within, adjacent to, or in the general vicinity of the subdivision, or make in lieu payment for parks as required hereunder. (Ord. 91-01, 12-2016; amd. 2018 Code)

A. Land Contributions:

1. Parks shall be developed within the City and set aside in accordance with the following formula:

$$P = x \text{ multiplied by } 0.033$$

"P" is the park contribution in acres

"x" is the number of single-family lots, townhouse sublots, or condominium units contained within the plat. Where multi-family lots are being platted with no fixed number of units, "x" is the maximum number of residential units possible within the subdivision based on current zoning regulations.

2. In the event the subdivision is located in the B Business, LB/R Limited Business/Residential or T Transitional Zoning District, the area required for a park shall be reduced by seventy five percent (75%), but in no event shall the area required for a park/cultural space exceed seventeen and one-half percent (17.5%) of the area of the lot(s) being developed.

B. Contributions In Lieu Of Land Dedications And Improvements:

1. After receiving a recommendation by the Parks Committee, the Council may, at their discretion, approve and accept voluntary cash contributions in lieu of park land dedication and park improvements.

2. The voluntary cash contributions in lieu of park land shall be equivalent to the area of land (e.g., square footage) required to be dedicated under this chapter multiplied by the fair market value of the land (e.g., \$/square foot) in the development at the time of preliminary plat approval by the

Council. The City shall identify the location of the property to be appraised. The appraisal shall be submitted by a mutually agreed upon appraiser and paid for by the applicant.

3. Except as otherwise provided, the voluntary cash contribution in lieu of park land shall also include the cost for park improvements, including all costs of acquisition, construction and all related costs. The cost for such improvements shall be based upon the estimated costs provided by a qualified contractor and/or vendor. In the B Business, LB/R Limited Business/Residential and T Transitional Zoning Districts, in-lieu contributions will not include the cost for park improvements.

4. In-lieu contributions must be segregated by the City and not used for any other purpose other than the acquisition of park land and/or park improvements, which may include upgrades and replacement of park improvements. Such funds should be used, whenever feasible or practicable, on improvements within walking distance of the residents of the subdivision. (Ord. 91-01, 12-2016)

11-5-6: MULTIPLE OWNERSHIP:

Multiple ownership where a parcel of land is owned or otherwise controlled in any manner, directly or indirectly,

A. By the same individual(s) or entity(ies) including, but not limited to, corporation(s), partnership(s), limited liability company(ies) or trust(s); or

B. By different individuals or entities including, but not limited to, corporations, partnerships, limited liability companies or trusts where: 1) such individual(s) or entity(ies) have a controlling ownership or contractual right with the other individual(s) or entity(ies); or 2) the same individual(s) or entity(ies) act in any manner as an employee, owner, partner, agent, stockholder, director, member, officer or trustee of the entity(ies),

multiple subdivisions of said parcel that cumulatively result in five (5) or more dwelling units, are subject to the provisions of this chapter, and shall provide the required improvements subject to the required standards at or before the platting or development of five (5) or more dwelling units. (Ord. 91-01, 12-2016)

11-5-7: MINIMUM REQUIRED IMPROVEMENTS:

A. Private Green Space: Use and maintenance of any privately owned green space shall be controlled by recorded covenants or restrictions which run with the land in favor of the future owners of the property within the tract and which cannot be modified without the consent of the Council.

B. Minipark: Minipark improvements shall be made by the developer. A certified landscape plan shall be prepared by a landscape architect depicting the following: A minipark shall include finished grading and ground cover, trees and shrubs, picnic table(s), trash container(s), dog station(s), bike racks and park bench(es). All miniparks shall provide an average of fifteen (15) trees per acre, of which at least fifteen percent (15%) shall be of four inch (4") caliper or greater. The remaining percentage shall be a minimum of two and one-half inch (2.5") caliper or greater. Evergreen species shall be of a height not less than eight feet (8'). A maximum of twenty percent (20%) of any single tree species may be used. Landscaping and irrigation shall integrate water conservation.

C. Neighborhood Park: Neighborhood park improvements shall be made by the developer. A certified landscape plan shall be prepared by a landscape architect depicting the following: A neighborhood park shall include finished grading and ground cover, large grassy areas, trees and shrubs, sheltered picnic table(s), trash container(s), dog station(s), bike rack(s), park bench(es), parking as required by ordinance, and two (2) or more of the following: play structure, restrooms, an athletic field, trails, hard surface recreational court (i.e., tennis or basketball courts), or gardens that demonstrate conservation principles. Neighborhood parks shall provide an average of fifteen (15) trees per acre, of which at least fifteen percent (15%) shall be of four inch (4") caliper or greater. The remaining percentage shall be a minimum of two and one-half inch (2.5") caliper or greater. Evergreen species shall be of a height not less than eight feet (8'). A maximum of twenty percent (20%) of any single tree species may be used. Landscaping and irrigation shall integrate water conservation.

D. Park/Cultural Space: Park/cultural space park improvements shall be made by the developer. A certified landscape plan shall be prepared by a landscape architect depicting the following: A park/cultural space shall include benches, planters, trees, public art, water features and other elements that would create a gathering place. Connective elements, such as parkways or enhanced sidewalks, may also qualify where such elements connect two (2) or more parks or park/cultural spaces.

E. Pathways: Pathways shall be paved or improved as recommended by the Master Plan and/or City standards. Construction of pathways shall be undertaken at the same time as other public improvements are installed within the development, unless the Council otherwise allows when deemed beneficial for the project. The developer shall be entitled to receive a park dedication credit only if the developer completes and constructs a pathway identified in the Master Plan, or completes and constructs a pathway not identified in the Master Plan where the pathway connects to existing or proposed trails identified in the Master Plan. The City may permit easements to be granted by developers for pathways identified in the Master Plan, thereby allowing the developer to include the land area in the determination of setbacks and building density on the site, but in such cases, a park dedication credit will not be given. A developer is entitled to receive a credit against any area required for a park for every square foot of qualified dedicated pathway right-of-way. (Ord. 91-01, 12-2016)

11-5-8: PARK STANDARDS:

Land proposed to be dedicated for recreation purposes shall meet the minimum applicable requirements required by this chapter based on the identified needs and standards contained within the Master Plan and the recreational section of the Comprehensive Plan. All parks, green space, and trails shall meet the following criteria for development location and size (unless unusual conditions exist that prohibit meeting 1 or more of the criteria):

- A. Shall provide safe and convenient access, including ADA standards.
- B. Shall not be gated so as to restrict access and shall not be configured in such a manner that will create a perception of intruding on private space. If a park is privately owned and maintained, the use of the park shall not be exclusive to the homeowners, residents or employees of the development.
- C. Shall be configured in size, shape, topography and improvements to be functional for the intended users. To be eligible for park dedication credit, land dedicated must be located on slopes less than fifteen degrees (15°), and must be located outside of drainways, floodways and wetland areas. Miniparks shall not be occupied by nonrecreational buildings and shall be available for the use of all the residents or employees of the proposed subdivision.
- D. Shall not create undue negative impact on adjacent properties and shall be buffered from conflicting land uses.
- E. Shall not create undue demands on City services.
- F. Shall require low maintenance or provide for maintenance or a maintenance endowment. (Ord. 91-01, 12-2016)

11-5-9: PATHWAY STANDARDS:

- A. Pathways shall be connected, when required, in a useful manner to other recreation opportunities.
- B. The developer shall define a meaningful pedestrian circulation system for each development which connects to the major trail system, parks, schools, shopping areas and community assets. The developer shall install sidewalks and trails as required by ordinance according to City standards.
- C. The developer shall construct and pave all trails through and abutting their developments identified in the Master Plan. Such trail improvements shall be undertaken at the same time as other public improvements are installed within the development (i.e., grading with site grading and paving with street or parking lot paving). Deviation from this timing requirement may be allowed only when

deemed beneficial for the project. Park dedication credit may be given for trails and pedestrian improvements identified in the Master Plan.

D. The developer may complete, construct and pave all trails not identified in the Master Plan. Park dedication credit may be given for such trails if they connect to existing or proposed trails identified in the Master Plan.

E. The City may permit easements to be granted by developers for trail corridors identified in the Master Plan, thereby allowing the developer to include the land area in the determination of setbacks and building density on the site. In such cases, park dedication credit will not be given. (Ord. 91-01, 12-2016)

11-5-10: GREEN SPACE STANDARDS:

A. Preserved green space within proposed developments shall be designed to be contiguous and interconnecting with adjacent green space (both existing and potential future space).

B. If green space is required or offered as part of a subdivision, townhouse or condominium development, all green space shall meet the following criteria for development, location and size (unless unusual conditions exist that prohibit meeting 1 or more of the criteria): Public and private green spaces on the same property or adjacent properties shall be complementary to one another. Green space within proposed developments shall be designed to be contiguous and interconnecting with any adjacent green space (both existing and potential future space). (Ord. 91-01, 12-2016)

11-5-11: DEDICATION AND MAINTENANCE:

With the exception of miniparks, all park land shall be dedicated to the City upon completion, unless otherwise allowed by the City Council upon recommendation by the Parks and Lands Board. Parks shall be guaranteed by bond and maintained by the developer until each lot is developed in the subdivision and for a minimum period of not less than two (2) years. Any privately owned and maintained park or recreation space (by the future residents or business owners of the subdivision) must meet the following:

A. Land area shall not be occupied by nonrecreational buildings and shall not be exclusive to the homeowners, residents or employees of the development.

B. The use of the private green space shall be restricted for park, playground, trail green space or recreational purposes by recorded covenants which run with the land in favor of the future owners of the property within the tract and which cannot be modified without the consent of the City Council.

C. The facilities dedicated for such purposes are in accordance with the provisions of the recreational element of the Master Plan and the Comprehensive Plan.

D. The private ownership and maintenance of the green space and parks shall be adequately provided by written agreement. (Ord. 91-01, 12-2016)

CHAPTER 4

TREES AND SHRUBS

SECTION:

7-4-1: Purposes, Objectives And Policies

7-4-2: Definitions

7-4-3: Bellevue Park Committee

7-4-4: Care And Maintenance Of Trees And Shrubs; Prohibited Acts

7-4-5: Misdemeanor Violation; Penalties

7-4-1: PURPOSES, OBJECTIVES AND POLICIES:

This chapter is adopted to encourage the planting, preservation, protection, and proper care and maintenance of trees within the City of Bellevue, Idaho (herein referred to as "the City"). The ultimate goals are to make recommendations to the Council as the Bellevue Park and Tree Committee deems appropriate on matters relating to all aspects of parks and recreation within the City including, without limitation, master planning, specific project planning, policies, procedures, operations, improvements, care, maintenance, budgeting and fundraising, thereby enhancing the beauty of the City, increasing property values and making the community a more pleasant place to live and work, and to protect and promote the health, safety and general welfare of the people of the City, including, without limitation, as follows:

- A. To establish policies, regulations and standards necessary to ensure that the City will realize the benefits of adequate and healthy trees, its community forest, and safe active and passive parks and recreation.
- B. To coordinate proper care and maintenance of trees and parks emphasizing the use of good tree and ground cover care practices, to promote tree species diversity, and to promote education for all citizens on proper tree planting, care, permitted uses and nonpermitted uses of the parks and overall maintenance.
- C. It is hereby declared the policy of the City to protect trees planted and growing within public streets, rights-of-way, parks and other property owned or controlled by the City.
- D. It is hereby declared the policy of the City to require the dedication of park/recreation lands and the planting of street trees as part of the required landscaping improvements in all new subdivisions and other developments pursuant to the applicable subdivision, zoning and other regulations of the City. (Ord. 2012-01, 6-14-2012)

7-4-2: DEFINITIONS:

For the purposes of this chapter, the following words shall have the meanings ascribed to them in this section. All definitions regarding parks, recreation, paths and dedications shall be as provided in title 11, chapter 5 of this Code.

COMMUNITY FOREST: The sum of all trees and shrubs within the City.

FLUSH CUT: Cutting within the branch bark collar or ridge of a branch when pruning.

PERSON: Any individual, partnership, corporation, limited liability company, association or private organization or entity of any character, except the City.

PRIVATE TREE: Any tree on private property not owned or controlled by the City.

PROPERTY OWNER: The record owner or contract purchaser of any parcel of real property within the City.

PRUNING: The removal of branches and other limbs from a tree.

PUBLIC PROPERTY: Any real property owned by the City either in fee simple absolute or implied or expressed dedication to the City for the public for present or future use for vehicular or pedestrian traffic or for public easements under the ownership or control of the City. This definition shall include, without limitation, all City streets, alleys, rights-of-way, easements (where landscaping is permitted), parks, and other property owned or controlled by the City.

PUBLIC STREET: Any public street, alley, easement or right-of-way owned or controlled by the City either in fee simple absolute or implied or expressed dedication to the City for the public for present or future use for vehicular or pedestrian traffic.

PUBLIC TREE: Any tree on public property.

SHRUB: A perennial, multiple stemmed woody plant often formed by a number of vertical or semi-upright branches arising from close or at ground level and whose height at maturity is usually between three feet (3') and fifteen feet (15').

STREET TREE: Any tree, shrub or other woody vegetation within a public street.

STUB: The short length of a branch remaining after pruning.

TOPPING: The cutting back of branches or limbs to stubs larger than three inches (3") in diameter within the tree's crown to such a degree so as to remove the normal canopy and disfigure the tree.

TREE: A woody perennial plant with one main vertical trunk or stem and many branches. (Ord. 2012-01, 6-14-2012)

7-4-3: BELLEVUE PARK COMMITTEE:

A. Committee Established; Membership; Appointment And Terms; Vacancies And Removals: There is hereby created the **Bellevue Park and Tree Committee ("BPC")**. The BPC shall consist of a minimum of three (3) but no more than five (5) voting members, each appointed by the Mayor and confirmed by a majority vote of the Common Council ("Council") of the City. The initial appointment term shall be one year for one member and two (2) years for two (2) members. Thereafter, appointments shall be for a term of three (3) years. Whenever a seat on the BPC shall become vacant for whatever reason, the BPC shall report same to the Council within fifteen (15) working days, and that vacancy shall be filed as set forth herein by the Mayor and Council for the remainder of the vacated term. The Council shall select the members to represent the broad interests of the people of the City without regard to sex, age, race, nationality, religion, disability or political affiliation. Voting members of the BPC may be residents of the City or within a six (6) mile radius of the City limits to retain such voting membership. The BPC may appoint nonvoting members as it deems appropriate. The Council, by unanimous vote, may remove a BPC member for any reason deemed appropriate by the Council.

B. Representation: One (1) representative from the City of Bellevue Staff shall be appointed by the Mayor and confirmed by a majority of the Council. The representative will be an ad hoc, non-voting member of the Committee.

C. Purpose And Organization: The purpose of the Committee is to enhance the beauty, vitality and sense of community of the City of Bellevue by providing a variety of parks and recreational opportunities. The BPC shall be a citizen's advisory group to assist the Mayor and Council in accomplishing the goals, objectives and purposes of this chapter and to help administer the provisions and regulations of this chapter. The BPC shall be organized and conduct its affairs in accordance with this chapter and the relevant provisions of Idaho Code.

1. Bylaws: The BPC shall adopt bylaws for the conduct of its governance, meetings and affairs.
2. Officers: The BPC shall elect a Chair, Vice-Chair, and Secretary.
3. Committees: The BPC may establish subcommittees and advisory committees to advise the BPC in carrying out its duties and responsibilities under this chapter, fundraising and other related endeavors.
4. Voting: All three (3) Committee members shall have voting rights. A majority of the members of the BPC shall constitute a quorum, and a majority of a quorum may decide issues before the BPC.

5. Reports And Recommendations: The BPC shall make such reports and recommendations to the Council as the BPC deems appropriate on matters relating to parks within the City, including, without limitation, policies, procedures, operations, planting, care, maintenance, tree removal and budgeting.

6. Meetings:

a. Regular Meetings: At least one regular meeting shall be held each quarter of the year on such regular dates as the BPC may determine. The BPC shall hold its first regular meeting in January of each year, which meeting shall be designated as the annual meeting for the purpose of electing officers, establishing regular meeting dates, and reviewing, amending, repealing or adopting bylaws, policies, and procedures, and to consider such other matters as lawfully on the agenda.

b. Special Meetings: Special meetings may be scheduled as necessary as provided by law.

c. Open To The Public: All BPC meetings and records shall be open to the public and shall comply with the Open Meetings Law ¹.

d. Executive Sessions: The Mayor and Council members shall have the right to attend any executive session of the BPC.

e. Recordkeeping: A record of meetings, motions, studies, findings, and actions taken shall be maintained as required by law.

D. Compensation: Members shall serve without salary, but may receive their actual and necessary expenses while engaged in authorized business of the BPC as budgeted and approved by the Council.

E. Duties And Responsibilities: The BPC's duties and responsibilities shall include the following:

1. Establish bylaws for its governance, and maintain legal records of all BPC meetings, recommendations and actions.

2. Provide recommendations to the City regarding planning, management, administration, information/education and monitoring of City parks and trail easements.

3. Report to the Council on any BPC matters upon request of the Mayor or Council.

4. May make such recommendations to the Council at any time as the BPC deems appropriate.

F. Annual Budget Request And Control Of Expenditures: The BPC may prepare an annual budget request and submit same to the Council indicating any anticipated revenues and expenditures for the upcoming fiscal year. All funds and property, real and personal, acquired by the BPC by donation, gift or otherwise shall be held in the name of the City and in the custody of the City Treasurer. The BPC shall not make expenditures or incur indebtedness in any year which is not approved in advance by the Council. Money or other funds which are donated or given to the BPC may be expended only in accordance with the City budget process. (Ord. 2012-01, 6-14-2012; amd. Ord. 2020-02, 1-27-2020)

7-4-4: CARE AND MAINTENANCE OF TREES AND SHRUBS; PROHIBITED ACTS:

A. The City has the right to plant, maintain, and remove any tree or shrub from public streets or other public property. The City may prune or remove any tree, branch or root which is located within or

encroaches over any public street or other public property as the City may deem necessary, in its sole discretion, to promote public safety or the beauty of public streets and public property.

1. Develop standards and guidelines for the planting of new trees and preservation of existing trees within public property, riparian areas, parking areas, subdivisions and other developments including, without limitation, standards for selection, planting, preservation, care, maintenance, irrigation, pruning and removal of trees and shrubs.
2. Review requests for the pruning or removal of public trees.
3. Coordinate and implement Arbor Day celebrations and other such related and similar activities.
4. Provide and promote education to the people, public utilities, and tree removal and maintenance companies on the proper selection, planting, care, maintenance and pruning of trees.
5. Identify and implement landscaping projects which improve the City forest and/or the purposes, objectives and policies of this chapter.

B. It shall be unlawful for any person to:

1. Damage, injure or poison any public tree; or
2. Attach or place any rope or wire (other than one used to support a young, recently transplanted or broken tree), sign, poster, handbill, advertisement or other thing to or on any public tree; or
3. To cause or permit any wire charged with electricity to come in contact with any public tree; or
4. To cause or permit any gaseous, liquid or solid substance which may be harmful to a tree to come in contact with a public tree; or
5. Prune, remove or destroy any public or street tree.
6. It shall be unlawful for any person to leave branches or debris from the pruning or removal of a tree in the right-of-way of any public street. Branches and debris shall be immediately removed from the right-of-way upon completion of the pruning or removal of the tree.
7. It shall be unlawful for any person to top any street tree.
8. It shall be unlawful for any person to flush cut any branch on any street tree.
9. All stumps of street trees shall be removed below the surface of the ground, so that the top of the stump shall not project above the surface of the ground.

C. Street trees shall be pruned and maintained by qualified (as determined by the City Street Superintendent) City employees or under the supervision of a certified arborist (International Society of Arboriculture) that is licensed by the State of Idaho and insured.

D. All pruning of street trees undertaken by utilities, professional tree care operators or other persons shall be done under the direct supervision of a certified arborist (International Society of Arboriculture) that is licensed by the State of Idaho and insured. Compliance with this standard shall require the certified arborist to first visit the site of the work, to prescribe the pruning to be done and to actively monitor the pruning operation, all of which shall be in conformance with the requirements of this chapter.

E. Each private landowner shall comply with each of the following regulations regarding any tree or shrub on his or her real property located within the boundaries of the City:

1. Maintain such trees and shrubs so that they do not endanger the public or become hazardous to any public street, alley or other public right-of-way, public utilities or other public property in accordance with applicable statutes of the State of Idaho and ordinances of the City.

2. Control infectious, communicable, destructive or dangerous pests and diseases by removing debris, trees or shrubs infected with or harboring such pests or diseases from private real property or by using other legally approved methods to eradicate such insects or diseases that may pose a threat to the community forest or any part thereof.

3. Upon discovery of any destructive, infectious or communicable disease, pest or pathogen which endangers the health or growth of trees or shrubs, or threatens to spread such disease, pest or pathogen, the City shall cause written notice to be served upon the owner of the real property upon which such diseased or infected tree or shrub is located requiring said property owner to eradicate, remove or otherwise control such disease, pest or pathogen within seven (7) days after such written notice is mailed, and said real property owner shall comply therewith. (Ord. 2012-01, 6-14-2012; amd. Ord. 2020-02, 1-27-2020)

7-4-5: MISDEMEANOR VIOLATION; PENALTIES:

A. Any person violating any provision of this chapter shall be guilty of a misdemeanor which shall be punishable as provided in section 1-4-1 of this Code. (Ord. 2012-01, 6-14-2012; amd. 2018 Code)

B. In addition to the penalties set forth in subsection A of this section, any person whose actions cause damage to or the death or destruction of a public tree shall be liable to the City for the value of the public tree and all costs incurred by the City in caring for, treating, pruning and/or removing the public tree. (Ord. 2012-01, 6-14-2012)