

Bellevue Common Council
Monday September 26, 2022
Bellevue City Hall, 115 E Pine St, Bellevue
Regular Meeting Minutes

5:30 p.m. Call to Order:

Mayor Goldman called the Regular Meeting to order. A roll call attendance was conducted, and Council members present were Doug Brown, Shaun Mahoney, Jennifer Rangel and Robin Leahy. For the record, Chris Johnson was absent. For the record, Council President Brown, Alderwoman Rangel, Alderwoman Leahy, and Clerk/Treasurer Edwards were physically present in the official meeting location of the Council Chambers of City Hall. A quorum was present for the entire meeting. Staff present were Rick Allington, City Attorney; Greg Beaver, Fire Chief; Mynde Heil, Marshal; ; Jason Calhoun, Street Supervisor; and Marian Edwards, City Clerk/Treasurer.

Notice and Hearing Compliance:

The posting of this regular meeting agenda complied with Idaho Code 74-204. The regular meeting agenda was posted five (5) days prior to the meeting at the Bellevue Post Office, the bulletin board outside of City Hall and on the City website on September 22, 2022. Brown motioned that the notice agenda was in compliance with Idaho Code 74-204. Rangel seconded. All in favor. The motion passed.

1. Call for Conflict as outlined in Idaho Code §59-703 (f) – 704 With Any Agenda Item.
Goldman called for conflict from any Council member or staff member with any agenda items. No conflicts were noted.
2. Public Comment for Items of Concern Not on the Agenda that Match the Idaho State Transparent and Ethical Government Standards. There were no comments.

OLD BUSINESS

3. Consent Agenda:
 - a. Minutes of August 22, 2022, and September 12, 2022
 - b. Claims from September 13, 2022, to September 26, 2022
 - c. Claim for October 1, 2022, for Fiscal Year 2023
 - d. Department Head Reports
 - e. Financial Reports

Brown asked questions on the claims report regarding the amount approved for sidewalk work by Precision Concrete and Calhoun responded. Brown asked questions on the Community Development Director hiring process and Goldman responded. Brown asked about Fire department staffing and Beaver responded. Brown asked about the status of the Pine Street project and Goldman responded. sweeping and Calhoun responded. Brown motioned to approve the consent agenda as presented. Rangel seconded. Roll call vote results: Mahoney-

yes, Brown- yes, Rangel- yes, Leahy- yes. Motion passed.

NEW BUSINESS

4. Discussion and Consideration of Resolution #2270: A Resolution Granting the Mayor authority, pursuant to Idaho Code §67-2803 (2), to dispense with formal competitive procurement requirements and to enter into a contract with a contractor in an amount not-to-exceed \$30,000 for wastewater operational support services. Kathryn Goldman, Mayor and Bryson Ellsworth, Wastewater Operator of Record. Goldman noted that the City will be losing its only wastewater employee on September 30th and has two (2) options for service via outside contractors. Goldman requested approval of the resolution so that a finalized contract could be signed by the end of the week to ensure wastewater operations continue with no break in coverage. Goldman noted that she would update the Council as to the status of a wastewater operational contract. Brown motioned to approve the resolution as presented. Rangel seconded. Roll call vote results: Mahoney- yes, Brown- yes, Rangel- yes, Leahy- yes. Motion passed.
5. Discussion and Consideration of Resolution #2271: A Resolution of The Common Council of The City of Bellevue, Idaho Authorizing the Mayor to Sign All Applications, Grant Agreements, And Other Documents Relating to Water Planning Grants: Idaho Department of Environmental Quality Water Planning Grant Authorizing Resolution Form SRF-03. Kathryn Goldman, Mayor. Goldman was joined by Mountain Waterworks Inc's Michael Woodworth, Engineer and Kristina Gillespie-Jaques, Business Manager. Goldman noted that Mountain Waterworks would be providing the services for a Water Study as they won the request for qualification process conducted earlier in the month. Goldman noted that Idaho Department of Environmental Quality awarded Bellevue a fifty (50) percent grant match for a \$100,000 water study and that Blaine County recently awarded the City an approximate \$50,000 grant award from their American Rescue Plan Act (ARPA) funding for the water study. Woodworth and Gillespie-Jaques noted that they were looking forward with the City and would assist with funding opportunities. Brown motioned to approve the resolution as presented. Rangel seconded. Roll call vote results: Mahoney- yes, Brown- yes, Rangel- yes, Leahy- yes. Motion passed.
6. Active Project Status Update and Request for Funds: Payment Application #6 for the Lagoon Liner Replacement Project in the Amount of \$221,539.91, Payable to JC Constructors, Inc., Line-Item Plant Upgrades, 58210-Wastewater. Holly Johnson, PE, Keller Associates. H. Johnson reported that the project is almost done, with the next steps being waiting until Cell A fills up to do required testing. H. Johnson noted that Cell C completed testing and was approved. H. Johnson noted that the contractor has the punch list and that she expects full conclusion in October. Brown motioned to approve the request for funds as presented. Rangel seconded. Roll call vote results: Mahoney- yes, Brown- yes, Rangel- yes, Leahy- yes. Motion passed.
7. Discussion and Consideration of Resolution #2272: A Resolution to Authorize The Mayor To Enter Into A Contract For The Idaho Policing Policy Manual Subscription Service For Fiscal 2023

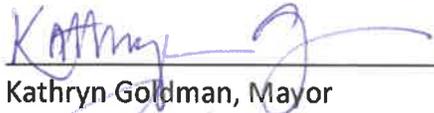
And Adopt The 2022 Idaho Policing Policy Manual. Mynde Heil, Marshal. Heil noted that this was the annual renewal of the policing manual agreement and Council acceptance of the policy to conform with ICRMP requirements. Brown motioned to approve the resolution as presented. Rangel seconded. Roll call vote results: Mahoney- yes, Brown- yes, Rangel- yes, Leahy- yes. Motion passed.

8. Resolution #2273, Resolution Authorizing The Treasurer To Assign \$73,260.00, With An Effective Date of September 29, 2022, To The Sewer LGIP Capital Account With The Idaho State Treasurer's Office. Marian Edwards, Clerk/Treasurer. Edwards noted that the amount corresponded to twenty-one new sewer hook-up permits issued during fiscal 2022 and needed to be assigned to the Sewer Capital account for future use. Brown motioned to approve the resolution as presented. Rangel seconded. Roll call vote results: Mahoney- yes, Brown- yes, Rangel- yes, Leahy- yes. Motion passed.
9. Resolution #2274, Resolution Authorizing The Treasurer To Assign \$67,528.00, With An Effective Date of September 29, 2022, To The Water LGIP Capital Account With The Idaho State Treasurer's Office. Marian Edwards, Clerk/Treasurer. Edwards noted that the amount corresponded to twenty-one new water hook-up permits issued during fiscal 2022 and needed to be assigned to the Water Capital account for future use. Brown motioned to approve the resolution as presented. Rangel seconded. Roll call vote results: Mahoney- yes, Brown- yes, Rangel- yes, Leahy- yes. Motion passed.
10. Council Ratification of the Mayor's Signing the Blaine County Clean Energy Coalition's Joint Comments to the Idaho Public Utility Commission regarding Case No. IPC-E-22-22, Idaho Power Company's Value of Distributed Energy Resources Study. Kathryn Goldman, Mayor. Goldman noted that the joint comments were part of the memorandum of understanding the City adopted along with Blaine County and the other valley cities. Brown motioned to ratify the Mayor's signature on the joint comment. Rangel seconded. Roll call vote results: Mahoney- yes, Brown- yes, Rangel- yes, Leahy- yes. Motion passed.
11. Mayor's Update to include Blaine County American Rescue Plan Act Grant Award, Alderman appointment process, Labor Day, and other miscellaneous items. Kathryn Goldman, Mayor. Goldman thanked Shaun Mahoney and everyone else who worked to make the Labor Day celebration a success. Goldman noted that she was able to secure approximately \$100,000 in grant funding from Blaine County's American Rescue Plan Act (ARPA) program split equally between the water study and a de-watering upgrade to the wastewater plant. Bryson Ellsworth, Wastewater Operator of Record noted that de-watering is very important and would reduce the number of trips to the transfer station. Goldman noted that the incumbent Council seat holders were unopposed and that she would be accepting letters of interest for the open Alderman seat.
12. Consultant Athenian Partners Update: Troy Butzlaff, President/CEO, Athenian Partners. Butzlaff noted that most of his time has been spent on the wastewater plant staffing issue and

that he got a good overview of plant operations. Butzlaff noted that he is triaging the most critical issues- wastewater plant staffing, streets, snow plowing and community development. Butzlaff noted that there are public works inspections that have not occurred and processes and standards for same need to be addressed. Brown suggested that part-time help be considered for snow removal and noted that local option tax and Urban Renewal funds could be used for snow removal. Brown requested that the Council members be included in the consultant interview process.

13. Executive Session to Discuss Personnel, Pending Litigation and/or Land Acquisition Pursuant to Idaho Code §74-206. There was no executive session.

14. Adjournment. Rangel motioned to adjourn. Brown seconded. All in favor and the meeting ended at 6:25pm.



Kathryn Goldman, Mayor



Marian Edwards, City Clerk/Treasurer