

Bellevue Common Council
Monday June 28, 2021
Bellevue City Hall, 115 E Pine St, Bellevue
Regular Meeting Minutes

6:00 p.m. Call to Order:

Mayor Burns called the Regular Meeting to order. A roll call attendance was conducted, and Council members present were Kathryn Goldman, Doug Brown, Chris Johnson, Shaun Mahoney, Greg Cappel and Tammy Davis (arrived 6:09pm), all appearing by teleconference. For the record, no one was absent. For the record, Mayor Burns and Clerk/Treasurer Edwards were physically present in the official meeting location of the Council Chambers of City Hall. A quorum was present for the entire meeting. Staff present were Rick Allington, City Attorney; Greg Beaver, Fire Chief; Diane Shay, Community Development Director; Jason Calhoun, Street Supervisor; Everton Oliveira, Public Works- Wastewater Operator; Mynde Heil, Marshal; Kristin Gearhart, Library Executive Director; and Marian Edwards, City Clerk/Treasurer.

Notice and Hearing Compliance:

The posting of this regular meeting agenda complied with Idaho Code 74-204. The regular meeting agenda was posted five (5) days prior to the meeting at the Bellevue Post Office, the bulletin board outside of City Hall and on the City website on June 23, 2021. Goldman motioned that the notice was in compliance with Idaho Code 74-204. Cappel seconded. All in favor. The motion passed.

1. Call for Conflict as outlined in Idaho Code §59-703 (f) – 704 With Any Agenda Item.
Goldman called for conflict from any Alderman with any agenda items. None noted.
2. Public Comment for Items of Concern not on the Agenda.
Mahoney asked about City efforts to encourage less water use. Burns noted that a letter had been sent to all water users on June 8, 2021 requesting water conservation. Goldman noted that a Citizens Committee on Policing was being formed and wants citizen participation. Goldman is planning a Town Hall meeting on Tuesday July 27, 2021, to allow the community to give input on services needed, what services are being delivered and changes citizens would like to see, specific to the Marshal's office. Heil noted that her department would like a Bellevue citizen at large to participate in upcoming Deputy interviews and asked that citizens contact her office to volunteer. Only one citizen at a time would serve on an interview board and would not sit on the interview board more than once. Tom Bergin asked if alleys could receive dust abatement treatment.

OLD BUSINESS

3. Consent Agenda:
 - a. Minutes of June 14, 2021
 - b. Claims from June 15, 2021, to June 28, 2021

c. Financial Reports

Brown asked questions on Streets activities and Edwards noted that the lack of staffing in Public Works had been detrimental, a fulltime employee designated to Streets had begun working this week and action on deferred projects was expected. Brown asked about the lack of Building Permit revenue and Shay noted that June results were much better. Goldman motioned to approve the consent agenda as presented. Davis seconded. Roll call vote results: Mahoney- yes, Davis-yes, Goldman-yes, Brown- yes, Cappel- yes, Johnson-yes. Motion passed.

NEW BUSINESS

4. Consideration and Approval of Resolution #2212, Declaration a Severe Fire Threat Sufficient to Institute a Fireworks Ban During the 2021 Fire Season between June 1, 2021, and October 31, 2021, in the City of Bellevue to Lessen the Danger of Fires in the City. Greg Beaver, Fire Chief. Beaver gave a recap on regional and state-wide bans on fireworks. Goldman noted that the high daytime temperatures are carrying into evening are dangerous for fire suppression. Johnson noted that he believes that the extension through the rest of fire season is overreaching when the state already bans fireworks after July 15. Goldman motioned to approve the resolution as presented. Brown seconded. Roll call vote results: Mahoney- yes, Davis-yes, Goldman-yes, Brown- yes, Cappel- yes, Johnson-no. Motion passed.
5. Council Discussion and Recommended Action re Patrol Vehicle. Mynde Heil, Marshal. Heil gave a recap of the electrical issues occurring in one of the patrol cars causing radar and in-car radio issues. Heil noted that the repairs needed to the vehicle exceed \$3100 and wanted to know if the Council would prefer to rotate the vehicle out or have it repaired. Heil noted that the plan is to get a new vehicle in the 2022 budget. The Council discussed and agreed that rotating the vehicle out made more sense. Heil noted that she would investigate the trade value and new vehicle replacement costs, return at a future meeting with specifics and include appropriate amounts in the upcoming budget.
6. Request for Funds: Galena Engineering for Engineering Work re: Bellevue Spring Manifolds, Piping to Road and Revising Easements: Amount not to exceed \$40,000: Line Item 58120 Construction & Improvements – Water. Ned Burns, Mayor. Burns gave a recap of the condition of the pipe running from the spring manifold to the road. Burns noted that the pipe is old, is mission critical and that the City needs engineering to receive grants and get bids on the project. City Engineer Loomis has provided an estimate to conduct the planning and engineering work. Johnson noted that American Rescue Act funds would apply for this type of project. Cappel asked for the upper lines to be evaluated as a part of the review. Goldman motioned to approve the request for funds as presented. Johnson seconded. Roll call vote results: Mahoney- yes, Davis-yes, Goldman-yes, Brown- yes, Cappel- yes, Johnson-yes. Motion passed.
7. Consideration and Approval of an Updated Master Agreement for City of Bellevue Wastewater Services by Keller Associates Inc., and Approval of Task Order No.1, General Wastewater

Engineering Support, in the amount not to exceed \$10,000: Line Item 52050- Professional Services- Wastewater. Ned Burns, Mayor. Brandon Keller noted that the last time the City and the firm had signed a master operating agreement was over eleven to twelve years ago and that the plan needed to be updated. Keller noted that Task Order No. 1 was not for a specific project but would cover general requests made for assistance. Goldman motioned to approve the updated master plan and task order No. 1 as presented. Davis seconded. Roll call vote results: Mahoney- yes, Davis-yes, Goldman-yes, Brown- yes, Cappel- yes, Johnson-yes. Motion passed.

8. Request for Funds: Two (2) Mixers for Sludge Tank: \$23,342.20, Line Item 51160- Wastewater. Everton Oliveira, Wastewater Operator. Oliveira noted that the mixers in the tanks have not worked and cause separation and chemical reading deficiencies. Oliveira noted that he would be able to install the purchased units. Goldman motioned to approve the request for funds as presented. Brown seconded. Roll call vote results: Mahoney- yes, Davis-yes, Goldman-yes, Brown- yes, Cappel- yes, Johnson-yes. Motion passed. The council expressed their appreciation to Oliveira for his efforts.
9. Request for Funds: Spare Lift Station Pump: \$4,675.00, Line Item 51160- Wastewater. Everton Oliveira, Wastewater Operator. Oliveira noted that the pumps when broken can take months to replace or repair and that since it is a critical function, he would like to have a backup on hand to keep the system operating in the event of one of the current pumps breaking. Oliveira noted that he would be able to install the purchased unit when needed. Goldman motioned to approve the request for funds as presented. Cappel seconded. Roll call vote results: Mahoney-yes, Davis-yes, Goldman-yes, Brown- yes, Cappel- yes, Johnson-yes. Motion passed.
10. Council Discussion on Bellevue Labor Day Festivities. Ned Burns, Mayor. Burns noted that the Johnston's are not able to be in charge of the event this year and that he has discussed with a few members of staff and the community. Burns asked the Council if they were interested in having a Labor Day event. The Council was positive about having a celebration. Heil noted that she would work with Calhoun about getting a permit for the parade. Edwards noted that to have ICRMP coverage, the event would have to be a completely 'City' sponsored event. Davis noted that she would be interested in helping and Burns noted that staff member Dyer expressed interest. Burns asked that the item continue as an agenda item to allow the Council to be apprised of activities and status and establish a Planning Committee.
11. General, Water and Wastewater Funds Preliminary Budget Workshop to Allow Council to Give Direction to Staff on What Types of Projects the City Should be Pursing for Inclusion in the FY2022 Budget. Ned Burns, Mayor. Burns asked staff to convey items they wished to have in the upcoming budget. Heil listed the need for an updated Capital Plan that included a million dollars for a new Police facility, the previously mentioned new vehicle, new firearms and adding more staff. Shay listed a mapping service with a cost of \$11,000, updating streets standards, a shared staff vehicle, new computers, printer, and a code enforcement share with the Marshal. Heil noted that she was open to having a Deputy spend a set number of hours a

week focusing on code enforcement. Gearhart listed three (3) new computers for patron use and increased funding for books and programming due to increased costs. Oliveira listed a dewatering sludge improvement system with an estimated cost of \$90,000 and a liner application for concrete at the lift station with an estimated cost of \$25,000. Beaver listed that he would like to return to the funding levels needed to run a professional fire department after cuts over the past number of years, a three percent wage increase, increasing fuel budget, replacement for a 20-year-old fire reporting system and updating SCUBA equipment. Beaver further noted that SCUBA equipment is mission critical, that he has been attempting to get grants, but if he cannot get grant funding, the City will have to purchase via cash or finance to ensure firefighter safety. Calhoun listed new snow removal equipment and vehicles.

Johnson asked Burns about the status of hiring in Public Works and Burns responded. Johnson noted that a City-wide GIS map would add in preparing an Asset Management Plan. Brown and Cappel noted that improving code enforcement was way overdue. Goldman requested basic figures for the Marshal be available at the July 27 Town Hall meeting. Mahoney noted that patching potholes was important, that the City needed grants to do major work and staff that could do grant work. Burns noted that spending funds to do engineering work would be needed to get streets and infrastructure work grants.

12. Executive Session to Discuss Personnel, Pending Litigation and/or Land Acquisition Pursuant to Idaho Code §74-206. There was no executive session.
13. Adjournment. Brown motioned to adjourn. Cappel seconded. All in favor. The motion passed and the meeting adjourned at 7:22 p.m.



Ned Burns, Mayor



Marian Edwards, City Clerk/Treasurer