

Bellevue Common Council  
Monday December 14, 2020  
Bellevue City Hall, 115 E Pine St, Bellevue  
Regular Meeting Minutes

6:00 p.m. Call to Order:

Mayor Burns called the Regular Meeting to order. A roll call attendance was conducted, and Council members present were Greg Cappel, Kathryn Goldman, Tammy Davis, Doug Brown, Chris Johnson, and Shaun Mahoney all appearing by teleconference. For the record, Mayor Burns and Clerk/Treasurer Edwards were physically present in the official meeting location of the Council Chambers of City Hall. A quorum was present for the entire meeting. Staff present were Rick Allington, City Attorney; Greg Beaver, Fire Chief; Frank Suwanrit, Public Works Director; Diane Shay, Community Development Director; Mynde Heil, Marshal; and Marian Edwards, City Clerk/Treasurer.

Notice and Hearing Compliance:

The posting of this regular meeting agenda complied with Idaho Code 74-204. The regular meeting agenda was posted five (5) days prior to the meeting at the Bellevue Post Office, the bulletin board outside of City Hall and on the website on December 9, 2020. Goldman motioned that the notice was in compliance with Idaho Code 74-204. Davis seconded. All in favor. The motion passed.

1. Call for Conflict as outlined in Idaho Code §59-703 (f) – 704 With Any Agenda Item.  
Burns called for conflict from any Alderman with any agenda items. No conflicts were noted.
2. Public Comment for Items of Concern not on the Agenda.  
Davis shared that Crisis Hotline client calls were continuing to trend exponentially higher, even though they had been at high levels previously. Davis noted that the Building Material Thrift Store was supporting the Bellevue Fire Department's Burn Out Fund on Saturday December 19, 2020 with a fundraiser, asked for lightly used items to be donated for the Burn Out Fund fundraiser and encouraged everyone to attend.

Davis noted that she has an issue with water meter service at her commercial property and is being charged for two (2) water services, but only has one (1) and has discussed this matter with Suwanrit. Davis requested to file an appeal before the Council. Burns agreed to speak to Suwanrit and follow up on this matter.

Brown noted that the Coffee Corner on Main Street was going to reopen December 17, 2020. Goldman and Chris Watson of Bellevue discussed an 'app' being used in Colorado to improve business mask compliance. Goldman noted that she was going to explore this opportunity in the near term.

## SPECIAL NEW BUSINESS SESSION

3. Presentation: City of Bellevue Fiscal Year End 2020 Audited Statements by Dennis Brown, CPA, Workman and Company. CPA Brown conveyed that he issued an unmodified opinion for the fiscal 2020 period. CPA Brown noted that the cash position in both the utility accounts has improved, however the revenues from the Water fund do not support much debt service. CPA Brown expects that the conclusion of the meter project should allow water reserves to increase. CPA Brown noted that increases in cash improves performance ratios needed to qualify the City for bonds and grants. CPA Brown reminded the Council that he looks for Council questions on expenditures during his review of the minutes. CPA Brown conveyed that any of the Council members could call him directly with questions.

## OLD BUSINESS

4. Consent Agenda:
  - a. Minutes of November 23, 2020
  - b. Claims from November 23, 2020 to December 14, 2020
  - c. Department Head Reports

Goldman motioned to accept the consent agenda as presented. Cappel seconded. Roll call vote results: Mahoney- yes, Davis- yes, Goldman- yes, Cappel-yes, Brown- yes, Johnson-yes. Motion passed.

## NEW BUSINESS

5. Final Plat Approval Extension request submitted by Strahorn Partners, LLC. Pursuant to Bellevue City Code, Title 11, Chapter 11-1-8, Time Constraints, §A, B and C, the applicant is requesting a 6-month extension for Final Plat Approval by the Bellevue City Council. Public comment will be taken. Jim Laski, Attorney representing Strahorn Partners, LLC noted that the preliminary plat was approved 1 (one) year ago and unforeseen circumstances due to the pandemic have caused the final plat process to not be completed yet. Burns opened public comment. There was no public comment. There were no written comments received. The Council discussed the request. Cappel asked if they could complete their final plat in four months and Laski responded that they are requesting a six (6) month extension as the final plat still needed to go through the Planning and Zoning Commission hearing process. Brown motioned to approve a six (6) month extension for final plat approval for Strahorn Partners. Davis seconded. Roll call vote results: Mahoney- yes, Davis- yes, Goldman- yes, Cappel-yes, Brown- yes, Johnson-abstained. Motion passed.
6. Request for Funds: Lease to Own a Fire Chief Vehicle/Command Unit, 2021 Ford F-150, for either Five or Six Years, Line item 58120 – Construction & Improvement -Fire: Greg Beaver, Fire Chief. Beaver noted that he planned for this lease in his current budget and wants to use the existing Chief vehicle for the First Responder Program. The Council complemented beaver on his presentation and planning and encouraged the other departments to follow this format

and planning. Burns noted he would like to put some money down on the lease and Edwards agreed to find liquidity of \$2500 for same. The Council discussed the term and agreed to schedule for six years, with an internal goal to pay off in five. Goldman motioned to approve the request for funds for the lease with a six-year term, with a goal of paying off in five years. Cappel seconded. Roll call vote results: Mahoney- yes, Davis- yes, Goldman- yes, Cappel-yes, Brown- yes, Johnson-yes. Motion passed.

7. Council Consideration of Resolution #2198 Approval of a Contract with James Savage for a Substitute in Charge Water Operator: Frank Suwanrit, Public Works Director. Suwanrit noted that the \$100 per month increase for Savage was budgeted for in FY2021. Suwanrit noted that the contract was needed due to the recent resignation of Grigsby and that he is the only certified water system operator. Allington and the Council noted issues with the presented drafted contract and Allington agreed to revise the contract prior to the Mayor's execution if the Council wished him to do same. Johnson motioned to approve the resolution and contract, as amended by Allington. Brown seconded. Roll call vote results: Mahoney- yes, Davis- yes, Goldman- yes, Cappel-yes, Brown- yes, Johnson-yes. Motion passed.
8. Request for Funds: JC Constructors Inc, Payment Application #3, Reuse Water System Improvements Totaling \$156,465.00, Line item 58210 - Plant Upgrades -Wastewater: Frank Suwanrit, Public Works Director. Suwanrit gave a status update on the project. Suwanrit noted that there were some issues with the location of previously installed equipment and agreed to get 'as built' plans for the City's records. Goldman motioned to approve the request for funds. Brown seconded. Roll call vote results: Mahoney- yes, Davis- yes, Goldman- yes, Cappel-yes, Brown- yes, Johnson-yes. Motion passed.
9. COVID19- Council Discussion and Potential Added Actions Needed with Current Risk Levels and Trends. Burns stated that the arrival of vaccines is the beginning of the light at the end of the tunnel, however, infection rates in Blaine County are still high and we need to continue to be diligent. Goldman gave a recap of the messaging outreach efforts, focused on keeping people healthy and keeping businesses open, by the Clerk/Treasurers office to businesses, property taxpayers and water/sewer customers. Brown noted that the City has been responsive to the pandemic, that he has seen the signs provided by the City around town and that ignorance is no longer an excuse. Burns, Goldman and Cappel agreed to follow up on the 'app' discussed with Watson (agenda item #2).
10. Executive Session to Discuss Personnel, Pending Litigation and/or Land Acquisition Pursuant to Idaho Code §74-206. There was no executive session.
11. Adjournment. Johnson motioned to adjourn. Goldman seconded. All in favor. The motion passed and the meeting adjourned at 7:29pm.



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Ned Burns, Mayor



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Marian Edwards, City Clerk/Treasurer