

Bellevue Common Council
Monday February 28, 2022
Bellevue City Hall, 115 E Pine St, Bellevue
Regular Meeting Minutes

6:02 p.m. Call to Order:

Mayor Goldman called the Regular Meeting to order. A roll call attendance was conducted, and Council members present were Doug Brown, Shaun Mahoney, Greg Cappel, Chris Johnson, and Jennifer Rangel all appearing by teleconference. For the record, no one was absent. For the record, Clerk/Treasurer Edwards was physically present in the official meeting location of the Council Chambers of City Hall. A quorum was present for the entire meeting. Staff present were Rick Allington, City Attorney; Greg Beaver, Fire Chief; Mynde Heil, Marshal; Jason Calhoun, Street Supervisor; Steven Grigsby, Water Supervisor; Diane Shay, Community Development Director; Kristin Marljar-Gearhart, Library Executive Director; Mynde Heil, Marshal; and Marian Edwards, City Clerk/Treasurer. City consultants present were Bryson Ellsworth, Wastewater Operator of Record; Brandon Keller, Keller Associates, Inc.; and Michael Shultz, Keller Associates, Inc.

Notice and Hearing Compliance:

The posting of this regular meeting agenda complied with Idaho Code 74-204. The regular meeting agenda was posted five (5) days prior to the meeting at the Bellevue Post Office, the bulletin board outside of City Hall and on the City website on February 23, 2022. Brown motioned that the notice was in compliance with Idaho Code 74-204. Cappel seconded. All in favor. The motion passed.

1. Call for Conflict as outlined in Idaho Code §59-703 (f) – 704 With Any Agenda Item.
Goldman called for conflict from any Alderman with any agenda items. None noted.
2. Public Comment for Items of Concern not on the Agenda.
Goldman stated that the City's agenda would be followed pursuant to law and that comments from the public needed to be limited to less than two (2) minutes to allow the Council to conduct the planned business of the City. Mahoney noted that a Wood River Fire Ambulance is now housed at the station south of Bellevue which should improve response times. Chris Watson said that he had issues with expenses for the stimulus package.

OLD BUSINESS

3. Consent Agenda:
 - a. Minutes of February 14, 2022
 - b. Claims from February 15, 2022, to February 28, 2022
 - c. Financial Reports

Brown questioned Wastewater interest expense and Bellevue Urban Renewal Agency income and Edwards responded. Goldman asked for clarification on Marshal grant revenues and

specialized equipment and Edwards responded. Brown motioned to approve the consent agenda as presented. Mahoney seconded. Roll call vote results: Mahoney- yes, Brown- yes, Cappel- yes, Johnson- yes, Rangel- yes. Motion passed.

4. Review and Consideration of design options for the Pine Street Re-Construction Project, Continued to the Date Certain of February 28, 2022, at the February 14, 2022, meeting: Jeff Loomis, Galena Engineers. Loomis noted the Council had adopted various street construction standards last year, Pine has an eighty (80) foot right of way and that he needed direction as to which one to use as he proceeded in the engineering process. Loomis noted that Pine is designated as a collector street, yet the existing use of Pine is more residential. Brown asked if design would impact bond availability and Loomis noted that the final design would meet all Federal standards and be eligible for bond funding. The Council discussed the differences between planning for a sidewalk or a multi-use bike path, with the fact that our snow removal is a push method versus scoop and remove, as scoop and remove would be required for a traditional sidewalk. Shay noted that many Pine Street residences had encroachment issues and she would need to reach out to property owners. Brown motioned for the Pine Street Design direction to Loomis be Option A which includes a multi-use path. Cappel seconded. Roll call vote results: Mahoney- yes, Brown- yes, Cappel- yes, Johnson- yes, Rangel- yes. Motion passed.

NEW BUSINESS

5. Consideration and Discussion on Local Option Tax (LOT) including- Revenue Purpose, Revenue Tax Sources and LOT Time Period: Kathryn Goldman, Mayor and Doug Brown, Council President. Goldman noted that Streets need more funding for snow removal and repair and that instituting a LOT could help in having additional funds. Brown gave a summary of the presentation materials comparing a potential Bellevue LOT versus the other Wood River Valley cities existing LOT items. Brown's presentation included proposed LOT tax percentages of three percent for a bed tax on hotels and short-term rentals and two (2) percent for liquor by the drink. The Council had a lively discussion on Mahoney noted that food costs had greatly increased and that he would not be willing to approve anymore than one (1) percent on liquor by the drink as he would have to pass on the cost to customers. Cappel noted that the LOT amount, as a tax, would not be on menus but would be passed on to consumers and wanted tax revenue that would benefit the City. Rangel noted that she agreed with Cappel. Johnson noted that he was not in favor of adding taxes to restaurants. Goldman noted that the City was against the wall for adding the item to the May ballot and that research should continue for including the matter on the fall election.
6. Update on Wastewater and Sewer Capacity and Potential Further Actions Needed: Kathryn Goldman, Mayor and Bryson Ellsworth, Wastewater Operator of Record. Goldman noted that Keller Associates Inc. engineers Brandon Keller and Michael Schultz were also in attendance to

be able to answer Council and staff questions amid the ongoing wastewater study in progress. Goldman noted that the wastewater plant was the Cities most expensive piece of equipment, that DEQ funding should be increasing in the near term and that the process of clean camera and repair (CCR) was very important. Ellsworth summarized the presentation on short and medium terms needs for the wastewater system.

Keller noted that his firm was working on finding out the true capacity of the wastewater plant using data provided by systems and staff. Keller noted that current wastewater data tracking is handwritten, and it has taken more time to analyze as five years of information needed to be transcribed into spreadsheets to be useful. Keller noted that when the last wastewater planning and capacity study was conducted in 2005, the projected equivalent dwelling units (EDUs) for the City was 1300. Keller noted that when the plant was built in 2010, the projections did not include much in the way of growth, which was accurate until very recently.

Keller noted that existing EDUs after their review of current billing data is 1100. Keller noted that the City has existing connection commitments to the Strahorn Development. Keller noted that the existing capacity of the plant could be increased to 1500 EDUs with the addition of more membranes at the plant, but that any additional EDUs would past that amount would need transmission line analysis. Keller noted that the current transmission line is four (4) miles long and reviewed data shows that it fills to capacity. Keller noted that the transmission line capacity issue needs to be addressed and that proper maintenance of the line needs to be addressed as well.

The Council, staff and consultants discussed options to increase transmission line issues including an additional lift station, dewatering and a secondary tank. Schulz noted that dewatering is not in the current scope of the wastewater facility planning study and that DEQ would need to approve to include. Goldman noted that she expects to see the first round of data in mid-March and wants to be able to get into the pipeline of expected expanded State funding.

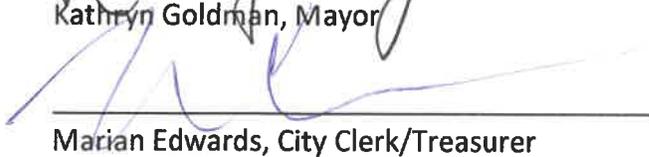
7. Request for Funds: Generator Service Agreement for Three (3) Years, \$3,215.00 for 2022, \$5,290.00 for 2023 and \$4,305.00 for 2024- Totaling \$12,810.00, Line-Item Maintenance & Repairs 51160- Wastewater: Jason Calhoun, Street Supervisor. Calhoun presented the proposed contract and noted that the City will still need to address the generator at the Strahorn location in the future. Cappel questioned the differing yearly amounts and Calhoun responded that services were different each year. Brown motioned to approve the request for funds as presented. Cappel seconded. Roll call vote results: Mahoney- yes, Brown- yes, Cappel- yes, Johnson- yes, Rangel- yes. Motion passed.

- 8. Update on Water Line Infrastructure Issues: Steven Grigsby, Water Supervisor Review and Consideration of design options for the Pine Street Re-Construction Project: Jeff Loomis, Galena Engineers.** Grigsby noted that the City has an issue with a freezing water main off Broadford Road, that there is no flow through the line and staff is heating the line to thaw it out. Grigsby noted that he has received calls on other freezing issues, but those have been on the customer side of the connection and that the City is not responsible for the customers side of the connection. Grigsby noted that the on-going issue of the water connection couplers also known as 'sharkbites' and the resulting electrolysis and failure of the underground copper lines is expected to continue. Grigsby noted that he has contacted the coupler manufacturer and researched that there is an adaptor that will prevent the electrolysis for future installations.
- 9. Consideration of Bids and Request for Funds: Fencing around Water Tank as Required by DEQ: Staff Recommends Acceptance of Sawtooth Wood Products Bid of \$32,800, Line-Item Construction & Improvement 58120- Water: Steven Grigsby, Water Supervisor.** Grigsby presented the staff report noting that Sawtooth and Butte Fence did on-site visits and that he was uncertain if S&M Quality Fencing had a true feel for the landscape around the tank, even though their bid was lower. Cappel noted that he reached out to the S&M Fencing and asked the vendor if he would stand by his price, which would be a cost savings of around \$7000 and the vendor said he would. The Council directed Grigsby to get the pricing guarantee from S&M Quality Fencing. Johnson motioned to accept the bid from S&M Quality Fencing for \$25,274.08 with a not to exceed limit of \$32,800. Brown seconded. Roll call vote results: Mahoney- yes, Brown- yes, Cappel- yes, Johnson- yes, Rangel- yes. Motion passed.
- 10. Update on Alderman Replacement Process: Kathryn Goldman, Mayor.** Goldman reported that she had received a total of five (5) inquiries of citizens interested in being appointed to the Alderman seat and that she and Brown would conduct interviews and expects present a recommendation to the full Council and the second March meeting.
- 11. City of Bellevue Letter to Idaho Legislature Opposing House Bill 631: Kathryn Goldman, Mayor.** Goldman gave a recap of the letter she wanted to send to the Legislature opposing the bill and the removal of local control. Goldman asked if any of the Council members wanted to add their signatures to the letter. The following Council members agreed to be co-signers of the letter: Mahoney, Brown, Cappel and Rangel. Johnson declined to sign the letter and said he was supportive.
- 12. COVID19- Council Discussion and Potential Added Actions Needed with Current Risk Levels and Trends, Kathryn Goldman, Mayor.** Goldman said she was able to attend the weekly Mayor's COVID19 meeting for the first time and noted that the local hospital status was still of concern as the availability of rooms at the regional hospital was limited due to staffing issues. Goldman noted that positivity rates were going down and reminded citizens to stay at home if they were sick.

13. Executive Session to Discuss Personnel, Pending Litigation and/or Land Acquisition Pursuant to Idaho Code §74-206. There was no executive session.

14. Adjournment. Brown motioned to adjourn. Johnson seconded. All in favor. The motion passed and the meeting adjourned at 8:28 p.m.


Kathryn Goldman, Mayor


Marian Edwards, City Clerk/Treasurer