

Bellevue Common Council
Monday August 8, 2022
Bellevue City Hall, 115 E Pine St, Bellevue
Regular Meeting Minutes

5:34 p.m. Call to Order:

Mayor Goldman called the Regular Meeting to order. A roll call attendance was conducted, and Council members present were Doug Brown, Shaun Mahoney, Chris Johnson, Jennifer Rangel and Robin Leahy. For the record, no one was absent. For the record, Alderwoman Rangel, Alderwoman Leahy, and Clerk/Treasurer Edwards were physically present in the official meeting location of the Council Chambers of City Hall. A quorum was present for the entire meeting. Staff present were Greg Beaver, Fire Chief; Mynde Heil, Marshal; Tom Linton, Deputy Marshal; Tater Vaughn, Wastewater Operator; Jason Calhoun, Street Supervisor; and Marian Edwards, City Clerk/Treasurer.

Notice and Hearing Compliance:

The posting of this regular meeting agenda complied with Idaho Code 74-204. The regular meeting agenda was posted five (5) days prior to the meeting at the Bellevue Post Office, the bulletin board outside of City Hall and on the City website on August 3, 2022. Brown motioned that the notice agenda was in compliance with Idaho Code 74-204. Rangel seconded. All in favor. The motion passed.

1. Call for Conflict as outlined in Idaho Code §59-703 (f) – 704 With Any Agenda Item.
Goldman called for conflict from any Council member or staff member with any agenda items. No conflicts were noted.
2. Public Comment for Items of Concern Not on the Agenda that Match the Idaho State Transparent and Ethical Government Standards. There were no comments.

OLD BUSINESS

3. Consent Agenda:
 - a. Minutes of July 20, 2022, and July 25, 2022
 - b. Claims from July 26, 2022, to August 8, 2022
 - c. Department Head Reports

The Council noted that they were pleased to see reports from Public Works departments. Leahy asked about the plan for street sweeping and Calhoun responded. Brown motioned to approve the consent agenda as presented. Leahy seconded. Roll call vote results: Mahoney- yes, Brown- yes, Johnson- yes, Rangel- yes, Leahy- yes. Motion passed.

NEW BUSINESS

4. Staff Recognition. Kathryn Goldman, Mayor. Goldman recognized Tater Vaughn for passing two wastewater licensure tests. Goldman recognized Doug Brown, Jason Calhoun, and Dusty Lindt for wood chip application at the parks.
5. Update on Wastewater Treatment Lagoon Project and Potential Additional Change Orders: Brandon Keller, PE, SE, Keller Associates. Keller gave an update on the Lagoon project, noting that the existing \$94,000 engineering services contract may need to be amended due to the extended length of the project. Brown asked about the wastewater planning study status and the number of connections supported by the existing system and Keller noted that his staff member was not at the meeting and that he would provide information at a future Council meeting.
6. Request for Funds: Peristaltic Pump for Wastewater Plant: \$6,410.00, Line-Item 51160- Wastewater. Tater Vaughn, Wastewater Operator. Vaughn gave a recap of the need for the upgrade, clarifying that the need was for two (2) pumps for the well houses and should be classified under the water department. Johnson motioned to approve the request for funds for two (2) pumps for \$12,820 under line item 51160-Water. Brown seconded. Roll call vote results: Mahoney- yes, Brown- yes, Johnson- yes, Rangel- yes, Leahy- yes. Motion passed.
7. Request for Funds: Control System and SCADA Maintenance at Wastewater Plant: \$4,220.00, Line-Item 51160- Wastewater. Tater Vaughn, Wastewater Operator. Vaughn noted that Public Works needed more experienced help from Idaho Controls for the SCADA system. Brown motioned to approve the request for funds as presented. Rangel seconded. Roll call vote results: Mahoney- yes, Brown- yes, Johnson- yes, Rangel- yes, Leahy- yes. Motion passed.
8. PUBLIC HEARING: Pursuant to Idaho Code 50-1002, for Consideration of the Proposed Budget for Fiscal Year 2023, Beginning October 1, 2022, and Ending September 30, 2023: Kathryn Goldman, Mayor. Edwards covered notice. Brown motioned that the noticing requirements for the public hearing were in compliance with Idaho Code Section 50-1002. Rangel seconded. All in favor. The motion passed. Goldman gave a brief recap of the budget noting that it supports known and unknown needs and supports hiring and retaining staff. Goldman opened the hearing for public comment. There were no public comments. There were no written comments received. Goldman closed public comment. The Council discussed the matter. Brown noted that continuing to have large carryforwards was not sustainable and was a result of the non-completion of projects in the past. Brown noted that the City needed a year of execution, with departmental goals and staff being held accountable. Brown noted that having a code enforcement position would be foundational to improve the City. Heil noted that if the code enforcement person had a CDL, they would be able to help with snow removal and support a year-round need. Goldman noted that the large carry-forward is due to understaffing and the lack of planned project completion. Johnson noted that it is hard to budget with the lack of department heads, that salary schedules were needed and that he did not like the budgeting process. Mahoney noted that he did not like the budget but was a work

in progress. Mahoney noted that he has faith that the City will find people and that the City needed grant money in water. Wastewater and streets. Edwards requested Council support for cash flow needs.

9. Consideration of the Passage of Ordinance 2022-06, Entitled the Annual Appropriation Ordinance for the Fiscal Year 2023, Beginning October 1, 2022, and Ending September 30, 2023, Appropriating the Sum of Five Million, Four Hundred Twenty-One Thousand, Eight Hundred and Sixteen Dollars (\$5,421,816) to Defray the Expenses and Liabilities of the City of Bellevue, Idaho, for Said Fiscal Year 2023: Marian Edwards, Clerk/Treasurer. Brown motioned to suspend reading of Ordinance 2022-06 on three (3) different days and have the title of the proposed ordinance read once under Idaho Code 50-902 prior to adoption. Mahoney seconded. Roll call vote results: Mahoney- yes, Brown- yes, Johnson- yes, Rangel- yes, Leahy- yes. Motion passed. Edwards read the title of proposed Ordinance 2022-06:

AN ORDINANCE OF THE CITY OF BELLEVUE, IDAHO, ENTITLED THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR 2023, BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023, APPROPRIATING THE SUM OF FIVE MILLION, FOUR HUNDRED TWENTY-ONE THOUSAND, EIGHT HUNDRED AND SIXTEEN DOLLARS (\$5,421,816) TO DEFRAY THE EXPENSES AND LIABILITIES OF THE CITY OF BELLEVUE, IDAHO, FOR SAID FISCAL YEAR 2023; SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SAID APPROPRIATION IS MADE; AUTHORIZING A LEVY OF A SUFFICIENT TAX UPON THE TAXABLE PROPERTY WITHIN THE CITY OF BELLEVUE, IDAHO; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

Brown motioned to adopt Ordinance 2022-06. Rangel seconded. Roll call vote results: Mahoney- yes, Brown- yes, Johnson- no, Rangel- yes, Leahy- yes. Motion passed.

10. Consideration and Approval of Resolution #2263, A Resolution of the City of Bellevue Authorizing the Mayor to Enter Into a Contract with Shane Garrison to Provide Water Operator Responsible in Charge Operator Services. Kathryn Goldman, Mayor. Goldman noted that the City currently has Bryson Ellsworth as both Water and Wastewater Operator in charge and moving Water Operator in charge to Garrison will allow Ellsworth to have more bandwidth for wastewater. Goldman noted that adding a headcount to Water will help since the department is understaffed. Brown motioned to approve the resolution as presented. Mahoney seconded. Roll call vote results: Mahoney- yes, Brown- yes, Johnson- yes, Rangel- yes, Leahy- yes. Motion passed.
11. Consideration and Approval of Resolution #2264, A Resolution of The City of Bellevue, Authorizing the Treasurer to Assign \$50,000.00 of Received American Rescue Plan Act (ARPA) Funds for Sewer Infrastructure Needs, With an Effective Date of August 12, 2022, to The Sewer Enterprise Fund's LGIP Capital Account with The Idaho State Treasurer's Office. Marian Edwards, Clerk/Treasurer. Edwards gave a brief recap of the history of Council's approved plans the ARPA funds and the inclusion in the FY2023 budget passed earlier in the meeting.

Brown motioned to approve the resolution as presented. Leahy seconded. Roll call vote results: Mahoney- yes, Brown- yes, Johnson- yes, Rangel- yes, Leahy- yes. Motion passed.

12. Consideration and Approval of Resolution #2265, A Resolution of The City of Bellevue, Authorizing the Treasurer to Assign \$214,137.99 of Received American Rescue Plan Act (ARPA) Funds for Water Infrastructure Needs, With an Effective Date of August 12, 2022, to The Water Enterprise Fund's LGIP Capital Account with The Idaho State Treasurer's Office. Marian Edwards, Clerk/Treasurer. Brown motioned to approve the resolution as presented. Leahy seconded. Roll call vote results: Mahoney- yes, Brown- yes, Johnson- yes, Rangel- yes, Leahy- yes. Motion passed.

13. Consideration and Approval of Resolution #2266, A Resolution of The Mayor and Common Council of The City of Bellevue, Idaho, Confirming Approval of the Donation of a Home/Structure From ARCH LLC To Be Used on the City Owned Lot for Employee Housing. Michelle Griffith, ARCH Executive Director. Griffith noted that a donated 775 square foot, two-bedroom, one-bathroom house was available and could be used at the City's Melrose lot for employee housing and be available for use prior to winter. Griffith noted that she had been working with City Attorney Rick Allington and Land Planner Ashley Dyer to take advantage of the very short turnaround time needed for a decision on this opportunity as the house, currently located in Ketchum, would be demolished next week if it was not moved. Griffith noted that the house would first be a single-family residence on the lot and then later be designated as an Accessory Dwelling Unit (ADU) after the new duplex was built. Johnson asked if this duplex and ADU option had been discussed in the original planning and Griffith responded that it had been discussed with staff. Leahy noted concerns with parking for river access. The Council discussed the need for a policy an employee housing eligibility. Brown motioned to approve the resolution as presented. Rangel seconded. Roll call vote results: Mahoney- yes, Brown- yes, Johnson- no, Rangel- yes, Leahy- no. Motion passed.

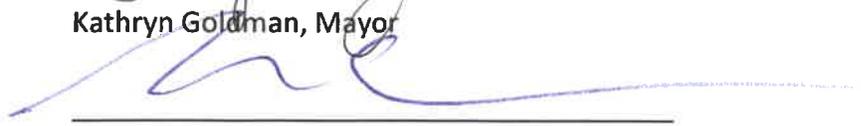
14. Labor Day Celebration Update: Shaun Mahoney, Alderman. Mahoney gave a brief update noting that the celebration will be limited to Labor Day Monday with a parade and a celebration in the park following. Rangel agreed to assist in the planning process.

15. Executive Session to Discuss Personnel, Pending Litigation and/or Land Acquisition Pursuant to Idaho Code §74-206. There was no executive session.

16. Adjournment. Brown motioned to adjourn. Rangel seconded. All in favor and the meeting ended at 7:28pm.



Kathryn Goldman, Mayor



Marian Edwards, City Clerk/Treasurer