

Bellevue Common Council
Monday January 9, 2023
Bellevue City Hall, 115 E Pine St, Bellevue
Regular Meeting Minutes

5:40 p.m. Call to Order:

Mayor Goldman called the Regular Meeting to order. A roll call attendance was conducted, and Council members present were, Shaun Mahoney, Doug Brown, Chris Johnson, and Robin Leahy. For the record, no one was absent. For the record, John Carreiro and Christina Giordani were sworn in at 6:02pm. For the record, Council President Brown, Alderwoman Giordani, Alderman Carreiro and Clerk/Treasurer Edwards were physically present in the official meeting location of the Council Chambers of City Hall. A quorum was present for the entire meeting. Staff present were Rick Allington, City Attorney; Greg Beaver, Fire Chief; Mynde Heil, Marshal; and Marian Edwards, City Clerk/Treasurer.

Notice and Hearing Compliance:

The posting of this regular meeting agenda complied with Idaho Code 74-204. The regular meeting agenda was posted five (5) days prior to the meeting at the Bellevue Post Office, the bulletin board outside of City Hall and on the City website on January 4, 2023. Brown motioned that the notice agenda was in compliance with Idaho Code 74-204. Johnson seconded. All in favor. The motion passed.

1. Call for Conflict as outlined in Idaho Code §59-703 (f) – 704 With Any Agenda Item.
Goldman called for conflict from any Council member or staff member with any agenda items. No conflicts were noted.
2. Public Comment for Items of Concern Not on the Agenda that Match the Idaho State Transparent and Ethical Government Standards. Tony Evans asked for additional information and Roland Lang took pictures of the new council members.

OLD BUSINESS

3. Consent Agenda:
 - a. Minutes of December 12, 2022
 - b. Claims from December 13, 2022, to January 9, 2023
 - c. Department Head Reports
 - d. Financial Reports
 - e. Approval of January 5, 2023, Letter in Support of Mountain Rides FFY 2024 5339 Rural One-Time Grant: Kathryn Goldman, Mayor
 - f. Acknowledgement of the FY2022 Annual Road and Street Report filed on December 29, 2022: Marian Edwards, Clerk/Treasurer
 - g. Approval of Hailey-Bellevue Separate Fire Service Automatic Aid Agreement for one (1) year, with an automatic extension of one (1) year: Greg Beaver, Fire Chief

- h. Approval of the Outlay Report and Request for Reimbursements for Grant Programs of \$6,490.00 to DEQ for Water Facility Planning Grant: Marian Edwards, Clerk/Treasurer
- i. Request for Funds: Keller Associates, Inc. Task Order No 006 for the lump sum of \$9,500.00 to prepare the 2022 DEQ required 2022 Annual Reuse Report, Line Item 51073- Contract Labor- Wastewater: Kathryn Goldman, Mayor, and BDE Water Professionals.

Brown noted that he appreciated having a detailed water department report. Brown asked Edwards for more detail on the Local Option Tax expenditures and Edwards noted that she would design a report for Council use in the near term. Brown motioned to approve the consent agenda as presented. Johnson seconded. Roll call vote results: Mahoney- yes, Brown- yes, Johnson- yes, Leahy- yes. Motion passed.

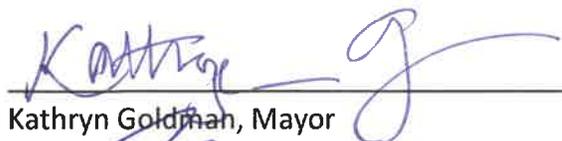
NEW BUSINESS

4. Swearing in Ceremony- Elected Mayor and Elected Aldermen. Clerk Edwards administered the Oath of Office to Goldman. Goldman administered the Oath of Office to Brown and Leahy.
5. Introduction of John L. Carreiro as Alderman Candidate to a One (1) Year Term Expiring January 2024 as a Replacement for Jennifer Rangel. Kathryn Goldman, Mayor. Goldman gave a recap of the Alderman appointment process, noting that she and Brown reviewed all submitted letters of interest and interviewed the top candidates. Goldman noted that Carreiro serves on the Bellevue Urban Renewal Agency and that he was a unanimous choice for Council seat appointment from both she and Brown.
6. Council Decision on the Appointment of John L. Carreiro as Alderman with Term Expiring January 2024. Kathryn Goldman, Mayor. Brown motioned to appoint John L. Carreiro as Alderman with Term Expiring January 2024. Johnson seconded. Roll call vote results: Mahoney- yes, Brown- yes, Johnson- yes, Leahy- yes. Motion passed.
7. Introduction of Christina Giordani as Alderwoman Candidate to a One (1) Year Term Expiring January 2024 as a Replacement for the Open Seat previously held by Greg Cappel. Kathryn Goldman, Mayor. Goldman noted that she and Brown were very impressed with Giordani and that she was a unanimous choice for Council seat appointment from both she and Brown.
8. Council Decision on the Appointment of Christina Giordani as Alderwoman with Term Expiring January 2024. Kathryn Goldman, Mayor. Brown motioned to appoint Christina Giordani as Alderwoman with Term Expiring January 2024. Leahy seconded. Roll call vote results: Mahoney- yes, Brown- yes, Johnson- yes, Leahy- yes. Motion passed.
9. Swearing in Ceremony- Newly Appointed Aldermen. Kathryn Goldman, Mayor. Goldman administered the Oath of Office to Carreiro and Giordani and at 6:02pm, they were seated as Aldermen on the City of Bellevue Common Council.

- 10. Election of the President of the Common Council.** Goldman called for discussion by the Council on the election of a Council President and there were no comments. Leahy motioned to elect Doug Brown as the Council President as he has done a good job and worked with the Mayor. Carreiro seconded. Roll call vote results: Mahoney- yes, Brown- yes, Johnson- no, Leahy- yes, Carreiro- yes, Giordani- yes. Motion passed.
- 11. Presentation and Acceptance of the City of Bellevue Fiscal Year End 2022 Audited Statements.** Brady Workman, CPA of Workman and Company. Workman noted that an unmodified opinion, the highest level of classification, was issued for the fiscal year 2022 audit conducted by his team. Workman noted that the general fund has a six-month reserve and that he likes to see at least a three to four month reserve and is pleased with the City's reserve balance. Workman noted that the water fund reserves have increased and that the wastewater reserves have been reduced due to the plant lagoon project. Brown asked Edwards to give a brief recap of the Administrative side of the audit process and Edwards noted that she and her team have full transparency for each fiscal audit, turning over the entire transactional accounting system for the auditors full review. Goldman thanked Workman and the Administrative staff. Brown motioned to accept the fiscal year end audit report. Leahy seconded. Roll call vote results: Mahoney- yes, Brown- yes, Johnson- yes, Leahy- yes, Carreiro- yes, Giordani- yes. Motion passed.
- 12. Discussion and Consideration of Resolution #2289: Approving A Ninety (90) Day Contract with BDE Water Professionals for Water System Operations and Maintenance in an Amount Not-to-Exceed \$39,000.00.** Kathryn Goldman, Mayor. Goldman noted that the City needed to hire a contractor to handle water operations, similar to what was needed for wastewater operations late last year. Goldman noted the ninety day period was to allow for working out things that needed to be adjusted. Goldman noted that BDE Water Professionals would provide field operators and that Jesus Freaking Consulting would handle management activities. Johnson noted that the metering system needs to be placed online. Goldman noted that the water system needed to be brought into the 21st century. Brown motioned to approve the resolution as presented. Johnson seconded. Roll call vote results: Mahoney- yes, Brown- yes, Johnson- yes, Leahy- yes, Carreiro- yes, Giordani- yes. Motion passed.
- 13. Discussion and Consideration of Resolution #2290: Authorizing the Treasurer to open an account with the Idaho State Treasurer's Office with the initial amount of \$50,000.00 as received from Steadfast Properties & Development, Inc. for the express purpose of reimbursing City expenses associated with the Gannett Development Holdings Annexation Review Request in an interest-bearing account per the Annexation Review Fee Agreement dated November 28, 2022.** Marian Edwards, Clerk/Treasurer. Brown motioned to approve the resolution as presented. Carreiro seconded. Roll call vote results: Mahoney- yes, Brown- yes, Johnson- yes, Leahy- yes, Carreiro- yes, Giordani- yes. Motion passed.
- 14. Discussion on Snow Removal Requirements for Property Owners and Potential Changes Needed in Existing City Ordinances.** Kathryn Goldman, Mayor. Goldman noted that there were many issues with businesses, plow contractors and citizens plowing snow into streets and right

of ways which impedes our snow removal process from the streets during snow events. Goldman proposed discussing a change to the existing City code to allow for some type of infraction for violators. Heil noted that the Marshal's office can cite under their system and that the City would be entitled to the imposed fee and the violating party would have to pay Court costs. Allington noted that education was needed and suggested different fee amounts for repeat violations. Mahoney noted that Pappas was doing a great job, but that the far south end of Second Street was not being plowed. Goldman said she would address. Brown noted that properties with smaller lots and/or multiple cars put snow in the streets. Beaver noted that the fire hydrants are being plowed in, there were a lot of new residents since 2017 that were unaware of the danger of having hydrants snow bound and that education was needed. Johnson noted that the roads needed to be wider so that emergency vehicles can get through the City, that cars can pass two at a time, and that the kids can safely get off school buses. Heil noted that in the past, the Streets department would notify the Marshal of issues and that the contractor needed to notify the Marshal on duty of issues. Heil noted that the Code Enforcement Officer was still in training and that they were still short a vehicle for his use. The Council discussed some vehicle options and Goldman will discuss with Heil. Leahy noted that we needed to be proactive on towing problem vehicles if necessary. Giordani questioned the designation of priority streets and when they had been determined. Goldman noted that all collector east west streets are priority and that the plan has been in place for a while. Carreiro noted that the City needs to be more proactive than reactive. Goldman will draft something for the February Council meeting for the Council to discuss further.

- 15. Discussion and Adoption of an O'Donnell Park Reservation Policy as Proposed by the Park Committee in February and March 2019.** Kathryn Goldman, Mayor and John Kurtz, Parks Committee Chairman. Kurtz gave a recap of the role of the Parks Committee. Kurtz noted that O'Donnell gets a lot of use and that the use has evolved. Kurtz noted that the neighbors have issues with the volume of use of the park. Kurtz noted that historically, the use has been soccer and softball and now a baseball league wants to use the park. Kurtz noted that the overall recommendation is to have one activity per day. Kurtz also noted that the Park Committee does not recommend fee waivers for O'Donnell Park. Kurtz mentioned that the City has contracts for park maintenance and does not want to have gaps in service if someone else takes over. Leahy asked whether parking was an issue and Kurtz noted that parking was the significant issue as the roads around the park become congested and resort to being one way. Johnson and Giordani mentioned that fees needed to be revisited. Brown said that he would be willing to work with Kurtz to clarify the reservation policy and fees. Edwards asked for clarify as her staff issued the final permits. Goldman asked Kurtz and Brown to reconvene the Parks Committee, as necessary.
- 16. Executive Session to Discuss Personnel, Pending Litigation and/or Land Acquisition Pursuant to Idaho Code §74-206.** There was no executive session.
- 17. Adjournment.** Carreiro motioned to adjourn. Giordani seconded. All in favor and the meeting ended at 7:12pm.



Kathryn Goldman, Mayor



Marian Edwards, City Clerk/Treasurer

