



Minutes

The Planning and Zoning Commission of the City of Bellevue, Idaho, met for a Regular Meeting, on Tuesday, September 2, 2025, at 5:30 p.m. in the Council Chambers of the City of Bellevue Offices, located at 115 E. Pine Street, Bellevue, ID 83313.

CALL TO ORDER

Chair Kurtz called the Meeting to order at 5:30 P.M.

ROLL CALL

John Kurtz, Planning and Zoning Chair - Present
Alexis Lindberg, Commission Member - Present
Eric Grootveld, Commission Member – Present
Aaron Heugly, Commission Member - Present
Genoa Beiser, Commission Member – Present

Staff Present:

Brian Parker, Community Development Director
Carter Bullock, Planner

1. NOTICE OF AGENDA COMPLIANCE - ACTION ITEM

Motion: Commissioner Lindberg motioned that the notice for the September 2, 2025, Regular Meeting was completed in accordance with Idaho Code, Section §74-204, Commissioner Heugly seconded, all voted in favor, and the motion carried.

2. CALL FOR CONFLICT:

No conflicts or *ex parte* communications were identified.

3. PUBLIC COMMENT:

None provided.

4. CONSENT AGENDA – ACTION ITEM

a. Approval of Minutes

- i. August 18, 2025 Regular Meeting Minutes

b. Findings of Fact from Prior Meeting(s)

- i. FP-25-01 Karl Malone Final Plat

Commissioner Lindberg motioned to approve the consent agenda, Commissioner Beiser seconded, all voted in favor, and the motion carried.

5. WORK SESSION

a. Comprehensive Plan Update

Mr. Parker presented an update on the comprehensive plan update underway. First, he stated the status of the existing comprehensive plan, which is overdue for an update. He then explained crucial goals for the comprehensive plan update, the status of concurrent master planning efforts, and progress on community engagement. The Commission discussed and asked clarifying questions. Mr. Parker elaborated on the function of the Youth Advisory Committee, and reached the close of his prepared presentation.

Chair Kurtz expressed that during the prior Comprehensive Plan drafting process, the City of Bellevue was routinely compared to Driggs, Idaho, but that the City is more alike to Victor, Idaho. He then inquired into the quality of participation by the Comprehensive Plan Advisory Committee, to which Mr. Parker responded that involvement and engagement have been exceptional, though the current time slot does not work for all committee members. As a result, two meetings of the advisory committee will likely be held.

The Commission discussed the ease of locating the City YouTube channel, and suggested a link to the channel from the City website.

Commissioner Beiser inquired whether Mr. Parker had worked through the process for a Comprehensive Plan in previous places of employment. He explained his closely relevant experience.

Commissioner Lindberg expressed satisfaction with Staff's public engagement efforts.

Chair Kurtz advised intra-plan consistency of goals, and discussed public rights-of-way regulation efforts with Mr. Parker. The philosophy of the Comprehensive Plan effort overall, including the overall role of the Comprehensive Plan, were then discussed.

Chair Kurtz probed as to the state of community outreach to Bellevue's Hispanic population. Mr. Parker explained that Hispanic residents are well-represented in the Advisory Committee, and that outreach materials are presented in both English and Spanish wherever possible. The Commission then explored options for courting Hispanic and overall youth involvement in the Youth Advisory Committee.

6. NEXT MEETING

- a. Regular Meeting – September 15, 2025

7. ADJOURNMENT - ACTION ITEM

Motion: Commissioner Lindberg voted to adjourn the meeting, Commissioner Heugly seconded, all voted in favor, and the meeting was adjourned at 5:55 P.M.

John Kurtz, Planning & Zoning Chair

Planning Commission Secretary