



AGENDA

Agendas may be amended

JOIN ZOOM MEETING:

<https://us02web.zoom.us/j/87361476593?pwd=AOVREjtb0lg6gkVRTYhNrdTGoifEx1.1>

MEETING ID: 873 6147 6593

PASSCODE: 088424

ONE TAP MOBILE

+1-253-215-8782 US (Tacoma)

+1-346-248-7799 US (Houston)

PLEASE MUTE YOUR CALL: PLEASE TURN OFF ALL CELL PHONES EXCEPT FOR EMERGENCY PERSONNEL.

CALL TO ORDER

ROLL CALL

1. NOTICE OF AGENDA COMPLIANCE (PER IDAHO CODE **§74-204**): ACTION ITEM

Finding that the regular meeting notice and agenda were posted in accordance with Idaho Code §74-204 within forty-eight (48) hours prior to the meeting at: The City of Bellevue City Hall, Post Office, and on the City's website on October 23, 2025. Suggested Motion: Move that the notice for the October 27, 2025, meeting was completed in accordance with Idaho Code, Section §74-204.

2. CALL FOR CONFLICT (AS OUTLINED IN IDAHO CODE **§74-404**): ACTION ITEM

3. MAYOR AND COUNCIL REPORT

4. PUBLIC COMMENT: FOR ITEMS OF CONCERN NOT ON THE AGENDA – (COMMENTS ARE LIMITED TO 3 MINUTES)

5. CONSENT AGENDA: ACTION ITEMS

- a. Approval of July 23, 2025, Regular Council Meeting: Amy Phelps, Clerk
- b. Approval of Claims: October 15, through October 27, 2025: Shelly Shoemaker, Treasurer

6. WASTEWATER PROJECT UPDATE: Andrew Kimmel, Great West Engineering

7. NEW BUSINESS

- a. Request for Funds for the purchase of Headworks Channel Lining for the Waste Water Treatment Plant: Chris Johnson, Public Works Director | **ACTION ITEM**
- b. Approval of Resolution No. 25-33 Relating to Surplus Personal Property; declaring certain personal Property of the City to be surplus; authorizing and directing the disposal of the Surplus Property; and providing an effective Date: Casey McGehee, City Assets Manager | **ACTION ITEM**
- c. Approval of Resolution No. 25-34 authorizing the Mayor to execute a contract with Fredrick Allington for Prosecution services for Fiscal Year 2026 in an amount not to exceed \$22,908.00 | **ACTION ITEM**

8. OLD BUSINESS

- a. Community Project Grant Recommendation and Presentation: Carter Bullock, Planner

ADJOURNMENT: ACTION ITEM

****In compliance with the American with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Bellevue, 115 East Pine Street, Bellevue, Idaho 83313, or phone number 208-788-2128 ext. 4, at least twenty-four (24) hours prior to the meeting.**

****De conformidad con la Ley de Estadounidenses con Discapacidades, las personas que necesitan adaptaciones especiales durante esta reunión deben notificar a la ciudad de Bellevue, 115 East Pine Street, Bellevue, Idaho 83313, o al número de teléfono 208-788-2128 ext. 4, al menos veinticuatro (24) horas antes de la reunión.**

****If you would like to submit written comment on a public hearing agenda item: Submit your comments to aphelps@bellevueidaho.us. for adequate consideration, please submit no later than noon on the day of the meeting.***

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AGENDA

Las agendas pueden ser modificadas

ÚNASE A LA REUNIÓN DE ZOOM:

<https://us02web.zoom.us/j/87361476593?pwd=AOVREjtb0lg6gkVRTYhNrdTGoifEx1.1>

ID DE LA REUNIÓN: 873 6147 6593

CÓDIGO DE ACCESO: 088424

MÓVIL CON UN TOQUE

+1-253-215-8782 EE. UU. (Tacoma)

+1-346-248-7799 EE. UU. (Houston)

SILENCIE SU LLAMADA: APAGUE TODOS LOS TELÉFONOS CELULARES EXCEPTO EL PERSONAL DE EMERGENCIA.

LLAMAR PARA ORDENAR

PASE DE LISTA

1. **AVISO DE CUMPLIMIENTO DE LA AGENDA** (SEGÚN EL CÓDIGO DE IDAHO **§74-204**): **ELEMENTO DE ACCIÓN**
Encontrar que el aviso y la agenda de la reunión regular se publicaron de acuerdo con el Código de Idaho §74-204 dentro de las cuarenta y ocho (48) horas anteriores a la reunión en: El Ayuntamiento de la Ciudad de Bellevue, la Oficina de Correos y en el sitio web de la Ciudad el 23 de octubre de 2025. Moción sugerida: Proponer que el aviso para la reunión del 27 de octubre de 2025 se haya completado de acuerdo con el Código de Idaho, Sección §74-204.
2. **LLAMADO A UN CONFLICTO** (COMO SE DESCRIBE EN EL CÓDIGO DE IDAHO **§74-404**): **ELEMENTO DE ACCIÓN**
3. **INFORME DEL ALCALDE Y DEL CONSEJO**
4. **COMENTARIO PÚBLICO:** PARA TEMAS DE INTERÉS QUE NO ESTÁN EN LA AGENDA – (LOS COMENTARIOS SE LIMITAN A 3 MINUTOS)
5. **AGENDA DE CONSENTIMIENTO AMBIENTAL: PUNTOS DE ACCIÓN**
 - a. Aprobación del 23 de julio de 2025, Reunión Ordinaria del Concejo: Amy Phelps, Secretaria
 - b. Aprobación de reclamos: del 15 al 27 de octubre de 2025: Shelly Shoemaker, Tesorera
6. **ACTUALIZACIÓN DEL PROYECTO DE AGUAS RESIDUALES:** Andrew Kimmel, Great West Engineering
7. **NUEVOS NEGOCIOS**
 - a. Solicitud de fondos para la compra del revestimiento del canal Headworks para la planta de tratamiento de aguas residuales: Chris Johnson, Director de Obras Públicas | **ELEMENTO DE ACCIÓN**
 - b. APROBACIÓN DE LA RESOLUCIÓN NO. 25-33 Relativa a la Propiedad Personal Excedente; declarando que cierta Propiedad Personal de la Ciudad es excedente; autorizando y ordenando la enajenación de la Propiedad Excedente; y proporcionando una Fecha de Vigencia: Casey McGehee, Gerente de Activos de la Ciudad | **ELEMENTO DE ACCIÓN**
 - c. Aprobación de la Resolución No. 25-34 que autoriza al Alcalde a ejecutar un contrato con Fredrick Allington para los servicios de la Fiscalía para el Año Fiscal 2026 por un monto que no exceda los \$22,908.00 | **ELEMENTO DE ACCIÓN**
8. **VIEJO NEGOCIO**

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a. Recomendación y presentación de subvenciones para proyectos comunitarios: Carter Bullock, planificador

APLAZAMIENTO: ELEMENTO DE ACCIÓN

**Si desea enviar un comentario por escrito sobre un tema de la agenda de una audiencia pública: Envíe sus comentarios a aphelps@bellevueidaho.us. para una consideración adecuada, envíelos a más tardar al mediodía del día de la reunión.*

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Memorandum

To: Mayor Giordani and Bellevue Common Council

From: Amy Phelps, City Clerk

Re: Consent Agenda

Date: October 27, 2025

The consent agenda allows the Council to approve routine, non-controversial items in one motion to save time and streamline meetings. Typical items include approval of minutes, bills, and standard reports. Any council member may request that an item be removed from the consent agenda for separate discussion before the vote.

Suggested Motion

Move to approve the Consent Agenda as: *amended, corrected, or as presented.*

Enclosures

1. Meeting minutes: July 23, 2025, Special Common Council meeting minutes
2. Claims Payable Report: October 15-October 27, 2025

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The Common Council of the City of Bellevue, Idaho met at a Special Meeting on Tuesday, July 23, 2025, at 5:00 p.m. in the Council Chambers of the City of Bellevue Offices, located at 115 E. Pine Street, Bellevue, ID 83313.

Call to Order: Mayor Giordani called the Regular Meeting to order at 5:04 p.m. *(00:00:08 in video)*

Roll Call: *(00:00:41 in video)*

Christina Giordani, Mayor – Present
Diane Shay, Council President – Present
Tammy E. Davis, Council Member – Present
Suzanne Wrede, Council Member – Present
Shaun Mahoney, Council Member – Present (Arrived at 5:12pm)
Tom Bergin, Council Member – Absent
Jessica Obenauf, Council Member – Present

Staff Present:

Chris Johnson, Public Works Director
Amy Phelps, City Clerk
Brian Parker, Community Development Director
Kirtus Gaston, Marshal
Shelly Shoemaker, Treasurer

1. Notice of Agenda Compliance: *(00:01:00 in video)*

The posting of this Special meeting agenda complied with Idaho Code §74-204. The Special meeting agenda was posted within twenty four (24) hours prior to the meeting at the Bellevue City Hall, Post Office, and on the City website on *July 21, 2025*.

Motion: **Council President Shay** moved that the agenda notice was in compliance with Idaho Code §74-204. **Council Member Davis** seconded, and **the motion passed unanimously.**

2. CALL FOR CONFLICT (AS OUTLINED IN IDAHO CODE §74-404): ACTION ITEM

No conflict was noted at this time.

3. WORK SESSION

a. BUDGET WORK SESSION 6

Mayor Giordani opened the meeting by noting that this was the sixth budget work session for FY26, held to review updates based on Council feedback from the previous meeting. She explained that, following earlier discussions and collaboration with department heads and Shelly Shoemaker-Treasurer, the City was now presenting a balanced budget for Council review.

The Mayor emphasized that the FY26 budget focuses on returning to the basics of accountability, communication, and efficient service delivery. She highlighted the City's ongoing transition from reliance on contracted services toward building a fully staffed, capable City Hall team dedicated to serving the community.

Mayor Giordani also addressed the perception of a divide between residents and City Hall, emphasizing that City Hall *is* the community -made up of elected officials, appointed and hired staff, and citizens working together. She reminded the Council that the City's budget represents the collective investment of Bellevue's residents.

Finally, she underscored the importance of fiscal sustainability and revenue growth, noting that while cost-cutting measures have been necessary, future focus must shift toward expanding revenue sources to maintain and improve services. The Mayor invited Council discussion and questions regarding the proposed budget.

[\(00:07:20 in video\)](#) Council President Shay reported that she had discussed the necessity of the grader with the Public Works Director, Chris Johnson. She asked whether the City could operate without it and how the three departments under Public Works felt about the proposed three-way cost split. She noted that she received no negative feedback from staff and emphasized that, while the equipment is expensive, she considers it a necessary investment given the City's historical focus on cost-cutting.

Council Member Wrede raised her concerns about the FY26 budget, noting what she stated is an apparent \$250,000 shortfall being funded by transferring \$270,000 from the water and wastewater enterprise funds. She questioned the use of multiple accounting methods for these transfers, the lack of supporting documentation, and the potential impact on city services, Council duties, federal and state grants, and compliance with financial regulations. She asked how the City is justifying the \$270,000 transfer from the enterprise funds to the general fund.

In response to Council Member Wrede's concerns, the Mayor and Treasurer Shoemaker explained that the \$270,000 transfer from the water and wastewater enterprise funds is intended to cover budget shortfalls while maintaining essential services. They reviewed the accounting methods used, noting they comply with standard municipal practices, and emphasized that the transfer would not compromise grants, bond covenants, or the City Council's ability to perform its duties.

Council Member Wrede further expressed her concerns regarding the allocation of \$270,000 from the water and wastewater enterprise funds to the general fund and the documentation supporting those allocations. Treasurer Shoemaker explained that the allocations are based on actual expenses and staff time spent on water and wastewater operations, with percentages detailed in the administrative fees worksheet. She confirmed supporting documentation exists and noted it would be provided prior to budget adoption.

Public Works Director Chris Johnson clarified that Public Works staff routinely dedicate 2–2.5 days per week supporting water and wastewater operations, such as grounds maintenance, equipment installation, and security measures at treatment facilities. He explained these efforts are recorded in payroll and justify the allocation of costs to enterprise funds. Council Member Wrede argued that all allocations must comply with federal uniform guidance, reflect actual staff time, and are documented for audit purposes. It was noted that adoption of the budget would not occur at this meeting, allowing time to provide complete supporting documentation.

Council Member Wrede again expressed concerns regarding enterprise fund allocations, compliance with federal guidance, and the impact on staff time and City services. Mayor Giordani guided the discussion, asking Wrede to focus on one question at a time and emphasizing the importance of clear, productive dialogue. Treasurer Shoemaker explained that the allocations are based on established practices and actual staff time, and confirmed that supporting documentation would be provided by Monday. The Mayor noted that the discussion also presented an opportunity to improve transparency with residents, suggesting a narrative document could summarize staff time allocations and job responsibilities in a more digestible format. Council members agreed to review the documentation and provide feedback prior to budget adoption.

[\(00:25:21 in video\)](#) Council Member Davis asked about the handling of enterprise funds and funding for specific projects. Treasurer Shoemaker explained that existing DIF (Development Impact Fee) funds would be used for designated projects as they are approved by Council, rather than being included in the budget as income. The FY26 budget reflects reductions in some department expenses to accommodate these projects.

The discussion also addressed Public Works staffing and payroll allocations. Mayor Giordani clarified that the Public Works Director position is now fully funded by enterprise funds, with an increase in payroll for the Streets Department due to the elevation of the Street Superintendent to City Assets Manager. She explained this consolidation of departments (streets, buildings, parks, and separately water/wastewater) allows for more efficient management. She further stated that staff time and equipment costs are allocated across departments and reimbursed appropriately, with oversight maintained to ensure compliance with operational and regulatory requirements.

Council Member Wrede raised questions regarding the allocation of administrative fees and whether payroll and other costs for City Assets and Public Works were being properly credited to the departments providing the work. Treasurer Shoemaker explained that administrative fees are centralized in the general fund for efficiency, and while some departmental payroll contributes to common services, these amounts are captured as internal reimbursements rather than separate revenue lines.

Council Member Wrede also questioned discrepancies in cost allocations between water and sewer for shared expenses, such as software subscriptions, and the rationale behind the differing percentages. Shoemaker explained allocations are based on each department's share of the overall city budget and historical auditor recommendations, noting opportunities to refine allocations and document usage more accurately in future budgets.

Council Member Mahoney expressed frustration with the level of scrutiny being applied to this budget, noting that the City has been audited annually without issue and that past practices have consistently complied with regulations.

[\(00:49:43 in video\)](#) Council Member Obenauf asked if the records management software request from the City Clerk was funded. Mayor Giordani confirmed that the admin budget includes funds for records management software. Council Member Wrede asked about increases in franchise fees which the Mayor explained was for the pending Clear Creek Franchise agreement. Regarding Community Development, Council Member Wrede asked about GIS software usage, website expenses, and code enforcement software, expressing concern that website costs were misallocated to the administration budget instead of Community Development.

Council Member Wrede acknowledged Kristin Gearhart, Library Director, for successfully and single-handedly managing the new website and newsletter and noted that she thought a one-time bonus might be nice. Mayor Giordani noted a wage adjustment for the additional hours added for Kristin's new responsibilities.

On the Marshal's Department, Mayor Giordani confirmed funding for a fifth officer and Council discussed overtime and uniform needs for new hires with Marshal Kirtus Gaston.

For City Assets, including Streets, Parks, Buildings, and Grounds, Council Member Wrede asked for clarification about staffing allocations at 28 hours per week for traditional services per staff member, a \$30,000 payroll increase, and that Public Works Director costs have been moved to the enterprise funds. Administrative fee allocations, contract labor including snow removal were further discussed, and it was clarified that GIS software will use open-source solutions. The discussion emphasized clarity of staffing allocations, proper allocation of administrative fees, and budget sufficiency for departmental initiatives while balancing contract labor and in-house services.

[\(01:10:44 in video\)](#) Council members reviewed specific budget line items across several departments, seeking clarification on funding sources, carryovers, and revenue projections. Questions were raised about repairs and maintenance allocations, the \$22,000 parks grant carryover, and the accuracy of the LOT tax revenue estimate, which was reduced from \$100,000 to \$75,000 to better reflect current revenue trends and improved code enforcement on short-term rentals. Discussion also covered the status of prior-year grant funds and clarification that the parks grant carryover accounted for much of the unspent funds from FY25.

Council then turned to the Water and Wastewater Fund budgets. Council Member Wrede brought up the need for documentation to justify equipment allocations, specifically the loader split across enterprise funds, and confirmed that the budgets did not include rate increases for water or wastewater services. Public Works Director, Chris Johnson explained ongoing repairs, meter activation progress, and the continued use of limited contract labor to meet certification requirements until additional staff licensing is complete. Council inquired about fuel cost increases, noting expanded meter and maintenance duties.

In the wastewater discussion, engineering and utility costs were reviewed, with Mr. Johnson explaining that future facility planning and additional engineering work may be needed. Clarifications were made regarding merchant fees now being passed to customers, as well as ongoing maintenance expenses for system upgrades.

Toward the end of the meeting, Council discussed equipment needs, including the importance of maintaining a functional grader for snow management and the condition of equipment received from the City of Sun Valley. The discussion concluded with expressions of appreciation from several Council members for Treasurer Shelly Shoemaker and the Mayor, commending the collaboration, professionalism, and improvements made to the budgeting process. Mayor Giordani acknowledged that while the process was not perfect, it reflected significant progress and a commitment to continued improvement.

Before adjourning, Council Member Wrede reiterated her request for prior-year allocation worksheets and supporting documentation for enterprise fund transfers. Mayor Giordani confirmed that public comment would be accepted at the upcoming budget adoption meeting, following Council Member Bergen's prior recommendation.

4. **Adjournment:** (01:37:47 in Video) With no further business coming before the Common Council at this time, Council Member Obenauf moved to adjourn the meeting. Council Member Wrede seconded the motion. The meeting adjourned at 6:42 p.m. The motion passed unanimously.

Christina Giordani, Mayor

Attest:

Amy Phelps, City Clerk

Invoice	Seq	Type	Description	Invoice Date	Total Cost	GL Account	GL Account Description
Active911 Inc (110)							
646476	1	Invoice	Subscription renewal	10/08/2025	275.50	100-05-51080	Dues & Memberships
Total Active911 Inc (110):					275.50		
Advanced Control Systems, LLC. (120)							
41177	1	Invoice	Carefree SCADA Additional services	11/01/2025	350.00	300-30-58160	Auto or Equipment Purchase
41178	1	Invoice	Water SCADA monthly system fees	10/20/2025	160.00	200-20-57500	Scada Maintenance & Repairs
41177	2	Invoice	Carefree SCADA Program	11/01/2025	318.00	300-30-51062	Computers - Software & Subs
Total Advanced Control Systems, LLC. (120):					828.00		
Airgas USA, LLC. (190)							
9165694811	1	Invoice	Sensor for gas detector	10/10/2025	282.95	100-05-51163	R & M - Equipment (non-auto)
Total Airgas USA, LLC. (190):					282.95		
Atkinson's Market (350)							
01868422	1	Invoice	Supplies	10/09/2025	7.49	100-01-52090	Supplies
Total Atkinson's Market (350):					7.49		
Caterpillar Financial Services Corp. (610)							
1	1	Invoice	2025 CAT Grader	10/22/2025	16,284.54	100-15-58150	Auto/Equipment Lease (12+ mos)
1	2	Invoice	2025 CAT Grader	10/22/2025	16,284.55	300-30-58150	Auto/Equipment Lease (12+ mos)
1	3	Invoice	2025 CAT Grader	10/22/2025	16,284.54	200-20-58150	Auto/Equipment Lease (12+ mos)
Total Caterpillar Financial Services Corp. (610):					48,853.63		
Cleanwater Landscaping (710)							
8566	1	Invoice	Irrigation repair/labor - O'Donnell Park - 6/26/25	08/01/2025	150.00	100-15-51073	Contract Labor
8566	2	Invoice	Irr. repair/rainbird rotors - O'Donnell Park - 6/26/25	08/01/2025	401.80	100-15-51073	Contract Labor
10270	1	Invoice	Irr. repair/labor - O'Donnell Park - 9/4/25	10/09/2025	131.25	100-15-51073	Contract Labor
10270	2	Invoice	Irr. repair/rainbird rotors - O'Donnell Park - 9/4/25	10/09/2025	136.43	100-15-51073	Contract Labor
10268	1	Invoice	Hydrant repairs @ School, seed & soil	10/09/2025	524.40	200-20-51160	Repairs & Maintenance (Gen
Total Cleanwater Landscaping (710):					1,343.88		
Core & Main (790)							
INV0020656	1	Invoice	Plant maintenance & repairs	09/27/2025	49.71	300-30-51163	R & M - Equipment (non-auto)

Invoice	Seq	Type	Description	Invoice Date	Total Cost	GL Account	GL Account Description
Total Core & Main (790):							
					49.71		
Cox Business Services (820)							
0012401205	1	Invoice	Telephone Chgs. - 10/5/25 - 11/4/25	10/05/2025	1,260.45	100-01-52100	Telephone
Total Cox Business Services (820):							
					1,260.45		
Dash Medical Gloves, LLC. (870)							
INV1340005	1	Invoice	Nitrile Gloves	10/13/2025	128.90	100-08-57000	Safety Equipment
Total Dash Medical Gloves, LLC. (870):							
					128.90		
Digiline Inc. (930)							
0077915-IN	1	Invoice	Monthly Fee	09/30/2025	27.30	200-20-51160	Repairs & Maintenance (Gen
0077915-IN	2	Invoice	Monthly Fee	09/30/2025	27.30	300-30-51160	Repairs & Maintenance (Gen
Total Digiline Inc. (930):							
					54.60		
12 Dusty's Electric, Inc. (3780)							
17879	1	Invoice	Cooling fan replacement/Chestnut Well	09/30/2025	300.00	200-20-51160	Repairs & Maintenance (Gen
17879	2	Invoice	Well maintenance & repairs @ WW Plant	09/30/2025	2,236.98	300-30-51160	Repairs & Maintenance (Gen
17939	1	Invoice	Work completed @ WWTP - ICRMP	10/01/2025	32,988.35	300-30-58120	Construction & Improvement
Total Dusty's Electric, Inc. (3780):							
					35,525.33		
Forsgren Associates Inc. (3790)							
225458	1	Invoice	ITD Transportation Plan #6	07/25/2025	7,930.97	100-15-51090	Engineering Services
225570	1	Invoice	ITD Transportation Plan #7	08/25/2025	3,950.44	100-15-51090	Engineering Services
Total Forsgren Associates Inc. (3790):							
					11,881.41		
Great America Financial Services (1330)							
40393114	1	Invoice	Konica copier - standard payment	10/21/2025	430.19	100-01-51180	Office Equipment Rental/Repair
40393114	2	Invoice	Additional black images	10/21/2025	43.02	100-01-51180	Office Equipment Rental/Repair
Total Great America Financial Services (1330):							
					473.21		
Image Trend, Inc. (1690)							
PS-INV11861	1	Invoice	Annual Fee	09/19/2025	1,406.89	100-05-51080	Dues & Memberships

Invoice	Seq	Type	Description	Invoice Date	Total Cost	GL Account	GL Account Description
Total Image Trend, Inc. (1690):							
					1,406.89		
Jon's Heating Inc (1835)							
14506407	1	Invoice	Maint City Hall Furnace	09/09/2025	197.00	100-15-51160	Repairs & Maintenance (General)
Total Jon's Heating Inc (1835):							
					197.00		
Kilgore Companies LLC (3960)							
1563064	1	Invoice	Street debris hauled to W.S. & Gravel	09/30/2025	84.75	100-15-51164	R & M - Street Maintenance
Total Kilgore Companies LLC (3960):							
					84.75		
Larsen Fire Apparatus Service Co. (1920)							
3429	1	Invoice	Annual Pumping Testing	10/11/2025	975.00	100-05-51167	R & M - Autos
Total Larsen Fire Apparatus Service Co. (1920):							
					975.00		
Les Schwab (1970)							
11700965747	1	Invoice	Tk. #83313-08 F-150	10/09/2025	123.92	200-20-51167	R & M - Autos
11700967984	1	Invoice	Studded tires for F-250 Tk. #003	10/20/2025	1,135.88	100-15-51167	R & M - Autos
Total Les Schwab (1970):							
					1,259.80		
McHugh Bromley Attorneys at Law PLLC (2110)							
1000 4862	1	Invoice	Legal services/B.W. Ground Water Mgmt. Plan	09/30/2025	64.00	200-20-52050	Professional Services
Total McHugh Bromley Attorneys at Law PLLC (2110):							
					64.00		
Napa Auto Parts (2260)							
238122	1	Invoice	Forklift parts - ignition coil	10/01/2025	47.99	300-30-51163	R & M - Equipment (non-auto)
238245	1	Invoice	Supplies for Vac Truck	10/02/2025	10.49	300-30-52090	Supplies
238551	1	Invoice	Battery for Peterbilt Tk.	10/06/2025	597.72	100-15-51163	R & M - Equipment (non-auto)
238939	1	Invoice	Battery for Bucket Tk.	10/08/2025	355.28	100-15-51163	R & M - Equipment (non-auto)
238903	1	Invoice	Starter switch, etc. - Vac Tk.	10/08/2025	73.82	300-30-51163	R & M - Equipment (non-auto)
Total Napa Auto Parts (2260):							
					1,085.30		
Pitney Bowes Purchase Power (2540)							
0251-9705-1	1	Invoice	Postage Refill - 10/14/25	10/19/2025	303.00	100-01-52040	Postage, Copies, Mailing

Invoice	Seq	Type	Description	Invoice Date	Total Cost	GL Account	GL Account Description
Total Piney Bowes Purchase Power (2540):							
					303.00		
Quill Corporation (2660)							
45964769	1	Invoice	Copy Paper	10/01/2025	87.74	100-01-52010	Office Supplies
45964769	2	Invoice	Blue Card Stock	10/01/2025	19.84	100-03-52010	Office Supplies
46042424	1	Invoice	Office Supplies	10/03/2025	249.88	100-01-52010	Office Supplies
Total Quill Corporation (2660):					357.46		
Rumbles Documents Solutions LL (2800)							
5036286697	1	Invoice	Bobcat Toolcat - 10/15/25 - 11/14/25	10/21/2025	527.01	100-15-58150	Auto/Equipment Lease (12+ mos)
5036286697	2	Invoice	Bobcat Toolcat - 10/15/25 - 11/14/25	10/21/2025	527.02	200-20-58150	Auto/Equipment Lease (12+ mos)
5036286697	3	Invoice	Bobcat Toolcat - 10/15/25 - 11/14/25	10/21/2025	527.02	300-30-58150	Auto/Equipment Lease (12+ mos)
Total Rumbles Documents Solutions LL (2800):					1,581.05		
Standard Plumbing Supply (3100)							
ZKNC92	1	Invoice	Part for WWW Maintenance	10/13/2025	16.62	300-30-52090	Supplies
Total Standard Plumbing Supply (3100):					16.62		
Thatcher Company (3270)							
20251001156	1	Invoice	Chlorine for WWW Treatment Plant	10/17/2025	9,912.90	300-30-52090	Supplies
2025100900	1	Invoice	Credit - returned cylinders	09/10/2025	2,800.00-	300-30-52090	Supplies
Total Thatcher Company (3270):					7,112.90		
USA Blue Book (3490)							
INV0085732	1	Invoice	Pipe wrench for repairs & maintenance	10/15/2025	65.97	200-20-52080	Small Tools & Equipment
INV0085732	2	Invoice	Chlorine sampling supplies	10/15/2025	334.66	200-20-52090	Supplies
Total USA Blue Book (3490):					400.63		
Valley Wide Cooperative (3510)							
92282/9	1	Invoice	Supplies for Lift Station	10/02/2025	9.49	300-30-51160	Repairs & Maintenance (Gen
92395/9	1	Invoice	Propane for WWTP	10/06/2025	24.99	300-30-52090	Supplies
92605/9	1	Invoice	Keys	10/20/2025	3.98	100-15-52090	Supplies
J09901	1	Invoice	Fuel - Card #3816743	10/06/2025	32.53	100-15-51110	Fuel
J09895	1	Invoice	Fuel - Card #3816743	10/06/2025	44.59	100-15-51110	Fuel
A14206	1	Invoice	Fuel - Card #3816745	10/07/2025	41.91	100-15-51110	Fuel

Invoice	Seq	Type	Description	Invoice Date	Total Cost	GL Account	GL Account Description
J17254	1	Invoice	Fuel - Card #3816393	10/13/2025	57.69	100-05-51110	Fuel
J18195	1	Invoice	Fuel - Card #3816745	10/15/2025	38.18	100-15-51110	Fuel
J18197	1	Invoice	Fuel - Card #3816745	10/15/2025	29.74	100-15-51110	Fuel
J22521	1	Invoice	Fuel - Card #3816743	10/20/2025	48.72	100-15-51110	Fuel
J09901	2	Invoice	Fuel - Card #3816743	10/06/2025	32.54	200-20-51110	Fuel
J09901	3	Invoice	Fuel - Card #3816743	10/06/2025	32.54	100-15-51110	Fuel
J09895	2	Invoice	Fuel - Card #3816743	10/06/2025	44.60	200-20-51110	Fuel
J09895	3	Invoice	Fuel - Card #3816743	10/06/2025	44.60	300-30-51110	Fuel
A14206	2	Invoice	Fuel - Card #3816745	10/07/2025	41.91	200-20-51110	Fuel
A14206	3	Invoice	Fuel - Card #3816745	10/07/2025	41.91	100-15-51110	Fuel
J18195	3	Invoice	Fuel - Card #3816745	10/15/2025	38.19	200-20-51110	Fuel
J18195	2	Invoice	Fuel - Card #3816745	10/15/2025	38.19	300-30-51110	Fuel
J18197	2	Invoice	Fuel - Card #3816745	10/15/2025	29.74	200-20-51110	Fuel
J18197	3	Invoice	Fuel - Card #3816745	10/15/2025	29.75	300-30-51110	Fuel
J22521	2	Invoice	Fuel - Card #3816743	10/20/2025	48.72	200-20-51110	Fuel
J22521	3	Invoice	Fuel - Card #3816743	10/20/2025	48.72	300-30-51110	Fuel

Total Valley Wide Cooperative (3510):

803.23

15

Water Dynamics, LLC dba Magic Valley Lab (3560)

35979	1	Invoice	Drinking Water Samples	09/01/2025	238.00	200-20-52110	Test Samples - Water & Sewer
35980	1	Invoice	Wastewater Samples	09/01/2025	2,631.00	300-30-52110	Test Samples - Water & Sewer

Total Water Dynamics, LLC dba Magic Valley Lab (3560):

2,869.00

Grand Totals:

119,481.69

Report GL Period Summary

Vendor number hash: 0
Vendor number hash - split: 0
Total number of invoices: 0
Total number of transactions: 0

Name	Invoice	Seq	Type	Description	Invoice Date	Total Cost	GL Account	GL Account Description
100-01								
Great America Financial Services	40393114	1	Invoice	Konica copier - standard payment	10/21/2025	430.19	100-01-51180	Office Equipment Rental/R
Great America Financial Services	40393114	2	Invoice	Additional black images	10/21/2025	43.02	100-01-51180	Office Equipment Rental/R
Quill Corporation	45964769	1	Invoice	Copy Paper	10/01/2025	87.74	100-01-52010	Office Supplies
Quill Corporation	46042424	1	Invoice	Office Supplies	10/03/2025	249.88	100-01-52010	Office Supplies
Pitney Bowes Purchase Power	0251-9705-1	1	Invoice	Postage Refill - 10/14/25	10/19/2025	303.00	100-01-52040	Postage, Copies, Mailing
Atkinson's Market	01868422	1	Invoice	Supplies	10/09/2025	7.49	100-01-52090	Supplies
Cox Business Services	0012401205	1	Invoice	Telephone Chgs. - 10/5/25 - 11/4/25	10/05/2025	1,260.45	100-01-52100	Telephone
Total 100-01:						2,381.77		
100-03								
Quill Corporation	45964769	2	Invoice	Blue Card Stock	10/01/2025	19.84	100-03-52010	Office Supplies
Total 100-03:						19.84		
100-05								
Active911 Inc	646476	1	Invoice	Subscription renewal	10/08/2025	275.50	100-05-51080	Dues & Memberships
Image Trend, Inc.	PS-INV11861	1	Invoice	Annual Fee	09/19/2025	1,406.89	100-05-51080	Dues & Memberships
Valley Wide Cooperative	J117254	1	Invoice	Fuel - Card #3816393	10/13/2025	57.69	100-05-51110	Fuel
Airgas USA, LLC.	9165694811	1	Invoice	Sensor for gas detector	10/10/2025	282.95	100-05-51163	R & M - Equipment (non-au
Larsen Fire Apparatus Service Co	3429	1	Invoice	Annual Pumping Testing	10/11/2025	975.00	100-05-51167	R & M - Autos
Total 100-05:						2,998.03		
100-08								
Dash Medical Gloves, LLC.	INV1340005	1	Invoice	Nitrile Gloves	10/13/2025	128.90	100-08-57000	Safety Equipment
Total 100-08:						128.90		
100-15								
Cleanwater Landscaping	8566	1	Invoice	Irrigation repair/labor - O'Donnell Park -	08/01/2025	150.00	100-15-51073	Contract Labor
Cleanwater Landscaping	8566	2	Invoice	Irr. repair/rainbird rotors - O'Donnell Park	08/01/2025	401.80	100-15-51073	Contract Labor
Cleanwater Landscaping	10270	1	Invoice	Irr. repair/labor - O'Donnell Park - 9/4/25	10/09/2025	131.25	100-15-51073	Contract Labor
Cleanwater Landscaping	10270	2	Invoice	Irr. repair/rainbird rotors - O'Donnell Park	10/09/2025	136.43	100-15-51073	Contract Labor
Forsgren Associates Inc.	225458	1	Invoice	ITD Transportation Plan #6	07/25/2025	7,930.97	100-15-51090	Engineering Services
Forsgren Associates Inc.	22570	1	Invoice	ITD Transportation Plan #7	08/25/2025	3,950.44	100-15-51090	Engineering Services
Valley Wide Cooperative	J09901	1	Invoice	Fuel - Card #3816743	10/06/2025	32.53	100-15-51110	Fuel
Valley Wide Cooperative	J09895	1	Invoice	Fuel - Card #3816743	10/06/2025	44.59	100-15-51110	Fuel
Valley Wide Cooperative	A14206	1	Invoice	Fuel - Card #3816745	10/07/2025	41.91	100-15-51110	Fuel
Valley Wide Cooperative	J18195	1	Invoice	Fuel - Card #3816745	10/15/2025	38.18	100-15-51110	Fuel

Name	Invoice	Seq	Type	Description	Invoice Date	Total Cost	GL Account	GL Account Description
Valley Wide Cooperative	J18197	1	Invoice	Fuel - Card #3816745	10/15/2025	29.74	100-15-51110	Fuel
Valley Wide Cooperative	J122521	1	Invoice	Fuel - Card #3816743	10/20/2025	48.72	100-15-51110	Fuel
Valley Wide Cooperative	J09901	3	Invoice	Fuel - Card #3816743	10/06/2025	32.54	100-15-51110	Fuel
Valley Wide Cooperative	A14206	3	Invoice	Fuel - Card #3816745	10/07/2025	41.91	100-15-51110	Fuel
Jon's Heating Inc	14506407	1	Invoice	Maint. City Hall Furnace	09/09/2025	197.00	100-15-51160	Repairs & Maintenance (G)
Napa Auto Parts	238551	1	Invoice	Battery for Peterbilt Tk.	10/06/2025	597.72	100-15-51163	R & M - Equipment (non-au
Napa Auto Parts	238939	1	Invoice	Battery for Bucket Tk.	10/08/2025	355.28	100-15-51163	R & M - Equipment (non-au
Kilgore Companies LLC	1563064	1	Invoice	Street debris hauled to W.S. & Gravel	09/30/2025	84.75	100-15-51164	R & M - Street Maintenance
Les Schwab	11700967984	1	Invoice	Studded tires for F-250 Tk. #003	10/20/2025	1,135.88	100-15-51167	R & M - Autos
Valley Wide Cooperative	92805/9	1	Invoice	Keys	10/20/2025	3.98	100-15-52090	Supplies
Caterpillar Financial Services Cor	1	1	Invoice	2025 CAT Grader	10/22/2025	16,284.54	100-15-58150	Auto/Equipment Lease (12
Rumbles Documents Solutions LL	5036286697	1	Invoice	Bobcat Toolcat - 10/15/25 - 11/14/25	10/21/2025	527.01	100-15-58150	Auto/Equipment Lease (12

Total 100-15:

32,197.17

Valley Wide Cooperative	J09901	2	Invoice	Fuel - Card #3816743	10/06/2025	32.54	200-20-51110	Fuel
Valley Wide Cooperative	J09895	2	Invoice	Fuel - Card #3816743	10/06/2025	44.60	200-20-51110	Fuel
Valley Wide Cooperative	A14206	2	Invoice	Fuel - Card #3816745	10/07/2025	41.91	200-20-51110	Fuel
Valley Wide Cooperative	J18195	2	Invoice	Fuel - Card #3816745	10/15/2025	38.19	200-20-51110	Fuel
Valley Wide Cooperative	J18197	2	Invoice	Fuel - Card #3816745	10/15/2025	29.74	200-20-51110	Fuel
Valley Wide Cooperative	J22521	2	Invoice	Fuel - Card #3816743	10/20/2025	48.72	200-20-51110	Fuel
Cleanwater Landscaping	10268	1	Invoice	Hydrant repairs @ School, seed & soil	10/09/2025	524.40	200-20-51160	Repairs & Maintenance (G)
Digline Inc.	0077915-IN	1	Invoice	Monthly Fee	09/30/2025	27.30	200-20-51160	Repairs & Maintenance (G)
Dusty's Electric, Inc.	17879	1	Invoice	Cooling fan replacement/Chestnut Well	09/30/2025	300.00	200-20-51160	Repairs & Maintenance (G)
Les Schwab	11700965747	1	Invoice	Tk. #83313-06 F-150	10/09/2025	123.92	200-20-51167	R & M - Autos
McHugh Bromley Attorneys at La	1000 4862	1	Invoice	Legal services/B.W. Ground Water Mgmt	09/30/2025	64.00	200-20-52050	Professional Services
USA Blue Book	INV0085732	1	Invoice	Pipe wrench for repairs & maintenance	10/15/2025	65.97	200-20-52080	Small Tools & Equipment
USA Blue Book	INV0085732	2	Invoice	Chlorine sampling supplies	10/15/2025	334.66	200-20-52090	Supplies
Water Dynamics, LLC dba Magic	35979	1	Invoice	Drinking Water Samples	09/01/2025	238.00	200-20-52110	Test Samples - Water & Se
Advanced Control Systems, LLC.	41178	1	Invoice	Water SCADA monthly system fees	10/20/2025	160.00	200-20-57500	Scada Maintenance & Rep
Caterpillar Financial Services Cor	1	3	Invoice	2025 CAT Grader	10/22/2025	16,284.54	200-20-58150	Auto/Equipment Lease (12
Rumbles Documents Solutions LL	5036286697	2	Invoice	Bobcat Toolcat - 10/15/25 - 11/14/25	10/21/2025	527.02	200-20-58150	Auto/Equipment Lease (12

Total 200-20:

18,885.51

Advanced Control Systems, LLC.	41177	2	Invoice	Carefree SCADA Program	11/01/2025	318.00	300-30-51062	Computers - Software & Su
Valley Wide Cooperative	J09895	3	Invoice	Fuel - Card #3816743	10/06/2025	44.60	300-30-51110	Fuel
Valley Wide Cooperative	J18195	3	Invoice	Fuel - Card #3816745	10/15/2025	38.19	300-30-51110	Fuel
Valley Wide Cooperative	J18197	3	Invoice	Fuel - Card #3816745	10/15/2025	29.75	300-30-51110	Fuel

Name	Invoice	Seq	Type	Description	Invoice Date	Total Cost	GL Account	GL Account Description
Valley Wide Cooperative	J22521	3	Invoice	Fuel - Card #3816743	10/20/2025	48.72	300-30-51110	Fuel
Digline Inc.	0077915-IN	2	Invoice	Monthly Fee	09/30/2025	27.30	300-30-51160	Repairs & Maintenance (G
Dusty's Electric, Inc.	17879	2	Invoice	Well maintenance & repairs @ WW Plant	09/30/2025	2,236.98	300-30-51160	Repairs & Maintenance (G
Valley Wide Cooperative	92282/9	1	Invoice	Supplies for Lift Station	10/02/2025	9.49	300-30-51160	Repairs & Maintenance (G
Core & Main	INV0020656	1	Invoice	Plant maintenance & repairs	09/27/2025	49.71	300-30-51163	R & M - Equipment (non-au
Napa Auto Parts	238122	1	Invoice	Forklift parts - ignition coil	10/01/2025	47.99	300-30-51163	R & M - Equipment (non-au
Napa Auto Parts	238903	1	Invoice	Starter switch, etc. - Vac Tk.	10/08/2025	73.82	300-30-51163	R & M - Equipment (non-au
Napa Auto Parts	238245	1	Invoice	Supplies for Vac Truck	10/02/2025	10.49	300-30-52090	R & M - Equipment (non-au
Standard Plumbing Supply	ZKNC92	1	Invoice	Part for WW Maintenance	10/13/2025	16.62	300-30-52090	Supplies
Thatcher Company	20251001156	1	Invoice	Chlorine for WW Treatment Plant	10/17/2025	9,912.90	300-30-52090	Supplies
Thatcher Company	2025100900	1	Invoice	Credit - returned cylinders	09/10/2025	2,800.00-	300-30-52090	Supplies
Valley Wide Cooperative	92395/9	1	Invoice	Propane for WWTP	10/06/2025	24.99	300-30-52090	Supplies
Water Dynamics, LLC dba Magic	35980	1	Invoice	Wastewater Samples	09/01/2025	2,631.00	300-30-52110	Test Samples - Water & Se
Dusty's Electric, Inc.	17939	1	Invoice	Work completed @ WWTP - ICRMP	10/01/2025	32,988.35	300-30-58120	Construction & Improveme
Caterpillar Financial Services Cor	1	2	Invoice	2025 CAT Grader	10/22/2025	16,284.55	300-30-58150	Auto/Equipment Lease (12
Rumbles Documents Solutions LL	5036286697	3	Invoice	Bobcat Toolcat - 10/15/25 - 11/14/25	10/21/2025	527.02	300-30-58150	Auto/Equipment Lease (12
Advanced Control Systems, LLC.	41177	1	Invoice	Carefree SCADA Additional services	11/01/2025	350.00	300-30-58160	Auto or Equipment Purcha

18 Total 300-30:

Grand Totals:

62,870.47
119,481.69

Report GL Period Summary

Vendor number hash: 0
Vendor number hash - split: 0
Total number of invoices: 0
Total number of transactions: 0



City of Bellevue
Regular Common Council Meeting
November 10th, 2025

Public Works Request
Wastewater Department

Item: Headworks Channel Lining

Overview

At the Wastewater Treatment Plant (WWTP), in the screening room or “Headworks,” there is a concrete channel approximately three feet wide, five feet deep, and 100 feet in length. This channel receives the influent from the main lift station, where larger debris and solids are screened and separated.

Over time, concentrated levels of septic water and hydrogen sulfide (H₂S) have caused significant erosion of the concrete below the water line, exposing sections of structural rebar. To ensure the continued integrity of this structure, this project will rehabilitate the damaged concrete and apply a protective liner to extend the service life of the headworks and prevent further deterioration.

Three vendor quotes were received and are included in the attached packet for review.

Recommended Motion

I recommend approval authorizing the Mayor to enter into a contract between the **City of Bellevue** and **Advanced Lining LLC** to perform surface preparation and install the **OBIC 1000 Multi-Layer System** onto one (1) Headworks channel, approximately **1,230 square feet**, for a total project cost of **\$36,240**.

Chris Johnson
Public Works Director
cjohnson@bellevueidaho.us



Advanced Lining, LLC

Clearfield, UT

801-989-6390

www.advlining.com

BELLEVUE, ID : BELLEVUE ID HEADWORKS CHANNEL LINING

Prepared for

Bellevue Idaho

Po Box 825

Bellevue, ID 83313

United States

Summary:

Advanced Lining is pleased to offer the following pricing to surface prep and install OBIC 1000 Multi Layer System onto one (1) Headworks channel, approximately 1,230 sq ft. Lcoated in Bellevue, ID. Total price for this project is \$36,240.

Conditions & Clarifications:

- Pricing is for installation of the OBIC Liner System including surface preparation, materials for minor concrete patching, installation and supervision, unless stated otherwise
- Customer is to provide water source to fill pressure washer tank
- Require application Truck access within 125' of the structures. Off road locations require safe access and assistance if needed
- Location to park application truck overnight required. Indoor heated parking required for conditions below 40 degrees
- Includes up to one tube of chemical grout, 5 lbs hydraulic cement. If additional repair is required it will be billed on a time and material basis
- By-pass pumping, if required, can be quoted by us at additional cost or provided by others
- Permits, Fees and Inspector Rates are not included in this quote
- Contractor delays, weather conditions and/or other uncontrollable circumstances may require rescheduling or on site delays. While we will adjust to delays to the best of our ability to meet project deadline, this could result in additional time on site and/or deployments which may be billed on a time and material basis
- **Newly poured concrete must be cured a minimum of 28 days prior to lining**
- **The OBIC 3 Layer Liner System Provides a 10 Year Warranty**

Payment Terms & Conditions:

- **This quote is valid for 30 days**
- Quotes are based on the information provided; condition of structure, measurements, etc. All quotes are subject to change based on actuals
- In the event the crew cannot immediately begin work onsite, due to the site not being accessible, a 4-hr minimum will be applied for standby time, per crew member at \$125/hour, per man.
- Additional time, if required, will be billed at \$125 per hour per man. Extra materials will be billed at 15% over cost
- Project will be invoiced upon completion and due 30 days from that date. If a project requires more than two weeks, progress invoices will be generated biweekly or based on agreed upon terms

Expires

December 21, 2025

Products & Services	Total Price
Surface Preparation and Lining	\$36,240.00
One-time subtotal	\$36,240.00
Total	\$36,240.00

Signature

Signature

Date

Printed name[Print](#)



Integrity Inspection Solutions, Inc.
4419 Challenger Way, Caldwell, Idaho 83605
United States
(208) 442-4470

Estimate 31075705
Job
Estimate Date 9/23/2025

Billing Address
 City of Bellevue
 115 E. Pine Street
 Bellevue, ID 83313 United States

Job Address
 City of Bellevue
 115 E. Pine Street
 Bellevue, ID 83313 United States

Estimate Details

Raven 405 Estimate (Estimate): This quote is for the rehabilitation of the headworks channel at the WWTP in Bellevue Idaho. Services offered: prep and concrete rebuild of existing channel with Quadax HyPerform fiber reinforced concrete, top coated with 250 mils of Raven 405, high performance epoxy coating to all exposed concrete. Quality control will be done with high voltage holiday tester, to detect any pinholes, or millage deficiencies. This quote comes with a 10-year installation warranty. This quote does not include traffic control or permitting.

Service #	Description	Quantity	Your Price	Your Total
50-000	Coat structure with Raven 405 250 Mil	1005.00	\$45.00	\$45,225.00
Mob - Other	Mobilization	1.00	\$5,000.00	\$5,000.00
Potential Savings				\$0.00
Sub-Total				\$50,225.00
Total				\$50,225.00

Thank you for your business.

We will assess a 1.5% monthly finance charge on balances over payment terms.

A 3.5% processing fee will be charged on credit card payments.

Terms and Conditions



Terms & Conditions

Specifications for Raven 405 Coating Service:

During our assessment and rehabilitation process, if active infiltration is detected, we have a standardized pricing structure in place to promptly address and resolve the issue:

- **Labor:** \$175.00 per man-hour for infiltration mitigation.
- **Chemical Grout:** \$250.00 per gallon for application to seal infiltration and prevent further water intrusion.

Additionally, proper adhesion of the **Raven 405 coating** requires a **concrete surface profile (CSP) of 3-5**. If the existing surface does not meet this requirement and a **7,000-psi pressure washer** fails to achieve the necessary CSP, **sandblasting** will be required. Sandblasting services will be provided at an additional cost, which will be communicated before proceeding.

Please contact us if you have any questions regarding this process or the associated costs.

General Terms & Conditions

1. Compliance with Regulations and Safety Practices:

- All work will be performed in compliance with federal, state, and local regulations and safety practices.
- The Owner is responsible for arranging, setting up, and tearing down all traffic control on state and federal highways at no cost.

2. Provision of Maps or Drawings:

- The Owner is responsible for providing maps or drawings before mobilization to the job site.

3. Notification and Damages:

- The Owner is responsible for notifying residents about the work activities and the possibility of any impact on their properties.
- The Owner assumes responsibility for any damage caused to homes or structures due to the work performed.

4. Clear Area and Site Access:

- The Owner must ensure a clear area at the job site for required personnel and equipment.
- The Owner is responsible for clearing, exposing, and marking all lids, covers, or openings.

5. Standby Time and Proposal Validity:

- Standby time charges will apply if crews are unable to perform scheduled work upon arrival.
- This proposal shall be automatically canceled if not accepted within **30 days**.



DARIN BARNES
(208)866-1190
DARIN@BARNESCOMPANIESINC.COM

Idaho Public Works Contractor License #: 076539

PROJECT QUOTE

To: Chris Johnson

Company: City Of Bellevue

Project Name: Bellevue WWTP Headworks Project

Date: September 18th 2025

Prepared by: Barnes Companies, Inc.

Item #	Description	Quantity / Details	Unit Rate	Total
1	Restoration and Coating Project at the Headworks Bldg.	Prep and coat to 250 Mils. Approx. 940 sqft of trough	n/a	\$74,300.00

Note: Pay Terms Net 30

If notified within the next four working days we could schedule this work as early as the week of the 29th of September.

Work would consist of high pressure cleaning of the existing trough and the utilization of Quadex and Sewer Guard to provide a lasting coating to the existing concrete structure.



Memorandum

To: Mayor Giordani and Bellevue Common Council

From: Casey McGehee, City Assets Manager

Re: Surplus Property

Date: October 14, 2025

Background:

The City of Bellevue's current grader is a 1987 John Deere 670B, making it 38 years old. It has accumulated significant hours (though no hour meter has been located). The moldboard, where the blade attaches, requires a complete rebuild, including all new bushings, spacers, and shims. According to John Deere, the cost for such a rebuild would be several thousand dollars.

In short, the grader is well-worn and nearing the end of its useful life. However, for someone who does not rely heavily on a grader, it could still serve adequately until it is no longer operational.

Idaho Code § 50-302 State that the City Council has the authority to "sell, exchange, convey or otherwise dispose of real or personal property" owned by a municipality. This authority extends to personal property that is no longer required for city use.

In practice, this means that any sale or disposal of city-owned personal property must be authorized by a resolution of the council, which clearly identifies the item(s) being declared surplus and authorizes the mayor or other designated official to oversee their disposition.

Suggested Motion

Move to approve Resolution No. 25- Relating to Surplus Personal Property; Declaring Certain Personal Property of the City to be Surplus; Authorizing and Directing the Disposal of the Surplus Property; and Providing and Effective Date.

Enclosures

1. Resolution # 25-33

**CITY OF BELLEVUE
RESOLUTION NO. 25-33**

**A RESOLUTION OF THE CITY OF BELLEVUE, IDAHO, RELATING TO SURPLUS
PERSONAL PROPERTY; DECLARING CERTAIN PERSONAL PROPERTY OF THE CITY TO
BE SURPLUS; AUTHORIZING AND DIRECTING THE DISPOSAL OF THE SURPLUS
PROPERTY; AND PROVIDING AN EFFECTIVE DATE**

WHEREAS, the City of Bellevue, Idaho ("City") has acquired certain personal property for the purpose of carrying out services in the public interest; and,

WHEREAS, a certain item of personal property of the City, as described herein, has become worn out, obsolete, or is no longer needed by the City; and

WHEREAS, the Common Council of the City has deemed it unnecessary to maintain ownership of surplus personal property of the City as described herein; and

WHEREAS, the Common Council of the City desires to dispose of the property as allowed by State law.

NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BELLEVUE, IDAHO, AS FOLLOWS:

SECTION 1: The Common Council finds and declares that the City no longer has a use for the following personal property ("surplus property"):

- 1987 670b John Deere Grader, VIN# 0W670BX516318, Mileage/Hours: unknown

SECTION 2: The Common Council establishes the total value of the surplus property as nominal and less than what it would cost to dispose of or repair the property.

SECTION 3: The Mayor or her designee is authorized and directed to dispose of the property by auction or by other necessary means to dispose of the property.

SECTION 4: This Resolution shall take effect and be in force immediately upon its passage and approval.

PASSED AND APPROVED by the Bellevue Common Council and signed by the Mayor of the City of Bellevue, Idaho, this 27th day of October 2025.

Christina Giordani, Mayor

ATTEST:

Amy Phelps, City Clerk



Memorandum

To: Mayor Giordani and Bellevue Common Council

From: Amy Phelps, City Clerk

Re: Resolution Authorizing Contract with Frederick Allington for Prosecution Services (FY2026)

Date: October 27, 2025

Background:

The City of Bellevue contracts annually with Attorney Frederick (Rick) Allington to provide prosecution services for state traffic infractions, state misdemeanors, and violations of City ordinances committed within Bellevue city limits, as required by Idaho Code §50-208.

The proposed contract for Fiscal Year 2026 maintains the same scope of services and contract terms as the previous year. The only change is a 3% increase in compensation, which equals approximately \$55 per month, bringing the total annual contract amount to \$22,908.00, payable in twelve monthly installments of \$1,909.00.

Recommendation:

Staff recommends that the City Council approve Resolution No. 25-34, authorizing the Mayor to execute the contract with Attorney Frederick Allington for prosecution services for Fiscal Year 2026 in an amount not to exceed \$22,908.00.

Enclosures:

1. Resolution No. 25-34
2. Contract for Prosecution Services with Frederick Allington

CITY OF BELLEVUE, IDAHO
RESOLUTION NO. 25-34

A RESOLUTION OF THE CITY OF BELLEVUE, IDAHO, AUTHORIZING THE MAYOR, TO EXECUTE A CONTRACT WITH FREDRICK ALLINGTON FOR PROSECUTION SERVICES FOR FISCAL YEAR 2026 IN AN AMOUNT NOT TO EXCEED \$22,908.00.

WHEREAS, Idaho Code §50-208 requires that the city attorney, his/her deputies or contract counsel of any municipality shall prosecute those violations of county or city ordinances, state traffic infractions and state misdemeanors committed within the municipal limits; and

WHEREAS, The City of Bellevue, Idaho, ("City") desires to enter a contract for legal services for the prosecution of state traffic infractions, state misdemeanors ("Services"), and ordinance violations occurring within City limits; and

WHEREAS, The City believes it is in the best interest of the City and its residents to enter into a contract for said Services.

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BELLEVUE, IDAHO, AS FOLLOWS:

The City of Bellevue, Idaho, shall enter into a contract with Frederick Allington for the Prosecution of state traffic infractions, state misdemeanors, and city ordinance violations for a term of one (1) year beginning October 1, 2025, and ending September 30, 2026. Compensation shall be \$22,908.00 per year payable in twelve (12) monthly installments of \$1,909.00 per month due on the first day of each month.

The Mayor is authorized to execute the annual contract for Prosecution of City Misdemeanors on behalf of The City of Bellevue in an amount not to exceed \$22,908.00.

PASSED by the Bellevue Common Council and signed by the Mayor this 27th day of October 2025.

Christina Giordani, Mayor

ATTEST:

Amy Phelps, City Clerk

AGREEMENT FOR PROSECUTION OF CITY MISDEMEANORS

AGREEMENT made this 27th day of October 2025, between FREDERICK C. ALLINGTON, ESQ., hereinafter referred to as "Attorney", and THE CITY OF BELLEVUE, IDAHO, (collectively hereinafter referred to as "City");

WITNESSETH

WHEREAS, Idaho Code §50-208 requires that the city attorney, his/her deputies or contract counsel of any municipality shall prosecute those violations of county or city ordinances, state traffic infractions and state misdemeanors committed within the municipal limits; and

WHEREAS, Idaho Code §§50-208 and 50-301 allows any city to contract for alternative additional counsel when deemed advisable; and

WHEREAS, THE City desires to contract with Attorney to prosecute those violations of county or city ordinances, state traffic infractions and state misdemeanors committed within the municipal limits of the City when arresting or charging officer is an employee of the City; and

WHEREAS, Attorney desires to contract with the City to accept the duty and receive the authority to prosecute those violations of county or city ordinances, state traffic infractions and state misdemeanors committed within the municipal limits of the City when the arresting or charging officer is an employee of the City; and

WHEREAS, The City deems the expenses corresponding to the services provided by Attorney as ordinary and necessary pursuant to Art. VIII, §3 of the Constitution of the State of Idaho; and

NOW, THEREFORE, in consideration of the foregoing and the City's payment to the Attorney of compensation hereinafter provided, the parties hereby agree as follows:

1. PERFORMANCE OF SERVICES.

- A. Attorney will prosecute all misdemeanor crimes, traffic offenses, and ordinance violations occurring within the city limits for which an arrest is made or a citation issued by an officer of City and appeals thereof from Magistrate to District Court.
- B. In addition, Attorney agrees to provide the City with the following specific services:
 - (1) Render legal advice, when requested, to the City's police departments and police officers on a 24 hour per day seven (7) days per week basis (insofar as

is possible) regarding all police matters relating to criminal law and criminal procedure; and

- (2) Office consultation with City's police officers concerning the filing of charges; and
- (3) Draft all complaints, arrest and search warrants, and summonses relating to criminal charges; and
- (4) Prepare for and conduct all probable cause hearings in cases related to criminal charges; and
- (5) Draft affidavits in support of search warrants and arrest warrants; and arrange, prepare for and conduct all hearings necessary to obtain said warrants; and
- (6) Prepare for and conduct all hearings or motions scheduled for a hearing in any case within the scope of this Agreement, and any appeal thereof from magistrate to district court. Such hearings include but are not limited to, arraignments, bond hearings, motions to suppress and sentencing hearings; and
- (7) Prepare and conduct all trials in any case within the scope of this Agreement, whether such trial shall be by bench or by jury, and any appeal thereof; and
- (8) Meet with City staff on a monthly basis or as needed to discuss the progress of City Ordinance prosecutions; and
- (8) Keep informed of new developments in criminal law and criminal procedure.

C. The inclusion of any services by specific reference in this Agreement is not intended as an exclusion of other services necessary and proper to the fulfillment of this Agreement.

D. The Attorney agrees that all services provided pursuant to Section 1 of this Agreement shall be in accordance with the Idaho State Bar Association's Rules of Professional Responsibility.

2. **TIME OF PERFORMANCE AND TERMINATION.** This Agreement shall be in full force and effect from the 1st day of October, 2025 through the 30th day of September, 2026.

3. **COMPENSATION**

- A. Compensation per month of NINETEEN HUNDRED AND NINE DOLLARS (\$1,909.00) per month will be paid to Attorney as consideration for providing the services necessary to the fulfillment of this Agreement from October 1, 2025 through September 30, 2026.
- B. Attorney agrees that the compensation fixed in paragraph 3A above shall constitute the total amount of compensation to be awarded under the terms of this Agreement with payment due on the **first day of each and every month** commencing on October 1, 2025.
- C. Compensation to all other persons, entities and organizations for services and materials necessary to the fulfillment of the terms of this Agreement, including professional liability insurance, shall be the sole responsibility and obligation of Attorney; Attorney shall have the discretion to hire or retain such clerical, administrative, paralegal or legal help as may be necessary to the fulfillment of the terms of this Agreement.

- 4. **INDEPENDENT CONTRACTOR STATUS.** Attorney is retained only for the purposes and to the extent set forth in this Agreement. The parties to this Agreement intend that the relationship of the City to the Attorney shall be that of an independent contractor. As such, the Attorney shall not be entitled to any benefits which the City may provide to their respective employees, including, but not limited to, unemployment compensation, medical insurance or similar benefits. Nothing herein shall be construed to constitute an intent to form a partnership, employment, joint venture or other relationship except as acknowledged herein by the parties. The parties shall, at all times, take all necessary actions to maintain such relationship, including, but not limited to, the filing of necessary tax documents consistent herewith.

- 5. **COSTS OF PROSECUTION.** City are responsible to pay directly any and all costs of prosecution of their respective cases which include, but are not limited to, witness fees, travel costs and transcript costs. For costs of prosecution in excess of ONE HUNDRED and no/100 Dollars (\$100.00), the Attorney will review the merits of the case and reasons for the costs with the Chief of Police for the City who, in turn, has full discretion to authorize payment of the projected costs of prosecution.

6. **CONFLICT OF INTEREST.**

- A. To the extent that a conflict of interest arises due to a criminal defendant's employment position, the city where the alleged offense occurred, with the assistance of Attorney, shall arrange and pay for the prosecution. Such criminal defendants shall

include, but are not limited to, elected and appointed city officials, law enforcement personnel, Blaine County Prosecuting and Deputy Prosecuting Attorneys. Attorney shall make a good faith effort to arrange for a conflict prosecutor at no charge.

- B. To the extent that a conflict of interest arises due to a criminal defendant's position as a practicing attorney whom Attorney has significant contact with as opposing counsel, the Attorney shall make a good faith effort to arrange for a conflict attorney to prosecute the case without charge. If Attorney cannot arrange for such a conflict attorney, then the city where the alleged offense was committed shall arrange and pay for the cost of prosecution.
 - C. To the extent that a conflict of interest arises that is not addressed in Subsections 6A or 6B, Attorney shall arrange and pay for the cost of prosecution.
7. **DISCRETION.** Attorney shall have ultimate discretion in all charging decisions, plea agreements and dispositions of cases prosecuted on behalf of City, but will fully consider the requests and input of the chiefs of police of City with regard to particular cases or class of cases.
8. **COMPLIANCE WITH LAWS.** The Attorney agrees to comply with all federal, state, City and local laws, rules and regulations.
9. **TERMINATION OF AGREEMENT.**
- A. The parties agree that City may terminate this Agreement upon sixty (60) days prior written notice upon:
 - (1) A finding by the a majority of the City, after considering the Attorney's response, that the Attorney has not consistently performed his duties under the terms of this Agreement or has violated the provisions of this Agreement. The City' notice shall set forth the facts upon which a violation is based. Attorney shall be entitled to respond to the City within thirty (30) days of receiving said notice.
 - (2) The event that for any upcoming fiscal year during the term of this Agreement, the City does not appropriate funds for the prosecution of criminal violations under the terms of this Agreement.
 - B. The City may terminate this Agreement immediately upon Attorney's:
 - (1) Conviction by a court of competent jurisdiction of a crime involving moral turpitude, which shall include but not be limited to, driving under the influence of alcohol, theft and physical or sexual abuse; or

- (2) Disbarment or suspension of Attorney's license to practice law in the State of Idaho.

C. In the event that the City shall terminate this Agreement pursuant to Subsections 9A and 9B above, then Attorney shall not be entitled to any further compensation from the City.

10. **AMENDMENTS/ASSIGNMENT.** This Agreement may only be changed, modified, amended or assigned upon the written consent of all the parties.
11. **HEADINGS.** The headings in this Agreement are inserted for convenience and identification only and are in no way intended to describe, interpret, define or limit the scope, extent or intent of this Agreement or any provisions hereof.
12. **SEVERABILITY.** Every provision of this Agreement is intended to be severable. If any term or provision hereof is deemed invalid or unenforceable by a court of competent jurisdiction, such decision or decisions shall not affect the validity of the remaining portions hereof, which shall continue in full force and effect and applicable to all circumstances to which it may validly apply.
13. **ATTORNEYS' FEES AND COSTS.** Should any action be brought to interpret or enforce any provision hereof, or for damages for breach hereof, the prevailing party shall be entitled to such reasonable attorneys' fees and costs, as may be determined by any court of competent jurisdiction wherein such action is brought, including attorneys' fees and costs on appeal.
14. **BINDING AGREEMENT.** This Agreement and the terms and provisions hereof shall inure to the benefit of and be binding upon the respective successors and assigns of the parties hereof.
15. **ENTIRE AGREEMENT.** This Agreement shall constitute the entire agreement of the parties and is the sum total of the agreements and understandings of the parties hereto, and supersedes and replaces any other written or oral agreements or understandings.
16. **INTERPRETATION.** This Agreement shall be liberally construed in accordance with the general purposes of this Agreement and the laws of the State of Idaho.
17. **NO PRESUMPTION.** No presumption shall exist in favor of or against any party to this Agreement as the result of the drafting and preparation of this document.
18. **EXECUTION.** This Agreement may be executed simultaneously in one or more counterparts, each of which shall be deemed an original, but all together shall constitute one and the same instrument.

19. **ACCEPTANCE.** The parties fully understand all of the provisions of this Agreement, and believe them to be fair, just, adequate and reasonable, and accordingly accept the provisions of this Agreement freely and voluntarily.
20. **AUTHORITY.** Each City hereby represents and acknowledges that the execution of this Agreement has been duly authorized and approved by each City herein.
21. **INDEMNIFICATION.** From and after the commencement of this Agreement, Attorney hereby agrees to hold the City harmless and indemnify the City from any claims arising or resulting from the Attorney's handling of the prosecution of any matter pursuant to this Agreement. This provision is intended to cover all aspects of the Attorney's involvement in a prosecution, including all decisions or conduct prior to charging a defendant as well as thereafter. The term "claims" as used herein shall mean and include any and all liabilities, damages injuries, losses, causes of action, judgments, rights or demands of every kind, asserted or which may be asserted.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

ATTORNEY:

CITY OF BELLEVUE, IDAHO

Frederick C. Allington

By _____
Christina Giordani, Mayor



Memorandum

To: Bellevue Common Council

From: Christina Giordani, Mayor

Re: Community Project Recommendation

Date: October 27, 2025

In March of this year, Bellevue's request for funding through the Blue Cross of Idaho Foundation for Health grant was accepted. The grant included \$85,000 in funds toward a "Community Project" – an improvement to public space geared toward social connectivity and health. Bellevue was also awarded technical assistance through Reynolds & Myers, help with community outreach to inform our project, and work that became the foundation for our Communications Playbook. Much of this outreach and assistance focused on Bellevue's Memorial Park, with the recognition that this "town square" is the heart of our community.

Bellevue sincerely appreciates Blue Cross and the trust this organization has placed in our community to be wise stewards of the Community Project grant funds. We understand the need to use these funds in a way that honors the intent of the grantor, advances the City's goals for inviting and connective public space, and is grounded in the community's feedback. I am thrilled to recommend to Bellevue and the Common Council that the Community Project's funds be used to resurface and restore the play courts at Memorial Park, repair the surrounding fencing and gates, and restripe and redesign one of the existing basketball courts to serve as three pickleball courts.

Pickleball facilities are the throughline identified by our community, citizens' committees, and Blue Cross of Idaho as a priority for Bellevue. Our community has repeatedly indicated support for pickleball courts throughout public engagement surveys. The Bellevue Urban Renewal Agency and Parks Committee have positioned pickleball facilities as a priority. Finally, the basis for this project appears in Blue Cross of Idaho and Reynolds & Myers' recommendations for the Community Project funds.

Mentions of pickleball have been ever-present throughout past and present community outreach. In a Parks Committee survey conducted from 2019-2020, pickleball was requested more than any other sports activity. One resident wrote: “How about putting some pickleball courts in along with basketball...they can coexist!!!” This year’s Community Project survey responses consistently highlighted the need for Bellevue’s public space to contain a diversity of recreational opportunities, including pickleball. Pointedly, one respondent wrote that “I am [a] new pickle ball player and there is no where in the city to play, so I have to go to Hailey or Ketchum so I often just stay home.” Other community members indicated a need for: “Courts for other sport[s] not just basketball, soccer and baseball,” “sports courts like Pickle Ball and maybe a volleyball court,” “outdoor pickle ball courts at Memorial Park,” and “[Something other than] a basketball court, baseball and soccer fields. Something for older adults.”

One point was brought up repeatedly: our parks need to serve all age ranges, but our current recreational offerings do not. A 65+ year old woman stated simply that she wished there was “something to do.” Another respondent stated that she believes teenagers, young adults, and seniors often lack reasons to go to our parks, and that “pickleball, basketball, volleyball, and tennis courts can offer teens, and adults, athletic opportunities that they may not otherwise be able to experience.” One particular resident drove home the principle that our park offerings need to serve a range of demographics: “All of us, especially the children and the elderly, need the positive effects of the sun, the fresh air, the play, and the communal experience.”

Pickleball is uniquely positioned to offer sun, fresh air, play, and a communal experience to Bellevue residents of all ages. The sport is increasingly popular: about 19.8 million people now play the sport in the US, and there are more than 70,641 pickleball courts nationwide. The Wood River Valley alone boasts 37 public pickleball courts, and every city in the valley (save for Bellevue) has some. Moreover, pickleball is cross-generational: according to the Sports & Fitness Industry Association, the 25-34 age bracket contains the most players, while the 65+ age bracket contains the second-most. As a result, as Mayor, I see pickleball as a unique opportunity. This sport has the potential to involve a broad part of our community in recreation, improve overall health and well-being, and foster cross-generational connections.

My recommendation for the Community Project also stems from a community desire for maintenance of our existing resources. When surveyed about their desires for the use of grant funding, many residents expressed concerns about deferred maintenance. Some stated that Bellevue should consider addressing existing conditions with the grant funds rather than create a new facility. One respondent advised using the funds for maintenance,

writing that, “85 K is not a lot to do anything new.” I agree with the Community that maintenance of our existing resources is critical, and that we should prioritize creative uses of funds that advance our goals while addressing longstanding needs. This is why City Staff and I recommend this particular project: it would not only create new opportunities for recreation, but improve and preserve the sport court infrastructure at Memorial Park for years to come.

The existing basketball courts at Memorial Park are degrading due to age, and will require resurfacing in coming years. In 2024, the City received a quote for resurfacing these courts. The amount exceeded \$45,000, and did not include work to replace the surrounding chain-link fencing, which is also in disrepair. If we simply choose to do nothing, the courts will degrade beyond repair and will have to be wholly rebuilt at exceptionally higher cost. Using the Community Project funds to repave Memorial Park’s sport courts and replace the fencing will spare our taxpayers of future costs and preserve space in future budgets for critical infrastructure projects.

Bellevue deserves exceptional public space, exceptional well-being, and an exceptional social fabric. We are deeply grateful that Blue Cross of Idaho saw our needs, believed in our capacity, and ultimately granted us the funds to make an outstanding Community Project possible. I strongly believe that this recommendation advances the goals of our grantor while being the most responsive to our residents. Repaving our sport courts for both pickleball and basketball would deliver more useful public space for more of our residents while preventing future expense.

I would love to have your support for this recommendation.

Sources:

Mackie, B. (2023, February 24). *Pickleball Statistics - The Numbers Behind America’s Fastest-Growing Sport in 2025*. Pickleheads.

<https://www.pickleheads.com/guides/pickleball-statistics>

Unknown Author. (2019). *Wood River Valley Pickleball Alliance*. Wood River Valley Pickleball Alliance. <https://www.woodriverpickleball.org/places-to-play>