

MINUTES

Bellevue Parks Committee

May 28, 2025

Present: Kristin Fletcher, Tom Bergin, Shelly Shoemaker, Christina Van Der Meulen

Call to order: 7:45aam

- a. Roll Call
1. Notice of Agenda Compliance
 - a. Motion to accept: KF, 2nd: TB, Motion approved
2. Call for Conflict
 - a. TB: possible conflict btw Council/Parks Committee; will reclude self'
3. Public Comment
4. New Business
 - a. A study is being done by Caplan Development for the Capital Improvement Plan. A three-page report citing Street and Fire require an update.
 - b. Review of draft budget for City of Bellevue (CoB) Parks Dept; Shelly Shoemaker, Treasurer, gave a comprehensive review of Parks Budget. DIF (Development Impact Fees) in Parks is \$1,193. The CoB Budget does not include much for Parks. Parks Maintenance comes out of Operating Expenses/Contract Labor; \$16,000. Other: Streets spends 8% on Parks. For future budgeting it is based on percent of time Streets Dept allocated to Parks. For the coming year, the budget is more than doubled to reflect accurately the time allocated.
5. Old Business with Mayor Christina Giordani
 - a. Update on Blue Cross (BC) Foundation Grant to CoB. The survey is almost complete (lacking data for ages 19-35), and the input will be part of the project. BC has provided technical assistance, for better internal working of City Hall; internal communication, branding and communication. Survey is showing similar results to the Parks Committee survey. A project has not been identified yet. The two grants (\$22K and \$85K) can be added together for one big project or two to three smaller projects. A project will be identified by Fall and begin work Spring 2026. Preliminary thoughts are renovating the Bandstand. Currently there is not an Asset Management Plan. Maintenance gets missed/lack of organization; part of the plan is to identify, schedule and track. City loses many trees due to "girdling" the trees when weed eating by Clearwater Landscape; need clear management plan.

- b. Future roles and responsibilities of the Bellevue Parks Committee.
 - i. Collecting data to come up with Capital Improvement Plan; money associated with it and timeline. Up to now it has been a burden for the city; who does this? Staff is overwhelmed with all the responsibilities, so things get set aside. Currently, working with staff in the various departments to work on timelines, keep moving forward with cohesiveness and positive manner. Shelly Shoemaker is the staff member liaison with Park Committee. City wants Parks Committee to work in collaboration with City Hall, as an advisory board because the Parks Committee are paying attention, and the staff misses. The Capital Improvement Plan is utilizing Frontier, grant assistance, especially for parks. Parks show the health of a community. The goal is to move from recommendations to action.