



BELLEVUE URBAN RENEWAL AGENCY (BURA) AGENDA and  
NOTICE OF SPECIAL MEETING

**Tuesday, June 25, 2025 at 4:30 p.m.**  
Bellevue City Hall, 115 E Pine Street, Bellevue, ID

**JOIN ZOOM MEETING:**

<https://us02web.zoom.us/j/87427717822?pwd=DNrXBVHkEkUpyCPfaV91z5hPy1zXJE.1>

**Meeting ID: 874 2771 7822**

**Passcode: 366551**

One tap mobile +1-346-248-7799 (Houston) +1-253-215-8782 (Tacoma)

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## **AGENDA**

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1. **CALL TO ORDER**
2. **ROLL CALL**
3. **NOTICE OF AGENDA COMPLIANCE** per Idaho Code §74-204– Action Item
  - a. Finding That the special meeting notice and agenda were posted in accordance with Idaho Code §74-204 within twenty-four (24) hours prior to the meeting at: Bellevue City Hall, Post Office, and the City’s website on March 5, 2025. *Suggested Motion: I move that the agenda and notice for the June 25, 2025 special meeting was posted in accordance with Idaho Code Section 74-204.*
4. **CALL FOR CONFLICT** (As outlined in Idaho Code 74-404)
5. **PUBLIC COMMENT** (for items of concern not on the Agenda)
6. **BUDGET WORKSHOP**  
Discussion and Consideration of Draft FY26 Budget – **ACTION ITEM**
7. **ADJOURNMENT - ACTION ITEM**

I, designated Secretary/Treasurer for the City of Bellevue Urban Renewal Agency, certify that the special meeting notice and agenda were posted in accordance with Idaho Code §74-204 within twenty-four (24) hours prior to the meeting at Bellevue City Hall, Bellevue Post Office, and the City’s website. Commission packets are available online at <https://www.bellevueidaho.us>. In compliance with the American with Disabilities Act, individuals needing special accommodations during this meeting should notify the City of Bellevue, 115 E Pine Street, Bellevue, Idaho 83313, or phone 208-788-2128 Ext. 2, at least 24 hours prior to the meeting.



## Memorandum

**To: Bellevue Urban Renewal Agency Board of Directors**

**From: Brian Parker, Community Development Director**

**Re: FY26 Draft Budget**

**Date: June 24, 2025**

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### Background

Idaho Statute 50-2903 requires urban renewal districts to adopt a budget by September 1<sup>st</sup> of each year. In order to meet the public hearing and budget publication requirements, the public hearing for the adoption of the FY26 budget has been tentatively scheduled for July 22, 2025.

The draft FY26 budget includes \$100,000 in professional services to facilitate engineering, planning, and landscape architectural services related to streetlight improvements and Dead End Right-of-Way planning, and \$100,000 in improvements and construction to fund physical improvements that come as a result of the aforementioned design projects. Other budget categories are largely unchanged from the FY25 budget.

### Recommendation and Next Steps

The Board should review, provide feedback on the draft budget, and upon arriving at a desired draft, authorize Staff to publish the required notification of the July 22, 2025 public hearing to adopt the FY26 budget of the Bellevue Urban Renewal Agency.

### Enclosures

1. Draft FY26 Budget

**BELLEVUE URBAN RENEWAL AGENCY  
BUDGET WORKSHEET**

		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET FY25	YTD FY25	DRAFT FY26
		2021	2021	2022	2022	2023	2023	2024	2024	2025	5/31/2025	2026
	<b>INCOME</b>											
41001	Carryover	\$ 40,000	\$ -	\$ 32,750	\$ -	\$ 200,000		\$ 200,000				
41000	City Property Tax	\$ 45,000	\$ 66,638	\$ 45,000	\$ 64,503	\$ 50,000	\$ 102,483	\$ 50,000	\$ 105,937.55	\$ 75,000	\$ 93,502	\$ 100,000
41200	Personal Prop. Replacement						\$ 1,818		\$ 909.19	\$ 909	\$ 909	
41200	Interest Income	\$ 1,000	\$ 758	\$ 1,000	\$ 592	\$ 1,000	\$ 16,369	\$ 1,000	\$ 23,092.81		\$ 12,545	
	<b>TOTAL INCOME</b>	<b>\$ 86,000</b>	<b>\$ 67,396</b>	<b>\$ 78,750</b>	<b>\$ 65,095</b>	<b>\$ 251,000</b>	<b>\$ 120,670</b>	<b>\$ 251,000</b>	<b>\$ 129,939.55</b>	<b>\$ 75,909</b>	<b>\$ 106,955</b>	<b>\$ 100,000</b>
	<b>OPERATING EXPENSES</b>											
52000	City Attorney	\$ -	\$ -	\$ -								
55000	Legal and Accounting	\$ 3,500	\$ 1,000	\$ 3,000	\$ 800	\$ 3,000	\$ 1,070	\$ 3,000	\$ 830.00	\$ 15,000	\$ 461	\$ 500
56000	Dues and Memberships	\$ -	\$ -						\$ 100.00			
56500	Postage, Copies, Mailings	\$ -	\$ -	\$ -					\$ -	\$ 100		\$ 100
56600	Professional Services						\$ 718		\$ -		\$ 275	\$ 100,000
56700	Advertising/Publishing	\$ 400	\$ 330	\$ 250	\$ 50	\$ 300	\$ 432	\$ 300	\$ 220.80	\$ 100	\$ 56	\$ 250
56800	Supplies	\$ 500	\$ -	\$ 500	\$ 50	\$ 200	\$ 485	\$ 300	\$ 1,361.28	\$ 2,000	\$ 45	\$ 500
57000	URA Contracts						\$ -	\$ 30,000	\$ 1,312.50	\$ 50,000	\$ -	
57500	Repair & Maintenance								\$ 4,425.63	\$ 5,000	\$ 1,252	\$ 1,000
	Travel Expense								\$ 84.00	\$ 200	\$ -	
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 4,400</b>	<b>\$ 1,330</b>	<b>\$ 3,750</b>	<b>\$ 900</b>	<b>\$ 3,500</b>	<b>\$ 2,704</b>	<b>\$ 33,600</b>	<b>\$ 8,334.21</b>	<b>\$ 72,400</b>	<b>\$ 2,089</b>	<b>\$ 102,350</b>
	<b>CAPITAL OUTLAY EXPENSES</b>											
58100	Improvements & Construction	20,000	0	75,000	21,000	200,000	4,983	320,000	\$ 23,696.32	\$ 300,000	\$ -	\$ 100,000
58200	Auto or Equip. Capital Expense								\$ 119,498.08	\$ 50,000	\$ -	
	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 20,000.00</b>	<b>\$ -</b>	<b>\$ 75,000.00</b>	<b>\$ 21,000.00</b>	<b>\$ 200,000.00</b>	<b>\$ 4,983.00</b>	<b>\$ 320,000.00</b>	<b>\$ 143,194.40</b>	<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ 100,000</b>
	<b>TOTAL EXPENSES</b>	<b>\$ 24,400</b>	<b>\$ 1,330</b>	<b>\$ 78,750</b>	<b>\$ 21,900</b>	<b>\$ 203,500</b>	<b>\$ 7,687</b>	<b>\$ 353,600</b>	<b>\$ 151,529</b>	<b>\$ 422,400</b>	<b>\$ 2,089</b>	<b>\$ 202,350</b>
	<b>NET INCOME:</b>	<b>61,600.00</b>	<b>66,066.00</b>	<b>0.00</b>	<b>43,195.00</b>	<b>47,500.00</b>	<b>112,982.79</b>	<b>-102,600.00</b>	<b>-21,589.06</b>	<b>\$ (346,491)</b>	<b>\$ 104,866</b>	<b>\$ (102,350)</b>