



City of Bellevue

Retail Alcoholic Beverage License Application Overview

Requirements

- Please allow up to 30 days to process your application. Approval from the City of Bellevue Common Council is required.
- Applicant must attach current copies of their State of Idaho Alcohol License **and** Blaine County Alcohol License to this application.
- Applicant and/or Business Owner/Manager must attend Alcohol Awareness Class administered by the Bellevue Marshal's Office or online with the Idaho State Police prior to the **issuance and/or renewal** of any City of Bellevue Alcoholic Beverage License (beer, wine, and/or liquor). Please provide proof of completion to be kept on file with application as outlined in City of Bellevue Code Title 3, Chapter 2.
 - Contact Bellevue Marshal's Office for details and scheduling: **208-788-3692**
- If you are applying for a Resort Restaurant Liquor License, please attach a copy of your food menu.

Checklist

- Annual Retail Alcoholic Beverage License Application
- Non-refundable fee submitted to the City Clerk's Office in person or by mail to PO Box 825, Bellevue, ID 83313
- Copy of current Idaho State Alcohol License
- Copy of current Blaine County Alcohol License
- Proof of completion of Alcohol Awareness Training
- Copy of food menu (if applicable)



City of Bellevue

Annual Retail Alcoholic Beverage License Application

Submit application and fees in person to the City Clerk's Office at 115 E. Pine Street, Bellevue Idaho 83313.

Note: Incomplete applications will be denied and returned to applicant.

APPLICANT INFORMATION	
Applicant Name:	Doing Business As:
Date of Birth:	Business Phone:
Physical Address where license will be displayed:	
Mailing Address:	
Recorded Owner of Property:	
Applicant Phone Number:	Applicant Email:
Application is for a: <input type="checkbox"/> New License <input type="checkbox"/> Renewal	
Hours of Business Operation:	
Does your Business serve food during all hours of operation? <input type="checkbox"/> Yes <input type="checkbox"/> No	
STATE LICENSE NO: (copy required)	COUNTY LICENSE NO: (copy required)
Corporation: <input type="checkbox"/> Partnership: <input type="checkbox"/> Individual: <input type="checkbox"/> If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? <input type="checkbox"/> Yes <input type="checkbox"/> No	List names and addresses of corporation officers and/or partners: _____ _____ _____ _____
BEER LICENSE FEES	
<input type="checkbox"/> Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
<input type="checkbox"/> Bottled or Canned Beer NOT to be consumed on premises	\$50.00
WINE LICENSE FEES	
<input type="checkbox"/> Wine to be consumed on premise (by glass or bottle)	\$200.00
<input type="checkbox"/> Wine NOT to be consumed on premises	\$50.00
LIQUOR LICENSE FEES	
<input type="checkbox"/> Liquor by the Drink to be consumed on premises (by the drink)	\$375.00
Total: _____	

ADDITIONAL INFORMATION

Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes No

Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes No

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Bellevue Municipal Code, Title 3, Chapter 2 City of Bellevue, Idaho, all subsequent to amendments.

Applicant Signature

Date

Official Use Only

Approved Denied

Mayor Signature: _____

Date: _____

Clerk signature: _____

Date: _____

CDD signature: _____

Date: _____

Marshal signature: _____

Date: _____

Public Works signature: _____

Date: _____

Fire Chief signature: _____

Date: _____