COMMON COUNCIL
CITY OF BELLEVUE, IDAHO
MONDAY, APRIL 28, 2025, 5:30 PM
115 E. PINE STREET, BELLEVUE, IDAHO 83313

AGENDA

Agendas may be amended

JOIN ZOOM MEETING:
https://us02web.zoom.us/j/6273122357?pwd=ekFEckpSQUF6RnVFUFpGYWNjd29Zdz09&omn=83848204541

MEETING ID: 627 312 2357
PASSCODE: 606XKf

ONE TAP MOBILE
+1-253-215-8782 US (Tacoma)
+1-346-248-7799 US (Houston)

PLEASE MUTE YOUR CALL: PLEASE TURN OFF ALL CELL PHONES EXCEPT FOR EMERGENCY PERSONNEL.

CALL TO ORDER

ROLL CALL

1. **NOTICE OF AGENDA COMPLIANCE** (PER IDAHO CODE ***§74-204***): **ACTION ITEM**
   Finding that *the regular meeting notice and agenda were posted in accordance with Idaho Code* ***§74-204*** *within forty-eight (48) hours prior to the meeting at: the City of Bellevue City Hall, Post Office, and on the City's website on April 24, 2025.* ***Suggested Motion****: Move that the notice for the April 28, 2025, meeting was completed in accordance with Idaho Code, Section §74-204.)*

2. **CALL FOR CONFLICT** (AS OUTLINED IN IDAHO CODE **§74-404**): **ACTION ITEM**

3. **MAYOR AND COUNCIL REPORT**

4. **PUBLIC COMMENT**: FOR ITEMS OF CONCERN **NOT** ON THE AGENDA – (**COMMENTS ARE LIMITED TO 3-*5 MINUTES***)

5. **CONSENT AGENDA**: **ACTION ITEMS**
   a. Approval of Minutes: April 14, 2025, Regular Meeting Minutes: Amy Phelps, City Clerk
   b. Approval of Claims April 15, through April 28, 2025: Shelly Shoemaker, Treasurer
   c. Treasurer's Report: Shelly Shoemaker, Treasurer

6. **PUBLIC HEARING: ACTION ITEM (*CONTINUED FROM APRIL 14, 2025*)**
   a. **LLA-25-01 – TBD Lewis Lane – Judy & Keith Meyers**
   An application for a lot line adjustment for Lots 1-6, Block 96 of the Bellevue Townsite Original Plat. The proposed lot line adjustment will reconfigure the existing six (6) parcels into three (3) parcels and include a request for waivers from code requirements: Brian Parker, Community Development Director | **ACTION ITEM**

7. **PROCLAMATION**
   a. Proclamation for Mental Health Awareness Month beginning May 2025 (*This measure recognizes May 2025 as Mental Health Awareness Month in Blaine County to enhance public awareness of mental health and well-being, dispelling the stigma surrounding it.)*

8. **OLD BUSINESS**
   a. Continuation of Public Works Request for Funds for a Motor Grader: Chris Johnson, Public Works Director | **ACTION ITEM**

**In compliance with the American with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Bellevue, 115 East Pine Street, Bellevue, Idaho 83313, or phone number 208-788-2128 ext. 4, at least twenty-four (24) hours prior to the meeting.

**De conformidad con la Ley de Estadounidenses con Discapacidades, las personas que necesiten adaptaciones especiales durante esta reunión deben notificar a la ciudad de Bellevue, 115 East Pine Street, Bellevue, Idaho 83313, o al número de teléfono 208-788-2128 ext. 4, al menos veinticuatro (24) horas antes de la reunión.

9. **NEW BUSINESS**

a. Consideration and Approval of Resolution No. 25-13, authorizing the Mayor to enter into a Memorandum of Understanding (MOU) by and between the City of Bellevue and EE-DA-HO RANCH to establish terms and conditions under which the owner will allow access to and over EE-DA-HO property to complete preparation of the Preliminary Engineering Report: Rick Allington, Legal Counsel | **ACTION ITEM**

b. Consideration and Approval of Resolution No. 25-14 authorizing the formation of a Comprehensive Plan Steering Committee: Brian Parker, Community Development Director | **ACTION ITEM**

c. Consideration and Approval of Ordinance No. 2025-03 establishing a Community Events Committee, establishing responsibilities, and providing for its membership and operation: Brian Parker, Community Development Director | **ACTION ITEM**

d. Consideration and Approval of Ordinance No. 2025-04 amending Bellevue's City Code by amending Title 9, Buildings and Construction, Section 9-2-4: Construction Standards and Design Criteria to enable administrative review for Encroachment permits for driveways and private streets, updating applicable design standards and criteria; and providing for the effective date of this ordinance upon passage, approval and publication according to law: Brian Parker, Community Development Director | **ACTION ITEM**

e. Consideration of an Encroachment Application for the installation of a transformer to serve underground service to new home 420 N. 6th Street: Bryan Manning, Idaho Power, Public Works, Community Development Department | **ACTION ITEM**

10. **ADJOURNMENT: ACTION ITEM**

If you would like to submit written comment on a public hearing agenda item: Submit your comments to aphelps@bellevueidaho.us. for adequate consideration, please submit no later than noon on the day of the meeting.

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CONSEJO COMÚN
CIUDAD DE BELLEVUE, IDAHO
LUNES 28 DE ABRIL 2025 17:30 HRS.
115 E. PINE STREET, BELLEVUE, IDAHO 83313

AGENDA

El orden del día podrá ser modificado

ÚNASE A LA REUNIÓN DE ZOOM:
https://us02web.zoom.us/j/6273122357?pwd=ekFEckpSQUF6RnVFUFpGYWNjd29Zdz09&omn=83848204541

ID DE REUNIÓN: 627 312 2357
CÓDIGO DE ACCESO: 606XKF

MÓVIL CON UN TOQUE
+1-253-215-8782 EE. UU. (Tacoma)
+1-346-248-7799 EE. UU. (Houston)

POR FAVOR, SILENCIE SU LLAMADA: APAGUE TODOS LOS TELÉFONOS CELULARES, EXCEPTO EL PERSONAL DE EMERGENCIA.

LLAMADA AL ORDEN

PASE DE LISTA

1. **AVISO DE CUMPLIMIENTO DE LA AGENDA** (SEGÚN EL CÓDIGO DE IDAHO ***§74-204***): **ELEMENTO DE ACCIÓN**
   Determinar que *el aviso y la agenda de la reunión regular se publicaron de acuerdo con el Código de Idaho* ***§74-204 dentro de*** *las cuarenta y ocho (48) horas anteriores a la reunión en: el Ayuntamiento de la Ciudad de Bellevue, la Oficina de Correos y en el sitio web de la Ciudad el 24 de abril de 2025.* ***Moción sugerida****: Presentar una moción para que el aviso para la reunión del 28 de abril de 2025 se complete de acuerdo con el Código de Idaho, Sección §74-204).*

2. **LLAMADA PARA CONFLICTO** (COMO SE DESCRIBE EN EL CÓDIGO DE IDAHO **§74-404**): **ELEMENTO DE ACCIÓN**

3. **INFORME DEL ALCALDE Y DEL CONCEJO**

4. **COMENTARIO PÚBLICO**: PARA TEMAS DE INTERÉS **QUE NO** ESTÁN EN LA AGENDA – (**LOS COMENTARIOS ESTÁN LIMITADOS A 3-5** ***MINUTOS***)

5. **ORDEN DEL DÍA CONVENIDO**: **PUNTOS DE ACCIÓN**
   a. Aprobación de Actas: 14 de abril de 2025, Actas de Reuniones Ordinarias: Amy Phelps, Secretaria Municipal
   b. Aprobación de reclamaciones del 15 al 28 de abril de 2025: Shelly Shoemaker, Tesorera
   c. Informe del Tesorero: Shelly Shoemaker, Tesorera

6. **AUDIENCIA PÚBLICA: PUNTO DE ACCIÓN (*CONTINUACIÓN DESDE EL 14 DE ABRIL DE 2025*)**
   a. **LLA-25-01 - TBD Lewis Lane - Judy y Keith Meyers**
   Una solicitud para un ajuste de línea de lote para los lotes 1-6, manzana 96 del plano original de Bellevue Townsite. El ajuste propuesto de la línea de lote reconfigurará las seis (6) parcelas existentes en tres (3) parcelas e incluirá una solicitud de exenciones de los requisitos del código: Brian Parker, Director de Desarrollo Comunitario | **ELEMENTO DE ACCIÓN**

7. **PROCLAMACIÓN**
   a. Proclamación del Mes de Concientización sobre la Salud Mental a partir de mayo de 2025 (*Esta medida reconoce mayo de 2025 como el Mes de Concientización sobre la Salud Mental en el Condado de Blaine para mejorar la conciencia pública sobre la salud mental y el bienestar, disipando el estigma que lo rodea).*

**En cumplimiento con la Ley de Estadounidenses con Discapacidades, las personas que necesiten adaptaciones especiales durante esta reunión deben notificar a la Ciudad Bellevue, 115 East Pine Street, Bellevue, Idaho 83313, o al número de teléfono 208-788-2128 ext. 4, al menos veinticuatro (24) horas antes de la reunión.

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8. **VIEJOS NEGOCIOS**
   a. Continuación de la Solicitud de Obras Públicas para Fondos para una Motoniveladora: Chris Johnson, Director de Obras Públicas | **ELEMENTO DE ACCIÓN**

9. **NUEVOS NEGOCIOS**
   a. Consideración y Aprobación de la Resolución No. 25-13, que autoriza al Alcalde a celebrar un Memorándum de Entendimiento (MOU) entre la Ciudad de Bellevue y EE-DA-HO RANCH para establecer los términos y condiciones bajo los cuales el propietario permitirá el acceso a y sobre la propiedad de EE-DA-HO para completar la preparación del Informe Preliminar de Ingeniería: Rick Allington, Asesor Legal | **ELEMENTO DE ACCIÓN**

   b. Consideración y Aprobación de la Resolución No. 25-14 que autoriza la formación de un Comité Directivo del Plan Integral: Brian Parker, Director de Desarrollo Comunitario | **ELEMENTO DE ACCIÓN**

   c. Consideración y aprobación de la Ordenanza No. 2025-03 que establece un Comité de Eventos Comunitarios, establece responsabilidades y proporciona su membresía y operación: Brian Parker, Director de Desarrollo Comunitario | **ELEMENTO DE ACCIÓN**

   d. Consideración y Aprobación de la Ordenanza No. 2025-04 que enmienda el Código de la Ciudad de Bellevue al enmendar el Título 9, Edificios y Construcción, Sección 9-2-4: Estándares de Construcción y Criterios de Diseño para permitir la revisión administrativa de los permisos de invasión para entradas y calles privadas, actualizando los estándares y criterios de diseño aplicables; y estableciendo la fecha de vigencia de esta ordenanza tras su aprobación, aprobación y publicación de acuerdo con la ley: Brian Parker, Director de Desarrollo Comunitario | **ELEMENTO DE ACCIÓN**

   e. Consideración de una Solicitud de Invasión para la instalación de un transformador para servir el servicio subterráneo a la nueva casa 420 N. 6th Street: Bryan Manning, Idaho Power, Obras Públicas, Departamento de Desarrollo Comunitario | **ELEMENTO DE ACCIÓN**

10. **APLAZAMIENTO: PUNTO DE ACCIÓN**

Si desea enviar comentarios por escrito sobre un tema de la agenda de una audiencia pública: Envíe sus comentarios a aphelps@bellevueidaho.us. para su adecuada consideración, envíelos a más tardar al mediodía del día de la reunión.

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Memorandum

To: **Bellevue Common Council**

From: **Amy Phelps, City Clerk**

Re: **Consent Agenda**

Date: **April 28, 2025**

Suggested Motion

Move to approve the Consent Agenda as*: amended, corrected, or as presented*.

Enclosures

1. April 14, 2025 Regular Common Council Meeting Minutes
2. Claims Payable April 15 through April 28, 2025
3. Treasurer's Report

The Common Council of the City of Bellevue, Idaho met at a Regular Meeting on Monday, April 14, 2025, at 5:30 p.m. in the Council Chambers of the City of Bellevue Offices, located at 115 E. Pine Street, Bellevue, ID 83313.

Call to Order: Mayor Giordani called the Regular Meeting to order at 5:30 p.m. *(00:00:24 in video)*

Roll Call: *(00:00:44 in video)*

Christina Giordani, Mayor – Present
Diane Shay, Council President – Present
Tammy E. Davis, Council Member – Present
Suzanne Wrede, Council Member – Present
Shaun Mahoney, Council Member – Present
Tom Bergin, Council Member – Present
Jessica Obenauf, Council Member – Present

Staff Present:
Shelly Shoemaker, City Treasurer
Amy Phelps, City Clerk
Rick Allington, Legal Counsel
Brian Parker, Community Development Director
Greg Beaver, Fire Chief
Mike Shelamer, Sergent, Marshal's Office

Others in Attendance: Tony Evans (Idaho Mountain Express), Jim Laski, Werner Morawitz (Ee-Da-Ho Ranch), Courtney Frost (Blue Cross of Idaho Foundation), Greg Dye, Christina Gillespie, and Stuart Hurley (Merrick & Company-*Via Zoom*), Kristin Fletcher, Carrol Wesson

1. **Notice of Agenda Compliance**: *(00:01:14 in video)*

The posting of this regular meeting agenda complied with Idaho Code §74-204. The regular meeting agenda was posted within forty-eight (48) hours prior to the meeting at the Bellevue City Hall, Post Office, and on the City website on *April 10, 2025.*

Motion: **Council President Shay** moved that the agenda notice was in compliance with Idaho Code §74-204. **Council Member Obenauf** seconded, and **the motion passed unanimously.**

2. **Call for Conflict as Outlined in Idaho Code §74-404:**

No conflict was noted.

3. **MAYOR AND COUNCIL REPORT:** *(00:02:02 in video)*

Mayor Giordani talked about the official Bellevue City Newsletter, Bellevue City News, touching on the spring season bringing forth building projects and reminding residents to apply for permits as necessary. She went on to remind residents to use the dog excrement bags provided in the parks to keep the parks clean then offered a reminder about the ERC Clean Sweep event happening May 3rd from 9 a.m. to 12 p.m. Mayor Giordani went on to give details about the survey for the Community Project and asked citizens to give feedback and opinions to kick off community involvement in the project.

4. **Public Comment**: For Items of Concern Not on the Agenda *(00:06:20 in the video)*
The Mayor opened the meeting for public comment at 5:36 pm.

Public Works Director, Chris Johnson took this time to remind residents that garbage, debris, piles of bricks, etc., are not permitted in the alleyways. He explained that his department needs to have easy access in order to service water meters if needed.

Public comment was closed at 5:37 pm. (00:7:22 in video)

5. **CONSENT AGENDA: ACTION ITEMS** (00:7:26 in video)

- **a.** Approval of Minutes: March 24, 2025, Regular Meeting Minutes: Amy Phelps, City Clerk
- **b.** Approval of Claims: March 25, through April 14, 2025: Shelly Shoemaker, Treasurer
- **c.** Department Head Reports

Council Member Wrede inquired about the new Public Works Department hire Kayme Backstrom. She also asked if the City is still paying for BDE consulting. Mayor Giordani replied that the contract with BDE will expire at the end of June and the Public Works position that was filled was budgeted.

(00:09:46 in video) Council Member Wrede asked Sergent Mike Shelamer, Marshal's office, about adding the Flock Safety transparency information to the City website. Sergent Shelamer explained that his department just completed training, and they are waiting for the transparency portion to be created for them.

(00:10:44 in video) Council President Shay asked the Public Works Director if he had an idea of when Main Street was slated to be re-surfaced. Chris Johnson said he will follow up with ITD and send out an update to Council Members this week.

(00:12:01 in video) Council Member Davis asked if there was any follow-up on the Mobile Home that burned down on Main Street. Brian Parker, Community Development Director, said he received a call from the property owner last week and they're planning on submitting a demolition permit application in the next few weeks.

(00:12:41 in video) Council Member Wrede commented that it is great to see the new crosswalk flags, and she asked if there was news from ITD (Idaho Transportation Department) about a schedule for repainting the crosswalks (on Main Street). Public Works Director, Chris Johnson explained that ITD will repaint the crosswalks after they resurface Main Street. Council Member Wrede further inquired if there is a schedule for pothole filling in town. Johnson explained they don't have a specific schedule; the department identifies the biggest holes and then work in quadrants to try to get as many filled in a day as efficiently as possible. Further discussion was had about current Public Works Department projects including the projected timeline for repairs on the wastewater plant and the occasional odor issue. Chris Johnson explained the biological reason for the odor and the method used to fix it with an increased dosage of a chemical called Oxy Pro. He further explained that he is hoping to get the plant in full operation by October 1st. Mayor Giordani explained that she is working with the Public Works Director to create a timeline graphic to show the progress and create transparency which should be available in the next month.

(00:18:55 in video) Council Member Obenauf commented that she spoke with a resident who lives close to the plant, and he said the odor has been better than it has ever been depending on the direction of the wind.

The Public Works Director reported that staff have been working at the site for three to four hours each day, with electricians present daily. The site is monitored regularly, both first thing in the morning and at the end of the day, to assess ongoing issues with odor. Mr. Johnson emphasized that they are doing everything they can, but the challenge lies in the biological nature of the wastewater treatment process. There is no quick fix, as changes—such as adjusting chemicals or aeration—can take two to three days to show any improvement.

He explained that although the system includes advanced features like fine membrane filtration, the operation still deals with organic matter and microorganisms, making some level of odor unavoidable. It was acknowledged that a system rebuild should address the odor problem more effectively than current methods.

Efforts to mitigate the issue include chlorination and ongoing treatment procedures. Sensors for hydrogen sulfide (H_2S) have been installed and are in the process of being fully activated.

Motion: (00:21:09 in video) Council Member Davis moved to approve the Consent Agenda as presented. Council President Shay Seconded the Motion. **Council Members Voting Aye:** Council Member Obenauf, Council Member Bergin, Council Member Wrede, Council President Shay, Council Member Mahoney, Council Member Davis. **Council Members Voting Nay:** None. **The Motion Passed.**

6. **PUBLIC HEARING: ACTION ITEM**

   a. LLA-25-01 – TBD Lewis Lane – Judy & Keith Meyers
   An application for a lot line adjustment for Lots 1-6, Block 96 of the Bellevue Townsite Original Plat. The proposed lot line adjustment will reconfigure the existing six (6) parcels into three (3) parcels and include a request for waivers from code requirements: Brian Parker, Community Development Director | **ACTION ITEM**

(00:22:03 in video) Brian Parker, Community Development Director explained he has been working with the applicant and the Wood River Land Trust—the conservation easement holder over the Howard Preserve which is the property adjacent to the lot in question. Parker stated that there is potential to incorporate some of the property into the Howard Preserve after ensuring the plan is feasible. He explained some details still needed to be worked out with the Land Trust and at this time he is requesting the Public hearing be opened and then continued to April 28th.

Council Member Davis wondered why no supporting documents had been provided at this time. Council President Shay explained that the Public Hearing was noticed for this day, and instead of publishing notice in the newspaper for a second time, the Council would continue the Public Hearing on the record to a date of April 28, 2025.

Mayor Giordani Opened the Public Hearing at 5:53 p.m.

Clarification that public comment would be taken on April 28th at the public hearing was made.

Mayor Giordani Closed the Public Hearing at 5:54 p.m.

Motion: (00:24:26 in video) Council President Shay moved continue the Public Hearing for an application for a lot line adjustment for Lots 1-6, Block 96 of the Bellevue Townsite Original Plat to a date certain of April 28, 2025. Council member Wrede Seconded the Motion. **Council Members Voting Aye:** Council Member Bergin, Council Member Obenauf, Council Member Wrede, Council President Shay, Council Member Mahoney, Council Member Davis. **Council Members Voting Nay:** None. **The Motion Passed.**

7. **PRESENTATION**

   a. Presentation for Blue Cross of Idaho Foundation Community Project Grant Award: Blue Cross of Idaho Foundation for Health Staff, Reynolds + Meyers

(00:26:49 in video) Courtney Frost, Executive Director of the Blue Cross of Idaho Foundation gave a presentation on the Community Project Grant awarded to Bellevue. See attached presentation "exhibit A".

(00:47:55 in video) Chris Johnson, Public Works Director, expressed gratitude to Courtney, her team, Tasha, and the Reynolds team for their collaboration. He acknowledged that this initiative has been a bit outside his usual comfort zone, but with help from Shelly and the support of others, it's been a positive experience. He thanked Brian for taking on a second grant and the Mayor for continuing the effort. Over the past two years, the project has received approximately $107,000 in funding from the foundation, which he emphasized as a significant contribution for the community.

Council Member Davis raised a question about integrating the initiative with the Communities for Youth Program to strengthen shared messaging and align goals. Courtney expressed that there is a strong connection and reaffirmed her foundations support for the Communities for Youth work. She expressed willingness to collaborate and share relevant information to help align the efforts further.

Council President Shay posed a question about who on staff or Council is responsible for ensuring the project continues moving forward. Mayor Giordani clarified that a team is in place, including herself, Shelly Shoemaker, Brian Parker, Chris Johnson, and Kristin Gearhart. She further explained Community involvement will primarily come through surveys and feedback mechanisms.

b. Presentation and Discussion regarding the City of Bellevue Water Project Status and updates: ***Public comment/questions will be taken:*** Merrick & Company, Chris Johnson, Public Works Director

(00:51:30 in video) Mayor Giordani introduced the Agenda Item. She noted that Greg Dye, Christina Gillespie, and Stuart Hurley from Merrick & Company joined the meeting via Zoom to give an update and answer any questions on the water project.

Greg Dye, Merrick & Company, explained that the team would be discussing compliance with the Idaho Department of Environmental Quality (DEQ), specifically the communications with DEQ and an updated project timeline.

He began by addressing the amended Compliance Agreement Schedule between the City of Bellevue and the State of Idaho. According to Mr. Dye, the City was required to notify the public about significant deficiencies, which has been done consistently through the Consumer Confidence Report and on the City website. The City has also completed assessment source water monitoring, with results showing no bacteriological contamination. Additionally, a microscopic particulate analysis confirmed that the water source is not under the direct influence of surface water, meaning more costly treatment upgrades will not be necessary.

Mr. Dye further explained that two major deficiencies remain. The first is related to property access: there is currently no official land ownership or long-term access agreement in place to allow for engineering work or construction of system upgrades. This is still being negotiated. He stated the second issue concerns the physical protection of the system, specifically related to preventing backflow and contamination. Some system components are at ground level, which leaves them vulnerable to flooding and pests. Elevating these structures is necessary to prevent such issues.

Mr. Dye also shared that DEQ staff have been kept well-informed throughout the process via calls, emails, and in-person communication. He explained the department is aware of the City's progress, ongoing discussions with the landowner regarding access, and the current project schedule. He emphasized that Merrick and City staff have actively maintained communication with DEQ to stay aligned on all compliance requirements.

(00:58:25 in video) Mr. Dye continued his presentation by sharing recent developments related to the Siemens Creek Springs collection system. He said thanks to the work of City staff, it has now been confirmed that the existing system is capable of delivering the full water right—a key question that had previously been uncertain due to doubts about the accuracy of the system's flow meters. He stated this confirmation is important because it means there is no need to expand the capacity of the system. Instead, the focus can remain solely on upgrading the existing infrastructure and addressing current deficiencies, without the need for costly expansion.

Greg Dye explained that they will continue to monitor water flow to account for any seasonal variations and ensure there is no significant decline in performance, further explaining that this finding simplifies the project significantly and could also reduce the scope of preliminary engineering investigations. Merrick will be coordinating with the Idaho DEQ and the Army Corps of Engineers to determine whether a reduction in field work, including cultural resource surveys, is acceptable, especially since the project area consists of previously disturbed ground.

He went on to explain the next immediate step is completing a land survey, as there is currently a lack of clarity about the precise location of easements and existing facilities in relation to the property boundaries. Mr. Dye

said the survey will help resolve these issues and support both the land access negotiations and efforts to mitigate contamination risks.

He explained at present, the City and the landowner's attorneys are working on a Memorandum of Understanding (MOU) that will permit Merrick and their subconsultants to access the site for further evaluations. He clarified that once access is secured, Merrick plans to host a "water team" stakeholder meetings involving representatives from the City, the landowner, and Merrick to discuss next steps, share information, and identify any concerns.

Mr. Dye then referenced a project handout included in the meeting materials, which outlines the five major phases of the project, presented in a top-to-bottom, left-to-right table format. He said the first phase, which includes the facility plan and funding, is already complete and they are currently in the second phase—field work and environmental reporting. Within this phase, the legal meetings and first water team workshop have already occurred, and the team is now approaching the land access memorandum milestone.

Mr. Dye went on to explain as the project progresses, Merrick will continue to seek input from the City, the landowner, and DEQ, especially as they move toward completing the preliminary engineering report, followed by the development of construction documents and, eventually, the construction itself.

He concluded by noting a critical deadline: under the amended compliance agreement, the City must complete construction by December 31, 2026. The current project timeline is aligned with that requirement, and the team remains on schedule. He thanked the Mayor and Council for their time and invited any questions or comments.

(01:07:58 in Video) Council Member Wrede raised a question about the lack of accessible documentation regarding the project's missed deadlines—particularly the land access deadline of March 31, 2024. She said that despite the City informing residents of the importance of meeting DEQ deadlines, they are now over a year past the first required step without resolution. Council Member Wrede asked when the documentation explaining these delays, and the narrative required by the Amended Compliance Agreement Schedule (ACAS),would be made available to the Council and residents. She stated concern that these delays could lead to civil penalties, and asked what explanations or justifications had been formally submitted to DEQ about the failure to secure land access. She then asked for clarification on whether the blame for delays had been placed on the landowner, which prompted an interjection challenging the notion that the landowner had been assigned fault.

Mayor Giordani asked Merrick to first answer this question: what documentation does DEQ require when the City misses a deadline?

(01:10:31 in Video) Greg Dye explained that DEQ requires advanced notification when a deadline will not be met. The project team has been in regular communication with DEQ regarding missed deadlines, providing advanced notice and explanations when delays occur. He emphasized that DEQ has not pushed back, they have been understanding, and they are primarily focused on ensuring the final construction deadline is met. He further described that while interim deadlines are important, DEQ recognizes that delays can happen due to factors beyond the team's control.

(01:12:23 in Video) Council Member Wrede asked for copies of all written submissions made by the City of Bellevue to the Idaho DEQ explaining delays in meeting ACAS deadlines, as required under item 17 of the agreement.

This question prompted an inquiry from Mayor Giordani asking if Council Member Wrede has requested any of the documents from City Staff and ultimately concluded that Council Member Wrede needed to submit a formal records request for the documentation.

(01:14:59 in video) Council Member Wrede questioned why the public hasn't been given access to key project documents, particularly those related to missed deadlines and communications with DEQ. She expressed concern that, despite assurances made to voters during the Bellevue Water Bond campaign—promising timely compliance—the City is now over a year behind schedule. She asked for transparency from leadership, calling for

clear explanations and documentation to help the community understand why the project is delayed and why DEQ is still waiting on actions from the City.

(01:15:54 in video) Mayor Giordani responded by emphasizing that the purpose of the meeting was to address the very questions being raised, and that the discussion and answers had already begun with Greg Dye's presentation. She acknowledged Council Member Wrede's concerns about the timeline delays and stated they were being heard. The Mayor reiterated that the meeting was a formal project review, during which the updated timeline and communications with DEQ were being covered. She stressed that DEQ has not raised concerns about the City's communication regarding delays.

When Council Member Wrede pressed further about what exactly had been communicated to DEQ and suggested the City might not be in compliance under the current agreement, the Mayor disagreed, stating that no such directive or interpretation had been issued by DEQ to City officials or Merrick. She then returned the floor to Greg Dye and the Merrick team, asking them—per Council Member Wrede's request—if they could provide the written documentation sent to DEQ explaining the missed deadlines.

(01:18:08 in video) Greg Dye confirmed that Merrick can provide the requested documentation sent to DEQ regarding missed deadlines. He explained that they have maintained regular communication with DEQ across multiple departments and have submitted explanatory emails. Mr. Dye noted that if DEQ had serious concerns or required formal amendments to the compliance agreement, they would have requested them, but that has not happened. He assured the Council that the documentation exists and will be shared.

(01:19:40 in video) Council Member Davis asked how the timing affects the loan.

Christina Gillespie responded to Council Member Davis by reaffirming that Merrick has maintained consistent and transparent communication with the Idaho Department of Environmental Quality (DEQ), including key staff in the Grants and Loans Bureau. She explained that DEQ is fully aware of the ongoing efforts between the City's and the landowner's attorneys to finalize an MOU for land access. Miss Gillespie emphasized that delays like this are not uncommon in Idaho projects and that DEQ is informed and supportive.

She stated that, based on current progress, the team still believes the project can be completed within the timelines set by the amended compliance agreement and associated funding agreements. Christina also mentioned that she recently spoke with DEQ's Compliance Chief at a state conference, and that DEQ remains aligned and willing to attend a future meeting to address any concerns directly.

(01:22:58 in video) Council Member Wrede asked for clarification on the process for the amendments Miss Gillespie referenced.

Christina Gillespie explained that when a timeline extension is needed, the process involves emailing DEQ with a proposal, holding a virtual meeting to explain and support the request, and then receiving a one- or two-page amendment for the city and DEQ to approve. However, she confirmed that currently, no such amendment is needed for the Bellevue project.

Council discussion was had confirming that no amendments were required on the water project at this time with regards to the funding agreement specifically. The Council then discussed land access and concluded that it was not an issue preventing forward movement on the water project because of an existing easement and an agreement with the landowner. Council Member Wrede further expressed her concerns with the delay.

(01:29:12 in video) Council Member Davis mentioned that this is delay is not uncommon and if DEQ and the agencies that oversee the project had an issue the City would be the first to know about it.

(01:29:40 in video) Council Member Wrede questioned the lack of transparency surrounding the year-long delay in securing land access, expressing concern that the Council and public have not been fully informed and warning that the City may not be in compliance or able to meet project deadlines. Mayor Giordani responded by acknowledging the lack of information and took responsibility for improving communication moving forward.

She emphasized that the City is currently in compliance, according to both the engineering team and DEQ, and stressed the importance of trusting the experts. She also confirmed, with support from Greg Dye, that there is no need for an amended compliance agreement at this time.

(01:34:10 in video) Council Member Wrede asked for a full description and reasoning behind the delay, specifically about land access.

Rick Allington, Legal Counsel for the City of Bellevue, explained that the delay was largely due to changes in the project scope. Initially, the broader scope raised concerns for the landowner, but as the project has progressed and the scope has been narrowed, the landowner has become more comfortable. He emphasized that this is a back-and-forth process that naturally takes time, especially with seasonal delays like winter impacting progress.

(01:35:20 in video) Chris Johnson, Public Works Director, explained that the project began in September 2022 with engineering assessments and a selection process that resulted in hiring Merrick. While funding and bonding were secured, the City lacked a Public Works Director to serve as a liaison between the City, Merrick, and the landowner. Mr. Johnson explained that since he stepped into the role in January, he has been actively rebuilding communication, regularly updating the landowner, and coordinating with DEQ and Merrick. He said delays stemmed from leadership changes, coordination issues, and winter weather, but progress is now on track. Mr. Johnson concluded the MOU with the landowner is expected next week, surveying will begin shortly after, and the project is still expected to meet the required timeline barring unforeseen supply issues.

(01:38:23 in video) Jim Laski, attorney for Ee-da-ho Ranch, explained that over the past six months, the parties have made significant progress in narrowing the scope of the project. He said that Initially, there were concerns about how broad the proposed survey was, but through meetings, discussions, and the involvement of attorney Chris Bromley, it became clear that the overall project scope is much smaller than originally thought. He noted that the extended discussions and debates about the scope were a major reason for delays in finalizing the MOU, which is now actively being worked on.

(01:39:34 in video) Council Member Bergin expressed that nothing in the meeting so far had raised serious concerns for him about meeting the December 31, 2026 construction deadline. He also asked for clarification on the point about not needing to expand the system's capacity and how that might positively impact the construction timeline. Greg Dye confirmed that the project now focuses on repairing existing deficiencies rather than expanding the system, which simplifies the work and supports staying on schedule.

(01:42:23 in video) Council Member Wrede asked if there will be a revised project plan and when it would appear in the timeline. Greg Dye responded that the current project milestones table is up to date, with key activities like the land survey set for Q2–Q3 2025. He further explained that once the survey is done, further studies will begin, followed by engineering work, then construction in summer 2026—still aligned with the original schedule.

(01:44:28 in video) Mayor Giordani opened the meeting to public comments and questions.

Tony Evans, from the Idaho Mountain Express asked if the current water project entailed moving the spring.

Chris Johnson explained that the source collection point remains the same, but the transmission line will be rerouted along a county road due to earlier agreements and design requirements. This shift adds only a small distance. Mr. Johnson added that projected costs were initially overestimated to avoid future funding shortfalls, and that recent clarifications and easement confirmations may lower overall costs. Greg Dye confirmed that updated cost estimates will be included in the Preliminary Engineering Report, expected in Q3–Q4 of 2025.

(01:53:33 in video) Werner Morawitz, Owner of Ee-Da-Ho Ranch asked if hydrogeologic studies were necessary if the of the spring collection areas don't need to be moved and which studies are required to be conducted and if so, would they be conducted within existing easements.

Greg Dye explained that due to confirmation that the current system delivers 3 cfs, they no longer need soil borings, only recommending the monitoring of wells to track seasonal spring level variations. He explained these will be placed near existing facilities. While the goal is to install them within existing easements, a land survey is needed to confirm easement boundaries, so he couldn't yet commit to exact locations.

(01:56:57 in video) Mayor Giordani addressed Council Member Wrede's public writings. She emphasized the importance of respectful communication, acknowledging Wrede's right to her opinions but urging her to seek information directly from staff before publishing. The Mayor reaffirmed the City's compliance with DEQ, defended staff efforts, and asked for a continued commitment to constructive dialogue and transparency.

Council Member Wrede responded by defending her actions and writings, questioning the project's management and transparency, and emphasizing that residents deserve timely and accurate information. She acknowledged the Mayor's points but reiterated concerns about communication and representation. Wrede agreed to continue supporting transparency efforts, including the City's website, but expressed frustration with limitations placed on her communication with DEQ and staff responses to public inquiries.

(02:16:50 in video) For the sake of time, Mayor Giordani requested to move Agenda item 9c above item 8 to ensure that it was covered during this meeting.

Motion: Council Member Davis moved amend the Agenda by moving item 9c above item 8. Council President Shay Seconded the Motion. **Council Members Voting Aye:** Council Member Bergin, Council Member Obenauf, Council Member Wrede, Council President Shay, Council Member Mahoney, Council Member Davis. **Council Members Voting Nay:** None. **The Motion Passed.**

New Business

a. Introduction of Ordinance No. 2025-XX, an Ordinance granting to Intermountain Gas Company a Ten-Year extension to its franchise to construct, maintain, and operate a gas transmission and distribution system in the City of Bellevue | Shelly Shoemaker, Treasurer and Rick Allington, City Legal Counsel

Rick Allington explained that this agenda item is an introduction of an ordinance to extend Intermountain Gas Company's franchise agreement with the City of Bellevue for another 10 years. The agreement remains unchanged, including the 3% franchise fee. Procedurally, it must be introduced, published in the newspaper, and cannot be passed until at least 30 days after introduction. He confirmed that no action is required at this meeting; the ordinance will return for approval at a future meeting in May.

8. **OLD BUSINESS**

a. Follow-up discussion and review of the City of Bellevue Comprehensive Plan | Brian Parker, Community Development Director

(02:20:00 in video) Community Development Director, Brian Parker explained that he wanted to ensure the Council became familiar with the Comprehensive Plan and asked what their impressions were.

The Council had a discussion that focused on updating the plan to improve its usability, structure, and ability to track progress, rather than starting over from scratch.

There was a strong emphasis on implementing the outstanding parts of the plan and ensuring the City stays on task. Council Members expressed concern about how to involve working residents in the process and emphasized the importance of engaging a diverse group, especially through partnerships with community organizations that can help reach underrepresented populations, including the Hispanic community.

Mr. Parker explained that a resolution will be brought forward at the next meeting to establish an advisory committee, which will guide the update process. He further stated that Council will stay informed with regular check-ins, but won't be directly involved in the steering committee. There was also discussion about making the plan more accessible to the public by possibly creating a simplified version or "cheat sheet" to help residents understand what the comprehensive plan is and how it affects them.

b. Continuation of Public Works Request for Funds for Snow Plus Tires for Leased Loader: Chris Johnson, Public Works Director | **ACTION ITEM**

(02:34:03 in video) Public Works Director, Chris Johnson explained that he found a more affordable option for Snow Plus Tires from Les Schwab with the total cost being $9,156.46, which also includes a better warranty. He appreciated the input that prompted him to explore alternatives, noting that it's beneficial to have found a local provider offering both a lower price and improved terms.

Council Member Mahoney asked how fast the City must buy the tires. Mr. Johnson explained it would be better to do it now than to wait until August.

(02:35:58 in video) Council Member Bergin asked if there was money allocated in the budget for the tires. Mr. Johnson explained that adjustments would have to be made, but there is money, and he will work with the City Treasurer to find the line item. Discussion was had about the difference in price between the original request verses this currant price request.

Motion: Council Member Davis moved to approve the Public Works Request for Funds for Snow Plus Tires for Leased Loader in the amount of $9,156.46. Council Member Mahoney Seconded the Motion. **Council Members Voting Aye:** Council Member Bergin, Council Member Obenauf, Council Member Wrede, Council President Shay, Council Member Mahoney, Council Member Davis. **Council Members Voting Nay:** None. **The Motion Passed.**

9. **NEW BUSINESS**

a. Public Works Request for Funds for a Motor Grader: Chris Johnson, Public Works Director | **ACTION ITEM**

(02:37:55 in video) Chris Johnson, Public Works Director, requested funds for a new road grader to replace the City's current machine, which was manufactured in 1988. He explained that key parts are no longer replaceable due to wear, and the equipment is essential for snow removal and road maintenance throughout the City, including access to critical infrastructure like the water treatment plant and springs. He highlighted the need to order now, rather than wait for the next budget cycle, because delivery will take at least six months—just in time for the next snow season. Of the three bids received, he recommended the John Deere option as the best value. He explained that the equipment will be shared across City departments and includes necessary implements like a wing and a plow for efficient snow management. Mr. Johnson also noted that leasing includes a service contract, which makes costs predictable and ensures reliability. He acknowledged the expense but framed it as a critical investment in the City's infrastructure and service capacity.

(02:42:39 in video) Council Member Obenauf asked if the City would be able to save on hiring contractors for snow removal if the purchase is made. Mr. Johnson replied that the lack of staff restricts the amount of work they can do and still needs Lunceford to plow certain areas of the City.

The council discussed whether the purchase required a formal bidding process under Idaho Code due to the cost of the grader. Mr. Johnson confirmed that bids were solicited from regional vendors for Cat and John Deere equipment, the only two manufacturers that make this kind of grader. He clarified that this was not an immediate action item but rather an informational discussion in preparation for budgeting the purchase in the 2025–2026 fiscal year. Council members requested more detailed budget information and asked Mr. Johnson to explore whether similar equipment had been competitively bid in other municipalities (e.g., Sun Valley), which could allow Bellevue to piggyback on their procurement. They also suggested exploring if other types of snow-removal equipment might be better suited or more cost-effective. The Public Works Director agreed to gather more information, re-check vendor options, and return with an updated proposal. The council agreed to revisit the discussion at the April 28th meeting.

b. Consideration of Resolution No. 25-12 Relating to Surplus Personal Property; declaring certain personal property of the City to be surplus; authorizing and directing the disposal of the surplus property: Amy Phelps, City Clerk | **ACTION ITEM**

(02:56:40 in video) Amy Phelps, City Clerk explained that there is an overflowing closet with old monitors and computers that need to be cleared out. She explained by statute; the Council must authorize the disposal of these items. Additionally, if any information is stored on the computers, it must be wiped or destroyed. Miss Phelps said she is considering options for donating the equipment and will coordinate with others to ensure proper disposal.

Motion: Council Member Bergin moved to approve Resolution No. 25-12 Relating to Surplus Personal Property; declaring certain personal property of the City to be surplus; authorizing and directing the disposal of the surplus property. Council Member Mahoney Seconded the Motion. **Council Members Voting Aye:** Council Member Bergin, Council Member Obenauf, Council Member Wrede, Council President Shay, Council Member Mahoney, Council Member Davis. **Council Members Voting Nay:** None. **The Motion Passed.**

Adjournment:

(02:59:07 in Video) With no further business coming before the Common Council at this time, Council Member Davis moved to adjourn the meeting. Council Member Obenauf seconded the motion. The meeting adjourned at 8:28 p.m. The motion passed unanimously.

_____
Christina Giordani, Mayor

Attest:

_____
Amy Phelps, City Clerk

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Invoice	Seq	Type	Description	Invoice Date	Total Cost	GL Account	GL Account Description
Advanced Control Systems, LLC. (120)							
40357	1	Invoice	Carefree SCADA Program	04/20/2025	160.00	200-20-51169	R & M - Water
40356	1	Invoice	Carefree SCADA Program	04/20/2025	318.00	300-30-51171	R & M - Wastewater
40417	1	Invoice	PLC Programming & troubleshooting	04/21/2025	101.25	300-30-51171	R & M - Wastewater
Total Advanced Control Systems, LLC. (120):					579.25		
Alvarado Enterprises,LLC dba Dick Yorks (230)							
95413	1	Invoice	Complete Oil Lube & Service PD3435	04/16/2025	177.93	100-08-51167	R & M - Autos
Total Alvarado Enterprises,LLC dba Dick Yorks (230):					177.93		
Christensen Inc. dba United Oil (640)							
CL84286	1	Invoice	Card #261340/Wastewater	04/15/2025	318.86	300-30-51110	Fuel
CL84287	1	Invoice	Fuel - Card #263953/Gaston	04/15/2025	273.59	100-08-51110	Fuel
CL84287	2	Invoice	Fuel - Card #263954/Shelamer	04/15/2025	130.80	100-08-51110	Fuel
CL84287	3	Invoice	Fuel - Card #263955/Thayer	04/15/2025	97.97	100-08-51110	Fuel
CL84287	4	Invoice	Fuel - Card #263956/Rawson	04/15/2025	174.26	100-08-51110	Fuel
CL84288	1	Invoice	Fuel - Card #263139/McGehee	04/15/2025	177.74	100-10-51110	Fuel
CL84289	1	Invoice	Fuel - Card #8191665/Streets Equipment	04/15/2025	244.81	100-10-51110	Fuel
Total Christensen Inc. dba United Oil (640):					1,418.03		
Copy & Print LLC (780)							
4966	1	Invoice	Business Cards/Brian	04/15/2025	70.00	100-03-52010	Office Supplies
5022	1	Invoice	Business Cards/Mayor Giordani	04/17/2025	55.00	100-01-52010	Office Supplies
Total Copy & Print LLC (780):					125.00		
Cox Business Services (820)							
0012401205	1	Invoice	Telephone Chgs. - 4/5/25 - 5/4/25	04/05/2025	1,258.73	100-01-52100	Telephone
Total Cox Business Services (820):					1,258.73		
Dave's Bestway Automotive (880)							
12915	1	Invoice	Annual Service - Engine 1	04/15/2025	971.05	100-05-51167	R & M - Autos
12923	1	Invoice	Annual Service - Engine 2	04/21/2025	722.07	100-05-51167	R & M - Autos
Total Dave's Bestway Automotive (880):					1,693.12		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	GL Account	GL Account Description
Dusty's Electric (3780)							
17368	1	Invoice	Continued work on electrical system @ WW treatment facility	04/14/2025	60,000.00	300-30-51163	R & M - Equipment (non-auto)
Total Dusty's Electric (3780):					60,000.00		
Fire Services of Idaho (1140)							
12612288	1	Invoice	Annual Fire Extinguisher Service - Marshal's Dept.	04/15/2025	72.00	100-09-51160	Repairs & Maintenance (General
12612418	1	Invoice	Annual Service - Fire Extinguishers - Sewer Plant	04/11/2025	83.00	300-30-51171	R & M - Wastewater
12612042	1	Invoice	Annual Fire Extinguisher Service - Library	04/15/2025	129.50	100-09-51160	Repairs & Maintenance (General
12612047	1	Invoice	Annual Fire Extinguisher Service - City Hall	04/15/2025	113.00	100-09-51160	Repairs & Maintenance (General
12612056	1	Invoice	Annual Fire Extinguisher Service - Shop	04/15/2025	299.50	100-09-51160	Repairs & Maintenance (General
Total Fire Services of Idaho (1140):					697.00		
Great America Financial Services (1330)							
39035703	1	Invoice	Konica copier - standard payment	04/21/2025	430.19	100-01-51180	Office Equipment Rental/Repair
Total Great America Financial Services (1330):					430.19		
Idaho Equipment - Idaho Lumber Rental (1560)							
107732	1	Invoice	Equipment Rental - Hand Tamper	04/11/2025	95.00	100-10-51130	Equipment Rental
Total Idaho Equipment - Idaho Lumber Rental (1560):					95.00		
Idaho Lumber (1580)							
26764	1	Invoice	Supplies for Fire Station	04/21/2025	8.99	100-05-52080	Small Tools & Equipment
Total Idaho Lumber (1580):					8.99		
Idaho Rural Water Association (1620)							
E7242	1	Invoice	IRWA Training - Chris Johnson	04/21/2025	125.00	300-30-52120	Training & Meetings
E7242	2	Invoice	IRWA Training - Casey McGehee	04/21/2025	125.00	100-10-52120	Training & Meetings
E7242	3	Invoice	IRWA Training - Kayme Backstrom	04/21/2025	125.00	200-20-52120	Training & Meetings
Total Idaho Rural Water Association (1620):					375.00		
L.L. Green's Hardware (1900)							
A765684	1	Invoice	Clamps & spray paint	04/08/2025	74.29	100-09-52090	Supplies
A766136	1	Invoice	Trash bags & spray paint	04/14/2025	51.96	100-10-52090	Supplies

Invoice	Seq	Type	Description	Invoice Date	Total Cost	GL Account	GL Account Description
Total L.L. Green's Hardware (1900):					126.25		
Les Schwab (1970)							
11700933123	1	Invoice	Tires - 2021 Ford F-250 - Tk. #03	04/10/2025	1,347.88	200-20-51167	R & M - Autos
11700932526	1	Invoice	Hex lug nuts	04/08/2025	33.24	100-10-52090	Supplies
11700935458	1	Invoice	Tires - 2021 Ford F-250 -Tk. #04	04/21/2025	1,356.64	100-10-51167	R & M - Autos
Total Les Schwab (1970):					2,737.76		
McGehee, Casey (2100)							
0057135717	1	Invoice	Reimbursement - purchased uniforms for Kayme	04/14/2025	131.42	200-20-52090	Supplies
Total McGehee, Casey (2100):					131.42		
McHugh Bromley Attorneys at Law PLLC (2110)							
10004583	1	Invoice	Representation in delivery calls & other water rights work 3/4/25 - 3/2	04/01/2025	1,184.00	200-20-51070	Conjunctive Management
Total McHugh Bromley Attorneys at Law PLLC (2110):					1,184.00		
Merrick & Company (2130)							
8216	1	Invoice	Drinking Water System Project	02/28/2025	7,800.00	200-20-58125	Drinking Water Plan - IDEQ
8170	1	Invoice	Drinking Water System Project	01/31/2025	900.00	200-20-58125	Drinking Water Plan - IDEQ
8084	1	Invoice	Drinking Water System Project	10/25/2024	18,755.00	200-20-58125	Drinking Water Plan - IDEQ
8123	1	Invoice	Drinking Water System Project	12/31/2024	18,295.00	200-20-58125	Drinking Water Plan - IDEQ
Total Merrick & Company (2130):					45,750.00		
Metroquip Environmental Equip. Solutions (2140)							
P31842	1	Invoice	Pressure switch for Sweeper	04/18/2025	98.39	100-10-51160	Repairs & Maintenance (General
Total Metroquip Environmental Equip. Solutions (2140):					98.39		
Napa Auto Parts (2260)							
219991	1	Invoice	Utility blade & gloves	04/08/2025	65.46	100-09-52090	Supplies
220671	1	Invoice	Credit - Core Deposit	04/14/2025	32.40-	100-10-52090	Supplies
220901	1	Invoice	Belt for asphalt patch wagon	04/16/2025	24.42	100-10-51163	R & M - Equipment (non-auto)
221417	1	Invoice	Supplies	04/21/2025	91.38	100-10-51163	R & M - Equipment (non-auto)
Total Napa Auto Parts (2260):					148.86		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	GL Account	GL Account Description
Pitney Bowes Purchase Power (2540)							
9705	1	Invoice	Postage Refill - 4/15/25	04/20/2025	303.00	100-01-52040	Postage, Copies, Mailing
Total Pitney Bowes Purchase Power (2540):					303.00		
Prevent Fire, LLC. (3910)							
24648	1	Invoice	Annual Certification of Fire Extinguishers - Fire Dept.	04/15/2025	557.30	100-09-51160	Repairs & Maintenance (General
Total Prevent Fire, LLC. (3910):					557.30		
Ranchers Supply (2670)							
23985/1	1	Invoice	Rubber boots	04/10/2025	129.99	300-30-57000	Safety Equipment
Total Ranchers Supply (2670):					129.99		
Silver Creek Hotel (3000)							
0020122931-	1	Invoice		04/09/2025	.00	100-09-52090	Supplies
Total Silver Creek Hotel (3000):					.00		
Silver Creek Supply (3010)							
0020122931-	1	Invoice	Clamps for pedestrian flags/crosswalks	04/09/2025	39.00	100-09-52090	Supplies
Total Silver Creek Supply (3010):					39.00		
St. Luke's Health System (3090)							
2645458	1	Invoice	Medical Lab Kits	04/10/2025	31.00	100-08-56040	Medical/Lab Kits
Total St. Luke's Health System (3090):					31.00		
Thornton Heating & Sheetmetal, Inc (3340)							
66999	1	Invoice	Check furnace @ Library - replaced filter	03/31/2025	164.00	100-09-51160	Repairs & Maintenance (General
Total Thornton Heating & Sheetmetal, Inc (3340):					164.00		
Valley Wide Cooperative (3510)							
H23757	1	Invoice	Fuel - Fire Dept. - Card #31816393	04/01/2025	52.68	100-05-51110	Fuel
H24588	1	Invoice	Fuel - Fire Dept. - Card #3816395	04/02/2025	100.00	100-05-51110	Fuel
H24587	1	Invoice	Fuel - Fire Dept. - Card #3816395	04/02/2025	9.36	100-05-51110	Fuel
H25359	1	Invoice	Diesel - Streets - Card #3816743	04/03/2025	98.08	100-10-51110	Fuel
J45510	1	Invoice	Fuel - Fire Dept. - Card #3816395	04/09/2025	19.13	100-05-51110	Fuel

Invoice	Seq	Type	Description	Invoice Date	Total Cost	GL Account	GL Account Description
H30898	1	Invoice	Fuel - Fire Dept. - Card #31816394	04/10/2025	78.06	100-05-51110	Fuel
H36025	1	Invoice	Diesel - Streets - Card #3816743	04/16/2025	40.37	100-10-51110	Fuel
H37894	1	Invoice	Diesel - Streets - Card #3816743	04/18/2025	122.27	100-10-51110	Fuel
H37886	1	Invoice	Diesel - Streets - Card #3816743	04/18/2025	65.60	100-10-51110	Fuel
H37868	1	Invoice	Diesel - Streets - Card #3816744	04/18/2025	31.55	100-10-51110	Fuel
H40889	1	Invoice	Diesel - Streets - Card #3816743	04/22/2025	77.93	100-10-51110	Fuel
J50118	1	Invoice	Fuel - Fire Dept. - Card #3816395	04/21/2025	5.44	100-05-51110	Fuel
876259	1	Invoice	Staples	04/16/2025	4.85	100-03-52010	Office Supplies
087755/9	1	Invoice	Safety glasses & hard hat	04/21/2025	42.97	300-30-57000	Safety Equipment
Total Valley Wide Cooperative (3510):					748.29		
VEGA Americas, Inc. (3520)							
643495	1	Invoice	Replacing sensors @ WW Plant	04/17/2025	6,322.53	300-30-51163	R & M - Equipment (non-auto)
Total VEGA Americas, Inc. (3520):					6,322.53		
Water Dynamics, LLC dba Magic Valley Lab (3560)							
34476	1	Invoice	Drinking Water Samples	04/01/2025	135.00	200-20-52110	Test Samples - Water & Sewer
34477	1	Invoice	Coliform, Nitrate, Nitrite, Phosphorus	04/01/2025	1,601.00	300-30-52110	Test Samples - Water & Sewer
Total Water Dynamics, LLC dba Magic Valley Lab (3560):					1,736.00		
Western States Equipment Co. (3640)							
IN003111311	1	Invoice	Generator service & repair - Main Lift	03/25/2025	1,778.59	300-30-51163	R & M - Equipment (non-auto)
IN003116862	1	Invoice	Service Generator @ WW Treatment Plant	03/25/2025	3,257.37	300-30-51160	Repairs & Maintenance (Gen
Total Western States Equipment Co. (3640):					5,035.96		
Grand Totals:					132,101.99		

Report GL Period Summary

Vendor number hash:	0
Vendor number hash - split:	0
Total number of invoices:	0
Total number of transactions:	0

Name	Invoice	Seq	Type	Description	Invoice Date	Total Cost	GL Account	GL Account Description
100-01								
Great America Financial Services	39035703	1	Invoice	Konica copier - standard payment	04/21/2025	430.19	100-01-51180	Office Equipment Rental/Repair
Copy & Print LLC	5022	1	Invoice	Business Cards/Mayor Giordani	04/17/2025	55.00	100-01-52010	Office Supplies
Pitney Bowes Purchase Power	9705	1	Invoice	Postage Refill - 4/15/25	04/20/2025	303.00	100-01-52040	Postage, Copies, Mailing
Cox Business Services	0012401205	1	Invoice	Telephone Chgs. - 4/5/25 - 5/4/25	04/05/2025	1,258.73	100-01-52100	Telephone
Total 100-01:						2,046.92		
100-03								
Copy & Print LLC	4966	1	Invoice	Business Cards/Brian	04/15/2025	70.00	100-03-52010	Office Supplies
Valley Wide Cooperative	876259	1	Invoice	Staples	04/16/2025	4.85	100-03-52010	Office Supplies
Total 100-03:						74.85		
100-05								
Valley Wide Cooperative	H23757	1	Invoice	Fuel - Fire Dept. - Card #31816393	04/01/2025	52.68	100-05-51110	Fuel
Valley Wide Cooperative	H24588	1	Invoice	Fuel - Fire Dept. - Card #3816395	04/02/2025	100.00	100-05-51110	Fuel
Valley Wide Cooperative	H24587	1	Invoice	Fuel - Fire Dept. - Card #3816395	04/02/2025	9.36	100-05-51110	Fuel
Valley Wide Cooperative	J45510	1	Invoice	Fuel - Fire Dept. - Card #3816395	04/09/2025	19.13	100-05-51110	Fuel
Valley Wide Cooperative	H30898	1	Invoice	Fuel - Fire Dept. - Card #31816394	04/10/2025	78.06	100-05-51110	Fuel
Valley Wide Cooperative	J50118	1	Invoice	Fuel - Fire Dept. - Card #3816395	04/21/2025	5.44	100-05-51110	Fuel
Dave's Bestway Automotive	12915	1	Invoice	Annual Service - Engine 1	04/15/2025	971.05	100-05-51167	R & M - Autos
Dave's Bestway Automotive	12923	1	Invoice	Annual Service - Engine 2	04/21/2025	722.07	100-05-51167	R & M - Autos
Idaho Lumber	26764	1	Invoice	Supplies for Fire Station	04/21/2025	8.99	100-05-52080	Small Tools & Equipment
Total 100-05:						1,966.78		
100-08								
Christensen Inc. dba United Oil	CL84287	1	Invoice	Fuel - Card #263953/Gaston	04/15/2025	273.59	100-08-51110	Fuel
Christensen Inc. dba United Oil	CL84287	2	Invoice	Fuel - Card #263954/Shelamer	04/15/2025	130.80	100-08-51110	Fuel
Christensen Inc. dba United Oil	CL84287	3	Invoice	Fuel - Card #263955/Thayer	04/15/2025	97.97	100-08-51110	Fuel
Christensen Inc. dba United Oil	CL84287	4	Invoice	Fuel - Card #263956/Rawson	04/15/2025	174.26	100-08-51110	Fuel
Alvarado Enterprises,LLC dba Dic	95413	1	Invoice	Complete Oil Lube & Service PD3435	04/16/2025	177.93	100-08-51167	R & M - Autos
St. Luke's Health System	2645458	1	Invoice	Medical Lab Kits	04/10/2025	31.00	100-08-56040	Medical/Lab Kits
Total 100-08:						885.55		
100-09								
Fire Services of Idaho	12612288	1	Invoice	Annual Fire Extinguisher Service - Marshal's Dept.	04/15/2025	72.00	100-09-51160	Repairs & Maintenance (General
Fire Services of Idaho	12612042	1	Invoice	Annual Fire Extinguisher Service - Library	04/15/2025	129.50	100-09-51160	Repairs & Maintenance (General
Fire Services of Idaho	12612047	1	Invoice	Annual Fire Extinguisher Service - City Hall	04/15/2025	113.00	100-09-51160	Repairs & Maintenance (General

Name	Invoice	Seq	Type	Description	Invoice Date	Total Cost	GL Account	GL Account Description
Fire Services of Idaho	12612056	1	Invoice	Annual Fire Extinguisher Service - Shop	04/15/2025	299.50	100-09-51160	Repairs & Maintenance (General
Prevent Fire, LLC.	24648	1	Invoice	Annual Certification of Fire Extinguishers - Fire Dept.	04/15/2025	557.30	100-09-51160	Repairs & Maintenance (General
Thornton Heating & Sheetmetal, I	66999	1	Invoice	Check furnace @ Library - replaced filter	03/31/2025	164.00	100-09-51160	Repairs & Maintenance (General
L.L. Green's Hardware	A765684	1	Invoice	Clamps & spray paint	04/08/2025	74.29	100-09-52090	Supplies
Napa Auto Parts	219991	1	Invoice	Utility blade & gloves	04/08/2025	65.46	100-09-52090	Supplies
Silver Creek Hotel	0020122931-	1	Invoice		04/09/2025	.00	100-09-52090	Supplies
Silver Creek Supply	0020122931-	1	Invoice	Clamps for pedestrian flags/crosswalks	04/09/2025	39.00	100-09-52090	Supplies
Total 100-09:						1,514.05		
100-10								
Christensen Inc. dba United Oil	CL84288	1	Invoice	Fuel - Card #263139/McGehee	04/15/2025	177.74	100-10-51110	Fuel
Christensen Inc. dba United Oil	CL84289	1	Invoice	Fuel - Card #8191665/Streets Equipment	04/15/2025	244.81	100-10-51110	Fuel
Valley Wide Cooperative	H25359	1	Invoice	Diesel - Streets - Card #3816743	04/03/2025	98.08	100-10-51110	Fuel
Valley Wide Cooperative	H36025	1	Invoice	Diesel - Streets - Card #3816743	04/16/2025	40.37	100-10-51110	Fuel
Valley Wide Cooperative	H37894	1	Invoice	Diesel - Streets - Card #3816743	04/18/2025	122.27	100-10-51110	Fuel
Valley Wide Cooperative	H37886	1	Invoice	Diesel - Streets - Card #3816743	04/18/2025	65.60	100-10-51110	Fuel
Valley Wide Cooperative	H37868	1	Invoice	Diesel - Streets - Card #3816744	04/18/2025	31.55	100-10-51110	Fuel
Valley Wide Cooperative	H40889	1	Invoice	Diesel - Streets - Card #3816743	04/22/2025	77.93	100-10-51110	Fuel
Idaho Equipment - Idaho Lumber	107732	1	Invoice	Equipment Rental - Hand Tamper	04/11/2025	95.00	100-10-51130	Equipment Rental
Metroquip Environmental Equip. S	P31842	1	Invoice	Pressure switch for Sweeper	04/18/2025	98.39	100-10-51160	Repairs & Maintenance (General
Napa Auto Parts	220901	1	Invoice	Belt for asphalt patch wagon	04/16/2025	24.42	100-10-51163	R & M - Equipment (non-auto)
Napa Auto Parts	221417	1	Invoice	Supplies	04/21/2025	91.38	100-10-51163	R & M - Equipment (non-auto)
Les Schwab	11700935458	1	Invoice	Tires - 2021 Ford F-250 -Tk. #04	04/21/2025	1,356.64	100-10-51167	R & M - Autos
L.L. Green's Hardware	A766136	1	Invoice	Trash bags & spray paint	04/14/2025	51.96	100-10-52090	Supplies
Les Schwab	11700932526	1	Invoice	Hex lug nuts	04/08/2025	33.24	100-10-52090	Supplies
Napa Auto Parts	220671	1	Invoice	Credit - Core Deposit	04/14/2025	32.40-	100-10-52090	Supplies
Idaho Rural Water Association	E7242	2	Invoice	IRWA Training - Casey McGehee	04/21/2025	125.00	100-10-52120	Training & Meetings
Total 100-10:						2,701.98		
200-20								
McHugh Bromley Attorneys at La	10004583	1	Invoice	Representation in delivery calls & other water rights wo	04/01/2025	1,184.00	200-20-51070	Conjunctive Management
Les Schwab	11700933123	1	Invoice	Tires - 2021 Ford F-250 - Tk. #03	04/10/2025	1,347.88	200-20-51167	R & M - Autos
Advanced Control Systems, LLC.	40357	1	Invoice	Carefree SCADA Program	04/20/2025	160.00	200-20-51169	R & M - Water
McGehee, Casey	0057135717	1	Invoice	Reimbursement - purchased uniforms for Kayme	04/14/2025	131.42	200-20-52090	Supplies
Water Dynamics, LLC dba Magic	34476	1	Invoice	Drinking Water Samples	04/01/2025	135.00	200-20-52110	Test Samples - Water & Sewer
Idaho Rural Water Association	E7242	3	Invoice	IRWA Training - Kayme Backstrom	04/21/2025	125.00	200-20-52120	Training & Meetings
Merrick & Company	8216	1	Invoice	Drinking Water System Project	02/28/2025	7,800.00	200-20-58125	Drinking Water Plan - IDEQ
Merrick & Company	8170	1	Invoice	Drinking Water System Project	01/31/2025	900.00	200-20-58125	Drinking Water Plan - IDEQ
Merrick & Company	8084	1	Invoice	Drinking Water System Project	10/25/2024	18,755.00	200-20-58125	Drinking Water Plan - IDEQ

Name	Invoice	Seq	Type	Description	Invoice Date	Total Cost	GL Account	GL Account Description
Merrick & Company	8123	1	Invoice	Drinking Water System Project	12/31/2024	18,295.00	200-20-58125	Drinking Water Plan - IDEQ
Total 200-20:						48,833.30		
300-30								
Christensen Inc. dba United Oil	CL84286	1	Invoice	Card #261340/Wastewater	04/15/2025	318.86	300-30-51110	Fuel
Western States Equipment Co.	IN003116862	1	Invoice	Service Generator @ WW Treatment Plant	03/25/2025	3,257.37	300-30-51160	Repairs & Maintenance (Gen
Dusty's Electric	17368	1	Invoice	Continued work on electrical system @ WW treatment	04/14/2025	60,000.00	300-30-51163	R & M - Equipment (non-auto)
VEGA Americas, Inc.	643495	1	Invoice	Replacing sensors @ WW Plant	04/17/2025	6,322.53	300-30-51163	R & M - Equipment (non-auto)
Western States Equipment Co.	IN003111311	1	Invoice	Generator service & repair - Main Lift	03/25/2025	1,778.59	300-30-51163	R & M - Equipment (non-auto)
Advanced Control Systems, LLC.	40356	1	Invoice	Carefree SCADA Program	04/20/2025	318.00	300-30-51171	R & M - Wastewater
Advanced Control Systems, LLC.	40417	1	Invoice	PLC Programming & troubleshooting	04/21/2025	101.25	300-30-51171	R & M - Wastewater
Fire Services of Idaho	12612418	1	Invoice	Annual Service - Fire Extinguishers - Sewer Plant	04/11/2025	83.00	300-30-51171	R & M - Wastewater
Water Dynamics, LLC dba Magic	34477	1	Invoice	Coliform, Nitrate, Nitrite, Phosphorus	04/01/2025	1,601.00	300-30-52110	Test Samples - Water & Sewer
Idaho Rural Water Association	E7242	1	Invoice	IRWA Training - Chris Johnson	04/21/2025	125.00	300-30-52120	Training & Meetings
Ranchers Supply	23985/1	1	Invoice	Rubber boots	04/10/2025	129.99	300-30-57000	Safety Equipment
Valley Wide Cooperative	087755/9	1	Invoice	Safety glasses & hard hat	04/21/2025	42.97	300-30-57000	Safety Equipment
Total 300-30:						74,078.56		
Grand Totals:						132,101.99		

Report GL Period Summary

Vendor number hash:	0
Vendor number hash - split:	0
Total number of invoices:	0
Total number of transactions:	0

MEMORANDUM

TO: Mayor Giordani and Common Council Members

FROM: Shelly Shoemaker, Treasurer

RE: Treasurer's Report

DATE: April 28, 2025

Caselle Transition

As of the beginning of March, much of my time and energy has been put into the final stages of implementing the Caselle software for the City. To date we continue to have issues with how the program functions. Every day administrative staff work hard to not only learn the program, but also to resolve issues with the program.

Attached is the first Caselle financial report for March. Please note that I am still working daily to be sure the data is correct because of the transition. If you have any questions, please reach out to me.

The Business License module of Caselle is still pending implementation as our business licenses are renewed in November.

Budget Update

Budget season, a five-month process, is in full swing. Budget packets have been given to department heads seeking their input and guidance for each of their budgets, along with any wish list items.

A budget calendar has been prepared, as follows:

April 24 – Budget Packets to Department Heads
May 17 – Deadline for Dept. Heads to submit budget requests and draft budget to Treasurer
May 21 – Wed – Budget Session / Overview of the Process
May 27 – Tues – Regular Council Meeting rescheduled due to Memorial Holiday
May 28 – Wed – Work Session 1 – Water and Wastewater
June 10 – Tues – Work Session 2 – General Fund
June 24 – Tues - Work Session 3 – Review revised budgets
July 15 – Tues - Work Session 4 – Final review
July 28 – Mon – City Council adopts tentative budget
August 6 – 20 – Publication weeks
August 25 – Mon – Public Hearing to Adopt Annual Appropriation Ordinance

Treasurer's Report

City of Bellevue

Financial Statements

As of March 31, 2025—FY2025

50% of Budget

13 of 26 Payrolls

City of Bellevue
115 E Pine Street
PO Box 825
Bellevue, ID 83313
208-913-0192 Treasurer's Office

Citizens are invited to inspect this report at www.bellevueidaho.us

Report Criteria:

Includes only accounts with balances

[Report].Department = 01

[Report].Source = 01

Account Number	Title	2024-25 YTD Actual	2024-25 Current year Budget	2025-25 Remaining Budget	2025-25 Budget Earned/Used
General Fund					
Admin					
100-01-40000	Carryover	.00	150,000.00	150,000.00	0.0%
100-01-41200	State Sales Tax Revenue	148,960.29	260,063.00	111,102.71	57.3%
100-01-41210	State Liquor Funds	28,876.00	65,000.00	36,124.00	44.4%
100-01-41400	Alcohol Permits	1,400.00	5,000.00	3,600.00	28.0%
100-01-41500	Business Licenses	18,137.44	18,500.00	362.56	98.0%
100-01-41600	Franchise Fees	40,890.32	80,000.00	39,109.68	51.1%
100-01-41700	City Property Tax	529,693.31	877,079.00	347,385.69	60.4%
100-01-41710	Personal Property Replacement	4,016.48	7,073.00	3,056.52	56.8%
100-01-41800	Administrative Fees	57,388.00	208,684.00	151,296.00	27.5%
100-01-41900	Grants	1,000.00	.00	1,000.00-	0.0%
100-01-41901	Park Rental Fee	1,760.00-	.00	1,760.00	0.0%
100-01-41950	Permit - Other	.00	1,500.00	1,500.00	0.0%
100-01-45000	Misc Income	375.00	.00	375.00-	0.0%
100-01-45100	Interest Earned	6,934.28	.00	6,934.28-	0.0%
100-01-46100	DIF Administration	1,627.65	3,164.00	1,536.35	51.4%
100-01-49910	Returned Check Charges	240.00	.00	240.00-	0.0%
Total :		837,778.77	1,676,063.00	838,284.23	50.0%
Admin					
100-01-50001	Salaries & Wages	124,338.09	289,284.00	164,945.91	43.0%
100-01-50010	P/R Tax Expense	9,273.41	22,130.19	12,856.78	41.9%
100-01-50011	Insurance - Health	26,963.99	51,600.00	24,636.01	52.3%
100-01-50015	Workers Compensation Insurance	1,514.56-	608.00	2,122.56	-249.1%
100-01-50017	Retirement	14,761.72	34,364.42	19,602.70	43.0%
100-01-51020	Advertising / Publishing	150.00	500.00	350.00	30.0%
100-01-51030	Bank Charges	87.50	.00	87.50-	0.0%
100-01-51060	Computer IT Support	8,827.75	15,000.00	6,172.25	58.9%
100-01-51062	Computers - Software & Subscri	4,702.67	17,000.00	12,297.33	27.7%
100-01-51075	Contingency Expense	.00	10,000.00	10,000.00	0.0%
100-01-51080	Dues & Memberships	963.78	1,200.00	236.22	80.3%
100-01-51140	Legal Fees	7,260.00	8,000.00	740.00	90.8%
100-01-51145	Legal - Prosecuting Attorney	11,124.00	22,000.00	10,876.00	50.6%
100-01-51150	Liability Insurance	3,457.72	6,915.00	3,457.28	50.0%
100-01-51180	Office Equipment Rental/Repair	2,899.49	7,303.92	4,404.43	39.7%
100-01-52010	Office Supplies	2,993.53	9,000.00	6,006.47	33.3%
100-01-52020	Internet Expense	1,734.85	4,164.00	2,429.15	41.7%
100-01-52040	Postage, Copies, Mailing	3,588.49	6,000.00	2,411.51	59.8%
100-01-52050	Professional Services	5,173.33	5,000.00	173.33-	103.5%
100-01-52085	Storage	378.00	800.00	422.00	47.3%
100-01-52090	Supplies	1,009.41	1,000.00	9.41-	100.9%
100-01-52100	Telephone	6,399.81	11,000.00	4,600.19	58.2%
100-01-52120	Training & Meetings	875.00	2,000.00	1,125.00	43.8%
100-01-52124	Travel Expense	282.60	600.00	317.40	47.1%
100-01-56020	Service Contracts	12,250.00	15,000.00	2,750.00	81.7%
100-01-57000	Safety Equipment	19.72	.00	19.72-	0.0%
100-01-66900	Reconciliation Adjustment	.02	.00	.02-	0.0%
Total Admin:		248,000.32	540,469.53	292,469.21	45.9%

Admin
01

Account Number	Title	2024-25 YTD Actual	2024-25 Current year Budget	2025-25 Remaining Budget	2025-25 Budget Earned/Used
General Fund Revenue Total:		837,778.77	1,676,063.00	838,284.23	50.0%
General Fund Expenditure Total:		248,000.32	540,469.53	292,469.21	45.9%
Total General Fund:		589,778.45	1,135,593.47	545,815.02	51.9%

Report Criteria:

Includes only accounts with balances

[Report].Department = 03

[Report].Source = 03

Account Number	Title	2024-25 YTD Actual	2024-25 Current year Budget	2025-25 Remaining Budget	2025-25 Budget Earned/Used
General Fund					
CD and P&Z					
100-03-41805	Building Permits	29,788.95	50,000.00	20,211.05	59.6%
100-03-41806	Building Permit Plan Review Fe	19,941.11	37,050.00	17,108.89	53.8%
100-03-41809	Fence Permits	400.00	1,500.00	1,100.00	26.7%
100-03-41810	Manuf Home Install & Set down	.00	3,000.00	3,000.00	0.0%
100-03-41811	Roof Permit	3,200.38	7,000.00	3,799.62	45.7%
100-03-41815	Application Fees	1,330.00	7,000.00	5,670.00	19.0%
100-03-41820	Sign Permits	400.00	500.00	100.00	80.0%
100-03-43400	Planning & Zoning Applications	.00	1,000.00	1,000.00	0.0%
100-03-46300	DIF Community Development	4,066.99	7,721.00	3,654.01	52.7%
Total :		59,127.43	114,771.00	55,643.57	51.5%
CD and P&Z					
100-03-50001	Salaries & Wages	49,219.68	143,520.00	94,300.32	34.3%
100-03-50010	P/R Tax Expense	3,748.39	10,979.28	7,230.89	34.1%
100-03-50011	Insurance - Health	8,936.65	25,200.00	16,263.35	35.5%
100-03-50015	Workers Compensation Insurance	112.88	58.58	54.30-	192.7%
100-03-50017	Retirement	5,608.24	17,164.99	11,556.75	32.7%
100-03-50020	P & Z Commission	840.00	3,500.00	2,660.00	24.0%
100-03-51020	Advertising / Publishing	553.36	1,000.00	446.64	55.3%
100-03-51021	Advertising/Publishing - Reimb	45.08	.00	45.08-	0.0%
100-03-51060	Computer IT Support	332.50	.00	332.50-	0.0%
100-03-51075	Contingency Expense	.00	10,000.00	10,000.00	0.0%
100-03-51080	Dues & Memberships	.00	100.00	100.00	0.0%
100-03-51090	Engineering Services	1,770.69	12,000.00	10,229.31	14.8%
100-03-51092	Engineering - Reimbursable	682.00	.00	682.00-	0.0%
100-03-51140	Legal Fees	1,440.00	10,000.00	8,560.00	14.4%
100-03-51150	Liability Insurance	1,747.66	3,495.32	1,747.66	50.0%
100-03-52010	Office Supplies	269.93	.00	269.93-	0.0%
100-03-52050	Professional Services	13,528.91	39,172.00	25,643.09	34.5%
100-03-52100	Telephone	192.21	600.00	407.79	32.0%
100-03-52120	Training & Meetings	50.00	700.00	650.00	7.1%
100-03-52124	Travel Expense	773.15	300.00	473.15-	257.7%
Total CD and P&Z:		89,851.33	277,790.17	187,938.84	32.3%
General Fund Revenue Total:		59,127.43	114,771.00	55,643.57	51.5%
General Fund Expenditure Total:		89,851.33	277,790.17	187,938.84	32.3%
Total General Fund:		30,723.90-	163,019.17-	132,295.27-	18.8%

03
CD/
P&Z

Report Criteria:

Includes only accounts with balances

[Report].Department = 04

[Report].Source = 04

Account Number	Title	2024-25 YTD Actual	2024-25 Current year Budget	2025-25 Remaining Budget	2025-25 Budget Earned/Used
General Fund					
Parks					
100-04-41900	Grants	20,000.00	20,000.00	.00	100.0%
100-04-41901	Park Rental Fee	.00	1,000.00	1,000.00	0.0%
100-04-41902	Park Rental Sports Field	1,560.00	3,000.00	1,440.00	52.0%
100-04-41904	Park Add'l Serv. (trash/toilet	.00	600.00	600.00	0.0%
100-04-41905	Park Add'l Staff Time	.00	600.00	600.00	0.0%
100-04-46700	DIF Parks	475.91	1,519.00	1,043.09	31.3%
Total :		22,035.91	26,719.00	4,683.09	82.5%
Parks					
100-04-50001	Salaries & Wages	2,873.45	29,049.00	26,175.55	9.9%
100-04-50010	P/R Tax Expense	210.03	2,222.25	2,012.22	9.5%
100-04-50011	Insurance - Health	23.51	6,048.00	6,024.49	0.4%
100-04-50015	Workers Compensation Insurance	127.28	80.72	46.56-	157.7%
100-04-50017	Retirement	277.20	3,474.26	3,197.06	8.0%
100-04-51073	Contract Labor	7,072.58	20,000.00	12,927.42	35.4%
100-04-51150	Liability Insurance	439.16	878.31	439.15	50.0%
100-04-51160	Repairs & Maintenance (General	.00	3,000.00	3,000.00	0.0%
100-04-52070	Signs	223.00	300.00	77.00	74.3%
100-04-52080	Small Tools & Equipment	.00	800.00	800.00	0.0%
100-04-52090	Supplies	179.54	600.00	420.46	29.9%
100-04-52143	Utilities - Power	87.23	.00	87.23-	0.0%
100-04-52146	Utilities - Trash/Toilet/Recyc	1,328.41	3,000.00	1,671.59	44.3%
100-04-58120	Construction & Improvement	.00	20,000.00	20,000.00	0.0%
Total Parks:		12,841.39	89,452.54	76,611.15	14.4%
General Fund Revenue Total:		22,035.91	26,719.00	4,683.09	82.5%
General Fund Expenditure Total:		12,841.39	89,452.54	76,611.15	14.4%
Total General Fund:		9,194.52	62,733.54-	71,928.06-	-14.7%

parks 04

Report Criteria:
Includes only accounts with balances
[Report].Department = 05
[Report].Source = 05

Account Number	Title	2024-25 YTD Actual	2024-25 Current year Budget	2025-25 Remaining Budget	2025-25 Budget Earned/Used
General Fund					
Fire					
100-05-40000	Carryover	.00	1,027.00	1,027.00	0.0%
100-05-41900	Grants	.00	10,000.00	10,000.00	0.0%
100-05-41930	Fire Equip/Pay Reimbursement	.00	6,000.00	6,000.00	0.0%
100-05-41955	Fire Dept Fees & Permits	5,732.81	6,000.00	267.19	95.5%
100-05-45000	Misc Income	5,000.00	.00	5,000.00-	0.0%
100-05-45100	Interest Earned	84.00	.00	84.00-	0.0%
100-05-46400	DIF Fire Services	7,027.95	3,423.00	3,604.95-	205.3%
Total :		17,844.76	26,450.00	8,605.24	67.5%
Fire					
100-05-50001	Salaries & Wages	31,252.07	71,234.00	39,981.93	43.9%
100-05-50010	P/R Tax Expense	2,391.59	2,833.00	441.41	84.4%
100-05-50014	Insurance - Life	400.00	1,500.00	1,100.00	26.7%
100-05-50015	Workers Compensation Insurance	1,356.48	1,449.00	92.52	93.6%
100-05-50017	Retirement	2,450.33	5,425.00	2,974.67	45.2%
100-05-51073	Contract Labor	.00	2,200.00	2,200.00	0.0%
100-05-51075	Contingency Expense	.00	10,000.00	10,000.00	0.0%
100-05-51080	Dues & Memberships	3,693.66	3,800.00	106.34	97.2%
100-05-51110	Fuel	1,456.23	4,000.00	2,543.77	36.4%
100-05-51125	Interest Expense	8,600.23	8,600.23	.00	100.0%
100-05-51140	Legal Fees	.00	200.00	200.00	0.0%
100-05-51150	Liability Insurance	1,345.84	2,691.67	1,345.83	50.0%
100-05-51163	R & M - Equipment (non-auto)	2,889.98	5,000.00	2,110.02	57.8%
100-05-51167	R & M - Autos	3,220.24	5,000.00	1,779.76	64.4%
100-05-51177	Misc Expense	1,065.86	500.00	565.86-	213.2%
100-05-52010	Office Supplies	486.69	100.00	386.69-	486.7%
100-05-52080	Small Tools & Equipment	1,494.62	2,000.00	505.38	74.7%
100-05-52090	Supplies	51.46	500.00	448.54	10.3%
100-05-52100	Telephone	251.37	602.00	350.63	41.8%
100-05-52120	Training & Meetings	391.07	2,000.00	1,608.93	19.6%
100-05-52124	Travel Expense	.00	1,500.00	1,500.00	0.0%
100-05-52130	Uniforms & Clothing	.00	1,000.00	1,000.00	0.0%
100-05-56030	Investigations	.00	150.00	150.00	0.0%
100-05-56045	Radio Fees	.00	240.00	240.00	0.0%
100-05-56047	RMS/CAD	3,838.13	4,000.00	161.87	96.0%
100-05-57000	Safety Equipment	14,512.78	40,000.00	25,487.22	36.3%
100-05-58150	Auto/Equipment Lease (12+ mos)	7,514.33	20,083.46	12,569.13	37.4%
100-05-58200	Pierce 7400 Responder	12,569.13	.00	12,569.13-	0.0%
Total Fire:		101,232.09	196,608.36	95,376.27	51.5%
General Fund Revenue Total:		17,844.76	26,450.00	8,605.24	67.5%
General Fund Expenditure Total:		101,232.09	196,608.36	95,376.27	51.5%
Total General Fund:		83,387.33-	170,158.36-	86,771.03-	49.0%

Fire
05

Report Criteria:

Includes only accounts with balances

[Report].Department = 07

[Report].Source = 07

Library 07

Account Number	Title	2024-25 YTD Actual	2024-25 Current year Budget	2025-25 Remaining Budget	2025-25 Budget Earned/Used
General Fund					
Library					
100-07-40000	Carryover	.00	2,250.00	2,250.00	0.0%
100-07-41900	Grants	500.00	10,000.00	9,500.00	5.0%
100-07-41920	Donations	1,250.00	.00	1,250.00-	0.0%
100-07-46500	DIF Library	612.84	1,134.00	521.16	54.0%
Total :		2,362.84	13,384.00	11,021.16	17.7%
Library					
100-07-50001	Salaries & Wages	21,459.36	43,380.48	21,921.12	49.5%
100-07-50010	P/R Tax Expense	1,567.65	3,318.61	1,750.96	47.2%
100-07-50011	Insurance - Health	6,750.99	12,600.00	5,849.01	53.6%
100-07-50015	Workers Compensation Insurance	44.80	54.75	9.95	81.8%
100-07-50017	Retirement	2,614.94	5,188.31	2,573.37	50.4%
100-07-51020	Advertising / Publishing	.00	200.00	200.00	0.0%
100-07-51062	Computers - Software & Subscri	.00	3,000.00	3,000.00	0.0%
100-07-51080	Dues & Memberships	166.10	350.00	183.90	47.5%
100-07-51150	Liability Insurance	468.95	937.90	468.95	50.0%
100-07-51177	Misc Expense	.00	500.00	500.00	0.0%
100-07-51180	Office Equipment Rental/Repair	.00	250.00	250.00	0.0%
100-07-52090	Supplies	211.13	500.00	288.87	42.2%
100-07-52100	Telephone	180.57	.00	180.57-	0.0%
100-07-52120	Training & Meetings	38.62	200.00	161.38	19.3%
100-07-55000	Library New Books	833.89	1,800.00	966.11	46.3%
100-07-55010	Library Programs	1,785.29	2,500.00	714.71	71.4%
Total Library:		36,122.29	74,780.05	38,657.76	48.3%
General Fund Revenue Total:		2,362.84	13,384.00	11,021.16	17.7%
General Fund Expenditure Total:		36,122.29	74,780.05	38,657.76	48.3%
Total General Fund:		33,759.45-	61,396.05-	27,636.60-	55.0%

Report Criteria:
Includes only accounts with balances
[Report].Department = 08
[Report].Source = 08

Marshal 08

Account Number	Title	2024-25 YTD Actual	2024-25 Current year Budget	2025-25 Remaining Budget	2025-25 Budget Earned/Used
General Fund					
Marshal					
100-08-40000	Carryover	.00	1,500.00	1,500.00	0.0%
100-08-41900	Grants	.00	1,000.00	1,000.00	0.0%
100-08-41920	Donations	.00	1,000.00	1,000.00	0.0%
100-08-41960	City Code Violation Fee	.00	3,000.00	3,000.00	0.0%
100-08-41980	Court Fines	19,745.55	50,000.00	30,254.45	39.5%
100-08-45000	Misc Income	8,225.00	.00	8,225.00-	0.0%
100-08-46600	DIF Marshal	1,672.52	3,234.00	1,561.48	51.7%
Total :		29,643.07	59,734.00	30,090.93	49.6%
Marshal					
100-08-50001	Salaries & Wages	192,743.02	354,093.36	161,350.34	54.4%
100-08-50002	Paid Time Off	2,968.34	.00	2,968.34-	0.0%
100-08-50010	P/R Tax Expense	15,002.79	27,088.14	12,085.35	55.4%
100-08-50011	Insurance - Health	31,197.17	51,600.00	20,402.83	60.5%
100-08-50015	Workers Compensation Insurance	6,757.12	12,270.00	5,512.88	55.1%
100-08-50017	Retirement	28,671.74	51,874.68	23,202.94	55.3%
100-08-51062	Computers - Software & Subscri	.00	250.00	250.00	0.0%
100-08-51075	Contingency Expense	.00	10,000.00	10,000.00	0.0%
100-08-51080	Dues & Memberships	845.00	800.00	45.00-	105.6%
100-08-51110	Fuel	6,872.14	15,000.00	8,127.86	45.8%
100-08-51130	Equipment Rental	9,055.79	17,000.00	7,944.21	53.3%
100-08-51150	Liability Insurance	4,350.67	8,701.34	4,350.67	50.0%
100-08-51167	R & M - Autos	1,631.86	7,000.00	5,368.14	23.3%
100-08-52010	Office Supplies	222.25	1,200.00	977.75	18.5%
100-08-52090	Supplies	31.53	.00	31.53-	0.0%
100-08-52100	Telephone	1,228.40	2,950.00	1,721.60	41.6%
100-08-52120	Training & Meetings	473.00	5,000.00	4,527.00	9.5%
100-08-52124	Travel Expense	1,000.80	3,000.00	1,999.20	33.4%
100-08-52130	Uniforms & Clothing	108.45	5,000.00	4,891.55	2.2%
100-08-56010	911 Dispatch	29,146.46	28,886.19	260.27-	100.9%
100-08-56040	Medical/Lab Kits	.00	500.00	500.00	0.0%
100-08-56045	Radio Fees	.00	2,640.00	2,640.00	0.0%
100-08-56047	RMS/CAD	13,302.53	13,199.05	103.48-	100.8%
100-08-56050	Specialized Equipment	502.22	10,000.00	9,497.78	5.0%
100-08-57000	Safety Equipment	.00	1,500.00	1,500.00	0.0%
100-08-58150	Auto/Equipment Lease	38,655.83	38,656.00	.17	100.0%
100-08-66000	Payroll Expenses	209.70	.00	209.70-	0.0%
Total Marshal:		384,976.81	668,208.76	283,231.95	57.6%
General Fund Revenue Total:		29,643.07	59,734.00	30,090.93	49.6%
General Fund Expenditure Total:		384,976.81	668,208.76	283,231.95	57.6%
Total General Fund:		355,333.74-	608,474.76-	253,141.02-	58.4%

Report Criteria:

Includes only accounts with balances

[Report].Department = 10

[Report].Source = 10

Account Number	Title	2024-25 YTD Actual	2024-25 Current year Budget	2025-25 Remaining Budget	2025-25 Budget Earned/Used
General Fund					
Streets					
100-10-41000	State Highway Revenue - Regula	50,043.63	99,349.00	49,305.37	50.4%
100-10-41100	State Highway Revenue HB312	15,335.88	28,624.00	13,288.12	53.6%
100-10-41110	State Highway Revenue HB 362	.00	14,666.00	14,666.00	0.0%
100-10-41111	State Highway Revenue GF HB354	.00	54,912.00	54,912.00	0.0%
100-10-41115	LOT Tax Revenue	18,911.57	100,000.00	81,088.43	18.9%
100-10-41805	Building Permits	.00	1,000.00	1,000.00	0.0%
100-10-41807	Encroachment Permit	550.00	.00	550.00-	0.0%
100-10-41900	Grants	.00	100,000.00	100,000.00	0.0%
100-10-41950	Permit - Other	.00	1,000.00	1,000.00	0.0%
100-10-45000	Misc Income	1,733.50	.00	1,733.50-	0.0%
100-10-45100	Interest Earned	2,421.76	.00	2,421.76-	0.0%
100-10-46800	DIF Streets	5,921.84	43,071.00	37,149.16	13.7%
Total :		94,918.18	442,622.00	347,703.82	21.4%
Streets					
100-10-50001	Salaries & Wages	94,393.85	141,447.00	47,053.15	66.7%
100-10-50002	Paid Time Off	3,674.53-	.00	3,674.53	0.0%
100-10-50010	P/R Tax Expense	6,833.19	10,820.70	3,987.51	63.1%
100-10-50011	Insurance - Health	21,160.78	29,484.00	8,323.22	71.8%
100-10-50015	Workers Compensation Insurance	1,960.84	7,500.00	5,539.16	26.1%
100-10-50017	Retirement	10,715.42	16,917.06	6,201.64	63.3%
100-10-51020	Advertising / Publishing	84.24	.00	84.24-	0.0%
100-10-51075	Contingency Expense	.00	10,000.00	10,000.00	0.0%
100-10-51080	Dues & Memberships	.00	100.00	100.00	0.0%
100-10-51090	Engineering Services	16,350.18	.00	16,350.18-	0.0%
100-10-51110	Fuel	9,167.01	13,000.00	3,832.99	70.5%
100-10-51140	Legal Fees	225.00	.00	225.00-	0.0%
100-10-51150	Liability Insurance	4,136.87	8,273.73	4,136.86	50.0%
100-10-51160	Repairs & Maintenance (General	231.16	500.00	268.84	46.2%
100-10-51163	R & M - Equipment (non-auto)	6,515.16	7,518.00	1,002.84	86.7%
100-10-51164	R & M - Street Maintenance	479.13	10,000.00	9,520.87	4.8%
100-10-51165	R & M - Tree Expense	110.37	4,000.00	3,889.63	2.8%
100-10-51166	R & M - Snow Removal	47,662.76	50,000.00	2,337.24	95.3%
100-10-51167	R & M - Autos	2,078.26	5,000.00	2,921.74	41.6%
100-10-51168	R & M - Street Lights	396.27	2,000.00	1,603.73	19.8%
100-10-51177	Misc Expense	162.00	500.00	338.00	32.4%
100-10-52010	Office Supplies	.00	250.00	250.00	0.0%
100-10-52050	Professional Services	.00	7,000.00	7,000.00	0.0%
100-10-52070	Signs	1,508.75	2,000.00	491.25	75.4%
100-10-52080	Small Tools & Equipment	1,219.46	2,000.00	780.54	61.0%
100-10-52090	Supplies	1,170.84	4,000.00	2,829.16	29.3%
100-10-52100	Telephone	311.15	750.00	438.85	41.5%
100-10-52120	Training & Meetings	1,215.00	1,500.00	285.00	81.0%
100-10-52124	Travel Expense	350.61	500.00	149.39	70.1%
100-10-52130	Uniforms & Clothing	751.13	1,500.00	748.87	50.1%
100-10-52143	Utilities - Power	1,994.03	.00	1,994.03-	0.0%
100-10-52145	Utilities - Street Lights	7,989.90	20,000.00	12,010.10	39.9%
100-10-56045	Radio Fees	100.00	500.00	400.00	20.0%

Streets
" 10

Account Number	Title	2024-25 YTD Actual	2024-25 Current year Budget	2025-25 Remaining Budget	2025-25 Budget Earned/Used
100-10-57000	Safety Equipment	.00	500.00	500.00	0.0%
100-10-58150	Auto/Equipment Lease (12+ mos)	16,941.63	23,440.00	6,498.37	72.3%
100-10-58160	Auto or Equipment Purchase	2,496.08	.00	2,496.08-	0.0%
100-10-58250	Street Construction	.00	100,000.00	100,000.00	0.0%
Total Streets:		255,036.54	481,000.49	225,963.95	53.0%
General Fund Revenue Total:		94,918.18	442,622.00	347,703.82	21.4%
General Fund Expenditure Total:		255,036.54	481,000.49	225,963.95	53.0%
Total General Fund:		160,118.36-	38,378.49-	121,739.87	417.2%

Report Criteria:

Includes only accounts with balances

[Report].Department = 20

[Report].Source = 20

Water 20

Account Number	Title	2024-25 YTD Actual	2024-25 Current year Budget	2025-25 Remaining Budget	2025-25 Budget Earned/Used
Water Fund					
Water Revenue					
200-20-40000	Carryover	.00	143,087.00	143,087.00	0.0%
200-20-41800	Administrative Fees	150.00	375.00	225.00	40.0%
200-20-41815	Application Fees	150.00	125.00	25.00-	120.0%
200-20-41900	Grants	12,730.00	3,300,000.00	3,287,270.00	0.4%
200-20-41950	Permit - Other	.00	500.00	500.00	0.0%
200-20-42001	Water User Fees	240,031.65	467,779.00	227,747.35	51.3%
200-20-42002	Water Meter Vault Fees	.00	100.00	100.00	0.0%
200-20-42003	Water Meter Unit Fees	886.30	1,425.00	538.70	62.2%
200-20-42004	Water Cap Fee	11,000.00	13,750.00	2,750.00	80.0%
200-20-42006	Water On or Off	640.00	2,000.00	1,360.00	32.0%
200-20-45000	Misc Income	20.00	.00	20.00-	0.0%
200-20-45100	Interest Earned	21,145.20	.00	21,145.20-	0.0%
Total Water Revenue:		286,753.15	3,929,141.00	3,642,387.85	7.3%
Water Expenditures					
200-20-50001	Salaries & Wages	5,901.88	88,001.00	82,099.12	6.7%
200-20-50010	P/R Tax Expense	377.66	6,732.00	6,354.34	5.6%
200-20-50011	Insurance - Health	1,419.07	17,640.00	16,220.93	8.0%
200-20-50015	Workers Compensation Insurance	319.36	1,028.00	708.64	31.1%
200-20-50017	Retirement	338.57	10,525.00	10,186.43	3.2%
200-20-51010	Admin Fees	.00	93,908.00	93,908.00	0.0%
200-20-51020	Advertising / Publishing	.00	200.00	200.00	0.0%
200-20-51030	Bank Charges	24.00	.00	24.00-	0.0%
200-20-51060	Computer IT Support	1,318.20	1,920.00	601.80	68.7%
200-20-51062	Computers - Software	4,550.00	.00	4,550.00-	0.0%
200-20-51070	Conjunctive Management	26,061.86	53,000.00	26,938.14	49.2%
200-20-51073	Contract Labor	83,507.60	80,000.00	3,507.60-	104.4%
200-20-51075	Contingency Expense	.00	40,000.00	40,000.00	0.0%
200-20-51080	Dues & Memberships	225.00	3,000.00	2,775.00	7.5%
200-20-51110	Fuel	.00	4,000.00	4,000.00	0.0%
200-20-51122	IDWR Water Fees	.00	4,000.00	4,000.00	0.0%
200-20-51140	Legal Fees	2,227.50	1,000.00	1,227.50-	222.8%
200-20-51150	Liability Insurance	6,316.00	12,632.00	6,316.00	50.0%
200-20-51155	Merchant Fees	1,850.73	4,000.00	2,149.27	46.3%
200-20-51160	Repairs & Maintenance (Gen	1,376.81	23,595.00	22,218.19	5.8%
200-20-51163	R & M - Equipment (non-auto)	.00	5,000.00	5,000.00	0.0%
200-20-51167	R & M - Autos	.00	2,000.00	2,000.00	0.0%
200-20-51169	R & M - Water	19,064.00	25,000.00	5,936.00	76.3%
200-20-52040	Postage, Copies, Mailing	.00	200.00	200.00	0.0%
200-20-52050	Professional Services	2,885.33	6,000.00	3,114.67	48.1%
200-20-52070	Signs	148.60	.00	148.60-	0.0%
200-20-52080	Small Tools & Equipment	.00	1,000.00	1,000.00	0.0%
200-20-52090	Supplies	23,620.46	10,000.00	13,620.46-	236.2%
200-20-52100	Telephone	516.95	550.00	33.05	94.0%
200-20-52110	Test Samples - Water & Sewer	2,277.00	8,500.00	6,223.00	26.8%
200-20-52120	Training & Meetings	843.00	6,000.00	5,157.00	14.1%
200-20-52124	Travel Expense	.00	1,000.00	1,000.00	0.0%
200-20-52135	Water District Fees	1,078.54	1,200.00	121.46	89.9%

Account Number	Title	2024-25 YTD Actual	2024-25 Current year Budget	2025-25 Remaining Budget	2025-25 Budget Earned/Used
200-20-52140	Utilities - Gas	102.16	.00	102.16-	0.0%
200-20-52143	Utilities - Power	14,252.47	11,630.00	2,622.47-	122.5%
200-20-56045	Radio Fees	100.00	240.00	140.00	41.7%
200-20-57000	Safety Equipment	.00	1,000.00	1,000.00	0.0%
200-20-58120	Construction & Improvement	.00	50,000.00	50,000.00	0.0%
200-20-58125	Drinking Water Plan - IDEQ	32,646.50-	3,300,000.00	3,332,646.50	-1.0%
200-20-58150	Auto/Equipment Lease (12+ mos)	16,941.68	23,440.00	6,498.32	72.3%
200-20-58160	Auto or Equipment Purchase	.00	20,000.00	20,000.00	0.0%
200-20-58250	Street Construction	.00	5,000.00	5,000.00	0.0%
200-20-58260	Water Meter or Vault Expense	9,009.16	6,200.00	2,809.16-	145.3%
Total Water Expenditures:		194,007.09	3,929,141.00	3,735,133.91	4.9%
Water Fund Revenue Total:		286,753.15	3,929,141.00	3,642,387.85	7.3%
Water Fund Expenditure Total:		194,007.09	3,929,141.00	3,735,133.91	4.9%
Total Water Fund:		92,746.06	.00	92,746.06-	0.0%

Report Criteria:

Includes only accounts with balances

[Report].Department = 30

[Report].Source = 30

WW
30

Account Number	Title	2024-25 YTD Actual	2024-25 Current year Budget	2025-25 Remaining Budget	2025-25 Budget Earned/Used
Wastewater Fund					
WW Revenue					
300-30-40000	Carryover	.00	222,811.00	222,811.00	0.0%
300-30-41800	Administrative Fees	150.00	300.00	150.00	50.0%
300-30-41815	Application Fees	100.00	100.00	.00	100.0%
300-30-42001	Sewer User Fees	610,535.76	1,213,273.00	602,737.24	50.3%
300-30-42004	Sewer Cap Fee	13,260.00	13,320.00	60.00	99.5%
300-30-45100	Interest Earned	31,241.20	.00	31,241.20-	0.0%
Total WW Revenue:		655,286.96	1,449,804.00	794,517.04	45.2%
WW Expenditures					
300-30-50001	Salaries & Wages	13,907.25	106,001.00	92,093.75	13.1%
300-30-50010	P/R Tax Expense	1,063.41	8,109.00	7,045.59	13.1%
300-30-50011	Insurance - Health	1,594.42	20,160.00	18,565.58	7.9%
300-30-50015	Workers Compensation Insurance	101.44	1,892.00	1,790.56	5.4%
300-30-50017	Retirement	1,317.29	12,678.00	11,360.71	10.4%
300-30-51010	Admin Fees	57,388.00	114,776.00	57,388.00	50.0%
300-30-51020	Advertising / Publishing	.00	200.00	200.00	0.0%
300-30-51030	Bank Charges	236.80	50.00	186.80-	473.6%
300-30-51060	Computer IT Support	1,318.20	4,000.00	2,681.80	33.0%
300-30-51062	Computers - Software & Su	5,022.00	.00	5,022.00-	0.0%
300-30-51073	Contract Labor	50,202.50	125,000.00	74,797.50	40.2%
300-30-51075	Contingency Expense	.00	33,271.00	33,271.00	0.0%
300-30-51080	Dues & Memberships	600.00	2,000.00	1,400.00	30.0%
300-30-51090	Engineering Services	1,602.50	17,000.00	15,397.50	9.4%
300-30-51110	Fuel	1,303.90	6,000.00	4,696.10	21.7%
300-30-51125	Interest Expense	38,895.11	80,000.00	41,104.89	48.6%
300-30-51140	Legal Fees	352.50	2,000.00	1,647.50	17.6%
300-30-51150	Liability Insurance	12,822.99	25,646.00	12,823.01	50.0%
300-30-51155	Merchant Fees	4,758.97	10,000.00	5,241.03	47.6%
300-30-51160	Repairs & Maintenance (Gen	.00	30,000.00	30,000.00	0.0%
300-30-51163	R & M - Equipment (non-auto)	44,405.26	3,000.00	41,405.26-	1480.2%
300-30-51167	R & M - Autos	.00	2,000.00	2,000.00	0.0%
300-30-51171	R & M - Wastewater	13,960.62	39,000.00	25,039.38	35.8%
300-30-52010	Office Supplies	62.92	.00	62.92-	0.0%
300-30-52020	Internet Expense	609.22	1,860.00	1,250.78	32.8%
300-30-52050	Professional Services	2,885.34	3,000.00	114.66	96.2%
300-30-52070	Signs	148.60	500.00	351.40	29.7%
300-30-52080	Small Tools & Equipment	3,617.60	2,000.00	1,617.60-	180.9%
300-30-52090	Supplies	38,188.89	60,000.00	21,811.11	63.6%
300-30-52100	Telephone	363.39	602.00	238.61	60.4%
300-30-52110	Test Samples - Water & Sewer	8,263.15	7,572.00	691.15-	109.1%
300-30-52120	Training & Meetings	350.00	6,000.00	5,650.00	5.8%
300-30-52124	Travel Expense	.00	1,000.00	1,000.00	0.0%
300-30-52140	Utilities - Gas	514.37	1,500.00	985.63	34.3%
300-30-52143	Utilities - Power	15,137.01	33,000.00	17,862.99	45.9%
300-30-52146	Utilities - Trash/Toilet/Recyc	220.37	700.00	479.63	31.5%
300-30-56045	Radio Fees	100.00	240.00	140.00	41.7%
300-30-57000	Safety Equipment	.00	100.00	100.00	0.0%
300-30-58120	Construction & Improvement	91,083.05-	300,000.00	391,083.05	-30.4%

Account Number	Title	2024-25 YTD Actual	2024-25 Current year Budget	2025-25 Remaining Budget	2025-25 Budget Earned/Used
300-30-58150	Auto/Equipment Lease (12+ mos)	16,941.67	23,440.00	6,498.33	72.3%
300-30-58160	Auto or Equipment Purchase	.00	30,000.00	30,000.00	0.0%
300-30-58170	IDEQ Loan	166,304.89	335,507.00	169,202.11	49.6%
Total WW Expenditures:		413,477.53	1,449,804.00	1,036,326.47	28.5%
Wastewater Fund Revenue Total:		655,286.96	1,449,804.00	794,517.04	45.2%
Wastewater Fund Expenditure Total:		413,477.53	1,449,804.00	1,036,326.47	28.5%
Total Wastewater Fund:		241,809.43	.00	241,809.43-	0.0%

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Memorandum

To: **Bellevue Common Council**

From: **Brian Parker, Community Development Director**

Re: **LLA-25-01 – Request to Continue**

Date: **April 28, 2025**

Bellevue staff, the Wood River Land Trust, and the development team representing Kieth and Judy Meyers are requesting that this agenda item be continued to the May 12, 2025 Common Council meeting. The following motions are recommended:

1. Move to open the public hearing for LLA-25-01, a lot line adjustment for Kieth and Judy Meyers located at TBD Lewis Lane.
2. Move to continue the public hearing to the May 12, 2025 Common Council meeting.

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Proclamation 2025-01

Proclamation for Mental Health Awareness Month 2025

This measure recognizes May 2025 as Mental Health Awareness Month in Blaine County to enhance public awareness of mental health and well-being, dispelling the negative perception surrounding it.

WHEREAS, mental health and well-being are essential to the overall health, resilience, and quality of life for all citizens of Bellevue, enabling individuals to engage in productive activities, maintain fulfilling relationships, and effectively cope with life's challenges; and

WHEREAS, mental health challenges are among the most common health conditions in the United States, affecting one in five adults and one in four children annually, and significantly impacting not only the individuals directly affected but also their loved ones and community; and

WHEREAS, the residents of Bellevue are known for their compassion, strength, and collective spirit, consistently showing support for one another and rising together in times of difficulty; and

WHEREAS, Mental Health Awareness Month provides an important opportunity to honor the diverse strengths and abilities of our citizens and to highlight the ways in which mental well-being contributes to a vibrant, healthy, and connected community; and

WHEREAS, by promoting mental health education, resources, and open conversations, we can break the negative perception that surrounds mental illness and foster an environment in which all individuals feel empowered to seek help and support without fear of judgment; and

WHEREAS, access to care—including prevention, early intervention, treatment, and recovery resources—is a priority, and collaborative efforts such as the Mental Well-Being Initiative of Blaine County exemplify our region's commitment to a coordinated and inclusive approach to improving mental health outcomes; and

WHEREAS, all sectors of our community—including local government, schools, businesses, healthcare systems, and nonprofit organizations—share the responsibility to raise awareness, promote mental wellness, and ensure that those experiencing mental health challenges are met with compassion and meaningful support;

NOW, THEREFORE, BE IT RESOLVED, that we, the Mayor and Common Council of the City of Bellevue, do hereby proclaim the month of May 2025 as **Mental Health Awareness Month** in Bellevue. We honor the strength and resilience of our citizens and encourage every member of our community to prioritize mental well-being, ask for help, engage in supportive dialogue, and contribute to a healthier, more connected Bellevue for all.

Dated this _____ of April 2025.

_____

Christina Giordani, Mayor

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City of Bellevue
115 E Pine Street | PO Box 825
Bellevue, ID 83313
208-788-2128 Fax 208-788-2092
www.bellevueidaho.us

City of Bellevue
Regular Common Council Meeting
April 28, 2025

Public Works Request
Streets/Water/Wastewater

Item: Motor Grader

Background: Our current motor grader is a 1988 model that is well beyond its service life. Casey has done his best to complete some repairs and re-attached the snow wing so it can remain in operation. The age and controls it is difficult to find operators and in its current state and being a 2 wheel drive it takes some finesse and patience to ensure it continues to operate. This is one of the most important tools we have for snow removal.

Recommendation: To ensure we can maintain the current level of snow removal and road improvement the city should enter into a lease agreement for a new motor grader. It will need to be AWD, have a front V-Plow, a Snow Wing and Snow + tires. This will be budgeted in the upcoming budget season. The reason for the request in April is to get it ordered and delivered prior to winter 2025/26. Caterpillar Inc. has already been awarded contracts through competitive bid with Sourcewell and OMNIA Partners.

Chris Johnson
Public Works Director
cjohnson@bellevueidaho.us

Twin Falls
3085 E Kimberly Rd Twin Falls, ID 83301
208.734.7330

SALES AGREEMENT

AGREEMENT: Q000405983-1
AGREEMENT DATE: 2/24/2025
AGREEMENT EXPIRES: 3/26/2025
WAREHOUSE: Twin Falls Machine Sales
CUSTOMER NO.: 0699500
CUSTOMER PO:
SALESMAN: Shane G Johnson
2085522287
Shane.Johnson@wseco.com

SOLD TO:
City Of Bellevue
PO Box 825
Bellevue, ID 83313-0825

SHIP TO:
Office
PO Box 825
Bellevue, ID 83313-0825

ITEM DESCRIPTION	PRICE
2024 Caterpillar 120 AWD Motorgrader S/N: Y9D01017 SMU: 11 hrs ID:E0141984	$367,029.40
• EMS Gov - Governmental Failsafe	
• Delivery Freight	
• New Warranty - MS New Warranty 7 year 3000 hour gov fail safe warranty	
Caterpillar 144" WING RIPPER HEIGHT ADJ 140-160 S/N: 7yw05822 YEAR: 2024 ID: E0145284	$25,215.55
Misc Item - MS Misc Item V-Plow -	$18,306.82

Notes

Before Tax Balance	$410,551.77
Sales Tax	$0.00
Trade Payoff	$0.00
Downpayment	$0.00
Net Due	**$410,551.77**

Western States Equipment

Order Received by _____

Title Regional Sales Manager Date _____

City Of Bellevue

Approved and Accepted by _____

Title _____ Date _____

Warranty Document Received (initial) _____

Trade Ins: All trade-ins are subject to equipment being in as inspected condition by vendor at time of delivery of replacement machine purchase above. Purchaser hereby sells the trade in equipment described above to the vendor and warrants it to be free and clear of all claims, liens, and security interest except as shown above.
Warranty: By initialing above the customer acknowledges that they have received a copy of the Western States Co/Caterpillar Warranty and has read and understands said warranty. All used equipment is sold as is where is and no warranty is offered or implied except as specified above.

SALES AGREEMENT

NO.: Q000405983-1

EQUIPMENT DETAILS

120 120
6467611 120 M204 CPM
4363473 MOLDBOARD, 12' PLUS
4626539 ACCUMULATORS, JOY
5907345 ENGINE, STAGE V AND T4 FINAL
5748803 FUEL FILTER, NEXT GEN
5757685 FAN, STANDARD AWD
4565359 RIPPER
5064262 JUMP START STUDS
5170703 STARTER, HEAVY DUTY
4661367 CAB, ROPS, PLUS, JOY, AWD
4853445 SEAT BELT, W/ INDICATION
6061808 CONTROLS, PERFORMANCE BUNDLE
4522803 TIRES, 14.0R24 MX XSNO+ 1* MP
5823401 LIFT GROUP, FRONT MOUNTING
4626655 DECALS, ENGLISH (U.S)
5736444 HIGH BAR, LED, JOY, AWD
5616399 LIGHTS, WORKING, PLUS,LED,JOY
4661299 LIGHT,LED WARNING STROBE,JOY
5619489 CAMERA,REAR/FRONT VISION,JOY
5017972 WIPER, REAR, JOY
4629053 GUARD, COVER CAB, JOY
5166625 STEP, ADDITONAL ON REAR FRAME
0P3978 FUEL ANTIFREEZE, -25C (-13F)
0P2918 STORAGE PROTECTION
WT-MG WT-MG
4835954 WING 144/60 RM RIP HGHT ADJ M
0P9001 LANE 1 ORDER
4607652 120 14B AWD MOTOR GRADER
5616489 GLOBAL ARRANGEMENT, JOY
4677417 WEATHER, COLD PLUS AWD
4626536 DRAWBAR,TOP ADJUST,HYDTIP,JOY
5778014 GROUND LEVEL, FUELING
4226603 DRAIN, GRAVITY, ENGINE OIL
4722256 BASE+4 (FL,DA1,MMS,RIP) JOY
5632430 LIGHTS, ARM, FOLD DOWN, LED
4385769 ALTERNATOR, 150 AMP
4988871 REAR PANEL W/ ACCESS DOOR
5115313 SEAT, PREMIUM, SUSPENSION,JOY
4715509 PRODUCT LINK, CELLULAR PLE742
4355797 GLOVE BOX, CAB
6052095 LIFT GROUP, MANUAL 1.5" ANSI
5781682 LINES GROUP, FRONT MOUNTING
4218926 SERIALIZED TECHNICAL MEDIA KIT
4661360 COMFORT PACKAGE, PREMIUM, JOY
4359816 LIGHTS, SERVICE, INTERNAL
5659664 CIRCLE SAVER
4661324 MIRRORS, EXTERNAL, HEATED,JOY
4534972 GUARD, BOTTOM
2551336 HEATER, ENGINE COOLANT, 120V
4661298 CONVERTER, 24V TO 12V
0P2265 ROLL ON-ROLL OFF
0P9003 LANE 3 ORDER
0P8387 MG WRK TOOLS EPC NORTH AMERICA
0P0210 PACK, DOMESTIC TRUCK

120 AWD

Caterpillar Financial Services Corporation

Finance Proposal

CUSTOMER

Name: CITY OF BELLEVUE, IDAHO

Address	P.O. BOX 825	Good if:	
City	BELLEVUE	Acknowledged by	Mar-27-2025
State	ID	Funded by	Mar-27-2025

DEALER

WESTERN STATES EQUIPMENT COMPANY H510		Quote number	4832601
Sales person	Johnson H510, Shane	Fax Number	
Dealer contact		Quote Date	25-Feb-25
Telephone		Quote Time	04:10:49 PM

FINANCE PROPOSAL

This is Caterpillar Financial Services Corporation's confirmation of the following finance proposal. This is a proposal only and is subject to credit approval, execution of documentation, and execution and approval of the application survey.

Finance Type	Governmental Lease	Quoted By	Diane Brown Smith
Number of Payments	8 Annual	Report Created By	Melina Watson
Payments	in Advance		

	Model	Ann. Hours	Qty	Sale Price	Amount Financed	Payment	Balloon	Fixed Rate
New	120-14AWD	430	1	410,551.77	410,951.77	See Amort. Schedule	175,000.00	5.4900%

Special Conditions:
120-14AWD

Serial Number - Y9D01017, Model Year - 2024, Standard Environment;
Major Attachments-Air Conditioning, Tires, Cab; Blades/Buckets/Rippers-Ripper;
Manual Configuration and Work Tools: 144" Wing Ripper V-Plow

Payment Structure – Asset
7 Annual payment(s) 48,451.72
1 Stub payment(s) 175,000.00

	Model	Insurance	Payment w/Insurance
New	120-14AWD	5,348.24	Amort. Sch.

The estimate for insurance is provided through Caterpillar Insurance Company (Provided by Westchester Insurance Company in Rhode Island) and is not an offer to contract for insurance.

CONDITIONS

Insurance: The customer must provide evidence of physical damage and liability insurance in an amount and from an insurance carrier satisfactory to CFSC. CFSC must be named on the policies, as loss payee and additional insured, as applicable, and a certificate of insurance, in form and substance acceptable to CFSC, must be provided to CFSC.

Taxes: All taxes are the responsibility of the customer and may or may not be included in the above payment amount.

Equipment: The equipment cannot be delivered until all documents are executed by CFSC. All equipment must reside in the United States at all times.

Approval: This proposal is subject to, among other things, final pricing, credit approval and document approval by CFSC.

The terms and conditions outlined herein are not all-inclusive and are based upon information provided to date. This proposal may be withdrawn or modified by Lessor at anytime. This proposal does not represent an offer or commitment by CFSC to enter into a transaction or to provide financing and does not create any obligation for CFSC. A commitment to enter into the transaction described herein may only be extended by CFSC after this transaction has been approved by all appropriate credit and other authorities within CFSC.

Caterpillar Financial Services Corporation
2120 West End Avenue, Nashville, TN 37203
(615)-341-1000

EXHIBIT 2
Concluding Payment Schedule to
Government Agreement

Quote Number.....4832601

Dated _____, 20__
between
Caterpillar Financial Services Corporation
and
CITY OF BELLEVUE, IDAHO

Description of Unit: 120-14AWD Motor Grader:Y9D01017

Number of Payments Made	Beginning Balance	Payment Amount	Balloon	Interest	Interest Rate	Concluding Payment (*)
1	410,951.77	48,451.72	0.00	0.00	5.49	362,500.05
total		48,451.72	0.00	0.00		
2	362,500.05	48,451.72	0.00	19,901.26	5.49	333,949.59
total		48,451.72	0.00	19,901.26		
3	333,949.59	48,451.72	0.00	18,333.84	5.49	303,831.71
total		48,451.72	0.00	18,333.84		
4	303,831.71	48,451.72	0.00	16,680.36	5.49	272,060.35
total		48,451.72	0.00	16,680.36		
5	272,060.35	48,451.72	0.00	14,936.12	5.49	238,544.75
total		48,451.72	0.00	14,936.12		
6	238,544.75	48,451.72	0.00	13,096.11	5.49	203,189.14
total		48,451.72	0.00	13,096.11		
7	203,189.14	48,451.72	0.00	11,155.09	5.49	165,892.51
total		48,451.72	175,000.00	11,155.09		
8	165,892.51	0.00	175,000.00	9,107.50	5.49	0.01
total		0.00	175,000.00	9,107.50		
total		339,162.04	175,000.00	103,210.28		

(*)Does not include any rent payment or other amount then due.

Initialed: _____
(Lessee)

SALES AGREEMENT

AGREEMENT: Q000405996-1
AGREEMENT DATE: 2/24/2025
AGREEMENT EXPIRES: 3/26/2025
WAREHOUSE: Twin Falls Machine Sales
CUSTOMER NO.: 0699500
CUSTOMER PO:
SALESMAN: Shane G Johnson
2085522287
Shane.Johnson@wseco.com

Twin Falls
3085 E Kimberly Rd Twin Falls, ID 83301
208.734.7330

SOLD TO:
City Of Bellevue
PO Box 825
Bellevue, ID 83313-0825

SHIP TO:
Office
PO Box 825
Bellevue, ID 83313-0825

ITEM DESCRIPTION	PRICE
2025 Caterpillar 150 AWD Motorgrader S/N: EB501939 SMU: 7 hrs ID:E0150544	$421,564.54
• Caterpillar L GRP 140/150/160 S/N: FL4-50011 ID: E0140410	
• Delivery Freight	
• EMS Gov - Governmental Failsafe	
• New Warranty - MS New Warranty 7 year 3000 hour gov. fail safe	
Caterpillar 144" WING RIPPER HEIGHT ADJ 140-160 S/N: 7yw05823 YEAR: 2024 ID: E0145250	$25,215.55
Misc Item - MS Misc Item V-Plow -	$20,965.91

Notes

Before Tax Balance	$467,746.00
Sales Tax	$0.00
Trade Payoff	$0.00
Downpayment	$0.00
Net Due	**$467,746.00**

Western States Equipment

Order Received by _____

Title Regional Sales Manager Date _____

City Of Bellevue

Approved and Accepted by _____

Title _____ Date _____

Warranty Document Received (initial) _____

Trade Ins: All trade-ins are subject to equipment being in as inspected condition by vendor at time of delivery of replacement machine purchase above. Purchaser hereby sells the trade in equipment described above to the vendor and warrants it to be free and clear of all claims, liens, and security interest except as shown above.
Warranty: By initialing above the customer acknowledges that they have received a copy of the Western States Co/Caterpillar Warranty and has read and understands said warranty. All used equipment is sold as is where is and no warranty is offered or implied except as specified above.

SALES AGREEMENT

NO.: Q000405996-1

EQUIPMENT DETAILS

5772946 150 15A AWD MOTOR GRADER
3859297 GLOBAL ARRANGEMENT,LOW AMBIENT
5674688 ENGINE, TIER IV
3245328 DRAIN, GRAVITY, ENGINE OIL
5516546 MOUNT,SNOW WING,FRAME RDY LED
3589338 ACCUMULATORS, BLADE LIFT
3858099 BASE + 4 (WM,WT-FLOAT,FL,RIP)
5506608 LIGHTS, ROADING, LED
5527285 LIGHTS, WORKING, PLUS, LED
3977457 CAB, PLUS (INTERIOR)
3963921 CAMERA, REAR VISION
5402373 TANK, FUEL, STANDARD
3686239 ARTICULATION GUARD
5213250 CIRCLE SAVER
4429940 DECALS, ENGLISH (U.S.)
2495516 HEATER, ENGINE COOLANT, 120V
3803070 LIGHTS, SERVICE, INTERNAL
4698160 COOLANT, 60/40, -51C (-60F)
0P9002 LANE 2 ORDER
0P2265 ROLL ON-ROLL OFF
3963515 TRANSMISSION, AUTOSHIFT
5369969 LIGHTS, ARM, FOLD DOWN
0P8387 MG WRK TOOLS EPC NORTH AMERICA
0P0210 PACK, DOMESTIC TRUCK
6052098 LIFT GROUP
0P8387 MG WRK TOOLS EPC NORTH AMERICA
0P0210 PACK, DOMESTIC TRUCK
6467615 150 CPM
3961966 SNOW ARRANGEMENT
5858822 FAN, STANDARD, AWD
3493048 MOLDBOARD, 14' PLUS
3944524 COLD WEATHER PLUS PACKAGE AWD
3806775 PRECLEANER, SY-KLONE
3953547 STARTER, ELEC, EXTREME DUTY
5532589 HEADLIGHTS, FRONT, HIGH, LED
3859554 CAB, PLUS (STANDARD GLASS)
3941492 SEAT BELT
5855221 CONTROLS, PERF BUNDLE, AWD
2497845 TIRES,14.0R24 MX XSNO+ * G2 MP
3593925 LIFT GROUP, FRONT MOUNTING
4218926 SERIALIZED TECHNICAL MEDIA KIT
3662459 GUARD, TRANSMISSION
4646442 PRODUCT LINK, CELLULAR PLE742
3440984 MIRRORS, OUTSIDE HEATED 24V
6376813 RIPPER ARRANGEMNT
0P3978 FUEL ANTIFREEZE, -25C (-13F)
0P2918 STORAGE PROTECTION
3613137 MOUNTING, WARNING LIGHT
WT-MG WT-MG
6052098 LIFT GROUP, MANUAL 1.5" ANSI
0P8387 MOTOR GRADER WORK TOOLS
WT-MG WT-MG
4835954 WING 144/60 RM RIP HGHT ADJ M
0P9001 LANE 1 ORDER

150 AWD

Caterpillar Financial Services Corporation

Finance Proposal

CUSTOMER

Name: CITY OF BELLEVUE, IDAHO

Address	P.O. BOX 825	Good if:	
City	BELLEVUE	Acknowledged by	Mar-27-2025
State	ID	Funded by	Mar-27-2025

DEALER

WESTERN STATES EQUIPMENT COMPANY H510		Quote number	4832628
Sales person	Johnson H510, Shane	Fax Number	
Dealer contact		Quote Date	25-Feb-25
Telephone		Quote Time	04:39:14 PM

FINANCE PROPOSAL

This is Caterpillar Financial Services Corporation's confirmation of the following finance proposal. This is a proposal only and is subject to credit approval, execution of documentation, and execution and approval of the application survey.

Finance Type	Governmental Lease	Quoted By	Diane Brown Smith
Number of Payments	8 Annual	Report Created By	Melina Watson
Payments	in Advance		

	Model	Ann. Hours	Qty	Sale Price	Amount Financed	Payment	Balloon	Fixed Rate
New	150-15AWD	430	1	467,746.00	468,146.00	See Amort. Schedule	235,000.00	5.4900%

Special Conditions:
150-15AWD

Serial Number - EB501939, Model Year - 2025, Standard Environment;
Major Attachments-Air Conditioning, Tires, Cab; Blades/Buckets/Rippers-Snow Arrangement, Ripper;
Manual Configuration and Work Tools: 144: Wing Ripper V-Plow

Payment Structure – Asset
7 Annual payment(s) 51,106.43
1 Stub payment(s) 235,000.00

	Model	Insurance	Payment w/Insurance
New	150-15AWD	6,092.93	Amort. Sch.

The estimate for insurance is provided through Caterpillar Insurance Company (Provided by Westchester Insurance Company in Rhode Island) and is not an offer to contract for insurance.

CONDITIONS

Insurance: The customer must provide evidence of physical damage and liability insurance in an amount and from an insurance carrier satisfactory to CFSC. CFSC must be named on the policies, as loss payee and additional insured, as applicable, and a certificate of insurance, in form and substance acceptable to CFSC, must be provided to CFSC.

Taxes: All taxes are the responsibility of the customer and may or may not be included in the above payment amount.

Equipment: The equipment cannot be delivered until all documents are executed by CFSC. All equipment must reside in the United States at all times.

Approval: This proposal is subject to, among other things, final pricing, credit approval and document approval by CFSC.

The terms and conditions outlined herein are not all-inclusive and are based upon information provided to date. This proposal may be withdrawn or modified by Lessor at anytime. This proposal does not represent an offer or commitment by CFSC to enter into a transaction or to provide financing and does not create any obligation for CFSC. A commitment to enter into the transaction described herein may only be extended by CFSC after this transaction has been approved by all appropriate credit and other authorities within CFSC.

Caterpillar Financial Services Corporation
2120 West End Avenue, Nashville, TN 37203
(615)-341-1000

EXHIBIT 2
Concluding Payment Schedule to
Government Agreement

Quote Number.....4832628

Dated _____, 20__
between
Caterpillar Financial Services Corporation
and
CITY OF BELLEVUE, IDAHO

Description of Unit: 150-15AWD Motor Grader:EB501939

Number of Payments Made	Beginning Balance	Payment Amount	Balloon	Interest	Interest Rate	Concluding Payment (*)
1	468,146.00	51,106.43	0.00	0.00	5.49	417,039.57
total		51,106.43	0.00	0.00		
2	417,039.57	51,106.43	0.00	22,895.47	5.49	388,828.61
total		51,106.43	0.00	22,895.47		
3	388,828.61	51,106.43	0.00	21,346.69	5.49	359,068.87
total		51,106.43	0.00	21,346.69		
4	359,068.87	51,106.43	0.00	19,712.88	5.49	327,675.32
total		51,106.43	0.00	19,712.88		
5	327,675.32	51,106.43	0.00	17,989.37	5.49	294,558.26
total		51,106.43	0.00	17,989.37		
6	294,558.26	51,106.43	0.00	16,171.24	5.49	259,623.07
total		51,106.43	0.00	16,171.24		
7	259,623.07	51,106.43	0.00	14,253.30	5.49	222,769.94
total		51,106.43	235,000.00	14,253.30		
8	222,769.94	0.00	235,000.00	12,230.07	5.49	0.01
total		0.00	235,000.00	12,230.07		
total		357,745.01	235,000.00	124,599.02		

(*)Does not include any rent payment or other amount then due.

Initialed: _____
(Lessee)

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Sourcewell

Solicitation Number: RFP # 011723

CONTRACT

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and **Caterpillar Inc.**, 100 NE Adams Street, Peoria, IL 61629 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for **Heavy Construction Equipment with Related Attachments and Technology** from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

A. EFFECTIVE DATE. This Contract is effective upon the date of the final signature below.

B. EXPIRATION DATE AND EXTENSION. This Contract expires April 14, 2027, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.

C. SURVIVAL OF TERMS. Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

A. EQUIPMENT, PRODUCTS, OR SERVICES. Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above. Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

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Pursuant to Section 10(b), Supplier will subcontract certain obligations under this Contract to its dealers. Only those dealers that sign a Participation Agreement with Supplier obligating them to comply with the terms of this Contract will be eligible to provide Equipment, Products, or Services as a subcontractor under this Contract. In the event there is no dealer who has entered into a Participation Agreement available to provide Equipment, Products, or Services to a Participating Entity, Supplier will be under no obligation to provide Equipment, Products, or Services to such Participating Entity under this Contract. Supplier will provide a copy of this Contract to its dealers that would normally service Participating Entities and invite such dealers to enter into a Participation Agreement as a subcontractor of Supplier under the terms of this Contract.

All Equipment and Products provided under this Contract must be new and the current model. Supplier may offer close-out or refurbished Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. WARRANTY. Supplier warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Supplier's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that extends beyond the expiration of the Supplier's warranty will be passed on to the Participating Entity.

C. DEALERS, DISTRIBUTORS, AND/OR RESELLERS. Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcewell receives the most current information.

3. PRICING

All Equipment, Products, or Services under this Contract will be priced at or below the percentage list discount stated in the supplier's proposal.

Upon request made to a participating CAT dealer, from a Participating Entity identifying themselves as a Sourcewell member by providing their Sourcewell member number and contract number; formal quotes will list all costs, including all delivery expenses, such as freight and permits (when required).

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Alternatively, Participating Entities may choose to make their own transportation arrangements. In such case, there would be no delivery charges from the local participating Cat dealer.
Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. SHIPPING AND SHIPPING COSTS. All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Supplier must permit the Equipment and Products to be returned within a reasonable time at no cost to Sourcewell or its Participating Entities. Participating Entities reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Supplier as soon as possible and the Supplier will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity.

Supplier must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcewell may declare the Supplier in breach of this Contract if the Supplier intentionally delivers substandard or inferior Equipment or Products.

B. SALES TAX. Each Participating Entity is responsible for supplying the Supplier with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. HOT LIST PRICING. At any time during this Contract, Supplier may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Supplier determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

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4. PRODUCT AND PRICING CHANGE REQUESTS

Supplier may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Supplier Development Administrator. This approved form is available from the assigned Sourcewell Supplier Development Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number;
- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;
- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Request Form will become an amendment to this Contract and will be incorporated by reference.

5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities. Supplier may not enter into a contract with a U.S. Federal Government entity prior to obtaining necessary internal approvals and shall not be obligated to provide Equipment, Products or Services to any U.S. Federal Government entity under this Contract unless separately agreed in writing. Caterpillar may work with such parties and may agree to provide equipment or services under the Contract on a case-by-case basis.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Supplier understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Supplier is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities

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to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Supplier's employees may be required to perform work at government-owned facilities, including schools. Supplier's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

6. PARTICIPATING ENTITY USE AND PURCHASING

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Supplier that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Participating Dealers with payments made to the Participating Dealers. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell contract number. All Participating Entity orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Supplier performance, Participating Entity payment obligations, and any applicable warranty periods or other Supplier or Participating Entity obligations may extend beyond the term of this Contract.

Supplier's acceptable forms of payment are included in its attached Proposal. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM. Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Supplier's Participating Dealer, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum, the terms of which will be negotiated directly between the Participating Entity and Supplier's Participating Dealer or its authorized dealers, distributors, or resellers, as applicable. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. SPECIALIZED SERVICE REQUIREMENTS. In the event that the Participating Entity requires service or specialized performance requirements not addressed in this Contract (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements), the Participating Entity and the Supplier may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

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D. TERMINATION OF ORDERS. Participating Entities may terminate an order, in whole or in part, immediately upon notice to Supplier in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the equipment, products, or services to be purchased; or
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements.

E. GOVERNING LAW AND VENUE. The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

7. CUSTOMER SERVICE

A. PRIMARY ACCOUNT REPRESENTATIVE. Supplier will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;
- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. BUSINESS REVIEWS. Supplier must perform a minimum of one business review with Sourcewell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, sales data reports, performance issues, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. CONTRACT SALES ACTIVITY REPORT. Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcewell Supplier Development Administrator assigned to this Contract. Reports are due no later than 45 days after the end of each calendar quarter. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;

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- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- Sourcewell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Supplier.

B. ADMINISTRATIVE FEE. In consideration for the support and services provided by Sourcewell, the Supplier will pay an administrative fee to Sourcewell on all Equipment, Products, and Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Supplier may not charge Participating Entities more than the contracted price to offset the Administrative Fee.

The Supplier will submit payment to Sourcewell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased by Participating Entities under this Contract during each calendar quarter. Payments should note the Supplier's name and Sourcewell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Supplier agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Supplier is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Supplier in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Supplier's Authorized Representative is the person named in the Supplier's Proposal. If Supplier's Authorized Representative changes at any time during this Contract, Supplier must promptly notify Sourcewell in writing.

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10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

A. AUDIT. Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Contract are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

B. ASSIGNMENT. Neither party may assign or otherwise transfer its rights or obligations under this Contract without the prior written consent of the other party and a fully executed assignment agreement. Such consent will not be unreasonably withheld. Any prohibited assignment will be invalid. Provided, however, that Supplier is permitted to subcontract certain of its rights and obligations to Supplier Participating Dealers for performance without Sourcewell's prior written consent.

C. AMENDMENTS. Any amendment to this Contract must be in writing and will not be effective until it has been duly executed by the parties.

D. WAIVER. Failure by either party to take action or assert any right under this Contract will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right. Any such waiver must be in writing and signed by the parties.

E. CONTRACT COMPLETE. This Contract represents the complete agreement between the parties. No other understanding regarding this Contract, whether written or oral, may be used to bind either party. For any conflict between the attached Proposal and the terms set out in Articles 1-22 of this Contract, the terms of Articles 1-22 will govern.

F. RELATIONSHIP OF THE PARTIES. The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

11. INDEMNITY AND HOLD HARMLESS

Intentionally omitted.

12. GOVERNMENT DATA PRACTICES

Supplier and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell

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under this Contract and as it applies to all data created, collected, received, maintained, or disseminated by the Supplier under this Contract.

13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

A. Intentionally Deleted.

B. PUBLICITY. Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Supplier individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. MARKETING. Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Send all approval requests to the Sourcewell Supplier Development Administrator assigned to this Contract.

D. ENDORSEMENT. The Supplier must not claim that Sourcewell endorses its Equipment, Products, or Services.

14. GOVERNING LAW, JURISDICTION, AND VENUE

The substantive and procedural laws of the State of Minnesota will govern this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in the appropriate state court in Todd County, Minnesota or federal court in Fergus Falls, Minnesota.

15. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

16. SEVERABILITY

If any provision of this Contract is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Contract is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

17. PERFORMANCE, DEFAULT, AND REMEDIES

A. PERFORMANCE. During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

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1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Supplier will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Supplier may escalate the resolution of the issue to a higher level of management. The Supplier will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending*. Notwithstanding the existence of a dispute, the Supplier must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Supplier fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, the Supplier will bear any additional costs incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed.

B. DEFAULT AND REMEDIES. Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

The party claiming default must provide written notice of the default, with 30 calendar days to cure the default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

18. INSURANCE

A. REQUIREMENTS. At its own expense, Supplier must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an “AM BEST” rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers’ Compensation and Employer’s Liability.*

Workers’ Compensation: As required by any applicable law or regulation.

Employer's Liability Insurance: must be provided in amounts not less than listed below:

Minimum limits:
$500,000 each accident for bodily injury by accident
$500,000 policy limit for bodily injury by disease
$500,000 each employee for bodily injury by disease

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2. *Commercial General Liability Insurance.* Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.

Minimum Limits:
$1,000,000 each occurrence Bodily Injury and Property Damage
$1,000,000 Personal and Advertising Injury
$2,000,000 aggregate for products liability-completed operations
$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Supplier will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.

Minimum Limits:
$1,000,000 each accident, combined single limit

4. *Umbrella Insurance*. During the term of this Contract, Supplier will maintain umbrella coverage over Employer's Liability, Commercial General Liability, and Commercial Automobile.

Minimum Limits:
$2,000,000

Failure of Supplier to maintain the required insurance will constitute a material breach entitling Sourcewell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcewell Supplier Development Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcewell, or failure of Supplier to provide certificates of insurance, in no way limits or relieves Supplier of its duties and responsibilities in this Contract.

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C. ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE. Supplier agrees to list Sourcewell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds. A Participating Dealer may name a Participating Entity as an additional insured on a case-by-case basis.

WAIVER OF SUBROGATION. Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors.

D. UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION. The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

19. COMPLIANCE

A. LAWS AND REGULATIONS. All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. LICENSES. Supplier's Participating Dealers must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Participating Dealer conducts with Sourcewell and Participating Entities.

20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Supplier certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Supplier declares bankruptcy, Supplier must immediately notify Sourcewell in writing.

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Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time.

21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Intentionally omitted.

22. CANCELLATION

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

DocuSigned by:
Jeremy Schwartz
C0FD2A139D06489...

By: _____
Jeremy Schwartz
Title: Chief Procurement Officer

Date: 5/5/2023 | 9:41 AM CDT

Approved:

DocuSigned by:
Chad Coauette
7E42B8F817A64CC...

By: _____
Chad Coauette
Title: Executive Director/CEO

Date: 5/24/2023 | 12:16 PM CDT

Caterpillar Inc.

DocuSigned by:
Patrick Kearns
68A87926721B4E0...

By: _____
Patrick Kearns
Title: Vice President Sales & Marketing, Construction Industries

Date: 5/24/2023 | 9:13 AM PDT

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RFP 011723 - Heavy Construction Equipment with Related Attachments and Technology

Vendor Details

Company Name:	Caterpillar Inc
Address:	100 NE Adams St Peoria, IL 61629
Contact:	Sean Egel
Email:	egel_sean_j@cat.com
Phone:	309-675-1399
HST#:	

Submission Details

Created On:	Tuesday November 15, 2022 14:22:18
Submitted On:	Tuesday January 17, 2023 16:10:22
Submitted By:	Sean Egel
Email:	egel_sean_j@cat.com
Transaction #:	aeaa61ae-0c73-4610-8208-b80e2e0b4448
Submitter's IP Address:	192.189.129.23

Specifications

Table 1: Proposer Identity & Authorized Representatives

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond “N/A” if the question does not apply to you (preferably with an explanation).

Line Item	Question	Response *	
1	Proposer Legal Name (one legal entity only): (In the event of award, will execute the resulting contract as "Supplier")	Caterpillar Inc.	*
2	Identify all subsidiary entities of the Proposer whose equipment, products, or services are included in the Proposal.	N/A	*
3	Identify all applicable assumed names or DBA names of the Proposer or Proposer's subsidiaries in Line 1 or Line 2 above.	N/A	*
4	Provide your CAGE code or Unique Entity Identifier (SAM):	11083	*
5	Proposer Physical Address:	5212 N O'Connor Blvd Ste. 1100, Irving, TX 75039	*
6	Proposer website address (or addresses):	https://www.caterpillar.com/, https://www.cat.com/en_US.html	*
7	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the “Proposer’s Assurance of Compliance” on behalf of the Proposer and, in the event of award, will be expected to execute the resulting contract):	Primary Contact: Patrick Kearns Title: Vice President Sales & Marketing Address: 100 NE Adams St, Peoria, IL 61629 Email: Kearns_Patrick@Cat.Com Phone: (309) 675-5181	*
8	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Primary Contact: Sean Egel Title: Governmental Sales Consultant Address: 100 NE Adams St, Peoria, IL 61629 Email: Egel_Sean_J@Cat.Com Phone: (309) 675-1399	*
9	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	Primary Contact: Marta Sevilla Title: Governmental Marketing Manager Address: 100 NE Adams St, Peoria, IL 61629 Email: Sevilla_Marta_E@Cat.com Phone: (309) 578-1150	

Table 2: Company Information and Financial Strength

Line Item	Question	Response *	

10	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested equipment, products or services.	The history of Caterpillar is all about doing: creating, building, problem solving, innovating, testing, servicing and improving. We're proud of the ingenious machines that are part of our rich heritage. More importantly, we are proud of the people who founded and built the company one breakthrough at a time. Beginning with Benjamin Holt and C. L. Best, the people of Caterpillar have always been - and continue to be - extraordinary. In 1925, when Holt and Best merged to form their new tractor company, they used the name so familiar to people around the world: Caterpillar. The Caterpillar Tractor Company is today known as Caterpillar Inc. With 2021 sales and revenues of $51.0 billion, Caterpillar Inc. is the world's leading manufacturer of construction and mining equipment, off-highway diesel and natural gas engines, industrial gas turbines and diesel-electric locomotives. For nearly 100 years, we've been helping customers build a better, more sustainable world and are committed and contributing to a reduced-carbon future. Our innovative products and services, backed by our global dealer network, provide exceptional value that helps customers succeed. Caterpillar does business on every continent, principally operating through three primary segments – Construction Industries, Resource Industries and Energy & Transportation – and providing financing and related services through our Financial Products segment. Our Worldwide Code of Conduct, first published in 1974, defines what we stand for and believe in, documenting the uncompromisingly high ethical standards our company has upheld since its founding in 1925. The Code helps Caterpillar employees put our values and principles into action every day by providing detailed guidance on the behaviors and actions that support our values of Integrity, Excellence, Teamwork, Commitment and Sustainability. Caterpillar's Code of Conduct that can be found at https://www.caterpillar.com/en/company/code-of-conduct.html	*
11	What are your company's expectations in the event of an award?	Caterpillar is honored to have served Sourcewell and its members who have purchased Cat® construction equipment, attachments (work tools), and electrical power generation products through Sourcewell since 2008. Furthermore, we are proud to have earned the Sourcewell Legacy Award in 2019, and have recently been awarded contracts 060122-CAT and 092222-CAT. Caterpillar's expectations in the event of an award would be to focus on customer needs and continued growth across all governmental segments. Sourcewell has built a strong reputation within the industry that has shown the importance of how this cooperative contract delivers upon customer needs. This contract will be a top factor in our go to market strategy within our strong Cat dealer network. If awarded, we will send out an email to our entire sales force, applicable to governmental, introducing the contract along with ways to train our salesforce, market, and grow the contract. We look forward to the opportunity to further grow business and serve member needs together in this new Heavy Construction Equipment RFP opportunity.	*
12	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response.	Caterpillar Inc. is a publicly traded company, and as such, its financial information is updated quarterly and available at: https://investors.caterpillar.com/overview/default.aspx Caterpillar's 2021 Annual Report provides details about our financial position. Our SEC filing documents can be found at: https://investors.caterpillar.com/financials/sec-filings/default.aspx. Both documents are included as attachments in our Financial Strength and Stability Documents. As 2022 results are yet to be released, below you can find a summary of our full year 2021 financials. In 2021 full year sales and revenues were $51B of which, North American sales were $22B. Operating profit was $6.9B with a profit per share of USD $11.83. Dividends paid per share of USD $4.28.	*
13	What is your US market share for the solutions that you are proposing?	Caterpillar is a significant contributor to the overall Heavy Equipment sector within the US and Canada. Market share information beyond what is made publicly available through our annual reports is considered confidential.	*
14	What is your Canadian market share for the solutions that you are proposing?	Caterpillar is a significant contributor to the overall Heavy Equipment sector within the US and Canada. Market share information beyond what is made publicly available through our annual reports is considered confidential.	*
15	Has your business ever petitioned for bankruptcy protection? If so, explain in detail.	No.	*

16	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization. a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	Caterpillar is a world class manufacturer which distributes products through a vast and capable independent dealer network. Our dealers are strong independently owned companies and in North America alone our 47 dealers have a combined net worth of billions of dollars. Their large valuation is a competitive advantage because it allows them to have the infrastructure to support customers regardless of location, industry, fleet size, or application. Another advantage of independently owned dealers is that they know their customers and market well. They tailor their services specifically to their customers' needs. Although we will sign this contract as a manufacturer, our Cat dealers will be given the opportunity to avail themselves of the opportunity presented by the contract and will execute all the transactions with governmental customers as they do today. This includes but is not limited to consultation, quoting, accepting payment, delivery, warranty support, parts sales, and service. Caterpillar dealers heartily embrace the other Sourcewell contracts currently available to them (032119-CAT, 092222-CAT, 062320-CAT, 060122-CAT). They have all been trained on contract usage. In fact, the current Heavy Equipment contract is leveraged by 95% of our dealers in North America. Caterpillar offers specific discounts to Sourcewell members. By using any Sourcewell Contract, our dealers agree to honor those discounts.	*
17	If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.	Caterpillar and its subsidiaries operate across the globe in a variety of markets that require Caterpillar to adhere to all locally mandated laws and regulations in order to do business. With regards to the territories covered by this RFP, Caterpillar will comply with applicable laws in order to do business in the territories described herein. As an equipment manufacturer focused on quality, Caterpillar created the Caterpillar Quality Management System, which is a process-based, ISO 9001:2015 compliant quality management system used throughout Caterpillar to continually improve the quality of our products and services to meet customer, statutory, and regulatory requirements. It is registered with IRCA (International Register of Certificated Auditors) as Caterpillar Quality Management System CAT791A.	*
18	Provide all “Suspension or Debarment” information that has applied to your organization during the past ten years.	N/A	*

Table 3: Industry Recognition & Marketplace Success

Line Item	Question	Response *	

19	Describe any relevant industry awards or recognition that your company has received in the past five years	Please note: To list all the awards received in the past 5 years would unnecessarily lengthen our response. For brevity, we are highlighting some recognition received in 2020, 2021 and 2022. Also note there are many global awards. Fortune Magazine #78 on the Fortune 500 2021 Fortune Magazine World's Most Admired Companies World & North America Dow Jones Sustainability Index Forbes Best Employers for diversity 2020 and 2021 #82 Best Global Brands- Interbrand 2021 The Wall Street Journal Best Managed Companies in 2020 and 2021 The Wall Street Journal World's Most Sustainably Managed Companies Human Rights Campaign Foundation Corporate Equality Index Dow Jones Sustainability Index (World and North America) 21 years World's Most Sustainably Managed Companies – The Wall Street Journal United Way World Wide's Global Corporate Leadership Program U.S. President's Volunteer Service Award from Junior Achievement Corporate Equality Index – Human Rights Campaign Foundation CSR China Top 100 – the 4th CSR China Education Award (China) China CSR Excellence Award – China Philanthropy Times (China) Corporate Social Responsibility Research Center of Southern Weekly (China) Outstanding Contribution to Poverty Alleviation – China Foundation for Poverty Alleviation (China) 2020 Global 500 – Fortune Magazine America's Most Responsible Companies 2020, 2021 & 2022 – Newsweek Best-Managed Companies of 2020 & 2021 – The Wall Street Journal Top Companies for Customer Satisfaction – The Wall Street Journal The CEO Leaderboard: COVID-19 Reputation Rankings – SJR All-America Executive Team – Institutional Investor Top 150 Global Licensors – Global License Best Global Brands Top 100 – Interbrand World's Most Valuable Brands 2020 – Forbes 2020 Best Places to Work for Disability Inclusion – Disability Equality Index World's Best Employers 2020 – Forbes Best Employers for Women 2020 – Forbes America's Best Employers by State 2020 – Forbes America's Best Employers for Diversity 2020 – Forbes Best Employers for New Grads 2020 – Forbes Global 2000 – Forbes 2020, 2021 & 2022 Best Employers for Veterans 2020 and 2021– Forbes Top Veteran-Friendly Company – U.S. Veterans Magazine #1 Great Place to Work – Great Place to Work Institute (Brazil) #1 Great Place to Work in the Ag Business - Great Place to Work Institute (Brazil) Chile's 20 Best Places in 2020 to Work for LGBTQ Equality, pwc Human Rights Campaign Top of Mind Company "Industry category" (Piracicaba, Brazil) Certification on Promoting Work-Life Balance in Hyogo Prefecture – Hyogo Work and Life Center (Japan) Hyogo's Women's Success in Business Promotion Company – Hyogo Women Empowerment & Promotion Center (Japan) Hanada Award for WIN Akashi – Hyogo Women and Future Association (Japan) Hyogo Childcare Supporting Company Award (Japan) Science & Technology Industry Summit: Outstanding Contribution – The Economic Observer (China)	*
20	What percentage of your sales are to the governmental sector in the past three years	The governmental and educational sector is extremely important to Caterpillar. We have a dedicated team to support governmental customers and their specific needs. However, percentage of sales to governmental is considered confidential.	*
21	What percentage of your sales are to the education sector in the past three years	The governmental and educational sector is extremely important to Caterpillar. We have a dedicated team to support governmental customers, including the education sector, and their specific needs. However, percentage of sales to education is considered confidential.	*
22	List any state, provincial, or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?	While Cat dealers would typically hold contracts with states and provinces, as an exception Caterpillar holds the state contract with Ohio and NY. Additionally, we are contract holders with OMNIA and NASPO ValuePoint. Just as we would never share Sourcewell sales information with other cooperatives, we also keep the sales volumes from other cooperatives confidential.	*

23	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	Listed below are the current GSA contracts that Caterpillar holds: SIN 333924 Utility Trucks and Tractors: 2020=$6,857,211 2021=$14,071,364 SIN 333120 Street Repair and Cleaning Equipment and Attachments: 2020=$0 / 2021=$143,837 SIN 335999 Power Distribution Equipment: 2020=$151,267.70 / 2021=$9,473.07 These contracts are used by Caterpillar, but we do not allow our dealers to use GSA contracts. Final sales for the year 2022 have yet to be fully reported.	*

Table 4: References/Testimonials

Line Item 24. Supply reference information from three customers who are eligible to be Sourcewell participating entities.

Entity Name *	Contact Name *	Phone Number *	
Baltimore County, MD	Jamie Donahue	410-952-6981	*
Washington DC Fleet	Greg Harrelson	202-437-3799	*
Town of Scituate Mass.	Kevin Cafferty	781-545-8732	*

Table 5: Top Five Government or Education Customers

Line Item 25. Provide a list of your top five government, education, or non-profit customers (entity name is optional), including entity type, the state or province the entity is located in, scope of the project(s), size of transaction(s), and dollar volumes from the past three years.

Entity Name	Entity Type *	State / Province *	Scope of Work *	Size of Transactions *	Dollar Volume Past Three Years *	
Virginia Department of Transportation - Central	Government	Virginia - VA	State Department of Transportation for Virginia. Caterpillar requests that Sourcewell treat the information in this table as confidential.	Purchased 41 units.	$12,321,972	*
State of Idaho	Government	Idaho - ID	State of Idaho. Caterpillar requests that Sourcewell treat the information in this table as confidential.	Purchased 39 units.	$10,304,218	*
Alaska Department of Transportation	Government	Alaska - AK	State Department of Transportation for Alaska. Caterpillar requests that Sourcewell treat the information in this table as confidential.	Purchased 37 units.	$12,176,875	*
Arkansas State	Government	Arkansas - AR	State of Arkansas. Caterpillar requests that Sourcewell treat the information in this table as confidential.	Purchased 28 units.	$10,053,000	*
Suwannee County	Government	Florida - FL	A county local to Florida. Caterpillar requests that Sourcewell treat the information in this table as confidential.	Purchased 26 units.	$6,567,420	*

Table 6: Ability to Sell and Deliver Service

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *	

26	Sales force.	The Cat dealer salesforce is highly capable and trained in the construction industry. The Cat dealer salespeople are consultants to their customers and advise their customers on the best solutions for their application and job. As a manufacturer we request our dealers to follow strict training protocols to ensure our sales force remains current on all product updates. Specifically, as it relates to governmental sales, each dealer has one or more people named to be a key liaison between us as manufacturer and their dealer sales team. They're offered additional in depth training on Sourcewell and ensures that all contract terms are followed. Caterpillar has Operational Excellence Programs that recognize dealers' excellence in marketing and sales processes and operations, among other areas of the business. In North America, our dealers employ more than 53,000 people across the machine, energy, parts and service divisions. The dealer sales teams are supported by a network of Caterpillar professionals. Each dealer has in territory support of 5 to 8 Caterpillar sales/marketing employees. It is the responsibility of these people to ensure that the dealer and Caterpillar are working well together to constantly improve and to adapt to marketplace changes. Beyond the territory experts, the sales and marketing department at Caterpillar is staffed by more than 600 people whose mission is to focus on customer satisfaction. Even more are employed "behind-the scenes" to ensure industry leading product design, up to date product information, and maintaining the ease of doing business in an increasingly connected marketplace.	*
27	Dealer network or other distribution methods.	The Cat dealer network is key to the success of our company. Boasting over 160 dealers throughout 193 countries worldwide, the Cat dealer network is widely considered to be the best in industry. Within Canada and the United States, we have 47 dealers and more than 800 dealer owned locations that sell and rent equipment. Please refer to our directory listing of Cat dealer locations and our easy to view locations map in the attached "Additional Documents" zip file. Cat dealers are independently-owned. Each dealer has multiple branches and a mobile service fleet than can serve customers regardless of location. These are full physical locations our governmental customers can use. Because of the size of Cat dealers, they are exceptionally capable to serve governmental customers. Dealers have trained specialists that cover many industries including heavy equipment. Collectively, Cat dealers' large net worth permits them to stock a high volume of replacement parts - allowing governmental customers the fastest turnaround on parts availability and repair time. Cat dealers recognize the importance of governmental business to their overall success and they each have one or more governmental specialists whose job it is to serve governmental agencies well. Please refer to the Cat dealer locations map included in "Additional Documents". Additionally, you can leverage https://www.cat.com/en_US/support/dealer-locator.html to locate dealers by location.	*

28	Service force.	At Caterpillar we are very proud of the saying "The sales department sells the first machine; the service department sells every one after that." The Cat dealer network in North America collectively employs more than 20,000 factory trained technicians, parts experts, product support managers and other service-oriented staff. These subject matter experts are supported by the best repair shop equipment and materials. As machines and engines are constantly updated, so too are our service experts. We conduct product-specific training every week of the year. Technician shortage is an industry-wide concern, but because Cat dealers are large, long established companies, they can offer strong compensation and benefit packages that encourage the best people to seek employment and to retain them once hired. Caterpillar works very closely with dealers and through a program called "ThinkBIG", we are able to keep the pipeline of high quality employees full. ThinkBIG is a Caterpillar-specific instructional program that pays the student while they train to become a technician. It is a 2-year program with lab and classroom work, and a paid internship at a sponsoring Cat Dealer. As a result, the student will graduate with an accredited degree backed with over 2,000 hours of work experience. In addition to the technicians and mechanics that work on the machines directly, each dealer has a service support staff that includes customer-facing consultants who are responsible for working with customers to set up maintenance and repair schedules to ensure the best possible up-time. Collectively, service support staff makes up the bulk of each dealers' staff. Roughly half of their personnel investment goes to ensuring customer success via product support. The dealer service teams are supported by a network of Caterpillar professionals. Each dealer has in territory support of 5 to 8 Caterpillar parts/service employees. It is the responsibility of these specialists to ensure that the dealer and Caterpillar are working well together to constantly improve and to adapt to marketplace changes. Beyond the territory experts, the service and support groups at Caterpillar are staffed by thousands of people whose mission is to focus on post-sale customer satisfaction. Even more are employed "behind-the-scenes" to ensure technical literature is up to date, service standards are adhere to and repair questions are answered quickly. We exceed our 95% 2-hour response rate target in responding to dealer service inquiries.	*
29	Describe the ordering process. If orders will be handled by distributors, dealers or others, explain the respective roles of the Proposer and others.	Our simple order process has been and will continue to be well appreciated by Sourcewell and Sourcewell members: 1) When a member decides to purchase a new Cat machine, they simply include their Sourcewell member number on the Purchase Order they issue to the Cat dealer. 2) The Cat dealer then accepts the PO, issues the invoice, accepts payment and delivers the machine. 3) After the machine has been delivered, the dealer, as part of their normal process, includes the member number when filing their sales claims with Caterpillar. 4) At month's end, Caterpillar aggregates these reports and sends the sales information quarterly to Sourcewell along with the administrative fee. IMPORTANT NOTE: Should a member wish to include additional terms and conditions to this contract, or to otherwise request a Participating Addendum, that agreement / PA should be executed between the member and Cat dealer directly.	*

30	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	We are proud that our reputation stands on having the best customer support in the industry. In fact, our capabilities are industry leading. In the event a customer ever has a problem or issue with a machine, their Cat dealer is empowered to resolve that issue locally. If the problem is a result of a defect in material or workmanship, within the standard warranty period, the local Cat dealer will work with Caterpillar to apply the appropriate warranty, and keep the customer informed. Every Cat dealer has a common detailed service process in place. Caterpillar supports and verifies that all the dealer service technicians are supplied with the tools and equipment needed to repair all Cat products. Technicians have access to an electronic library of technical information including Service Letters, Technical Information Bulletins, System Operations, Troubleshooting and Disassembly and Assembly manuals. These manuals are provided for every Cat product. Each dealer also has one or more "Technical Communicators" who are dedicated to supporting the service technicians by acting as a liaison between the shop personnel and Caterpillar. The service technicians also have a dealer support network (DSN) system with direct access to Caterpillar's Service Engineers. Caterpillar responds to more than 95% of all high priority tickets within one hour. Caterpillar is got everything customers need to keep their Cat machines in top shape. Whether they want Genuine Cat parts, manuals and resources to do maintenance and repairs themselves, or prefer to have one of our expert dealer technicians do the work. We make it easy to keep their Cat equipment running. Some of our service solutions include: -Cat Fleet Management (Condition Monitoring) - Lowers the total cost of ownership of machine. By connecting your fleet, you will be able to: track the location of your assets, monitor & manage the fuel consumption, identify the operators who would need extra training, and plan & schedule your maintenance. All of which will maximize your uptime. -Customer Value Agreements (CVA) - Customizable plans for your equipment new or used - to do more work with lower, more predictable costs. It's a convenient plan to get the most from your equipment throughout its life. Examples of CVAs may include but are not limited to: Maintenance CVAs, Component CVAs, and Machine CVAs. -S•O•S SM Services - A fluid analysis program that provides results that you can trust including trend analysis that provides benefit to your machine and fleet. -Cat Inspect - A digital way to perform checklists, pre-work inspections, annual inspections and PM checklists. All of which can be captured in the easy to use app.	*
31	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in the United States.	We are proud to serve all geographic areas and all Sourcewell member sectors within the United States to offer our complete products and services. Caterpillar has successfully and proudly utilized Sourcewell to sell machines in all 50 states. Caterpillar's global reach and presence is unmatched in the industry, and we serve customers around the globe. Our manufacturing, marketing, logistics, services, research and development and related facilities, along with our dealer locations, total more than 500 locations worldwide. North America specifically is home to 47 factories and 10 parts distribution centers, which make up 40% of our global footprint! The Caterpillar parts network delivers 98% of the parts orders within 24 hours. In addition to our facilities listed above, Cat Parts are available through the Cat dealer network in at different price points, including: Cat New, Cat General Duty and Cat Reman. The Cat dealer network also have the capability to provide dealer exchange components, dealer rebuilt components and used parts when available. Each dealer can match the appropriate parts offering to match the customers application and productivity. For example, Cat dealers offer Cat factory remanufactured parts (Cat reman) to follow the same quality, performance, and reliability as Cat new parts. This product line provides the same as new parts warranty, includes critical engineering changes, reduces waste, and protects the environment and saves critical repair time on machines. Cat reman also uses 100% Cat parts in the remanufacture process. Our 1.4 million parts are available to order 24/7 on Parts.Cat.Com.	*

32	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	We are serve all geographic areas and all Canoe member sectors within Canada with our complete product and service offerings. In fact, we see the Canadian market as a significant growth opportunity for Canoe through Sourcewell contract usage. We have gained momentum with our current contract 032119-CAT in Canada. Caterpillar's global reach and presence is unmatched in the industry, and we serve customers around the globe. Our manufacturing, marketing, logistics, services, research and development and related facilities, along with our dealer locations, total more than 500 locations worldwide. North America specifically is home to 47 factories and 10 parts distribution centers, which make up 40% of our global footprint! The Caterpillar parts network delivers 98% of the parts orders within 24 hours. In addition to our facilities listed above, Cat Parts are available through the Cat dealer network in at different price points, including: Cat New, Cat General Duty and Cat Reman. The Cat dealer network also have the capability to provide dealer exchange components, dealer rebuilt components and used parts when available. Each dealer can match the appropriate parts offering to match the customers application and productivity. For example, Cat® dealers offer Cat® factory remanufactured parts (Cat reman) to follow the same quality, performance, and reliability as Cat new parts. This product line provides the same as new parts warranty, includes critical engineering changes, reduces waste, and protects the environment and saves critical repair time on machines. Cat reman also uses 100% Cat parts in the remanufacture process. Our 1.4 million parts are available to order 24/7 on Parts.Cat.Com.	*
33	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed contract.	We are proud to serve all geographic areas of the United States and Canada.	*
34	Identify any Sourcewell participating entity sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Explain in detail. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?	We are proud to serve all Sourcewell Member sectors within the United States and Canada with our complete product and service offering through Sourcewell. Caterpillar's cooperative purchasing contracts are non-exclusive; i.e. none of them restrict Caterpillar from promoting our Sourcewell contracts.	*
35	Define any specific contract requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	There are no restrictions or limitations for sales to members in Hawaii, Alaska or U.S. Territories.	*

Table 7: Marketing Plan

Line Item	Question	Response *	
36	Describe your marketing strategy for promoting this contract opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	Our current marketing strategy with Sourcewell contract 032119-CAT proves to be effective with year over year sales growth. Our primary strategy to promote this contract with participating entities is through our Cat dealers' sales force. We provide group and individual training to our dealer sales reps, focusing on benefits from selling through cooperative contracts vs bids. We proudly announce the award publicly through our multiple customer facing touchpoints which may include: 1) Press Release 2) Government Solutions Magazine (Caterpillar produced magazine distributed to governmental customers in the US and Canada) 3) Government Training & Safety Days (Government customer training events at Caterpillar facilities) 4) Announcement in our governmental customer e-newsletter 5) Feature on our governmental focused website: www.cat.com/governmental 6) Announcement on our social media channels (FB, Instagram, LinkedIn) 7) Display mentions at all governmental tradeshows we attend. (NACE Annual Conference, APWA Snow Show, Waste EXPO, GFX, NIGP Annual Forum & Products Expo, and APWA PWX & Annual Roadeo) 8) Update literature with the new contact information. (An updated version can be found within our attached marketing plan attachment.)	*
37	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	Caterpillar and the Cat dealer network are leaders in using technologies to reach our customers. - Focus on organic search and Search Engine Optimization (SEO) to help our customers digitally find our products and the information they need. - Leverage Caterpillar's social media platforms (YouTube, Facebook, LinkedIn, Instagram, etc) and ability to target governmental segments. - Leverage predictive data analytics (past purchase history and financing information) to recognize in advance when customers may be considering replacing machines they currently own. - Leverage Deltek's GovWIN data in the US and Canada for governmental lead generation. Caterpillar has a Customer Interaction Center available 24/7 who handles digital leads received from cat.com, social media, etc. Our team qualifies those leads and passes them on to our Cat Dealer network using the Salesforce platform (Customer Relationship Management system). We have processes that allows us to confirm our Cat dealers have reached out to those customers.	*
38	In your view, what is Sourcewell's role in promoting contracts arising out of this RFP? How will you integrate a Sourcewell-awarded contract into your sales process?	Sourcewell is a well-respected contracting agency within the public procurement industry. It is important, in the event of an award, that our products and logos be included in Sourcewell marketing and website. We believe that the most important role that Sourcewell can play in marketing our contract and products, is to market themselves and promote contract purchasing across the industry. In the event of an award, Caterpillar will put high priority in building awareness and enthusiasm within our dealer network and customer base to leverage the Sourcewell contract as our go to market strategy.	*
39	Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	We do offer a e-procurement ordering process for parts via parts.cat.com. We can also integrate into a variety of procurement systems for high volume customers. Our wide machine portfolio and multiple configurations per machine model allows us to provide the best machine for the customer need. Our Cat dealers are trained to configure our equipment and advise the customer on the best machine and configuration for their application. Therefore, a consultative salesperson is integral in this process, and we do not use an e-procurement machine ordering process.	*

Table 8: Value-Added Attributes

Line Item	Question	Response *	

40	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	All dealers offer basic operation, safety, and maintenance training with every sale. Should a customer desire more advanced training, such as productivity improvement or advanced repairs, each of our dealers can supply that training. Often there is a cost associated with that specific training and it would be negotiated between the dealer and the customer. Caterpillar also offers training programs directly to customers in three areas: operation, safety and service. Members may access courses online, via CD's, or through instructor-led classes leading to operator certifications. The fees for these services vary depending on the depth of training desired. These high-level instruct-led courses can be conducted at one of our dedicated training facilities in the US or on a customer's local site using their own equipment. Caterpillar also has a licensed supplier that offers Cat Simulators to teach operational techniques from real job sites. For more information visit: https://catsimulators.com/	*

41	Describe any technological advances that your proposed products or services offer.	Cat technology gives you the power to track, monitor, automate and manage all types of assets- from a single machine, engine, to an entire fleet. We even offer technologies that protect your people. Listed below are a few technology offerings (standard and optional) that are used throughout the world in our Cat equipment. Next Generation Excavators: Cat Vision Link - Delivering valuable data with connected machine. Cat Payload - Precisely load targets every time for faster cycle times. Cat Skid Steer and Compact Track Loaders: Electronic Torque Management System - Helps maximize performance, minimize fuel consumption. Sealed and Pressurized Cabs - Provides a cleaner, quieter work environment. Cat Backhoe Loaders: Selectable Power Management Modes - Saves fuel while maintaining machine performance. Load-Sensing Hydraulic System - Provides excellent response for improved hoe and loader productivity and greater bucket breakout force. Cat Tractors: Stable Blade - Produces a smoother surface finish. Autocarry - Automatic raising and lowering of blade to maximize pushing capacity and prevent excessive track slippage. Cat Wheel Loaders: Operator Assist - Helps the operator reduce tire slippage, automatic rimpull management and provides up to 10% better cycle time resulting in higher productivity. Autodig - consistent high bucket fill factors delivers up to 10% more productivity. Cat Off Highway Trucks: Adaptive Economy Mode - Automatically optimizes fuel consumption without affecting productivity just pressing a button. Truck Production Management System (TPMS) - Weighting system with side indicator lights showing the operator when they are on last pass and when the truck is fully loaded. Cat Articulated Trucks: Advanced Automatic Traction Control (AATC) - Technology that proactively applies inter- and cross-axle differential locks ‘on-the-go’ when needed without assistance from operator's interaction. Cat Detect with Stability Assist - Warns the operator if machine is approaching a pre-set angle during operation, when driving and tipping. Machine/Operator Safety Technology: Machine Security System - Gives you control over who can operate your machines and when. Prevents theft. Seat Belt Reminder - Cost effective safety upgrade that significantly improves operator safety. Cat Detect for Personnel - Alert ground crews in close proximity to mobile equipment. Cat® Detect for Personnel sounds an immediate, unique alert that cuts through the white noise of engines, generators, cell phones and job site chatter to protect ground workers from equipment backing incidents. Cat Command - Remote control in operations where an operator could be at safety risk. Whether you're looking to add technology to your current machine, or want new ways to get more value out of the technology on your equipment, we have options for you.	*

42	Describe any “green” initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.	Caterpillar shares the concerns of governments and the public about the risks of climate change and supports global efforts to mitigate its impact. We are committed to contributing to a reduced-carbon future. We demonstrate this in many ways including through our significant progress in reducing greenhouse gas (GHG) emissions from our operations and our continued investment in new products, technologies and services. Caterpillar is engineering a brighter future through: - Product innovations - Advanced technologies leveraging know-how and R&D - Usage of renewable fuels and fluids - Solutions to improve jobsite efficiency - Maintenance solutions - Manufacturing operations’ carbon efficiency Caterpillar's long-standing commitment to sustainability inspires us to set and achieve meaningful environmental, social and governance (ESG) goals and develop innovative products, technologies and services to support our customers on their sustainability journey. Caterpillar is fully committed to our customers’ success by not only the design and manufacture of durable, reliable, innovative and rebuildable construction equipment, but also through our extensive and unmatched dealer network that provides you the best service and support to keep your equipment running, regardless of the environment or challenges. We consider this as we work toward a vision of a world in which people's basic needs - such as shelter, clean water, education, and reliable energy - are fulfilled. We provide work environments, products, services, and solutions that make productive and efficient use of resources as we strive to achieve our vision. We believe this commitment supports the enduring success of our customers, stockholders, dealers, and our people. Caterpillar is a proud 20-year member of the Dow Jones Sustainability Indices, including both the World and North America Indices. The annuals DJSI process follows a best-in-class approach, evaluating numerous corporate economic, environmental, and social performance factors. For more on sustainability please visit our full report attached in the Financial and Stability attachment section.	*
43	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the equipment or products included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	Plants certified with IDO 14001:2004 Environmental Management System include: 1) Anchor Coupling - Goldsboro NC, ISO 14001:2004- Sept 2018 2) Anchor Coupling - Menominee - ISO 14001: 2015 - Jan. 2021 3) Gen Sets - Newberry 0 ISO 14001:2004 - Nov. 2017 4) Mapleton - 14001:2004 self-certification issued Jan 2013 5) Reman Services - Corinth MS - ISO 14001-2015- Sept. 2021 6) Reman Services - Franklin - ISO 14001:2004-May 2017	*

44	Describe any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation of certification (as applicable) in the document upload section of your response.	Caterpillar has long drawn on the diversity of its people as a source of innovation and competitive advantage. We are proud that our people come from across the globe, with diverse backgrounds, experiences and perspectives. Despite our differences – in geography, culture, language and business – we are one Caterpillar, one company united by these common principles with a shared commitment to the highest standards of conduct. For example: Foley Equipment, a Cat® dealer, with territory primarily in Kansas and Missouri, is woman owned. In addition to Foley equipment, there are 31 other women in our North American dealer network who hold the titles of President, Vice President or Director. One of the more recognized initiatives within Caterpillar's Global Supply Network Division is the Caterpillar Inc. Proprietary Information Supplier Diversity Program which spurs economic growth by increasing business opportunities to minority-owned, women-owned, veteran and service disabled veteran-owned, small disadvantaged businesses and those certified in HUBZones, all while ensuring expectations are met with regards to quality, velocity, capacity, and cost. Currently more than 37% of our direct and indirect purchasing is conducted with suppliers in these categories. Caterpillar is a proud member of the National Minority Supplier Development Council (NMSDC). We also use the System for Aware Management (SAM), SBA, and NMSDC databases to locate SDB, VOSB, SDVOSB and HUBZone suppliers. Supplier Diversity is discussed with Global Supply Network Division leadership during the Monthly Operating Results Review meetings. This in turn forces accountability for supplier inclusion by measuring drivers, such as the number of sourcing projects, which include Divers Suppliers and the values of the projects in which they participate. The goal is to create greater transparency to determine which teams are creating inclusive environments and which are not. For more detail, please see our attached 2021 Global Diversity & Inclusion Report in the Additional Documents folder.	*

45	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	BEST OVERALL VALUE / LOWEST LIFE CYCLE COST: Cat products deliver the best value for the money. While we rarely have the lowest initial purchase price, we are happy to demonstrate to customers that our machines offer the lowest overall owning and operating costs when factors such as fuel efficiency, repair frequency, productivity, and resale value are factored in. We believe that government agencies are tasked to be the best stewards of taxpayer funds and our products can prove that they are the best solution. Sourcewell members are in the best position to allow these discussions to take place in contrast to a local bid situation where the focus is often only on initial price. CAT SAFETY SERVICES / SAFETY FEATURES: In addition to the tangible, measurable aspects of the life cycle cost equation, we also bring our focus on safety to every product that we manufacture. Quantifying a human life or debilitating injury is impossible, but each machine has industry-leading features that strive to minimize the possibility for accidents. In addition to built-in safety features, we also offer products and services that are unique in the industry. Cat Safety Services include, but are not limited to, the following: Safety Perception Survey - Used to establish a baseline safety-culture assessment by measuring employee perceptions and gaps in beliefs between management and employees on the front line across 20 Safety Culture Indicators. Safety Leadership Assessment - Used to measure individual safety leadership capability around four domains of safety leadership. Worksite Assessment - Compares onsite observations of safety practices and employee interview data to the documented processes and procedures. Continuous Improvement Process - Involving all levels of the organization to generate engagement, involvement, and ownership in the safety improvement process. Training - can be conducted with e-learning courses on http://safelyhome.cat.com, instructor-led training products or as Supplier-facilitated workshops. Topics available include, but are not limited to, safety culture, effective communication, supervisor safety training, recognition, etc. Fleet Management & Services through Caterpillar Job Site Solutions: We leverage the power of Caterpillar and our dealers by designing innovative solutions that solve customer problems and that have a positive impact on their bottom line. We approach each site differently, striving to deliver exactly what's needed — no more, no less. Every solution includes a unique mix of Caterpillar and dealer capabilities using industry best products, technology, services and expertise necessary to meet the customer's definition of success. The goal is to leave customers better off tomorrow than they are today. Details on products and services are available at www.cat.com/safety. More information can be found in the additional document section. Pricing can be found in the pricing document section.	*

Table 9: Warranty

Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your warranty materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *	
46	Do your warranties cover all products, parts, and labor?	Caterpillar has extensive warranty coverage. Please see our warranty statements attached in the warranty information documents.	*
47	Do your warranties impose usage restrictions or other limitations that adversely affect coverage?	Please see applicable warranty statements in the attached documents.	*
48	Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?	Caterpillar does not cover travel time and mileage. Dealer territories vary considerably from state to state as do their policies about travel time and mileage during the warranty period.	*
49	Are there any geographic regions of the United States or Canada (as applicable) for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell participating entities in these regions be provided service for warranty repair?	One of our key differentiating strengths is our ability to service equipment regardless of where it is located. Please see applicable warranty statements in the attached documents.	*
50	Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?	Warranty service for machines ordered from a Caterpillar facility are generally provided by Caterpillar and performed by Cat dealers. Some items, such as tires, are covered under their manufacturers' warranties.	*
51	What are your proposed exchange and return programs and policies?	Please see applicable warranty statements in the attached documents.	*
52	Describe any service contract options for the items included in your proposal.	We have a large variety of service contract options which can all be customized according to customer needs. Below are just two examples. More solutions are available and we encourage members and dealers to explore all options. 1) Equipment Protection Plans (EPP): After the initial warranty period ends, members may choose to purchase additional protection plans to reduce their exposure to unplanned costs. These policies are written based on months and hours of operation. There are four standard levels of coverage: 1) Powertrain 2) Powertrain + Hydraulics 3) Powertrain + Hydraulics + Technology 4) Premier A description of all these options is included in the attached Equipment Protection Plans document. EPP can be purchased at the same time as the machine purchase, or anytime before the standard warranty expires. 2) Customer Value Agreements (CVA's): A member may choose to enter into an agreement with their Cat dealer to perform routine maintenance and/or repairs. These contracts are customizable based on member needs. The selling Cat dealer can take responsibility for some or all the required service and maintenance needs to allow the agency to gain efficiency by focusing on the performance demands more than maintenance. CVA's are a useful tool to manage expenses. CVAs can be purchased at the same time as the machine purchase, or anytime after. Cat Financial also offers CVAs, which can be performed by Cat dealers in the United States, and are particularly helpful for customers who move their machine fleet to multiple locations which may have different servicing Cat dealers.	*

Table 10: Payment Terms and Financing Options

Line Item	Question	Response *	
53	Describe your payment terms and accepted payment methods.	Cat dealers are independently owned businesses. As such their payment terms and accepted payment methods vary, but all will be stated on individual invoices. The most common terms are net 30.	*
54	Describe any leasing or financing options available for use by educational or governmental entities.	We offer both leasing and financing options to governmental members of Sourcewell at rates lower than available to the general public. Caterpillar has its own financing arm, Cat Financial. Cat Financial was founded in 1981 and serves Cat customers and dealers. With over 1,900 employees, Cat Financial is active in more than 40 countries covering more than 148,000 customers worldwide. Cat Financial offers you a complete solution for your acquisition needs: - Equipment & Attachments - Parts - Service - Rebuilds Financial products are aligned and customized with the project and work site requirements such as operating lease, loan or finance lease. Find more information from Cat Financial here: https://www.cat.com/en_US/support/financing-protection.html	*
55	Describe any standard transaction documents that you propose to use in connection with an awarded contract (order forms, terms and conditions, service level agreements, etc.). Upload a sample of each (as applicable) in the document upload section of your response.	Cat dealers are independently owned businesses. As such their standard transaction documents will vary.	*
56	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	Because Cat dealers will be receiving payments directly from members, accepting P-card procurement will be at their discretion. Many dealers do accept this method without additional fees. Some have limitations on the amount that can be processed.	*

Table 11: Pricing and Delivery

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract as described in the RFP, the template Contract, and the Sourcewell Price and Product Change Request Form.

Line Item	Question	Response *	
57	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	We offer a deep list discount off the current Caterpillar machine and work tool list prices to all Sourcewell members. We have provided base machine list pricing in the document pricing section. Base machines must be properly configured with other mandatory and optional items from the price list before they are considered operational. For the execution of the agreement we will ask our Cat dealer and Sourcewell member to use the Caterpillar price list that is current at the time of the quote. Dealers, in consultation with the member, will configure the machine to the desired specifications and apply the stated list discount to that configured list price amount. Dealer and members should remember to factor in any expected price increases if a machine will be built to order. The pricing document, in the applicable pricing document attachment section, shows the list discount offered for each new machine. Additionally, we are pleased to offer a list discount of 15% off all products and consulting services under Cat Safety Services.	*
58	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	Pricing in this proposal is a percentage discount from list on current machine and work tools list prices. Our discount range varies between 3 - 34% off of the list price depending on the product family or model.	*
59	Describe any quantity or volume discounts or rebate programs that you offer.	Our dealers are empowered to consider purchase order volume, repeat purchases, etc. They may offer members additional discounts and /or services at their discretion.	*
60	Propose a method of facilitating “sourced” products or related services, which may be referred to as “open market” items or “nonstandard options”. For example, you may supply such items “at cost” or “at cost plus a percentage,” or you may supply a quote for each such request.	Sourced goods / Open Market Items are available to members from Cat dealers. The prices for these good or services will represent fair marketing value and will be determined between the member and the selling dealer. We encourage our dealers and members to use these options as it facilitates complimentary products and streamlines the procurement process. Customers and dealers are responsible for including their Sourcewell member numbers on all documentation related to these purchases. Caterpillar Inc. is not a party to these sales and is exempted from including them in quarterly reports. For audits, inclusion of a customer's Sourcewell member number on the PO and /or invoice shall be deemed sufficient.	*
61	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	Machines are unique in their requirements for preparation prior to use. Some may require local final assembly due to their large size others may have locally installed options (fire suppression, beacons, auto lube systems for example). When a dealer issues a quote for a machine, any dealer costs (like pre-delivery inspection, installation, set up, training, etc.) will be itemized separately and are not subject to the Caterpillar list discount for Sourcewell members.	*
62	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	There is no additional cost to members who choose to pick up their machines from the Cat dealer. Dealers may charge fees for delivery to the Sourcewell member's location.	*
63	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	Just as for members in the 48 contiguous states, there is no additional cost to members who choose to pick up their machine from their Cat dealer. Dealers may charge fees for delivery to the Sourcewell members' location.	*
64	Describe any unique distribution and/or delivery methods or options offered in your proposal.	Machines are large purchases and if there are unique Sourcewell member requirements our dealers will be happy to discuss on a case by case basis.	*

Table 12: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments
65	b. the same as the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.	Caterpillar wants to provide the governmental customer the best list discount possible to allow them to be good stewards of tax-payers funds. We want our governmental customers to have the ability to choose which cooperative contract better fits their needs.

Table 13: Audit and Administrative Fee

Line Item	Question	Response *	
66	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcewell. Provide sufficient detail to support your ability to report quarterly sales to Sourcewell as described in the Contract template.	We plan to continue our very robust process to ensure reporting speed, accuracy, and contract compliance. Caterpillar and our Cat dealers have very close and trusting relationships. Our dealers are long-established, and the current process (under contract #032119-CAT) is working well. 1) To ensure pricing accuracy, we maintain our current Sourcewell customer discount sheet on our dealer facing pricing pages. Dealers integrate these numbers automatically in their quoting software. 2) To ensure new machines and work tool sales are recorded properly, we use our post-sale credit system. In a nutshell, this means that we corporately support the pricing offered in this contract at a level below what's available to other customers. To receive this additional monetary support after the machine is delivered, dealers must supply the member's name, address, and member number. There is no additional burden or cost to our dealers to use the Sourcewell contract and this is part of the reason for their high engagement and our high reporting accuracy. 3) At month end, we gather the new machine and work tool sales data attributed to Sourcewell and aggregate it for our reporting. 4) After quarter end, we will send the quarterly sales report and administration fee payment to Sourcewell for all items that are subject to the administrative fee.	*
67	If you are awarded a contract, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the contract.	We regularly track the % of sales that are sold using a cooperative contract. We will continue this practice if we are awarded a contract for RFP 011723.	*
68	Identify a proposed administrative fee that you will pay to Sourcewell for facilitating, managing, and promoting the Sourcewell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See the RFP and template Contract for additional details.)	Per amendment #1 to Contract #032119-CAT, we will be pleased to offer an administrative fee of 0.33% of Caterpillar's list price for each piece of new equipment and serialized work tools purchased by Sourcewell's Participating Entities. Caterpillar will pay this fee and will not ask dealers or members to pay the fee.	*

Table 14A: Depth and Breadth of Offered Equipment Products and Services

Line Item	Question	Response *	
69	Provide a detailed description of the equipment, products, and services that you are offering in your proposal.	The Cat equipment product line, consisting of more than 300 machines, sets the standard for our industry. We plan to help you meet your needs with our equipment, with our distribution and product support system, and the continual introduction and updating of products. Caterpillar is pleased to offer a wide variety of products for Sourcewell members. Excluding paving products, equipment and services awarded on 060122-CAT these include: - Cat Backhoe Loaders (9 models offered) - Cat Compact Track Loader/Skid Steer Loader (14 models offered) - Cat Track/Wheel Hydraulic Excavators (41 models offered) - Cat Motor Graders (7 models offered) - Cat Telehandlers (8 models offered) - Cat Track Loaders (3 models offered) - Cat Track/Wheel Dozers (15 models offered) - Cat Wheel Loaders (19 models offered) - Cat Wheel Tractor Scrapers (7 models offered) - Cat Articulated Trucks (5 models offered) - Cat Rigid Frame Trucks (2 models offered) - Cat Material Handlers (3 models offered) - Cat Landfill Compactors (3 models offered) - Product offerings by model and discount can be found in the pricing attachment within the applicable proposal pricing section. Services and support include: - Cat Attachments (Worktools) - Cat Technology - Cat Safety Services - Cat Job Site Solutions - Product offerings by model and discount can be found in the pricing attachment within the applicable proposal pricing section. - Services and support brochures can be found in the additional documents section by name of offering. For more detailed information on each of these products/offerings see the following website: https://www.cat.com/en_US.html	*
70	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	N/A	*

Table 148: Depth and 8readth of Offered Equipment Products and Services

Indicate below if the listed types or classes of equipment, products, and services are offered within your proposal. Provide additional comments in the text box provided, as necessary.

Line Item	Categor\ or T\pe	Offered	Comments
71	Wheeled, tracked, and backhoe loaders	(•) Yes ( ) No	Manufactured by Caterpillar. Offerings listed in applicable pricing attachment section.
7	Motor Graders	(•) Yes ( ) No	Manufactured by Caterpillar. Offerings listed in applicable pricing attachment section.
73	Wheeled and tracked excavators	(•) Yes ( ) No	Manufactured by Caterpillar. Offerings listed in applicable pricing attachment section.
74	Bulldozers, compactors, scapers, articulated and rigid haulers	(•) Yes ( ) No	Manufactured by Caterpillar. Offerings listed in applicable pricing attachment section.
75	Cranes	( ) Yes (•) No	NIA
76	Accessories or attachments for the offering in #71-75 above	(•) Yes ( ) No	Manufactured by Caterpillar. Offerings listed in applicable pricing attachment section.
77	Technology or services for the offering in #71-75 above	(•) Yes ( ) No	Manufactured or offered by Caterpillar. Offerings listed in applicable pricing attachment section.

Table 14C: Required Offering of Equipment

Indicate below if the proposer's proposal includes at least one (1) of the following listed types or classes of equipment. Provide additional comments in the text box provided, as necessary.

Line Item	Categor\ or T\pe	Offered	Comments
78	Wheel loader with published net horsepower (HP) of at least 300 HP	(•) Yes ( ) No	Manufactured by Caterpillar. Offerings listed in applicable pricing attachment section.
79	Wheeled or tracked excavator with a published net horsepower (HP) of at least 150 HP	(•) Yes ( ) No	Manufactured by Caterpillar. Offerings listed in applicable pricing attachment section.
80	Motor Grader with a published maximum operating weight of at least 30,000 lbs.	(•) Yes ( ) No	Manufactured by Caterpillar. Offerings listed in applicable pricing attachment section.
81	Rough terrain, all terrain, crawler, floating, lattice, or telescopic crane with a published maximum lifting capacity of at least 300 tons and a published maximum boom length of at least 150 feet	( ) Yes (•) No	NIA

Exceptions to Terms, Conditions, or Specifications Form

Only those Proposer Exceptions to Terms, Conditions, or Specifications that have been accepted by Sourcewell have been incorporated into the contract text.

Documents

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.

2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.

3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.

4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as "Marketing Plan."

- Pricing - Machine Pricing.zip - Tuesday January 17, 2023 15:29:45
- Financial Strength and Stability - Fin Strength and Stability.zip - Tuesday January 17, 2023 10:31:16
- Marketing PlanISamples - Marketing Plan.pdf - Tuesday January 17, 2023 14:53:49
- WMBEIMBEISBE or Related Certificates (optional)
- Warranty Information - Warranty Combined.pdf - Monday January 16, 2023 10:36:31
- Standard Transaction Document Samples (optional)
- Upload Additional Document - Additional Documents.zip - Tuesday January 17, 2023 16:05:29

Addenda, Terms and Conditions

PROPOSER AFFIDAVIT AND ASSURANCE OF COMPLIANCE

I certify that I am the authorized representative of the Proposer submitting the foregoing Proposal with the legal authority to bind the Proposer to this Affidavit and Assurance of Compliance:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.

2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for contract award.

3. The Proposer, including any person assisting with the creation of this Proposal, has arrived at this Proposal independently and the Proposal has been created without colluding with any other person, company, or parties that have or will submit a proposal under this solicitation; and the Proposal has in all respects been created fairly without any fraud or dishonesty. The Proposer has not directly or indirectly entered into any agreement or arrangement with any person or business in an effort to influence any part of this solicitation or operations of a resulting contract; and the Proposer has not taken any action in restraint of free trade or competitiveness in connection with this solicitation. Additionally, if Proposer has worked with a consultant on the Proposal, the consultant (an individual or a company) has not assisted any other entity that has submitted or will submit a proposal for this solicitation.

4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest exists when a vendor has an unfair competitive advantage or the vendor’s objectivity in performing the contract is, or might be, impaired.

5. The contents of the Proposal have not been communicated by the Proposer or its employees or agents to any person not an employee or legally authorized agent of the Proposer and will not be communicated to any such persons prior to Due Date of this solicitation.

6. If awarded a contract, the Proposer will provide to Sourcewell Participating Entities the equipment, products, and services in accordance with the terms, conditions, and scope of a resulting contract.

7. The Proposer possesses, or will possess before delivering any equipment, products, or services, all applicable licenses or certifications necessary to deliver such equipment, products, or services under any resulting contract.

8. The Proposer agrees to deliver equipment, products, and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.

9. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.

10. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statutes Section 13.591, subdivision 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals become public data. Minnesota Statutes Section 13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.

11. Proposer its employees, agents, and subcontractors are not:
    1. Included on the “Specially Designated Nationals and Blocked Persons” list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: https://www.treasury.gov/ofac/downloads/sdnlist.pdf;

    2. Included on the government-wide exclusions lists in the United States System for Award Management found at: https://sam.gov/SAM/; or

    3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated

by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☑ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Sean Egel, Sales Support Consultant, Caterpillar Inc.

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the bid.

○ **Yes** ◉ **No**

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "**I have reviewed this addendum"** below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum_5_Heavy_Construction_Equipment_RFP_011723 Tue January 10 2023 08:47 AM	☑	1
Addendum_4_Heavy_Construction_Equipment_RFP_011723 Fri January 6 2023 09:51 AM	☑	2
Addendum_3_Heavy_Construction_Equipment_RFP_011723 Thu December 29 2022 12:33 PM	☑	2
Addendum_2_Heavy_Construction_Equipment_RFP_011723 Wed December 21 2022 01:49 PM	☑	1
Addendum_1_Heavy_Construction_Equipment_RFP 011723 Thu December 15 2022 09:27 AM	☑	1

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SOURCEWELL TRADEMARK LICENSE ADDENDUM

This Addendum is by and between **SOURCEWELL**, 202 – 12th Street NE, PO Box 219, Staples, Minnesota 56479 ("Sourcewell") and **Caterpillar Inc.**, having its principal place of business at 5212 N. O'Connor Blvd., Suite 1100, Irving, TX 75039, and offices at 100 NE Adams Street, Peoria, Illinois, 61629 ("Caterpillar" or "Vendor"). Sourcewell and Caterpillar may be referred to in this Agreement as a "Party" and collectively as the "Parties."

The Parties maintain a contractual relationship for Vendor to provide equipment, products, or services to Sourcewell's cooperative purchasing contracts as follows:

Sourcewell Contract 011723 – CAT (Solicitation Number: 011723)

Sourcewell and Vendor each own all right, title, and interest in their respective names, trademarks, service marks, related logos, and all other rights in the names, designs, likenesses and visual representations thereof ("Licensed Trademarks"), and desire to grant each other a royalty-free license to use certain Licensed Trademarks owned by the other Party under the terms and conditions set forth herein.

ARTICLE I: GRANT OF LICENSE

A. GRANT OF LICENSE. During the term of the Contract:

1. Sourcewell grants to Vendor a royalty-free, worldwide, non-exclusive right and license to use Sourcewell's Licensed Trademarks provided to Vendor by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell's relationship with Vendor.

2. Vendor grants to Sourcewell a royalty-free, worldwide (except for those jurisdictions that are prohibited by applicable Anti-Corruption and International Trade Laws), non-exclusive right and license to use Vendor's Licensed Trademarks provided to Sourcewell by Vendor in advertising and promotional materials for the purpose of marketing Vendor's relationship with Sourcewell.

"Anti-Corruption and International Trade Laws" means all statutes, regulations, rules, executive orders, supervisory requirements, directives, ordinances, circulars, opinions, interpretive letters, and official releases of or by any government, or any authority, department or agency thereof or self-regulatory organization related to bribery, fraud, corruption, or international trade.

3. The Parties agree that each is the owner of all rights, including without limitation common law rights and goodwill, in relation to their respective Licensed Trademarks, and that any goodwill derived from the use of Licensed Trademarks by the other Party shall inure to the owner of the respective Licensed Trademarks.

B. LIMITED RIGHT OF SUBLICENSE. The rights and licenses granted herein includes a limited right of each Party to grant sublicenses to its and their respective distributors, marketing representatives, and agents (collectively "Permitted Sublicensees") in advertising and promotional materials for the purpose of marketing the Contract. Any sublicense granted will be subject to the terms and conditions of this Addendum. Each Party will be responsible for any breach of this Article by any of their respective sublicensees.

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C. USE; QUALITY CONTROL.

1. Neither Party may alter the other Party's Licensed Trademarks from the form provided by the other Party and must comply with the other Party's removal requests as to specific uses of its Licensed Trademarks.

2. Each Party agrees to use, and to cause its Permitted Sublicensees to use, the other Party's Licensed Trademarks only in good faith and in a dignified manner consistent with such Party's use of the Licensed Trademarks. Upon written notice to the breaching Party, the breaching Party or their Permitted Sublicensees have thirty (30) days of the date of the written notice to cure the breach or the license will be terminated.

3. Beyond what is permitted in this Addendum, neither Party will:

a. attempt to register, or register any trademark, service mark, symbol, logo, get-up or device which is confusingly similar to any of the other Party's Licensed Trademarks in any jurisdiction;

b. represent that it has any rights of any nature in the Licensed Trademarks other than those enjoyed under the terms of this Agreement;

c. use the other Party's trademarks, service marks or copyrights, translations thereof or marks similar thereto, as part of its corporate name, trade name or a d/b/a name, favicons, social media names/handles, email addresses, email extensions, or domain names without prior written approval from the other Party; or

d. use the other Party's trade names, trademarks, or service marks on any collateral business materials (e.g., business cards, letterhead, invoices, pens, notepads, fax cover sheets, etc.), unless otherwise approved in writing by the other Party.

ARTICLE II: TERM, TERMINATION, AND MISCELLANEOUS.

A. EFFECTIVE DATE. This Addendum is effective upon the date of the final signature below.

B. TERMINATION. Unless earlier terminated in accordance with this Article, this Addendum expires immediately upon the expiration or termination of the Contract.

1. *Termination for Convenience*. This Addendum may be terminated by either Party at any time upon ninety (90) days' prior written notice to the other Party.

2. *Termination for Breach*. This Addendum may be terminated by either Party upon a breach of the terms of this Addendum by the other Party, upon written notice of breach to the breaching Party, and only if such breach is not cured within thirty (30) days of the date of the written notice.

3. *Effect of Termination*. Upon the termination of this Addendum for any reason, each Party will have thirty (30) days to, and require its Permitted Sublicensees to, remove all Licensed Trademarks from signage, websites, and the like bearing the other Party's name or logo

(excepting Sourcewell's pre-printed catalog of vendors which may be used until the next printing). Vendor must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

4. Miscellaneous. The terms and conditions of this Addendum shall have no effect on the terms and conditions of any other trademark licenses signed by the Parties.

All other terms of the Contract remain in full force and effect, unless otherwise terminated.

SOURCEWELL	Caterpillar Inc.
DocuSigned by: Jeremy Schwartz C0FD2A139D06489...	DocuSigned by: Patrick Kearns 68A87926721B4E0...
By:	By:
Name: Jeremy Schwartz	Name: Patrick Kearns
Title: Director of Operations and Procurement/CPO	Title: Vice President Sales & Marketing - North America
Date: 5/24/2023 | 2:45 PM CDT	Date: 5/24/2023 | 12:48 PM PDT

Sourcewell

Caterpillar Inc.

Heavy construction equipment

#011723-CAT

Maturity Date: 4/14/2027

Website: cat.com/coop-purchasing

Products & Services

Products & Services

Sourcewell contract 011723-CAT gives access to the following types of goods and services:

- Motor graders
- Backhoe and wheel loaders
- Skid steer, multi-terrain, and compact track loaders
- Dozer and wheel excavators
- Material handlers
- Landfill equipment
- Articulated trucks and rigid frame trucks
- Wheel tractor scrapers
- Telehandlers
- Pavers, compactors, cold planers, and reclaimers
- Work tools & attachments

Locate your local dealer or representative

(nongovernment site)

Contact us

Have questions about a contract or cooperative purchasing?

Contact our dedicated team online or call 877-585-9706.

Buy Sourcewell

Login to unlock more contract features.

Username

Username

OMNIA®
PARTNERS

NATIONALIPA EXPERIENCED · FOCUSED · TRUSTED U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE

HEAVY EQUIPMENT, PARTS, ACCESSORIES, SUPPLIES AND RELATED SERVICES
Executive Summary

Lead Agency: City of Tucson, AZ

Solicitation: RFP #212816

RFP Issued: August 10,2021

Pre-Proposal Date: August 17, 2021

Response Due Date: September 24, 2021

Proposals Received: #2

Awarded to: Caterpillar, Inc. – Contract #212816-01

The City of Tucson, AZ Department of Procurement issued RFP #212816 on August 10, 2021, to establish a national cooperative contract for Heavy Equipment, Parts, Accessories, Supplies and Related Services.

The solicitation included cooperative purchasing language in Sections A. Introduction, A.1. Summary:

NATIONAL CONTRACT:

> *The City of Tucson (herein referred to as the City) is requesting proposals from qualified and experienced firms to provide HEAVY EQUIPMENT, PARTS, ACCESSORIES, SUPPLIES AND RELATED SERVICES. The City requires a contractor who provides a diverse and extensive supply of equipment for purchase and/or rental to various locations in the Tucson metropolitan area and Participating Public Agencies, as well as representative(s) to provide product and service consultations, demonstrations, and training.*
>
> *Heavy equipment will include, but not be limited to, the following equipment categories: Landfill, Construction, and Material Handling. The City has approximately 150 pieces of heavy equipment that falls under the heavy equipment category. The Contractor will have a sophisticated infrastructure including strategically located nationwide distribution centers and employ professional sales representatives to provide effective, timely service to the City of Tucson and to Participating Public Agencies.*

Notice of the solicitation was sent to potential offerors, as well as advertised in the following:

- City of Tucson website
- OMNIA Partners website
- USA Today, nationwide
- Arizona Business Gazette, AZ
- San Bernardino Sun, CA
- Honolulu Star-Advertiser, HI
- The Advocate – New Orleans, LA
- New Jersey Herald, NJ
- Times Union, NY
- Daily Journal of Commerce, OR
- The State, SC
- Houston Community Newspapers, Cy Creek Mirror, TX
- Deseret News, UT
- Richmond Times, VA
- Seattle Daily Journal of Commerce, WA

- Helena Independent Record, MT
- Kennebec ME Journal
- The Herald-News, IL
- Las Vegas Sun, NV

On September 24, 2021 proposals were received from the following offerors:

- CTOS Rentals LLC
- Caterpillar, Inc.

The proposals were evaluated by an evaluation committee. Using the evaluation criteria established in the RFP, the committee elected to enter into negotiations with the top ranked firm, Caterpillar, Inc.

City of Tucson, OMNIA Partners and Caterpillar, Inc. successfully negotiated a contract, and the City of Tucson executed the agreement with a contract effective date of October 3, 2022.

Contract includes:

- New and used heavy equipment
- Parts, accessories, supplies and related services
- Warranties, maintenance, and repair services
- Leasing, financing, trade-in options

Term:
Initial one (1) year agreement effective October 3, 2022 through October 2, 2023 with the option to renew for four (4) additional one-year periods through October 2, 2027.

Pricing/Discount: Minimum discount off list price.

OMNIA Partners Web Landing Page: Caterpillar Cooperative Contract | Contract Documentation (omniapartners.com)

2025 Sourcewell Caterpillar Cooperative Contract Discounts by Model

Machine Model*	New Equipment
2025	Discount to Customer (Off List Price)
Track Type Tractors	
D1	23.00%
D1 Fire Dozer	23.00%
D2	23.00%
D2 Fire Dozer	23.00%
D3	23.00%
D3 Fire Dozer	23.00%
D4	23.00%
D5	23.00%
D5 Fire Dozer	23.00%
D6	23.00%
D7	19.00%
D8	19.00%
D9	One Time Only
D10	One Time Only
Wheeled Excavators	
M314	26.00%
M315	26.00%
M316	26.00%
M317	26.00%
M318	26.00%
M320	26.00%
M322	26.00%
Material Handlers	
MH3022	26.00%
MH3024	26.00%
MH3026	26.00%
MH3040	26.00%
MH3050	26.00%
MH3250	26.00%
MH3260	26.00%
Telehandlers	
TH255	23.00%
TH408	24.00%
TL642	24.00%
TL943	24.00%
TL1055	24.00%
TL1255	24.00%
Motor Graders	
120	34.00%
120GC	34.00%
140	30.00%
140GC	30.00%
150	30.00%
160	30.00%
14	19.00%
Skid Steer Loaders	
226	21.00%
232	21.00%
236	21.00%
242	21.00%
246	21.00%
250	21.00%
260	21.00%
262	21.00%
270	21.00%
272	21.00%
Compact Track Loaders	
239	21.00%
249	21.00%
255	21.00%
259	21.00%
265	21.00%
275	21.00%
279	21.00%
285	21.00%
289	21.00%
299	21.00%
299XE Land Management	21.00%

Note

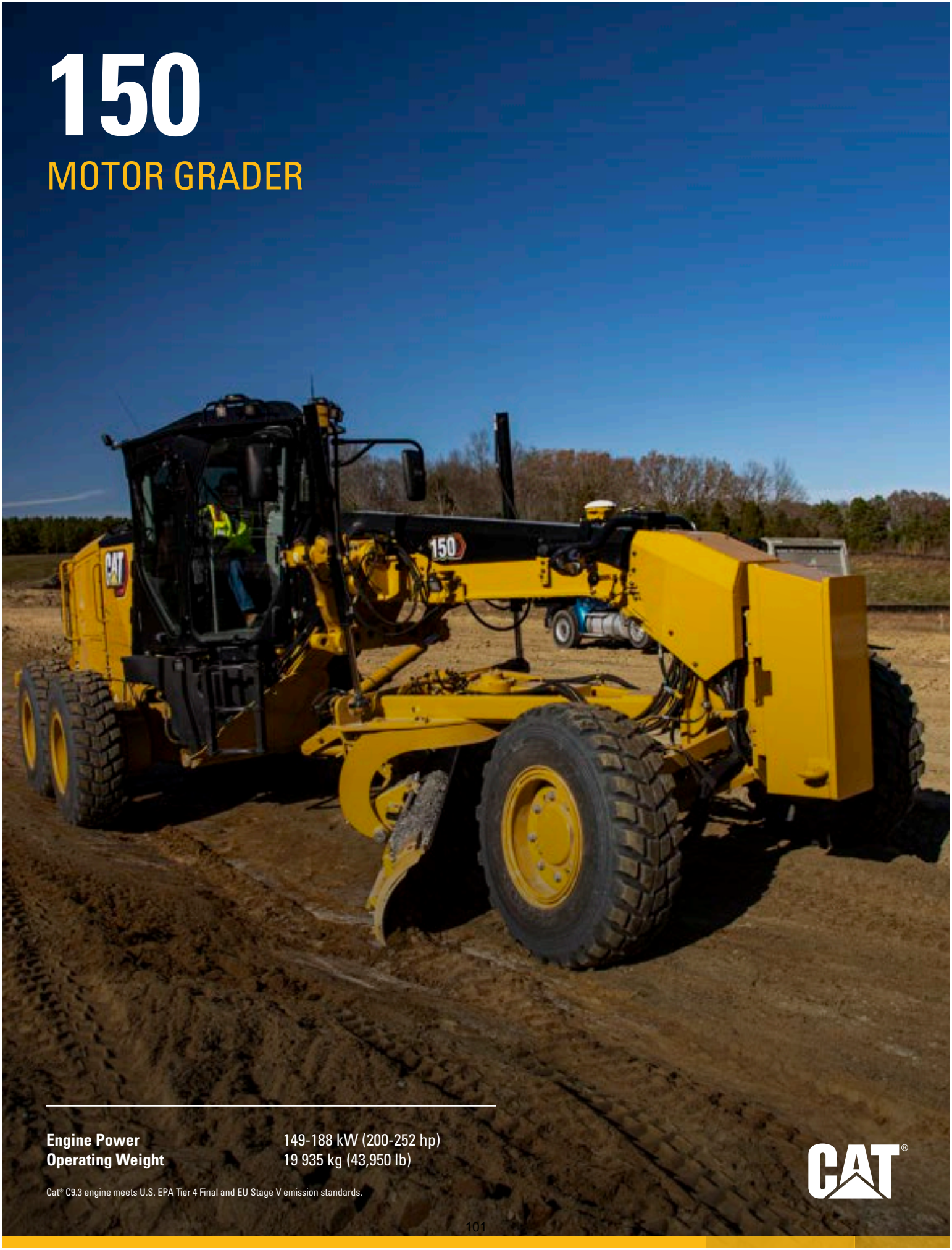
Base machines must be properly configured with other mandatory and optional items from the price list before they are considered operational.
All new machines are subject to a commodity surcharge of up to 20% (In some cases, increased tire costs may cause this number to be greater)
All new attachments (CAT work tools) are subject to a commodity surcharge of up to 25%
Dealer costs (example: pre delivery inspection, assembly, freight to final location, etc.) are not subject to list discount
Attachments (CAT work tools) purchased with new machine on same invoice are subject to same list discount as machine
Non-Attached CAT OEM Work Tools are attachments sold on a standalone order without a machine purchase
Parts and Service is offered by the servicing dealer at local rates

Machine Model*	New Equipment
2025	Discount to Customer (Off List Price)
Excavators	
300.9	20.00%
301.5	20.00%
301.7	20.00%
301.8	20.00%
301.9	20.00%
302	20.00%
302.7	20.00%
303	20.00%
303.5	20.00%
304	20.00%
305	20.00%
306	20.00%
307.5	20.00%
308	20.00%
309	20.00%
310	20.00%
313	15.00%
313GC	16.00%
315	19.00%
315GC	20.00%
317	19.00%
317GC	20.00%
320	15.00%
320GC	16.00%
323	15.00%
325	15.00%
326	15.00%
330	15.00%
330GC	16.00%
335	15.00%
336	15.00%
340	16.00%
350	10.00%
352	10.00%
374	10.00%
395	10.00%
Forest Machines	
538	15.00%
548	15.00%
558	15.00%
568	15.00%
Backhoe Loaders	
415	22.00%
416	22.00%
420	22.00%
428 Side Shift	22.00%
430	22.00%
432 Side Shift	22.00%
434 Side Shift	22.00%
440	22.00%
450	22.00%
Wheel Tractor Scrapers	
621	18.00%
623	18.00%
627	18.00%
631	18.00%
637	18.00%
651	18.00%
657	18.00%
Articulated Trucks	
725	17.00%
730	17.00%
735	17.00%
740GC	17.00%
745	17.00%
Rigid Frame Trucks	
770	3.00%
773	3.00%
775	3.00%
Landfill Compactors	
816	12.00%
826	12.00%
836	12.00%
Wheel Dozers and Soil Compactors	
814	15.00%
815	13.00%
824	15.00%
825	13.00%
834	One Time Only

Machine Model*	New Equipment
2025	Discount to Customer (Off List Price)
Wheel Loaders	
903	23.00%
906	23.00%
907	23.00%
908	23.00%
910	23.00%
914	23.00%
920	24.00%
926	24.00%
930	24.00%
938	24.00%
950GC	20.00%
950	18.00%
962	18.00%
966GC	20.00%
966	15.00%
972	11.00%
980	11.00%
982	11.00%
988	11.00%
988GC	11.00%
Track Loaders	
953	19.00%
963	22.00%
973	23.00%
Non-Attached CAT OEM Worktools	15.00%
Parts & Service	N/A
Technology Solutions	N/A
Caterpillar Safety Services	15.00%
Job Site Solutions	N/A

150

MOTOR GRADER



Engine Power	149-188 kW (200-252 hp)
Operating Weight	19 935 kg (43,950 lb)

Cat® C9.3 engine meets U.S. EPA Tier 4 Final and EU Stage V emission standards.

THE CAT® 150

GRADING GREATER LENGTHS

The **Cat® 150** Motor Grader gives you more precise grading in a comfortable cab. With a range of technology options, you can improve grading accuracy and save on materials. With extended maintenance intervals, the 150 Motor Grader sets the pace for low operating costs, while maintaining productivity and efficiency.

GET TO BETTER GRADE

The Cat 150 Motor Grader combines comfort, precision and Cat Grade technology options for high performance.

+ SPEND LESS TIME AND MONEY ON REGULAR MAINTENANCE
+ MAXIMUM CAB COMFORT
+ FACTORY-INTEGRATED GRADE TECHNOLOGY OPTIONS

VERSATILE AND SCALABLE IN MANY APPLICATIONS

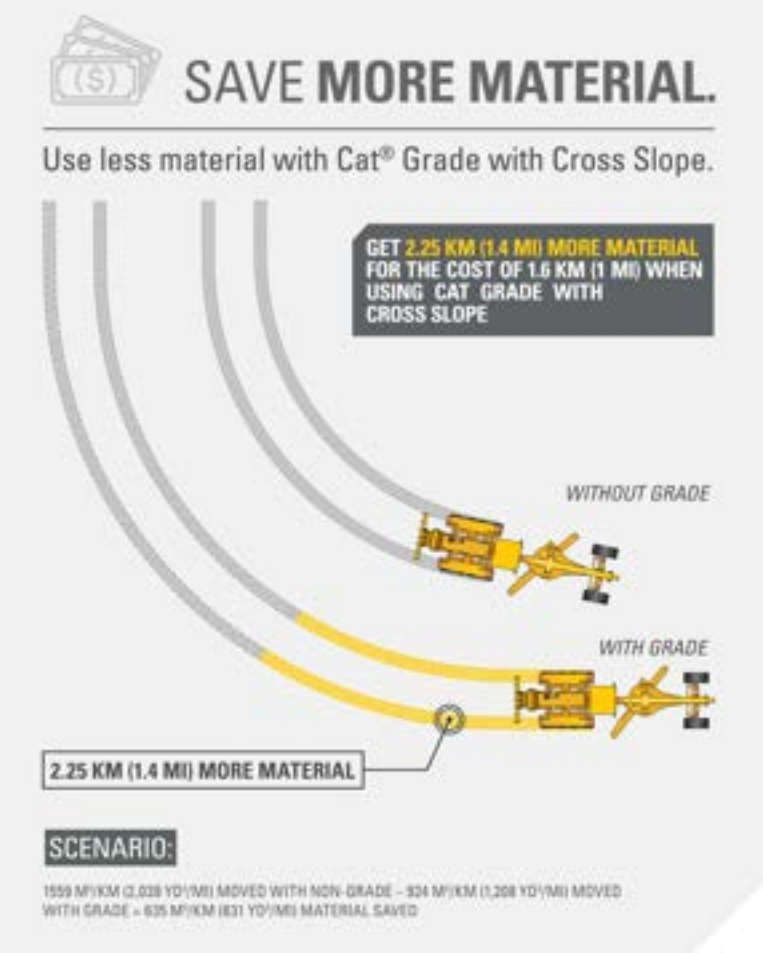
Works well for light construction to heavy snow removal with its heavier base weight to conquer tough applications. Scalable Cat® Grade technologies provide accuracy and consistency.

CAB DESIGNED FOR MAXIMUM COMFORT

Be productive and comfortable with joystick controls, adjustable seat options, and heating and cooling capabilities.

RELIABLE PERFORMANCE

Optional AWD assists with traction and maneuverability with hydraulic controls and systems to create precise and consistent blade movement.



CAT EQUIPMENT MANAGEMENT TECHNOLOGY
TAKES THE GUESSWORK OUT OF MANAGING YOUR EQUIPMENT

Cat Equipment Management Technology telematics technology helps take the complexity out of managing your jobsites by gathering data generated by your equipment, materials and people and serving it up to you in customizable formats.

PRODUCT LINK™

Product Link™ collects data automatically and accurately from your assets – any type and any brand. Information such as location, hours, fuel usage, productivity, idle time, maintenance alerts, diagnostic codes and machine health can be viewed online through web and mobile applications.

VISIONLINK®

Access information anytime, anywhere with VisionLink® – and use it to make informed decisions that boost productivity, lower costs, simplify maintenance and improve safety and security on your jobsite. With different subscription level options, your Cat dealer can help you configure exactly what you need to connect your fleet and manage your business without paying for extras you don't want. Subscriptions are available with cellular or satellite reporting or both.

Remote Services is a suite of technologies that improves your jobsite efficiency.

Remote Troubleshoot allows your Cat dealer to perform diagnostic testing on your connected machine remotely, pinpointing potential issues while the machine is in operation. Remote Troubleshoot helps ensure the technician arrives with the correct parts and tools the first time, eliminating additional trips to save you time and money.

Remote Flash updates onboard software to potentially reduce update time by as much as 50 percent. You can initiate the update when convenient, increasing your overall operating efficiency.

USE LESS MATERIAL

WITH CAT GRADE TECHNOLOGY

CAT GRADE 3D READY

The Cat 150 is equipped with 2D Cross Slope Assist and E-fence and comes ready to upgrade to Cat Grade 3D. All antennas and a TD450 grade display are included, but radio equipment and licenses appropriate to your location will be required to use the full integrated Cat Grade 3D. Talk to your Cat dealer about upgrading Cat Grade 3D Ready to Cat Grade 3D.

CAT GRADE 3D

The Cat Grade 3D control system uses GPS-guided automated blade movements to help operators get to grade faster with improved accuracy, efficiency, and productivity. This requires fewer operator inputs, reducing fatigue and the number of passes needed.

Accurate to within 0.1 feet (3 cm)*, Cat Grade 3D features an intuitive touchscreen interface that puts the design plan right in front of the operator. Controls are integrated into the joystick for easy operation. Operators simply engage automatic controls, lower the blade, steer to smoothly cut to plan, and raise to disengage; no additional input is required. There's no need for grade checking or stakes to follow, letting you save on labor costs and enhance jobsite safety with fewer people needed on the ground.

CAT GRADE ATTACHMENT READY OPTION (ARO)

The sensor-ready mounts included in the Attachment Ready Option (ARO) help you get the most out of your motor grader. It makes it even easier for you to install Cat Grade 3D and integrates easily with other grade control systems. ARO includes a moldboard side shift Position Sensing Cylinder (PSC) designed to work with Cat Grade 3D and laser and Universal Total Station (UTS) mounts.

CAT GRADE CROSS SLOPE ASSIST

For every 0.5% deviation from the target slope, material quantities can increase by 20%. Cross Slope helps operators stay on target by automatically controlling one side of the blade, increasing efficiency and productivity up to 50%. This not only allows operators to do more in the same amount of time and reduce the number of passes, but also lowers fuel consumption and reduces material usage by up to 40%.

Cross Slope Assist includes E-Fence, allowing you to increase safety and avoid costly downtime and jobsite fines. It uses position sensors to automatically stop motion if the front linkage of the grader strays outside a predefined work area. This keeps the machine from moving into areas where it might endanger site workers, damage items, or be damaged itself. Operators can set the fence boundaries and go to work with more confidence and less stress.

LOWER
MAINTENANCE COSTS

GROUPED FILTERS

Filters reduce costs and are grouped together for easy access and preventative maintenance. With less waste, the filters are more environmentally friendly.

LONGER SERVICE INTERVALS

Maintenance intervals are synchronized to reduce downtime. Instead of changing filters every 500 hours, filters are changed at 1,000 hours.

GROUND-LEVEL FLUID FILL

Ground-level fluid filling reduces the need to climb onto the machine. With Eco mode, you can save up to 10% in fuel consumption. Combine that with a large fuel capacity, and you can work longer without the need to refuel.

FEEL THE CONTROL AND POWER WITH THE ALL-WHEEL DRIVE OPTION

Providing maximum power of 203 kW (272 hp) and full power turns, the all-wheel drive option helps you get the best footing.

MAXIMUM TRACTION WITH ALL-WHEEL DRIVE

The all-wheel drive (AWD) option assists with traction and maneuvering the machine, so you can work in any environment. The increased power with all-wheel drive handles rough terrain with extra traction for better productivity.

JOYSTICK CONTROLS

Joystick controls help to reduce effort and strain on your body while offering up to 78% less arm movement to help reduce fatigue.

ISO-CERTIFIED ROPS

The ISO-certified rollover protective structure (ROPS) cab is sound suppressed and sealed. The high-capacity HVAC system dehumidifies and pressurizes the cab, circulates fresh air, seals out dust and keeps windows clear.

COMFORTABLE CAB

Optional air suspension seat features multiple ergonomic adjustments, allowing you to find your ideal comfort level. Convenience features include radio, cup and bottle holders and ample storage.

ADJUSTABLE OPTIONS

COMFORT WHERE IT COUNTS

CONVENIENT SETTINGS

Get all the settings information you need, including integrated technology options, on the information display screen.

ENHANCED VISIBILITY

With angled windows and rear- and side-view mirrors, you can see the jobsite all around you. The rearview camera option offers a wide view of the rear of the machine to get the best visibility.

STOP SAFELY

If the engine should unexpectedly stall, you can count on the secondary steering system to stop the machine safely. When the main pump pressure drops, the secondary steering system will turn on automatically.

EASY ON AND OFF

Work safely using three points of contact when entering and exiting the machine with strategically placed walkways and grab rails.

The 150 Motor Grader is equipped with the six-cylinder Cat C9.3 engine for power and reliability. Optimized power in all gears helps to get the job done.

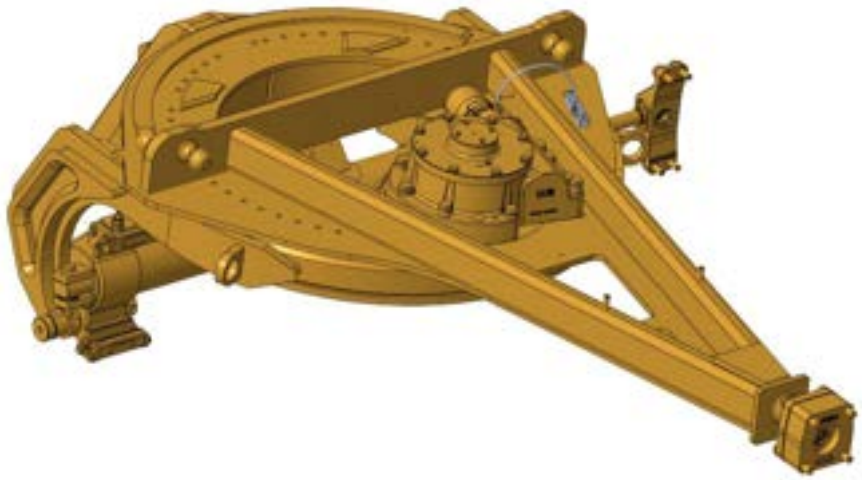
PROVEN POWER AND RELIABILITY ELEVATE YOUR PERFORMANCE

REDUCE COOLING SYSTEM CLEANING

The reversing fan option helps reduce maintenance costs by preventing material from building up and blocking air flow by the rear door intake screen in high-debris applications. The reversing fan runs automatically.

SAVE IN MAINTENANCE COSTS

Keep your circle moldboard tight for grade precision throughout the motor grader's life. Durable structures with drawbar circle moldboard adjustments save you service time with replaceable wear inserts with standard or top adjust options.



HIGH PERFORMANCE CIRCLE

The optional high performance circle (HPC) for the Cat 150 Motor Grader improves machine performance, efficiency and uptime availability.

+ When paired with Cat-exclusive extended life blade rail wear strips, the HPC reduces total cost of ownership for the drawbar circle moldboard and downtime.
+ The HPC helps to eliminate hours of monthly planned maintenance for frequent inspection, wear strip replacement and circle shoe adjustments associated with conventional circles.

SEE YOUR INVESTMENT GO FURTHER

DESIGNED TO LAST

MAXIMIZE COMPONENT LIFE

Reduce daily greasing requirements with your machine's circle saver. The grease fitting is easy to access and maintain. Always keep your circle drive pinion greased with the Cat Circle Saver for maximum life.

REDUCE DAMAGE

Keep your machine running smoothly with optional guarding in demanding applications. Guards defend against potential damage while running the machine for your transmission, filter, front axles and hydraulic pumps.

PRESERVE YOUR MACHINE

Protect your pinion drive and circle teeth from damage with the circle drive slip clutch.
The standard slip clutch minimizes damage to machine or obstacles that the moldboard contacts.

MOVE MORE

WITH CAT ATTACHMENTS

FRONT LIFT GROUP

SCARIFIER

MASTLESS SNOW WING

STRAIGHT BLADE

V-PLOW

ENHANCE YOUR PRODUCTIVITY

From rippers to plows, you can easily expand the versatility of your machine by utilizing a variety of Cat attachments. Each one is designed to fit your needs for improved performance, safety and stability.

TECHNICAL SPECIFICATIONS

See cat.com for complete specifications.

POWERTRAIN		
Engine Model	Cat C9.3	
Emissions	U.S. EPA Tier 4 Final/EU Stage V	
Net Engine Power Range	188 kW	252 hp
Net Engine Power Range - AWD	203 kW	272 hp
Displacement	9.3 L	567.5 in^3
Bore	115 mm	4.5 in
Stroke	149 mm	5.9 in
Torque Rise	39%	
Maximum Torque	1247 N·m	920 lbf-ft
Maximum Torque (AWD On)	1355 N·m	1,000 lbf-ft
Speed @ Rated Power	2,000 rpm	
Number of Cylinders	6	
Derating Altitude	3050 m	10,000 ft

- Net power advertised is the power available at rated speed of 2,000 rpm, measured at the flywheel when engine is equipped with fan running at minimum speed, air cleaner, aftertreatment, and alternator.
- Advertised power is tested per the specified standard in effect at the time of manufacture.

WEIGHT		
Machine Weight*	19 935 kg	43,950 lb
Machine Weight (AWD)*	20 827 kg	45,917 lb

* Typically equipped operating weight is calculated with push block, transmission guard, rear ripper/scarifier, 14.0R24 tires with multi-piece (MP) rims, and other equipment.

DIMENSIONS		
Height of machine	3308 mm	130 in
Length of machine*	10 136 mm	399 in

* Typically equipped with counterweight and ripper.

BLADE RANGE		
Circle Center Shift		
Right	728 mm	28.7 in
Left	695 mm	27.4 in
Moldboard Side Shift		
Right	660 mm	26.0 in
Left	510 mm	20.1 in
Maximum Blade Position Angle	90°	
Blade Tip Range		
Forward	40°	
Backward	5°	
Maximum Shoulder Reach Outside of Tires		
Right	1978 mm	89.7 in
Left	1790 mm	82.3 in
Maximum Lift Above Ground	480 mm	18.9 in
Maximum Depth of Cut	715 mm	28.1 in

SERVICE REFILL CAPACITIES		
Fuel Capacity	394 L	104 gal
Cooling System	57 L	15 gal
Hydraulic System		
Total	100 L	26.4 gal
Tank	64 L	16.9 gal
Engine Oil	30 L	7.9 gal
Trans./Diff./Final Drives	70 L	18.5 gal
Tandem Housing (Each)	76 L	20 gal
Front Wheel Spindle Bearing Housing	0.5 L	0.13 gal
Circle Drive Housing	7 L	1.8 gal
Diesel Exhaust Fluid	22 L	5.8 gal

AIR CONDITIONING SYSTEM

The air conditioning system on this machine contains the fluorinated greenhouse gas refrigerant R134a or R1234yf. See the label or instruction manual for identification of the gas.

- If equipped with R134a (Global Warming Potential = 1430), the system contains 1.9 kg (4.2 lb) of refrigerant which has a CO_2 equivalent of 2.717 metric tonnes (2.994 tons).

STANDARD & OPTIONAL EQUIPMENT

Standard and optional equipment may vary. Consult your Cat® dealer for details. Not all options available in all regions.

POWERTRAIN	STANDARD	OPTIONAL
All wheel drive		•
Demand fan, hydraulic, no-tool swing out rear door	•	
Differential lock/unlock, automatic	•	
Economy mode	•	
Engine, C9.3	•	
Parking brake – multi-disc, sealed, oil-cooled	•	
Precleaner, snow		•
Transmission, autoshift		•
Reversing fan		•
Engine idle shutdown timer	•	

DRAWBAR CIRCLE MOLDBOARD	STANDARD	OPTIONAL
Top Adjust Drawbar, circle, and moldboard	•	
High Performance Circle (HPC)		•
Circle drive slip clutch	•	
Circle saver		•

OPERATOR ENVIRONMENT	STANDARD	OPTIONAL
Air conditioning with heater	•	
Articulation, automatic return-to-center	•	
Display, 10-inch LED with machine gear integration	•	
Rearview mirror	•	
Side-view mirrors		•
Rollover protective structure (ROPS) cab, sound suppressed 70 dB(A)	•	
Seat, cloth-covered, comfort suspension	•	

GUARDS	STANDARD	OPTIONAL
Articulation guard		•
Fenders, rear		•
Axle hose guard		•
Transmission guard		•

SAFETY AND SECURITY	STANDARD	OPTIONAL
Rearview camera		•
Secondary steering system	•	
Strategically placed walkways and grab rails	•	
Ground level fuel fill	•	

CAT TECHNOLOGY	STANDARD	OPTIONAL
Stable Blade		•
Product Link™	•	
Remote Services	•	
Cat Grade with Cross Slope		•
Cat Grade with Cross Slope Indicate		•
Cat Grade with 3D		•
Cat Grade Attachment Ready Option (ARO)		•
Auto Articulate	•	
Cat Production Measurement		•

ATTACHMENTS AVAILABLE FROM FACTORY	STANDARD	OPTIONAL
Push block		•
Ripper		•
Scarifier		•
Front lift group		•
High performance circle (HPC)		•

ADDITIONAL ATTACHMENTS	STANDARD	OPTIONAL
Snow Wings		•
Plows		•
Blades		•
Blade Extensions		•
Brooms		•

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AEXQ3150-01 (3-2025)
Build Number: 15B
(Aus-NZ, N Am,
Chile, Colombia)

120

MOTOR GRADER

Engine Power	104 kW (139 hp)
Operating Weight	15 906 kg (35,067 lb)

Cat® C7.1 Engine meets U.S. EPA Tier 4 Final and EU Stage V emission standards.

The Next Generation **Cat® 120** motor grader is built to fit your needs. From cab to controls, the options are in your hands, along with better fuel economy and lower maintenance costs to reduce overall operating costs.

CAT® 120

THE NEXT GENERATION

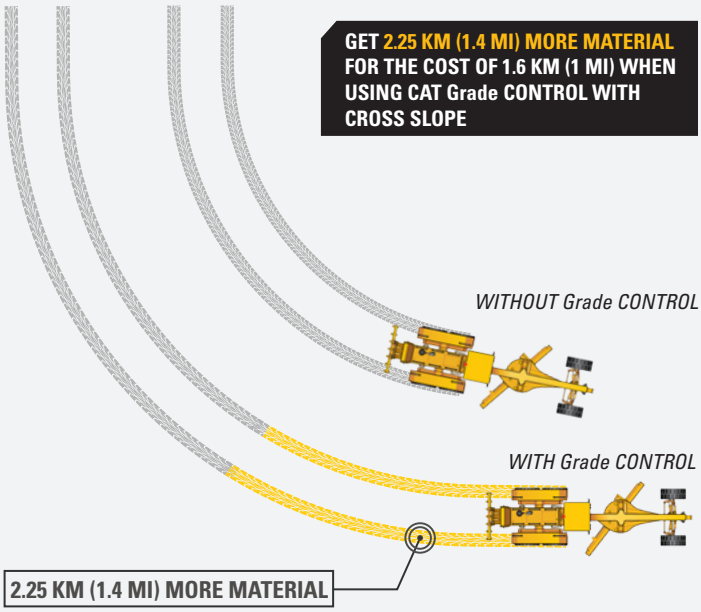
GRADING THE ROAD AHEAD

The Cat 120 motor grader offers you total machine options including technology, controls, and cab to power through any job with the utmost performance.

+ UP TO 15 PERCENT INCREASED FUEL ECONOMY WITH THE C7.1 ENGINE
+ NEXT GENERATION CAB OPTIONS FOR MAXIMUM COMFORT
+ SPEND LESS TIME AND MONEY ON REGULAR MAINTENANCE

SAVE **MORE MATERIAL.**

Use 40% less material with Cat Grade Control with Cross Slope.



SCENARIO:

1559 M^3/KM (2,039 YD^3/MI) MOVED WITH NON-Grade CONTROL – 924 M^3/KM (1,208 YD^3/MI) MOVED WITH Grade CONTROL = 635 M^3/KM (831 YD^3/MI) MATERIAL SAVED

UP TO 15% BETTER FUEL ECONOMY[1]

Use less fuel with the Cat C7.1 Engine and Eco mode.

CAB DESIGNED FOR MAXIMUM COMFORT

The next generation cab gives you control and comfort options to promote productivity.

UP TO 15% LOWER MAINTENANCE COSTS[1]

Extend your maintenance intervals using the new filtration technology. Filters are grouped together for easy access.

[1] Compared to 120K and 120M2

TAKES THE GUESSWORK OUT OF MANAGING YOUR EQUIPMENT

CAT TECHNOLOGY

Cat LINK telematics technology helps take the complexity out of managing your job sites – by gathering data generated by your equipment, materials, and people – and serving it up to you in customizable formats.

CAT TECHNOLOGIES

Cat technologies give you the edge you need to improve machine and operator efficiency while working safer.

PRODUCT LINK™

Product Link™ collects data automatically and accurately from your assets – any type and any brand. Information such as location, hours, fuel usage, productivity, idle time, maintenance alerts, diagnostic codes, and machine health can be viewed online through web and mobile applications.

VISIONLINK®

Access information anytime, anywhere with VisionLink® – and use it to make informed decisions that boost productivity, lower costs, simplify maintenance, and improve safety and security on your job site. With different subscription level options, your Cat dealer can help you configure exactly what you need to connect your fleet and manage your business, without paying for extras you don't want. Subscriptions are available with cellular or satellite reporting or both.

OPTIONAL CAT GRADE TECHNOLOGY

CROSS SLOPE

Cat Grade with Cross Slope saves you up to 40 percent in material. Cross Slope is an integrated system that enables you to achieve grade faster and more accurately by automating the cross slope of the blade and keeps your slope consistent.

CROSS SLOPE INDICATE

Cat Grade with Cross Slope Indicate shows cross slope information on the integrated machine display. Cross Slope Indicate improves grading efficiency by providing real-time cross slope to you without the added expense of equipment to automate blade functions.

DIGITAL BLADE SLOPE METER

View blade slope on the integrated machine display with the Digital Blade Slope Meter. Reduce the need for manual grade checking to keep you and your worksite safer.

ADDITIONAL OPTIONS

Cat Grade with Attachment Ready Option (ARO) gives your machine the connections to add on future Cat Grade or other grade control systems to help you get the most out of your motor grader. Stable Blade helps improve your finished surface quality by reducing machine bounce.

NEXT GENERATION FILTERS

New filtration system makes changing filters a breeze. The filters inside the cartridge are replaced instead of the entire canister to save you up to 15 percent in costs.

LONGER SERVICE INTERVALS

Reduce your typical operating expenses with extended engine oil, hydraulic, and transmission filter change cycles. The new filters last longer to keep your motor grader active on the job site.

GROUPED LOCATION

Service your machine faster with the filters in a central location. Filters are grouped together for easy access so you can do preventative maintenance quickly and move on to the next task.

GET THE CONTROL POWER THAT YOU NEED WITH THE ALL-WHEEL DRIVE OPTION

Providing maximum power up to 141 kW (189 hp) and full power turns, the all-wheel drive option helps keep your tires moving, even if it's muddy.

MAXIMUM TRACTION WITH ALL-WHEEL DRIVE

The all-wheel drive (AWD) option assists with traction and maneuvering in loose material. The increased power with all-wheel drive handles rough terrain with extra traction for better productivity.

CONTROL OPTIONS

Get the job done with a choice of joysticks or traditional steering wheel and lever controls. Integrated technology options put more productivity at your fingertips.

IMPROVED VENTILATION

The ISO-certified Rollover Protection Structure (ROPS) cab is pressurized to lock out noise. The heating and cooling system keeps you at your ideal temperature throughout the day.

MULTIPLE CAB OPTIONS

Your cab is like your office. Choose the options that you want to work comfortably, like adjustable seats. Heated/cooled seat options are available.

GROUND-UP REDESIGN

NEXT GENERATION COMFORT

CONVENIENT SETTINGS

Get all the settings information that you need, including integrated technology options, on the information display screen.

EXTRAORDINARY VISIBILITY

View your job site through connecting glass windows, rear and side view mirrors. Rearview camera option offers a wide view of the back of the machine for better visibility.

STOP SAFELY

If the engine should unexpectedly stall, you can count on the secondary steering system to stop safely. If the main pump pressure should drop, the secondary steering system will turn on automatically to steer safely to a stop.

EASY ON AND OFF

Work safely using three points of contact when entering and exiting the machine with strategically placed walkways and grab rails.

UP TO 15%
BETTER FUEL ECONOMY

Grade longer while using the same amount of fuel. The Cat C7.1 engine uses up to 10 percent less fuel. Couple this with Eco mode to save an additional 5 percent. Eco mode is an easy selection in your information display screen. Less stopping means more production. Ground level fuel fill keeps you from climbing onto the machine to get you back to work faster.

WORK MORE... FUEL LESS

Get up to 15% Fuel Savings with the Next Generation Cat® 120 Motor Grader

SCENARIO:

UP TO 15% SAVINGS COMPARISON IS BASED ON 120M AND 120K CAT MOTOR GradeRS.

LESS TIME
LOWER COST

Keep your circle moldboard tight for precise grading throughout the motor grader's life. Durable structures with drawbar circle moldboard adjustments save you service time using replaceable wear inserts.

TOP ADJUST CIRCLE

+ EASY ACCESS
+ MAXIMUM TIGHTNESS
+ REMOVABLE ACCESS PLATES

UP TO **20%** **MAINTENANCE SAVINGS WITH TOP ADJUST**

SEE YOUR INVESTMENT GO FURTHER

DESIGNED TO LAST

MAXIMIZE COMPONENT LIFE

Reduce daily greasing requirements and costly repairs to your circle and pinion with the Circle Saver option. The grease fitting is easy to access and maintain.

PRESERVE YOUR MACHINE

The circle drive slip clutch protects your pinion drive and circle teeth from potential damage.

REDUCE DAMAGE

Keep your machine running smoothly in demanding applications with optional guarding. Guards defend against potential damage to your transmission, filter, front axles, and hydraulic pumps.

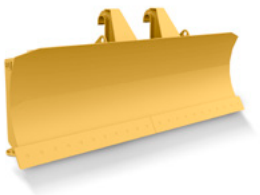
MOVE MORE

WITH CAT ATTACHMENTS

LIFT GROUP

MID MOUNT SCARIFIER

RIPPER



STRAIGHT BLADE

V-PLOW

ENHANCE YOUR PRproductivity

From rippers to blades, expand the versatility of your machine by utilizing a variety of Cat Attachments. Each one is designed to fit your needs for improved performance, safety, and stability.

TECHNICAL SPECIFICATIONS

See cat.com for complete specifications.

POWERTRAIN		
Engine Model	Cat C7.1	
Engine Power ISO 9249/SAE J1349 EEC 80/1269	104 kW-123 kW 139 hp-165 hp	
All Wheel Drive Range – Engine Power	108 kW-141 kW 145 hp-189 hp	
Bore	105 mm	4.1 in
Displacement	7.01 L	427.8 in³
Stroke	135 mm	5.3 in
Engine RPM	2,000 rpm	
Maximum Torque – ISO 9294	822 N·m	606 lbf-ft
Top Forward Speed	48.3 km/h	30.1 mph
Top Reverse Speed	38.1 km/h	23.7 mph
Turning Radius, Outside Front Tires	7.4 m	291.3 in

- Net Power is tested per ISO 9249, SAE J1349, and EEC 80/1269 Standards in effect at the time of manufacture.
- The air conditioning system on this machine contains the fluorinated greenhouse gas refrigerant R134a (Global Warming Potential = 1430). The system contains 1.6 kg of refrigerant which has a CO_2 equivalent of 2.288 metric tonnes.

WEIGHT		
Typically Equipped Machine Weight*		
Lever/Steering Wheel Weight	15 906 kg	35,067 lb
Joystick Weight	16 038 kg	35,358 lb
Lever/Steering Wheel All-Wheel Drive (AWD) Weight	16 661 kg	36,731 lb
Joystick All-Wheel Drive (AWD) Weight	16 713 kg	36,846 lb

*Typically equipped operating weight is calculated with full fuel tank, coolant, lubricants, operator, push block, transmission guard, rear ripper/scarifier, 14.0R24 tires on multi-piece rims, and other equipment.

SERVICE REFILL CAPACITIES		
Fuel Tank	246 L	65 gal
Circle Drive	7 L	1.8 gal
Engine Crankcase	18 L	4.8 gal
Cooling System	52.5 L	14 gal
Hydraulic System	97 L	25.6 gal
Diesel Exhaust Fluid Tank	15 L	4 gal
Transmission and Differential	60 L	15.8 gal

BLADE RANGE		
Circle Center Shift		
Right	656 mm	26 in
Left	656 mm	26 in
Moldboard Side Shift		
Right	510 mm	20.1 in
Left	660 mm	26 in
Blade Tip Range		
Forward		40°
Backward		5°
Maximum Shoulder Reach		
Right	1905 mm	75 in
Left	1742 mm	68.6 in
Maximum Lift Above Ground	410 mm	16.1 in
Maximum Depth of Cut	775 mm	30.5 in

MOLDBOARD		
Width	3.7 m	12 ft
Height	610 mm	24 in
End Bit	152 mm	6 in
Cutting Edge	152 mm	6 in
Arc Radius	413 mm	16.3 in
Throat Clearance	120 mm	4.7 in

DIMENSIONS		
Length of Machine*	9838 mm	387 in
Maximum Height	3465 mm	136.4 in
Width	2495 mm	98.2 in

*Typically equipped with push block and ripper.

CAB FEATURES

FEATURE	DESCRIPTION	BASE	COMFORT PLUS	PREMIUM PLUS
ROPS/FOPS	Sound Suppression	●	●	●
	Canopy	○	x	x
Seat	Mechanical Suspension	●	○	○
	Air Suspension	x	●	●
	Heated/Cooled	x	x	●
	Lumbar Support	x	●	●
HVAC	Heating, Ventilation, and Air Conditioning	●	●	●
	Defrost Fans	x	●	●
Information Display	Touchscreen	○	○	○
	Standard Display	○	○	○
Lighting	Halogen Bulbs	●	●	●
	LED Bulbs	○	○	○

● – standard ○ – optional x – not available

STANDARD & OPTIONAL EQUIPMENT

Standard and optional equipment may vary. Consult your Cat dealer for details.

POWERTRAIN	STANDARD	OPTIONAL
Cat C7.1 Engine	•	
Eco mode	•	
All-Wheel Drive (AWD)		•
50° C (122° F) Ambient Capacity	•	
Engine Idle Shutdown Timer	•	
Differential Lock	•	
Hydraulic Demand Fan	•	
Reversing Fan		•

CAB	STANDARD	OPTIONAL
ROPS/FOPS	•	
Mechanical Suspension Seat	•	
Air Suspension Adjustable Seat		•
Canopy		•
Touchscreen Display*	•	
Standard Information Display	•	
Adjustable Control Console (Levers)	•	
Entertainment Radio Ready	•	
Halogen Lighting	•	
LED Lighting		•
USB/Auxiliary Radio		•
*Standard touchscreen on the joystick machine.		

CAT TECHNOLOGY	STANDARD	OPTIONAL
Product Link*	•	
Cat Grade with Digital Blade Slope Meter		•
Cat Grade with Cross Slope Indicate		•
Cat Grade with Cross Slope		•
Cat Grade with Attachment Ready Option (ARO)		•
Stable Blade		•
Remote Services		•
*Optional on Lever machines.		

DRAWBAR CIRCLE MOLDBOARD	STANDARD	OPTIONAL
Standard Drawbar Circle Moldboard	•	
Top Adjust Drawbar Circle Moldboard		•
Circle Drive Slip Clutch	•	
Circle Saver		•

SAFETY AND SECURITY	STANDARD	OPTIONAL
Rearview Mirror	•	
Side View Mirror	•	
Signaling/Warning Horn	•	
Secondary Steering System	•	
Rearview Camera		•
Hydraulic Brakes	•	

SERVICE AND MAINTENANCE	STANDARD	OPTIONAL
Ground Level DEF and Fuel Fill	•	
Grouped Location for Engine Oil and Fuel Filters	•	
Extended Life Coolant	•	

ATTACHMENTS	STANDARD	OPTIONAL
Push Block		•
Front Lift Group		•
Ripper		•
Scarifier		•
Mid Mount Scarifier		•
Front Blade		•

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AEXQ2484-02 (04-2024)
Replaces AEXQ2484-01
Build Number 14A
(N Am, Eur,
Colombia, Jpn)

CITY OF BELLEVUE
RESOLUTION NO. 25-13

RESOLUTION OF THE COMMON COUNCIL FOR THE CITY OF BELLEVUE AUTHORIZING THE MAYOR, ON BEHALF OF THE CITY OF BELLEVUE TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH EE-DA-HO RANCH TO ESTABLISH THE TERMS AND CONDITIONS UNDER WHICH THE OWNER WILL ALLOW ACCESS TO AND OVER EE-DA-HO PROPERTY TO COMPLETE PREPARATION OF THE PRELIMINARY ENGINEERING REPORT.

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BELLEVUE, IDAHO AS FOLLOWS:

The City of Bellevue, Idaho shall enter into This Memorandum of Understanding (MOU) for the purpose of establishing the terms and conditions under which the OWNER will allow access to and over EE-DA-HO property to complete preparation of the Preliminary Engineering Report.

Passed by the Bellevue Common Council and Signed by the Mayor this 28th day of April, 2025.

_____
Christina Giordani, Mayor

ATTEST:

_____
Amy Phelps, City Clerk

MEMORANDUM OF UNDERSTANDING
BETWEEN CITY OF BELLEVUE
AND EE-DA-HO RANCH

1. Parties. This Memorandum of Understanding (hereinafter referred to as "MOU") is made and entered into by and between the City of Bellevue, herein referred to as "City", whose address is 115 E Pine Street, Bellevue, ID 83313, and EE-DA-HO RANCH, herein referred to as EE-DA-HO or the "OWNER", the property owner whose address is PO Box 550, Bellevue, ID 83313.

WHEREAS, EE-DA-HO RANCH owns and operates a ranch located on approximately 1555 acres immediately east of the City (the'Ranch"); and

WHEREAS, on December 11, 2009, the Snake River Basin Adjudication (SRBA) District Court issued a *Partial Decree* to the City for water right no. 37-1208 (hereinafter referred to as "the Water Right"), authorizing the City to divert 3.00 cfs of water from springs, from six points of diversion (hereinafter collectively referred to as "the Points of Diversion"), that are on Ranch property, which the City then conveys by a pipeline (hereinafter referred to as "the Pipeline") to the City for municipal purposes for use by its residents, with some of the Pipeline on EE-DA-HO's private property; and

WHEREAS, the Water Right and the Pipeline are also subject to, and further defined by easements between the City and EE-DA-HO, through its predecessors in interest, derived through a 1920 agreement with subsequent modifications in 1985 and 2007 (hereinafter collectively referred to as "the Easement"); and

WHEREAS, the City is has received funding through the issuance of a revenue bond with possible supplemental funding through a grant for the purpose of updating the collection and delivery system for the Water Right to become compliant with standards set by the Idaho Department of Environmental Quality ("DEQ") (hereinafter "the Project") and

WHEREAS, the City and its contractors need access to EE-DA-HO to complete a survey of the Easement and the Points of Diversion set forth in the Easement above and to effect the necessary repairs, replacements or updates to the collection sites and the Pipeline; and

WHEREAS, OWNER is concerned with possible effects to both EE-DA-HO's water rights and property, the City's Water Right, and the aesthetics of the Project on the EE-DA-HO and desires input on and notice of any proposed actions on OWNERS's property.

NOW THEREFORE, the Parties agree as follows:

1. <u>Purpose</u>. The purpose of this MOU is to establish the terms and conditions under which the OWNER will allow access to and over EE-DA-HO property to complete preparation of the Preliminary Engineering Report.

2. <u>Project Objectives</u>. The overall Project objectives will involve two main parts: (1) To update, repair or replace the Points of Diversion for the Water Right, in compliance with the regulations of DEQ, the Idaho Department of Water Resources' (IDWR) and the rights of Owner, with preference given to using the Water Right's current Points of Diversion; and (2) To relocate the Pipeline from its current location to the easement along or under the public road consistent with the terms of the 2007 clarification of the Easement; and

3. <u>Preliminary Project Timeline</u>. The preliminary project timeline includes gathering information necessary to develop a Preliminary Engineering Report and includes the following:

A. Conduct the land survey to determine the location of existing facilities, the Water Right Points of Diversion, including the 10-acre parcels associated with the Point of Diversions, and other locations identified in the Easement and prepare a map depicting these features and to stake the corners of the 10-acre parcels on OWNER's property.

B. Conduct meeting(s) with the Water Team (consisting of Bellevue City representatives and attorneys, the City's hires consultants and project manager Merrick, and the Owner and its representatives and attorneys) to review the survey and any mapping and discuss the next steps for the field investigations and studies, including cultural resource survey, water level monitoring, water quality sampling, and U.S. Army Corp of Engineers consultation.

C. Perform the field investigations and studies. Prepare reports of the field investigations and distribute to the Water Team.

D. Conduct meeting(s) with the Water Team to discuss reports on the field investigations and studies and the next steps, including preparation of the Preliminary Engineering Report.

E. Prepare Draft Preliminary Engineering Report and distribute to the Water Team prior to distribution to DEQ.

F. Conduct meeting to receive input from Owner on Draft Preliminary Engineering Report prior to distribution to DEQ.

G. Conduct meeting between the Water Group to discuss and agree upon implementation and timing of the Project.

4. <u>Term of MOU</u>. This MOU is effective at signing and shall remain in full force and effect for not longer than completion of the Project, estimated to be on or before December 31, 2026.

5. <u>Responsibilities of City</u>. The City shall provide Owner the following in connection with this MOU:

A. Copies of and/or access to all reports, studies, plans, measurements, tests and documents relating to the Project on a timely basis (ie at the same time such reports etc are made available to any other Water Team Member).

B. Real time measurements of the City's actual water diversions measured at the source and tank commencing not later than June 1, 2025. Until approved accurate flow meters are installed at the spring source, transmission leakage between City's points of diversion and measurement at the tank will not be the burden of EE-DA-HO. City agree's to limit its use to 3 CFS at the spring source minus the estimated accuracy of the spring measurements at the spring collection point as estimated by Brockway (or 2.24 CFS – assuming .76 CFS of leakage, the most recent estimate of leakage provided to Owner by the City) until accurate flow measurements are in place.
C. Opportunity for Owner to provide timely comment and input relating to the Project prior to completion of each stage and commencement of the following stage.
D. Prior notice of any activities occurring on Ranch property by the City or its agents or contractors.
E. The City will provide accurate spring flow measurements at the source as soon as possible.
F. The City will complete tank valve repairs so City is no longer overflowing any water by May 15, 2025. Until then, City will take all necessary action to minimize overflow.

6. <u>Responsibilities of OWNER</u>. The OWNER shall provide the following responsibilities in connection with this MOU:

A. Permit access by the City, its agents and contractors and agencies to the Easement, Points of Diversion, and the Pipeline on OWNERS's property for the purpose of (i) conducting a land survey to define the location of any existing easements, exiting facilities, points of diversion, pipelines and property lines; and (ii) conducting such investigations and studies as reasonably approved by Owner to prepare the Draft Preliminary Engineering Report. For avoidance of confusion, it is agreed that no investigation, test or study shall occur on Ranch property without the prior notice and approval of Owner.

7. <u>General Provisions</u>

A. **Amendments.** Either party may request changes to this MOU. Any changes, modifications, revisions or amendments to this MOU which are mutually agreed upon by and between the parties to this MOU shall be incorporated by written instrument, and effective when executed and signed by all parties to this MOU.
B. **Applicable Law.** The construction, interpretation and enforcement of this MOU shall be governed by the laws of the State Idaho. The courts of the State of Idaho shall have jurisdiction over any action arising out of this MOU and over the parties, and the venue shall be Blaine County, State of Idaho.
C. **Entirety of Agreement.** This MOU, consisting of 5 pages, represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations and agreements, whether written or oral.
D. **Severability.** Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.
E. **Third Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of a third-party beneficiary, and this MOU shall not be construed so as to create such status. The rights, duties and obligations contained in this MOU shall operate only between the parties to this MOU and shall inure solely to the

benefit of the parties to this MOU. The provisions of this MOU are intended only to assist the parties in determining and performing their obligations under this MOU. The parties to this MOU intend and expressly agree that only parties signatory to this MOU shall have any legal or equitable right to seek to enforce this MOU, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this MOU, or to bring an action for the breach of this MOU.

8. Signatures. In witness whereof, the parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

The effective date of this MOU is the _____day of April, 2025.

CITY OF BELLEVUE	**EE-DA-HO RANCH**
By: _____	By: _____
Christina Giordani, Mayor City Of Bellevue	Werner Morawitz
_____	_____
Date	Date

Attest: _____
Amy Phelps, City Clerk

STATE OF IDAHO)
) **S.S.**
City of Blaine)

On this _____day of_____, 20____, before me the undersigned, a Notary Public in and for said State, personally appeared WERNER MORAWITZ, known or identified to be the person whose name is subscribed to the within instrument and acknowledge to me that he/she executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

_____
Notary Public for the State of Idaho
Residing _____
My Commission Expires_____

Memorandum

To: **Bellevue Common Council**

From: **Brian Parker, Community Development Director**

Re: **Comprehensive Plan Advisory Committee**

Date: **April 28, 2025**

Background

The City of Bellevue is seeking to update the Comprehensive Plan. Idaho Statute 67-6508 requires comprehensive plans to address the following components:

(a) Property Rights — An analysis of provisions which may be necessary to ensure that land use policies, restrictions, conditions and fees do not violate private property rights, adversely impact property values or create unnecessary technical limitations on the use of property and analysis as prescribed under the declarations of purpose in chapter 80, title 67, Idaho Code.
(b) Population — A population analysis of past, present, and future trends in population including such characteristics as total population, age, sex, and income.
(c) School Facilities and Transportation — An analysis of public school capacity and transportation considerations associated with future development.
(d) Economic Development — An analysis of the economic base of the area including employment, industries, economies, jobs, and income levels.
(e) Land Use — An analysis of natural land types, existing land covers and uses, and the intrinsic suitability of lands for uses such as agriculture, forestry, mineral exploration and extraction, preservation, recreation, housing, commerce, industry, and public facilities. A map shall be prepared indicating suitable projected land uses for the jurisdiction.
(f) Natural Resources — An analysis of the uses of rivers and other waters, forests, range, soils, harbors, fisheries, wildlife, minerals, thermal waters, beaches, watersheds, and shorelines.
(g) Hazardous Areas — An analysis of known hazards as may result from susceptibility to surface ruptures from faulting, ground shaking, ground failure, landslides or mudslides; avalanche hazards resulting from development in the known or probable path of snowslides and avalanches, and floodplain hazards.
(h) Public Services, Facilities, and Utilities — An analysis showing general plans for sewage, drainage, power plant sites, utility transmission corridors, water supply, fire stations and fire fighting equipment, health and welfare facilities, libraries, solid waste disposal sites, schools, public safety facilities and related services. The plan may also show locations of civic centers and public buildings.

(i) Transportation — An analysis, prepared in coordination with the local jurisdiction(s) having authority over the public highways and streets, showing the general locations and widths of a system of major traffic thoroughfares and other traffic ways, and of streets and the recommended treatment thereof. This component may also make recommendations on building line setbacks, control of access, street naming and numbering, and a proposed system of public or other transit lines and related facilities including rights-of-way, terminals, future corridors, viaducts and grade separations. The component may also include port, harbor and other related transportation facilities.

(j) Recreation — An analysis showing a system of recreation areas, including parks, parkways, trailways, river bank greenbelts, beaches, playgrounds, and other recreation areas and programs.

(k) Special Areas or Sites — An analysis of areas, sites, or structures of historical, archeological, architectural, ecological, wildlife, or scenic significance.

(l) Housing — An analysis of housing conditions and needs; plans for improvement of housing standards; and plans for the provision of safe, sanitary, and adequate housing, including the provision for low-cost conventional housing, the siting of manufactured housing and mobile homes in subdivisions and parks and on individual lots which are sufficient to maintain a competitive market for each of those housing types and to address the needs of the community.

(m) Community Design — An analysis of needs for governing landscaping, building design, tree planting, signs, and suggested patterns and standards for community design, development, and beautification.

(n) Agriculture — An analysis of the agricultural base of the area including agricultural lands, farming activities, farming-related businesses and the role of agriculture and agricultural uses in the community.

(o) Implementation — An analysis to determine actions, programs, budgets, ordinances, or other methods including scheduling of public expenditures to provide for the timely execution of the various components of the plan.

(p) National Interest Electric Transmission Corridors — After notification by the public utilities commission concerning the likelihood of a federally designated national interest electric transmission corridor, prepare an analysis showing the existing location and possible routing of high voltage transmission lines, including national interest electric transmission corridors based upon the United States department of energy's most recent national electric transmission congestion study pursuant to sections 368 and 1221 of the energy policy act of 2005. "High-voltage transmission lines" means lines with a capacity of one hundred fifteen thousand (115,000) volts or more supported by structures of forty (40) feet or more in height.

(q) Public Airport Facilities — An analysis prepared with assistance from the Idaho transportation department division of aeronautics, if requested by the planning and zoning commission, and the manager or person in charge of the local public airport identifying, but not limited to, facility locations, the scope and type of airport operations, existing and future planned airport development and infrastructure needs, and the economic impact to the community.

Staff is recommending that an Advisory Committee be formed comprised of experts in these fields, as well as trusted leaders within the community to ensure that:

- Goals and policies are technically correct and achievable

- The overall vision of the Comprehensive Plan is reflective of the desires of the community and that outreach and engagement is meaningfully reaching a broad spectrum of residents
- Staff is utilizing the best available resources for data collection and analysis and that conclusions are based on accurate and defensible information.

Staff will be the primary writers of the Comprehensive Plan. Advisory Committee members are welcome to contribute to the document as a way to provide local insights.

To date, Staff has identified and confirmed the availability of the individuals included in the table on the following page. Additional members may be added to the Advisory Committee.

	Name	Organization	Property Rights	Population	School Facilities and Transportation	Economic Development	Land Use	Natural Resources	Hazardous Areas	Public Services, Facilities, and Utilities	Transportation	Recreation	Special Areas or Sites	Housing	Community Design	Agriculture	Implementation	National Interest Electric Transmission Corridors	Public Airport Facilities	Community Leadership
1.	Tim Burke	Friedman Memorial Airport																	●	
2.	Amber Perkes	Idaho Power							●	●								●		
3.	Carissa Connelly	Blaine County Housing Authority					●							●						
4.	Jim Foudy	Blaine County School District			●															
5.	Cece Osborn	Wood River Land Trust					●	●	●			●	●							
6.	Mike McKenna	Valley Chamber of Commerce				●														

	Name	Organization	Property Rights	Population	School Facilities and Transportation	Economic Development	Land Use	Natural Resources	Hazardous Areas	Public Services, Facilities, and Utilities	Transportation	Recreation	Special Areas or Sites	Housing	Community Design	Agriculture	Implementation	National Interest Electric Transmission Corridors	Public Airport Facilities	Community Leadership
7.	Seth Harrington	Idaho Department of Labor		●		●														
8.	John Wright	Diversion 45 Canal						●		●						●				
9.	Andrea Hernandez	Mountain Rides									●									
10.	Mark Davidson	BCRD									●	●								
11.	Tom Blanchard	Bellevue Resident					●				●									●
12.	Brooke Pace McKenna	Hunger Coalition		●												●				●
13.	Jolyon Sawrey	Bellevue Business Owner	●				●							●	●		●			●

Recommendation and Next Steps

Staff recommends the approval of Resolution ____ establishing a Comprehensive Plan Advisory Committee.

A second resolution will likely be presented at the May 12, 2025 Council meeting to add additional members to the Advisory Committee. Once the Advisory Committee has had an initial meeting, a scope of work, engagement plan, and similar materials will be presented to Council.

Enclosures

1. Draft Resolution ____

CITY OF BELLEVUE RESOLUTION NO. 25-14

A RESOLUTION OF THE CITY OF BELLEVUE, IDAHO ESTABLISHING A COMPREHENSIVE PLAN ADVISORY COMMITTEE, DESIGNATING ROLES, AND ESTABLISHING EFFECTIVE AND TERMINATION DATES.

WHEREAS, the City of Bellevue, Idaho ("City") is desiring to update the City's Comprehensive Plan; and

WHEREAS, Idaho Statute 67-6508 requires comprehensive plans to consider a variety of specific topics; and

WHEREAS, there are members of the community with expertise in these topics and a willingness to participate; and

WHEREAS, the Common Council of the City desires to meaningfully engage and empower all residents to participate in the development of the updated Comprehensive Plan; and

WHEREAS, there are members of the community with established relationships and resources to facilitate citizen participation.

NOW, THEREFORE, it is hereby RESOLVED by the Common Council of the City of Bellevue, Idaho as follows:

Section 1: The Common Council hereby establishes a Comprehensive Plan Advisory Committee (the Committee).

Section 2: The Committee is tasked with the following:

- Providing expertise on the topics required by Idaho Statute 67-6508 to be considered within a comprehensive plan, as well as Bellevue's specific needs and opportunities.
- Advising and assisting City Staff on engagement and outreach efforts within the community and ensuring that citizen participation is meaningfully considered within the plan development.
- Ensuring that the plan results in actionable goals and policies based on accurate and useful data.
- Other duties as required to ensure the creation of a high quality comprehensive plan.

Section 3: This Resolution shall take effect and be in force immediately upon its passage and approval.

Section 4: The Committee shall meet as required until the updated Comprehensive Plan is adopted. A quorum of members is required for a meeting.

Section 5: The Committee shall be dissolved upon adoption of the Comprehensive Plan.

Section 6: The Committee shall include the following members:

- Tim Burke
- Amber Perkes
- Carissa Connelly
- Jim Foudy
- Cece Osborn
- Mike McKenna
- Seth Harrington
- John Wright
- Andrea Hernandez
- Mark Davidson
- Tom Blanchard
- Brooke Pace McKenna
- Jolyon Sawrey

Section 7: Members may be added or removed from the Committee by resolution.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR THIS 28th DAY OF APRIL 2025.

_____

Christina Giordani, Mayor

ATTEST:

_____

Amy Phelps, City Clerk

Memorandum

To: **Bellevue Common Council**

From: **Brian Parker, Community Development Director**

Kristin Gearhart, Community Services Manager

Re: **Ordinance 25-03 - Community Events Committee**

Date: **April 28, 2025**

Background

The City of Bellevue has recently supported community events through ad hoc committees and informal working groups. In order to promote a greater sense of community and ensure the success of hallmark events within the City, staff is recommending the formation of a standing Community Events Committee be formed.

Recommendation and Next Steps

Staff is the following motions:

1. I move to waive the three readings and read by title only.
2. I move to approve Ordinance 25-03.
3. I move to authorize the publication of the Summary of Ordinance 25-03.

Enclosures

1. Draft Ordinance 25-03
2. Draft Ordinance Summary
3. City of Bellevue Street Construction Standards, adopted by Resolution 2233.

CITY OF BELLEVUE, IDAHO
ORDINANCE NO. 2025-03

AN ORDINANCE OF THE CITY OF BELLEVUE ESTABLISHING A COMMUNITY EVENTS COMMITTEE, ESTABLISHING RESPONSIBILITIES, AND PROVIDING FOR ITS MEMBERSHIP AND OPERATION.

WHEREAS, the City of Bellevue seeks to enhance community engagement and participation through local events that promote culture, unity, and civic pride; and

WHEREAS, the Common Council desires to establish a committee that will plan, coordinate, and

WHEREAS, the City of Bellevue is authorized by Idaho Statute 50-303 to create and operate recreation and cultural activities;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF BELLEVUE, IDAHO, AS FOLLOWS:

SECTION 1:

Title 2 is hereby amended with the following new chapter:

CHAPTER 2: COMMUNITY EVENTS COMMITTEE

2-2-1: ESTABLISHMENT OF THE COMMUNITY EVENTS COMMITTEE

A Community Events Committee (hereafter referred to as "the Committee") is hereby established for the City of Bellevue. The purpose of the Committee is to plan, facilitate and organize City organized events on City property. For the purposes of this Chapter, “City organized events" shall be limited to the Bellevue Labor Day Celebration, the Bellevue Trunk or Treat, and the Bellevue Tree Lighting Ceremony. Other events may be added by resolution of the Common Council.

2-2-2: MEMBERSHIP

A. Composition: The Committee shall consist of 5 members, appointed by the Mayor with the approval of the Common Council.

B. Eligibility: Members must be residents of the City of Bellevue.

C. Term: Each member shall serve a term of 2 years, with no member serving more than 3 consecutive terms. For the initiation of the committee, 2 members will serve a 1-year term, and 3 members will serve a 2-year term. Terms shall be staggered to ensure continuity of the Committee's work.

D. Vacancies: Vacancies occurring for any reason shall be filled by appointment for the remainder of the term by the Mayor, with the approval of the Common Council.

E. Officers: The Committee shall elect a Chairperson and a Vice-Chairperson from among its members. The Chairperson shall preside over all meetings, and the Vice-Chairperson shall act in the absence of the Chairperson.

2-2-3: DUTIES AND RESPONSIBILITIES

The duties and responsibilities of the Community Events Committee shall include, but are not limited to:

A. Event Planning: Organizing and planning community events, including but not limited to festivals, parades, concerts, charity events, and other activities that serve to engage the public and foster community spirit.

B. Budget Recommendations: Developing and presenting a budget for each event to the Common Council for approval, including funding sources and estimated costs.

C. Volunteer Coordination: Recruiting and coordinating volunteers to assist in the execution of events.

D. Collaboration: Working with local organizations, businesses, and other stakeholders to promote and enhance community events.

E. Community Engagement: Ensuring that events are consistent with the population's need and demographics.

F. Event Evaluation: Providing recommendations for future events based on the success of past activities, including feedback from the community.

G. Promotion: Developing strategies for promoting community events through social media, local media, and other communication channels.

2-2-4: MEETINGS

A. Frequency: The Committee shall meet at quarterly or as needed to accomplish its duties.

B. Quorum: A quorum is required for the Committee to take any official action.

2-2-5: STAFF SUPPORT

The City shall provide appropriate administrative and clerical support, as well as additional funding through donations, to the Committee, including assistance with meeting coordination, event planning, and record-keeping.

2-2-6: REPORTING

The Committee shall report to the Common Council on a quarterly basis regarding the status of planned events and any other matters of significance, as necessary.

SECTION 2: EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after its passage and publication as required by law.

PASSED AND APPROVED by the CITY OF BELLEVUE, IDAHO this 28th day of APRIL, 2025.

_____

Christina Giordani, Mayor

ATTEST:

_____

Amy Phelps, City Clerk

CITY OF BELLEVUE, IDAHO
SUMMARY OF ORDINANCE NO. 2025-03

AN ORDINANCE OF THE CITY OF BELLEVUE ESTABLISHING A COMMUNITY EVENTS COMMITTEE, ESTABLISHING RESPONSIBILITIES, AND PROVIDING FOR ITS MEMBERSHIP AND OPERATION.

The City of Bellevue has adopted Ordinance 2025-03, amending Title 2 of Bellevue City Code with a new chapter establishing a Community Events Committee, establishing responsibilities, terms of membership, and other duties of the Committee. The ordinance is effective upon passage on May 7, 2025.

The complete ordinance is available at Bellevue City Hall at 115 East Pine Street, Bellevue, Idaho 83313.

The undersigned City of Bellevue City Attorney, having reviewed the subject ordinance and ordinance summary, have determined that the summary is true and complete and that it provides adequate notice to the public of the identity and principal provisions of the ordinance.

_____
Frederick Allington, City Attorney

Memorandum

To: **Bellevue Common Council**

From: **Brian Parker, Community Development Director**

Re: **Ordinance 25-04 - Encroachment Permitting**

Date: **April 28, 2025**

Background

Bellevue City Code Section 9-2-4 requires that all encroachment permit applications be reviewed and approved by the Common Council. This is not consistent with how the City has traditionally administered the encroachment permitting process, and doing so has functional challenges as described below. The proposed ordinance establishes an administrative process and review standards for encroachment permits for driveways and private streets. Other encroachment permit applications for construction activities such as utility installations would still require Council approval. The draft ordinance also includes grammatical corrections and updates to referenced standards as recommended by the City Engineer.

Specifically regarding driveway encroachments, the existing ordinance has the following limitations:

- The scale of the impact of a single driveway encroachment to the community is unlikely to be substantial enough to warrant the use of Common Council meeting time.
- The review and approval is primarily technical in nature and including the Council in the review process creates opportunities for politicization.
- Building and construction permitting tends to have high seasonality, and the timing of Council meetings is likely to result in “batching” of permit approvals. This batching is likely to lead to multiple permits being issued at once and construction occurring simultaneously. In locations such as newly platted subdivisions, this may lead to several driveways being constructed simultaneously in very close proximity, which may result in excessive noise, roadway safety challenges, and other neighborhood impacts.

Private streets are included in the administrative approval process because the Council would generally have the opportunity to review and approve the appropriateness of the private street through the Preliminary and Final Subdivision Plat entitlement process. Staff would then review the encroachment permit application for compliance with the technical requirements regarding the connection of the private street with public right-of-way.

Recommendation and Next Steps

Staff is the following motions:

1. In accordance with Idaho Statute 50-902, I move that we dispense with the three readings of Ordinance 25-04, and read by title only.
2. I move to approve Ordinance 25-04.
3. I move to authorize the publication of the Summary of Ordinance 25-04.

Enclosures

1. Draft Ordinance 25-04
2. Draft Ordinance Summary
3. City of Bellevue Street Construction Standards, adopted by Resolution 2233.

CITY OF BELLEVUE, IDAHO
ORDINANCE NO. 2025-04

AN ORDINANCE OF THE CITY OF BELLEVUE, IDAHO, AMENDING BELLEVUE'S CITY CODE BY AMENDING TITLE 9, BUILDINGS AND CONSTRUCTION, SECTION 9-2-4: CONSTRUCTION STANDARDS AND DESIGN CRITERIA TO ENABLE ADMINISTRATIVE REVIEW FOR ENCROACHMENT PERMITS FOR DRIVEWAYS AND PRIVATE STREETS, UPDATING APPLICABLE DESIGN STANDARDS AND CRITERIA; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE UPON PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the Idaho Statute 50-313 establishes the authority of the City of Bellevue to control the use of public rights-of-way; and

WHEREAS, encroachments into public rights-of-way have impacts on public safety and municipal operations; and

WHEREAS, a consistent and efficient process for reviewing and approving encroachments is necessary to ensure that such impacts are properly considered and mitigated; and

WHEREAS, the City desires to streamline the review process for certain types of encroachments, particularly those related to private streets and driveways, by allowing administrative staff to approve permits in accordance with adopted standards and criteria; and

WHEREAS, the City Council finds that delegating this authority to the appropriate administrative official is in the best interest of the City and its residents;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF BELLEVUE, IDAHO, AS FOLLOWS:

SECTION 1

Title 9, Chapter 4, Section 2: Construction Standards and Criteria of the Bellevue City Code is hereby amended as follows:

9-2-4: CONSTRUCTION STANDARDS AND DESIGN CRITERIA:

A. Minimum Standards: The design criteria, standards, specifications and standard drawings set forth in this section are hereby adopted as the minimum standards for permit application approval and construction and other work undertaken pursuant to this chapter within the City. Said criteria, standards, specifications and standard drawings apply to all construction, repair,

improvement, and other activities for which a permit is required under subsection 9-2-2B of this chapter.

1. Street Construction Permit Standards: The design criteria, standard specifications, standard drawings, and additional requirements for the construction, reconstruction, repair, replacement and improvement of all streets and roadways, public or private, or any portion thereof, are set forth in appendix A entitled City of Bellevue, Idaho Street Construction Standards, which is on file with the City, and subsequent amendments thereto.

2. Public Pathway Construction Permit Standards: The design criteria, standard specifications, standard drawings and additional requirements for bicycle paths, equestrian paths and other public pathways are set forth in the Blaine County Bikepath and Public Pathway Construction Standards, and subsequent amendments thereto, hereby adopted by reference.

3. Street Excavation Permit Standards: The design criteria, standard specifications, standard drawings and additional requirements for any digging in, excavation, trenching or other disturbance to the surface or subsurface of any street, public or private, or public right-of-way, or any portion thereof, are set forth in appendix A, incorporated herein by reference and which is on file with the City, and subsequent amendments thereto.

4. Encroachment Permit Applications a~~A~~nd Standards:

   a. All encroachment permit applications, except for approaches for private streets and driveways, shall be submitted to the Common Council for review and final decision to approve, approve with conditions or deny same. The Common Council may require such information, plans, engineering reports, and studies as it reasonably deems

appropriate to properly consider such application. Approval or denial of an encroachment permit application shall be in the sound discretion of the Common Council. The Common Council shall consider and review each application upon the following standards, criteria and factors:

(1) Whether or not the proposed improvement will benefit the City and inhabitants thereof;

(2) The need for said improvement and any services provided thereby to the City and inhabitants thereof;

(3) That there will be no detrimental effects from such improvement upon the public health, safety and/or welfare of the City and/or inhabitants;

(4) That there are no alternative locations, routes and methods of construction for the proposed improvements that will eliminate potential adverse effect(s) therefrom or conflict(s) with future infrastructure improvements by the City; and

(5) Such other factors as the Common Council may deem appropriate based upon the particular circumstances of each encroachment application to ensure that the requested encroachment and the permit, if any, issued therefor promotes and is not detrimental to the health, safety and/or welfare of the City or inhabitants thereof.

b. <u>Encroachment permit applications for approaches for private streets and driveways shall be reviewed and approved, approved with conditions, or denied by the City Engineer or the Engineer's designee. Applications shall be reviewed for conformance with the following standards:</u>

(1) The approach is to be constructed to adopted City Standards and applicable City Code requirements.

(2) The approach will not create unreasonable hazards for pedestrians, cyclists, or motorists.

(3) The approach will not disrupt or unreasonably impact the flow of stormwater.

(4) Other factors as deemed necessary by the City Engineer.

The decision of the Engineer is subject to appeal pursuant to Section 9-2-15.

~~b~~c. The Common Council may attach reasonable conditions upon the issuance of an encroachment permit to protect the health, safety and/or welfare of the City or inhabitants thereof.

5. Special Conditions: Other reasonable criteria, specifications and drawings may be required for special situations or improvements as determined by the City Engineer, and all such special criteria, standard specifications and drawings shall be approved by the City Engineer.

6. Other Improvement Standards: If an improvement is proposed for which no standards are set forth herein, the standards of the Idaho Department of Transportation, Idaho Standards for Public Works Construction, Idaho Standards for Public Works Construction, or other State agency having standards therefor, including subsequent amendments thereto, are hereby adopted by reference and incorporated herein by reference. Standards for construction of sidewalks, curbs and gutters shall be pursuant to a specific plan approved by the City Engineer consistent with ~~the existing Main Street improvements~~ existing improvements to adjacent property.

B. Amendments To Standards: Amendments and additions to each of the appendices on file with the City may be adopted by resolution of the City Council.

SECTION 2: EFFECTIVE DATE:

This Ordinance shall be in full force and effect from and after its passage and publication as required by law.

PASSED AND APPROVED by the CITY OF BELLEVUE, IDAHO this 28th day of APRIL, 2025.

_____
Christina Giordani, Mayor

ATTEST:

_____
Amy Phelps, City Clerk

CITY OF BELLEVUE, IDAHO
SUMMARY OF ORDINANCE NO. 2025-04

AN ORDINANCE OF THE CITY OF BELLEVUE, IDAHO, AMENDING BELLEVUE'S CITY CODE BY AMENDING TITLE 9, BUILDINGS AND CONSTRUCTION, SECTION 9-2-4: CONSTRUCTION STANDARDS AND DESIGN CRITERIA TO ENABLE ADMINISTRATIVE REVIEW FOR ENCROACHMENT PERMITS FOR DRIVEWAYS AND PRIVATE STREETS, UPDATING APPLICABLE DESIGN STANDARDS AND CRITERIA; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE UPON PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

The City of Bellevue has adopted Ordinance 2025-04, amending the Section 9-2-4 of Bellevue City Code to enable administrative permitting of right-of-way encroachments for the construction of driveways and private streets. Additionally, the ordinance updates applicable standards of right-of-way construction. The ordinance is effective upon passage on May 7, 2025.

The complete ordinance is available at Bellevue City Hall at 115 East Pine Street, Bellevue, Idaho 83313.

The undersigned City of Bellevue City Attorney, having reviewed the subject ordinance and ordinance summary, have determined that the summary is true and complete and that it provides adequate notice to the public of the identity and principal provisions of the ordinance.

_____
Frederick Allington, City Attorney

City of Bellevue
115 E Pine Street | PO Box 825
Bellevue, ID 83313
208-788-2128 Fax 208-788-2092
www.bellevueidaho.us

City of Bellevue
Regular Common Council Meeting
April28, 2025

Public Works Request

Item: Encroachment Permit for Idaho Power 420 N. 6th Street Alley

Background: Idaho Power is exchanging out an old pole and will install a transformer to serve underground service to a new home.

Recommendation: Meets application criteria recommend approval.

Chris Johnson
Public Works Director
cjohnson@bellevueidaho.us

Encroachment Application

City of Bellevue
115 E Pine Street
P.O Box 825 Bellevue, ID 83313
208-788-2128 Fax 208-788-2092

FOR OFFICE USE ONLY
PERMIT NO:_____
DATE APPLIED_____

Applicant Information	**Encroachment Fee: $100.00**
Business / Project Name: Yonni Povis	
Owner / Applicant Name: Idaho Power Co.	
Phone # 208-309-0507	Email: bmanning@idahopower.com
Location of Encroachment: Alley behind 420 N. 6th St.	
Mailing Address: 11831 Hwy 75, Hailey,ID	
Property Legal Description: Bellevue ROW-Alley	
Contractor Name/info: Idaho Power	
Landscaping Company:	
Paving Company:	
Bona fide cost estimate:	

Type of Encroachment			
Public Utility	Driveway	Pathway	Excavation
Description of work: Change out existing pole and install transformer to serve underground service to new home.			
Please attach a traffic control plan if there is work near traffic			

Acknowledgement

*This application, and all required material in Bellevue Code 9-2-2 is due no less than 15 days prior to the next regularly scheduled meeting date of the Bellevue Common Council. This includes but is not limited to plans, specifications, drawings, engineering data and other information. Variances must be approved by Bellevue Common Council

The undersigned hereby agrees to comply with all terms and conditions of such Encroachment Permit as defined in Bellevue Code Title 9 Chapter 2 and to comply with all federal, state and City laws, rules and regulations with regard to all work done relative to such permit. In addition to such Encroachment Permit, the Applicant must apply for and receive Street Excavation Permit (s) for any work to be done on any city street or alley in accordance with the Bellevue Street Standards Ordinance.

A permit issued under this chapter shall expire if the work is not started within sixty (60) days or not completed within one year from the date of issuance, and a new permit shall be required before beginning or completing the work. A permit shall cover only contiguous construction, and the work shall be done as one continuous operation. An extension of no more than one year may be granted by the City upon written request of the applicant for good cause beyond control of applicant or his contractor(s).

**** ALL LEGAL, ENGINEERING AND OTHER CONSULTANT REVIEW FEES SHALL BE REIMBURSED AT 100% BY THE APPLICANT.***

Applicant's Signature: Bryan Manning Date: 3/20/2025

Official Use Only

Public Works Director or
Street Superintendent Signature: _____Date:

6-24-21

Arc Flash Rating Blue
<5
cal/cm²

No Avian Protection Restriction

JOINT USE ATTENTION REQUIRED!

This work involves Joint Use facilities which may include transfers, new attachments and removals.
When work is completed on your portion of the project, please provide name and work order number to one of the following;

Email; JointUseDept@idahopower.com
Phone; 208-388-2886

Company Contact Information

COX COMMUNTCATIONS

PNT#1 REMOVE 56' #2 TRIPLEX SECONDARY AND 35' SECONDARY POLE.

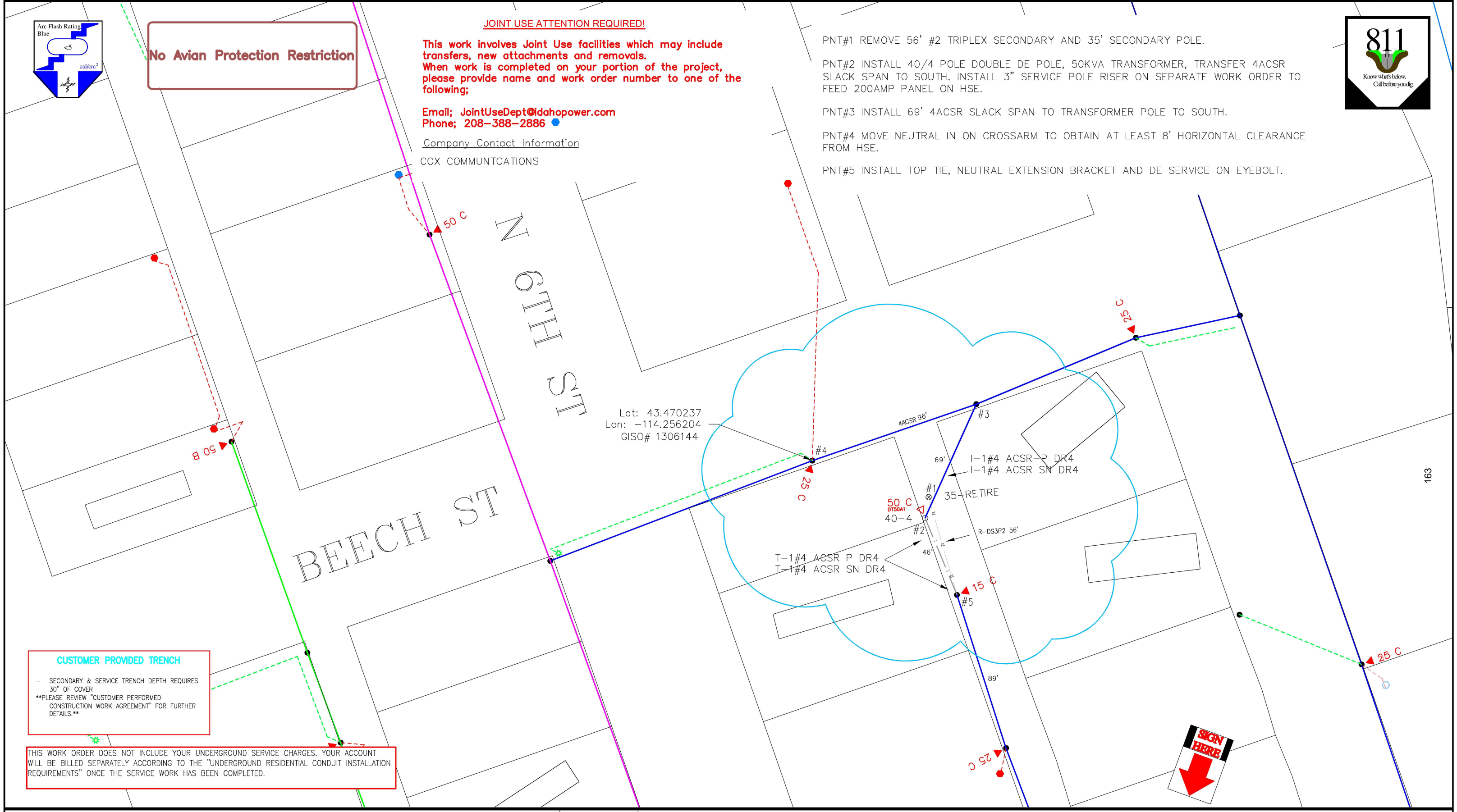
PNT#2 INSTALL 40/4 POLE DOUBLE DE POLE, 50KVA TRANSFORMER, TRANSFER 4ACSR SLACK SPAN TO SOUTH. INSTALL 3" SERVICE POLE RISER ON SEPARATE WORK ORDER TO FEED 200AMP PANEL ON HSE.

PNT#3 INSTALL 69' 4ACSR SLACK SPAN TO TRANSFORMER POLE TO SOUTH.

PNT#4 MOVE NEUTRAL IN ON CROSSARM TO OBTAIN AT LEAST 8' HORIZONTAL CLEARANCE FROM HSE.

PNT#5 INSTALL TOP TIE, NEUTRAL EXTENSION BRACKET AND DE SERVICE ON EYEBOLT.

811 Know what's below. Call before you dig.



CUSTOMER PROVIDED TRENCH

- SECONDARY & SERVICE TRENCH DEPTH REQUIRES 30" OF COVER

PLEASE REVIEW "CUSTOMER PERFORMED CONSTRUCTION WORK AGREEMENT" FOR FURTHER DETAILS.

THIS WORK ORDER DOES NOT INCLUDE YOUR UNDERGROUND SERVICE CHARGES. YOUR ACCOUNT WILL BE BILLED SEPARATELY ACCORDING TO THE "UNDERGROUND RESIDENTIAL CONDUIT INSTALLATION REQUIREMENTS" ONCE THE SERVICE WORK HAS BEEN COMPLETED.

SWPP:----	TIMES SCALE 0 1 2 3 4					Customer:	Date:
Job Title: POVIS, YONNY - 420 N 6TH ST/BELL OH POLE & XFMR	Feeder Map File Name: HALY1103				Surveyed or GPS: NONE Joint Use Attachment: NO	FDR By: ----	Designer: BRM9518
Additional Description: INSTALL 40/4 POLE & 50KVA TRANSFORMER RMV SECONDARY POLE	Qua 1	Twn 02N	Rng 18E	Sec 25	BM Pre-Built Date: ---- Built as Designed: ----	Date: ----	Design No: 0000176127
Additional Description: EXISTING ROW	State ID	County Blaine			Construction Date: ---- Operating Voltage: 7.2kV	ArcFM By: ---- Date: ----	Work Order No: 27676907

North W E E

IDAHO POWER Co. WORK ORDER MAP

SCALE: 1" = 50

Sheet 1 Of 1