



City of Bellevue
115 E Pine Street
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PO Bellevue, ID 83313
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www.bellevueidaho.us

Job Title: Drinking Water And Wastewater Operator Apprentice
Department: Public Works Department
Classification: Full-Time
FLSA Status: Non-Exempt
Starting Pay: \$26 Per Hour

POSITION SUMMARY

The Drinking Water and Wastewater Operator Apprentice will work under the supervision of experienced operators to acquire the necessary skills for operating and maintaining water treatment and wastewater facilities. This role blends classroom instruction with practical experience, offering hands-on training in water treatment plants, wastewater facilities, and related infrastructure. This job also offers the possibility for advancement post-apprenticeship completion and increased pay with licenses earned.

This is a rare opportunity to learn from knowledgeable operators while contributing to the community's water and wastewater management. If you are passionate about environmental stewardship and eager to build a career in this field, we encourage you to apply!

DUTIES/RESPONSIBILITIES AND ON-THE-JOB TRAINING (OJT):

- Complete a minimum of 4,000 paid hours of OJT, engaging in hands-on work at water treatment plants, wastewater facilities, and associated infrastructure.
- Assist in operating and maintaining water treatment plants, distribution systems, and wastewater treatment facilities.
- Learn to conduct routine inspections, tests, and equipment repairs.
- Record meter readings, collect wastewater and sludge samples, and perform basic maintenance tasks.
- Gain practical experience in troubleshooting and repairing water and wastewater systems.
- Responsible for personal safe work practices and following Department procedures.
- Responsible for timely filing of all incident reports, safety incidents or accidents.
- Responsible for keeping work time records and reporting timely.
- Other duties as assigned.

RELATED TRAINING INSTRUCTION (RTI):

- Attend classroom RTI sessions to grasp theoretical concepts concerning water treatment and wastewater management.
- Complete a minimum of 288 paid hours of RTI, covering topics like water quality analysis, process control, safety procedures, and environmental regulations.

QUALIFICATIONS:

- High school diploma or equivalent.
- Strong interest in water treatment and wastewater operations.
- Collaborates with team members to ensure efficient and effective completion of tasks and a respectful workplace.
- Basic proficiency in math and science.
- Possession of a valid driver's license.

BENEFITS:

- Fully paid medical, vision, and dental insurance coverage for employees.
- Paid Vacation Time.
- Paid City Holidays.
- Paid air ambulance insurance for employees and their family members.
- Membership in the Public Employee Retirement System of Idaho (PERSI).
- Voluntary supplemental accident insurance.

EQUAL OPPORTUNITY EMPLOYER:

The City of Bellevue is an equal opportunity employer committed to diversity and inclusion in the workplace. We welcome applications from all qualified individuals, regardless of race, ethnicity, gender, sexual orientation, age, disability, or any other legally protected characteristic.

TO APPLY:

- Complete a City of Bellevue Employment Application available online at www.bellevueidaho.us or in person at Bellevue City Hall, 115 E Pine Street, Bellevue, Idaho.
- Attach your resume to the application and submit either in person at Bellevue City Hall or via email to the Human Resources Manager at sshoemaker@bellevueidaho.us.

Deadline to Apply: Open until filled. Applications will be reviewed as they are received. The position may be filled at any point in the recruitment process.

I have read and understand my job description.

Employee Signature

Date