

BELLEVUE URBAN RENEWAL AGENCY (BURA)
AGENDA and NOTICE
Wednesday, September 29, 2021, at 4 P.M.
PUBLIC ZOOM ONLINE MEETING
BELLEVUE CITY HALL
115 East Pine, Bellevue, Idaho

Topic: BURA Meeting
Time: Sep 29, 2021, 04:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81504485072?pwd=RU5NRHAWbUhRai9xbk11VHNXQnRsUT09>

Meeting ID: **815 0448 5072**

Passcode: **880757**

One tap mobile

+1-346-248-7799 US (Houston)

+1-669-900-9128 US (San Jose)

4:00 PM CALL TO ORDER

• **NOTICE AND HEARING COMPLIANCE:**

The notice and agenda were posted in accordance with Idaho Code §67-2343, prior to the meeting, at the Bellevue Post Office, on the bulletin board of City Hall, on the City website and on the city's social media account on September 24, 2021.

Suggested Motion- I move that the agenda and notice for the September 29, 2021, BURA meeting was done in accordance with Idaho Code §67-2343.

HEARING:

- **DISCUSSION ITEM:** List of projects to be funded by Bellevue Urban Renewal Agency for FY22. Commissioners present and discuss proposed projects and determine what is the most to least important for completion with estimated dates to begin and to finish the projects. Get bids for the projects for the meeting in October to approve the funding.
- **DISCUSSION ITEM:** Amendment- update to the Bellevue Urban Renewal Plan and allocation map to include Strahorn and the wastewater plant. Set up public meeting in October/November after we speak with legal and get direction.
- **ACTION ITEM:** Tentatively approve the first projects for 2022. Set public hearing date in October to approve the first approved projects, funding, and bids.

Suggested Motion- I move to tentatively approve the listed projects for 2022

CONSENT ITEMS:

- **ACTION ITEM-** Approval of Minutes from August 24, 2021
Suggested Motion- I move to approve minutes from 8-24-21
- **ACTION ITEM –** Approve Monthly claims from treasurer
Suggested Motion- I move to approve monthly claims for August- September

DISCUSSION:

- Set a Public Hearing date in October to approve funding and bids for the approved projects in 2022.

ADJOURN Please Note: The agenda is subject to revisions. Anyone needing assistance to attend or participate should contact Bellevue City Hall prior to the meeting at 208- 788-2128. Committee packets will be available online at www.bellevueidaho.gov

BURA PROJECTS 2022

PROJECT NAME	START DATE	FINISH DATE	MISC
PARK			
Update benches, add tables			Connect with Park Committee
New bark play areas at park & softball parks			
Pickle ball- create station			
Roof over stage			
Update Play equipment			
MAIN STREET			
Fix broken light fixtures- keep them on and going			
Look into landscaping- irrigation for flowers etc.			
Pedestrian Benches- check with ITD to make sure there is room			1. Check with ITD- 2. Easements with property owners
Update street signage			
MISC			
Create dog stations through-out city-			Must be upkeep, maintained- who will do that? Staff shortage
Move the welcome to Bellevue Sign- where it's visible			Look into getting new sign?

City of Bellevue
Bellevue Urban Renewal Agency Minutes
ZOOM MEETING
August 24, 2021

4:00 PM

Chairman Duncan called the meeting to order. Commissioner's present were Becky Duncan, and Jami Sluder and Doug Brown. Staff present was Ashley Dyer, BURA secretary and City Planner, and Diane Shay Community Development Director.

Notice and Hearing Compliance:

Notice for this meeting was posted in accordance with Idaho Code 67-2343 by the following:

1. The agenda was posted at the Bellevue Post Office, the bulletin board, outside Bellevue City Hall and on the city website on August 19, 2021.
2. The meeting was noticed in the Idaho Mountain Express on August 11th and August 18, 2021, in accordance with Idaho Code 67-2343.

Meeting Items:

Chair Duncan opened the meeting and asked if there have been any ex-prate conversations between the board. Duncan and Sluder said they received emails from Doug Brown.

The first Action item on the agenda is to approve the 2022 Annual Budget. Sluder made a motion to approve the Annual 2022 Budget, Brown seconded, and the vote was unanimous.

The second Action item on the agenda is to approve the budget resolution #21-02 for the 2022 Budget. Sluder made a motion to approve RESO #21-02, Duncan seconded, and the vote was unanimous.

The third action item on the agenda is to vote for officers.

Doug Brown Nominated himself, no other votes followed, vote closed.

Jami Sluder nominated herself, Becky Duncan seconded, Brown voted no.

Sluder won Chair by majority of vote.

Duncan nominated Brown for Vice Chair, Jami seconded, and Brown voted Yes.

Brown won Vice Chair by Majority of vote.

Consent Items:

The Agency approved minutes from August 3, 2021, meeting.

Brown had a few questions about the change in capital funds improvement budget item. Duncan answered that the Commission wanted to have enough funds budgeted for the year to complete the projects that the Commission have so far suggested. Brown moved to approve minutes, Sluder seconded, and the vote was unanimous.

Bills and Claims:

No bills or claims

Committee and Staff Discussion:

Next meeting is set for September 29, 2021, at 4pm to discuss 2022 funded projects.

Brown moved to adjourn the meeting, Duncan seconded, and the vote was unanimous.

Signed this _____ day of _____, 2021.

Becky Duncan, Chairman

ATTEST:

Ashley Dyer, Secretary

251 East Front Street, Suite 300
Post Office Box 1539
Boise, Idaho 83701
Telephone 208 343-5454
Fax 208 384-5844

RE
SEP 10 2021
BY: M. M. M.

ELAM & BURKE
ATTORNEYS AT LAW

Tax Id No. 82-0451327

Bellevue Urban Renewal Agency
City of Bellevue
PO Box 825
Bellevue, ID 83313

August 31, 2021

Invoice # 192385
Billing Atty - MSC

FOR PROFESSIONAL SERVICES RENDERED

From August 3, 2021 Through August 31, 2021

RE: General Representation

CLIENT/MATTER: 09097-00001

HOURS

8/03/21	MSC	.60	Review email communication from Ashley Dyer regarding officer elections. Review amended and restated bylaws and draft response to Ms. Dyer re same. Review additional email communication from Ms. Dyer concerning commissioner appointments. Review draft resolution and provide comment back to Ms. Dyer.
8/04/21	MSC	1.50	Call with Ashley Dyer concerning commissioner appointments, number of appointments, board terms and officer elections. Work on revising draft city council resolution re confirmation of the number of board members, and appointment/reappointment of commissioners with staggered terms. Circulate the same to Ms. Dyer.

PROFESSIONAL FEES

420.00

Timekeeper	Staff	Rate	Hours	Amount	Non-Chargeable	
					Hours	Amount
Conrad, Meghan S.	Shareholder	200.00	2.10	420.00	.00	.00
			2.10	420.00	.00	.00

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UNLESS OTHERWISE AGREED, ALL ACCOUNTS ARE DUE WITHIN 30 DAYS OF THIS STATEMENT.
We also accept Visa, MasterCard, Discover and American Express.

ELAM & BURKE
ATTORNEYS AT LAW

251 East Front Street, Suite 300
Post Office Box 1539
Boise, Idaho 83701
Telephone 208 343-5454
Fax 208 384-5844

Tax Id No. 82-0451327

RE: General Representation

CLIENT/MATTER: 09097-00001
August 31, 2021
Invoice # 192385

INVOICE TOTAL

420.00

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10:43 AM

09/23/21

Bellevue Urban Renewal Agency
Check Detail
 October 1, 2020 through September 23, 2021

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	1023	12/14/2020	Workman And Company, PLLC		10002 · DL EVANS X1714		-400.00
Bill	FY202...	12/14/2020			55000 · Legal & Accounting	-400.00	400.00
TOTAL						-400.00	400.00
Bill Pmt -Check	1024	01/07/2021	Elam & Burke P.A.		10002 · DL EVANS X1714		-80.00
Bill	188910	01/07/2021			55000 · Legal & Accounting	-80.00	80.00
TOTAL						-80.00	80.00
Bill Pmt -Check	1025	02/16/2021	Elam & Burke P.A.		10002 · DL EVANS X1714		0.00
TOTAL						0.00	0.00
Bill Pmt -Check	1026	02/23/2021	Idaho Mountain Express		10002 · DL EVANS X1714		-49.68
Bill	PH 20...	02/23/2021			56700 · Publishing/Advertising	-49.68	49.68
TOTAL						-49.68	49.68
Bill Pmt -Check	1027	02/16/2021	Elam & Burke P.A.		10002 · DL EVANS X1714		-100.00
Bill	189363	02/16/2021			55000 · Legal & Accounting	-100.00	100.00
TOTAL						-100.00	100.00
Bill Pmt -Check	1028	08/27/2021	Idaho Mountain Express		10002 · DL EVANS X1714		-280.32
Bill	PH 20...	08/27/2021			56700 · Publishing/Advertising	-280.32	280.32
TOTAL						-280.32	280.32
Bill Pmt -Check	1029	09/10/2021	Elam & Burke P.A.		10002 · DL EVANS X1714		-420.00
Bill	192385	09/10/2021			55000 · Legal & Accounting	-420.00	420.00
TOTAL						-420.00	420.00