

**BELLEVUE URBAN RENEWAL AGENCY
FRIDAY, SEPTEMBER 14, 2018 – 9AM
BELLEVUE CITY HALL
AGENDA**

9:00 Am Call to order:

NOTICE AND HEARING COMPLIANCE:

Agenda posted on Monday, September 11th in the Bellevue Post Office, and the Bellevue City Hall. Public Hearing published/ Mountain Express on September 5, 2018. (Idaho Code 67-2343)

- **Suggested Motion:** I move that the notice for the September 14, 2018 meeting was done in accordance with Idaho Code §67-2343.

OLD BUSINESS:

- Approval of minutes from August 13, 2018

NEW BUSINESS:

- 2019 Budget
Consideration of the proposed budget for Fiscal Year beginning October 1, 2018 and ending September 30, 2019,
- Mountain Rides Bus Shelters
 - Mountain Rides is proposing the \$4,000.00 to their director
 - Waiting to hear from ITD/ Main and Spruce location/ Easement
 - BID Contractor build shelters
 - Temporary structure for winter season at Spruce location
 - Service agreement between City and MR
- Crosswalk Main & Birch
 - Waiting to hear back from ITD
- New steel pole- Guffy's building for banners
 - Galena Engineering- footing plan, weight etc.
 - Funds for engineering process
 - ITD approval of location of pole
 - BID Steel production for pole

ADJORN

**City of Bellevue
BURA
Budget Meeting
8/13/18**

9:10 AM:

Chairman Duncan called the meeting to order. Commissioners present were Melanie Dahl, and Priscilla Adamson. Jami Sluder arrived to the meeting late. Brian Bourgette was absent. Staff present was Diane Shay, Community Development Director, Ashley Dyer, Associate Planner and Kathy Clark, City Clerk/Treasurer.

Notice and Hearing Compliance:

Legal notice for this meeting was posted in accordance with Idaho Code 67-6509 by the following:

1. The agenda was posted at the Bellevue Post Office, the bulletin board outside City Hall and on the website on August 10, 2018.
2. Legal notice was published in the Mountain Express on August 1, 2018 and August 8, 2018, per Idaho code 67-2343.

Duncan moved that the notice of the meeting was done in compliance with Idaho code, Motion seconded by Dahl and the vote was unanimous.

Call for conflict of interest of any Agenda Item:

There were no conflicts declared.

Changes to the Agenda:

There were no changes made to the Agenda.

Public comment:

No public comment.

Old Business:

- The BURA Committee board members have changed since the last meeting. The first item was to designate a board chair. Melanie Dahl nominated Becky Duncan, and Priscilla Adamson seconded the motion, no objections.
- The committee heard old testimony from the last meeting regarding the approval of \$19,950 for a flashing, lighted crosswalk on Main Street and Birch.

- The committee heard old testimony from the last meeting regarding Mountain Rides and the approval of \$8,000 for a bus shelter. The commission was informed the bus shelters have gone up from \$8,000 to \$12,000 per shelter.

New Business

- Ashley Dyer introduced the BURA plan and the objective to the commission.
- The commission discussed the need for bus shelters in the valley, and the options. The commission approved \$20,000 towards the \$24,000 cost of the two proposed bus shelters at Main and Spruce, and Main and Cedar. Melanie motioned to approve the \$20,000 and Priscilla seconded the motion, all in favor.
- The committee discussed the lighted/flashing crosswalk on Main Street and Birch Street that was approved from the last BURA committee; Melanie moved to approve \$19,950.00 and Priscilla seconded the motion, all in favor.
- The committee asked if there were any requests from the City for improvement or construction along main street. Diane Shay discussed Lumican's possible future project on main street's lights to be switched to dark sky compliance.
- The committee discussed using Fuego's and Guffy's building tops to anchor City banners. A new pole will need to be constructed on Guffy's roof top to secure it. The committee approved to use funds from Construction to purchase a steel post.
- New signage for the beginning of the City (welcome sign) and Howard Preserve, as well as directional signs.
- The committee discussed decorating Main Street with Christmas lights since the light poles have been updated with electrical.

Bills and Claims:

There are no current bills or claims at this time.

Tentative Fiscal Year 2019 Annual Appropriations Budget:

The Bellevue Urban Renewal Commission shall consider, pursuant to Idaho Code 50-1002, the proposed budget for fiscal year beginning October 1, 2018 and ending September 30, 2019.

- The BURA committee discussed the proposed budget, Kathy Clark City Clerk/ Treasurer presented the budget.
- The Committee scheduled Public Budget hearing for September 14th at 9AM at the City Hall.

Committee and Staff:

Future meetings were discussed but no dates were set. Committee will need to set next BURA meeting date (s) on September 14th.

Duncan moved to adjourn the meeting, Dahl seconded and the vote was unanimous.

Signed this _____ day of August, 2018

Becky Duncan, Chairman

Diane Shay, Community Development Director

BELLEVUE URBAN RENEWAL AGENCY

BUDGET FY2019

	FINAL 2015	BUDGET 2016	FINAL 2016	BUDGET 2017	Final 2017	BUDGET 2018	BUDGET 2019	Ref #
INCOME								
41001 CARRYOVER BURA	2,000.00	8,500	8,500	8,500.00	0.00	15,000.00	0.00	
41000 PROPERTY	21,287.30	16,000	27,739	16,000.00	35,527.36	18,000.00	45,000.00	
41200 INTEREST INCOME BURA	1.26		\$2	0.00	3.77	0.00	0.00	
TOTAL INCOME	23,288.56	24,500	36,241	24,500.00	35,531.13	33,000.00	45,000.00	
PAYROLL								
TOTAL PAYROLL EXPENSE	0.00	0	0	0.00	0.00	0.00	0.00	
OPERATING EXPENSES								
52000 CITY ATTORNEY	0.00	150	0	150.00		100.00		
55000 LEGAL/ACCOUNTING	400.00	500	400	500.00	438.50	2,500.00		#2
56000 MEMBERSHIP/DUES	120.05	2,000	245	2,000.00	366.44	2,000.00		#3
56500 POSTAGE	0.00	100	0	100.00		50.00		
56700 PUBLISHING/ADVERT	1,074.80	800	467	800.00	366.44	800.00		
56800 REPAIRS & MAINT	0.00	1,000	0	1,000.00		1000		#1
TOTAL OPERATING EXPENSES	1,594.85	1,900	1,112	4,550.00	366.44	6,450.00	0.00	
SUB-TOTAL: OPERATING EXPENSE w/PAYROLL	1,594.85	1,900	1,112	4,550.00	366.44	6,450.00	0.00	
CAPITAL OUTLAY EXPENSES								
58100 IMPROVEMENT & CONST	4,869.08	19,950	0	19,950.00	0.00	26,550.00	24,000.00	#4
TOTAL CAPITAL OUTLAY	4,869.08	19,950	0	19,950.00	0.00	26,550.00	24,000.00	
TOTAL EXPENSES	6,463.93	21,850	1,112	24,500.00	366.44	33,000.00	24,000.00	
INCOME MINUS EXPENSES	16,824.63	2,650	35,129	0.00	35,164.69	0.00	21,000.00	
Explanation - 2018 Budget								
#1	Solar battery for rapid flashing light							
#2	annual audit fee, additional support from Elam & Burke PA							
#3	RAI Dues & Legislative Laws							
#4	Flashing crosswalk @ Brandies totaling \$19,950.00							
	\$6600 for new Improvement and Construction projects in FY 2018							