

BURA
AGENDA and NOTICE
Tuesday, August 24, 2021, at 4 P.M.
PUBLIC ZOOM ONLINE MEETING
BELLEVUE CITY HALL
115 East Pine, Bellevue, Idaho

ZOOM MEETING
Topic: BURA Meeting
Time: Aug 24, 2021, 04:00 PM Mountain Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/89506794412?pwd=UFVWSTjNHpoUXliV0pvU0NsajVXdz09>

Meeting ID: 895 0679 4412
Passcode: 036631
One tap mobile
+1-669-900-9128 US (San Jose)
+1-253-215-8782 # US (Tacoma)

4:00 PM CALL TO ORDER

• **NOTICE AND HEARING COMPLIANCE:**

The notice and agenda were posted in accordance with Idaho Code §67-2343, prior to the meeting, at the Bellevue Post Office, on the bulletin board of City Hall, on the City website and on the city's social media account on August 19, 2021. The notice was published in the Idaho Mountain Express on August 11th and August 18th, 2021.

Suggested Motion- I move that the agenda and notice for the August 24th meeting was done in accordance with Idaho Code §67-2343.

PUBLIC HEARING:

- **ACTION ITEM-** Approve the 2022 Budget

Suggested Motion- I move to approve the 2022 Budget

- **ACTION ITEM-** Approve RESO# 2021-02- Budget Resolution

Suggested Motion- I move to approve RESO# 2021-02/ 2022 Budget

- **ACTION ITEM-** VOTE FOR OFFICERS- Chair, and Vice Chair

- Move to nominate

- Close Vote

- Vote

Suggested Motion: I move to approve _____ as chair

I move to approve _____ as vice-chair

CONSENT ITEMS:

- **ACTION ITEM-** Approval of minutes from August 3, 2021

Suggested Motion- I move to approve minutes from 8-3-21

DISCUSSION:

ADJOURN Please Note: The agenda is subject to revisions. Anyone needing assistance to attend or participate should contact Bellevue City Hall prior to the meeting at 208- 788-2128. Committee packets will be available online at www.bellevueidaho.gov

BELLEVUE URBAN RENEWAL AGENCY- EXHIBIT A
BUDGET FY22

		FINAL 2016	BUDGET 2017	FINAL 2017	BUDGET 2018	FINAL 2018	BUDGET 2019	FINAL 2019	BUDGET 2020	FINAL 2020	BUDGET 2021	FINAL 2021	BUDGET 2022
	INCOME												
	CARRYOVER												
41001	BURA	8500	8500	0	15000	0	20550	0	40,000	0	40,000		32,750
41000	PROPERTY	27738.9	16000	35527.36	18000	53,470.08	45000	50,701	45,000	51,260	45,000	65,075	45,000
	INTEREST												
	INCOME												
41200	BURA	2.36	0	3.77	0	20.81	15	31	15	2,369	1000	693.95	1000
	TOTAL												
	INCOME	36,241	24,500	35,531.13	18,000	53,491	45,015	50,732	85,015	53,629	86,000	65,769	78,750
	OPERATING												
	EXPENSES												
	CITY												
52000	ATTORNEY	0	150		100	100	0	0	500	0	0	0	0
	LEGAL/ACCOU												
55000	NTING	400	500	438.5	2500	1120	2600	4,416	2600	1,295	3500	580	3,000
	MEMBERSHIP/												
56000	DUES	245	2000	366.44	2000	0	2000	0	2000	0	0	0	0
	POSTAGE	0	100		50	0	50	0	50	0	0	0	0
	PUBLISHING/A												
56700	DVERT	467	800	366.44	800	0	900	333	900	0	400	50	250
	Office Supplies/												
56800	Repairs	0	1000		1000	0	0	4749	500		500	0	500
	TOTAL												
	OPERATING												
	EXPENSES	1,112	4,550	366.44	6,450	1,120	5,550	9,498	6,550	1,295	4,400	630	3,750
	SUB-TOTAL:	1,112	4,550	366.44	6,450	1,120	5,550	9,498	6,550	1,295	4,400	630	3,750
	CAPITAL												
	OUTLAY												
58100	IMPROVEMENT & CONST	0	19950	0	26550		60000	2775	50000	21051	20,000	0	75,000
	TOTAL												
	CAPITAL												
	OUTLAY	0	19,950	0	26,550		60,000	2775	50,000	21,051	20,000	0	75,000
	TOTAL												
	EXPENSES	1,112	24,500	366.44	33,000	1,120.00	65,550	12,273	56,550	22,346	24,400	630	78,750
	INCOME												
	MINUS												
	EXPENSES	35,129	0	35,164.69	0	52,371	20,535	38,459	28,465	31,283	61,600	65,139	0

EXHIBIT
A

5:24 PM
07/12/21
Accrual Basis

Bellevue Urban Renewal Agency
Balance Sheet
As of June 30, 2021

	<u>Jun 30, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
10003 · LGIP BURA Savings Fund 3594	282,311.51
10002 · DL EVANS X1714	2,500.00
<hr/>	
Total Checking/Savings	284,811.51
Total Current Assets	284,811.51
TOTAL ASSETS	284,811.51
LIABILITIES & EQUITY	
Equity	
32000 · Unrestricted Net Assets	235,589.37
Net Income	49,222.14
<hr/>	
Total Equity	284,811.51
TOTAL LIABILITIES & EQUITY	284,811.51

2:44 PM

07/27/21

Accrual Basis

Bellevue Urban Renewal Agency
Profit & Loss Budget vs. Actual
October 1, 2020 through July 27, 2021

	Oct 1, '20 - Jul 27, 21	Budget	\$ Over Budget	% of Budget
Income				
41001 · Carryover Prior Year	0.00	40,000.00	-40,000.00	0.0%
41000 · Property Assessments	63,448.90	45,000.00	18,448.90	141.0%
41200 · Personal Property Replacement	1,625.66	0.00	1,625.66	100.0%
45100 · Interest Income	693.95	1,000.00	-306.05	69.4%
Total Income	65,768.51	86,000.00	-20,231.49	76.5%
Cost of Goods Sold				
50000 · Cost of Goods Sold	0.00	0.00	0.00	0.0%
Total COGS	0.00	0.00	0.00	0.0%
Gross Profit	65,768.51	86,000.00	-20,231.49	76.5%
Expense				
OPERATING EXPENSES				
52000 · City Attorney	0.00	0.00	0.00	0.0%
55000 · Legal & Accounting	580.00	3,500.00	-2,920.00	16.6%
56000 · Membership/Dues	0.00	0.00	0.00	0.0%
56500 · Postage	0.00	0.00	0.00	0.0%
56700 · Publishing/Advertising	49.68	400.00	-350.32	12.4%
56800 · Office Supplies/Repairs	0.00	500.00	-500.00	0.0%
OPERATING EXPENSES - Other	0.00	0.00	0.00	0.0%
Total OPERATING EXPENSES	629.68	4,400.00	-3,770.32	14.3%
66000 · Payroll Expenses	0.00	0.00	0.00	0.0%
CAPITAL OUTLAY EXPENSES				
58100 · Improvement & Construction	0.00	20,000.00	-20,000.00	0.0%
CAPITAL OUTLAY EXPENSES - Other	0.00	0.00	0.00	0.0%
Total CAPITAL OUTLAY EXPENSES	0.00	20,000.00	-20,000.00	0.0%
Total Expense	629.68	24,400.00	-23,770.32	2.6%
Net Income	65,138.83	61,600.00	3,538.83	105.7%

5:23 PM

07/12/21

Bellevue Urban Renewal Agency
Reconciliation Detail
10003 · LGIP BURA Savings Fund 3594, Period Ending 06/30/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						280,870.04
Cleared Transactions						
			Deposits and Credits - 2 items			
Deposit	06/01/2021			X	40.50	40.50
Transfer	06/29/2021			X	1,400.97	1,441.47
			Total Deposits and Credits		1,441.47	1,441.47
			Total Cleared Transactions		1,441.47	1,441.47
Cleared Balance					1,441.47	282,311.51
Register Balance as of 06/30/2021					1,441.47	282,311.51
Ending Balance					1,441.47	282,311.51

5:24 PM

07/12/21

Bellevue Urban Renewal Agency
Reconciliation Detail
10002 · DL EVANS X1714, Period Ending 06/30/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						2,500.00
Cleared Transactions						
Checks and Payments - 1 item						
Transfer	06/29/2021			X	-1,400.97	-1,400.97
					-1,400.97	-1,400.97
Total Checks and Payments						
Deposits and Credits - 1 item						
Deposit	06/15/2021			X	1,400.97	1,400.97
					1,400.97	1,400.97
Total Deposits and Credits						
Total Cleared Transactions					0.00	0.00
Cleared Balance					0.00	2,500.00
Register Balance as of 06/30/2021					0.00	2,500.00
Ending Balance					0.00	2,500.00

BURA RESOLUTION NO. 21-02

BY THE BOARD OF COMMISSIONERS OF THE URBAN RENEWAL AGENCY OF BELLEVUE, IDAHO:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BELLEVUE URBAN RENEWAL AGENCY, TO BE TERMED THE “**ANNUAL APPROPRIATION RESOLUTION**,” APPROPRIATING SUMS OF MONEY AUTHORIZED BY LAW AND DEEMED NECESSARY TO DEFRAY ALL EXPENSES AND LIABILITY OF THE URBAN RENEWAL AGENCY, FOR THE **FISCAL YEAR COMMENCING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022**, FOR ALL GENERAL, SPECIAL AND CORPORATE PURPOSES; DIRECTING THE CHAIRMAN TO SUBMIT THE RESOLUTION AND BUDGET TO THE CITY OF BELLEVUE AND ANY OTHER ENTITY ENTITLED TO A COPY OF THE RESOLUTION AND BUDGET; AND PROVIDING AN EFFECTIVE DATE.

THIS RESOLUTION, made on the date hereinafter set forth by the Bellevue Urban Renewal Agency of Bellevue, Idaho, an independent public body, corporate and politic, authorized under the authority of the Idaho Urban Renewal Law of 1965, Chapter 20, Title 50, Idaho Code, as amended (hereinafter the “Law”) and the Local Economic Development Act, Chapter 29, Title 50, Idaho Code, as amended (hereinafter the “Act”), a duly created and functioning urban renewal agency for Bellevue, Idaho, hereinafter referred to as the “Agency.”

WHEREAS, the City Council of the city of Bellevue, Idaho, on August 20, 2019, after notice duly published, conducted a public hearing on the Urban Renewal Plan for the Revenue Allocation Area of the Bellevue Urban Renewal Agency (the “Plan”);

WHEREAS, following said public hearing the City Council adopted its Ordinance No. 2008-03 on December 11, 2003, approving the Plan and making certain findings;

WHEREAS, pursuant to Idaho Code §§ 50-2006, 50-2903(5) and 50-1002, the Agency prepared a budget and the Agency tentatively approved estimated revenues and expenditures for the fiscal year commencing October 1, 2021, and ending September 30, 2022, by virtue of its action at the Agency’s Board meeting on August 24, 2021;

WHEREAS, the Agency has previously published notice of a public hearing to be conducted on Tuesday, August 24, 2021, at 4 PM., at Bellevue City Hall, 115 East Pine, Bellevue, Idaho, pursuant to the Notice of Hearing published August 11, 2021, and on August 18, 2021, a copy of which is attached hereto and incorporated herein as Exhibit B;

WHEREAS, pursuant to Idaho Code § 50-2006, the Agency is required to pass an annual appropriation resolution and submit the resolution to the city of Bellevue, Idaho, on or before September 1, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE BOARD OF COMMISSIONERS OF THE BELLEVUE URBAN RENEWAL AGENCY, AS FOLLOWS:

Section 1: That the above statements are true and correct.

Section 2. That the sums of money, or as much thereof as may be authorized by law, needed or deemed necessary to defray all expenses and liabilities of the Agency, as set forth in **Exhibit A- Budget FY22**, which is annexed hereto and by reference made a part of this Resolution, which was published on August 11, 2021, and August 18, 2021. Those sums of money are hereby appropriated for the general, special, and corporate purposes and objectives of the Agency for the fiscal year commencing October 1, 2021 and ending on September 30, 2022.

Section 3: That the Chairman shall submit this Resolution and Budget to the City of Bellevue, Idaho, on or before September 1, 2021.

Section 4: That this Resolution shall be in full force and effect immediately upon its adoption and approval.

PASSED AND ADOPTED by the Bellevue Urban Renewal Agency, on _____, 2021. Signed by the Chairman of the Board of Commissioners and attested by the Secretary to the Board of Commissioners, on _____, 2021.

APPROVED:

By _____
Becky Duncan, Chairman of the Board

ATTEST:

By _____
Ashley Dyer, Secretary

City of Bellevue
Bellevue Urban Renewal Agency Minutes
ZOOM MEETING
August 3, 2021

4:00 PM

Chairman Duncan called the meeting to order. Commissioner's present were Becky Duncan, and Jami Sluder. Doug Brown was absent. Staff present was Ashley Dyer, BURA secretary and City Planner.

Notice and Hearing Compliance:

Notice for this meeting was posted in accordance with Idaho Code 67-2343 by the following:

1. The agenda was posted at the Bellevue Post Office, the bulletin board, outside Bellevue City Hall and on the city website on July 29, 2021.

Meeting Items:

The first Action item on the agenda is to tentatively approve the 2022 Annual Budget. The Commission suggested a few amendments to the Cost of Construction and Operating Expenses. Duncan made a motion to tentatively approve the Annual 2022 Budget with the suggested amendments, Sluder seconded, and the vote was unanimous.

Consent Items:

The Agency approved minutes from March 9, 2021, meeting.

Duncan moved to approve minutes, Sluder seconded, and the vote was unanimous.

Bills and Claims:

No bills or claims

Committee and Staff Discussion:

Next meeting Public Hearing to approve the 2022 Budget on August 24th at 4pm.

Duncan moved to adjourn the meeting, Jami seconded, and the vote was unanimous.

Signed this _____ day of _____, 2021.

Becky Duncan, Chairman

ATTEST:

Ashley Dyer, Secretary

NOTICE OF PUBLIC HEARING BEFORE THE BELLEVUE URBAN RENEWAL AGENCY FOR PROPOSED BUDGET FOR FISCAL YEAR 2022

NOTICE IS HEREBY GIVEN that a Public Hearing, pursuant to Idaho Code 50-1002, for consideration of the proposed budget for Fiscal Year beginning October 1, 2021, and ending September 30, 2022, will be held at the Bellevue City Hall (or ZOOM meeting) located at 115 E. Pine Street, Bellevue, Idaho, on Tuesday August 24, 2021, at 4:00 Pm. Interested persons may appear and shall be given an opportunity to comment on the proposed budget. Written comment may be submitted to Bellevue Urban Renewal Agency, P.O. Box 825, Bellevue, Idaho 83313 prior to the Public Hearing.

	FY2020 BUDGET	FY2020 FINAL	FY2021 BUDGET	FY2021 FINAL	FY2022 BUDGET
REVENUES					
CARRYOVER	\$40,000	\$40,000	\$40,000	-	\$32,600
CITY PROPERTY ASSESSMENTS	\$45,000	\$51,260	\$45,000	\$65,075	\$45,000
INTEREST INCOME	\$15	\$2,369	\$1000	\$693.95	\$1,000
TOTAL REVENUES	\$85,015	\$93,629	\$86,000	\$65,769	\$78,750
EXPENDITURES					
Postage	\$50	\$0	\$0	\$0	\$0
Publishing/Advertising	\$900	\$0	\$400	\$50	\$250
Office Supplies/ Repairs	\$500	\$0	\$500	\$0	\$500
City Attorney	\$500	\$0	\$0	\$0	\$0
Legal/Accounting	\$2,600	\$0	\$3500	\$580	\$3,000
Membership/Dues	\$2,000	\$1,295	\$0	\$0	\$0
OPERATING EXPENSES	\$6,550	\$1,295	\$4,400	\$630	\$3,750
CAPITAL IMPROVEMENT PROJECTS	\$50,000	\$21,051	\$20,000	\$0.00	\$75,000
TOTAL EXPENDITURES	\$56,550	\$22,346	\$24,400	\$630	\$78,750

Anyone desiring accommodation for disabilities related to the budget document or to the hearing, please contact City Hall at 208-788-5351 at least twenty-four (24) hours prior to the public hearing.