

BURA

PUBLIC MEETING AGENDA and NOTICE TUESDAY, August 20, 2019 at 4:30 P.M. BELLEVUE CITY HALL 115 East Pine, Bellevue, Idaho

4:00 **CALL TO ORDER**

- **NOTICE AND HEARING COMPLIANCE:**

The notice and agenda were posted in accordance with Idaho Code §67-2343, prior to the meeting, at the Bellevue Post Office, on the bulletin board of City Hall and on the City website on August 15, 2019. The notice was published in the Idaho Mountain Express per Idaho Code §67-2343 on July 31 and August 7, 2019.

Suggested Motion- I move that the agenda and notice for the August 20, 2019 meeting was done in accordance with Idaho Code §67-2343.

OPEN THE MEETING FOR PUBLIC COMMENT- (USE SCRIPT)

HEARING:

- **ACTION ITEM- Public Records - Resolution #19-05**
Suggested Motion- I move to approve or deny Resolution #19-05- Public Records
- **ACTION ITEM- Approve 2020 Budget- Resolution #19-02**
Suggested Motion- I move to approve or deny Resolution#19-02- 2020 Budget

CONSENT:

- **ACTION ITEM- Approval of minutes from July 16, 2019**
Suggested Motion- I move to approve or deny the minutes from July 16, 2019

DISCUSSION

- Future City improvement projects- make list of projects to be funded by BURA in 2020 .

ADJOURN

Please Note: The agenda is subject to revisions. Anyone needing assistance to attend or participate should contact Bellevue City Hall prior to the meeting at 208- 788-2128. Committee packets will be available online at www.bellevueidaho.gov

RESOLUTION NO 19-05

BY THE BOARD OF COMMISSIONERS OF THE URBAN RENEWAL AGENCY OF BELLEVUE, IDAHO:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE URBAN RENEWAL AGENCY OF BELLEVUE, IDAHO, APPROVING GUIDELINES THAT IDENTIFY THE GENERAL SUBJECT MATTER OF ALL PUBLIC RECORDS MAINTAINED BY THE AGENCY; IDENTIFYING THE PHYSICAL LOCATION OF ANY SUCH PUBLIC RECORDS; DESIGNATING A CUSTODIAN TO RECEIVE PUBLIC RECORDS REQUESTS AND AN ALTERNATE CUSTODIAN; AUTHORIZING THE CHAIR, VICE-CHAIR AND/OR AGENCY ADMINISTRATOR TO TAKE APPROPRIATE ACTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Idaho Code § 74-119 requires the Urban Renewal Agency of Bellevue, Idaho, an independent public body corporate and politic, authorized under the authority of the Idaho Urban Renewal Law of 1965, Chapter 20, Title 50, Idaho Code, as amended (the “Law”), a duly created and functioning urban renewal agency for Bellevue, Idaho (the “Agency”), to adopt guidelines that identify the general subject matter of all public records maintained by the Agency, including the physical location of such records;

WHEREAS, Idaho Code § 74-119 further requires the Agency to designate a custodian to receive public records requests and an alternate custodian to help members of the public who want to request public records;

WHEREAS, the Agency has not formally adopted any guidelines, but complies with the requirements set forth in Chapter 1, Title 74, Idaho Code (the “Public Records Act”), concerning custody, retention and disclosure of public records;

WHEREAS, the Agency Board has prepared formal guidelines (the “Guidelines”) as required by Idaho Code § 74-119, and as set forth in full below; and

WHEREAS, the Agency Board finds it in the best interests of the Agency and the public to approve and adopt the Guidelines.

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE URBAN RENEWAL AGENCY OF BELLEVUE, IDAHO AS FOLLOWS:

Section 1. That the above statements are true and correct.

Section 2. That the Guidelines set forth below are hereby approved and adopted by the Agency.

GUIDELINES UNDER THE PUBLIC RECORDS ACT

1. The subject matter of the public records kept or maintained by the Agency is related to the implementation of urban renewal plans, projects undertaken under any urban renewal plans, documents concerning strategic planning for new project areas, and general records including but not limited to, agendas, minutes, agreements, financing documents, e-mail communications and other correspondence, audit, financial records and annual reports.

2. The physical location of the public records kept or maintained by the Agency are: Bellevue City Hall, 115 E. Pine Street, Bellevue ID, 83313.

3. That the Board Secretary, Ashley Dyer, is designated as the primary records custodian to receive public records requests for the Agency;

4. That the Board Chair is designated as the alternate records custodian to receive public records requests for the Agency;

Section 3. That this Resolution shall be in full force and effect immediately upon its adoption and approval.

PASSED by the Urban Renewal Agency of Bellevue, Idaho, on _____, 2019. Signed by the Chair of the Board of Commissioners and attested by the Secretary to the Board of Commissioners on _____, 2019.

APPROVED:

By _____

Becky Duncan, Chair

ATTEST:

Ashley Dyer, Secretary

Public Hearing Script

This is the time and place for the public hearing on the FY 2020 budget for the Urban Renewal Agency of Bellevue, Idaho. This hearing is being conducted under the authority of Idaho Code Section 50-1002, as required by recent amendments to the Idaho Local Economic Development Act which governs urban renewal agencies. By way of background, the Agency Board at its meeting of July 16, 2019, tentatively approved a budget for FY 2020. The Agency then took steps to publish notice of the budget and this date as the date for any person to appear and show cause, if any, why such budget should or should not be adopted. The Agency is required to file its budget with the City by September 1, 2019.

Anyone who wishes to testify on the budget should sign the sign-up sheet listing your name, address and telephone number. When you testify, please state your name and address for the record.

I will give a brief overview of the budget tentatively approved by the Board:

1. **2019 Budget= \$65,550.00**
2. 2019 Proposed Final= \$4,899.85
3. 2019 Carryover= \$40,000 (shelters)
4. 2020 Income= \$45,000.00
5. Interest: \$15.00
Total: \$85,015.00
6. **2020 Budget= \$56,550.00**
 - \$6,550.00- Operating expenses
 - \$50,000.00- 2020 projects**Total: \$56,550.00**

Before taking any public testimony, I would first ask if any member of the Board has any questions or comments about the budget since our last meeting on the budget.

I now ask whether anyone in the audience would like to testify on the budget.

During the testimony it is proper to have the Board members question the person testifying or to respond to questions posed by the person testifying.

After the last person testifies, the Chair should formally declare the public hearing closed and ask whether any information presented during the public testimony or otherwise has generated any additional insight or analysis from Agency staff or Board members which would prompt the Agency to modify the tentatively approved budget.

I would now ask for a motion to approve the budget resolution 19-02

CITY OF BELLEVUE

**BURA
RESOLUTION NO. 19-02**

BY THE BOARD OF COMMISSIONERS OF THE URBAN RENEWAL AGENCY OF BELLEVUE, IDAHO:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BELLEVUE URBAN RENEWAL AGENCY, TO BE TERMED THE "ANNUAL APPROPRIATION RESOLUTION," APPROPRIATING SUMS OF MONEY AUTHORIZED BY LAW AND DEEMED NECESSARY TO DEFRAY ALL EXPENSES AND LIABILITY OF THE URBAN RENEWAL AGENCY, FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020, FOR ALL GENERAL, SPECIAL AND CORPORATE PURPOSES; DIRECTING THE CHAIRMAN TO SUBMIT THE RESOLUTION AND BUDGET TO THE CITY OF BELLEVUE AND ANY OTHER ENTITY ENTITLED TO A COPY OF THE RESOLUTION AND BUDGET; AND PROVIDING AN EFFECTIVE DATE.

THIS RESOLUTION, made on the date hereinafter set forth by the Bellevue Urban Renewal Agency of Bellevue, Idaho, an independent public body, corporate and politic, authorized under the authority of the Idaho Urban Renewal Law of 1965, Chapter 20, Title 50, Idaho Code, as amended (hereinafter the "Law") and the Local Economic Development Act, Chapter 29, Title 50, Idaho Code, as amended (hereinafter the "Act"), a duly created and functioning urban renewal agency for Bellevue, Idaho, hereinafter referred to as the "Agency."

WHEREAS, the City Council of the city of Bellevue, Idaho, on August 20, 2019, after notice duly published, conducted a public hearing on the Urban Renewal Plan for the Revenue Allocation Area of the Bellevue Urban Renewal Agency (the "Plan");

WHEREAS, following said public hearing the City Council adopted its Ordinance No. 2008-03 on December 11, 2003, approving the Plan and making certain findings;

WHEREAS, pursuant to Idaho Code §§ 50-2006, 50-2903(5) and 50-1002, the Agency prepared a budget and the Agency tentatively approved estimated revenues and expenditures for the fiscal year commencing October 1, 2019, and ending September 30, 2020, by virtue of its action at the Agency's Board meeting on July 16, 2019;

WHEREAS, the Agency has previously published notice of a public hearing to be conducted on Tuesday, August 20, 2019, at 4:00 p.m., at Bellevue City Hall, 115 East Pine, Bellevue, Idaho, pursuant to the Notice of Hearing published July 31, 2019, and on August 7, 2019, a copy of which is attached hereto and incorporated herein as Exhibit A;

WHEREAS, pursuant to Idaho Code § 50-2006, the Agency is required to pass an annual appropriation resolution and submit the resolution to the city of Bellevue, Idaho, on or before

September 1, 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE BOARD OF COMMISSIONERS OF THE BELLEVUE URBAN RENEWAL AGENCY, AS FOLLOWS:

Section 1: That the above statements are true and correct.

Section 2. That the sums of money, or as much thereof as may be authorized by law, needed or deemed necessary to defray all expenses and liabilities of the Agency, as set forth in **Exhibit A- Budget FY20**, which is annexed hereto and by reference made a part of this Resolution, which was published on July 31, 2019, and August 7, 2019. Those sums of money are hereby appropriated for the general, special, and corporate purposes and objectives of the Agency for the fiscal year commencing October 1, 2019 and ending on September 30, 2020.

Section 3: That the Chairman shall submit this Resolution and Budget to the City of Bellevue, Idaho, on or before September 1, 2019.

Section 4: That this Resolution shall be in full force and effect immediately upon its adoption and approval.

PASSED AND ADOPTED by the Bellevue Urban Renewal Agency, on August 20, 2019. Signed by the Chairman of the Board of Commissioners and attested by the Secretary to the Board of Commissioners, on August 20, 2019.

APPROVED:

By _____
Becky Duncan, Chairman of the Board

ATTEST:

By _____
Jami Sluder, Vice Chairman

Exhibit A

NOTICE OF PUBLIC HEARING BEFORE THE BELLEVUE URBAN RENEWAL AGENCY FOR PROPOSED BUDGET FOR FISCAL YEAR 2020

NOTICE IS HEREBY GIVEN that a Public Hearing, pursuant to Idaho Code 50-1002, for consideration of the proposed budget for Fiscal Year beginning October 1, 2019 and ending September 30, 2020, will be held at the Bellevue City Hall located at 115 E. Pine Street, Bellevue, Idaho, on Tuesday, August 20, 2019 at 4:30 Pm. Interested persons may appear and shall be given an opportunity to comment on the proposed budget. Written comment may be submitted to Bellevue Urban Renewal Agency, P.O. Box 825, Bellevue, Idaho 83313 prior to the Public Hearing.

	FY 2018 BUDGET	FY2018 FINAL	FY2019 BUDGET	FY2019 PROJ	FY2020 BUDGET
REVENUES					
CARRYOVER	\$15,000	0	\$20,550	\$30,000	\$40,000
CITY PROPERTY ASSESSMENTS	\$18,000	\$53,470.08	\$45,000	\$45,000	\$45,000
INTEREST INCOME	\$0	\$20.81	0	\$15	15
TOTAL REVENUES	\$33,000	\$53,491	\$65,550	\$75,015	\$85,015
EXPENDITURES					
Postage	\$50	0	\$50	\$0	\$50
Publishing/Advertising	\$800	0	\$900	\$0	\$900
Repairs & Maintenance	\$1,000	0	0	\$0	\$500
City Attorney	\$100	0	0	\$0	\$500
Legal/Accounting	\$2,500	\$1,120	\$2,600	\$2,182.50	\$2,600
Membership/Dues	\$2,000	0	\$2,000	\$0	\$2,000
OPERATING EXPENSES	\$6,450	\$1,120	\$5,550	\$2,182.50	\$6,550
CAPITAL IMPROVEMENT PROJECTS	\$26,550	0	\$60,000	\$2,717.35	\$50,000
TOTAL EXPENDITURES	\$33,000	\$1,120	\$65,550	\$4,899.85	\$56,550

Anyone desiring accommodation for disabilities related to the budget document or to the hearing, please contact City Hall at 208-788-5351 at least twenty-four (24) hours prior to the public hearing.

Publish:

Idaho Mountain Express
July 31st and August 7th

BELLEVUE URBAN RENEWAL AGENCY- EXHIBIT A

10:50 AM

07/15/19

Accrual Basis

BURA
Profit & Loss
October 1, 2018 through July 15, 2019

	<u>Oct 1, '18 - Jul 15, 19</u>
Income	
41000 · Property Assessments	33,933.66
41200 · Personal Property Replacement	0.00
45100 · Interest Income	27.97
Total Income	<u>33,961.63</u>
Gross Profit	<u>33,961.63</u>
Expense	
OPERATING EXPENSES	
55000 · Legal & Accounting	2,182.50
56700 · Publishing/Advertising	0.00
Total OPERATING EXPENSES	<u>2,182.50</u>
CAPITAL OUTLAY EXPENSES	
58100 · Improvement & Construction	2,717.35
Total CAPITAL OUTLAY EXPENSES	<u>2,717.35</u>
Total Expense	<u>4,899.85</u>
Net Income	<u>29,061.78</u>

8:44 AM

06/12/19

Accrual Basis

2019

BURA
Profit & Loss Budget vs. Actual
October 2018 through September 2019

	Oct '18 - Sep 19	Budget	\$ Over Budget	% of Budget
Income				
41001 - Carryover Prior Year	0.00	20,550.00	-20,550.00	0.0%
41000 - Property Assessments	59,518.89	45,000.00	14,518.89	132.3%
41200 - Personal Property Replacement	1,625.66	0.00	1,625.66	100.0%
45100 - Interest Income	0.00	0.00	0.00	0.0%
Total Income	61,144.55	65,550.00	-4,405.45	93.3%
Gross Profit	61,144.55	65,550.00	-4,405.45	93.3%
Expense				
OPERATING EXPENSES				
55000 - Legal & Accounting	1,707.50	2,600.00	-892.50	65.7%
58000 - Membership/Dues	0.00	2,000.00	-2,000.00	0.0%
58500 - Postage	0.00	50.00	-50.00	0.0%
56700 - Publishing/Advertising	0.00	900.00	-900.00	0.0%
Total OPERATING EXPENSES	1,707.50	5,550.00	-3,842.50	30.8%
CAPITAL OUTLAY EXPENSES				
58100 - Improvement & Construction	2,717.35	60,000.00	-57,282.65	4.5%
CAPITAL OUTLAY EXPENSES - Other	0.00	0.00	0.00	0.0%
Total CAPITAL OUTLAY EXPENSES	2,717.35	60,000.00	-57,282.65	4.5%
Total Expense	4,424.85	65,550.00	-61,125.15	6.8%
Net Income	56,719.70	0.00	56,719.70	100.0%

4:37 PM

07/11/19

Accrual Basis

BURA
Balance Sheet
As of July 11, 2019

	Jul 11, 19
ASSETS	
Current Assets	
Checking/Savings	
10002 · DL EVANS X1714	30,432.73
10001 · US Bank Checking	147,999.24
Total Checking/Savings	<hr/> 178,431.97
Total Current Assets	<hr/> 178,431.97
TOTAL ASSETS	<hr/> 178,431.97
LIABILITIES & EQUITY	
Equity	
32000 · Unrestricted Net Assets	149,370.19
Net Income	29,061.78
Total Equity	<hr/> 178,431.97
TOTAL LIABILITIES & EQUITY	<hr/> 178,431.97

3:05 PM

07/11/19

BURA

Reconciliation Detail

10001 · US Bank Checking, Period Ending 06/30/2019

Type	Date	Num	Name	Cir	Amount	Balance
Beginning Balance						149,460.78
Cleared Transactions						
Checks and Payments - 3 items						
Bill Pmt -Check	06/12/2019	2006	Galena Engineering ...	X	-589.60	-589.60
Bill Pmt -Check	06/12/2019	2007	Workman And Com...	X	-400.00	-989.60
Bill Pmt -Check	06/17/2019	2008	Elam & Burke Attorn...	X	-40.00	-1,029.60
Total Checks and Payments					-1,029.60	-1,029.60
Deposits and Credits - 3 items						
Deposit	01/28/2019					
Check	05/13/2019	2004	Idaho Mountain Expr...	X	0.00	0.00
Deposit	06/28/2019			X	3.06	3.06
Total Deposits and Credits					3.06	3.06
Total Cleared Transactions					-1,026.54	-1,026.54
Cleared Balance					-1,026.54	148,434.24
Uncleared Transactions						
Checks and Payments - 2 items						
Bill Pmt -Check	06/25/2019	2009	Law Office of Freder...		-25.00	-25.00
Bill Pmt -Check	06/27/2019	2010	Lawson Laski Clark ...		-390.00	-415.00
Total Checks and Payments					-415.00	-415.00
Total Uncleared Transactions					-415.00	-415.00
Register Balance as of 06/30/2019					-1,441.54	148,019.24
New Transactions						
Checks and Payments - 1 item						
Bill Pmt -Check	07/11/2019	2011	Elam & Burke Attorn...		-20.00	-20.00
Total Checks and Payments					-20.00	-20.00
Total New Transactions					-20.00	-20.00
Ending Balance					-1,461.54	147,999.24

1:26 PM

07/11/19

BURA
Reconciliation Detail
10002 · DL EVANS X1714, Period Ending 06/30/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						29,324.46
Cleared Transactions						
			Deposits and Credits - 1 item			
Deposit	06/14/2019			X	1,108.27	1,108.27
			Total Deposits and Credits		1,108.27	1,108.27
			Total Cleared Transactions		1,108.27	1,108.27
Cleared Balance					1,108.27	30,432.73
Register Balance as of 06/30/2019					1,108.27	30,432.73
Ending Balance					1,108.27	30,432.73

8:50 AM
06/12/19
Actual Basis

BURA
Profit & Loss Detail
October 1, 2018 through June 12, 2019
2019

Type	Date	Num	Name	Cr	Split	Debit	Credit	Balance
			Memo					
Income								
41000 - Property Assessments								
Deposit	12/19/2018	2019....	2018 Property Tax			2,545.57	2,545.57	
Deposit	01/28/2019	2019....	Property Tax Income - FY 2018			28,461.68	31,007.26	
Deposit	05/15/2019	2019....	Warrant 2018-0002163			59,468.95	59,468.95	
Deposit	05/17/2019	2019....	warrant 2018-04754 property tax refl 2018			48.15	59,517.10	
Deposit	05/29/2019	2019....	Property Taxes			1.79	59,518.89	
Total 41000 - Property Assessments						59,518.89	59,518.89	
41200 - Personal Property Replacement	01/22/2018	2018....	Property Tax Income - FY 2018			812.83	812.83	
Deposit	05/15/2019	2019....	Warrant 2018-0002163			812.83	1,625.66	
Total 41200 - Personal Property Replacement						0.00	1,625.66	
Total Income						0.00	1,625.66	
Gross Profit						61,144.55	61,144.55	
Expense						61,144.55	61,144.55	
OPERATING EXPENSES								
55000 - Legal & Accounting								
Check	10/14/2018	1044	Elam & Burke Attorney at Law	175878		240.00	240.00	
Check	12/19/2018	1045	Elam & Burke Attorney at Law	176157		600.00	640.00	
Check	03/15/2019	2001	Elam & Burke Attorney at Law			30.00	870.00	
Bill	04/04/2019	10045	Law Office of Frederick C. Allington			125.00	985.00	
Bill	05/02/2019	10046	Law Office of Frederick C. Allington			312.50	1,307.50	
Bill	06/12/2019	FY20...	Workman And Company			400.00	1,707.50	
Total 55000 - Legal & Accounting						1,707.50	0.00	1,707.50
56700 - Publishing/Advertising	05/13/2019	2004	Idaho Mountain Express	VOID				
Total 56700 - Publishing/Advertising						0.00	0.00	0.00
Total OPERATING EXPENSES						0.00	0.00	0.00
CAPITAL OUTLAY EXPENSES								
66100 - Improvement & Construction								
Check	12/19/2018	1046	Bura Projects:Utility Pole - Main Street			700.00	700.00	
Check	12/19/2018	1047	Bura Projects:Utility Pole - Main Street			263.26	983.26	
Check	12/19/2018	1048	Bura Projects:Utility Pole - Main Street			650.00	1,633.26	
Check	12/19/2018	1049	24" Core drill 1-24" Old in sidewalk			480.00	2,113.26	
Check	12/19/2018	1050	Concrete Pre-Max			14.50	2,127.76	
Bill	06/12/2019	#703...	Spruce St Topo for Bus Shelter			689.60	2,717.36	
Total 66100 - Improvement & Construction						2,717.35	0.00	2,717.35
Total CAPITAL OUTLAY EXPENSES						2,717.35	0.00	2,717.35
Total Expense						4,424.55	0.00	4,424.55
Net Income						4,424.55	56,719.70	



P.O. Box 1800
Saint Paul, Minnesota 55101-0800

3689 TRN

S

Y ST01

Business Statement

Account Number

1 533 9505 864

Statement Period

Jun 3, 201

through

Jun 30, 201



Page 1 of

000013239 01 AV 0,383 000638122559139 P Y
CITY OF BELLEVUE
BELLEVUE URBAN RENEWAL
PO BOX 825
BELLEVUE ID 83313-0825



To Contact U.S. Ban

Commercial Customer
Service:

1-800-346-224

U.S. Bank accepts Relay Calls

Internet:

usbank.co

INFORMATION YOU SHOULD KNOW

New Terms and Conditions will be effective for U.S. Bank business clients on July 31, 2019. You can obtain a copy at usbank.com/tmtermsandconditions. If you are unable to access this information for any reason, please reach out to your U.S. Bank contact or Commercial Customer Service team for assistance.

MUNICIPAL INVESTOR

U.S. Bank National Association
Account Summary

Member FDIC

Account Number 1-533-9505-864

	# Items				
Beginning Balance on Jun 3		\$ 149,460.78	Annual Percentage Yield Earned		0.02498%
Other Deposits	1	3.06	Interest Earned this Period	\$	3.06
Checks Paid	3	1,029.60	Interest Paid this Year	\$	18.53
Ending Balance on Jun 30, 2019		\$ 148,434.24	Number of Days in Statement Period	30	

Other Deposits

Date	Description of Transaction	Ref Number	Amount
Jun 28	Interest Paid	2800004621	\$ 3.06
		Total Other Deposits	\$ 3.06

Checks Presented Conventionally

Check	Date	Ref Number	Amount	Check	Date	Ref Number	Amount		
2006	Jun 17	8056318443	589.60	2008	Jun 21	9254141287	40.00		
2007	Jun 18	8355862959	400.00						
						Conventional Checks Paid (3)	\$ 1,029.60-		

D.L. Evans BANK

P.O. Box 1188 • Burley, ID 83318

>001409 4066264 0001 093010 102 18

BELLEVUE URBAN RENEWAL AGENCY
CITY OF BELLEVUE
PO BOX 825
BELLEVUE ID 83313-0825



Statement Ending 06/28/2019

CITY OF BELLEVUE
Customer Number: xx1714

Page 1 of 2

Managing Your Accounts

	Branch Name	D.L. Evans Bank - Halley
	Phone Number	208-788-2130
	Mailing Address	PO Box 1188 Burley, ID 83318
	Online Access	www.dlevans.com

Important changes are coming
to your account –
effective September 3, 2019

Please see enclosed document

dlevans.com

Thank you for choosing to bank with us. We appreciate your business!

Summary of Accounts

Account Type	Account Number	Ending Balance
Free Small Business Checking	xx1714	\$30,432.73

Free Small Business Checking-xx1714

Account Summary

Date	Description	Amount
06/01/2019	Beginning Balance	\$29,324.46
	1 Credit(s) This Period	\$1,108.27
	0 Debit(s) This Period	\$0.00
06/28/2019	Ending Balance	\$30,432.73

Electronic Credits

Date	Description	Amount
06/14/2019	BLAINE CO TREASU TRANSFER	\$1,108.27

dlevans.com



01404 405244 0004224 154000 00000000000000000000000000000000

BURA
City of Bellevue
Minutes
7/16/19

4:00 Pm

Chairman Duncan called the meeting to order. Commissioners present were Duncan, Sluder and Bourgette. Adamson and Dahl were absent. Staff present was Ashley Dyer, Associate Planner.

Notice and Hearing Compliance:

Notice for this meeting was posted in accordance with Idaho Code 67-2343 by the following:

1. The agenda was posted at the Bellevue Post Office, the bulletin board, outside Bellevue City Hall and on the City website on July 11, 2019.
2. The agenda was amended to include two ACTION ITEMS:
 1. Appoint Vice Chair- Reso #19-03
 2. Appoint Secretary- Reso #19-04

Duncan made a motion that the notice is in accordance with Idaho Code 67-2343, Sluder seconded and the vote was unanimous.

Duncan made a motion to approve the amended agenda to include action items; Bourgette seconded and the vote was unanimous.

Call for conflict of interest of any Agenda Item:

There were no conflicts declared.

Changes to the Agenda:

Action Item to appoint a Vice Chair for BURA:

Duncan made a motion to appoint Jami Sluder as Chair, Bourgette seconded and the vote was unanimous.

Action item to appoint a Secretary for BURA:

Duncan made a motion to appoint Ashley Dyer as Secretary, Sluder seconded and the vote was unanimous.

Public comment:

No public comment.

Action Items:

- The Agency tentatively approved the DRAFT FY20 Budget.

Duncan moved to tentatively approve the 2020 Budget, Sluder seconded and the vote was unanimous.

Consent Items:

The commission approved minutes from the May 17, 2019 meeting.

Bills and Claims:

No bills or claims

Committee and Staff:

Availability for meeting on August 20, 2019 at 4:30 Pm for a public hearing to approve FY2020 budget. All members are available for the meeting.

The Commission discussed filling two seats to replace Melanie Dahl and Priscilla Adamson who can no longer be on the board.

Duncan moved to adjourn the meeting, Sluder seconded and the vote was unanimous.

Signed this _____ day of _____, 2019

Jami Sluder, Vice Chairman

Chairman Becky Duncan, Chairman