

**BURA
AGENDA and NOTICE
Tuesday, August 18, 2020 at 11 A.M.
PUBLIC ZOOM ONLINE MEETING
BELLEVUE CITY HALL
115 East Pine, Bellevue, Idaho**

ZOOM MEETING
Topic: BURA Meeting
Time: Aug 18, 2020 11:00 AM Mountain Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/83047536387?pwd=YTUxWHVGdWhiODBXQnpQbGNzemlhdz09>

Meeting ID: **830 4753 6387**
Passcode: **378789**
One tap mobile
+12532158782,,83047536387# US (Tacoma)
+13462487799,,83047536387# US (Houston)

Meeting ID: **830 4753 6387**
Find your local number: <https://us02web.zoom.us/j/83047536387?pwd=YTUxWHVGdWhiODBXQnpQbGNzemlhdz09>

11:00 AM CALL TO ORDER

• **NOTICE AND HEARING COMPLIANCE:**

The notice and agenda were posted in accordance with Idaho Code §67-2343, prior to the meeting, at the Bellevue Post Office, on the bulletin board of City Hall, on the City website and on the city's social media account on August 13, 2020. The notice was published in the Idaho Mountain Express on August 5th and August 12th, 2020.

Suggested Motion- I move that the agenda and notice for the August 18th meeting was done in accordance with Idaho Code §67-2343.

PUBLIC HEARING:

- **ACTION ITEM-** Approve the 2021 Budget
Suggested Motion- I move to approve the 2021 Budget
- **ACTION ITEM-** Approve RESO# 2020-04- Budget Resolution
Suggested Motion- I move to approve RESO# 2020-04/ 2021 Budget

CONSENT ITEMS:

- **ACTION ITEM-** Approval of minutes from July 21, 2020
Suggested Motion- I move to approve minutes from 7-21-20

DISCUSSION:

- Schedule meeting for October to discuss BURA 2021 projects, deadlines etc.

ADJOURN

Please Note: The agenda is subject to revisions. Anyone needing assistance to attend or participate should contact Bellevue City Hall prior to the meeting at 208- 788-2128. Committee packets will be available online at www.bellevueidaho.gov

**BELLEVUE URBAN RENEWAL AGENCY- EXHIBIT A
BUDGET FY21**

	FINAL 2015	BUDGET 2016	FINAL 2016	BUDGET 2017	FINAL 2017	BUDGET 2018	FINAL 2018	BUDGET 2019	FINAL 2019	BUDGET 2020	FINAL 2020	BUDGET 2021
INCOME												
41001 CARRYOVER BURA	2000	8500	8500	8500	0	15000	0	20550	0	40,000	40,000	40,000
41000 PROPERTY	21287.3	16000	27738.86	16000	35527.36	18000	53,470.08	45000	50,701	45,000	51,260	45,000
41200 INTEREST INCOME BURA	1.26		2.36	0	3.77	0	20.81	15	31	15	2,369	1000
TOTAL INCOME	23,288.56	24,500	36,241	24,500	35,531.13	33,000	53,491	65,565	50,732	85,015	93,629	86,000
OPERATING EXPENSES												
52000 CITY ATTORNEY	0	150	0	150		100	100	0	0	500	0	0
55000 LEGAL/ACCOUNTING	400	500	400	500	438.5	2500	1120	2600	4,416	2600	1,295	3500
56000 MEMBERSHIP/DUES	120.05	2000	245	2000	366.44	2000	0	2000	0	2000	0	0
56500 POSTAGE	0	100	0	100		50	0	50	0	50	0	0
56700 PUBLISHING/ADVERT	1074.8	800	467	800	366.44	800	0	900	333	900	0	400
56800 Office Supplies/ Repairs	0	1000	0	1000		1000	0	0	4749	500		500
TOTAL OPERATING EXPENSES	1,594.85	1,900	1,112	4,550	366.44	6,450	1,120	5,550	9,498	6,550	1,295	4,400
SUB-TOTAL: OPERATING CAPITAL OUTLAY EXPENSES	1,594.85	1,900	1,112	4,550	366.44	6,450	1,120	5,550	9,498	6,550	1,295	4,400
58100 IMPROVEMENT & CONST	4869.08	19950	0	19950	0	26550		60000	2775	50000	21051	20,000
TOTAL CAPITAL OUTLAY	48,69.08	19,950	0	19,950	0	26,550		60,000	2775	50,000	21,051	20,000
TOTAL EXPENSES	64,63.93	21,850	1,112	24,500	366.44	33,000	1,120.00	65,550	12,273	56,550	22,346	24,400
INCOME MINUS EXPENSES	16,824.63	2,650	35,129	0	35,164.69	0	52,371	\$65	26,186	28,465	71,283	57,200

9:56 AM

07/09/20

Accrual Basis

Bellevue Urban Renewal Agency
Profit & Loss Budget vs. Actual
 October 2019 through June 2020

	Oct '19 - Jun 20	Budget	\$ Over Budget	% of Budget
Income				
41001 · Carryover Prior Year	0.00	40,000.00	-40,000.00	0.0%
41000 · Property Assessments	48,077.78	45,000.00	3,077.78	106.8%
41200 · Personal Property Replacement	812.83	0.00	812.83	100.0%
45100 · Interest Income	2,368.53	15.00	2,353.53	15,790.2%
Total Income	51,259.14	85,015.00	-33,755.86	60.3%
Gross Profit	51,259.14	85,015.00	-33,755.86	60.3%
Expense				
OPERATING EXPENSES				
52000 · City Attorney	0.00	500.00	-500.00	0.0%
55000 · Legal & Accounting	1,295.00	2,600.00	-1,305.00	49.8%
56000 · Membership/Dues	0.00	2,000.00	-2,000.00	0.0%
56500 · Postage	0.00	50.00	-50.00	0.0%
56700 · Publishing/Advertising	0.00	900.00	-900.00	0.0%
56800 · Repairs & Maintenance	0.00	500.00	-500.00	0.0%
Total OPERATING EXPENSES	1,295.00	6,550.00	-5,255.00	19.8%
CAPITAL OUTLAY EXPENSES				
58100 · Improvement & Construction	21,050.95	50,000.00	-28,949.05	42.1%
Total CAPITAL OUTLAY EXPENSES	21,050.95	50,000.00	-28,949.05	42.1%
Total Expense	22,345.95	56,550.00	-34,204.05	39.5%
Net Income	28,913.19	28,465.00	448.19	101.6%

9:50 AM

04/08/20

Accrual Basis

Bellevue Urban Renewal Agency
Profit & Loss Budget Overview
October 2019 through September 2020

	Oct '19 - Sep 20
Income	
41001 · Carryover Prior Year	40,000.00
41000 · Property Assessments	45,000.00
41200 · Personal Property Replacement	0.00
45100 · Interest Income	15.00
Total Income	85,015.00
Gross Profit	85,015.00
Expense	
OPERATING EXPENSES	
52000 · City Attorney	500.00
55000 · Legal & Accounting	2,600.00
56000 · Membership/Dues	2,000.00
56500 · Postage	50.00
56700 · Publishing/Advertising	900.00
56800 · Repairs & Maintenance	500.00
Total OPERATING EXPENSES	6,550.00
CAPITAL OUTLAY EXPENSES	
58100 · Improvement & Construction	50,000.00
Total CAPITAL OUTLAY EXPENSES	50,000.00
Total Expense	56,550.00
Net Income	28,465.00

9:55 AM

07/09/20

Accrual Basis

Bellevue Urban Renewal Agency
Balance Sheet
As of June 30, 2020

	<u>Jun 30, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
10003 · LGIP BURA Savings Fund 3594	215,821.23
10002 · DL EVANS X1714	5,669.94
Total Checking/Savings	<u>221,491.17</u>
Total Current Assets	<u>221,491.17</u>
TOTAL ASSETS	<u>221,491.17</u>
LIABILITIES & EQUITY	
Equity	
32000 · Unrestricted Net Assets	192,577.98
Net Income	28,913.19
Total Equity	<u>221,491.17</u>
TOTAL LIABILITIES & EQUITY	<u>221,491.17</u>

9:55 AM

07/09/20

Bellevue Urban Renewal Agency
Reconciliation Detail
10002 · DL EVANS X1714, Period Ending 06/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						4,841.72
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	06/15/2020			X	828.22	828.22
Total Deposits and Credits					828.22	828.22
Total Cleared Transactions					828.22	828.22
Cleared Balance					828.22	5,669.94
Register Balance as of 06/30/2020					828.22	5,669.94
Ending Balance					828.22	5,669.94

9:55 AM

07/09/20

Bellevue Urban Renewal Agency
Reconciliation Detail
 10002 · DL EVANS X1714, Period Ending 06/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						
Cleared Transactions						4,841.72
Deposits and Credits - 1 item						
Deposit	06/15/2020			X	828.22	828.22
Total Deposits and Credits					828.22	828.22
Total Cleared Transactions					828.22	828.22
Cleared Balance					828.22	5,669.94
Register Balance as of 06/30/2020					828.22	5,669.94
Ending Balance					828.22	5,669.94

9:54 AM

07/09/20

Bellevue Urban Renewal Agency

Reconciliation Detail

10003 - LGIP BURA Savings Fund 3594, Period Ending 06/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						215,583.89
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	06/01/2020			X	237.34	237.34
Total Deposits and Credits					237.34	237.34
Total Cleared Transactions					237.34	237.34
Cleared Balance					237.34	215,821.23
Register Balance as of 06/30/2020					237.34	215,821.23
Ending Balance					237.34	215,821.23

BURA RESOLUTION NO. 20-04

BY THE BOARD OF COMMISSIONERS OF THE URBAN RENEWAL AGENCY OF BELLEVUE, IDAHO:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BELLEVUE URBAN RENEWAL AGENCY, TO BE TERMED THE “**ANNUAL APPROPRIATION RESOLUTION**,” APPROPRIATING SUMS OF MONEY AUTHORIZED BY LAW AND DEEMED NECESSARY TO DEFRAID ALL EXPENSES AND LIABILITY OF THE URBAN RENEWAL AGENCY, FOR THE **FISCAL YEAR COMMENCING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021**, FOR ALL GENERAL, SPECIAL AND CORPORATE PURPOSES; DIRECTING THE CHAIRMAN TO SUBMIT THE RESOLUTION AND BUDGET TO THE CITY OF BELLEVUE AND ANY OTHER ENTITY ENTITLED TO A COPY OF THE RESOLUTION AND BUDGET; AND PROVIDING AN EFFECTIVE DATE.

THIS RESOLUTION, made on the date hereinafter set forth by the Bellevue Urban Renewal Agency of Bellevue, Idaho, an independent public body, corporate and politic, authorized under the authority of the Idaho Urban Renewal Law of 1965, Chapter 20, Title 50, Idaho Code, as amended (hereinafter the “Law”) and the Local Economic Development Act, Chapter 29, Title 50, Idaho Code, as amended (hereinafter the “Act”), a duly created and functioning urban renewal agency for Bellevue, Idaho, hereinafter referred to as the “Agency.”

WHEREAS, the City Council of the city of Bellevue, Idaho, on August 20, 2019, after notice duly published, conducted a public hearing on the Urban Renewal Plan for the Revenue Allocation Area of the Bellevue Urban Renewal Agency (the “Plan”);

WHEREAS, following said public hearing the City Council adopted its Ordinance No. 2008-03 on December 11, 2003, approving the Plan and making certain findings;

WHEREAS, pursuant to Idaho Code §§ 50-2006, 50-2903(5) and 50-1002, the Agency prepared a budget and the Agency tentatively approved estimated revenues and expenditures for the fiscal year commencing October 1, 2020, and ending September 30, 2021, by virtue of its action at the Agency’s Board meeting on August 18, 2020;

WHEREAS, the Agency has previously published notice of a public hearing to be conducted on Tuesday, August 18, 2020, at 11 a.m., at Bellevue City Hall, 115 East Pine, Bellevue, Idaho, pursuant to the Notice of Hearing published August 5, 2020, and on August 12, 2020, a copy of which is attached hereto and incorporated herein as Exhibit A;

WHEREAS, pursuant to Idaho Code § 50-2006, the Agency is required to pass an annual appropriation resolution and submit the resolution to the city of Bellevue, Idaho, on or before September 1, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE BOARD OF COMMISSIONERS OF THE BELLEVUE URBAN RENEWAL AGENCY, AS FOLLOWS:

Section 1: That the above statements are true and correct.

Section 2. That the sums of money, or as much thereof as may be authorized by law, needed or deemed necessary to defray all expenses and liabilities of the Agency, as set forth in **Exhibit A- Budget FY21**, which is annexed hereto and by reference made a part of this Resolution, which was published on August 5, 2020, and August 12, 2020. Those sums of money are hereby appropriated for the general, special, and corporate purposes and objectives of the Agency for the fiscal year commencing October 1, 2020 and ending on September 30, 2021.

Section 3: That the Chairman shall submit this Resolution and Budget to the City of Bellevue, Idaho, on or before September 1, 2020.

Section 4: That this Resolution shall be in full force and effect immediately upon its adoption and approval.

PASSED AND ADOPTED by the Bellevue Urban Renewal Agency, on _____, 2020. Signed by the Chairman of the Board of Commissioners and attested by the Secretary to the Board of Commissioners, on _____, 2020.

APPROVED:

By _____
Becky Duncan, Chairman of the Board

ATTEST:

By _____
Ashley Dyer, Secretary

**Bellevue Urban Renewal Agency
City of Bellevue
Minutes
ZOOM MEETING
July 21, 2020**

11:04 AM

Chairman Duncan called the meeting to order. Commissioners present were Duncan, Sluder and Brown. Staff present was Ashley Dyer, BURA secretary and City Planner.

Notice and Hearing Compliance:

Notice for this meeting was posted in accordance with Idaho Code 67-2343 by the following:

1. The agenda was posted at the Bellevue Post Office, the bulletin board, outside Bellevue City Hall and on the City website on July 16, 2020.

Brown made a motion that the notice is in accordance with Idaho Code 67-2343, Sluder seconded, and the vote was unanimous.

Call for conflict of interest of any Agenda Item:

There were no conflicts declared.

Changes to the Agenda:

No changes to the agenda were made.

Public comment:

None.

Action Items:

The Agency tentatively approved the budget for 2021. Brown found a discrepancy in the income minus expenses line item. Dyer said it would be changed before the public hearing on August 18, 2020.

Sluder moved to approve the tentative budget with the amendments, Brown seconded, and the vote was unanimous.

Consent Items:

The Agency approved minutes from the June 30, 2020 meeting.

Brown moved to approve minutes, Sluder seconded, and the vote was unanimous.

Bills and Claims:

No bills or claims

Committee and Staff Discussion:

Availability for public hearing on August 18, 2020 to approve 2021 budget. All members are available.

The committee discussed a few of the proposed BURA projects for 2021:

- 1.) Update Memorial Parks' benches and tables, trash cans and dog stations.
- 2.) Create dog stations on the bike path- with doggie bags and garbage's.
- 3.) Repair the fence on Main Street- bus stop location (by the old barber shop)- get location
- 4.) Pedestrian benches for main street. Find appropriate locations and work with landowners for easements for benches. (Oak street, Bus stop location, Fuego etc.)

Brown moved to adjourn the meeting, Sluder seconded, and the vote was unanimous.

Signed this _____ day of _____, 2020

Jami Sluder, Vice-Chairman

ATTEST:

Ashley Dyer, Secretary