

## BURA

### AMENDED MEETING NOTICE and AGENDA

TUESDAY, July 16, 2019 at 4:00 P.M.

BELLEVUE CITY HALL

115 East Pine, Bellevue, Idaho

4:00 CALL TO ORDER

- NOTICE AND HEARING COMPLIANCE:

The notice and agenda were posted in accordance with Idaho Code §67-2343, prior to the meeting, at the Bellevue Post Office, on the bulletin board of City Hall and on the City website on July 11, 2019.

- **Suggested Motion-** I move that the notice for the July 16, 2019 meeting was done in accordance with Idaho Code §67-2343.
- **Suggested Motion-** I move to approve or deny the amended Agenda for July 16, 2019.

#### HEARING:

- ACTION ITEM- Appoint Ashley Dyer as BURA Secretary  
*Suggested Motion- I move to appoint Ashley Dyer as BURA's Secretary*
- ACTION ITEM- Tentatively approve 2020 Budget  
*Suggested Motion- I move to approve or deny the proposed 2020 budget*
- Discussion about appointing two (2) new members to fill; Melanie Dahl and Priscilla Adamson's seats.

#### CONSENT:

- ACTION ITEM- Approval of Minutes from May 17, 2019  
*Suggested Motion- I move to approve or deny the Minutes from March 19, 2019*

#### DISCUSSION

- Availability for meeting on August 20, 2019 public hearing to approve budget

#### ADJOURN

Please Note: The agenda is subject to revisions. Anyone needing assistance to attend or participate should contact Bellevue City Hall prior to the meeting at 208- 788-2128. Committee packets will be available online at [www.bellevueidaho.gov](http://www.bellevueidaho.gov)

BELLEVUE URBAN RENEWAL AGENCY- EXHIBIT A

BUDGET FY20

		FINAL	BUDGET	FINAL	BUDGET	FINAL	BUDGET	FINAL	BUDGET	FINAL	BUDGET
		2015	2016	2017	2017	2018	2018	2019	2019	2019	2020
<b>INCOME</b>											
41001 CARRYOVER BURA	2000	8500	8500	0	15000	0	20550		40,000		
41000 PROPERTY	21287.3	16000	27738.86	16000	35527.36	18000	53,470.08	45000	45,000		
INTEREST INCOME											
41200 BURA	1.26	2.36	0	3.77	0	20.81	15				15
<b>TOTAL INCOME</b>	<b>23,288.56</b>	<b>24,500</b>	<b>36,241</b>	<b>24,500</b>	<b>35,531.13</b>	<b>33,000</b>	<b>53,491</b>	<b>65,565</b>	<b>85,015</b>		
<b>PAYROLL</b>											
<b>TOTAL PAYROLL EXPENSE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OPERATING EXPENSES</b>											
52000 CITY ATTORNEY	0	150	0	150	0	100	100	0	0	0	0
55000 LEGAL/ACCOUNTING	400	500	400	500	438.5	2500	1,120	2,600	2,600		
56000 MEMBERSHIP/DUES	120.05	2000	245	2000	366.44	2000	0	2000	2000		
56500 POSTAGE	0	100	0	100	0	50	0	50	50		
56700 PUBLISHING/ADVERT	1074.8	800	467	800	366.44	800	0	900	900		
56800 REPAIRS & MAINT	0	1000	0	1000	0	1000	0	0	0		
<b>TOTAL OPERATING EXPENSES</b>	<b>1,594.85</b>	<b>1,900</b>	<b>1,112</b>	<b>4,550</b>	<b>366.44</b>	<b>6,450</b>	<b>1,120</b>	<b>5,550</b>	<b>6,550</b>		
<b>SUB-TOTAL: OPERATING</b>	<b>1,594.85</b>	<b>1,900</b>	<b>1,112</b>	<b>4,550</b>	<b>366.44</b>	<b>6,450</b>	<b>1,120</b>	<b>5,550</b>	<b>6,550</b>		
<b>CAPITAL OUTLAY EXPENSES</b>											
58100 IMPROVEMENT & CONST	4869.08	19950	0	19950	0	26550		60000		50000	
<b>TOTAL CAPITAL OUTLAY</b>	<b>48,69.08</b>	<b>19,950</b>	<b>0</b>	<b>19,950</b>	<b>0</b>	<b>26,550</b>		<b>60,000</b>		<b>50,000</b>	
<b>TOTAL EXPENSES</b>	<b>64,63.93</b>	<b>21,850</b>	<b>1,112</b>	<b>24,500</b>	<b>366.44</b>	<b>33,000</b>	<b>1,120.00</b>	<b>65,550</b>	<b>65,550</b>		
<b>INCOME MINUS EXPENSES</b>	<b>16,824.63</b>	<b>2,650</b>	<b>35,129</b>	<b>0</b>	<b>35,164.69</b>	<b>0</b>	<b>52,371</b>	<b>0</b>	<b>33,465</b>		

10:50 AM

07/15/19

Accrual Basis

**BURA**  
**Profit & Loss**  
October 1, 2018 through July 15, 2019

	<u>Oct 1, '18 - Jul 15, 19</u>
<b>Income</b>	
41000 · Property Assessments	33,933.66
41200 · Personal Property Replacement	0.00
45100 · Interest Income	27.97
<b>Total Income</b>	<u>33,961.63</u>
<b>Gross Profit</b>	<u>33,961.63</u>
<b>Expense</b>	
<b>OPERATING EXPENSES</b>	
55000 · Legal & Accounting	2,182.50
56700 · Publishing/Advertising	0.00
<b>Total OPERATING EXPENSES</b>	<u>2,182.50</u>
<b>CAPITAL OUTLAY EXPENSES</b>	
58100 · Improvement & Construction	2,717.35
<b>Total CAPITAL OUTLAY EXPENSES</b>	<u>2,717.35</u>
<b>Total Expense</b>	<u>4,899.85</u>
<b>Net Income</b>	<u><b>29,061.78</b></u>

8:44 AM

06/12/19

Accrual Basis

2019

**BURA**  
**Profit & Loss Budget vs. Actual**  
October 2018 through September 2019

	Oct '18 - Sep 19	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
41001 - Carryover Prior Year	0.00	20,550.00	-20,550.00	0.0%
41000 - Property Assessments	59,518.89	45,000.00	14,518.89	132.3%
41200 - Personal Property Replacement	1,625.66	0.00	1,625.66	100.0%
45100 - Interest Income	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>61,144.55</b>	<b>65,550.00</b>	<b>-4,405.45</b>	<b>93.3%</b>
<b>Gross Profit</b>	<b>61,144.55</b>	<b>65,550.00</b>	<b>-4,405.45</b>	<b>93.3%</b>
<b>Expense</b>				
<b>OPERATING EXPENSES</b>				
55000 - Legal & Accounting	1,707.50	2,600.00	-892.50	65.7%
56000 - Membership/Dues	0.00	2,000.00	-2,000.00	0.0%
56500 - Postage	0.00	50.00	-50.00	0.0%
56700 - Publishing/Advertising	0.00	900.00	-900.00	0.0%
<b>Total OPERATING EXPENSES</b>	<b>1,707.50</b>	<b>5,550.00</b>	<b>-3,842.50</b>	<b>30.8%</b>
<b>CAPITAL OUTLAY EXPENSES</b>				
58100 - Improvement & Construction	2,717.35	60,000.00	-57,282.65	4.5%
<b>CAPITAL OUTLAY EXPENSES - Other</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total CAPITAL OUTLAY EXPENSES</b>	<b>2,717.35</b>	<b>60,000.00</b>	<b>-57,282.65</b>	<b>4.5%</b>
<b>Total Expense</b>	<b>4,424.85</b>	<b>65,550.00</b>	<b>-61,125.15</b>	<b>6.8%</b>
<b>Net Income</b>	<b>56,719.70</b>	<b>0.00</b>	<b>56,719.70</b>	<b>100.0%</b>

4:37 PM

07/11/19

Accrual Basis

**BURA**  
**Balance Sheet**  
**As of July 11, 2019**

**Jul 11, 19**

<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10002 · DL EVANS X1714	30,432.73
10001 · US Bank Checking	147,999.24
<b>Total Checking/Savings</b>	<b>178,431.97</b>
<b>Total Current Assets</b>	<b>178,431.97</b>
<b>TOTAL ASSETS</b>	<b>178,431.97</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
32000 · Unrestricted Net Assets	149,370.19
Net Income	29,061.78
<b>Total Equity</b>	<b>178,431.97</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>178,431.97</b>

3:05 PM

07/11/19

**BURA**  
**Reconciliation Detail**  
**10001 · US Bank Checking, Period Ending 06/30/2019**

Type	Date	Num	Name	Cir	Amount	Balance
<b>Beginning Balance</b>						<b>149,460.78</b>
<b>Cleared Transactions</b>						
<b>Checks and Payments - 3 Items</b>						
Bill Pmt -Check	06/12/2019	2006	Galena Engineering ...	X	-589.60	-589.60
Bill Pmt -Check	06/12/2019	2007	Workman And Com...	X	-400.00	-989.60
Bill Pmt -Check	06/17/2019	2008	Elam & Burke Attom...	X	-40.00	-1,029.60
<b>Total Checks and Payments</b>						<b>-1,029.60</b>
<b>Deposits and Credits - 3 Items</b>						
Deposit	01/28/2019			X		0.00
Check	05/13/2019	2004	Idaho Mountain Expr...	X	0.00	0.00
Deposit	06/28/2019			X	3.06	3.06
<b>Total Deposits and Credits</b>						<b>3.06</b>
<b>Total Cleared Transactions</b>						<b>-1,026.54</b>
<b>Cleared Balance</b>						<b>-1,026.54</b>
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 2 Items</b>						
Bill Pmt -Check	06/25/2019	2009	Law Office of Freder...		-25.00	-25.00
Bill Pmt -Check	06/27/2019	2010	Lawson Laski Clark ...		-390.00	-415.00
<b>Total Checks and Payments</b>						<b>-415.00</b>
<b>Total Uncleared Transactions</b>						<b>-415.00</b>
<b>Register Balance as of 06/30/2019</b>						<b>148,019.24</b>
<b>New Transactions</b>						
<b>Checks and Payments - 1 Item</b>						
Bill Pmt -Check	07/11/2019	2011	Elam & Burke Attom...		-20.00	-20.00
<b>Total Checks and Payments</b>						<b>-20.00</b>
<b>Total New Transactions</b>						<b>-20.00</b>
<b>Ending Balance</b>						<b>147,999.24</b>

1:26 PM

07/11/19

**BURA**  
**Reconciliation Detail**  
10002 · DL EVANS X1714, Period Ending 06/30/2019

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						29,324.46
<b>Cleared Transactions</b>						
Deposits and Credits - 1 item						
Deposit	06/14/2019			X	1,108.27	1,108.27
Total Deposits and Credits					1,108.27	1,108.27
Total Cleared Transactions					1,108.27	1,108.27
Cleared Balance					1,108.27	30,432.73
Register Balance as of 06/30/2019					1,108.27	30,432.73
<b>Ending Balance</b>					<b>1,108.27</b>	<b>30,432.73</b>

8:50 AM  
06/12/19  
Accrued Basis

BURA  
Profit & Loss Detail  
2019

October 1, 2018 through June 12, 2019

Income	Type	Date	Num	Name	Memo	Ck	Split	Debit	Credit	Balance
41000 - Property Assessments										
Deposit		12/19/2018	2019-...							
Deposit		01/28/2019	2019-...	2018 Property Tax	10001 - US Bank Checking			2,545.57		2,545.57
Deposit		05/15/2019	2019-...	Property tax income - FY 209	10001 - US Bank Checking			28,481.68		31,007.26
Deposit		05/17/2019	2019-...	Warrant 2019-0002163	10002 - DL EVANS X1714			59,488.95		59,517.10
Deposit		05/28/2019	2019-...	Warrant 2019-04754 property tax real 2018	10002 - DL EVANS X1714			1.79		59,518.89
Total 41000 - Property Assessments								0.00	59,518.89	59,518.89
41200 - Personal Property Replacement		01/28/2019	2019-...							
Deposit		05/15/2019	2019-...	Property tax Income -FY 209	10001 - US Bank Checking			812.83		812.83
Total 41200 - Personal Property Replacement				Warrant 2019-0002163	10002 - DL EVANS X1714			812.83		1,625.86
Total Income								0.00	1,625.86	1,625.86
Gross Profit								0.00	61,144.55	61,144.55
Expense	OPERATING EXPENSES							0.00	61,144.55	61,144.55
55000 - Legal & Accounting										
Check		10/14/2018	1044	Elam & Burke Attorney at Law	10001 - US Bank Checking			240.00		240.00
Check		12/19/2018	1045	Elam & Burke Attorney at Law	10001 - US Bank Checking			600.00		840.00
Check		03/15/2019	2001	Elam & Burke Attorney at Law	10001 - US Bank Checking			30.00		870.00
Bill		04/04/2018	10045	Law Office of Frederick C. Allington	20000 - Accounts Payable			125.00		985.00
Bill		05/02/2019	10046	Law Office of Frederick C. Allington	20000 - Accounts Payable			312.50		1,307.50
Total 55000 - Legal & Accounting				FY2018 URA Combining Stmt	20000 - Accounts Payable			400.00		1,707.50
56700 - Publishing/Advertising		05/13/2019	2004	Kaho Mountain Express	10001 - US Bank Checking			1,707.50		1,707.50
Check				V/P/D				0.00		0.00
Total 56700 - Publishing/Advertising								0.00		0.00
Total OPERATING EXPENSES								0.00		0.00
CAPITAL OUTLAY EXPENSES								1,707.50		1,707.50
58100 - Improvement & Construction										
Check		12/02/2018	1046	Bura Projects Utility Pole - Main Street	10001 - US Bank Checking			700.00		700.00
Check		12/19/2018	1047	Bura Projects Utility Pole - Main Street	10001 - US Bank Checking			283.26		983.26
Check		12/19/2018	1048	Remove old street pole and set new one	10001 - US Bank Checking			650.00		1,633.26
Check		12/19/2018	1049	24" Core drill 1-24" cyl in sidewalk	10001 - US Bank Checking			480.00		2,113.26
Bill		12/19/2018	1050	Concrete Pre-Mix	10001 - US Bank Checking			14.50		2,127.76
		06/12/2019	#703...	Splice St Topo for Bus Shelter	20000 - Accounts Payable			589.60		2,717.36
Total 58100 - Improvement & Construction								2,717.35		2,717.35
Total CAPITAL OUTLAY EXPENSES								2,717.35		2,717.35
Total Expense									0.00	0.00
Net Income									4,424.85	4,424.85
								4,424.85		56,719.70



P.O. Box 1800  
Saint Paul, Minnesota 55101-0800

3689 TRN

S Y ST01

Business Statement

Account Number

1 533 9505 86

Statement Period

Jun 3, 20

through

Jun 30, 20



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000013239 01 AV 0.383 000638122559139 P Y

CITY OF BELLEVUE  
BELLEVUE URBAN RENEWAL  
PO BOX 825  
BELLEVUE ID 83313-0825



To Contact U.S. Bank

Commercial Customer  
Service:

1-800-346-224

U.S. Bank accepts Relay Calls

Internet:

usbank.co

## INFORMATION YOU SHOULD KNOW

New Terms and Conditions will be effective for U.S. Bank business clients on July 31, 2019. You can obtain a copy at [usbank.com/tmtermsandconditions](http://usbank.com/tmtermsandconditions). If you are unable to access this information for any reason, please reach out to your U.S. Bank contact or Commercial Customer Service team for assistance.

## MUNICIPAL INVESTOR

U.S. Bank National Association  
Account Summary

Member FDIC

Account Number 1-533-9505-864

	# Items				
Beginning Balance on Jun 3		\$ 149,460.78	Annual Percentage Yield Earned		0.02498%
Other Deposits	1	3.06	Interest Earned this Period	\$	3.06
Checks Paid	3	1,029.60	Interest Paid this Year	\$	18.53
Ending Balance on Jun 30, 2019		\$ 148,434.24	Number of Days in Statement Period		30

### Other Deposits

Date	Description of Transaction	Ref Number	Amount
Jun 28	Interest Paid	2800004621	\$ 3.06
		Total Other Deposits	\$ 3.06

### Checks Presented Conventionally

Check	Date	Ref Number	Amount	Check	Date	Ref Number	Amount
2006	Jun 17	8056318443	589.60	2008	Jun 21	9254141287	40.00
2007	Jun 18	8355862959	400.00				
				Conventional Checks Paid (3)			\$ 1,029.60

# D.L. Evans BANK

P.O. Box 1188 • Burley, ID 83318

>001409 4066264 0001 093010 102 18

BELLEVUE URBAN RENEWAL AGENCY  
CITY OF BELLEVUE  
PO BOX 825  
BELLEVUE ID 83313-0825



## Statement Ending 06/28/2019

CITY OF BELLEVUE

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Customer Number: xx1714

### Managing Your Accounts

	Branch Name	D L Evans Bank - Hailey
	Phone Number	208-788-2130
	Mailing Address	PO Box 1188 Burley, ID 83318
	Online Access	<a href="http://dlevans.com">www.dlevans.com</a>

Important changes are coming  
to your account—  
effective September 3, 2019

Please see enclosed document

[dlevans.com](http://dlevans.com)

Thank you for choosing to bank with us. We appreciate your business!

### Summary of Accounts

Account Type	Account Number	Ending Balance
Free Small Business Checking	xx1714	\$30,432.73

### Free Small Business Checking-xx1714

#### Account Summary

Date	Description	Amount
06/01/2019	Beginning Balance	\$29,324.46
	1 Credit(s) This Period	\$1,108.27
	0 Debit(s) This Period	\$0.00
06/28/2019	Ending Balance	\$30,432.73



#### Electronic Credits

Date	Description	Amount
06/14/2019	BLAINE CO TREASU TRANSFER	\$1,108.27

[dlevans.com](http://dlevans.com)



4046244-20200615-114944

## **RESOLUTION NO. 19-02**

**BY THE BOARD OF COMMISSIONERS OF THE URBAN RENEWAL AGENCY OF BELLEVUE, IDAHO:**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BELLEVUE URBAN RENEWAL AGENCY, TO BE TERMED THE “ANNUAL APPROPRIATION RESOLUTION,” APPROPRIATING SUMS OF MONEY AUTHORIZED BY LAW AND DEEMED NECESSARY TO DEFRAY ALL EXPENSES AND LIABILITY OF THE URBAN RENEWAL AGENCY, FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020, FOR ALL GENERAL, SPECIAL AND CORPORATE PURPOSES; DIRECTING THE CHAIRMAN TO SUBMIT THE RESOLUTION AND BUDGET TO THE CITY OF BELLEVUE AND ANY OTHER ENTITY ENTITLED TO A COPY OF THE RESOLUTION AND BUDGET; AND PROVIDING AN EFFECTIVE DATE.**

**THIS RESOLUTION**, made on the date hereinafter set forth by the Bellevue Urban Renewal Agency of Bellevue, Idaho, an independent public body, corporate and politic, authorized under the authority of the Idaho Urban Renewal Law of 1965, Chapter 20, Title 50, Idaho Code, as amended (hereinafter the “Law”) and the Local Economic Development Act, Chapter 29, Title 50, Idaho Code, as amended (hereinafter the “Act”), a duly created and functioning urban renewal agency for Bellevue, Idaho, hereinafter referred to as the “Agency.”

**WHEREAS**, the City Council of the city of Bellevue, Idaho, on August 20, 2019, after notice duly published, conducted a public hearing on the Urban Renewal Plan for the Revenue Allocation Area of the Bellevue Urban Renewal Agency (the “Plan”);

**WHEREAS**, following said public hearing the City Council adopted its Ordinance No. 2008-03 on December 11, 2003, approving the Plan and making certain findings;

**WHEREAS**, pursuant to Idaho Code §§ 50-2006, 50-2903(5) and 50-1002, the Agency prepared a budget and the Agency tentatively approved estimated revenues and expenditures for the fiscal year commencing October 1, 2019, and ending September 30, 2020, by virtue of its action at the Agency’s Board meeting on July 16, 2019;

**WHEREAS**, the Agency has previously published notice of a public hearing to be conducted on Tuesday, August 20, 2019, at 4:00 p.m., at Bellevue City Hall, 115 East Pine, Bellevue, Idaho, pursuant to the Notice of Hearing published August 7 and 14, 2019, a copy of which is attached hereto and incorporated herein as Exhibit A;

**WHEREAS**, pursuant to Idaho Code § 50-2006, the Agency is required to pass an annual appropriation resolution and submit the resolution to the city of Bellevue, Idaho, on or before September 1, 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE BOARD OF COMMISSIONERS OF THE BELLEVUE URBAN RENEWAL AGENCY, AS FOLLOWS:

Section 1: That the above statements are true and correct.

Section 2. That the sums of money, or as much thereof as may be authorized by law, needed or deemed necessary to defray all expenses and liabilities of the Agency, as set forth in **Exhibit A- Budget FY20**, which is annexed hereto and by reference made a part of this Resolution, which was published on August 7 and 14, 2019. Those sums of money are hereby appropriated for the general, special, and corporate purposes and objectives of the Agency for the fiscal year commencing October 1, 2019 and ending on September 30, 2020.

Section 3: That the Chairman shall submit this Resolution and Budget to the City of Bellevue, Idaho, on or before September 1, 2019.

Section 4: That this Resolution shall be in full force and effect immediately upon its adoption and approval.

PASSED AND ADOPTED by the Bellevue Urban Renewal Agency, on August 20, 2019. Signed by the Chairman of the Board of Commissioners and attested by the Secretary to the Board of Commissioners, on August 20, 2019.

APPROVED:

By \_\_\_\_\_  
Becky Duncan, Chairman of the Board

ATTEST:

By \_\_\_\_\_  
Ashley Dyer, Board Secretary

**BURA**  
**City of Bellevue**  
**Minutes**  
**5/17/19**

4:05 Pm

Chairman Duncan called the meeting to order. Commissioners present were Duncan, Sluder and Bourgette. Adamson and Dahl were absent. Staff present was Ashley Dyer, Associate Planner.

**Notice and Hearing Compliance:**

Notice for this meeting was posted in accordance with Idaho Code 67-2343 by the following:

1. The agenda was posted at the Bellevue Post Office, the bulletin board, outside Bellevue City Hall and on the City website on May 13, 2019.
2. The agenda was amended to include consent item, approval of minutes.

Sluder made a motion that the notice is in accordance with Idaho Code 67-2343, Bourgette seconded and the vote was unanimous.

Bourgette made a motion to approve the amended agenda to include consent items; Sluder seconded and the vote was unanimous.

**Call for conflict of interest of any Agenda Item:**

There were no conflicts declared.

**Changes to the Agenda or minutes:**

Consent Items, approval of minutes from March 19, 2019 were added to the agenda and approved by the commission at the beginning of the meeting.

**Public comment:**

No public comment.

**Action Items:**

- The Agency approved funds for a public Improvement project not to exceed \$2,000.00 for Legal Review and On-site survey work for an Easement for the bus shelter located at 108 N Main Street.

*Bourgette moved to approve funds for the public improvement project, Sluder seconded and the vote was unanimous.*

**Bills and Claims:**

No bills or claims

**Committee and Staff:**

Availability for meeting on July 16, 2019 to tentatively approve FY2020 budget. All members are available for the meeting.

Duncan moved to adjourn the meeting, Bourgette seconded and the vote was unanimous.

Signed this \_\_\_\_\_ day of June, 2019

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Becky Duncan, Chairman

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Diane Shay, Community Development Director