

BURA
AGENDA and NOTICE
Tuesday, June 20, 2023, at 4 P.M.
PUBLIC ZOOM ONLINE MEETING
BELLEVUE CITY HALL
115 East Pine, Bellevue, Idaho

Topic: BURA Meeting
Time: Jun 20, 2023 04:00 PM Mountain Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/85396156190?pwd=VTdtTS9IZ2pDRVE5MWEzSW9tQVRIZz09>

Meeting ID: 853 9615 6190
Passcode: 907655

One tap mobile
+1-669-900-9128 US (San Jose)
+1-719-359-4580 US

4:00 PM CALL TO ORDER

• **NOTICE AND HEARING COMPLIANCE:**

The notice and agenda were posted in accordance with Idaho Code §74-204, prior to the meeting, at the Bellevue Post Office, on the bulletin board of City Hall, on the City website and on the city's social media account on June 15, 2023.

Suggested Motion- I move that the agenda and notice for the June 20 ,2023 meeting was done in accordance with Idaho Code §74-204.

PUBLIC HEARING:

1. **ACTION ITEM-** Tentatively Approve Draft FY2024 Budget-

Suggested Motion- I move to tentatively approve the Draft FY2024 Budget

CONSENT ITEMS:

• **Minutes from April 25, 2023**

Suggested Motion- I move to approve the minutes from April 25, 2023.

• Availability for Next Meeting August 15, 2023, FY24 Budget PUBLIC HEARING

ADJOURN Please Note: The agenda is subject to revisions. Anyone needing assistance to attend or participate should contact Bellevue City Hall prior to the meeting at 208- 788-2128. Committee packets will be available online at www.bellevueidaho.gov

BURA
ORDEN DEL DÍA y AVISO
Martes, 20 de junio de 2023, a las 16:00 h.
REUNIÓN EN LÍNEA DE ZOOM PÚBLICO
AYUNTAMIENTO DE BELLEVUE
115 East Pine, Bellevue, Idaho

Tema: Reunión BURA

Hora: 20 de junio de 2023 04:00 p. m., hora de la montaña (EE. UU. y Canadá)

Únase a la reunión de Zoom

<https://us02web.zoom.us/j/85396156190?pwd=VTdtTS9IZ2pDRVE5MWEzSW9tQVRIZz09>

Identificación de la reunión: 853 9615 6190

Código de acceso: 907655

Un toque móvil

+1-669-900-9128 EE. UU. (San José)

+1-719-359-4580 EE. UU.

4:00 PM LLAME PARA ORDENAR

- NOTIFICACIÓN Y AUDIENCIA DE CUMPLIMIENTO:

The notice and agenda were posted in accordance with Idaho Code §74-204, prior to the meeting, at the Bellevue Post Office, on the bulletin board of City Hall, on the City website and on the city's social media account on June 15, 2023.

Moción sugerida: propongo que la agenda y el aviso para la reunión del 20 de junio de 2023 se hayan realizado de acuerdo con el Código de Idaho §74-204.

AUDIENCIA PÚBLICA:

1. PUNTO DE ACCIÓN- Aprobar tentativamente el borrador del presupuesto del año fiscal 2024-
Moción sugerida: propongo aprobar tentativamente el borrador del presupuesto del año fiscal 2024

ARTÍCULOS DE CONSENTIMIENTO:

- Minutas del 25 de abril de 2023

Moción sugerida: propongo aprobar las actas del 25 de abril de 2023.

- Disponibilidad para la próxima reunión el 15 de agosto de 2023, presupuesto del año fiscal 24

AUDIENCIA PÚBLICA

CIERRE Nota: La agenda está sujeta a revisiones. Cualquier persona que necesite asistencia para asistir o participar debe comunicarse con el Ayuntamiento de Bellevue antes de la reunión al 208-788-2128. Los paquetes del comité estarán disponibles en línea en www.bellevueidaho.gov

BELLEVUE URBAN RENEWAL AGENCY- **EXHIBIT A**
BUDGET FY24

		FINAL	BUDGET	FINAL	BUDGET	FINAL	BUDGET	FINAL	BUDGET	FINAL	BUDGET	FINAL	BUDGET
		2018	2019	2019	2020	2020	2021	2021	2022	2022	2023	2023	2024
INCOME													
41001	CARRYOVER BURA	0	20550	0	40,000	0	40,000	0	32,750	0	200,000	200,000	200,000
41000	PROPERTY	53,470.08	45000	50,701	45,000	51,260	45,000	66,638	45,000	85,331	50,000	50,000	50,000
41200	INTEREST INCOME BURA	20.81	15	31	15	2,369	1000	758	1000	856	1,000	1,000	1,000
	TOTAL INCOME	53,491	45,015	50,732	85,015	53,629	86,000	67,396	78,750	86,187	251,000	251,000	251,000
	OPERATING EXPENSES												
52000	CITY ATTORNEY	100	0	0	500	0	0	0	0	0	0	0	0
55000	LEGAL/ACCOUNTING	1120	2600	4,416	2600	1,295	3500	1000	3,000	795	3,000	3,000	3,000
56000	MEMBERSHIP/DUES	0	2000	0	2000	0	0	0			0	0	0
56500	POSTAGE	0	50	0	50	0	0	0	0				
56700	PUBLISHING/ADVERTISING	0	900	333	900	0	400	330	250	50	300	300	300
56800	Office Supplies/Repairs	0	0	4749	500		500	0	500	140	200	200	300
	TOTAL OPERATING EXPENSES	1,120	5,550	9,498	6,550	1,295	4,400	1,330	3,750	985	3,500	3,500	3,600
	SUB-TOTAL: OPERATING	1,120	5,550	9,498	6,550	1,295	4,400	1,330	3,750	985	3,500	3,500	3,600
	CAPITAL OUTLAY EXPENSES												
58100	IMPROVEMENT & CONST		60000	2775	50000	21051	20,000	0	75,000	21,433	200,000	200,000	300,000
	TOTAL CAPITAL OUTLAY		60,000	2775	50,000	21,051	20,000	0	75,000	21,433	200,000	200,000	300,000
	TOTAL EXPENSES	1,120.00	65,550	12,273	56,550	22,346	24,400	1,330	78,750	22,418	203,500	203,500	303,600
	INCOME MINUS EXPENSES	52,371	20,535	38,459	28,465	31,283	61,600	66,066	0	63,769	47,500	47,500	0

Bellevue Urban Renewal Agency
Profit & Loss Budget Overview
October 1, 2022 through June 13, 2023

	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 1 - 13, 23	TOTAL	Oct 1, '22 - Jun 13, 23
Income											
41001 - Carryover Prior Year	200,000.00	0.00	0.00								
41009 - Property Assessments	50,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200,000.00	200,000.00
41200 - Personal Property Replacement	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,000.00	50,000.00
45100 - Interest Income										0.00	0.00
Total Income	251,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	251,000.00	251,000.00
Cost of Goods Sold											
50000 - Cost of Goods Sold										0.00	0.00
Total COGS	251,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Gross Profit											
Expense											
OPERATING EXPENSES											
62000 - City Attorney	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
55000 - Legal & Accounting										0.00	0.00
56000 - Membership/Dues										3,000.00	3,000.00
56500 - Postage										0.00	0.00
56700 - Publishing/Advertising	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
56800 - Office Supplies/Repairs	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	300.00
OPERATING EXPENSES - Other										200.00	200.00
Total OPERATING EXPENSES	3,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
66000 - Payroll Expenses										3,500.00	3,500.00
CAPITAL OUTLAY EXPENSES										0.00	0.00
58100 - Improvement & Construction	200,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200,000.00	200,000.00
CAPITAL OUTLAY EXPENSES - Other										0.00	0.00
Total CAPITAL OUTLAY EXPENSES	200,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200,000.00	200,000.00
Total Expense	203,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	203,500.00	203,500.00
Net Income	47,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	47,500.00	47,500.00

BURA PROPOSED CAPITAL IMPROVEMENT EXPENSE 24 BUDGET FOR DISCUSSION 6.15.23

1. Broadford / Main: Sidewalk, gutters north side st. down to Mobile Home Park, match on Grants \$50,000
2. Chestnut St between 2nd and 3rd Sts South, replace 6" wastewater pipe. \$100-150k per Mayor
3. Main St Bus Shelters, benches, etc \$30,000 total
 - a. Refurbish, move and install a Shelter stored at Water/Wastewater Plant. Legal, survey, excavate. \$7500.
 - b. Construct a new Shelter, install, etc \$20000.
 - c. Benches for other bus stops and pedestrian rest \$2500.
4. Pet Stations total \$8,000
 - a. Buy 10 more \$400 @ or \$4000
 - b. Order now bags \$4000
5. Business District Alleys scrape, grade, put down road mix, stream roll \$10,000
6. City wide spring cleanup, bring in dump trucks and loaders and make an impact \$10,000
7. City Hall improvements, upstairs flooring & paint \$12,000
8. Future: City Street lights, snowflakes, other decorations

GRAND TOTAL \$300,000

City of Bellevue
Bellevue Urban Renewal Agency
April 25, 2023
ZOOM Online Meeting Minutes

Chair Brown called the meeting to order at 4:00 p.m. Commissioners present were Doug Brown, John Carreiro, Jami Sluder, John Kurtz, and Matt Wildhagen. Jessica Mayne was late and arrived at 4:14 p.m. Staff present was Ashley Dyer City Planner and BURA secretary.

Notice and Hearing Compliance:

Legal notice for this meeting was posted in accordance with Idaho Code §74-204 by the following:

The agenda was posted at the Bellevue Post Office, the bulletin board outside City Hall, on the city website, and social media account on April 14, 2023. Commissioner Carreiro made a motion that the notice was done in compliance with §74-204, Commissioner Sluder seconded, and the vote was unanimous (5-0).

Public Hearing:

1. Approve BURA Resolution #23-02 Confirming the Appointment of Doug Brown as Chair of the BURA Board until March 14, 2024.

Commissioner Kurtz made a motion to APPROVE Resolution #23-02 confirming the appointment of Doug Brown as Bellevue Urban Renewal Agency (BURA) Chair until March 14, 2024, Commissioner Carreiro seconded, and the vote was unanimous (5-0).

2. Approve BURA Resolution #23-03 Confirming the Appointment of John Carrero as Vice Chair of the BURA Board until March 14, 2024.

Commissioner Kurtz made a motion to APPROVE Resolution #23-03 confirming the appointment of John Carreiro as Bellevue Urban Renewal Agency (BURA) Vice Chair until March 14, 2024, Commissioner Wildhagen seconded, and the vote was unanimous (5-0).

Consent Items:

- a. Claims submitted by BURA Treasurer in the Amount of \$492.97 for Elam & Burke \$382.50, Brown payment \$60.74 and \$50.00 for Athenian Partners for BURA minutes.

Chair Brown explained the claims to the new agency members. Commissioner Carreiro made a motion to approve the invoices submitted by the BURA Treasurer in the amount of \$492.97, Commissioner Kurtz seconded, and the vote was unanimous (5-0).

b. Next Meeting June 13, 2023, FY 24 Budget Discussion

The Commissioners stated they were all available on June 13, 2023. Chair Brown had a list of potential projects and provided some historical context for the new members in regard to past budgets and staffing issues. Brown stated one of main projects is water meter installation and he gave a brief overview of the water study update the Council just received by Mountain Waterworks. Brown stated the sewer pipe on Chestnut goes from 8" to 6" for one block is another potential project. Brown stated for the next fiscal year BURA will have a total budget availability of \$500,000. Kurtz suggested the grant application process be a priority as grant funding can take a year or two to receive funding. Brown continued summarizing other potential projects BURA can discuss at the June 13, 2023 budget meeting, such as bus benches, pet waste stations, and asked for the members to think about other projects as they are out and about in the City.

ADJOURN:

Commissioner Corriero made a motion to adjourn the meeting at 4:56 p.m., Commissioner Kurtz seconded, and the vote was unanimous (6-0).

Approved this _____ day of _____, 2023.

Doug Brown, Chair

Ashley Dyer, Senior Planner