

BELLEVUE URBAN RENEWAL AGENCY (BURA)

AGENDA and NOTICE

Tuesday, March 8, 2022, at 4:00 P.M.

PUBLIC ZOOM ONLINE MEETING

BELLEVUE CITY HALL

115 East Pine, Bellevue, Idaho

Topic: BURA Meeting

Time: Mar 8, 2022 04:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83373969039?pwd=UVJY1pjQm9WcmIhQWVmeGhxN3hWUT09>

Meeting ID: 833 7396 9039

Passcode: 266386

One tap mobile

+1-253-215-8782 US (Tacoma)

+1-346-248-7799 US (Houston)

4:00 PM CALL TO ORDER

• NOTICE AND HEARING COMPLIANCE:

The notice and agenda were posted in accordance with Idaho Code §74-204, prior to the meeting, at the Bellevue Post Office, on the bulletin board of City Hall, on the City website and on the city's social media account on March 3, 2022 and published in the Idaho Mountain Express on February 23, 2022.

I move that the agenda and notice for the March 8, 2022, BURA meeting was done in accordance with Idaho Code §74-204.

ACTION ITEMS:

- **ACTION ITEM-** Approve the 2021 Annual Report
Suggested Motion- I move to approve the 2021 Annual Report
- **ACTION ITEM-** Approve Resolution No. 22-01 Annual Report
Suggested Motion- I move to approve Resolution No. 22-01 Annual Report RESO

CONSENT ITEMS:

- **ACTION ITEM-** Approval of Minutes from February 8, 2022
Suggested Motion- I move to approve minutes from 2-8-22
- **ACTION ITEM –** Approve Monthly claims from treasurer for \$67.50 for Elam & Burke check #1035
Suggested Motion- I move to approve monthly claims submitted by the Treasurer

DISCUSSION:

- Next meeting TBD

ADJOURN- Suggested Motion- I move to adjourn the meeting

Please Note: The agenda is subject to revisions. Anyone needing assistance to attend or participate should contact Bellevue City Hall prior to the meeting at 208- 788-2128. Committee packets will be available online at www.bellevueidaho.gov



BELLEVUE URBAN RENEWAL AGENCY

2021 ANNUAL REPORT

January 10, 2022

The 2021 Annual Report of activities of the Bellevue Urban Renewal Agency is filed pursuant to Idaho Code Section 50-2006(c.). The Bellevue Urban Renewal Agency was established with Bellevue's Resolution No.798 and approved by the Bellevue City Council on November 21, 2006. The agency's role is to implement programs of redevelopment and needed public improvements within the city's allocation area.

Board Members:

Jami Sluder- Chair

Becky Duncan

Doug Brown

The 2021 accomplishments of the Bellevue Urban Renewal Agency are as follows:

Resolutions:

1.) RESO No. 21-01 Approved 2020 Annual Report

2.) RESO No. 21-02- Approved the 2022 Budget

3.) CITY RESO No. 2218- Update BURA member Terms

BELLEVUE URBAN RENEWAL AGENCY- EXHIBIT A

BUDGET FY21									
	FINAL 2025	BUDGET 2026	FINAL 2016	BUDGET 2017	FINAL 2017	BUDGET 2018	FINAL 2018	BUDGET 2019	FINAL 2019
INCOME									
41001 CANNYONVIEW BURA	2,000	8,500	8,500	0	15,000	0	20,550	0	40,000
41000 PROPERTY	22,287.3	16,000	27,738.86	16,000	35,577.36	18,000	53,470.06	45,000	50,701
41200 INTEREST INCOME BURA	1.26		2.36	0	3.77	0	20.51	15	31
TOTAL INCOME	21,288.36	24,500	56,241	24,500	35,571.13	38,000	53,491	65,565	50,732
OPERATING EXPENSES									
52000 CITY ATTORNEY	0	150	0	150		100	100	0	0
55000 LEGAL/ACCOUNTING	400	500	400	500	438.5	2500	1120	2600	4,116
56000 MEMBERSHIP/DUES	120.05	2000	245	2000	365.44	2000	0	2000	0
55500 POSTAGE	0	100	0	100		50	0	50	0
56700 PUBLISHING/ADVERT	2074.8	800	467	800	365.44	800	0	900	133
56800 Office Supplies/ Repairs	0	1000	0	1000		1000	0	0	4749
TOTAL OPERATING EXPENSES	1,594.05	1,900	1,112	4,550	365.44	6,450	1,120	5,150	9,498
Sub-Total OPERATING CAPITAL OUTLAY EXPENSES	1,594.05	1,900	1,112	4,550	365.44	6,450	1,120	5,150	9,498
56100 IMPROVEMENT & CONST	4,669.09	19,950	0	19,950	0	26,550		60,000	2775
TOTAL CAPITAL OUTLAY	41,668.08	19,950	0	19,950	0	26,550		60,000	2775
TOTAL EXPENSES	64,633.38	23,350	1,112	24,500	365.44	33,000	1,120.00	68,550	32,273
INCOME MINUS EXPENSES	16,824.63	1,650	35,129	0	35,164.59	0	52,371	545	26,186
									71,213
									61,600

Financial Statements:

A financial statement for the Bellevue Urban Renewal Agency, setting forth its assets, liabilities, income, and operating expenses as of the end of FY-2021 (October 2020-September 2021)

BURA RESOLUTION NO. 20-04

BY THE BOARD OF COMMISSIONERS OF THE URBAN RENEWAL AGENCY OF BELLEVUE, IDAHO:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BELLEVUE URBAN RENEWAL AGENCY, TO BE TERMED THE "ANNUAL APPROPRIATION RESOLUTION," APPROPRIATING SUMS OF MONEY AUTHORIZED BY LAW AND DEEMED NECESSARY TO DEFRAY ALL EXPENSES AND LIABILITY OF THE URBAN RENEWAL AGENCY, FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021, FOR ALL GENERAL, SPECIAL AND CORPORATE PURPOSES; DIRECTING THE CHAIRMAN TO SUBMIT THE RESOLUTION AND BUDGET TO THE CITY OF BELLEVUE AND ANY OTHER ENTITY ENTITLED TO A COPY OF THE RESOLUTION AND BUDGET; AND PROVIDING AN EFFECTIVE DATE.

THIS RESOLUTION, made on the date hereinafter set forth by the Bellevue Urban Renewal Agency of Bellevue, Idaho, an independent public body, corporate and politic, authorized under the authority of the Idaho Urban Renewal Law of 1965, Chapter 20, Title 50, Idaho Code, as amended (hereinafter the "Law") and the Local Economic Development Act, Chapter 29, Title 50, Idaho Code, as amended (hereinafter the "Act"), a duly created and functioning urban renewal agency for Bellevue, Idaho, hereinafter referred to as the "Agency."

WHEREAS, the City Council of the city of Bellevue, Idaho, on August 20, 2019, after notice duly published, conducted a public hearing on the Urban Renewal Plan for the Revenue Allocation Area of the Bellevue Urban Renewal Agency (the "Plan");

WHEREAS, following said public hearing the City Council adopted its Ordinance No. 2008-03 on December 11, 2003, approving the Plan and making certain findings;

WHEREAS, pursuant to Idaho Code §§ 50-2006, 50-2903(5) and 50-1002, the Agency prepared a budget and the Agency tentatively approved estimated revenues and expenditures for the fiscal year commencing October 1, 2020, and ending September 30, 2021, by virtue of its action at the Agency's Board meeting on August 18, 2020;

WHEREAS, the Agency has previously published notice of a public hearing to be conducted on Tuesday, August 18, 2020, at 11 a.m., at Bellevue City Hall, 115 East Pine, Bellevue, Idaho, pursuant to the Notice of Hearing published August 5, 2020, and on August 12, 2020, a copy of which is attached hereto and incorporated herein as Exhibit A;

WHEREAS, pursuant to Idaho Code § 50-2006, the Agency is required to pass an annual appropriation resolution and submit the resolution to the city of Bellevue, Idaho, on or before September 1, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE BOARD OF COMMISSIONERS OF THE BELLEVUE URBAN RENEWAL AGENCY, AS FOLLOWS:

Section 1: That the above statements are true and correct.

Section 2. That the sums of money, or as much thereof as may be authorized by law, needed or deemed necessary to defray all expenses and liabilities of the Agency, as set forth in **Exhibit A- Budget FY21**, which is annexed hereto and by reference made a part of this Resolution, which was published on August 5, 2020, and August 12, 2020. Those sums of money are hereby appropriated for the general, special, and corporate purposes and objectives of the Agency for the fiscal year commencing October 1, 2020 and ending on September 30, 2021.

Section 3: That the Chairman shall submit this Resolution and Budget to the City of Bellevue, Idaho, on or before September 1, 2020.

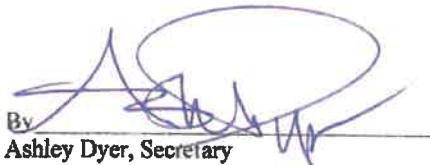
Section 4: That this Resolution shall be in full force and effect immediately upon its adoption and approval.

PASSED AND ADOPTED by the Bellevue Urban Renewal Agency, on 8/18, 2020. Signed by the Chairman of the Board of Commissioners and attested by the Secretary to the Board of Commissioners, on 8/25, 2020.

APPROVED:


By _____
Becky Duncan, Chairman of the Board

ATTEST:


By _____
Ashley Dyer, Secretary

5:06 PM
10/11/21
Accrual Basis

Bellevue Urban Renewal Agency
Balance Sheet
As of September 30, 2021

	<u>Sep 30, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
10003 · LGIP BURA Savings Fund 3594	288,867.11
10002 · DL EVANS X1714	2,788.24
Total Checking/Savings	<u>301,655.35</u>
Total Current Assets	<u>301,655.35</u>
TOTAL ASSETS	<u>301,655.35</u>
LIABILITIES & EQUITY	
Equity	
32000 · Unrestricted Net Assets	235,589.37
Net Income	66,065.98
Total Equity	<u>301,655.35</u>
TOTAL LIABILITIES & EQUITY	<u>301,655.35</u>

4:35 PM
10/11/21

**Bellevue Urban Renewal Agency
Reconciliation Detail
10002 · DL EVANS X1714, Period Ending 09/30/2021**

Type	Date	Num	Name	Cir	Amount	Balance
Beginning Balance						2,219.68
Cleared Transactions						
Checks and Payments - 1 Item						
Bill Pmt -Check	09/10/2021	1028	Elam & Burke P.A.	X	-420.00	-420.00
Total Checks and Payments					-420.00	-420.00
Deposits and Credits - 1 Item						
Deposit	09/15/2021			X	988.56	988.56
Total Deposits and Credits					988.56	988.56
Total Cleared Transactions					568.56	568.56
Cleared Balance					568.56	2,788.24
Register Balance as of 09/30/2021					568.56	2,788.24
Ending Balance					568.56	2,788.24

6:02 PM
10/11/21

**Bellevue Urban Renewal Agency
Reconciliation Detail
10003 · LGIP BURA Savings Fund 3694, Period Ending 09/30/2021**

Type	Date	Num	Name	Ctr	Amount	Balance
Beginning Balance						298,835.98
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	09/01/2021			X	31.15	31.15
					31.15	31.15
					31.15	31.15
					31.15	31.15
					31.15	298,867.11
					31.15	298,867.11
					31.15	298,867.11
Ending Balance						

City of Bellevue
Bellevue Urban Renewal Agency Minutes
ZOOM MEETING
February 23, 2021

3:00 PM

Chairman Duncan called the meeting to order. Commissioners present were Duncan, Sluder and Brown. Staff present was Ashley Dyer, BURA secretary and City Planner, and Diane Shay, Community Development Director.

Notice and Hearing Compliance:

Notice for this meeting was posted in accordance with Idaho Code 67-2343 by the following:

1. The agenda was posted at the Bellevue Post Office, the bulletin board, outside Bellevue City Hall and on the City website on February 17, 2021.

Duncan made a motion that the notice is in accordance with Idaho Code 67-2343, Sluder seconded, and the vote was unanimous.

Meeting Items:

The Agency tentatively approved the 2020 Annual Report with no comments or concerns.

Brown made a motion to tentatively approve the annual report, Sluder seconded and the vote was unanimous.

The Agency discussed potential to contribute BURA funds to the Pine Street project to help with funding.

Consent Items:

The Agency approved minutes from the December 2, 2020 meeting.

Duncan moved to approve minutes, Sluder seconded, and the vote was unanimous.

Bills and Claims:

No bills or claims

Committee and Staff Discussion:

Commission available for meeting on March 9, 2021 for a public hearing to approve the 2020 annual report.

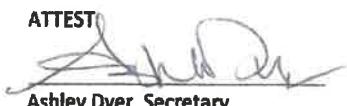
Brown moved to adjourn the meeting, Sluder seconded, and the vote was unanimous.

Signed this 9th day of March 2021.



Becky Duncan, Chairman

ATTEST



Ashley Dyer, Secretary

**City of Bellevue
Bellevue Urban Renewal Agency Minutes
ZOOM MEETING
March 9, 2021**

3:00 PM

Chairman Duncan called the meeting to order. Commissioner's present were Becky Duncan, and Doug Brown. Staff present was Ashley Dyer, BURA secretary and City Planner.

Notice and Hearing Compliance:

Notice for this meeting was posted in accordance with Idaho Code 67-2343 by the following:

1. The agenda was posted at the Bellevue Post Office, the bulletin board, outside Bellevue City Hall and on the City website on March 4, 2021.
2. The meeting was noticed in the Idaho Mountain Express on February 17, 2021.

Brown made a motion that the notice is in accordance with Idaho Code 67-2343, Duncan seconded, and the vote was unanimous.

Meeting Items:

The first Action item on the agenda is to approve the 2020 Annual Report. Brown made a motion to approve the 2020 Annual Report, Duncan seconded, and the vote was unanimous.

The second Action item on the agenda is to approve Resolution 2021-01 for the 2020 Annual Report. Brown made a motion to approve Resolution 2021-01 2020 Annual Report, Duncan seconded, and the vote was unanimous.

Consent Items:

The Agency approved minutes from February 23, 2021 meeting.

Brown moved to approve minutes, Duncan seconded, and the vote was unanimous.

Bills and Claims:

No bills or claims

Committee and Staff Discussion:

Next meeting TBD

Brown moved to adjourn the meeting, Duncan seconded, and the vote was unanimous.

Signed this 3rd day of August 2021.



Becky Duncan, Chairman

ATTEST:



Ashley Dyer, Secretary

**City of Bellevue
Bellevue Urban Renewal Agency Minutes
ZOOM MEETING
August 3, 2021**

4:00 PM

Chairman Duncan called the meeting to order. Commissioner's present were Becky Duncan, and Jami Sluder. Doug Brown was absent. Staff present was Ashley Dyer, BURA secretary and City Planner.

Notice and Hearing Compliance:

Notice for this meeting was posted in accordance with Idaho Code 67-2343 by the following:

1. The agenda was posted at the Bellevue Post Office, the bulletin board, outside Bellevue City Hall and on the city website on July 29, 2021.

Meeting Items:

The first Action item on the agenda is to tentatively approve the 2022 Annual Budget. The Commission suggested a few amendments to the Cost of Construction and Operating Expenses. Duncan made a motion to tentatively approve the Annual 2022 Budget with the suggested amendments, Sluder seconded, and the vote was unanimous.

Consent Items:

The Agency approved minutes from March 9, 2021, meeting.

Duncan moved to approve minutes, Sluder seconded, and the vote was unanimous.

Bills and Claims:

No bills or claims

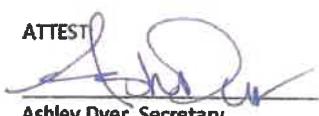
Committee and Staff Discussion:

Next meeting Public Hearing to approve the 2022 Budget on August 24th at 4pm.

Duncan moved to adjourn the meeting, Jami seconded, and the vote was unanimous.

Signed this 24th day of August 2021.


Becky Duncan, Chairman

ATTEST

Ashley Dyer, Secretary

City of Bellevue
Bellevue Urban Renewal Agency Minutes
ZOOM MEETING
August 24, 2021

4:00 PM

Chairman Duncan called the meeting to order. Commissioner's present were Becky Duncan, and Jami Sluder and Doug Brown. Staff present was Ashley Dyer, BURA secretary and City Planner, and Diane Shay Community Development Director.

Notice and Hearing Compliance:

Notice for this meeting was posted in accordance with Idaho Code 67-2343 by the following:

1. The agenda was posted at the Bellevue Post Office, the bulletin board, outside Bellevue City Hall and on the city website on August 19, 2021.
2. The meeting was noticed in the Idaho Mountain Express on August 11th and August 18, 2021, in accordance with Idaho Code 67-2343.

Meeting Items:

Chair Duncan opened the meeting and asked if there have been any ex-prate conversations between the board. Duncan and Sluder said they received emails from Doug Brown.

The first Action item on the agenda is to approve the 2022 Annual Budget. Sluder made a motion to approve the Annual 2022 Budget, Brown seconded, and the vote was unanimous.

The second Action item on the agenda is to approve the budget resolution #21-02 for the 2022 Budget. Sluder made a motion to approve RESO #21-02, Duncan seconded, and the vote was unanimous.

The third action item on the agenda is to vote for officers.

Doug Brown Nominated himself, no other votes followed, vote closed.

Jami Sluder nominated herself, Becky Duncan seconded, Brown voted no.

Sluder won Chair by majority of vote.

Duncan nominated Brown for Vice Chair, Jami seconded, and Brown voted Yes.
Brown won Vice Chair by Majority of vote.

Consent Items:

The Agency approved minutes from August 3, 2021, meeting.

Brown had a few questions about the change in capital funds improvement budget item. Duncan answered that the Commission wanted to have enough funds budgeted for the year to complete the projects that the Commission have so far suggested. Brown moved to approve minutes, Sluder seconded, and the vote was unanimous.

Bills and Claims:

No bills or claims

Committee and Staff Discussion:

Next meeting is set for September 29, 2021, at 4pm to discuss 2022 funded projects.

Brown moved to adjourn the meeting, Duncan seconded, and the vote was unanimous.

Signed this 20th day of September, 2012.



Rocky Duncan, Chairman

ATTESTED

Ashley Dyer, Secretary

Contact Information



City of Bellevue
115 E. Pine Street
Bellevue, ID 83313
208-788-2128

Diane Shay
Community Development Director
dshay@bellevueidaho.us
208-788-2128- Ext. 1004

Ashley Dyer
Community Development Planner/ BURA Secretary
adyer@bellevueidaho.us
208-788-2128- Ext. 1008

Marian Edwards
City Clerk/ BURA Treasurer
medwards@bellevueidaho.us
208-788-2128- Ext. 1002

Signed this _____ day of _____, 2022.

Jami Sluder, Chairman

Ashley Dyer, Secretary

BURA RESOLUTION NO. 22-01

BY THE BOARD OF COMMISSIONERS OF THE URBAN RENEWAL AGENCY OF BELLEVUE, IDAHO:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BELLEVUE URBAN RENEWAL AGENCY, TO BE TERMED THE “ANNUAL REPORT RESOLUTION,” APPROVING THE ANNUAL REPORT OF THE URBAN RENEWAL AGENCY, FOR CALENDAR YEAR 2021; APPROVING THE NOTICE OF FILING THE ANNUAL REPORT TO THE CITY; DIRECTING THE CHAIR OR VICE-CHAIR TO SUBMIT SAID REPORT; AND PROVIDING AN EFFECTIVE DATE.

THIS RESOLUTION, made on the date hereinafter set forth by the Bellevue Urban Renewal Agency of Bellevue, Idaho, an independent public body corporate and politic, authorized under the authority of the Idaho Urban Renewal Law of 1965, Chapter 20, Title 50, Idaho Code, as amended (the “Law”), a duly created and functioning urban renewal agency for Bellevue, Idaho, hereinafter referred to as the “Agency.”

WHEREAS, the City Council (“City Council”) of the city of Bellevue, Idaho (the “City”), after notice duly published, conducted a public hearing on the Urban Renewal Plan for the Revenue Allocation Area of the Bellevue Urban Renewal Agency (the “Plan”);

WHEREAS, following said public hearing the City Council adopted its Ordinance No. 2008-3 on December 3, 2007, approving the Plan and making certain findings;

WHEREAS, pursuant to Idaho Code Section 20-2006(c), the Agency is required to prepare an annual report and submit the annual report to the city, on or before March 31 of each year;

WHEREAS, Agency representatives took steps to publish notice and to provide a copy of the report for public review and comment;

WHEREAS, on March 8, 2022, pursuant to Idaho Code Section 50-2006(c), the Agency held an ONLINE public meeting, properly noticed, to report these findings in the annual report and to take comments from the public at Bellevue City Hall, ZOOM meting, 115 East Pine, Bellevue, Idaho, on the proposed annual report.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE BOARD OF COMMISSIONERS OF THE BELLEVUE URBAN RENEWAL AGENCY, AS FOLLOWS:

Section 1: That the above statements are true and correct.

Section 2. That the annual report attached hereto as Exhibit A and the notice of filing the annual report attached hereto as Exhibit B are hereby approved and adopted by the Agency Board.

Section 3: That the Chair or Vice-Chair shall submit said annual report to the city of Bellevue, Idaho.

Section 4: That this Resolution shall be in full force and effect immediately upon its adoption and approval.

PASSED AND ADOPTED by the Bellevue Urban Renewal Agency, on _____, 2022. Signed by the Chair of the Board of Commissioners and attested by the Secretary to the Board of Commissioners, on _____, 2022.

APPROVED:

By _____
Jami Sluder, Chair

ATTEST:

By _____
Ashley Dyer, Secretary