

BURA
AGENDA and NOTICE
WEDNESDAY, March 18, 2020 at 4:00 P.M.
BELLEVUE CITY HALL
115 East Pine, Bellevue, Idaho

4:00 CALL TO ORDER

- **NOTICE AND HEARING COMPLIANCE:**

The notice and agenda were posted in accordance with Idaho Code §67-2343, prior to the meeting, at the Bellevue Post Office, on the bulletin board of City Hall and on the City website on March 13, 2020.

Suggested Motion- I move that the agenda and notice for the March 18 meeting was done in accordance with Idaho Code §67-2343.

HEARING:

- **ACTION ITEM-** Tentatively approve the 2020 Financial Report

CONSENT ITEMS:

- **ACTION ITEM-** Approval of minutes from January 14, 2020

DISCUSSION:

- Availability for public hearing on April 7, 2020 at 4pm.
- Future City improvement projects- make list of projects to be funded by BURA 2021

ADJOURN

Please Note: The agenda is subject to revisions. Anyone needing assistance to attend or participate should contact Bellevue City Hall prior to the meeting at 208- 788-2128. Committee packets will be available online at www.bellevueidaho.gov

BELLEVUE URBAN RENEWAL 2020 ANNUAL REPORT



2020 Board Members:

Becky Duncan, Chairman
Jami Sluder, Vice Chairman
Brian Bourgette
Doug Brown

City Staff:

Diane Shay, Community Development Director
Ashley Dyer, BURA Secretary & Land Use Planner
Marian Edwards, BURA Treasurer & City Clerk

Executive Summary

2020 City Highlights:

- BURA funded and constructed a public bus shelter on Main Street.
- BURA will approve the adoption of the 2021 Fiscal Year Annual budget in July 2020.



Express photo by Willy Cook

BUS RIDERS GET SOME SHELTER

Thanks to funding from the Bellevue Urban Renewal Agency, which provides financing to redevelopment and public improvement programs, residents have some reprieve from the weather in the form of a new bus shelter on Main Street. Associate Planner for Community Development Ashley Dyer, left, and BURA board member Jami Skuder, right, cut a blue ribbon earlier this month, officially celebrating the new shelter between Elm and Cedar avenues in front of the new bus shelter.

2021 Proposed Projects:

- BURA is STILL working on getting an Easement granted with a landowner for the second bus shelter on Main Street/ Spruce.
- Update the benches and tables at the Bellevue Memorial Park

BELLEVUE URBAN RENEWAL AGENCY- EXHIBIT A

		FINAL	BUDGET	FINAL	BUDGET	FINAL	BUDGET	FINAL	BUDGET	FINAL	BUDGET
		2015	2016	2016	2017	2017	2018	2018	2019	2019	2020
	INCOME										
41001	CARRYOVER BURA	2000	8500	8500	8500	0	15000	0	20550		40,000
41000	PROPERTY	21287.3	16000	27738.86	16000	35527.36	18000	53,470.08	45000		45,000
	INTEREST										
41200	INCOME BURA	1.26		2.36	0	3.77	0	20.81	15		15
	TOTAL INCOME	23,288.56	24,500	36,241	24,500	35,531.13	33,000	53,491	65,565		85,015
	PAYROLL										
	TOTAL PAYROLL EXPENSE	0	0	0	0	0	0	0	0		0
	OPERATING EXPENSES										
52000	CITY ATTORNEY	0	150	0	150		100	100	0		500
55000	LEGAL/ACCOUNTING	400	500	400	500	438.5	2500	1120	2600		2600
56000	MEMBERSHIP/DUES	120.05	2000	245	2000	366.44	2000	0	2000		2000
56500	POSTAGE	0	100	0	100		50	0	50		50
56700	PUBLISHING/ADVERT	1074.8	800	467	800	366.44	800	0	900		900
56800	REPAIRS &	0	1000	0	1000		1000	0	0		500
	TOTAL OPERATING EXPENSES	1,594.85	1,900	1,112	4,550	366.44	6,450	1,120	5,550		6,550
	CAPITAL OUTLAY EXPENSES										
58100	IMPROVEMENT & CONST	4869.08	19950	0	19950	0	26550		60000		50000
	TOTAL CAPITAL OUTLAY	48,69.08	19,950	0	19,950	0	26,550		60,000		50,000
	TOTAL	64,63.93	21,850	1,112	24,500	366.44	33,000	1,120.00	65,550		56,550
	INCOME MINUS EXPENSES	16,824.63	2,650	35,129	0	35,164.69	0	52,371	0		28,465

CITY OF BELLEVUE

**BURA
RESOLUTION NO. 19-02**

BY THE BOARD OF COMMISSIONERS OF THE URBAN RENEWAL AGENCY OF
BELLEVUE, IDAHO:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BELLEVUE URBAN RENEWAL AGENCY, TO BE TERMED THE "ANNUAL APPROPRIATION RESOLUTION," APPROPRIATING SUMS OF MONEY AUTHORIZED BY LAW AND DEEMED NECESSARY TO DEFRAY ALL EXPENSES AND LIABILITY OF THE URBAN RENEWAL AGENCY, FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020, FOR ALL GENERAL, SPECIAL AND CORPORATE PURPOSES; DIRECTING THE CHAIRMAN TO SUBMIT THE RESOLUTION AND BUDGET TO THE CITY OF BELLEVUE AND ANY OTHER ENTITY ENTITLED TO A COPY OF THE RESOLUTION AND BUDGET; AND PROVIDING AN EFFECTIVE DATE.

THIS RESOLUTION, made on the date hereinafter set forth by the Bellevue Urban Renewal Agency of Bellevue, Idaho, an independent public body, corporate and politic, authorized under the authority of the Idaho Urban Renewal Law of 1965, Chapter 20, Title 50, Idaho Code, as amended (hereinafter the "Law") and the Local Economic Development Act, Chapter 29, Title 50, Idaho Code, as amended (hereinafter the "Act"), a duly created and functioning urban renewal agency for Bellevue, Idaho, hereinafter referred to as the "Agency."

WHEREAS, the City Council of the city of Bellevue, Idaho, on August 20, 2019, after notice duly published, conducted a public hearing on the Urban Renewal Plan for the Revenue Allocation Area of the Bellevue Urban Renewal Agency (the "Plan");

WHEREAS, following said public hearing the City Council adopted its Ordinance No. 2008-03 on December 11, 2003, approving the Plan and making certain findings;

WHEREAS, pursuant to Idaho Code §§ 50-2006, 50-2903(5) and 50-1002, the Agency prepared a budget and the Agency tentatively approved estimated revenues and expenditures for the fiscal year commencing October 1, 2019, and ending September 30, 2020, by virtue of its action at the Agency's Board meeting on July 16, 2019;

WHEREAS, the Agency has previously published notice of a public hearing to be conducted on Tuesday, August 20, 2019, at 4:00 p.m., at Bellevue City Hall, 115 East Pine, Bellevue, Idaho, pursuant to the Notice of Hearing published July 31, 2019, and on August 7, 2019, a copy of which is attached hereto and incorporated herein as Exhibit A;

WHEREAS, pursuant to Idaho Code § 50-2006, the Agency is required to pass an annual appropriation resolution and submit the resolution to the city of Bellevue, Idaho, on or before

BURA RESOLUTION NO. 19-02

September 1, 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE BOARD OF COMMISSIONERS OF THE BELLEVUE URBAN RENEWAL AGENCY, AS FOLLOWS:

Section 1: That the above statements are true and correct.

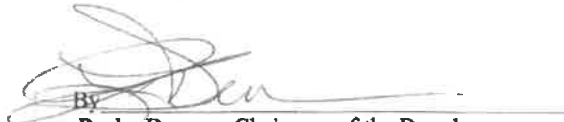
Section 2. That the sums of money, or as much thereof as may be authorized by law, needed or deemed necessary to defray all expenses and liabilities of the Agency, as set forth in **Exhibit A- Budget FY20**, which is annexed hereto and by reference made a part of this Resolution, which was published on July 31, 2019, and August 7, 2019. Those sums of money are hereby appropriated for the general, special, and corporate purposes and objectives of the Agency for the fiscal year commencing October 1, 2019 and ending on September 30, 2020.

Section 3: That the Chairman shall submit this Resolution and Budget to the City of Bellevue, Idaho, on or before September 1, 2019.


Section 4: That this Resolution shall be in full force and effect immediately upon its adoption and approval.

PASSED AND ADOPTED by the Bellevue Urban Renewal Agency, on August 20, 2019. Signed by the Chairman of the Board of Commissioners and attested by the Secretary to the Board of Commissioners, on August 20, 2019.

APPROVED:


By _____
Becky Duncan, Chairman of the Board

ATTEST:


By _____
Jami Skider, Vice Chairman

BURA RESOLUTION NO. 19-02

2:44 PM
03/06/20
Accrual Basis

Bellevue Urban Renewal Agency
Balance Sheet
As of February 29, 2020

	Feb 29, 20
ASSETS	
Current Assets	
Checking/Savings	
10003 - LGIP BURA Savings Fund 3594	214,719.84
10002 - DL EVANS X1714	5,000.00
Total Checking/Savings	219,719.84
Total Current Assets	219,719.84
TOTAL ASSETS	219,719.84
LIABILITIES & EQUITY	
Equity	
32000 - Unrestricted Net Assets	192,577.98
Net Income	27,141.86
Total Equity	219,719.84
TOTAL LIABILITIES & EQUITY	219,719.84

2:44 PM
03/06/20
Accrual Basis

Bellevue Urban Renewal Agency
Profit & Loss Budget vs. Actual
October 2019 through February 2020

	Oct '19 - Feb 20	Budget	\$ Over Budget	% of Budget
Income				
41001 - Carryover Prior Year	0.00	40,000.00	-40,000.00	0.0%
41000 - Property Assessments	47,247.84	45,000.00	2,247.84	105.0%
41200 - Personal Property Replacement	812.83	0.00	812.83	100.0%
45100 - Interest Income	1,267.14	15.00	1,252.14	8,447.6%
Total Income	49,327.81	85,015.00	-35,687.19	58.0%
Gross Profit	49,327.81	85,015.00	-35,687.19	58.0%
Expense				
OPERATING EXPENSES				
52000 - City Attorney	0.00	500.00	-500.00	0.0%
55000 - Legal & Accounting	1,135.00	2,600.00	-1,465.00	43.7%
56000 - Membership/Dues	0.00	2,000.00	-2,000.00	0.0%
56500 - Postage	0.00	50.00	-50.00	0.0%
56700 - Publishing/Advertising	0.00	900.00	-900.00	0.0%
56800 - Repairs & Maintenance	0.00	500.00	-500.00	0.0%
Total OPERATING EXPENSES	1,135.00	6,550.00	-5,415.00	17.3%
CAPITAL OUTLAY EXPENSES				
58100 - Improvement & Construction	21,050.95	50,000.00	-28,949.05	42.1%
Total CAPITAL OUTLAY EXPENSES	21,050.95	50,000.00	-28,949.05	42.1%
Total Expense	22,185.95	56,550.00	-34,364.05	39.2%
Net Income	27,141.86	28,465.00	-1,323.14	95.4%

2:31 PM
03/06/20

Bellevue Urban Renewal Agency
Reconciliation Detail
10002 - DL EVANS X1714, Period Ending 02/29/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						11,780.49
Cleared Transactions						
Checks and Payments - 1 Item						
Transfer	02/19/2020			X	-7,840.52	-7,840.52
Total Checks and Payments					-7,840.52	-7,840.52
Deposits and Credits - 1 Item						
Deposit	02/14/2020			X	1,080.03	1,080.03
Total Deposits and Credits					1,080.03	1,080.03
Total Cleared Transactions					-6,760.49	-6,760.49
Cleared Balance					-6,760.49	5,000.00
Register Balance as of 02/29/2020					-6,760.49	5,000.00
Ending Balance					-6,760.49	5,000.00

2:27 PM
03/06/20

Bellevue Urban Renewal Agency
Reconciliation Detail
10003 · LGIP BURA Savings Fund 3594, Period Ending 02/29/2020

Type	Date	Num	Name	Cir	Amount	Balance
Beginning Balance						206,612.41
Cleared Transactions						
Deposits and Credits - 2 Items						
Deposit	02/01/2020			X	266.91	266.91
Transfer	02/19/2020			X	7,840.52	8,107.43
Total Deposits and Credits					8,107.43	8,107.43
Total Cleared Transactions					8,107.43	8,107.43
Cleared Balance					8,107.43	214,719.84
Register Balance as of 02/29/2020					8,107.43	214,719.84
Ending Balance					8,107.43	214,719.84

**Bellevue Urban Renewal Agency
City of Bellevue
Minutes
January 14, 2020**

4:0 pm

Chairman Duncan called the meeting to order. Commissioners present were Duncan, Sluder and newly appointed Doug Brown. Bourgette was absent and the board believes he has moved out of State. Staff present was Diane Shay, Planning Director.

Notice and Hearing Compliance:

Notice for this meeting was posted in accordance with Idaho Code 67-2343 by the following:

1. The agenda was posted at the Bellevue Post Office, the bulletin board, outside Bellevue City Hall and on the City website on January 9, 2020.
2. No legal notice was required.

Duncan made a motion that the notice is in accordance with Idaho Code 67-2343, Sluder seconded and the vote was unanimous.

Call for conflict of interest of any Agenda Item:

There were no conflicts declared.

Changes to the Agenda:

No changes to the agenda were made.

Public comment:

None.

Action Items:

The Agency discussed Resolution #2020-01 – Adoption of the Amended BURA By-Laws.
Duncan moved to approve RESO #2020-01, Sluder seconded and the vote was unanimous.

The Agency discussed Resolution #2020-02 – Appointment of Marian Edwards as the BURA Treasurer. *Duncan moved to approve RESO #2020-02, Sluder seconded and the vote was unanimous.*

Consent Items:

The Agency approved minutes from the August 20, 2019 meeting.
Duncan moved to approve minutes from August 20, 2019, Sluder seconded and the vote was unanimous.

Bills and Claims:

No bills or claims

Committee and Staff Discussion:

The committee discussed the desire to identify improvements that BURA funds can be used for and at a subsequent meeting these will be further discussed.

Brown discussed a conversation he had with Tom Bergin regarding the purchase of one of the lots directly north of City Hall. Further, he shared the idea of banking funds to do improvements as the City works toward annexation of the Eccles Flying Hat Ranch north of Bellevue. He also suggested that BURA funds could be used to purchase and install more benches and tables for our parks.

Duncan moved to adjourn the meeting, Sluder seconded and the vote was unanimous.

Signed this _____ day of _____, 2020

Becky Duncan, Chairman

ATTEST:

Jami Sluder, Vice Chairman

Contact Information

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Marian Edwards
City Clerk/ BURA Treasurer
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208-788-2128- Ext. 1002



Signed this _____ day of _____, 2020.

Becky Duncan, Chairman

Jami Sluder, Vice Chairman

Public Improvements within the Revenue Allocation Area

