

BELLEVUE URBAN RENEWAL AGENCY (BURA)

AGENDA and NOTICE

Tuesday, January 18, 2022, at 4:00 P.M.

PUBLIC ZOOM ONLINE MEETING

BELLEVUE CITY HALL

115 East Pine, Bellevue, Idaho

Topic: BURA

Time: Jan 18, 2022, 04:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81537271850?pwd=V1ZBN0ozZ2ZWQ1QraU5JR24yRXBNUT09>

Meeting ID: 815 3727 1850

Passcode: 048748

One tap mobile

+1-346-248-7799 US (Houston)

+1-669-900-9128 US (San Jose)

4:00 PM CALL TO ORDER

• **NOTICE AND HEARING COMPLIANCE:**

The notice and agenda were posted in accordance with Idaho Code §74-204, prior to the meeting, at the Bellevue Post Office, on the bulletin board of City Hall, on the City website and on the city's social media account on January 13, 2022.

Suggested Motion - I move that the agenda and notice for the January 18, 2022, BURA meeting was done in accordance with Idaho Code §74-204.

ACTION ITEMS:

- **ACTION ITEM**- Consideration & Approval of Conflicts letter form from Elam and Burke- Attorney for BURA.
- **ACTION ITEM**- Approval of Commissioner Resignation letter from Becky Duncan.
- **DISCUSSION ITEM**- Discussion about park site visit in October- Commission put together list of what they would like done at Bellevue Parks- Need to tentatively approve financial improvements. Public meeting in February to financially approve quotes for Bellevue Park items.

CONSENT ITEMS:

- **ACTION ITEM**- Approval of Minutes from September 29, 2021
- **Suggested Motion** - I move to approve minutes from 9-29-21
- **ACTION ITEM**- Approval of Minutes from October 27, 2021
Suggested Motion - I move to approve minutes from 10-27-21
- **ACTION ITEM** – Approve Monthly claims from treasurer
Suggested Motion - I move to approve monthly claims submitted by the Treasurer of \$492.50 for legal services.

DISCUSSION:

- Available for hearing to tentatively approve Annual report for 2021 on 2-8-22 & approve quotes Park items.
- Available for PUBLIC Hearing to approve Annual report on 3-8-22- Sign & approve final Financial Park quotes.

ADJOURN Please Note: The agenda is subject to revisions. Anyone needing assistance to attend or participate should contact Bellevue City Hall prior to the meeting at 208- 788-2128. Committee packets will be available online at www.bellevueidaho.gov

MEGHAN SULLIVAN CONRAD

251 East Front Street, Suite 300
Post Office Box 1539
Boise, Idaho 83701
Telephone 208 343-5454
Fax 208 384-5844
E-mail: msc@elamburke.com

ELAM & BURKE
ATTORNEYS AT LAW

November 15, 2021

**PERSONAL & CONFIDENTIAL
PRIVILEGED COMMUNICATION –
ADVICE OF COUNSEL**

Bellevue Urban Renewal Agency
c/o Diane Shay, Administrator
dshay@bellevueidaho.us

Re: Potential Conflicts of Interest – Waiver
E&B File No. 9097-0001

Dear Diane:

Thank you for your call earlier this month related to a potential development opportunity in Bellevue and how urban renewal/revenue allocation financing may be used as a tool to support the proposed private development. I have enjoyed working with the Bellevue Urban Renewal Agency (BURA) and appreciate the opportunity to discuss potential projects.

In follow up to our call, I have had an opportunity to review the potential conflicts issue as touched on in the call. I am aware the proposed development project currently is in its preliminary due diligence stage of review concerning real property located in unincorporated Blaine County, which area is between the city of Hailey and the city of Bellevue (the “Private Development”). Prior to your call, I had limited communications with representatives from the Hailey Urban Renewal Agency (HURA) and the Oppenheimer Development Corporation (ODC), the development team related to the Private Development, including a consultant, Phil Kushlan. You advised during our call that the area under consideration for the project is within the city of Bellevue’s Area of City Impact located in unincorporated Blaine County. My general understanding is ODC has been transparent that it is having discussions concerning the Private Development with both the city of Hailey and the city of Bellevue, and that the discussions have included how urban renewal/revenue allocation financing may be used as a tool to support the proposed Private Development.

Conflicts of Interest

Notice of potential conflicts of interest.

The Idaho Rules of Professional Conduct (the “Rules”) require us to evaluate whether there exist any ethical constraints to representing BURA in connection with the proposed Private

Development, which scope could ultimately be expanded to include preparation and approval of a new urban renewal plan. Prior to the brief call with you on November 4, 2021, BURA has not specifically approached Elam & Burke, P.A. (the "Firm") concerning the development of a new urban renewal plan/revenue allocation project area; however, Ashley Dyer has previously inquired about the plan amendment process although no specific details were shared.

As you are aware, the Firm currently represents HURA. The relationship between BURA and HURA may create a technical adverseness between BURA and HURA and, as described in the Rules, presents a potential concurrent conflict of interest for the Firm in its representation of BURA.

Under the ethical rules applicable to our profession, it would be a conflict of interest for the Firm to simultaneously represent one client (BURA) in a matter that is adverse to another client (HURA) even if the matters involving our representation of the other client and BURA are wholly unrelated and if different lawyers do the work. Additionally, it would be a conflict of interest if there is a significant risk that the representation of BURA would be materially limited by the Firm's responsibilities to HURA. Under the ethical rules, the Firm believes the conflict that exists here can be waived if all clients involved give their informed written consent after consultation following clarification of the jurisdictional issue, specifically, confirmation by the developer as to annexation status and next steps. Until the jurisdictional issue is clarified, the Firm should not engage in any further discussions concerning the Private Development with either HURA or BURA.

Accordingly, we are asking that BURA agree to waive any conflict with respect to the Firm's representation of HURA in its current and future matters that it may bring to the Firm unrelated to the Private Development and upon clarification of the jurisdictional issue related to the Private Development, so long as the representation of you by the Firm will not serve as grounds to move for any disqualification of the Firm in its representations of HURA in its matters. We have requested similar agreements from HURA.

While the representation of HURA is not directly adverse to BURA, it is important to recognize the relationship between HURA and BURA, and the potential for conflict. My limited understanding is the Private Development is located within an area that has caused jurisdictional disputes between the city of Bellevue and the city of Hailey. I am also aware there have been communications concerning the Private Development with both the city of Bellevue and the city of Hailey. I am not familiar with the annexation process and am unclear as to the scope of the potential jurisdictional issues related to annexation in this specific area. I also understand there may be issues concerning areas of city impact between the city of Bellevue and the city of Hailey, which issues may only be resolved by the two cities, ODC, and possibly Blaine County. The Private Development is the type of development that typically will seek assistance from an urban renewal agency to fund certain eligible public improvements. While it is recognized HURA and BURA are separate and distinct entities from their sponsoring cities, the use of the tool to incent development at this stage could lead potential conflict.

The ethical rules provide guidance as to “material limitation” to representation where there may not be an actual conflict, but due to the relationships between the entities, the Firm’s representation to BURA related to the Private Development could inadvertently be materially limited by its representation to HURA:

Even where there is no direct adverseness, a conflict of interest exists if there is a significant risk that a lawyer's ability to consider, recommend or carry out an appropriate course of action for the client will be materially limited as a result of the lawyer's other responsibilities or interests. . . . The mere possibility of subsequent harm does not itself require disclosure and consent. The critical questions are the likelihood that a difference in interests will eventuate and, if it does, whether it will materially interfere with the lawyer's independent professional judgment in considering alternatives or foreclose courses of action that reasonably should be pursued on behalf of the client.

Portion of Note 8, Rule 1.7 of the Idaho Rules of Professional Conduct.

Certainly, once the Private Development is properly annexed into either city of Hailey or the city of Bellevue, the potential conflict is removed and the Firm may provide legal representation to BURA (and/or HURA) including but not limited to the establishment of a new project area to support the Private Development, the eligibility of certain public infrastructure improvements for reimbursement from revenue allocation proceeds and/or other financing options.

The Rules require that we advise you of the risks should the Firm obtain a waiver to continue to represent BURA and HURA related to the Private Development. The first is that the Firm may be less vigilant and effective in representing BURA because of the allegiance that it owes to HURA. Without a full and complete understanding of any potential jurisdictional issues between the City of Bellevue and the City of Hailey (if any), it would be challenging for the Firm to advise both HURA and BURA as to how the urban renewal tool could be used to support the Private Development. Certainly, once the property is annexed into either the city of Hailey or the city of Bellevue, any potential jurisdictional issue is resolved, which resolves any potential conflict. The second risk is that the Firm has an equal duty of loyalty to each client, and each client has the right to be informed of anything bearing on the representation that might affect that client’s interest and the right to expect that the lawyer will use that information to that client’s benefit. As a result, information may be shared, and should BURA decide that some matter material to the representation should be kept from HURA, then the Firm will be required to withdraw its representation. To the extent certain information should be kept confidential, both HURA and BURA would be required to agree and consent on the scope of any confidentiality. Finally, due to the relationship between the entities, it must be assumed if litigation occurs between BURA and HURA, which is unlikely, the attorney-client privilege will not protect communications with counsel from disclosure. Because of the importance of sharing information to assess any potential concern, BURA and the Firm agree to keep each other informed of current circumstances.

There is no claim or lawsuit currently pending between BURA and HURA. Should a claim or issue arise by and between BURA and HURA, the Firm would not be able to represent the interests of either HURA or BURA and would withdraw its representation.

Any other future conflict between HURA and BURA unrelated to the Private Development is difficult to predict. The Firm understands advance consent of future conflicts is dependent on the particular circumstances. The Firm will advise you of circumstances that may be perceived as a potential conflict and request your specific consent in those circumstances.

Based on the foregoing, under Rule 1.7(b) of the Idaho Rules of Professional Conduct, upon resolution of the jurisdictional concern: (a) the Firm reasonably believes that it will be able to diligently represent its clients; (b) the proposed representation is not prohibited by law; (c) the representation as proposed will not involve assertions of claims by one client against the other represented by the Firm in the same matters; and (d) each affected client has, or will, provide informed consent in writing.

Waiver

A waiver of a conflict of interest implicates legal issues for you, including issues as to the nature and scope of the waivers and their potential significance for you. The Firm is not disinterested as to such issues and, therefore, cannot advise you on them. Should you have questions, we recommend you seek independent legal advice on this matter. Pursuant to such consultation and the matters discussed herein, we will treat your acceptance of this letter as informed consent to our current conflict of interest with HURA.

Approval

If the foregoing terms are acceptable to you, please obtain the required approval and return a signed copy of the enclosed letter, retaining an original for your files.

We are pleased to have the opportunity to serve as your counsel and look forward to a continuing mutually satisfactory and beneficial relationship. While an actual conflict of interest may not arise, it is important to daylight the concerns to avoid any issues, real or perceived, down the road. We are deeply committed to the proposition that our clients must be satisfied with the quality of our services. Our effectiveness and your best interest are enhanced by an atmosphere of candor and confidence between us, not only as to the facts and circumstances of

November 15, 2021

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the legal issues on which we are working, but also as to the attorney-client relationship itself. If at any time you have questions, we hope that you will contact us immediately.

Sincerely,

ELAM & BURKE

A Professional Association

A handwritten signature in blue ink, appearing to read "Meghan S. Conrad". The signature is fluid and cursive, with the first name "Meghan" being more prominent than the last name "Conrad".

Meghan S. Conrad

MSC/ksk

November 15, 2021

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Accepted and Approved:

Urban Renewal Agency of the City of Bellevue, Idaho, also known as the Bellevue Urban
Renewal Agency

By _____
Chairman

Dated

City of Bellevue
AMENDED
Bellevue Urban Renewal Agency Minutes
ZOOM MEETING
September 29, 2021

4:00 PM

Chairman Duncan called the meeting to order. Commissioner's present were Becky Duncan, and Jami Sluder and Doug Brown. Staff present was Ashley Dyer BURA secretary and City Planner, Diane Shay Community Development Director, and John Kurtz Park Committee Chair.

Notice and Hearing Compliance:

Notice for this meeting was posted in accordance with Idaho Code 67-2343 by the following:

1. The agenda was posted at the Bellevue Post Office, the bulletin board, outside Bellevue City Hall and on the city website on September 24, 2021.

Brown made a motion that the agenda was noticed in compliance with 67-2343, Sluder seconded, and the vote was unanimous.

Meeting Items:

The first item on the agenda is a discussion item regarding proposed projects for the Fiscal Year of 2022 to be funded by the URA. The Commission submitted proposed projects which were inputted into a spread sheet to decide what projects to move forward with first.

Sluder asked about adding a community clean up event to the list- the commission agreed. Dyer stated that the city partakes in an event put on in the spring by ERC for a valley wide clean up, but I think a city event couldn't hurt.

Shay said that before COVID hit the valley, the city was working on putting on a full day clean up event that would end with a big BBQ at city hall, and obviously that didn't happen, but I know that is something we would love to happen.

Sluder said she thinks if we help facilitate a way for people to get rid of their stuff, I think that would really help clean town up a bit.

Brown seconded the city wide clean up event and believes we should get on that sooner rather than later.

Dyer suggested adding all proposed projects to the list, even if we can't get to them now, we will have it on the list and get to it when we can. The goal is to have an ongoing project list that we can check projects off from etc.

Brown asked when Duncan was going to join the meeting, I think it's important that she is here while we are making these decisions.

Dyer stated that she should be joining any time, that her other meeting was running little over but she should be here soon. The Commission is not making any funding or final decisions at this time, only proposals to the list.

Brown said one of his suggestions didn't make it to the list correctly. Scroll down to Pickle Ball Court and it was not looking into funding but looking into a study for a pickle ball court and a skate park. In other words, not the funding but to do a study to find out what the costs and options is the first step.

Shay said that as someone who used to live in the house right across the street from what used to be the Tennis Court, when the city changed it to a Basketball Court it changed the impact on the change of use. I understand the tennis courts maybe weren't being used enough but there was no public outreach. It changed overnight. Lots of people out there until late at night shooting hoops and I would like if this is a consideration that we make sure to reach out to the existing neighbors.

Shay said she has a few items she would like the board to consider; One being a band shell where the stage is over at Memorial Park. I found one from Victor Idaho that is really well done and it's big enough to house all the equipment and everything. Another one that has been at the forefront for me for awhile now is a new paint job on the City Hall. The paint is peeling, the chinking is messed up and if were stuck in this building for longer than the building really needs a paint job. It really needs some work, and I would like to see BURA consider funding that. The other thing is we have a local who is kind and purchased the beautiful snowflake lights and the big holiday banner- you might remember that BURA funded the project to replace the Utility Pole in order to hang it. She would like to purchase more snowflakes to complete Main Street which would really light it up. There are 7 poles that need to be replaced and then there are 22 poles that are wired and there are 19 more that need to be wired. I put a call into C&R Electric for a quote. The building needs some kind of structural assistance, when the wind blows the whole building shakes, but it might be more of a professional job. Our building official put together a very thorough inspection report on the building. He mentioned that once we start scraping old paint off the exterior the logs might need more treatment/repair than expected.

Sluder said she thinks we should try to encourage the Main Street business to decorate Main Street for the holidays more.

Shay asked if this is the time to start prioritizing items?

Brown said he would like to go over a few of the items on his list that he proposed. Brown discussed that the bus stop on Spruce should be a priority, even if it's temporary. We need to be flexible and keep looking past obstacles. This has been a stubborn problem, and I think BURA could help. He discussed the Cedar Street problem and talked about BURA supporting an engineer study to finish that top part of Cedar so that we can have another artery to take pressure off other streets. Looking into a bond for the project is important. Brown also discussed the importance of financing the Broadford intersection safe route to schools and looking into a grant for that.

Dyer asked the Commission if they had projects that they would like to add to the top of the list to prioritize them.

Duncan said all these ideas are excellent and I would like to support them as much as possible.

Kurtz Park Chair said most of the items on the park list have been submitted to the Council so any or all of those should be considered. It's easy to get overly ambitious and get too much going on, but that's not to say that you don't have a list and prioritize it and get to what you can get to, and then just keep moving down the line & then you can look back and see what has been accomplished. They are all good suggestions. We can refer to the Park Committee's recommendations.

Dyer asked if anything stands out for the Park Committee.

Kurtz said we have never discussed the new proposed park so I can't speak to that. But Memorial Park the benches need to be repaired or replaced. New or additional Trash cans with associated dog stations. The swings at O'Donnell were not a recommendation but to have additional picnic tables at O'Donnell is good. Need to level the portable toilet at O'Donnell and maybe adding additional restroom. An additional restroom for Memorial but it needs to be done well- it needs to be housed or leveled. Everything associated with the picnic area at Memorial was on the recommendations. The Park Committee recommends to re-design the picnic area because it is so big. The idea is to remove half the structure so some tables can be in the sun. That will take some more structural planning and it's a larger project, but the work associated with having pavers added, additional tables, maybe sun sails, are really some great projects that are a worth while expense.

Brown suggested having a park site visit to go over the projects we are discussing.

The Commission went over the items and discussed the fist projects to move forward with getting bids/ quotes for. – City Hall- New paint job/ Exterior- possible structural, Park site visit to discuss projects at the park (New items, Bark, Picnic area, dog stations, Construct Band shell cover over stage, Quote/Bid from C&R Electric for replacing 7 lights for holiday decorations. Looking into grant for updating street lighting (Application due November each year)

Consent Items:

The Agency approved minutes from August 24, 2021, meeting.

Brown made a motion to approve minutes from August 24, 2021, Duncan seconded, and the vote was unanimous.

Bills and Claims:

The Agency approved monthly claims submitted by the Treasurer.

Brown made a motion to approve the claims, Duncan seconded, and the vote was unanimous.

Committee and Staff Discussion:

Next meeting is set for October 27, 2021, at 4pm to approve bids/quotes

Brown moved to adjourn the meeting, Duncan seconded, and the vote was unanimous.

Signed this _____ day of _____, 2021.

Jami Sluder, Chairman

ATTEST:

Ashley Dyer, Secretary

City of Bellevue
Bellevue Urban Renewal Agency Minutes
ZOOM MEETING
October 27, 2021

4:31 PM

Chairman Sluder called the meeting to order. Commissioner's present were Jami Sluder and Doug Brown. Becky Duncan was absent. Staff present was Ashley Dyer BURA secretary and City Planner, Diane Shay Community Development Director, and John Kurtz Park Committee Chair was present for site visits.

Notice and Hearing Compliance:

Notice for this meeting was posted in accordance with Idaho Code 67-2343 by the following:

1. The agenda was posted at the Bellevue Post Office, the bulletin board, outside Bellevue City Hall and on the city website on October 22, 2021.

Brown made a motion that the agenda was noticed in compliance with 67-2343, Sluder seconded, and the vote was unanimous.

Consent Items:

The Agency approved minutes from September 29, meeting.

Brown made amendments to the minutes to include his discussion about the Broadford intersection as well as the city clean up event.

Brown made a motion to approve the AMENDED minutes from September 29, 2021, Sluder seconded, and the vote was unanimous.

Bills and Claims:

The Agency approved monthly claims submitted by the Treasurer- Invoice #192784

Brown made a motion to approve the claims, Sluder seconded, and the vote was unanimous.

Committee and Staff Discussion:

Next meeting is set for November 16, 2021, at 4pm to potentially approve bids for city projects

Brown moved to adjourn the meeting and move to the site visit at the city parks for discussion only, Sluder seconded, and the vote was unanimous.

Signed this _____ day of _____, 2021.

Jami Sluder, Chairman

ATTEST:

Ashley Dyer, Secretary

ELAM & BURKE
ATTORNEYS AT LAW

251 East Front Street, Suite 300
Post Office Box 1539
Boise, Idaho 83701
Telephone 208 343-5454
Fax 208 384-5844

Tax Id No. 82-0451327

Bellevue Urban Renewal Agency
City of Bellevue
PO Box 825
Bellevue, ID 83313

November 30, 2021

Invoice # 193599
Billing Atty - MSC

FOR PROFESSIONAL SERVICES RENDERED

From November 19, 2021 Through November 30, 2021

RE: General Representation

CLIENT/MATTER: 09097-00001

HOURS

11/19/21	KSK	.10	Draft reminder email to client re urban renewal plan registry form.
11/22/21	KSK	.20	Review email from Ashley Dyer requesting me to send Agency's urban renewal plan registry to State Tax Commission. Email to State Tax Commissioner forwarding Agency's urban renewal plan registry.

PROFESSIONAL FEES

30.00

Timekeeper	Staff	Rate	Hours	Amount	Non-Chargeable	
					Hours	Amount
Kline, Kim S.	Paralegal	100.00	.30	30.00	.00	.00
			.30	30.00	.00	.00

INVOICE TOTAL

30.00

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UNLESS OTHERWISE AGREED, ALL ACCOUNTS ARE DUE WITHIN 30 DAYS OF THIS STATEMENT.
We also accept Visa, MasterCard, Discover and American Express.

Law Office of Frederick C. Allington
101 E. Bullion St. Ste. 2H
Hailey, 83333
Phone: 2087887802
Email: allingtonlaw@gmail.com

INVOICE

Bellevue City
Marian Edwards
115 E Pine Street
P.O. Box 825
Bellevue, ID 83313

Invoice Date	Invoice Number
12/01/2021	10118
Terms	Service Through
	12/01/2021

Billing Summary

Total Hours	23.50 hrs
Total Label	\$2,937.50
Total Invoice Amount	\$2,937.50
Balance (Amount Due)	\$2,937.50

In Reference To: BURA Issues

Label

Date	By	Services	Hours	Rate	Amount
11/16/2021	FA	Review: Review Conflict Letter form BURA atty	0.50	\$ 125.00/hr	\$62.50
			Total Hours		0.50 hrs
			Total Label		\$62.50
			Total Amount		\$62.50

WORKMAN AND COMPANY

Certified Public Accountants
P.O. Box 2367
2190 Village Park Avenue, Suite 300
Twin Falls, Idaho 83303-2367

Invoice

Date	Invoice #
11/11/2021	

Bill To
 CITY OF BELLEVUE, IDAHO PO BOX 825 BELLEVUE, IDAHO 83313

		Terms	Due Date	Account #
		Net 30	11/11/2021	
Date	Item	Description		Amount
11/11/2021	Balance Forward			0.00
		Audited Financial Statements at September 30, 2021 Including FASB 34 compliance statements		7,300.00
		City of Bellevue URA Combining Statements		400.00
		Total		\$7,700.00
		Payments/Credits		
Phone #	(208)733-1161	BALANCE DUE		\$7,700.00
Fax #	(208)733-6100			

WORKMAN AND COMPANY CPAS



Memorandum

Jason Calhoun

To: Bellevue Urban Renewal Agency

From: Ashley Dyer, Land Use Senior Planner/BURA Secretary

Re: Memorial & O'Donnell Park Site Visit

Date: October 27, 2021

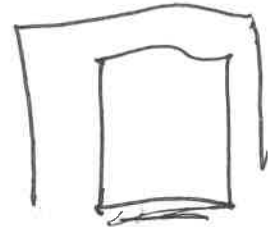
The Bellevue Urban Renewal Agency is meeting on October 27, 2021, for a site visit with the Park Committee Chair John Kurtz, to discuss proposed projects to improve the Bellevue parks.

- 1.) Total number of picnic tables= Memorial 3 O'Donnell 2 *main (stain table)
- 2.) Total number of benches= Memorial 4 O'Donnell 2 new Benches Repair the two existing.
- 3.) Total number of dog stations w/trash= Memorial 3 O'Donnell 3 *main 1
- 4.) Remove Replace drinking fountain- O'Donnell- New fountain + plumbing services to install decommission
YES _____ NO _____
- 5.) Portable Restroom- one extra at Memorial- extra services fee \$92.33/M- current restroom is in an enclosure, and an additional one wouldn't fit in that same enclosure. Chantrel Riverwalk (2) 1 on each end.
Do we make new enclosure to fit both restrooms? YES _____ NO _____
* Extra restroom Memorial New Restroom - Restore old Extra restroom O'Donnell 1 *main 1
- 6.) O'Donnell (Slope of Porta Potty) Retaining platforms for restrooms at both locations- Fix/Update so they last longer?
YES _____ NO _____
- 7.) did not discuss. Need Square footage of the covered bark areas as well as depth for both playgrounds=
Memorial: Square Footage _____ Depth: _____
O'Donnell: Square Footage _____ Depth: _____

*main.
Museum Park: (sell brand next to fire station -)
Move picnic table up under spirella tree
XV Knock down museum - build new city hall.



Bura map



To: Bellevue Urban Renewal Agency

From: Ashley Dyer, Land Use Senior Planner/BURA Secretary

Re: Memorial & O'Donnell Park Site Visit

Date: October 27, 2021

The Bellevue Urban Renewal Agency is meeting on October 27, 2021, for a site visit with the Park Committee Chair John Kurtz, to discuss proposed projects to improve the Bellevue parks.

- 1.) Total number of picnic tables= Memorial 3 O'Donnell 2 Main St 1
- 2.) Total number of benches= Memorial 4 O'Donnell 2 new Main 1
- 3.) Total number of dog stations w/trash= Memorial 2 open O'Donnell 3 Main 1
- 4.) Replace drinking fountain- O'Donnell- New fountain + plumbing services to install
YES _____ NO _____ soccer st dog station River walk
- 5.) Portable Restroom- one extra at Memorial- extra services fee \$92.33/M-current
restroom is in an enclosure, and an additional one wouldn't fit in that same enclosure.
Do we make new enclosure to fit both restrooms? YES _____ NO _____
New restroom 1
* Extra restroom Memorial _____ Extra restroom O'Donnell 1 Main 1
- 6.) Retaining platforms for restrooms at both locations- Fix/Update so they last longer?
YES _____ NO _____ stay upright
Rd cut Main, sprinkler issue
- 7.) Need Square footage of the covered bark areas as well as depth for both playgrounds=
Memorial: Square Footage _____ Depth: _____
O'Donnell: Square Footage _____ Depth: _____

Play ground bark
Shade sails

John Curry

Draper Preserve Hilly
Atkin park - pickle ball
East Fork - so, Jacin

road cut
clear creek
S. Green Crk



Memorandum

To: Bellevue Urban Renewal Agency

From: Ashley Dyer, Land Use Senior Planner/BURA Secretary

Re: Memorial & O'Donnell Park Site Visit

Date: October 27, 2021

The Bellevue Urban Renewal Agency is meeting on October 27, 2021, for a site visit with the Park Committee Chair John Kurtz, to discuss proposed projects to improve the Bellevue parks.

- 1.) Total number of picnic tables= Memorial _____ O'Donnell _____
- 2.) Total number of benches= Memorial _____ O'Donnell _____
- 3.) Total number of dog stations w/trash= Memorial _____ O'Donnell _____
- 4.) Replace drinking fountain- O'Donnell- New fountain + plumbing services to install
YES _____ NO _____
- 5.) Portable Restroom- one extra at Memorial- extra services fee \$92.33/M- current restroom is in an enclosure, and an additional one wouldn't fit in that same enclosure. Do we make new enclosure to fit both restrooms? YES _____ NO _____

* Extra restroom Memorial _____ Extra restroom O'Donnell _____
- 6.) Retaining platforms for restrooms at both locations- Fix/Update so they last longer?
YES _____ NO _____
- 7.) Need Square footage of the covered bark areas as well as depth for both playgrounds=
Memorial: Square Footage _____ Depth: _____
O'Donnell: Square Footage _____ Depth: _____