

City of Bellevue
Bellevue Urban Renewal Agency (BURA)
Minutes of Meeting – October 1, 2024

1. **CALL TO ORDER** -- Chair Brown called the meeting to order at 4:04 p.m.
2. **ROLL CALL** - Commissioners present were Chair, Doug Brown, Jamie Sluder, John Carreiro, Matt Wildhagen and John Kurtz (via Zoom). Also present was Shelly Shoemaker, Secretary/Treasurer.
3. **NOTICE AND HEARING COMPLIANCE** - The posting of this special meeting agenda was posted at Bellevue City Hall and Bellevue Post Office, with a minimum 24-hour notice, and posted on the City website on or about September 30, 2024, complying with Idaho Code §74-204.

Commissioner Carreiro moved the notice was posted in compliance with Idaho Code §74-204, Commissioner Sluder seconded the motion, and it passed unanimously.

4. **CALL FOR CONFLICT** – As outlined, Idaho Code §74-404, Chair, Doug Brown, called for conflict from any Council member or staff member with any agenda item. No conflict was noted.
5. **PUBLIC COMMENT** (for items of concern NOT on the Agenda) – None
6. **CONSENT AGENDA** –
 - Approval of BURA Meeting Minutes for meeting on August 20, 2024
 - Approval of expenses paid since August 20 to September 26, 2024

Commissioner Wildhagen moved to approve the Consent Agenda. Commissioner Carreiro seconded the motion, and it passed unanimously.

7. **OLD BUSINESS** – Discussion of project priority list.

Secretary/Treasurer, Shelly Shoemaker, reported that the Project List was re-organized into the priorities as set out in the prior BURA meeting. The old list is also included for reference. She also included a list of improvement ideas for City Hall.

Project #3 for park chips was modified to remove the purchase of a “woodchipper”.

8. **NEW BUSINESS** – Discussion on **Action Steps** for Priority Projects.

Chair Brown reported the desire to move forward with action steps on the projects.

Project #1 – City Hall Repairs/Improvements. Discussion continued Commissioner Carreiro asking of BURA should set a maximum budget of how much to invest in improving City Hall. Chair Brown commented that it is unknown when the City might be able to acquire or build a new City Hall. John Kurtz commented that for the morale of City staff, they should have a healthy accommodable place to work. Chair Brown noted that BURA has a \$1,200 credit with Franklin that could be used to replace the window(s) in the conference room of City Hall.

The discussion concluded with tentative approval of the City Hall improvement list and to continue to obtain quotes and information on the costs involved in the improvements to bring to BURA for approval.

Project #2 – Replace and Relocate Welcome Sign. Discussion continued on the Welcome sign as you enter Bellevue from the south. It was suggested that a new location be researched, at the fire station on the south end of town and/or on the parcel just north of the canal where Sweet's Septic is located. Commissioner Sluder offered to follow up.

Project #3 – Park Playgrounds Chip Refresh. The next project discussed was the chip refresh project for City parks. It was determined to wait until spring to do any chipping and to obtain a quote from Clearwater Landscaping for the project. Secretary/Treasurer offered to follow up with Clearwater Landscaping and to research the past chip project expense amount.

Project #4 – Memorial Park Stage Improvements. Discussion included determining what exactly is needed to make the project look complete and function as intended. John Kurtz suggested that we talk to the Wood River High School construction project team about interest in completing the project if that fits with their curriculum.


Project #5 – Pickleball Courts. Secretary/Treasurer, Shelly Shoemaker, reported that she has been working to obtain quotes for pickleball courts at Memorial Park to put together a proposal with cost estimates for this project. Discussion continued on potential locations for pickleball with no clear alternatives.

Parking Expansion Project at O'Donnell Park. Chair Brown suggested a meeting with the Marshal and Streets Superintendent as the first step toward how this project might proceed in the future.

9. **Next Meeting Date.** The next meeting date was scheduled for Tuesday, January 14, 2025, at 4:00 p.m.

10. **Adjournment.** With no further business before the BURA at this time, Commissioner Carreiro moved to adjourn the meeting at 5:12 p.m. Commissioner Sluder seconded the motion, and it passed unanimously.

Approved this 14 day of January, 2025.



Doug Brown, Chair
John Carreiro, Vice chair



Shelly Shoemaker, Secretary/Treasurer