

**City of Bellevue  
Bellevue Urban Renewal Agency (BURA)  
Minutes of Meeting – APRIL 11, 2024**

Chair Brown called the meeting to order at 4:15 p.m. Commissioners present were Doug Brown, John Kurtz, Jamie Sluder, Matt Wildhagen, John Carreiro (via Zoom) and Jessica Mayne (via Zoom). Also present were Shelly Shoemaker, Secretary/Treasurer, and Casey McGehee, Streets Department Head.

**NOTICE AND HEARING COMPLIANCE** - The posting of this special meeting agenda was posted at Bellevue City Hall and Bellevue Post Office, with a minimum 24-hour notice, and posted on the City website on or about April 9, 2024, complying with Idaho Code §74-204.

**Commissioner Carreiro moved the notice was posted in compliance with Idaho Code §74-204, Commissioner Wildhagen seconded the motion and it passed unanimously.**

**CALL FOR CONFLICT** – As outlined, Idaho Code §74-404, Chair, Doug Brown, called for conflict from any Council member or staff member with any agenda item. No conflict was noted.

**CONSENT AGENDA** –

**Commissioner Carreiro moved to approve Minutes of Meeting for February 21, 2024.  
Commissioner Kurtz seconded the motion and it passed unanimously.**

**NEW BUSINESS**

**A. Consideration of Resolution 24-03.**

Chair Brown reported that he discussed with Phil Kushlan, Consultant for BURA, about the purchase versus rental of a street sweeper for the City. Recognizing the importance of sweeping City streets, the conclusion was that it does not make sense to rent a sweeper like other equipment that is leased by the City, primarily because it is exceedingly difficult to find a sweeper to rent. Casey McGehee inquired about rentals and in the process, found a used sweeper available for purchase. Mr. Kushlan agreed that BURA could purchase the sweeper and then donate it to the City.

Chair Brown continued by congratulating Casey for his magnificent work and commitment to the City as a Department Head. Chair Brown extended a big “thank you” to Casey on behalf of BURA and the City. Casey responded that he takes pride in his work for the City.

Chair Brown asked Casey to discuss the possible purchase of the used street sweeper.

Casey reported that there is no downside to a City owning a street sweeper. It is a necessary and valuable tool for the health, safety and appearance of the City, as supported by the materials supplied to the Commission with the meeting agenda. City streets have not been swept for a couple of years and the build-up of dirt and debris ends up in the gutters.

Casey also reported that a new street sweeper is approximately \$250,000. The used 2011 Elgin proposed for purchase with approximately 6,700 hours is estimated to be at half-life and it has been well-maintained. The vendor also replaced any wear items with 50% or less of life. Most importantly, the 2011 Elgin sweeper is made with current technology and parts that are still available. The City of

Nampa previously used it for 13 years. The price for the sweeper is \$75,000, plus \$1,500 to transport it to Bellevue from Meridian. This is an ideal opportunity for the City to acquire a sweeper that should last the City for years.

Commissioners asked about what streets can be swept with the sweeper. Casey responded that Main Street should be swept regularly for reasons cited earlier, and that any of our City streets can be swept, especially for spring clean-up and then at regular intervals thereafter.

The Commissioners asked about the old street sweeper currently owned by the City and Casey reported that it was not working when he was hired and that it is not worth scrapping. It will most likely cost the City to dispose of it.

Chair Brown explained that the plan is for BURA to purchase the sweeper and gift it to the City.

**Commissioner Kurtz moved to approve Resolution 24-03, a Resolution authorizing the Chair of BURA to execute the purchase of a 2011 Elgin Pelican Street Sweeper in an amount not to exceed \$75,000, plus actual cost of transporting said sweeper to Bellevue, Idaho, from Meridian, Idaho, in an amount not to exceed \$1,500. Commissioner Wildhagen seconded the motion and it passed unanimously.**

#### **B. Financial Statements.**

BURA Treasurer, Shelly Shoemaker, presented Financial Statements for the first half of the fiscal year (Oct-March) showing all revenues and expenses, including detailed reports of expenses.

**Commissioner Kurtz moved to approve the Financial Statements presented.  
Commissioner Carreiro seconded the motion and it passed unanimously.**

#### **C. Report on Environmental Resource Center (ERC) May 4 Clean Sweep Day for the Wood River Valley.**

Chair Brown reported on behalf of Council Member Jessica Obenauf. The ERC was slow to get started due to a change in leadership and Council Member Obenauf met with the new Director. Council member Obenauf also approached Napa Auto Parts about providing a truck and driver to accept old auto batteries for disposal. Napa agreed to provide that service. It was suggested that volunteers with trucks and trailers could help with City cleanup at the same time but separate from the Clean Sweep event. Chair Brown is also planning to talk to Florence Blanchard about cleanup at the Howard Preserve and that he is hoping to target areas of town that need special attention like the steep hillside behind Main Street businesses.

Commissioner Kurtz concurred with providing some focus on places in need of special attention for the event.

Commissioner Carriero reported that there were only 20 volunteers last year in Bellevue and that it was fun. The ERC has a map where you can select an area to clean up and they provide gloves and garbage bags.

The discussion continued about outreach for the event and that it should be included in the City's water/sewer billings. Distributing flyers to all the schools was discussed and Chair Brown reported that Council member Obenauf is working on promotion. Commissioner Mayne expressed an interest in helping to promote the event. She offered to help distribute flyers to all the schools.

D. Discussion of ideas for projects for BURA.

The Commission was asked to think of projects, especially those that would improve the City's imagery, especially on Main Street, in hopes of inspiring visitors to stop and explore Bellevue on their way north. The "Welcome to Bellevue" sign was discussed in terms of changing it from saying "Gateway to the Sawtooths" to "Gateway to the Wood River Valley." The Commissioners agreed that the sign is not very visible and that perhaps it could be relocated to the right side of Main Street instead of the left side.

Improvement suggestions included painting of the City Hall exterior, carpeting the main meeting room and replacing the windows in the meeting room. The discussion concluded with a request for the Commissioners to think about ideas to bring to future meetings.

As a follow-up to benches recently purchased by BURA, Chair Brown reported that the benches have been placed at the following locations: the bus stop by the Lunceford building, the bus stop by Smania (across from Napa), the City Library and the City Museum park.

Casey was asked to describe efforts to make the City Museum park more attractive. He reported that the ore cart was on a rotted base that was removed due to safety concerns. It was placed directly on the ground and the other carts placed on either side of the rose bushes. A wagon was also pulled out of the Museum and placed in the park. The rose bushes were trimmed, and the benches were moved to make it more inviting to visitors.

E. Next Meeting Date.

The next meeting date was discussed in that the Commissioners have demonstrated their ability to be flexible and that whenever a meeting is scheduled, it seems to get moved. It was suggested that the next meeting date be shortly after the May 4 clean sweep day.

With no further business before the BURA at this time, Commissioner Kurtz moved to adjourn the meeting at 4:55 p.m. Commissioner Mayne seconded the motion and it passed unanimously.

Approved this 11 day of June, 2024.

  
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Doug Brown, Chair

  
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Shelly Shoemaker, Secretary/Treasurer