

City of Bellevue  
Bellevue Urban Renewal Agency  
August 15, 2023  
ZOOM Online Meeting Minutes

Chair Brown called the meeting to order at 4:02 p.m. Commissioners present were Doug Brown, John Carreiro, Jami Sluder, John Kurtz, and Matt Wildhagen. Jessica Mayne was excused from the meeting. Staff present was Ashley Dyer City Planner and BURA secretary.

**Notice and Hearing Compliance:**

Legal notice for this meeting was posted in accordance with Idaho Code §74-204 by the following:

The agenda was posted at the Bellevue Post Office, the bulletin board outside City Hall, on the city website, and social media account on August 10, 2023 and published in the Idaho Mountain Express on August 2 and August 9, 2023. Commissioner Carreiro made a motion that the notice was done in compliance with §74-204, Commissioner Kurtz seconded, and the vote was unanimous (5-0).

**Public Hearing:**

1. Approve BURA FY2024 Budget.

Commissioner Carreiro made a motion to APPROVE BURA Fiscal Year 2024 budget, Commissioner Sluder seconded, and the vote was unanimous (5-0).

2. Approve BURA Resolution #23-04 Annual Appropriation Resolution FY 2024

The Commission reviewed the capital improvement budget.

Commissioner Carreiro made a motion to APPROVE Resolution No. 23-04 to be termed the Annual Appropriation Resolution, appropriating sums of money authorized by law and deemed necessary to defray all expenses and liability of the Urban Renewal Agency, for the Fiscal Year commencing October 1, 2023 and ending September 30, 2024, for all general, special and corporate purposes; directing the Chairman to submit the Resolution and budget to the City of Bellevue and any other entity entitled to a copy of the Resolution and budget' and providing an effective date. Commissioner Kurtz seconded, and the vote was unanimous (5-0).

3. Consideration and Approval of a Survey Provided by Galena-Benchmark for the Bus Shelter Proposed for Spruce Street Not to Exceed \$4,500.

Commissioner Carreiro made a motion to APPROVE a survey provided by Galena-Benchmark for the Spruce Street bus shelter location, not to exceed \$4,500, Commissioner Kurtz seconded, and the vote was unanimous (5-0).

Consent Items:

- a. Minutes from June 20, 2023 BURA meeting.

Commissioner Kurtz made a motion to APPROVE the June 20, 2023 BURA minutes, Commissioner Sluder seconded, and the vote was unanimous (5-0).

- b. Availability for Next Meeting on September 12, 2023.

Kurtz stated he is not available on September 12, 2023. The Commissioners agreed the next meeting date is to be determined.

Presentation Items:

- a. Presentation by Kushlan & Associates, Phil Kushlan.

Brown introduced Phil Kushlan a potential consultant to assist in forming new urban renewal districts. Kushlan discussed the purpose of urban renewal districts and outlined the steps necessary to create a new district.

**ADJOURN:**

Commissioner Brown made a motion to adjourn the meeting at 5:17 p.m., Commissioner Carreiro seconded, and the vote was unanimous (5-0).

Approved this 19th day of September 2023.

  
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Doug Brown, Chair

  
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Ashley Dyer, Senior Planner