



**BELLEVUE URBAN RENEWAL AGENCY (BURA) AGENDA and  
NOTICE OF SPECIAL MEETING**

**Tuesday, October 1, 2024 at 4:00 p.m.**  
**Bellevue City Hall, 115 E Pine Street, Bellevue, ID**

**JOIN ZOOM MEETING:**

**Meeting ID 838 1508 1062**

**Passcode: 438231**

**LINK :** <https://us02web.zoom.us/j/83815081062?pwd=KfawRDfNVm5F9dO2uZhyLJ5ciVYR9b.1>

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Friendly Reminder to turn off all cell phones (except emergency personnel)

**AGENDA**

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**1. CALL TO ORDER**

**2. ROLL CALL**

**3. NOTICE OF AGENDA COMPLIANCE** per Idaho Code §74-204– Action Item

Finding That the special meeting notice and agenda were posted in accordance with Idaho Code §74-204 within twenty-four (24) hours prior to the meeting at: Bellevue City Hall, Post Office, and the City's website on September 26, 2024.

Suggested Motion: I move that the agenda and notice for the October 1, 2024 special meeting was posted in accordance with Idaho Code Section 74-204.

**4. CALL FOR CONFLICT** (As outlined in Idaho Code 74-404)

**5. PUBLIC COMMENT** (for items of concern not on the Agenda)

**6. CONSENT AGENDA – Action Item**

- Approval of BURA Meeting Minutes for meeting on August 20, 2024.
- Approval of expenses August 20 – Sept 26, 2024.

**7. OLD BUSINESS –**

- Discussion to consider if any project list priorities need to be changed

**8. NEW BUSINESS**

- Discussion on action steps for priority projects

**8. NEXT MEETING DATE – Action Item**

**9. ADJOURNMENT - Action Item.**

/s/ Shelly Shoemaker  
BURA Secretary/Treasurer

I, designated Secretary/Treasurer for the City of Bellevue Urban Renewal Agency, certify that the special meeting notice and agenda were posted in accordance with Idaho Code §74-204 within twenty-four (24) hours prior to the meeting at Bellevue City Hall, Bellevue Post Office, and the City's website on August 19, 2024. Commission packets are available online at <https://www.bellevueidaho.us>.

In compliance with the American with Disabilities Act, individuals needing special accommodations during this meeting should notify the City of Bellevue, 115 E Pine Street, Bellevue, Idaho 83313, or phone 208-788-2128 Ext. 2, at least 24 hours prior to the meeting.

**City of Bellevue**  
**Bellevue Urban Renewal Agency (BURA)**  
Minutes of Meeting – August 20, 2024

1. **CALL TO ORDER** -- Chair Brown called the meeting to order at 4:02 p.m.
2. **ROLL CALL** - Commissioners present were Doug Brown, Jamie Sluder, John Carreiro, Matt Wildhagen and John Kurtz (via Zoom). Also present was Casey McGehee, Streets Supervisor and Shelly Shoemaker, Secretary/Treasurer.
3. **NOTICE AND HEARING COMPLIANCE** - The posting of this special meeting agenda was posted at Bellevue City Hall and Bellevue Post Office, with a minimum 24-hour notice, and posted on the City website on or about August 19, 2024, complying with Idaho Code §74-204.

**Commissioner Carreiro moved the notice was posted in compliance with Idaho Code §74-204, Commissioner Sluder seconded the motion, and it passed unanimously.**

4. **CALL FOR CONFLICT** – As outlined, Idaho Code §74-404, Chair, Doug Brown, called for conflict from any Council member or staff member with any agenda item. No conflict was noted.
5. **PUBLIC COMMENT** (for items of concern NOT on the Agenda) – None
6. **CONSENT AGENDA** –
  - Approval of BURA Meeting Minutes for meeting on August 6, 2024
  - Approval of expenses paid since August 6, 2024

**Commissioner Carreiro moved to approve the Consent Agenda. Commissioner Sluder seconded the motion, and it passed unanimously.**

7. **OLD BUSINESS** – Discussion and prioritization of projects for FY24 and FY25 (see attached list).

The potential project list was reviewed, and each Commissioner ranked their top four in order of priority. It was noted that items #4, #6 and #10 are not actual projects. It was also discussed that the purpose of this session is to brainstorm and not debate each item. The list is all the ideas that have been suggested. Item #5 was modified to be a “chip project” after discussion about the City obtaining a woodchipper to make its own wood chips from all the tree trimming the Streets Department does. It was concluded that any chipping by the City would not be usable at schools or City parks, as those require a special type of chip. There was also a comment that the City could sell surplus chips, creating a positive interaction with City residents.

After consolidating the Commissioners rankings, the top projects are as follows:

- 1) Improvements at City Hall  
Commissioner Carreiro commented that primary issues at City Hall should be the safety of staff and visitors and to focus on what the public sees. Shelly offered to put together a list of potential improvements for City Hall.
- 2) A new Welcome to Bellevue sign, and possible relocation of the sign
- 3) Chipping Project (new park chips and woodchipper for City)
- 4) Completing and improving the stage at Memorial Park

5) Pickleball courts at Memorial Park

Discussion on pickleball courts continued on the noise concern for neighbors and to put rules in place as to open hours and such to be conscientious.

Streetlights did not make the top five list, but were discussed, including concerns about safety on Main Street. Commissioners asked why destroyed streetlights are not being replaced. Casey stated that the current lights are approximately \$15,000 each and are not enough lighting for Main Street. Other questions included whether streetlights could be a part of the ITD improvements along Main Street. Commissioner Wildhagen commented that if it is required that Main Street have lights that the City should be responsible for the street lighting and then BURA can focus on other projects. The conclusion was to monitor the street lighting needs in the future.

**8. Next Meeting Date.** The next meeting date was scheduled for Tuesday, October 1, 2024, at 4:00 p.m.

**9. Adjournment.** With no further business before the BURA at this time, Commissioner Wildhagen moved to adjourn the meeting at 4:52 p.m. Commissioner Kurtz seconded the motion, and it passed unanimously.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

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Doug Brown, Chair

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Shelly Shoemaker, Secretary/Treasurer

BURA PROJECT IDEAS  
As of August 6, 2024

1. Street lights and accessories for Main St as ITD Transportation Plan / Grant Cycle begins in 2025.
2. Fix up City Hall Council area and furniture, paint exterior
3. New South side of town Welcome Sign to Bellevue on East side of 75W
4. BURA expansion planning with BIG VALLEY annexation by Steadfast with BURA consultant Phil Kushlan. Process includes plenty of Community Input. Also follow Oppenheimer project north of town.
5. Park playgrounds chip refresh with Clearwater Landscape
6. Community Survey / input on Downtown, etc.
7. Input with ITD on Main St. redo. Sidewalks, signs, lighting, accessories, etc. Doug check with Lisa Horowitz in Hailey on grants they pursued
8. Get in the loop on Downtown and City zoning re: housing, etc.
9. Capital Improvement ideas (removed from 8/20/24 list)
10. Monitor School Safety Get to School grant with Ashley in Hailey
11. Water, Snow slide from Alley down to Howard Preserve
12. In ground solar lights for bike path, or other trails for night riding
13. Spring and Fall cleanup
14. Build another Bus Shelter
15. Water feature for Parks
16. Memorial Park stage upgrade
17. Plumbing bathrooms at Memorial Park
18. Pickleball on one of the two basketball courts (resurfacing needed)
19. Parking expansion at O'Donnell Park and Memorial Park

## **BURA PROJECT IDEAS – PRIORITIZED TOP 5**

As of August 20, 2024

1. \_\_\_\_ Fix up City Hall Council area and furniture, paint exterior
2. \_\_\_\_ New South side of town Welcome Sign to Bellevue on East side of 75W
3. \_\_\_\_ Chipping Project – Purchase of woodchipper and/or park playgrounds chip refresh with Clearwater Landscape
4. \_\_\_\_ Memorial Park stage upgrade
5. \_\_\_\_ Pickleball on one of the two basketball courts (resurfacing needed)

1 \_\_\_\_ Streetlights and accessories for Main St as ITD Transportation Plan / Grant Cycle begins in 2025.

7. \_\_\_\_ Input with ITD on Main St. redo. Sidewalks, signs, lighting, accessories, etc. Doug check with Lisa Horowitz in Hailey on grants they pursued

11. \_\_\_\_ Water, Snow slide from Alley down to Howard Preserve

12. \_\_\_\_ In ground solar lights for bike path, or other trails for night riding

13. \_\_\_\_ Spring and Fall cleanup

14. \_\_\_\_ Build another Bus Shelter

15. \_\_\_\_ Water feature for Parks

17. \_\_\_\_ Plumbing bathrooms at Memorial Park

19. \_\_\_\_ Parking expansion at O'Donnell Park and Memorial Park

## **THINGS TO MONITOR**

4. BURA expansion planning with BIG VALLEY annexation by Steadfast with BURA consultant Phil Kushlan. Process includes plenty of Community Input. Also follow Oppenheimer project north of town.

6. Community Survey / input on Downtown, etc.

10. Monitor School Safety Get to School grant with Ashley in Hailey

8. Get in the loop on Downtown and City zoning regarding housing, etc.

12:21 PM

09/26/24

**Bellevue Urban Renewal Agency**  
**Check Detail**  
**August 20 through September 26, 2024**

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	1095	08/20/2024	Clear Creek Disposal	10002 · DL EVANS X1714	
Bill	1739309	07/29/2024		57500 · Repair & Maintenance	-121.70
TOTAL					-121.70
Bill Pmt -Check	1096	09/24/2024	Clear Creek Disposal	10002 · DL EVANS X1714	
Bill	1745634	08/28/2024		57500 · Repair & Maintenance	-121.70
TOTAL					-121.70
Bill Pmt -Check	1097	09/26/2024	Elam & Burke P.A.	10002 · DL EVANS X1714	
Bill	210302	08/31/2024		55000 · Legal & Accounting	-25.00
TOTAL					-25.00

Bellevue Urban Renewal Agency  
Balance Sheet  
As of September 26, 2024

	Sep 26, 24
ASSETS	
Current Assets	
Checking/Savings	
10003 · LGIP BURA Savings Fund 3594	396,060.38
10002 · DL EVANS X1714	57,010.57
Total Checking/Savings	453,070.95
Total Current Assets	453,070.95
TOTAL ASSETS	453,070.95
LIABILITIES & EQUITY	
Equity	
32000 · Unrestricted Net Assets	477,627.06
Net Income	-24,556.11
Total Equity	453,070.95
TOTAL LIABILITIES & EQUITY	453,070.95