



# Bellevue Urban Renewal Agency BURA

## 2023 Annual Report

Dated February 12, 2024

This 2023 Annual Report of activities of the Bellevue Urban Renewal Agency is filed pursuant to Idaho Section 50-2006(c). The Bellevue Urban Renewal Agency was established with Bellevue's Resolution No. 798 and approved by the Bellevue City Council on November 21, 2006. The Agency's role is to implement programs of redevelopment and needed public improvements within the City's allocation area.

### Board Members

Doug Brown, Chair  
John Carreiro, Vice Chair  
John Kurtz  
Jessica Mayne  
Jami Sluder  
Matt Wildhagen

### Accomplishments of the Bellevue Urban Renewal Agency for 2023:

- ✓ Resolution No. 23-01 – Annual Report Resolution for Calendar Year 2022 – 3/14/23
- ✓ Resolution No. 23-02 – Resolution confirming Chair appointment of Doug Brown – 4/25/23
- ✓ Resolution No. 23-03 – Resolution confirming Vice Chair appointment of John Carreiro – 4/25/23
- ✓ Resolution No. 23-04 – Annual Appropriation Resolution for FY24 – 8/15/23
  
- ✓ BURA completed installation of a new bus shelter at the North end of town.
- ✓ BURA aided Streets by supplying materials for repairing alleyways.
- ✓ BURA installed carpeting and painting of the stairs and upstairs of City Hall.
- ✓ BURA installed new and/or replaced pet waste stations in parks.
- ✓ BURA helped source equipment with City Streets Superintendent for snow equipment.
- ✓ BURA sourced the best URA consultant in Idaho to assist with BURA project and upcoming annexations.
- ✓ BURA Chair attended the Business Plus/Southern Idaho Economic Development meeting.



**FINANCIAL STATEMENTS OF**  
**Bellevue Urban Renewal Agency**  
**(BURA)**

**For FY23 – October 1, 2022 to**  
**September 30, 2023**

**Bellevue Urban Renewal Agency**  
**Profit & Loss Budget vs. Actual**  
October 2022 through September 2023

	Oct '22 - Sep 23	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
41001 · Carryover Prior Year	0.00	200,000.00	-200,000.00	0.0%
41000 · Property Assessments	102,482.78	50,000.00	52,482.78	205.0%
41200 · Personal Property Replacement	1,818.38	0.00	1,818.38	100.0%
45100 · Interest Income	16,368.57	1,000.00	15,368.57	1,636.9%
<b>Total Income</b>	<b>120,669.73</b>	<b>251,000.00</b>	<b>-130,330.27</b>	<b>48.1%</b>
<b>Gross Profit</b>	<b>120,669.73</b>	<b>251,000.00</b>	<b>-130,330.27</b>	<b>48.1%</b>
<b>Expense</b>				
<b>OPERATING EXPENSES</b>				
57000 · URA Contracts	0.00	0.00	0.00	0.0%
56600 · Professional Expenses	717.50			
55000 · Legal & Accounting	1,070.00	3,000.00	-1,930.00	35.7%
56700 · Publishing/Advertising	431.87	300.00	131.87	144.0%
56800 · Office Supplies/Repairs	484.57	200.00	284.57	242.3%
<b>Total OPERATING EXPENSES</b>	<b>2,703.94</b>	<b>3,500.00</b>	<b>-796.06</b>	<b>77.3%</b>
<b>CAPITAL OUTLAY EXPENSES</b>				
58100 · Improvement & Construction	4,983.00	200,000.00	-195,017.00	2.5%
<b>Total CAPITAL OUTLAY EXPENSES</b>	<b>4,983.00</b>	<b>200,000.00</b>	<b>-195,017.00</b>	<b>2.5%</b>
<b>Total Expense</b>	<b>7,686.94</b>	<b>203,500.00</b>	<b>-195,813.06</b>	<b>3.8%</b>
<b>Net Income</b>	<b>112,982.79</b>	<b>47,500.00</b>	<b>65,482.79</b>	<b>237.9%</b>

**Bellevue Urban Renewal Agency**  
**Balance Sheet**  
**As of September 30, 2023**

	<u>Sep 30, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10003 · LGIP BURA Savings Fund 3594	451,214.67
10002 · DL EVANS X1714	27,104.89
	478,319.56
<b>Total Checking/Savings</b>	<u>478,319.56</u>
<b>Total Current Assets</b>	<u>478,319.56</u>
<b>TOTAL ASSETS</b>	<b><u>478,319.56</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · *Accounts Payable	717.50
	717.50
<b>Total Accounts Payable</b>	<u>717.50</u>
<b>Total Current Liabilities</b>	<u>717.50</u>
<b>Total Liabilities</b>	<u>717.50</u>
<b>Equity</b>	
32000 · Unrestricted Net Assets	364,619.27
Net Income	112,982.79
	477,602.06
<b>Total Equity</b>	<u>477,602.06</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>478,319.56</u></b>

BELLEVUE URBAN RENEWAL AGENCY- EXHIBIT A  
BUDGET FY23

		FINAL 2017	BUDGET 2018	FINAL 2018	BUDGET 2019	FINAL 2019	BUDGET 2020	FINAL 2020	BUDGET 2021	FINAL 2021	BUDGET 2022	FINAL 2022	BUDGET 2023	
	<b>INCOME</b>													
	<b>CARRYOVER</b>													
41001 BURA	0	15000	0	20550	0	40,000	0	40,000	0	32,750	0	200,000		
41000 PROPERTY INTEREST	355527.36	18000	53,470.08	45000	50,701	45,000	51,260	45,000	66,638	45,000	85,331	50,000		
41200 INCOME BURA	3.77	0	20.81	15	31	15	2,369	1000	758	1,000	856	1,000		
<b>TOTAL INCOME</b>	<b>35,531.13</b>	<b>18,000</b>	<b>53,491</b>	<b>45,015</b>	<b>50,732</b>	<b>85,015</b>	<b>53,629</b>	<b>86,000</b>	<b>67,396</b>	<b>78,750</b>	<b>86,187</b>	<b>251,000</b>		
	<b>OPERATING EXPENSES</b>													
52000 CITY ATTORNEY LEGAL/ACCOUNTING	100	100	0	0	500	0	0	0	0	0	0	0		
55000 NG MEMBERSHIP/DUES	438.5	2500	1120	2600	4,416	2600	1,295	3500	1000	3,000	795	3,000		
56000 ES POSTAGE	366.44	2000	0	2000	0	2000	0	0	0	0	0	0		
56500 PUBLISHING/ADV ERT	50	0	50	0	50	0	50	0	0	0	0	0		
56700 PUBLISHING/ADV ERT	366.44	800	0	900	333	900	0	400	330	250	50	300		
56800 Office Supplies/ Repairs	1000	0	0	4749	500		500	0	500	0	140	200		
	<b>TOTAL OPERATING EXPENSES</b>	<b>366.44</b>	<b>6,450</b>	<b>1,120</b>	<b>5,550</b>	<b>9,498</b>	<b>6,550</b>	<b>1,295</b>	<b>4,400</b>	<b>1,330</b>	<b>3,750</b>	<b>985</b>	<b>3,500</b>	
<b>SUB-TOTAL: OPERATING</b>	<b>366.44</b>	<b>6,450</b>	<b>1,120</b>	<b>5,550</b>	<b>9,498</b>	<b>6,550</b>	<b>1,295</b>	<b>4,400</b>	<b>1,330</b>	<b>3,750</b>	<b>985</b>	<b>3,500</b>		
	<b>CAPITAL OUTLAY EXPENSES</b>													
58100 IMPROVEMENT & CONST	0	26550		60000	2775	50000	21051	20,000	0	75,000	21,433	200,000		
	<b>TOTAL CAPITAL OUTLAY</b>		<b>0</b>	<b>26,550</b>		<b>60,000</b>	<b>2775</b>	<b>50,000</b>	<b>21,051</b>	<b>20,000</b>	<b>0</b>	<b>75,000</b>	<b>21,433</b>	<b>200,000</b>
<b>TOTAL EXPENSES</b>	<b>366.44</b>	<b>33,000</b>	<b>1,120.00</b>	<b>65,550</b>	<b>12,273</b>	<b>56,550</b>	<b>22,346</b>	<b>24,400</b>	<b>1,330</b>	<b>78,750</b>	<b>22,418</b>	<b>203,500</b>		
<b>INCOME MINUS EXPENSES</b>	<b>35,164.69</b>	<b>0</b>	<b>52,371</b>	<b>20,535</b>	<b>38,459</b>	<b>28,465</b>	<b>31,283</b>	<b>61,600</b>	<b>66,066</b>	<b>0</b>	<b>63,769</b>	<b>47,500</b>		

**NOTICE OF PUBLIC HEARING BEFORE THE BELLEVUE URBAN RENEWAL AGENCY FOR PROPOSED BUDGET FOR FISCAL YEAR 2023**

NOTICE IS HEREBY GIVEN that a Public Hearing, pursuant to Idaho Code 50-1002, for consideration of the proposed budget for Fiscal Year beginning October 1, 2022, and ending September 30, 2023, will be held at the Bellevue City Hall (or ZOOM meeting) located at 115 E. Pine Street, Bellevue, Idaho, on Tuesday August 30, 2022, at 4:00 Pm. Interested persons may appear and shall be given an opportunity to comment on the proposed budget. Written comment may be submitted to Bellevue Urban Renewal Agency, P.O. Box 825, Bellevue, Idaho 83313 prior to the Public Hearing.

	<b>FY2021 BUDGET</b>	<b>FY2021 FINAL</b>	<b>FY2022 BUDGET</b>	<b>FY2022 FINAL</b>	<b>FY2023 BUDGET</b>
<b>REVENUES</b>					
CARRYOVER	\$40,000	-	\$32,750	-	\$200,000
CITY PROPERTY ASSESSMENTS	\$45,000	\$66,638	\$45,000	\$64,503	\$50,000
INTEREST INCOME	\$1000	\$758	\$1000	\$592	\$1,000
<b>TOTAL REVENUES</b>	<b>\$86,000</b>	<b>\$67,396</b>	<b>\$78,750</b>	<b>\$65,095</b>	<b>\$251,000</b>
<b>EXPENDITURES</b>					
Postage	\$0	\$0	\$0	\$0	\$0
Publishing/Advertising	\$400	\$330	\$250	\$50	\$300
Office Supplies/Repairs	\$500	\$0	\$500	\$50	\$200
City Attorney	\$0	\$0	\$0	\$0	\$0
Legal/Accounting	\$3500	\$1000	\$3000	\$800	\$3,000
Membership/Dues	\$0	\$0	\$0	\$0	\$0
<b>OPERATING EXPENSES</b>	<b>\$4,400</b>	<b>\$1,330</b>	<b>\$3,750</b>	<b>\$900</b>	<b>\$3,500</b>
<b>CAPITAL IMPROVEMENT PROJECTS</b>	<b>\$20,000</b>	<b>\$0.00</b>	<b>\$75,000</b>	<b>\$21,000</b>	<b>\$200,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$24,400</b>	<b>\$1330</b>	<b>\$78,750</b>	<b>\$21,900</b>	<b>\$203,500</b>

Anyone desiring accommodation for disabilities related to the budget document or to the hearing, please contact Bellevue City Hall at 208-788-2128 at least twenty-four (24) hours prior to the public hearing.

**Publish:**

**Idaho Mountain Express**

**August 17 and August 24, 2022**



# Bellevue Urban Renewal Agency BURA

## 2023 Meeting Minutes

September 19, 2023

August 15, 2023

June 20, 2023

April 25, 2023

February 14, 2023

**City of Bellevue**  
**Bellevue Urban Renewal Agency**  
September 19, 2023  
ZOOM Online Meeting Minutes

Chair Brown called the meeting to order at 4:01 p.m. Commissioners present were Doug Brown, John Carreiro, Jami Sluder, and Matt Wildhagen. Jessica Mayne and John Kurtz were excused from the meeting. The staff present was Ashley Dyer City Planner and BURA secretary.

**Notice and Hearing Compliance:**

Legal notice for this meeting was posted in accordance with Idaho Code §74-204 by the following:

The agenda was posted at the Bellevue Post Office, the bulletin board outside City Hall, on the city website, and social media account on September 14, Commissioner Carreiro made a motion that the notice was done in compliance with §74-204, Commissioner Sluder seconded, and the vote was unanimous (4-0).

**Hearing:**

1. Consideration and approval of an Agreement with Kushlan and Associates for Urban Renewal Assistance.

Commissioner Carreiro made a motion to table the agreement until the Commission receives the more formal agreement from Kushlan & Associates, Commissioner Sluder seconded, and the vote was unanimous (4-0).

2. Consideration and approval for the purchase amount to not exceed \$3,800 for listed park/city items such as parts for the dog rocker toy at the park, benches and new garbage cans. Commissioner Wildhagen made a motion to approve the do not to exceed amount of \$3,800 for park/city items to be purchased, Commissioner Sluder seconded, and the vote was unanimous (4-0).

**Consent Items:**

- a. Minutes from August 15, 2023, BURA meeting.

Commissioner Carreiro made a motion to APPROVE the August 15, 2023, BURA minutes, Commissioner Sluder seconded, and the vote was unanimous (4-0).

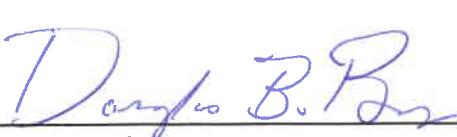
- b. Availability for Next Meeting date- TBD-

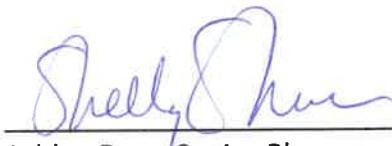
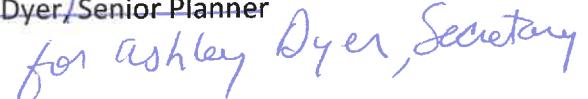
Commissioner Wildhagen requested either the 2<sup>nd</sup> or 4<sup>th</sup> Tuesday for family events.

**ADJOURN:**

Commissioner Carreiro made a motion to adjourn the meeting, Commissioner Sluder seconded, and the vote was unanimous (4-0).

Approved this 18<sup>th</sup> day of January, 2023. 2024 DB

  
Doug Brown, Chair

  
Ashley Dyer, Senior Planner  
  
for Ashley Dyer, Secretary

City of Bellevue  
Bellevue Urban Renewal Agency  
August 15, 2023  
ZOOM Online Meeting Minutes

Chair Brown called the meeting to order at 4:02 p.m. Commissioners present were Doug Brown, John Carreiro, Jami Sluder, John Kurtz, and Matt Wildhagen. Jessica Mayne was excused from the meeting. Staff present was Ashley Dyer City Planner and BURA secretary.

**Notice and Hearing Compliance:**

Legal notice for this meeting was posted in accordance with Idaho Code §74-204 by the following:

The agenda was posted at the Bellevue Post Office, the bulletin board outside City Hall, on the city website, and social media account on August 10, 2023 and published in the Idaho Mountain Express on August 2 and August 9, 2023. Commissioner Carreiro made a motion that the notice was done in compliance with §74-204, Commissioner Kurtz seconded, and the vote was unanimous (5-0).

**Public Hearing:**

1. Approve BURA FY2024 Budget.

Commissioner Carreiro made a motion to APPROVE BURA Fiscal Year 2024 budget, Commissioner Sluder seconded, and the vote was unanimous (5-0).

2. Approve BURA Resolution #23-04 Annual Appropriation Resolution FY 2024

The Commission reviewed the capital improvement budget.

Commissioner Carreiro made a motion to APPROVE Resolution No. 23-04 to be termed the Annual Appropriation Resolution, appropriating sums of money authorized by law and deemed necessary to defray all expenses and liability of the Urban Renewal Agency, for the Fiscal Year commencing October 1, 2023 and ending September 30, 2024, for all general, special and corporate purposes; directing the Chairman to submit the Resolution and budget to the City of Bellevue and any other entity entitled to a copy of the Resolution and budget' and providing an effective date. Commissioner Kurtz seconded, and the vote was unanimous (5-0).

3. Consideration and Approval of a Survey Provided by Galena-Benchmark for the Bus Shelter Proposed for Spruce Street Not to Exceed \$4,500.

Commissioner Carreiro made a motion to APPROVE a survey provided by Galena-Benchmark for the Spruce Street bus shelter location, not to exceed \$4,500, Commissioner Kurtz seconded, and the vote was unanimous (5-0).

Consent Items:

- a. Minutes from June 20, 2023 BURA meeting.

Commissioner Kurtz made a motion to APPPROVE the June 20, 2023 BURA minutes, Commissioner Sluder seconded, and the vote was unanimous (5-0).

- b. Availability for Next Meeting on September 12, 2023.

Kurtz stated he is not available on September 12, 2023. The Commissioners agreed the next meeting date is to be determined.

Presentation Items:

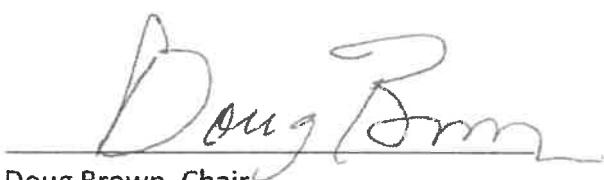
- a. Presentation by Kushlan & Associates, Phil Kushlan.

Brown introduced Phil Kushlan a potential consultant to assist in forming new urban renewal districts. Kushlan discussed the purpose of urban renewal districts and outlined the steps necessary to create a new district.

**ADJOURN:**

Commissioner Brown made a motion to adjourn the meeting at 5:17 p.m., Commissioner Carreiro seconded, and the vote was unanimous (5-0).

Approved this 19th day of September 2023.



Doug Brown

Doug Brown, Chair



AS D

Ashley Dyer, Senior Planner

City of Bellevue  
Bellevue Urban Renewal Agency  
June 20, 2023  
ZOOM Online Meeting Minutes

Chair Brown called the meeting to order at 4:01 p.m. Commissioners present were Doug Brown, John Carreiro, Jami Sluder, John Kurtz, and Matt Wildhagen. Jessica Mayne was excused from the meeting. Staff present was Ashley Dyer City Planner and BURA secretary.

**Notice and Hearing Compliance:**

Legal notice for this meeting was posted in accordance with Idaho Code §74-204 by the following:

The agenda was posted at the Bellevue Post Office, the bulletin board outside City Hall, on the city website, and social media account on June 15, 2023. Commissioner Carreiro made a motion that the notice was done in compliance with §74-204, Commissioner Kurtz seconded, and the vote was unanimous (5-0).

**Public Hearing:**

**1. Tentatively Approve Draft FY2024 Budget.**

Brown distributed a resume for a potential consultant to assist the City in forming new urban renewal districts for the new developments on the north and southside of the city and asked to include a placeholder of \$30,000 line item in the operating budget for consulting services. The Commissioners discussed each of the eight BURA proposed Capital Improvement Expense FY2024 Budget items. The budget for items #5 and #6 was increased \$10,000 each and for #2 to use the \$150,000 figure for a total of \$320,000.

Commissioner Carreiro made a motion to TENTATIVELY APPROVE the amended draft Fiscal Year 2024 budget, Commissioner Sluder seconded, and the vote was unanimous (5-0).

**Consent Items:**

**a. Minutes from April 25, 2023 BURA meeting.**

Commissioner Kurtz made a motion to APPROVE the April 25, 2023 BURA minutes, Commissioner Carreiro seconded, and the vote was unanimous (6-0).

**b. Availability for Next Meeting on August 15, 2023, FY 24 Budget Public Hearing.**

The Commissioners stated they were all available on August 15, 2023.

ADJOURN:

Commissioner Carreiro made a motion to adjourn the meeting at 4:56 p.m., Commissioner Sluder seconded, and the vote was unanimous (5-0).

Approved this 15<sup>th</sup> day of August 2023.



Doug Brown, Chair



Ashley Dyer, Senior Planner

**City of Bellevue  
Bellevue Urban Renewal Agency  
April 25, 2023  
ZOOM Online Meeting Minutes**

Chair Brown called the meeting to order at 4:00 p.m. Commissioners present were Doug Brown, John Carreiro, Jami Sluder, John Kurtz, and Matt Wildhagen. Jessica Mayne was late and arrived at 4:14 p.m. Staff present was Ashley Dyer City Planner and BURA secretary.

**Notice and Hearing Compliance:**

Legal notice for this meeting was posted in accordance with Idaho Code §74-204 by the following:

The agenda was posted at the Bellevue Post Office, the bulletin board outside City Hall, on the city website, and social media account on April 14, 2023. Commissioner Carreiro made a motion that the notice was done in compliance with §74-204, Commissioner Sluder seconded, and the vote was unanimous (5-0).

**Public Hearing:**

1. Approve BURA Resolution #23-02 Confirming the Appointment of Doug Brown as Chair of the BURA Board until March 14, 2024.

Commissioner Kurtz made a motion to APPROVE Resolution #23-02 confirming the appointment of Doug Brown as Bellevue Urban Renewal Agency (BURA) Chair until March 14, 2024, Commissioner Carreiro seconded, and the vote was unanimous (5-0).

2. Approve BURA Resolution #23-03 Confirming the Appointment of John Carrerio as Vice Chair of the BURA Board until March 14, 2024.

Commissioner Kurtz made a motion to APPROVE Resolution #23-03 confirming the appointment of John Carreiro as Bellevue Urban Renewal Agency (BURA) Vice Chair until March 14, 2024, Commissioner Wildhagen seconded, and the vote was unanimous (5-0).

**Consent Items:**

- a. Claims submitted by BURA Treasurer in the Amount of \$492.97 for Elam & Burke \$382.50, Brown payment \$60.74 and \$50.00 for Athenian Partners for BURA minutes.

Chair Brown explained the claims to the new agency members. Commissioner Carreiro made a motion to approve the invoices submitted by the BURA Treasurer in the amount of \$492.97, Commissioner Kurtz seconded, and the vote was unanimous (5-0).

b. Next Meeting June 13, 2023, FY 24 Budget Discussion

The Commissioners stated they were all available on June 13, 2023. Chair Brown had a list of potential projects and provided some historical context for the new members in regard to past budgets and staffing issues. Brown stated one of main projects is water meter installation and he gave a brief overview of the water study update the Council just received by Mountain Waterworks. Brown stated the sewer pipe on Chestnut goes from 8" to 6" for one block is another potential project. Brown stated for the next fiscal year BURA will have a total budget availability of \$500,000. Kurtz suggested the grant application process be a priority as grant funding can take a year or two to receive funding. Brown continued summarizing other potential projects BURA can discuss at the June 13, 2023 budget meeting, such as bus benches, pet waste stations, and asked for the members to think about other projects as they are out and about in the City.

ADJOURN:

Commissioner Corriero made a motion to adjourn the meeting at 4:56 p.m., Commissioner Kurtz seconded, and the vote was unanimous (6-0).

Approved this 20th day of June, 2023.

  
\_\_\_\_\_  
Doug Brown, Chair

  
\_\_\_\_\_  
Ashley Dyer, Senior Planner

City of Bellevue  
Bellevue Urban Renewal Agency  
February 14, 2023  
ZOOM Online Meeting Minutes

Chair Sluder called the meeting to order at 4:00 p.m. Commissioner's present were Jami Sluder, Doug Brown and John Carreiro. Staff present was Ashley Dyer City Planner and BURA secretary.

**Notice and Hearing Compliance:**

Legal notice for this meeting was posted in accordance with Idaho Code §74-204 by the following:

The agenda was posted at the Bellevue Post Office, the bulletin board outside City Hall and on the city website and social media account on February 9, 2023. Commissioner Sluder made a motion that the notice was done in compliance with §74-204, Commissioner Brown seconded, and the vote was unanimous (3-0).

**New Business:**

1. Tentatively Approve the 2022 Annual Report – Exhibit A.

The Agency tentatively approved the 2022 Annual Report for a Public Hearing on March 14, 2023.

Commissioner Sluder made a motion to tentatively approve the 2022 Annual Report, Commissioner Carreiro seconded, and the vote was unanimous (3-0).

**Approval of Minutes:**

August 9, 2022

August 30, 2022

Commissioner Sluder made a motion to approve the minutes as submitted from the BURA meetings of August 9, 2022 and August 30, 2022, Commissioner Carreiro seconded, and the vote was unanimous (3-0).

**Consent Item:**

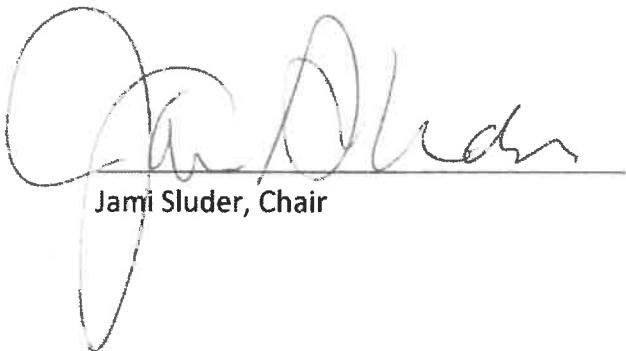
Next Meeting March 14, 2023 – Public Hearing Annual Report.

The Commission set the Public Hearing for March 14, 2013 at 4:00 p.m. to approve the 2022 Annual Report and added the August 9, 2020 and August 30, 2020 minutes to the Annual Report.

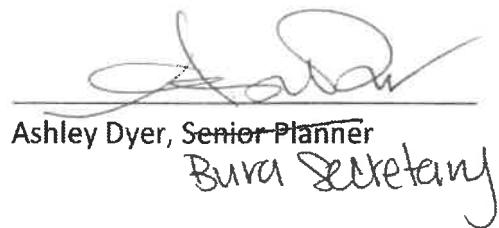
ADJOURN:

Commissioner Sluder made a motion to adjourn the meeting at 4:05 p.m., Commissioner Carreiro seconded, and the vote was unanimous (3-0).

Approved this 14<sup>th</sup> day of March, 2023.



Jami Sluder, Chair



Ashley Dyer, Senior Planner  
Bura Secretary



# Bellevue Urban Renewal Agency BURA

## 2023 Resolutions

- Resolution No. 23-01 – Annual Report Resolution for Calendar Year 2022 – 3/14/23
- Resolution No. 23-02 – Resolution confirming Chair appointment of Doug Brown – 4/25/23
- Resolution No. 23-03 – Resolution confirming Vice Chair appointment of John Carreiro – 4/25/23
- Resolution No. 23-04 – Annual Appropriation Resolution for FY24 – 8/15/23

**BURA RESOLUTION NO. 23-01**

BY THE BOARD OF COMMISSIONERS OF THE URBAN RENEWAL AGENCY OF BELLEVUE, IDAHO:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BELLEVUE URBAN RENEWAL AGENCY, TO BE TERMED THE “ANNUAL REPORT RESOLUTION,” APPROVING THE ANNUAL REPORT OF THE URBAN RENEWAL AGENCY, FOR CALENDAR YEAR 2022; APPROVING THE NOTICE OF FILING THE ANNUAL REPORT TO THE CITY; DIRECTING THE CHAIR OR VICE-CHAIR TO SUBMIT SAID REPORT; AND PROVIDING AN EFFECTIVE DATE.

THIS RESOLUTION, made on the date hereinafter set forth by the Bellevue Urban Renewal Agency of Bellevue, Idaho, an independent public body corporate and politic, authorized under the authority of the Idaho Urban Renewal Law of 1965, Chapter 20, Title 50, Idaho Code, as amended (the “Law”), a duly created and functioning urban renewal agency for Bellevue, Idaho, hereinafter referred to as the “Agency.”

WHEREAS, the City Council (“City Council”) of the city of Bellevue, Idaho (the “City”), after notice duly published, conducted a public hearing on the Urban Renewal Plan for the Revenue Allocation Area of the Bellevue Urban Renewal Agency (the “Plan”);

WHEREAS, following said public hearing the City Council adopted its Ordinance No. 2008-3 on December 3, 2007, approving the Plan and making certain findings;

WHEREAS, pursuant to Idaho Code Section 20-2006(c), the Agency is required to prepare an annual report and submit the annual report to the city, on or before March 31 of each year;

WHEREAS, Agency representatives took steps to publish notice and to provide a copy of the report for public review and comment;

WHEREAS, on March 14, 2023, pursuant to Idaho Code Section 50-2006(c), the Agency held a public meeting, properly noticed, to report these findings in the annual report and to take comments from the public at Bellevue City Hall, ZOOM meeting, 115 East Pine, Bellevue, Idaho, on the proposed annual report.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE BOARD OF COMMISSIONERS OF THE BELLEVUE URBAN RENEWAL AGENCY, AS FOLLOWS:

Section 1: That the above statements are true and correct.

Section 2. That the annual report attached hereto as Exhibit A and the notice of filing the annual report attached hereto as Exhibit B are hereby approved and adopted by the Agency Board.

Section 3: That the Chair or Vice-Chair shall submit said annual report to the city of Bellevue, Idaho.

Section 4: That this Resolution shall be in full force and effect immediately upon its adoption and approval.

PASSED AND ADOPTED by the Bellevue Urban Renewal Agency, on March 14, 2023. Signed by the Chair of the Board of Commissioners and attested by the Secretary to the Board of Commissioners, on March 14, 2023.

APPROVED:

By Jami Sluder  
Jami Sluder, Chair

ATTEST:

By Ashley Dyer  
Ashley Dyer, Secretary

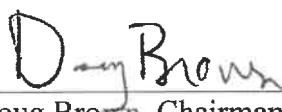
CITY OF BELLEVUE  
**BURA**  
**RESOLUTION NO. 23-02**

A RESOLUTION OF THE CITY OF BELLEVUE, IDAHO, CONFIRMING THE CHAIR APPOINTMENT OF A MEMBER TO THE BELLEVUE URBAN RENEWAL AGENCY.

BE IT RESOLVED BY THE BELLEVUE URBAN RENEWAL COMMISSION, AS FOLLOWS:

Pursuant to Bellevue Ordinance 2008-03, and Resolution 01 BURA BYLAWS, the BELLEVUE URBAN RENEWAL COMMISSION hereby confirms the appointment by the Commission of DOUG BROWN, to serve as the CHAIRMAN of the Bellevue Urban Renewal Agency Board until March 14, 2024.

PASSED by the BELLEVUE URBAN RENEWAL COMMISSION on this 25<sup>th</sup> day of April 2023.

  
\_\_\_\_\_  
Doug Brown, Chairman

ATTEST:

  
\_\_\_\_\_  
Ashley Dyer, Secretary

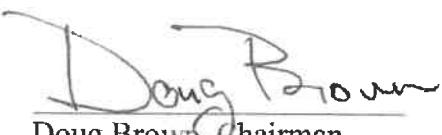
CITY OF BELLEVUE  
BURA  
RESOLUTION NO. 23-03

A RESOLUTION OF THE CITY OF BELLEVUE, IDAHO, CONFIRMING THE VICE-CHAIR APPOINTMENT OF A MEMBER TO THE BELLEVUE URBAN RENEWAL AGENCY.

BE IT RESOLVED BY THE BELLEVUE URBAN RENEWAL COMMISSION, AS FOLLOWS:

Pursuant to Bellevue Ordinance 2008-03, and Resolution 01 BURA BYLAWS, the BELLEVUE URBAN RENEWAL COMMISSION hereby confirms the appointment by the Commission of JOHN CARRERIO, to serve as the VICE CHAIRMAN of the Bellevue Urban Renewal Agency Board until March 14, 2024.

PASSED by the BELLEVUE URBAN RENEWAL COMMISSION on this 25<sup>th</sup> day of April 2023.

  
Doug Brown, Chairman

ATTEST:

  
Ashley Dyer, Secretary

## BURA RESOLUTION NO. 23-04

BY THE BOARD OF COMMISSIONERS OF THE URBAN RENEWAL AGENCY OF BELLEVUE, IDAHO:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BELLEVUE URBAN RENEWAL AGENCY, TO BE TERMED THE "**ANNUAL APPROPRIATION RESOLUTION**," APPROPRIATING SUMS OF MONEY AUTHORIZED BY LAW AND DEEMED NECESSARY TO DEFRAY ALL EXPENSES AND LIABILITY OF THE URBAN RENEWAL AGENCY, FOR THE **FISCAL YEAR COMMENCING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024**, FOR ALL GENERAL, SPECIAL AND CORPORATE PURPOSES; DIRECTING THE CHAIRMAN TO SUBMIT THE RESOLUTION AND BUDGET TO THE CITY OF BELLEVUE AND ANY OTHER ENTITY ENTITLED TO A COPY OF THE RESOLUTION AND BUDGET; AND PROVIDING AN EFFECTIVE DATE.

THIS RESOLUTION, made on the date hereinafter set forth by the Bellevue Urban Renewal Agency of Bellevue, Idaho, an independent public body, corporate and politic, authorized under the authority of the Idaho Urban Renewal Law of 1965, Chapter 20, Title 50, Idaho Code, as amended (hereinafter the "Law") and the Local Economic Development Act, Chapter 29, Title 50, Idaho Code, as amended (hereinafter the "Act"), a duly created and functioning urban renewal agency for Bellevue, Idaho, hereinafter referred to as the "Agency."

WHEREAS, the City Council of the city of Bellevue, Idaho, on August 20, 2019, after notice duly published, conducted a public hearing on the Urban Renewal Plan for the Revenue Allocation Area of the Bellevue Urban Renewal Agency (the "Plan");

WHEREAS, following said public hearing the City Council adopted its Ordinance No. 2008-03 on December 11, 2003, approving the Plan and making certain findings;

WHEREAS, pursuant to Idaho Code §§ 50-2006, 50-2903(5) and 50-1002, the Agency prepared a budget and the Agency tentatively approved estimated revenues and expenditures for the fiscal year commencing October 1, 2023, and ending September 30, 2024, by virtue of its action at the Agency's Board meeting on August 15, 2023;

WHEREAS, the Agency has previously published notice of a public hearing to be conducted on Tuesday, August 15, 2023, at 4 PM., at Bellevue City Hall, 115 East Pine, Bellevue, Idaho, pursuant to the Notice of Hearing published August 2, 2023, and August 9,<sup>2023</sup>, a copy of which is attached hereto and incorporated herein as Exhibit A;

WHEREAS, pursuant to Idaho Code § 50-2006, the Agency is required to pass an annual appropriation resolution and submit the resolution to the city of Bellevue, Idaho, on or before September 1, 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE BOARD OF

COMMISSIONERS OF THE BELLEVUE URBAN RENEWAL AGENCY, AS FOLLOWS:

Section 1: That the above statements are true and correct.

Section 2. That the sums of money, or as much thereof as may be authorized by law, needed or deemed necessary to defray all expenses and liabilities of the Agency, as set forth in **Exhibit A- Budget FY24**, which is annexed hereto and by reference made a part of this Resolution, which was published on August 9, 2023, and August 16, 2023. Those sums of money are hereby appropriated for the general, special, and corporate purposes and objectives of the Agency for the fiscal year commencing October 1, 2023 and ending on September 30, 2024.

Section 3: That the Chairman shall submit this Resolution and Budget to the City of Bellevue, Idaho, on or before September 1, 2023.

Section 4: That this Resolution shall be in full force and effect immediately upon its adoption and approval.

PASSED AND ADOPTED by the Bellevue Urban Renewal Agency, on August 15 2023. Signed by the Chairman of the Board of Commissioners and attested by the Secretary to the Board of Commissioners, on AUGUST 15, 2023.

APPROVED:

By Doug Brown  
Doug Brown, Chairman of the Board

ATTEST:

By Ashley Dyer  
Ashley Dyer, Secretary

BELLEVUE URBAN RENEWAL AGENCY- EXHIBIT A  
BUDGET FY23

		FINAL 2018	BUDGET 2019	FINAL 2019	BUDGET 2020	FINAL 2020	BUDGET 2021	FINAL 2021	BUDGET 2022	FINAL 2022	BUDGET 2023	FINAL 2023	BUDGET 2024
	<b>INCOME</b>												
	<b>CARRYOVER</b>	0	20550	0	40,000	0	40,000	0	32,750	0	200,000	200,000	200,000
41001	<b>BURA</b>	53,470.08	45000	50,701	45,000	51,260	45,000	66,638	45,000	85,331	50,000	50,000	50,000
41000	<b>PROPERTY</b>												
	<b>INTEREST</b>												
41200	<b>INCOME BURA</b>	20.81	15	31	15	2,369	1,000	758	1,000	856	1,000	1,000	1,000
		46,520											
	<b>TOTAL INCOME</b>	<b>53,491</b>	<b>45,015</b>	<b>50,732</b>	<b>85,015</b>	<b>53,629</b>	<b>86,000</b>	<b>67,396</b>	<b>78,750</b>	<b>86,187</b>	<b>251,000</b>	<b>251,000</b>	<b>251,000</b>
	<b>OPERATING EXPENSES</b>												
52000	<b>CITY ATTORNEY LEGAL/ACCOUNTING</b>	100	0	0	500	0	0	0	0	0	0	0	0
55000		1120	2600	4,416	2600	1,295	3500	1000	3,000	795	3,000	3,000	3,000
	<b>MEMBERSHIP/DUES</b>	0	2000	0	2000	0	0	0	0	0	0	0	0
56000	<b>POSTAGE</b>	0	50	0	50	0	0	0	0	0	0	0	0
56500	<b>PUBLISHING/ADVERTISING</b>	0	900	333	900	0	400	330	250	50	300	300	300
56700													
	<b>Office Supplies/Repairs</b>	0	0	4749	500	500	0	500	140	200	200	200	300
56800	<b>URA- Contracts</b>	0	0	0	0	0	0	0	0	0	0	0	30,000
	<b>TOTAL OPERATING EXPENSES</b>	1,120	5,550	9,498	6,550	1,295	4,400	1,330	3,750	985	3,500	3,500	33,600
	<b>SUB-TOTAL: OPERATING</b>	<b>1,120</b>	<b>5,550</b>	<b>9,498</b>	<b>6,550</b>	<b>1,295</b>	<b>4,400</b>	<b>1,330</b>	<b>3,750</b>	<b>985</b>	<b>3,500</b>	<b>3,500</b>	<b>33,600</b>
	<b>CAPITAL OUTLAY EXPENSES</b>												
58100	<b>IMPROVEMENT &amp; CONST</b>	60000	2775	50000	21051	20,000	0	75,000	21,433	200,000	200,000	320,000	
	<b>TOTAL CAPITAL OUTLAY</b>	60,000	2775	50,000	21,051	20,000	0	75,000	21,433	200,000	200,000	320,000	
	<b>TOTAL EXPENSES</b>	<b>1,120.00</b>	<b>65,550</b>	<b>12,273</b>	<b>56,550</b>	<b>22,346</b>	<b>24,400</b>	<b>1,330</b>	<b>78,750</b>	<b>22,418</b>	<b>203,500</b>	<b>203,500</b>	<b>353,600</b>
	<b>INCOME MINUS EXPENSES</b>	<b>52,371</b>	<b>20,535</b>	<b>38,459</b>	<b>28,465</b>	<b>31,283</b>	<b>61,600</b>	<b>66,066</b>	<b>0</b>	<b>63,769</b>	<b>47,500</b>	<b>47,500</b>	<b>0</b>



# Bellevue Urban Renewal Agency BURA

## Supplemental Information

- Contact Information
- ISTC Annual Registry Submission
- SCO Local Government Registry
- City of Bellevue Audited Financial Statements Year Ended September 30, 2023



City of Bellevue  
115 E Pine Street  
PO Box 825  
Bellevue, ID 83313  
208-788-2128 Fax 208-788-2092  
[www.bellevueidaho.us](http://www.bellevueidaho.us)

## CONTACT INFORMATION

### BELLEVUE URBAN RENEWAL AGENCY

115 E Pine Street  
PO Box 825  
Bellevue, ID 83313  
208-788-2128 Fax 208-788-2092  
[www.bellevueidaho.us](http://www.bellevueidaho.us)

Shelly Shoemaker  
BURA Secretary/Treasurer  
[sshoemaker@bellevueidaho.us](mailto:sshoemaker@bellevueidaho.us)  
208-913-0192 direct

Signed this 1<sup>st</sup> day of February, 2024.

Doug Brown, Chair

Shelly Shoemaker, Secretary/Treasurer



November 21, 2023

Re: Notice of Annual Central Registry Information Submittal

On or before December 1 of each year every urban renewal agency must provide administrative and financial information to a central registry maintained by the State Tax Commission. This is accomplished by providing a copy of the current urban renewal plan adopted or modified pursuant to I.C. §50-2008 and §2905, and in the future, any modifications or amendments to those plans.

If the plan you submitted has not changed please indicate by writing "No Change." If there has been a change, please provide a copy of the modified plan via a web link or flash-drive or email a PDF document (<25mb in size), or you can mail a copy. You can review what is currently on the registry by going to the State Tax Commission's web page or use this link:

<https://tax.idaho.gov/urban-renewal-registry/>

Name of RAA	Enter "No Change" or provide a current copy of your plan.
<i>Bellevue Urban Renewal Agency (BURA)</i>	<i>no change</i>

Failure to register with the central registry does come with penalties as outlined in I.C. §50-2913.

I thank you for your assistance in this matter and if you have any questions please contact me at (208) 334-7541 or by email at [ben.seloske@tax.idaho.gov](mailto:ben.seloske@tax.idaho.gov).

Sincerely,

Ben Seloske  
Principal Research Analyst  
Idaho State Tax Commission

# Local Government Registry



BRANDON D WOOLF

**Entity:** Bellevue Urban Renewal Agency

Hello Shelly Shoemaker,

Thank you for your submission to the Local Government Registry. Our SCO Registry Team has reviewed your submission for Bellevue Urban Renewal Agency and marked it as **compliant for the 2023 Registry year**. If you are a taxing entity, you will be reported as compliant to the Idaho State Tax Commission in January 2024. If you are not a taxing entity, you will not be subject to penalties or fines imposed by the State Controller's Office.

We appreciate your contributions to facilitating transparency and sharing of public information.

Thank you.



**CITY OF BELLEVUE, IDAHO**

**Financial Statements**

**Year Ended September 30, 2023**

**CITY OF BELLEVUE, IDAHO**  
**Financial Statements**  
**For the year ended September 30, 2023**

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2190 Village Park Avenue, Suite 300 • Twin Falls, ID 83301 • 208.733.1161 • Fax: 208.733.6100

### INDEPENDENT AUDITOR'S REPORT

November 14, 2023

To the City Council  
City of Bellevue, Idaho  
Bellevue, Idaho

#### ***Opinions***

We have audited the accompanying financial statements of the governmental activities, the business-type activities, and the aggregate discretely presented component unit of the City of Bellevue, Idaho, as of and for the year ended September 30, 2023, and the related notes to the financial statements, which collectively comprise the City of Bellevue, Idaho's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and the aggregate discretely presented component unit of the City of Bellevue, Idaho, as of September 30, 2023, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City of Bellevue, Idaho, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City of Bellevue, Idaho's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

#### ***Auditor's Responsibility***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

Report Continued—

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City of Bellevue, Idaho's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City of Bellevue, Idaho's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planning scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, and post-employment information on pages 3–11 and 34 and 35 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Bellevue, Idaho's basic financial statements. The long-term debt payment schedule on pages 36 is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The long-term debt payment schedule is the responsibility of management and is derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated November 14, 2023, on our consideration of the City of Bellevue, Idaho's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

***Workman & Company***

Certified Public Accountants  
Twin Falls, Idaho

website:bellevueidaho.us



## CITY OF BELLEVUE

115 East Pine, P.O. Box 825; Bellevue, ID 83313  
208-788-5351 • 208-788-2128 • Fax 208-788-2092

### CITY OF BELLEVUE, IDAHO MANAGEMENT DISCUSSION AND ANALYSIS FOR THE YEAR ENDED SEPTEMBER 30, 2023

The City of Bellevue, Idaho's general purpose external financial statements are presented in this report. The components of the general purpose external financial statements include:

- Management's Discussion and Analysis (MD&A)
- Basic Financial Statements
- Other Required Supplementary Information (RSI).

#### FINANCIAL HIGHLIGHTS

- The total of all fund assets of the City of Bellevue exceeded liabilities at the close of the most recent fiscal year by \$ 11,891,297. Of that amount, \$ 1,947,218 (unrestricted net position) may be used to meet future obligations and programs.
- General Fund Revenues were \$1,960,573 and expenditures were \$2,243,270.

#### OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the City of Bellevue's basic financial statements. The City's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

##### Government-wide Financial Statements

Government-wide financial statements provide both long-term and short-term information about the City's overall financial condition. Changes in the City's financial position may be measured over time by increases and decreases in the Statement of Net Position. Information on how the City's net position changed during the fiscal year is presented in the Statement of Activities.

##### Fund Financial Statements

Fund financial statements focus on individual parts of the City, reporting the City's operations in more detail than the government-wide financial statements. Fund financial statements include the statements for governmental and proprietary funds. Financial statements for the City's component unit are also presented.

##### Component Unit

The City has one discretely reported component unit. The Bellevue Urban Renewal Agency is reported separately from the City's Government-wide Financial Statements. This Agency is created to improve property within the City through property tax revenues. (See Footnote 1 of the Financials)

**CITY OF BELLEVUE, IDAHO**  
**MANAGEMENT DISCUSSION AND ANALYSIS**

Continued...

**Table 1: Major Features of the Basic Financial Statements**

	Government-wide <u>Financial Statements</u>	Fund Financial Statements	
		<u>Governmental Funds</u>	<u>Proprietary Funds</u>
Scope	Entire City government and the City's component unit.	Activities of the City that are not proprietary.	Activities of the City that are operated similar to private businesses
Required financial statements	* Statement of net position * Statement of activities	* Balance sheet * Statement of revenues, expenditures, and changes in fund balances	* Statement of net assets * Statement of revenues, expenses, and changes in net position * Statement of cash flows
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus
Type of asset/liability information	All assets and liabilities, both financial and capital, and short-term and long-term	Only assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets	All assets and liabilities, both financial and capital, and short-term and long-term
Type of inflow/outflow information	All revenues and expenses during the year, regardless of when cash is received or paid	* Revenues for which cash is received during or soon after the end of the year * Expenditures when goods or services have been received and payment is due during the year or soon thereafter	All revenues and expenses during the year, regardless of when cash is received or paid.

**Notes to the Financial Statements**

Notes to the financial statements provide additional information that is essential to the full understanding of the data provided in the government-wide and fund financial statements.

Refer to Note 1 of the financial statements for more detailed information on the elements of the financial statements. Table 1 above summarizes the major features of the basic financial statements.

**CONDENSED FINANCIAL INFORMATION**

**Condensed Statement of Net Position**

The largest component (\$ 9,562,818) of the City's net position reflects its investment in capital assets (e.g. land, infrastructure, buildings, equipment, and others), less any related debt outstanding that was needed to acquire or construct the assets. The City uses these capital assets to provide services to the citizens and businesses in the City; consequently, these net assets are not eligible for future spending. Restricted net position total \$ 381,261. Restricted net position represents resources that are subject to external restrictions, constitutional provisions, debt service requirements, or enabling legislation on how they can be used.

**CITY OF BELLEVUE, IDAHO**  
**MANAGEMENT DISCUSSION AND ANALYSIS**

Continued...

The remaining portion of net assets is unrestricted, which can be used to finance government operation.

Table 2 below presents the City's condensed statement of net position as of September 30, 2023, derived from the government-wide Statement of Net Position.

**Table 2: Condensed Statement of Net Position  
As of September 30, 2023**

	Governmental Activities	Business-type Activities	Total Primary Government	Component Unit - Urban Renewal Agency
Current and other assets	\$ 765,265	\$ 2,320,082	\$ 3,085,347	\$ 478,320
Capital assets	1,515,796	10,902,427	12,418,223	
Total Assets	2,281,061	13,222,509	15,503,570	478,320
Deferred Outflows	312,596	0	312,596	0
Current Liabilities	209,080	356,746	565,826	718
Long-term liabilities	972,037	2,387,006	3,359,043	
Total Liabilities	1,181,117	2,743,752	3,924,869	718
Deferred Inflows	0	0	0	0
Net position:				
Invested in capital assets				
net of related debt	1,403,728	8,159,090	9,562,818	
Restricted		381,261	381,261	477,602
Unrestricted	8,812	1,938,406	1,947,218	
Total Net Position	\$ 1,412,540	\$ 10,478,757	\$ 11,891,297	\$ 477,602

Condensed Statement of Activities

Table 3 below presents the City's condensed statement of activities for the fiscal year ended September 30, 2023, as derived from the government-wide Statement of Activities. Over time, increases and decreases in net assets measure whether the City's financial position is improving or deteriorating. During the fiscal year, the net position of the governmental activities decreased by \$ 471,911 or -2.504% percent, and the net position of the business-type activities increased by \$613,045 or 3.25%.

**CITY OF BELLEVUE, IDAHO**  
**MANAGEMENT DISCUSSION AND ANALYSIS**

Continued...

**Table 3: Condensed Statement of Activities**  
**As of September 30, 2023**

	Governmental Activities	Business- type Activities	Total Primary Government	Urban Renewal Agency
<b>Revenue:</b>				
Program revenues				
Charges for services	\$ 136,931	\$ 1,648,786	\$ 1,785,717	\$
Capital grants /contributions	2,935	97,676	100,611	
Total program revenues	<u>139,866</u>	<u>1,746,462</u>	<u>1,886,328</u>	0
General revenues				
Taxes	870,191		870,191	104,301
Franchise, licenses, permits	121,239		121,239	
State shared revenues	534,104		534,104	
Interest	22,892	68,950	91,842	16,369
Other revenues and Transfers	<u>142,816</u>	<u>93,726</u>	<u>236,542</u>	
Total general revenues	<u>1,691,242</u>	<u>162,676</u>	<u>1,853,918</u>	120,670
Total revenues	<u>1,831,108</u>	<u>1,909,138</u>	<u>3,740,246</u>	120,670
<b>Program expenses:</b>				
Administrative	427,061		427,061	7,687
Planning and Zoning	221,677		221,677	
Parks and recreation	59,907		59,907	
Fire	203,993		203,993	
Library	74,039		74,039	
Marshall	836,862		836,862	
Building and grounds	44,288		44,288	
Streets	427,075		427,075	
Shop	1,397		1,397	
Wastewater		750,007	750,007	
Water		453,969	453,969	
Interest, long-term debt	6,720	92,117	98,837	
Total program expenses	<u>2,303,019</u>	<u>1,296,093</u>	<u>3,599,112</u>	7,687
<b>Change in net assets</b>	<b>(471,911)</b>	<b>613,045</b>	<b>141,134</b>	<b>112,983</b>
Beginning net assets	1,884,451	9,865,712	11,750,163	364,619
Ending net assets	<u>\$ 1,412,540</u>	<u>\$ 10,478,757</u>	<u>\$ 11,891,297</u>	<u>\$ 477,602</u>

**CITY OF BELLEVUE, IDAHO**  
**MANAGEMENT DISCUSSION AND ANALYSIS**

Continued...

**Program Expenses and Revenues for Governmental Activities**

Table 4 below presents program expenses and revenues for governmental activities. Overall, program revenues were not sufficient to cover program expenses for governmental activities. The net program expenses of these governmental activities were therefore supported by general revenues, mainly taxes.

**Table 4: Program Expenses and Revenues  
for Government Activities**  
**For the Fiscal Year Ended September 30, 2023**

	Program	Program	Net Expense (Revenues)
	Expenses	Revenues	(a)
Administrative	\$ 427,061	\$ 300	\$ (426,761)
Planning and Zoning	221,677	118,560	(103,117)
Parks and Recreation	59,907		(59,907)
Fire	203,993		(203,993)
Library	74,039	6,345	(67,694)
Marshall	836,862		(836,862)
Building and Grounds	44,288		(44,288)
Streets	427,075	14,661	(412,414)
Shop	1,397		(1,397)
Interest	6,720		(6,720)
<b>Totals</b>	<b>\$ 2,303,019</b>	<b>\$ 139,866</b>	<b>\$ (2,163,153)</b>

(a) Net Program Expenses are mainly supported by taxes and state shared revenues.

**Program Expenses and Revenues for Business-type Activities**

Table 5 below presents program expenses and revenues for business-type activities. Program revenues generated from business-type activities were sufficient to cover program expenses.

**Table 5: Program Expenses and Revenues  
for Business-type Activities**  
**For the Fiscal Year Ended September 30, 2023**

City Programs	Program	Program	Net Program (Expenses)
	Expenses	Revenues	Revenues
Water	\$ 453,969	\$ 516,640	\$ 62,671
Wastewater	750,007	1,229,822	479,815
Interest on long-term debt	92,117		(92,117)
<b>Totals</b>	<b>\$ 1,296,093</b>	<b>\$ 1,746,462</b>	<b>\$ 450,369</b>

**CITY OF BELLEVUE, IDAHO**  
**MANAGEMENT DISCUSSION AND ANALYSIS**

Continued...

The City of Bellevue, Idaho adopts an annual budget. A budgetary comparison statement of Governmental Funds is provided below. In total, any negative variances are insignificant.

**Table 6: Analysis of Significant Budget Variances  
for Government Activities  
For the Fiscal Year Ended September 30, 2023**

	Final Budget	Actual	Variances
<b>Revenues:</b>			
Taxes (including penalties/interest)	\$ 844,951	\$ 870,191	\$ 25,240
Franchises, licenses, permits	96,000	121,239	25,239
State of Idaho	523,597	534,104	10,507
Fees, Charges for Services	307,850	330,930	23,080
Other	100,050	104,109	4,059
<b>Totals</b>	<b>1,872,448</b>	<b>1,960,573</b>	<b>88,125</b>
<b>Expenditures:</b>			
Administrative	486,907	426,002	60,905
Planning and Zoning	361,307	220,563	140,744
Parks and Recreation	49,991	47,777	2,214
Fire	242,680	196,636	46,044
Library	77,705	72,832	4,873
Marshall	797,971	826,559	(28,588)
Building and Grounds	44,150	40,788	3,362
Streets	500,217	408,613	91,604
Shop			0
Capital Expenditures	5,000	3,500	1,500
<b>Totals</b>	<b>2,565,928</b>	<b>2,243,270</b>	<b>322,658</b>
<b>Excess (Deficiency)</b>	<b>\$ (693,480)</b>	<b>\$ (282,697)</b>	<b>\$ 410,783</b>

**BUDGET VARIANCES IN THE GENERAL FUND**

The changes made to the budget format have moved the City into compliance with the budget standards developed by the Government Finance Officers of America (GFOA). An analysis of budget variances this year shows that more assets were budgeted for expenditure than were expended during the current operating cycle.

**CITY OF BELLEVUE, IDAHO**  
**MANAGEMENT DISCUSSION AND ANALYSIS**

Continued...

**Table 7: Comparison of Statement of Net Position**  
**As of September 30, 2023 and 2022**

	2023	2022	Percentage Change
Current Assets	\$ 3,085,347	\$ 3,137,341	-1.6573%
Capital Assets	<u>12,418,223</u>	<u>12,455,562</u>	-0.2998%
Total Assets	<u>15,503,570</u>	<u>15,592,903</u>	-0.5729%
Deferred Outflows of Resources	<u>312,596</u>	<u>511,482</u>	-38.8843%
Current Liabilities	565,826	465,999	21.4221%
Long Term Liabilities	<u>3,359,043</u>	<u>3,883,685</u>	-13.5089%
Total Liabilities	<u>3,924,869</u>	<u>4,349,684</u>	-9.7666%
Deferred Inflows of Resources	<u>0</u>	<u>4,538</u>	-100.0000%
<b>Net Position:</b>			
Invested in Capital Assets			
net of related debt	9,562,818	9,249,959	3.3823%
Restricted	<u>381,261</u>	<u>449,990</u>	-15.2735%
Unrestricted	<u>1,947,218</u>	<u>2,050,214</u>	-5.0237%
<b>Total Net Position</b>	<b><u>\$ 11,891,297</u></b>	<b><u>\$ 11,750,163</u></b>	<b>1.2011%</b>

**OVERALL ANALYSIS**

Financial highlights for the City as a whole during the fiscal year ended September 30, 2023, show the assets of the City exceeded its liabilities (net position) at the close to the fiscal year by \$ 11,891,297 (for governmental activities \$ 1,412,540 and for the business-type activities \$ 10,478,757). Additionally, the City's total net position increased during the year by \$ 141,134. This amount is due to the water funds net income of \$ 131,487, wastewater funds net income of \$ 481,558 and general fund net income (loss) of \$(471,911).

**CITY OF BELLEVUE, IDAHO**  
**MANAGEMENT DISCUSSION AND ANALYSIS**

Continued...

**Table 8: Changes in Fixed Assets  
 for All Funds  
 For the Fiscal Year Ended September 30, 2023**

	Beginning Balance	Additions	Deletions	Ending Balance
Land and Infrastructure	\$ 4,568,761			\$ 4,568,761
Buildings and Improvements	18,023,463	1,061,435		19,084,898
Vehicles and Equipment	1,552,163	70,000	(49,252)	1,572,911
Construction in Progress	753,159	97,924	(753,159)	97,924
<b>Totals</b>	<b>24,897,546</b>	<b>1,229,359</b>	<b>(802,411)</b>	<b>25,324,494</b>
Accumulated Depreciation	(12,441,984)	(513,539)	49,252	(12,906,271)
<b>Net Book Value</b>	<b>\$ 12,455,562</b>			<b>\$ 12,418,223</b>

**CAPITAL ASSET AND LONG-TERM, ACTIVITY**

Capital Asset Activity

At September 30, 2023, the City reported \$1,515,796 in capital assets for governmental activities and \$10,902,427 in capital assets for business-type activities.

Long-term Debt Activity

See Note 4 of the financial statements for information on the City's long-term debt.

**FUNDS ANALYSIS**

Funds that experienced significant changes during the year are as follows:

Governmental funds

As of the close of the fiscal year, the City's governmental funds reported a combined ending fund balance of \$ 589,742. The fund balance decreased \$282,697 during the fiscal year. The decrease is the result of \$1,960,573 of revenues, reduced by \$2,243,270 of expenditures. The decrease in fund balance follows a fund balance increase of \$ 61,689 in FY 2022. The trends in the City's governmental fund results from a continuation of fiscal policies designed to limit spending and preserve and strengthen the City's financial position during uncertain economic times. This ongoing accomplishment is due to the commitment and determination of the City Council and staff to make prudent financial decisions while also seeking to preserve levels of service to the community by continually pursuing and implementing cost savings and efficiencies in operations.

**CITY OF BELLEVUE, IDAHO**  
**MANAGEMENT DISCUSSION AND ANALYSIS**

Continued...

**REQUESTS FOR INFORMATION**

Requests for information regarding City finances should be directed to:

Shelly Shoemaker  
City Treasurer  
City of Bellevue, Idaho  
P.O. Box 825  
Bellevue, Idaho, 83313  
Telephone: (208) 788-2128x2

**CITY OF BELLEVUE, IDAHO**  
**Statement of Net Position**  
**at September 30, 2023**

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total Primary Government</u>	<u>Component Unit Urban Renewal Agency</u>
<b><u>ASSETS</u></b>				
Cash and Deposits	\$ 614,892	\$ 1,811,100	\$ 2,425,992	
Accounts Receivable		127,721	127,721	
Taxes Receivable	9,568		9,568	
Due From Other Governments	140,805		140,805	
Restricted and Assigned Cash		381,261	381,261	\$ 478,320
Due From Other Funds			0	
<b>Totals</b>	<b>765,265</b>	<b>2,320,082</b>	<b>3,085,347</b>	<b>478,320</b>
Capital Assets:				
Land	717,340		717,340	
Infrastructure	3,851,421		3,851,421	
Buildings and Improvements	764,948	18,417,874	19,182,822	
Equipment and Vehicles	1,095,506	477,405	1,572,911	
Accumulated Depreciation	(4,913,419)	(7,992,852)	(12,906,271)	
Total Capital Assets	<u>1,515,796</u>	<u>10,902,427</u>	<u>12,418,223</u>	<u>0</u>
<b>Total Assets</b>	<b>2,281,061</b>	<b>13,222,509</b>	<b>15,503,570</b>	<b>478,320</b>
Other Net Assets & Deferred Outflows of Resources:				
Deferred Outflows from Pension Activity	<u>312,596</u>	<u>0</u>	<u>312,596</u>	<u>0</u>
<b><u>LIABILITIES</u></b>				
Accounts and Payroll Liabilities Payable	10,912	415	11,327	718
Interest Payable		31,695	31,695	
Refundable User Deposits	164,611		164,611	
Long-term Liabilities:				
Portion due or payable within one year:				
Capital Leases and Loans Payable	33,557	324,636	358,193	
Portion due or payable after one year:				
Capital Leases and Loans Payable	78,511	2,387,006	2,465,517	
Net Pension Liability	858,090	0	858,090	
Compensated Absences	<u>35,436</u>	<u>0</u>	<u>35,436</u>	
<b>Total Liabilities</b>	<b>1,181,117</b>	<b>2,743,752</b>	<b>3,924,869</b>	<b>718</b>
Deferred Inflows of Resources:				
Deferred Inflows from Pension Activity	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b><u>NET POSITION</u></b>				
Invested in Capital Assets - net of related debt	1,403,728	8,159,090	9,562,818	
Restricted For:				
Debt Service		381,261	381,261	
Other Purposes	0		0	477,602
Unrestricted	<u>8,812</u>	<u>1,938,406</u>	<u>1,947,218</u>	
<b>Total Net Position</b>	<b>\$ 1,412,540</b>	<b>\$ 10,478,757</b>	<b>\$ 11,891,297</b>	<b>\$ 477,602</b>

The accompanying notes are a part of these financial statements.

**CITY OF BELLEVUE, IDAHO**  
**Statement of Activities**  
**For the Year Ended September 30, 2023**

<b>Activities:</b>	<b>Expenses</b>	<b>Program Revenues</b>		<b>Net (Expense) Revenues and Changes in Net Position</b>			<b>Component Unit - Urban Renewal Agency</b>
		<b>Fees, Fines, and Charges for Services</b>	<b>Capital Grants and Contributions</b>	<b>Governmental Activities</b>	<b>Business Type Activities</b>	<b>Total</b>	
<b>Governmental:</b>							
Administrative	\$ 427,061	\$ 300	\$ (426,761)	\$ (426,761)			
Planning and Zoning	221,677	118,560	(103,117)				(103,117)
Parks and Recreation	59,907		(59,907)				(59,907)
Fire	203,993		(203,993)				(203,993)
Library	74,039	3,410	(67,694)				(67,694)
Marshall	836,862		(836,862)				(836,862)
Building and Grounds	44,288		(44,288)				(44,288)
Streets	427,075	14,661	(412,414)				(412,414)
Shop	1,397		(1,397)				(1,397)
Interest	6,720		(6,720)				(6,720)
Total Governmental Activities	<u>2,303,019</u>	<u>136,931</u>	<u>2,935</u>	<u>(2,163,153)</u>			<u>(2,163,153)</u>
<b>Business Type:</b>							
Water	453,969	510,150	6,490	\$ 62,671			62,671
Wastewater	750,007	1,138,636	91,186	479,815			479,815
Interest - on long-term debt	92,117			(92,117)			(92,117)
Total Business-type Activities	<u>1,296,093</u>	<u>1,648,786</u>	<u>97,676</u>	<u>450,369</u>			<u>450,369</u>
Total City of Bellevue, Idaho	<u>\$ 3,599,112</u>	<u>\$ 1,785,717</u>	<u>\$ 100,611</u>	<u>(2,163,153)</u>	<u>450,369</u>		<u>(1,712,784)</u>
<b>Component Units:</b>							
Urban Renewal Agency	\$ 7,687						\$ (7,687)
Total							<u>(7,687)</u>
<b>General Revenues:</b>							
State of Idaho liquor receipts			72,157				72,157
State highway user collections			176,116				176,116
State of Idaho shared revenue			285,831				285,831
Franchises, licenses, permits			121,239				121,239
City Property Assessments			806,693				806,693
Local Option Tax Receipts			63,498				63,498
Administrative Fees Water/Wastewater			193,999				193,999
Earnings on investments			22,892	68,950			91,842
County court fines			57,811				57,811
Miscellaneous			449				449
Gain (Loss) on Sale of Assets			20,025				20,025
Gain (Loss) on Pension Activity			(129,468)	93,726			(35,742)
Total general revenues and transfers			<u>1,691,242</u>	<u>162,676</u>	<u>1,853,918</u>		<u>120,670</u>
Changes in net position			(471,911)	613,045	141,134		112,983
Net Position - Beginning			<u>1,884,451</u>	<u>9,865,712</u>	<u>11,750,163</u>		<u>364,619</u>
Net Position - Ending			<u>\$ 1,412,540</u>	<u>\$ 10,478,757</u>	<u>\$ 11,891,297</u>		<u>\$ 477,602</u>

The accompanying notes are a part of these financial statements.

**CITY OF BELLEVUE, IDAHO**  
**Balance Sheet**  
**Governmental Funds**  
**for the year ended September 30, 2023**

	<b>General Fund</b>	<b>Total</b>
<b>ASSETS:</b>		
Cash and Cash Deposits	\$ 614,892	\$ 614,892
Taxes and Other Receivables	9,568	9,568
Due From Other Governments	<u>140,805</u>	<u>140,805</u>
Total Assets	<u>\$ 765,265</u>	<u>765,265</u>
<b>LIABILITIES:</b>		
Accounts and Accrued Payables	10,912	10,912
Refundable User Deposits	<u>164,611</u>	<u>164,611</u>
Total Liabilities	<u>175,523</u>	<u>175,523</u>
<b>FUND BALANCE:</b>		
Non-spendable	0	0
Restricted	0	0
Committed	13,904	13,904
Assigned	87,976	87,976
Unassigned	<u>487,862</u>	<u>487,862</u>
Total Fund Balance	<u>589,742</u>	<u>589,742</u>
Total Liabilities and Fund Balance	<u>\$ 765,265</u>	

Amounts reported for governmental activities in the Statement of Net Position (page 12) are different because:

Governmental fund capital assets are not financial resources and therefore are not reported in the funds. The cost of assets is \$ 6,429,215 and the accumulated depreciation is \$ 4,913,419	1,515,796
Long-term liabilities, net pension liabilities, and compensated absences are not payable in the current period and therefore are not reported in the governmental funds.	<u>(892,998)</u>
Net Position of Governmental Funds	<u>\$ 1,212,540</u>

The accompanying notes are a part of these financial statements.

**CITY OF BELLEVUE, IDAHO**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**Governmental Funds**  
**for the year ended September 30, 2023**

	<u>General</u> <u>Fund</u>	<u>Totals</u>
<b>REVENUE:</b>		
State of Idaho liquor receipts	\$ 72,157	\$ 72,157
State highway user collections	176,116	176,116
State of Idaho shared revenue	285,831	285,831
Franchises, licenses, permits	121,239	121,239
City Property Assessments	806,693	806,693
Local Option Tax Receipts	63,498	63,498
Administrative Fees Water/Wastewater	193,999	193,999
Earnings on investments	22,892	22,892
Fees, fines and charges for services	136,931	136,931
Grants and contributions	2,935	2,935
County court fines	57,811	57,811
Proceeds from Sale of Assets	20,025	20,025
Miscellaneous	446	446
<b>Total Revenue</b>	<b><u>1,960,573</u></b>	<b><u>1,960,573</u></b>
<b>EXPENDITURES:</b>		
Administrative	426,002	426,002
Community Development	220,563	220,563
Parks and Recreation	47,777	47,777
Fire	196,636	196,636
Library	72,832	72,832
Marshall	826,559	826,559
Building and Grounds	40,788	40,788
Streets	408,613	408,613
Capital Expenditures	3,500	3,500
<b>Total Expenditures</b>	<b><u>2,243,270</u></b>	<b><u>2,243,270</u></b>
<b>EXCESS REVENUE (EXPENDITURES)</b>	<b>(282,697)</b>	<b>(282,697)</b>
<b>OTHER FINANCING SOURCES (USES):</b>		
Operating transfers from other funds	0	0
Operating transfers (to) other funds	0	0
<b>NET CHANGE IN FUND BALANCES</b>	<b>(282,697)</b>	<b>(282,697)</b>
<b>FUND BALANCE - BEGINNING</b>	<b><u>872,439</u></b>	<b><u>872,439</u></b>
<b>FUND BALANCE - ENDING</b>	<b><u>\$ 589,742</u></b>	<b><u>\$ 589,742</u></b>

The accompanying notes are a part of these financial statements.

**CITY OF BELLEVUE, IDAHO**  
**Reconciliation of the Statement of Revenues,**  
**Expenditures, and Changes in Fund Balances of Governmental Funds**  
**To the Statement of Activities**  
**for the year ended September 30, 2023**

Net Change in Fund Balance - Total Governmental Funds (Page 15) \$ (282,697)

Governmental funds report capital outlays as current year expenditures.

In the Statement of Activities the cost of these assets is allocated over their estimated useful lives as depreciation expense. This is the amount of current capital outlay for new fixed assets.

This is the amount of current year depreciation. (94,157)

This is the amount of new Governmental Fund assets. 0

This is the amount of disposed of Governmental Fund assets. 0

Long term liabilities are not recorded in the Governmental funds. Capital lease payments are expensed in the period that the payments are paid. Capital leases are recorded as liabilities in the Statement of Net Position. Current year payments reduce the amount of the debt.

This is the amount of new capital leases during the current year

This is the amount of current year payments of capital leases and capital costs. 36,907

Net pension activity in the current period is not recorded in Governmental funds.

This is the net gain (loss) from current pension activity (129,468)

Liability for personal leave days are not recorded in Governmental funds.

This is the decrease in compensated leave during the year. (2,496)

Change in Net Position of Governmental Activities (Page 13) \$ (471,911)

The accompanying notes are a part of these financial statements.

**CITY OF BELLEVUE, IDAHO**  
**Statement of Net Position**  
**Proprietary Funds**  
**at September 30, 2023**

	<u>Water</u>	<u>Wastewater</u>	<u>Totals</u>
<b>Assets:</b>			
Current Assets:			
Cash and Deposits	\$ 997,560	\$ 813,540	\$ 1,811,100
Accts receivable - customers	40,113	87,608	127,721
Accts receivable - other govt.			0
	1,037,673	901,148	1,938,821
Restricted Current Assets:			
Cash and Deposits	0	381,261	381,261
	1,037,673	1,282,409	2,320,082
Capital Assets:			
Plant and equipment	5,013,646	13,881,633	18,895,279
Accumulated depreciation	(2,651,624)	(5,341,228)	(7,992,852)
	2,362,022	8,540,405	10,902,427
<b>Total Assets</b>	<b>3,399,695</b>	<b>9,822,814</b>	<b>13,222,509</b>
<b>Other Net Assets &amp; Deferred Outflows of Resources:</b>			
Deferred Outflows from Pension Activity	0	0	0
<b>Liabilities:</b>			
Current Liabilities:			
Accounts and Wages Payable		415	415
Interest Payable		31,695	31,695
Current portion long-term debt		324,636	324,636
	0	356,746	356,746
<b>Noncurrent Liabilities:</b>			
Loans Payable		2,387,006	2,387,006
Net Pension Liability	0	0	0
Compensated Absences Payable	0	0	0
	0	2,387,006	2,387,006
<b>Total Liabilities</b>	<b>0</b>	<b>2,743,752</b>	<b>2,743,752</b>
<b>Deferred Inflows of Resources:</b>			
Deferred Inflows from Pension Activity	0	0	0
<b>Net Position:</b>			
Investment in capital assets			
net of related debt	2,362,022	5,797,068	8,159,090
Restricted	0	381,261	381,261
Unrestricted	1,037,673	900,733	1,938,406
<b>Total Net Position</b>	<b>\$ 3,399,695</b>	<b>\$ 7,079,062</b>	<b>\$ 10,478,757</b>

The accompanying notes are a part of these financial statements.

**CITY OF BELLEVUE, IDAHO**  
**Statement of Revenues, Expenditures, and Changes in Net Position**  
**Proprietary Funds**  
**for the year ended September 30, 2023**

	<b>Water</b>	<b>Wastewater</b>	<b>Totals</b>
<b>Operating Revenues:</b>			
Charges for services	\$ 435,048	\$ 1,107,596	\$ 1,542,644
Hookups and connections	73,177	29,940	103,117
Reimbursements and Misc.	<u>1,925</u>	<u>1,100</u>	<u>3,025</u>
 Total Operating Revenue	 <u>510,150</u>	 <u>1,138,636</u>	 <u>1,648,786</u>
 <b>Operating Expenses:</b>			
Labor Operations Costs	139,459	117,089	256,548
Administrative and supplies	201,408	326,638	528,046
Depreciation	<u>113,102</u>	<u>306,280</u>	<u>419,382</u>
 Total Operating Expenses	 <u>453,969</u>	 <u>750,007</u>	 <u>1,203,976</u>
 <b>Operating Income</b>	 <u>56,181</u>	 <u>388,629</u>	 <u>444,810</u>
 <b>Nonoperating Revenues (Expenses):</b>			
Interest Income	31,067	37,883	68,950
Interest Expense	(92,117)	(92,117)	(92,117)
Gain (Loss) on Pension Activity	37,749	55,977	93,726
Grants	<u>6,490</u>	<u>91,186</u>	<u>97,676</u>
 Total Nonoperating	 <u>75,306</u>	 <u>92,929</u>	 <u>168,235</u>
 <b>Income before transfers</b>	 <u>131,487</u>	 <u>481,558</u>	 <u>613,045</u>
Transfers in	0	0	0
Transfers out	0	0	0
 <b>Net Income</b>	 <u>131,487</u>	 <u>481,558</u>	 <u>613,045</u>
 <b>Total Net Position - Beginning</b>	 <u>3,268,208</u>	 <u>6,597,504</u>	 <u>9,865,712</u>
 <b>Total Net Position - Ending</b>	 <u>\$ 3,399,695</u>	 <u>\$ 7,079,062</u>	 <u>\$ 10,478,757</u>

The accompanying notes are a part of these financial statements.

**CITY OF BELLEVUE, IDAHO**  
**Statement of Cash Flows**  
**Proprietary Funds**  
**for the year ended September 30, 2023**

	<b>Water Fund</b>	<b>Wastewater Fund</b>	<b>Total</b>
<b>Cash Flows From Operating Activities:</b>			
Receipts from customers	\$ 430,849	\$ 1,112,337	\$ 1,543,186
Payments to suppliers and other funds	(203,231)	(330,314)	(533,545)
Payments labor operations costs	(139,459)	(117,089)	(256,548)
Payments from (to) other funds	0	0	0
Other receipts	81,592	122,226	203,818
Net cash provided (used) by operations	<u>169,751</u>	<u>787,160</u>	<u>956,911</u>
<b>Cash Flows From Capital and Related Financing Activities:</b>			
Purchase and construction of capital assets	(132,924)	(343,276)	(476,200)
Amounts provided from capital debt	0	0	0
Principal paid on capital debt	(314,557)	(314,557)	(314,557)
Interest paid on capital debt	(95,843)	(95,843)	(95,843)
Net cash provided (used) by capital and related financing activities	<u>(132,924)</u>	<u>(753,676)</u>	<u>(886,600)</u>
<b>Cash Flows From Investing Activities:</b>			
Interest Income	<u>31,067</u>	<u>37,883</u>	<u>68,950</u>
<b>Net Increase (Decrease) in Cash and Deposits</b>	<b>67,894</b>	<b>71,367</b>	<b>139,261</b>
<b>Balances - Beginning of the year</b>	<b>929,666</b>	<b>1,123,434</b>	<b>2,053,100</b>
<b>Balances - Ending of the year</b>	<b>\$ 997,560</b>	<b>\$ 1,194,801</b>	<b>\$ 2,192,361</b>
Displayed as:			
Pooled Cash and Investments	997,560	813,540	1,811,100
Restricted Assets	381,261	381,261	381,261
<b>Balances - Ending of the year</b>	<b>\$ 997,560</b>	<b>\$ 1,194,801</b>	<b>\$ 2,192,361</b>
<b>Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:</b>			
Operating Income	56,181	388,629	444,810
Adjustments to reconcile operating income to net cash provided (used) by operating activities:			
Grant Receipts and Transfers	6,490	91,186	97,676
Depreciation expense	113,102	306,280	419,382
Changes in assets and liabilities:			
Receivables, net	(4,200)	4,741	541
Accounts and other payables	(1,822)	(3,676)	(5,498)
<b>Net Cash Provided (Used) by Operating Activities</b>	<b>\$ 169,751</b>	<b>\$ 787,160</b>	<b>\$ 956,911</b>

The accompanying notes are a part of these financial statements.

**CITY OF BELLEVUE, IDAHO**  
**Notes to the Financial Statements**  
**September 30, 2023**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The City of Bellevue, Idaho was incorporated by charter on February 8, 1883. The City operates under a Mayor-Common Council form of government and provides the following services to the residents of Bellevue, Blaine County, Idaho: public safety, public works, recreation, and community development. The City also provides water and wastewater services which are financed by user charges. The accounting policies of the City of Bellevue, Idaho conform to generally accepted accounting principles as applicable to governmental units. The financial statements of the City of Bellevue, Idaho have been prepared in conformity with the generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The City also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, to its governmental and business-type activities (enterprise funds) provided they do not conflict with or contradict GASB pronouncements. The following is a summary of the more significant policies:

**(A) Basis of Presentation – Basis of Accounting**

**Basis of Presentation:**

For this reporting period, the City has conformed its financial statement model to *Governmental Auditing Standards Board (GASB) Statement No. 34*. This model presents the financial statements as follows:

*Government-wide Statements:* The statement of net position and the statement of activities display information about the primary government (the City). These statements distinguish between the *governmental* and *business-type activities* of the City. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

The statement of activities presents a comparison between direct expenses and program revenues for the different business-type activities of the City and for each function of the City's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Indirect expense allocations that have been made in the funds have been reversed for the statement of activities. Program revenues include (a) fees, fines, and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

*Fund Financial Statements:* The fund financial statements provide information about the City's funds. Separate statements for each fund category—*governmental* and *proprietary*—are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Nonoperating revenues, such as subsidies and investment earnings, result from nonexchange transactions or ancillary activities.

**CITY OF BELLEVUE, IDAHO**  
**Notes to the Financial Statements**  
**September 30, 2023**

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The City reports the following governmental funds:

*General Fund.* This is the City's operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The City reports the following enterprise funds:

*Water and Wastewater Funds.* These funds accounts for the operation, maintenance, and development of the City's water and waste-water facilities.

### **Discretely Presented Component Unit**

The component unit column in the financial statements includes the financial data of the City's only discretely presented component unit, the Bellevue Urban Renewal Agency. It is reported in a separate column to emphasize that it is separate from the City's operations. The Agency was formed in December of 2007 under provisions of the Idaho Urban Renewal Law of 1965 (Chapter 20, Title 50, Idaho Code). The Agency is designed to raise money (through tax incremental financing) over the next several decades for City improvements based on a projected increase in property values in the downtown area.

### **Measurement Focus, Basis of Accounting**

*Government-wide and Proprietary Fund Financial Statements.* The government-wide and proprietary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the City gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

*Governmental Fund Financial Statement.* Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The City considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after year-end. Property taxes, sales taxes, franchise taxes, licenses, and interest are considered to be susceptible to accrual. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

*Budgets and Budgetary Accounting.* The City adheres to City budget requirements in Title 50, Chapter 10 of the Idaho Code. The provisions of this chapter include the following procedures to establish budgetary data which is reflected in these financial statements:

**CITY OF BELLEVUE, IDAHO**  
**Notes to the Financial Statements**  
**September 30, 2023**

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- A. Prior to certifying the tax levy to the county commissioners, and prior to passing the annual appropriation ordinance, a public meeting shall be held to adopt a budget by a favorable vote of a majority of the members of the council.
- B. Budgets for all funds are adopted on a basis consistent with generally accepted accounting principles. Uncommitted appropriations lapse at year end.
- C. There are no provisions in Title 50, Chapter 10 for budget augmentations.

*Entity Classifications.*

- A. City-Wide Financial Statements – The City reports net position in three categories – invested in capital assets, restricted and unrestricted.
- B. Fund Financial Statements – The City has adopted GASB Statement No. 54 “Fund Balance Reporting and Governmental Fund Type Definitions” (GASB 54) which defines how fund balances of the governmental funds are presented in the financial statements. There are five classifications of fund balances as presented below:

Non-spendable – These funds are not available for expenditures based on legal or contractual requirements. In this category, one would see inventory, long-term receivables, unless proceeds are restricted, committed, or assigned and legally or contractually required to be maintained intact (corpus or a permanent fund).

Restricted – These funds are governed by externally enforceable restrictions. In this category, one would see restricted purpose grant funds, debt service or capital projects.

Committed – Fund balances in this category are limited by the governments’ highest level of decision making. Any changes of designation must be done in the same manner that it was implemented and should occur prior to end of the fiscal year, though the exact amount may be determined subsequently.

Assigned – These funds are intended to be used for specific purposes, intent is expressed by governing body, or an official delegated by the governing body.

Unassigned – This classification is the default for all funds that do not fit into the other categories. This, however, should not be a negative number for the general fund. If it is, the assigned fund balance must be adjusted.

Order of Use of Fund Balance – The City’s policy is to apply expenditures against non-spendable fund balance, restricted fund balance, committed fund balance, assigned fund balance and unassigned fund balance at the end of the fiscal year. For all funds, non-spendable fund balances are determined first and then restricted fund balances for specific purposes are determined.

*Allocation of Indirect Expenses.* The City allocates indirect expense, primarily comprised of central governmental services, to operating functions and programs benefiting from those services. Central services include overall City management, centralized budgetary formulation and oversight, accounting, financial reporting, payroll, procurement contracting and oversight, investing and cash management, personnel services, and other central administrative services. Allocations are charged

**CITY OF BELLEVUE, IDAHO**  
**Notes to the Financial Statements**  
**September 30, 2023**

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to programs based on use of central services determined by various allocation methodologies. As a matter of policy, certain functions that use significant central services are not charged for the use of these services. These functions or programs include police, fire, and certain divisions with public services and parks.

*Use of Estimates.* The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**(B) Assets, Liabilities, and Equity**

**Deposits and Investments**

The cash balances of substantially all funds are pooled and invested by the State of Idaho Treasurer's Office for the purpose of increasing earnings through investment activities. The pool's investments are reported at fair value at September 30 of each year based on market prices. The individual funds' portions of the pool's fair value are presented as "Cash and Deposits". Earnings on the pooled funds are apportioned and paid or credited to the funds monthly based on the average daily balance of each participating fund.

**Cash and Deposits**

The City considers cash and deposits in proprietary funds to be cash on hand. In addition, because the State Treasury Pool is sufficiently liquid to permit withdrawal of cash at any time without prior notice or penalty, equity in the pool is also deemed to be a deposit.

**Receivables and Payable**

All trade and property tax receivables are shown net of an allowance for uncollectibles. Amounts due from other governments are shown in total. Accounts and accrued expenses payable are stated at cost and are recognized liabilities for goods and services rendered to the City as of September 30.

**Property Tax Calendar**

Property taxes are levied each November based on the assessed value of property as listed on the previous September tax rolls. Assessed values are an approximation of market value. The Blaine County Assessor establishes assessed values. Property tax payments are due in one-half installments in December and June. Property taxes become a lien on the property when it is levied.

**Capital Assets**

Purchased or constructed capital assets used in operations with an initial useful life that extends beyond one year are capitalized. Infrastructure assets such as roads and bridges are also capitalized. They are reported net of accumulated depreciation on the Statement of Net Position. The City capitalizes assets in excess of \$5,000.

Under the requirements of GASB Statement No. 34, the City is considered a Phase 3 government, as its total annual revenues are less than \$10 million. Such governments are not required to report major general infrastructure assets retroactively. Accordingly, the City has determined not to retroactively report this type of capital asset.

**CITY OF BELLEVUE, IDAHO**  
**Notes to the Financial Statements**  
**September 30, 2023**

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Capital assets are recorded at their historical cost and are depreciated using the straight-line method of depreciation over the following estimated useful lives:

<u>Asset Class</u>	<u>Estimated Useful Lives</u>
Infrastructure	30
Building Improvements	50
Vehicles	2-15
Office and Other Equipment	3-15

### **Compensated Absences**

The liability for compensated absences reported in the government-wide and proprietary fund statements consists of unpaid, accumulated annual vacation balances. The liability has been calculated using the vesting method, in which leave amounts for both employees who currently are eligible to receive termination payments and other employees who are expected to become eligible in the future to receive such payments upon termination are included.

### **Pensions**

For purposes of measuring the net pension liability and pension expense, information about the fiduciary net position of the Public Employee Retirement System of Idaho Base Plan (Base Plan) and additions to/deductions from Base Plan's fiduciary net position have been determined on the same basis as they are reported by the Base Plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

### **Deferred Outflows/Inflows of Resources**

In 2007, the Governmental Accounting Standards Board (GASB) released Concepts Statement No. 4 *Elements of Financial Statements* which provides a framework for determining the nature of financial accounting or reporting issues. Since the release of the framework, GASB has been looking at the assets and liabilities on the balance sheet to determine if they should continue to be reflected as such. GASB has concluded that, in order to improve financial reporting, there are assets and liabilities that no longer should be reflected as assets and liabilities. These changes are included in the recently-issued GASB Statement No. 65, *Items Previously Reported as Asset and Liabilities*.

These changes include two new items that are reflected on the Statement of Net Position.

- Deferred outflow of resources – the current *consumption* of net assets that is applicable to a *future reporting period*.
- Deferred inflows of resources – the current *acquisition* of net assets that is applicable to a *future reporting period*.

**CITY OF BELLEVUE, IDAHO**  
**Notes to the Financial Statements**  
**September 30, 2023**

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The City's financial statements may report a separate section for deferred inflows of resources which reflects an increase in resources that applies to a future period.

**NOTE 2 – CASH AND DEPOSITS**

*Deposits:* Custodial credit risk, in the case of deposits, is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The City has no deposit policy for custodial credit risk. At year end, \$ 198,073 of the City's bank balances were exposed to custodial credit risk because it was uninsured by the FDIC.

*Investments:* Custodial credit risk, in the case of investments, is the risk that in the event of the failure of the counterparty, the government will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. At year end, the City held the following investments:

Investment Type

Idaho State Local Government Investment Pool	\$ 2,109,070
Idaho State Local Government Diversified Bond Fund	250,948

These investments are unrated external investment pools sponsored by the Idaho State Treasurer's Office. They are classified as "Investments in an External Investment Pool" and are exempt from custodial credit risk and concentration of credit risk reporting. Interest rate risk is summarized as follows: Asset-backed securities are reported using weighted average life to more accurately reflect the projected term of the security, considering interest rates and repayment factors.

The elected Idaho State Treasurer, following Idaho Code, Section 67-2328, is authorized to sponsor an investment pool in which the City voluntarily participates. The Pool is not registered with the Securities and Exchange Commission or any other regulatory body - oversight is with the State Treasurer, and Idaho Code defines allowable investments. All investments are entirely insured or collateralized with securities held by the Pool or by its agent in the Pool's name. And the fair value of the City's position in the external investment pool is the same as the value of the pool shares.

*Credit Risk:* The City's policy is to comply with Idaho State statutes which authorize the City to invest in obligations of the United States, obligations of the State or any taxing district in the State, obligations issued by the Farm Credit System, obligations of public corporations of the State of Idaho, repurchase agreements, tax anticipation notes of the State or taxing district in the State, time deposits, savings deposits, revenue bonds of institutions of higher education, and the State Treasurer's Pool.

*Interest rate risk and concentration of credit risk:* The City has no policy regarding these two investment risk categories.

The City maintains a cash and investment pool that is available for use by all funds. Each fund type's portion of this pool is presented on the combined balance sheet as "Cash and Deposits".

Cash and Deposits are comprised of the following at the financial statement date:

**CITY OF BELLEVUE, IDAHO**  
**Notes to the Financial Statements**  
**September 30, 2023**

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Demand deposits	\$ 448,073
State of Idaho Diversified Bond Fund	250,948
State of Idaho Investment Pool	<u>2,109,070</u>
 Total	 <u>\$2,808,091</u>

**NOTE 3 – CAPITAL ASSETS**

Capital asset activity for the current year ended was as follows:

	<u>Beginning Balances</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balances</u>
<b>Governmental Activities:</b>				
<i>Capital Assets not being depreciated:</i>				
Land	\$ 717,340	\$	\$	\$ 717,340
Construction in Progress	<u>717,340</u>	<u>0</u>	<u>0</u>	<u>717,340</u>
Total	<u>717,340</u>	<u>0</u>	<u>0</u>	<u>717,340</u>
<i>Capital Assets being depreciated:</i>				
Buildings & Improvements	764,948			764,948
Infrastructure	3,851,421			3,851,421
Vehicles and Equipment	<u>1,144,054</u>		<u>(48,548)</u>	<u>1,095,506</u>
Total	<u>5,760,423</u>	<u>0</u>	<u>(48,548)</u>	<u>5,711,875</u>
Less: Accumulated Depreciation:	<u>4,867,810</u>	<u>94,157</u>	<u>(48,548)</u>	<u>4,913,419</u>
Total Net Depreciated Assets	<u>892,613</u>	<u>(94,157)</u>	<u>0</u>	<u>798,456</u>
Governmental capital assets, net	<u>\$ 1,609,953</u>	<u>\$ (94,157)</u>	<u>\$ 0</u>	<u>\$ 1,515,796</u>
<b>Business-type activities:</b>				
<i>Capital Assets not being depreciated:</i>				
Land	\$	\$	\$	\$ 0
Construction in Progress	<u>753,159</u>	<u>97,924</u>	<u>(753,159)</u>	<u>97,924</u>
Total	<u>753,159</u>	<u>97,924</u>	<u>(753,159)</u>	<u>97,924</u>
<i>Capital Assets being depreciated:</i>				
Buildings & Improvements	17,258,515	1,061,435		18,319,950
Vehicles and Equipment	408,109	70,000	(704)	477,405
Total	<u>17,666,624</u>	<u>1,131,435</u>	<u>(704)</u>	<u>18,797,355</u>
Less: Accumulated Depreciation	<u>7,574,174</u>	<u>419,382</u>	<u>(704)</u>	<u>7,992,852</u>
Total Net Depreciated Assets	<u>10,092,450</u>	<u>712,053</u>	<u>0</u>	<u>10,804,503</u>
<b>Business-type capital assets, net</b>	<b><u>\$ 10,845,609</u></b>	<b><u>\$ 809,977</u></b>	<b><u>\$ (753,159)</u></b>	<b><u>\$ 10,902,427</u></b>

**CITY OF BELLEVUE, IDAHO**  
**Notes to the Financial Statements**  
**September 30, 2023**

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**NOTE 4 - LOANS PAYABLE**

In November of 2010, the City acquired \$ 6,000,000 under a loan agreement with the Idaho Department of Health and Welfare for improvements to the wastewater treatment facility. The loan is secured by revenue bonds and is being repaid in semi-annual payments at 3.25%.

The following is a list of the interest and principal payments through the end of the loans:

Wastewater Loan 2010

<u>Fiscal Year</u>	<u>Interest</u>	<u>Principal</u>
2024	\$ 85,764	\$ 324,636
2025	74,901	335,499
2026	63,909	346,491
2027-2031	<u>141,745</u>	<u>1,705,016</u>
 Totals	 <u>\$ 366,319</u>	 <u>\$ 2,711,642</u>

**NOTE 5 – LITIGATION**

The City, at the financial statement date, is not involved in litigation that any unfavorable outcome would have a material effect on the financial position of the City.

**NOTE 6 – RESTRICTED NET ASSETS**

The Sewer Revenue Bond Ordinance for the 2010 loan provides for the creation of a debt service reserve in connection with the issuance of revenue bonds for the upgraded wastewater treatment facility. A separate account in the Idaho State Treasurer's Investment Pool presently has a balance of \$ 381,261. As provided by the rate ordinances, sewer capitalization fees are to be deposited into a fund for the purpose of replacing the existing system facilities and equipment.

**NOTE 7 – RISK MANAGEMENT**

A City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the fiscal year, the City is contracted with Idaho County Risk Management Program (ICRMP) for property, crime and fleet insurance and the State Insurance Fund for workman's compensation. Under the terms of the ICRMP policy, the City of Bellevue's liability is limited to the amount of annual financial membership contributions, including a per occurrence deductible. There has been no significant reduction in insurance coverage in the current year. Settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

**CITY OF BELLEVUE, IDAHO**  
**Notes to the Financial Statements**  
**September 30, 2023**

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**NOTE 8 – EMPLOYEE RETIREMENT PLAN**

*Plan Description*

The City of Bellevue contributes to the Base Plan which is a cost-sharing multiple-employer defined benefit pension plan administered by Public Employee Retirement System of Idaho (PERSI or System) that covers substantially all employees of the State of Idaho, its agencies and various participating political subdivisions. The cost to administer the plan is financed through the contributions and investment earnings of the plan. PERSI issues a publicly available financial report that includes financial statements and the required supplementary information for PERSI. That report may be obtained on the PERSI website at [www.persi.idaho.gov](http://www.persi.idaho.gov).

Responsibility for administration of the Base Plan is assigned to the Board comprised of five members appointed by the Governor and confirmed by the Idaho Senate. State law requires that two members of the Board be active Base Plan members with at least ten years of service and three members who are Idaho citizens not members of the Base Plan except by reason of having served on the Board.

*Pension Benefits*

The Base Plan provides retirement, disability, death and survivor benefits of eligible members or beneficiaries. Benefits are based on members' years of service, age and highest average salary. Members become fully vested in their retirement benefits with five years of credited services (5 months for elected or appointed officials). Members are eligible for retirement benefits upon attainment of the ages specified for their employment classification. The annual service retirement allowance for each month of credited service is 2.0% (2.3% for police/firefighters) of the average monthly salary for the highest consecutive 42 months.

The benefit payments for the Base Plan are calculated using a benefit formula adopted by the Idaho Legislature. The Base Plan is required to provide a 1% minimum cost of living increase per year provided the Consumer Price Index increases 1% or more. The PERSI Board has the authority to provide higher cost of living increases to a maximum of the Consumer Price Index movement or 6%, whichever is less; however, any amount above the 1% minimum is subject to review by the Idaho Legislature.

*Member and Employer Contributions*

Member and employer contributions paid to the Base Plan are set by statute and are established as a percent of covered compensation. Contribution rates are determined by the PERSI Board within limitations, as defined by state law. The Board may make periodic changes to employer and employee contribution rates (expressed as percentages of annual covered payroll) that are adequate to accumulate sufficient assets to pay benefits when due.

The contribution rates for employees are set by statute at 60% of employer rate for general employees and 74% for police and firefighters. As of June 30, 2023, it was 7.16% for general employees and 9.13% for police and firefighters. The employer contribution rate, as a percent of covered payroll, is set by the Retirement Board and was 11.94% for general employees and 12.28% for police and firefighters. The City's contributions were \$ 107,129 for the year ended September 30, 2023.

**CITY OF BELLEVUE, IDAHO**  
**Notes to the Financial Statements**  
**September 30, 2023**

-Continued

*Pension Liabilities, Pension Expense (Revenue), and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions.*

At September 30, 2023, the City reported a liability for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on the City's share of contributions in the Base Plan pension plan relative to the total contributions of all participating PERSI Base Plan employers. At June 30, 2023, the City's proportion was 0.0215024 percent.

For the year ended September 30, 2023, the City recognized pension (expense) revenue of (\$35,741.) At September 30, 2023, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 80,544	\$ 0
Changes in assumptions or other inputs	\$ 84,969	
Net difference between projected and actual earnings on pension plan investments	\$ 147,083	
Changes in the employer's proportion and differences between the employer's contributions and the employer's proportionate contributions	\$ (26,782)	
City's contributions subsequent to the measurement date	\$ 26,782	
<b>Total</b>	<b>\$ 312,596</b>	<b>\$ 0</b>

\$ 26,782 reported as deferred outflows of resources related to pensions resulting from Employer contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending September 30, 2024.

The average of the expected remaining service lives of all employees that are provided with pensions through the System (active and inactive employees) determined at July 1, 2023, the beginning of the measurement period ended June 30, 2022 is 4.6 and 4.4 for the measurement period June 30, 2023.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense (revenue) as follows:

**CITY OF BELLEVUE, IDAHO**  
**Notes to the Financial Statements**  
**September 30, 2023**

-Continued

**Year ended September 30, 2023:**

2024	\$111,166
2025	\$ 52,240
2026	\$162,511
2027	\$( 13,320)

*Actuarial Assumptions*

Valuations are based on actuarial assumptions, the benefit formulas, and employee groups. Level percentages of payroll normal costs are determined using the Entry Age Normal Cost Method. Under the Entry Age Normal Cost Method, the actuarial present value of the projected benefits of each individual included in the actuarial valuation is allocated as a level percentage of each year's earnings of the individual between entry age and assumed exit age. The Base Plan amortizes any unfunded actuarial accrued liability based on a level percentage of payroll. The maximum amortization period for the Base Plan permitted under Section 59-1322, Idaho Code, is 25 years.

The total pension liability in the June 30, 2023, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.30%
Salary increases	3.05%
Salary inflation	3.05%
Investment rate of return	6.05%, net of investment expenses
Cost-of-living adjustments	1%

**Contributing Members, Service Retirement Members, and Beneficiaries**

General Employees and All Beneficiaries - Males Pub-2010 General Tables, increased 11%  
General Employees and All Beneficiaries - Females Pub-2010 General Tables, increased 21%  
Fire & Police - Males Pub-2010 Safety Tables, increased 21%  
Fire & Police - Females Pub-2010 Safety Tables, increased 26%  
Disabled Members - Males Pub-2010 Disabled Tables, increased 38%  
Disabled Members - Females Pub-2010 Disabled Tables, increased 36%

An experience study was performed for the period July 1, 2015, through June 30, 2020 which reviewed all economic and demographic assumptions including mortality. The Total Pension Liability as of June 30, 2023, is based on the results of an actuarial valuation date of July 1, 2023.

The long-term expected rate of return on pension plan investments was determined using the building block approach and a forward-looking model in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

**CITY OF BELLEVUE, IDAHO**  
**Notes to the Financial Statements**  
**September 30, 2023**

-Continued

Even though history provides a valuable perspective for setting the investment return assumption, the System relies primarily on an approach which builds upon the latest capital market assumptions. Specifically, the System uses consultants, investment managers and trustees to develop capital market assumptions in analyzing the System's asset allocation. The assumptions and the System's formal policy for asset allocation are shown below. The formal asset allocation policy is somewhat more conservative than the current allocation of System's assets.

The best-estimate range for the long-term expected rate of return is determined by adding expected inflation to expected long-term real returns and reflecting expected volatility and correlation. The capital market assumptions are as of 2023.

2023

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Asset Class	DB Plans	Sick Leave
Fixed Income	30.00%	50.00%
US/Global Equity	55.00%	39.30%
International Equity	15.00%	10.70%
Cash	0.00%	0.00%

*Discount Rate*

The discount rate used to measure the total pension liability was 7.05%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate. Based on these assumptions, the pension plans' net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The long-term expected rate of return was determined net of pension plan investment expense but without reduction for pension plan administrative expense.

**CITY OF BELLEVUE, IDAHO**  
**Notes to the Financial Statements**  
**September 30, 2023**

-Continued

*Sensitivity of the Employer's proportionate share of the net pension liability to changes in the discount rate.*

The following presents the Employer's proportionate share of the net pension liability calculated using the discount rate of 6.35%, as well as what the Employer's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.35%) or 1-percentage-point higher (7.35%) than the current rate:

	1% Decrease (5.35%)	Current Discount Rate (6.35%)	1% Increase (7.35%)
Employer's proportionate share of the net pension liability (asset)	\$ 848,509	\$ 858,090	\$ 866,671

*Pension plan fiduciary net position*

Detailed information about the pension plan's fiduciary net position is available in the separately issued PERSI financial report.

PERSI issues a publicly available financial report that includes financial statements and the required supplementary information for PERSI. That report may be obtained on the PERSI website at [www.persi.idaho.gov](http://www.persi.idaho.gov)

*Payables to the pension plan*

At September 30, 2023, the City reported payables to the defined benefit pension plan of \$ 0 for legally required employer contributions and \$0 for legally required employee contributions which had been withheld from employee wages but not yet remitted to PERSI.

**NOTE 9 – CAPITAL LEASES PAYABLE**

On March 7, 2012, the City entered into a financing capital lease for the purchase of new fire truck. The lease is payable in equal annual installments of \$ 21,169. The lease is capitalized in the statement of net position in the amount of \$143,059 and will be expensed annually in the funds. In January of 2019 the City entered into a financing capital lease for the purchase of a 2018 Model 5610 Bobcat Toolcat. This lease is capitalized in the amount of \$46,203 and will also be expensed annually in the funds. On December 22, 2020, the City entered into a financing capital lease for the purchase of a 2021 Ford F-150 pickup for the fire department. This lease is capitalized in the amount of \$43,125 and will also be expensed annually in the funds. The following is a summary of the City's capital leases payable.

**CITY OF BELLEVUE, IDAHO**  
**Notes to the Financial Statements**  
**September 30, 2023**

-Continued

	Equip Cost	2024	2025	2026	2027	Total
Governmental Activities						
2012 Pierce 7400						
Pumper						
Fire Truck						
PNC Equipment						
Finance	258,290	21,169	21,169	21,169	21,169	84,676
Less Interest 4.65%		(3,376)	(2,587)	(1,851)	(811)	(8,625)
Due 2/27		258,290	17,793	18,582	19,318	20,358
		17,793	18,582	19,318	20,358	76,051
2018 Bobcat 5610						
Toolcat						
Wells Fargo Financing	51,397	9,951	6,314			16,265
Less Interest 7%		(792)	(156)			(948)
Due 1/24		51,397	9,159	6,158	0	0
		9,159	6,158	0	0	15,317
2021 Ford F-150 Pickup						
NCL Government						
Capital	43,125	7,514	7,514	7,514		22,542
Less Interest 4.185%		(909)	(619)	(316)		(1,844)
Due 2/15		43,125	6,605	6,895	7,198	0
		6,605	6,895	7,198	0	20,698
Total Capital Leases	\$ 352,812	\$ 33,557	\$ 31,635	\$ 26,516	\$ 20,358	\$ 112,066

**NOTE 10 – EXCESS OF EXPENDITURES OVER APPROPRIATIONS**

For the year ended September 30, 2023, there was one instance where expenditures exceeded appropriations in any of the funds. The Marshall Fund overspent the budget by \$28,588.

**NOTE 11 – SUBSEQUENT EVENTS**

Subsequent events were evaluated through the date of the auditor's report, which is the date the financial statements were available to be issued.

**Required  
Supplementary Information**

**CITY OF BELLEVUE, IDAHO**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances**  
**Budget and Actual -- General Fund**  
**for the year ended September 30, 2023**

	<u>Original Budget Amounts</u>	<u>Final Budget Amounts</u>	<u>Actual Amounts</u>	<u>Variance with Final Budget Positive (Negative)</u>
<b>REVENUE:</b>				
State of Idaho liquor receipts	\$ 68,000	\$ 68,000	\$ 72,157	\$ 4,157
State highway user collections	144,431	144,431	176,116	31,685
State of Idaho shared revenue	311,166	311,166	285,831	(25,335)
Franchises, licenses, permits	96,000	96,000	121,239	25,239
City Property Assessments	794,951	794,951	806,693	11,742
Local Option Tax Receipts	50,000	50,000	63,498	13,498
Administrative Fees Water/Wastewater	193,900	193,900	193,999	99
Earnings on investments	750	750	22,892	22,142
Fees, fines and charges for services	113,950	113,950	136,931	22,981
Grants and contributions	87,100	87,100	2,935	(84,165)
County court fines	10,000	10,000	57,811	47,811
Proceeds on Sale of Assets			20,025	20,025
Miscellaneous	2,200	2,200	446	(1,754)
<b>Total Revenue</b>	<b>1,872,448</b>	<b>1,872,448</b>	<b>1,960,573</b>	<b>88,125</b>
<b>EXPENDITURES:</b>				
Administrative	486,907	486,907	426,002	60,905
Community Development	361,307	361,307	220,563	140,744
Parks and Recreation	49,991	49,991	47,777	2,214
Fire	242,680	242,680	196,636	46,044
Library	77,705	77,705	72,832	4,873
Marshall	797,971	797,971	826,559	(28,588)
Building and Grounds	44,150	44,150	40,788	3,362
Streets	500,217	500,217	408,613	91,604
Capital Expenditures	5,000	5,000	3,500	1,500
<b>Total Expenditures</b>	<b>2,565,928</b>	<b>2,565,928</b>	<b>2,243,270</b>	<b>322,658</b>
<b>EXCESS REVENUE (EXPENDITURES)</b>	<b>(693,480)</b>	<b>(693,480)</b>	<b>(282,697)</b>	<b>410,783</b>
<b>OTHER FINANCING SOURCES (USES):</b>				
Operating transfers from other funds				0
Operating transfers (to) other funds				0
<b>NET CHANGE IN FUND BALANCES</b>	<b>(693,480)</b>	<b>(693,480)</b>	<b>(282,697)</b>	<b>410,783</b>
<b>FUND BALANCE - BEGINNING</b>	<b>872,439</b>	<b>872,439</b>	<b>872,439</b>	
<b>FUND BALANCE - ENDING</b>	<b>\$ 178,959</b>	<b>\$ 178,959</b>	<b>\$ 589,742</b>	<b>\$ 410,783</b>

**CITY OF BELLEVUE, IDAHO**  
**PUBLIC EMPLOYEE PENSION INFORMATION**  
For the year ended September 30, 2023

**Required Supplementary Information**

**Schedule of Employer's Share of Net Pension Liability**  
**PERSI - Base Plan**  
**Last 10 - Fiscal Years\***

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Employer's portion of the net pension liability	.0254933%	.0204267%	.0221655%	.0219022%	.0156724%
Employer's proportionate share of the net pension liability	\$ 290,999	\$ 301,297	\$ 348,404	\$ 443,991	\$ 206,380
Employer's covered-employee payroll	\$ 890,981	\$ 719,144	\$ 713,441	\$ 671,267	\$ 435,150
Employer's proportional share of the net pension liability as a percentage of its covered-employee payroll	32.66%	41.90%	48.83%	66.14%	47.43%
Plan fiduciary net position as a percentage of the total pension liability	93.79%	91.69%	90.68%	87.26%	91.38%
	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	
Employer's portion of the net pension liability	.02150239%	.0258126%	.02235782%	.0256928%	
Employer's proportionate share of the net pension liability (Asset)	\$ 858,090	\$ 1,016,697	\$ (17,658)	\$ 596,621	
Employer's covered-employee payroll	\$ 923,610	\$ 996,519	\$ 862,111	\$ 923,442	
Employer's proportional share of the net pension liability (Asset) as a percentage of its covered-employee payroll	92.91%	102.02%	-2.05%	64.61%	
Plan fiduciary net position as a percentage of the total pension liability	83.83%	83.09%	100.36%	88.22%	

\* GASB Statement No. 68 required ten years of information to be presented in this table. However, until a full 10-year trend is compiled, the City will present information for those years for which information is available.

Data reported is measured as of June 30, 2023.

**Schedule of Employer's Contributions**  
**PERSI - Base Plan**  
**Last 10 - Fiscal Years\***

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Statutorily required contributions	\$ 102,028	\$ 81,476	\$ 77,932	\$ 88,119	\$ 56,998
Contributions in relation to the statutorily required contribution	\$ (102,028)	\$ (81,476)	\$ (77,932)	\$ (88,119)	\$ (56,998)
Contribution (deficiency) excess	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employer's covered-employee payroll	\$ 890,981	\$ 719,144	\$ 713,441	\$ 671,267	\$ 435,150
Contributions as a percentage of covered-employee payroll	11.45%	11.33%	10.92%	13.13%	12.03%
	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	
Statutorily required contributions	\$ 107,129	\$ 120,729	\$ 103,785	\$ 110,664	
Contributions in relation to the statutorily required contribution	\$ (107,129)	\$ (120,729)	\$ (103,785)	\$ (110,664)	
Contribution (deficiency) excess	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employer's covered-employee payroll	\$ 923,610	\$ 996,519	\$ 862,111	\$ 923,442	
Contributions as a percentage of covered-employee payroll	11.60%	12.12%	12.04%	11.98%	

**Other  
Supplementary Information**

**CITY OF BELLEVUE, IDAHO**  
**Bond-Future Principal and Interest Requirements**  
**at September 30, 2023**

<u>Annual Payment</u>				
	Interest Rate	Fiscal Year	Principal Payment	Interest Payment
City of Bellevue Blaine County Sewer Construction Loan				
Waste Water Treatment Plant Revolving Promissory Note Series 2010 \$6,000,000, November 17, 2010 3.25% per annum				
	3.25%	2024	\$ 324,636	\$ 85,764
	3.25%	2025	335,499	74,901
	3.25%	2026	346,491	63,909
	3.25%	2027	357,844	52,556
	3.25%	2028	369,465	40,935
	3.25%	2029	381,673	28,726
	3.25%	2030	394,179	16,221
	3.25%	2031	201,855	3,307
			<hr/> <u>\$ 2,711,642</u>	<hr/> <u>\$ 366,319</u>

The accompanying notes are a part of these financial statements.

2190 Village Park Avenue, Suite 300 • Twin Falls, ID 83301 • 208.733.1161 • Fax: 208.733.6100

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE  
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS

November 14, 2023

To the Honorable Mayor and City Council  
City of Bellevue, Idaho

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the City of Bellevue, Idaho (City), as of and for the year ended September 30, 2023, and the related notes to the financial statements, which collectively comprise the City of Bellevue, Idaho's basic financial statements, and have issued our report thereon dated November 14, 2023.

***Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Bellevue, Idaho's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Workman & Company*

WORKMAN AND COMPANY  
Certified Public Accountants  
Twin Falls, Idaho

**NOTICE OF MEETING AND PUBLIC HEARING BEFORE THE  
BURA COMMISSION**

**NOTICE IS HEREBY GIVEN** that on February 21, 2024, at approximately 4:00 p.m. via ZOOM meeting, and in-person public hearing will be held to approve the financial annual report for 2023 and approve Resolution #24-02 for 2023 Annual Report. Public comment will be taken.

Under the Idaho Urban Renewal Law, an urban renewal agency is required to file with the local governing body, on or before March 31 of each year, a report of its activities for the preceding calendar year, which shall include a complete financial statement setting forth its assets, liabilities, income and operating expensed at the end of the calendar year. In 2011 the Legislature modified the law, requiring the urban renewal agency to publish a DRAFT Annual Report for public comment prior to submission to the city.

A copy of the DRAFT 2023 Annual Report, including the Resolution and required financial information will be available at the Bellevue City Treasurer's Office, 115 E. Pine Street, Bellevue, Idaho and on the City website [www.bellevueidaho.us](http://www.bellevueidaho.us).

**NOTICE IS FURTHER GIVEN** that at the above time and place all interested parties may appear and shall be given an opportunity to comment on the matter stated above. Written comment may also be submitted to the City of Bellevue, Attn: BURA Treasurer, P.O. Box 825, Bellevue, Idaho 83313.

Publish: *Idaho Mountain Express*, February 14, 2024

EXHIBIT B to BURA Resolution 24-02