

BELLEVUE URBAN RENEWAL 2018 ANNUAL REPORT



Executive Summary



2018 Board Members:

Becky Duncan, Chairman
Melanie Dahl
Jami Sluder
Brian Bourgette
Pricilla Adamson

City Staff:

Diane Shay, Community Development Director
Ashley Dyer, Associate Planner
Kathy Clark, City Clerk

2018 City Highlights:

- BURA replaced a Utility pole on Main Street to hang event banners from.
- BURA purchased Christmas decorations for the annual tree lighting ceremony on Main Street.
- BURA Approved the adoption of the 2019 Fiscal Year Annual budget.
- BURA approved funding for two (2) bus shelter on Main Street.

2019 Proposed Projects:

- BURA is currently working on getting Easements granted with land owners for the two (2) bus shelters on Main Street.
- BURA is waiting for approval for Engineering costs to survey the land for the public bus shelter, on Spruce and Main.
- Approve FY2020 budget.
- Look into lighted cross walk south end of town, by Co-Op.

BELLEVUE URBAN RENEWAL
2018 Budget

	ACTUAL 2014	BUDGET 2015	FINAL 2015	BUDGET 2016	FINAL 2016	BUDGET 2017	BUDGET 2018	Ref #
INCOME								
4000 40 CARRYOVER BURA	7,100.00	2,000.00	2,000.00	8,500	8,500	8,500.00	15,000.00	
4103 40 PROPERTY	16,277.41	10,000.00	21,287.30	16,000	27,739	16,000.00	16,000.00	
4105 40 INTEREST INCOME BURA	0.65	5.00	1.26		\$2	0.00	0.00	
TOTAL INCOME	23,378.06	12,005.00	23,288.56	24,500	36,241	24,500.00	33,000.00	
PAYROLL								
TOTAL PAYROLL EXPENSE	0.00	0.00	0.00	0	0	0.00	0.00	
OPERATING EXPENSES								
5110 40 POSTAGE	0.00	0.00	0.00	100	0	100.00	50.00	
5030 40 REPAIRS & MAINT	0.00	300.00	0.00	1,000	0	1,000.00	1000	#1
5100 40 PUBLISHING/ADVERT	383.28	500.00	1,074.80	800	467	800.00	800.00	
5150 40 CITY ATTORNEY	0.00	150.00	0.00	150	0	150.00	100.00	
5161 40 LEGAL/ACCOUNTING	400.00	500.00	400.00	500	400	500.00	2,500.00	#2
5165 40 MEMBERSHIP/DUES	141.05	250.00	120.05	2,000	245	2,000.00	2,000.00	#3
TOTAL OPERATING EXPENSES	924.33	1,700.00	1,594.85	4,550	1,112	4,550.00	6,450.00	
SUB-TOTAL: OPERATING EXPENSE w/PAYROL	924.33	1,700.00	1,594.85	4,550	1,112	4,550.00	6,450.00	
CAPITAL OUTLAY EXPENSES								
5650 40 IMPROVEMENT & CONST	3,474.85	10,305.00	4,869.08	19,950	0	19,950.00	26550.00	#4
TOTAL CAPITAL OUTLAY	3,474.85	10,305.00	4,869.08	19,950	0	19,950.00	26,550.00	
TOTAL EXPENSES	4,399.18	12,005.00	6,463.93	24,500	1,112	24,500.00	33,000.00	
INCOME MINUS EXPENSES	18,978.88	0.00	16,824.63	0	35,129	0.00	0.00	
Explanation								
#1	Solar battery for rapid flashing light							
#2	annual audit fee, additional support from Elam & Burke PA							
#3	RAI Dues & Legislative Laws							
#4	Flashing crosswalk @ Brandies totaling \$19950.00							
	\$6600 for new Improvement and Construction projects in FY 2018							

9/18/2017 9:07 AM

BELLEVUE URBAN RENEWAL AGENCY

ORDINANCE #BURA - 10

AN ORDINANCE OF THE BELLEVUE URBAN RENEWAL AGENCY, BELLEVUE, IDAHO, ENTITLED THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017, AND ENDING SEPTEMBER 30, 2018, APPROPRIATING THE SUM OF THIRTY-THREE THOUSAND DOLLARS (\$33,000) TO DEFRAY THE EXPENSES AND LIABILITIES OF THE BELLEVUE URBAN RENEWAL AGENCY, BELLEVUE, IDAHO, FOR SAID FISCAL YEAR; AUTHORIZING A LEVY OF A SUFFICIENT TAX UPON THE TAXABLE PROPERTY WITHIN THE BELLEVUE URBAN RENEWAL AGENCY, BELLEVUE, IDAHO; SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SAID APPROPRIATION IS MADE; AND PROVIDING FOR AN EFFECTIVE DATE.

THE BELLEVUE URBAN RENEWAL AGENCY, BELLEVUE DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1: The sum of \$33,000 shall be, and the same is hereby appropriated to defray the necessary expenses and liabilities of the Bellevue Urban Renewal Agency, Bellevue, Idaho, for the fiscal year beginning October 1, 2017.


SECTION 2: The object and purpose for which such appropriations are made, and the amount of each object and purpose, are as follows:

OPERATING EXPENSES	\$6,450
CAPITAL IMPROVEMENT PROJECTS	\$26,550
TOTAL EXPENDITURES	\$33,000

SECTION 3: A general tax levy on all taxable property within the Bellevue Urban Renewal District, City of Bellevue, Idaho, shall be levied in an amount allowed by law for the general purposes of said District for the fiscal year beginning October 1, 2017.

SECTION 4: This ordinance shall be in full force and effect from and after its passage, approval and publication according to law.

PASSED AND ADOPTED BY THE BELLEVUE URBAN RENEWAL AGENCY AND APPROVED BY THE CHAIRMAN THIS 24TH DAY OF AUGUST 2017.


Ned Burns, Chairman

ATTEST:


Amanda Karst, City Clerk

Ord #BURA-10

02/25/19
Accrual Basis

BURA
Balance Sheet
As of September 30, 2018

	<u>Sep 30, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
10001 - US Bank Checking	149,370.19
Total Checking/Savings	<u>149,370.19</u>
Total Current Assets	<u>149,370.19</u>
TOTAL ASSETS	<u>149,370.19</u>
LIABILITIES & EQUITY	
Equity	
32000 - Unrestricted Net Assets	96,999.30
Net Income	<u>52,370.89</u>
Total Equity	<u>149,370.19</u>
TOTAL LIABILITIES & EQUITY	<u>149,370.19</u>

11:10 AM
02/25/19
Accrual Basis

BURA
Profit & Loss Budget vs. Actual
October 2017 through September 2018

	Oct '17 - Sep 18	Budget	\$ Over Budget	% of Budget
Income				
41001 - Carryover Prior Year	0.00	15,000.00	-15,000.00	0.0%
41000 - Property Assessments	52,657.26	18,000.00	34,657.26	292.5%
41200 - Personal Property Replacement	812.82			
45100 - Interest Income	20.81			
Total Income	53,490.89	33,000.00	20,490.89	162.1%
Gross Profit	53,490.89	33,000.00	20,490.89	162.1%
Expense				
OPERATING EXPENSES				
52000 - City Attorney	0.00	100.00	-100.00	0.0%
55000 - Legal & Accounting	1,120.00	2,500.00	-1,380.00	44.8%
56000 - Membership/Dues	0.00	2,000.00	-2,000.00	0.0%
56500 - Postage	0.00	50.00	-50.00	0.0%
56700 - Publishing/Advertising	0.00	800.00	-800.00	0.0%
56800 - Repairs & Maintenance	0.00	1,000.00	-1,000.00	0.0%
Total OPERATING EXPENSES	1,120.00	6,450.00	-5,330.00	17.4%
CAPITAL OUTLAY EXPENSES				
58100 - Improvement & Construction	0.00	26,550.00	-26,550.00	0.0%
Total CAPITAL OUTLAY EXPENSES	0.00	26,550.00	-26,550.00	0.0%
Total Expense	1,120.00	33,000.00	-31,880.00	3.4%
Net Income	52,370.89	0.00	52,370.89	100.0%

02/25/19

BURA
Reconciliation Detail
10001 - US Bank Checking, Period Ending 09/30/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						150,327.11
Cleared Transactions						
Checks and Payments - 1 item						
Check	09/11/2018	1043	Elam & Burke Attorn...	X	-960.00	-960.00
Total Checks and Payments					-960.00	-960.00
Deposits and Credits - 1 item						
Deposit	09/30/2018			X	3.08	3.08
Total Deposits and Credits					3.08	3.08
Total Cleared Transactions					-956.92	-956.92
Cleared Balance					-956.92	149,370.19
Register Balance as of 09/30/2018					-956.92	149,370.19
New Transactions						
Checks and Payments - 7 items						
Check	10/14/2018	1044	Elam & Burke Attorn...		-240.00	-240.00
Check	12/19/2018	1046	American Vac Servi...		-700.00	-940.00
Check	12/19/2018	1048	C & R Electric		-650.00	-1,590.00
Check	12/19/2018	1045	Elam & Burke Attorn...		-600.00	-2,190.00
Check	12/19/2018	1049	Westec Concrete C...		-480.00	-2,670.00
Check	12/19/2018	1047	Parma Post & Pole, ...		-283.25	-2,953.25
Check	12/19/2018	1050	Concrete Constructi...		-14.50	-2,967.75
Total Checks and Payments					-2,967.75	-2,967.75
Deposits and Credits - 2 items						
Deposit	12/19/2018				2,545.57	2,545.57
Deposit	01/28/2019				29,274.52	31,820.09
Total Deposits and Credits					31,820.09	31,820.09
Total New Transactions					28,852.34	28,852.34
Ending Balance					27,895.42	178,222.53

**SPECIAL MEETING OF THE
BELLEVUE URBAN RENEWAL AGENCY
MONDAY, AUGUST 13, 2018 — 9:00 A.M.
AT BELLEVUE CITY HALL**

9:00 Call to Order:

NOTICE AND HEARING COMPLIANCE:

Agenda posted on Thursday, August 9th in the Bellevue Post Office, and Bellevue City Hall. Public Hearing Notice published / Mountain Express on July 13th, and 20th. (Idaho Code 67-2343)

- **Suggested Motion:** I move that the notice for the August 13, 2018 meeting was done in accordance with Idaho Code, Section §67-2343.

NEW BUSINESS:

1. **Introductions of new Board Members**
2. **Election of Board Chair**
3. **Treasurer's report**
4. **Bills and Claims**
5. **Discussion / action on tentative Fiscal Year 2019
Annual Appropriations Budget.**

*** BURA Board action requires motion to approve the tentative FY2019 Annual Budget.**

Adjourn

**BELLEVUE URBAN RENEWAL AGENCY
FRIDAY, SEPTEMBER 14, 2018 – 9AM
BELLEVUE CITY HALL**

9:00 Am Call to order:

NOTICE AND HEARING COMPLIANCE:

Agenda posted on Monday, September 11th in the Bellevue Post Office, and the Bellevue City Hall. Public Hearing published/ Mountain Express on September 5, 2018. (Idaho Code 67-2343)

- **Suggested Motion:** I move that the notice for the September 14, 2018 meeting was done in accordance with Idaho Code §67-2343.

OLD BUSINESS:

- Approval of minutes from August 13, 2018

NEW BUSINESS:

- Mountain Rides Bus Shelters
 - Mountain Rides is proposing the \$4,000.00 to their director
 - Waiting to hear from ITD/ Main and Spruce location/ Easement
 - BID Contractor build shelters
 - Temporary structure for winter season at Spruce location
 - Service agreement between City and MR
- Crosswalk Main & Birch
 - Waiting to hear back from ITD
- New steel pole- Guffy's building for banners
 - Galena Engineering- footing plan, weight etc.
 - Funds for engineering process
 - ITD approval of location of pole
 - BID Steel production for pole

ADJOURN

Contact Information

City of Bellevue

115 E. Pine Street
Bellevue, ID 83313
208-788-2128

Diane Shay

Community Development Director
dshay@bellevueidaho.us
208-788-2128- Ext. 1004

Ashley Dyer

Community Development Associate Planner
adyer@bellevueidaho.us
208-788-2128- Ext. 1008

Kathy Clark

City Clerk
kclark@bellevueidaho.us
208-788-2128- Ext. 1002

