State of Idaho
Department of Environmental Quality

AUTHORIZING RESOLUTION
Attachment SRF-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELLEVUE, IDAHO (CITY) AUTHORIZING THE MAYOR TO SIGN ALL APPLICATIONS, FUNDING AGREEMENTS, AND OTHER DOCUMENTS RELATING TO THE LEAD SERVICE LINE INVENTORY PROJECT (PROJECT).

WHEREAS, the City intends to conduct the Project in its drinking water facilities, such Project being necessary to determine the needs of the area for health, safety, and wellbeing of the people; and

WHEREAS, the Project is to be developed in accordance with the requirements in Idaho "Rules for Administration of Planning Grants for Drinking Water and Wastewater Facilities" (IDAPA 58.01.22), "Rules for Administration of Wastewater and Drinking Water Loan Funds" (IDAPA 58.01.12) and will serve the needs of the area; and

WHEREAS, the costs of the Project are eligible for state funding;

NOW, THEREFORE, BE IT RESOLVED by the City Council of City of Bellevue, Idaho, that the Mayor is duly authorized to sign applications, grant agreements and amendments, and other documents relating to the Lead Service Line Inventory Project.

Passed and adopted by the City Council of the City of Bellevue on the 22nd day of January, 2024.

By the following votes:

AYES: 4 **NAYS:** Ø

ATTESTED BY:

Michelle K Vest Snarr

Michelle K Vest Snarr, City Clerk

Chris Johnson, Mayor

CITY OF BELLEVUE SEAL BLAINE COUNTY IDAHO

City of Bellevue - Resolution No. 5362

CITY OF BELLEVUE, IDAHO
Regular Common Council Meeting, January 22, 2024

REVIEW AND EXECUTION OF THE STATE OF IDAHO DEPARTMENT OF ENVIRONMENTAL QUALITY FUNDING APPLICATION DOCUMENT LEAD SERVICE LINE (LSL) LOAN, **COINCIDING WITH THE ADOPTION OF RESOLUTION NO. 5362**

MOTION: Council Member Shay moved to approve and authorize the Mayor to execute the Idaho Department of Environmental Quality (DEQ) Funding Application Document Lead Service Line (LSL), which ***Coincides with the Adoption of Resolution No. 5362***. Council President Giordani seconded the motion. Council Members voting aye: Members Obenauf, Shay, Leahy, Mahoney, Carreiro, and Giordani. Members voting nay: None. The motion passed unanimously.

ROLL CALL	**AYE**	**NAY**
Council Member Obenauf	X	
Council Member Shay	X	
Council Member Leahy	X	
Council Member Mahoney	X	
Council Member Carreiro	X	
Council President Giordani	X	

emergencies, payment delinquencies, and other short-term cash flow problems. The cash budget goal of one and one-half the monthly operational expenses is suggested because many small sewer systems may not be able to quickly assemble their board of directors to deal with cash-flow problems. Until the governing board can be convened, the costs of operation would be covered. The use of a multi-year capital budget is a positive indicator of financial management and supports the assessment of financial capacity conditions. A capital budget is an indication that the system is aware of the need for financing infrastructure upgrade and/or replacement.

3. **Explanation of ability to repay loan (User Rate Charge System and/or Ordinance) NOT REQUIRED FOR LIF OR EC APPLICANTS**

4. **Engineering Agreement NOT REQUIRED FOR LSL ONLY APPLICANTS**

5. **Repayment schedule(s) for any other loan(s)**

6. **List of current board members**

7. **Board governance policy and/or By-Laws NOT REQUIRED FOR MUNICIPALITIES**

   The board governance policy reflects the protocols for the governing board's activities. This policy includes qualifications for election of board members, the number of members who may serve and their terms of office, rules regarding the conduct of meetings, etc. Establishing board protocols can improve the efficiency of board meetings and result in effective use of officers' time.

8. **Financial controls policy (supported by official council and board adoption)**

   - Segregation of duties
   - All aspects of cash handling
   - Note: Example policies are available and can be requested at: grants.loans@deq.idaho.gov

9. **Tax Assessment Roles (Local Improvement Districts only). NOT REQUIRED FOR LIF OR EC APPLICANTS**

10. **Nonprofit Corporations (e.g., homeowner's association) Only:**

    - Provide a copy of a current articles of incorporation and certificate of existence from the Idaho Secretary of State
    - Provide a current list of all property owners and the lots they own.
    - Provide current copies of easements, deeds, and quitclaim deeds for any commonly held lots affected by the loan project.

11. **Documentation showing the applicant's SAM.gov active registration status and Unique Entity Identifier.** See ***Attachment SRF-06 Guidance for Registering with SAM and Obtaining a UEI Number*** for additional information.

Section V. Application Authorization

I certify that, to the best of my knowledge, all information provided here is valid and correct:

C. J.J.

Signature of Authorized Representative

Jan 23, 2024

Date

Chris Johnson, Mayor

Printed Name of Authorized Representative

Section VI. Architectural and Engineering Service Procurement Certification

Project Name: City of Bellevue Lead Service Line Inventory

P.L. 113-121 Section 602(b)(14) of the Water Resources Reform and Development Act (WRRDA), 2014 states that:

(14) a contract to be carried out using funds directly made available by a capitalization grant under this title for program management, construction management, feasibility studies, preliminary engineering, design, engineering, surveying, mapping, or architectural related services shall be negotiated in the same manner as a contract for architectural and engineering services is negotiated under chapter 11 of title 40, United States Code, or an equivalent State qualifications-based requirement (as determined by the Governor of the State).

To meet this requirement, the undersigned hereby certifies that all architectural and engineering services procured for the City of Bellevue Lead Service Line Inventory identified as Project # _____ meets the requirements of the Act and more specifically, Idaho Code 67-2320.

Name of Loan Recipient: City of Bellevue Date: JAN 23, 2024

Signature of Authorized Official