



AGENDA

Agendas may be Amended

JOIN ZOOM MEETING:

<https://us02web.zoom.us/j/6273122357?pwd=ekFEckpSQUF6RnVFUFpGYWNjd29Zdz09&omn=82762802008>

Meeting ID: #627 312 2357

Passcode: #606XKf

One tap mobile

+1-253-215-8782 US (Tacoma)

+1-346-248-7799 US (Houston)

Please Mute Your Call

Friendly Reminder: Please turn off all cell phones except for emergency personnel.

Finding That the regular meeting notice and agenda were posted in accordance with Idaho Code §74-204 within forty-eight (48) hours prior to the meeting at: the City of Bellevue City Hall, Post Office, and on the City's website on August 21, 2024.

CALL TO ORDER

ROLL CALL

1. **NOTICE OF AGENDA COMPLIANCE** PER IDAHO CODE §74-204 | **ACTION ITEM**
(Suggested Motion: I move that the notice for the August 26, 2024, regular meeting was completed in accordance with Idaho Code, Section §74-204.)
2. **CALL FOR CONFLICT** (AS OUTLINED IN IDAHO CODE §74-404)
3. **PUBLIC COMMENT and COUNCIL DISCUSSION:** For the purpose of moving forward with a resolution to request that the Idaho State Legislature dissolve the City Charter, of the City of Bellevue, and proceed with becoming an incorporated city.
4. **PUBLIC COMMENT** (FOR ITEMS OF CONCERN NOT ON THE AGENDA)
5. **CONSENT AGENDA** | **ACTION ITEM**
 - a. Approval Minutes: May 13, 2024 and June 24, 2024, Regular Meeting Minutes
 - b. Approval of Claims: August 13, 2024, thru August 26, 2024
 - c. Purchase of Chlorine Tablets and Oxy-Pro for Sewer Plant Operations
 - d. Department Head Reports: Month of July 2024
 - e. Presentation of the Bellevue Urban Renewal Agency (BURA) Resolution 24-04 for the adoption of the Fiscal Year 2025 Budget
6. **NEW BUSINESS:**
 - a. Monthly Financial Report for the month of July, 2024, Fiscal Year 2024: Shelly Shoemaker, Treasurer
 - b. Presentation of Pedestrian Safety Flags for the City and Department Report: Casey McGehee, Streets | **ACTION ITEM**
 - c. Discussion regarding the Streets Division and Code Enforcement: Casey McGehee, Streets
 - d. Discussion and Direction to Staff to Draft a Resolution for Collection Services: Michelle Snarr, Clerk
 - e. Discussion and Direction to Staff to Draft a Consolidated Fee Schedule to Amend and Add Certain Fees: Michelle Snarr, Clerk
7. **ADOURNMENT:** | **ACTION ITEM**

/s/ Michelle K. Snarr
City Clerk, City of Bellevue

I, designated City Clerk for the City of Bellevue, Idaho, hereby certify that the regular meeting notice and agenda were posted in accordance with *Idaho Code §74-204* within forty-eight (48) hours prior to the meeting at: the City of Bellevue City Hall, Post Office, and on the City of Bellevue Website: <https://www.bellevueidaho.us/> on August 21, 2024.

In compliance with the American with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Bellevue, 115 East Pine Street, Bellevue, Idaho 83313, or *phone number 208-788-2128 ext. 4, at least twenty-four (24) hours prior to the meeting.*



CONSEJO COMÚN
CIUDAD DE BELLEVUE, IDAHO
Lunes, 26 de agosto de 2024 17:30
115 E. Pine Street, Bellevue, Idaho 83313

AGENDA

Las agendas pueden ser modificadas

ÚNASE A LA REUNIÓN DE ZOOM

<https://us02web.zoom.us/j/6273122357?pwd=ekFEckpSQUF6RnVFUFpGYWNjd29Zdz09&omn=82762802008>

ID de reunión: #627 312 2357

Código de acceso: #606XKf

Móvil con un toque

+1-253-215-8782 EE. UU. (Tacoma)

+1-346-248-7799 EE. UU. (Houston)

Silencie su llamada

Recordatorio amistoso: apague todos los teléfonos celulares excepto los del personal de emergencia.

Determinar que el aviso de la reunión regular y la agenda se publicaron de acuerdo con el Código de Idaho §74-204 dentro de las cuarenta y ocho (48) horas anteriores a la reunión en: el Ayuntamiento de la Ciudad de Bellevue, la Oficina de Correos y en el sitio web de la Ciudad *en agosto 21, 2024*.

LLAME PARA ORDENAR

LLAMADA DE ROL

1. **AVISO DE CUMPLIMIENTO DE LA AGENDA SEGÚN EL CÓDIGO DE IDAHO §74-204** (*Moción sugerida: propongo que el aviso para la reunión ordinaria del 26 de agosto de 2024 se complete de acuerdo con el Código de Idaho, Sección §74-204.*) **ARTÍCULO DE ACCIÓN**
2. **CONFLICTOS** (COMO SE DESCRIBE EN EL CÓDIGO DE IDAHO §74-404) | **ARTÍCULO DE ACCIÓN**
3. **COMENTARIO PÚBLICO Y DISCUSIÓN DEL CONSEJO:** Con el propósito de avanzar con una resolución para solicitar que la Legislatura del Estado de Idaho disuelva los Estatutos Municipales de la Ciudad de Bellevue y proceda a convertirse en una ciudad incorporada.
4. **COMENTARIO PÚBLICO** (para temas de preocupación que no están en la agenda)
5. **AGENDA DE CONSENTIMIENTO** | **ARTÍCULO DE ACCIÓN**
 - a. Acta de Aprobación: 13 de mayo de 2024 y 24 de junio de 2024, Acta de Asamblea Ordinaria
 - b. Aprobación de Reclamaciones: 13 de agosto de 2024 al 26 de agosto de 2024
 - c. Compra de Pastillas de Cloro y Oxy-Pro para Operaciones de Planta de Alcantarillado
 - d. Informes de jefes de departamento: mes de julio de 2024
 - e. Presentación de la Resolución 24-04 de la Agencia de Renovación Urbana de Bellevue (BURA) para la adopción del Presupuesto del Año Fiscal 2025
6. **NUEVO NEGOCIO**
 - a. Informe financiero mensual del mes de julio de 2024, año fiscal 2024: Shelly Shoemaker, Tesorera
 - b. Consideración Presentación de banderas de seguridad para peatones para la ciudad y el informe departamental: Casey McGehee, Streets | **ARTÍCULO DE ACCIÓN**
 - c. Discusión sobre la División de Calles y la Aplicación del Código: Casey McGehee, Calles
 - d. Discusión e instrucciones al personal para redactar una resolución para los servicios de cobranza: Michelle Snarr, Secretaria
 - e. Discusión e instrucciones al personal para redactar un cronograma de tarifas consolidado para modificar y agregar ciertas tarifas: Michelle Snarr, Secretari
6. **ADORNO** | **ARTÍCULO DE ACCIÓN**

/s/ Michelle K. Snarr
Secretario Municipal, Ciudad de Bellevue

Yo, secretario Municipal designado para la Ciudad de Bellevue, Idaho, por la presente certifico que el aviso de la reunión regular y la agenda se publicaron de acuerdo con el Código de Idaho §74-204 dentro de las cuarenta y ocho (48) horas anteriores a la reunión en: la Ciudad de Ayuntamiento de Bellevue, oficina de correos y en el sitio web de la ciudad de Bellevue: <https://www.bellevueidaho.us/> *el 21 de agosto de 2024*.

De conformidad con la Ley de Estadounidenses con Discapacidades, las personas que necesiten adaptaciones especiales durante esta reunión deben notificar a City Bellevue, 115 East Pine Street, Bellevue, Idaho 83313, o *al número de teléfono 208-788-2128 ext. 4, al menos veinticuatro (24) horas antes de la reunión.*



City of Bellevue

City of Bellevue
Regular Common Council Meeting
August 26, 2024

Agenda Item 5a: Approval of Common Council Meeting Minutes
June 24, 2024
May 13, 2024, (*Maybe – I am still working on the public comment for the Wastewater Facility Plan*)

Action Item: Clerk's Office, Michelle Snarr

Note:

Suggested Motion: Move to Approve the “Consent Agenda” as: *amended, corrected, or as presented*

Attachment(s): Draft – June 24, 2024, Common Council Regular Meeting Minutes
Draft - May 13, 2024, Common Council Regular Meeting Minutes
(*Maybe – working on them tomorrow afternoon at home*)



On Monday, June 24, 2024, at 5:30 p.m. in the Council Chambers of the City of Bellevue Offices, located at 115 E. Pine Street, Bellevue, ID 83313.

Call to Order: Mayor Johnson called the Regular Meeting to order at 5:35 p.m.

Roll Call:

Present

Chris Johnson, Mayor
Christina Giordani, Council President
Robin Leahy, Council Member
John Carreiro, Council Member
Diane Shay, Council Member

Excused

Jessica Obenauf, Council Member
Shaun Mahoney, Council Member

Staff Present:

Rick Allington, City Legal Representative
Greg Beaver, Fire Chief (*Via Zoom*)
Kirt Gaston, Marshall
Shelly Shoemaker, City Treasurer
Kristin Gearhart, Library Director
Bryson Ellsworth, Water & Wastewater (*Via Zoom*)
Amy Phelps, Community Development

Others in Attendance: Suzanne Wrede (*Via Zoom*), Andrew Guckes (*Idaho Mountain Express*).

1. **Notice of Agenda Compliance:**

The posting of this regular meeting agenda complied with Idaho Code §74-204. The regular meeting agenda was posted within forty-eight (48) hours prior to the meeting at the Bellevue City Hall, Post Office, and on the city website on *June 18, 2024*.

Motion: President Giordani moved the notice agenda was in compliance with Idaho Code §74-204. Council Member Carreiro seconded, and the motion passed unanimously.

2. **Call for Conflict as Outline in Idaho Code §74-404:**

Mayor Johnson called for conflict from any Council Member or staff Member with any agenda item. No conflict was noted.

3. **Public Comment: (for Items of Concern Not on the Agenda):**

Mayor Johnson opened the meeting for public comment at 5:37 p.m.

Mayor Johnson took this time to thank the Community Staff for the event on Sunday June 23rd. He also acknowledged that the 4th of July holiday is quickly approaching and wanted to remind the public that fireworks are banned on public property and parks in the City of Bellevue.

With no further remarks, Mayor Johnson closed public comment at 5:39 p.m.



4. **Mayor's Address to The Council:**

Mayor Johnson gave a statement addressing events that have transpired in the last year in the City of Bellevue. See the attached statement "Exhibit A."

5. **Treasurer's Bi-Annual Report to The Council:**

Shelly Shoemaker, Treasurer, was informed last week that she was required to create a biannual treasurers report to be published in the newspaper as per the Bellevue Charter. She presented the Council with a minimalistic version at this time because they see a detailed report each month.

Mayor Johnson wanted to inform the council that Rick Allington will be reviewing pros and cons of the possibility to dissolve the Bellevue Charter and become an incorporated City. It could allow the City Council to operate with four members, extend term limits, and potentially help Bellevue in other areas.

6. **CONSENT AGENDA:**

- a. Approval of Common Council Meeting Minutes
 - i. March 25, 2024, and April 8, 2024, Regular Council Meeting Minutes
- b. Approval of Claims: June 11, 2024, through June 24, 2024
- c. Treasurer's Report: As of May 31, 2024, FY2024
- d. Department Head Reports

Mayor Johnson asked if the Council had any questions on the Consent Agenda. Council Member Leahy asked if the City recycling issues had been resolved. Treasurer Shoemaker was waiting for confirmation from the Council to go forward. Discussion was had and the Council and Mayor made the decision to cancel the recycling contract due to contamination charges being incurred.

Motion: Council Member Shay moved to approve the consent agenda as amended. Council President Giordani seconded. Council Members voting aye: Members Giordani, Carreiro, Shay, and Leahy. Members voting nay: None. The motion passed unanimously. Council Members Obenauf and Mahoney were not present for the vote.

7. **NEW BUSINESS:**

- a. Consideration of Resolution No. 2383, A Resolution of the City Council of the City of Bellevue, Blaine County, Idaho, Canvassing the Returns and Declaring the Results of the Special Municipal Revenue Bond Election Held May 21, 2024, for the Purpose of Submitting to the Qualified Electors of the City of Bellevue, Blaine County, Idaho, the Question of the issuance of Water Revenue Bonds of the City in an Amount up to \$7,000,000 and Providing an Effective Date: Chris Johnson, Mayor | **ACTION ITEM**

Motion: President Giordani moved to adopt Resolution No. 2383. Member Shay seconded. Council Members voting aye: Members Giordani, Carreiro, Shay, and Leahy. Members voting nay: None. The motion passed unanimously. Council Members Obenauf and Mahoney were not present for the vote.

8. **BUDGET WORKSHOP:**

Consideration of Discussion and Direction Regarding the Preliminary Budget for Fiscal Year 2025, Shelly Shoemaker, City Treasurer | **ACTION ITEM**

Treasurer Shoemaker presented the newest draft of the fiscal year 2025 budget. She made it clear that her job is to facilitate the process, and the Council Members are responsible for creating the budget.



Mayor Johnson emphasized that these are the very initial phases of the process and that the budget process looks different this year than it has in the past. He noted there is a lot of work ahead for the Council and treasurer to get the numbers dialed in.

Treasurer Shoemaker and The Council reviewed each line item of the draft budget and made changes where necessary to mitigate costs. Eliminating some administrative cell phones, reducing storage costs, and evaluating service contracts were some of the proposed changes discussed in detail. Further conversation was had about education and enforcement for fence, encroachment, roof, and sign permits; aiming to increase income.

9. ADJOURNMENT:

With no further business coming before the Common Council at this time, Council Member Carrerio moved to adjourn the meeting at 8:38 p.m. President Giordani seconded the motion. The motion passed unanimously.

Chris Johnson, Mayor

Michelle K. Vest Snarr, City Clerk



City of Bellevue

City of Bellevue
Regular Common Council Meeting
August 26, 2024

Agenda Item 5b: Approval of Claims
August 12, 2024 through August 26, 2024

Action Item: Treasurer's Office: Shelly Shoemaker

Note: N/A

Suggested Motion: Move to Approve the "Consent Agenda" as: *amended, corrected, or as presented*

Attachment(s): Claims Payable by **Account** August 12, 2024 through August 26, 2024
Claims Payable by **Class** – August 12, 2024 through August 26, 2024

City of Bellevue CLAIMS PAYABLE

August 26, 2024

Memo

Date	Num	Name	Memo	Account	Class	Amount
Admin						
08/26/2024	062941	Jane's Artifacts	Supplies for Budget Report	52010 · Office Supplies	01 - Admin	38.10
08/26/2024	423000134545	Vest Snarr, Michelle	Keyboard	52010 · Office Supplies	01 - Admin	83.74
08/26/2024	423000134545	Vest Snarr, Michelle	Office Supplies	52010 · Office Supplies	01 - Admin	19.05
08/26/2024	080524	Cox Business Services	Internet & Telephone Usage	52020 · Internet Expense	01 - Admin	346.97
08/26/2024	080524	Cox Business Services	Telephone, Usage Chgs., Taxes, fees & Sur Chgs.	52100 · Telephone	01 - Admin	909.52
08/26/2024	081924	Shoemaker, Shelly	Parking - AIC Conference in Boise	52120 · Training & Meetings	01 - Admin	30.00
08/26/2024	081924	Shoemaker, Shelly	Meals - AIC Conference in Boise	52120 · Training & Meetings	01 - Admin	52.00
08/26/2024	081924	Shoemaker, Shelly	Mileage - AIC Conference in Boise	52124 · Travel Expense	01 - Admin	187.60
Total Admin						\$1,666.99
P & Z						
08/26/2024	0824-102	Galena-Benchmark Engineering	Karl Malone Ford - 5/1, 6/3, 6/17, 7/25/24	51073 · Contract Labor	03 - P & Z	375.00
08/26/2024	0824-104	Galena-Benchmark Engineering	Strahorn Sub. Phase 2 - 5/1, 5/20, 5/21/24	51073 · Contract Labor	03 - P & Z	350.00
08/26/2024	081924	Division of Building Safety	FY 2024 - Contract Pmt. July - Building Permit Fees	51073.1 · DBS Contract Labor	03 - P & Z	9,970.87
08/26/2024	081924	Division of Building Safety	FY 2024 - Contract Pmt. July - Plan Review Fees	51073.1 · DBS Contract Labor	03 - P & Z	6,814.62
Total P & Z						\$17,510.49
Parks						
08/26/2024	0000148859	Sawtooth Wood Products	Cover for pole saw	52090 · Supplies	04 - Parks	46.26
08/26/2024	0001739301	Clear Creek Disposal	O'Donnell Park - Portable Restroom Services - July	52146 · Utilities - Trash/Toilet	04 - Parks	242.98
08/26/2024	000173930	Clear Creek Disposal	Memorial Park - Portable Restroom Services - July	52146 · Utilities - Trash/Toilet	04 - Parks	247.98
08/26/2024	0001739303	Clear Creek Disposal	Howard Preserve - Portable Restroom Services - July	52146 · Utilities - Trash/Toilet	04 - Parks	121.49
Total Parks						\$658.71

City of Bellevue
CLAIMS PAYABLE
August 26, 2024

Date	Num	Name	Memo	Account	Class	Amount
Fire						
08/26/2024	12445	Dave's Bestway Automotive	Repair for Engine 3	51167 · R & M - Autos	05 - Fire	1,133.02
Total Fire						\$1,133.02
Marshal						
08/26/2024	94278	Alvarado Enterprises	Oil Change Parts	51167 · R & M - Autos	08 - Marshal	69.28
08/26/2024	94278	Alvarado Enterprises	Oil Change Labor	51167 · R & M - Autos	08 - Marshal	31.50
08/26/2024	94278	Alvarado Enterprises	Oil change Shop Supplies	51167 · R & M - Autos	08 - Marshal	4.00
08/26/2024	94570	Alvarado Enterprises	Oil Change Parts	51167 · R & M - Autos	08 - Marshal	145.68
08/26/2024	94570	Alvarado Enterprises	Oil Change Labor	51167 · R & M - Autos	08 - Marshal	31.50
08/26/2024	94570	Alvarado Enterprises	Oil Change Shop Supplies	51167 · R & M - Autos	08 - Marshal	4.00
08/26/2024	INV853370	LN Curtis & Sons	LG Short Sleeve Shirts DUTY	52130 · Uniforms & Clothing	08 - Marshal	109.34
08/26/2024	INV853370	LN Curtis & Sons	Shipping	52130 · Uniforms & Clothing	08 - Marshal	6.14
08/26/2024	99449	Salt Lake Wholesale Sports	Duty Rifle Ammo	56050 · Specialized Equip	08 - Marshal	339.00
Total Marshal						\$740.44
B & G						
08/26/2024	0001739304	Clear Creek Disposal	City Hall - 115 E. Pine St. - July	52146 · Utilities - Trash/Toilet	09 - B & G	45.00
08/26/2024	0001739306	Clear Creek Disposal	Shop - 91 Martin Lane - July	52146 · Utilities - Trash/Toilet	09 - B & G	141.39
08/26/2024	0001739307	Clear Creek Disposal	Fire Station - 517 2nd St. N. - July	52146 · Utilities - Trash/Toilet	09 - B & G	28.06
08/26/2024	0001739307	Clear Creek Disposal	Final - Cardboard WO #546287 & #546253	52146 · Utilities - Trash/Toilet	09 - B & G	43.95
08/26/2024	081524	Gardner, Robert	September - Rent 109 Cedar	58190 · Real Property Lease	09 - B & G	125.00
Total B & G						\$383.40

City of Bellevue CLAIMS PAYABLE

August 26, 2024

Date	Num	Name	Memo	Account	Class	Amount
Streets						
08/26/2024	66542	Cleanwater Power Equip.	Trimmer Line	52090 · Supplies	10 - Streets	47.97
08/26/2024	196280	Napa Auto Parts	Hydraulic oil for Grader	52090 · Supplies	10 - Streets	89.98
08/26/2024	17198945-001	Silver Creek Supply	Plumbing parts	52090 · Supplies	10 - Streets	190.40
08/26/2024	17198945-003	Silver Creek Supply	Plumbing parts	52090 · Supplies	10 - Streets	8.98
08/26/2024	17198945-002	Silver Creek Supply	Plumbing parts	52090 · Supplies	10 - Streets	17.77
08/26/2024	0000148870	Sawtooth Wood Products	Chainsaw blades	52090 · Supplies	10 - Streets	60.90
08/26/2024	0000148266	Sawtooth Wood Products	Chainsaw blades	52090 · Supplies	10 - Streets	48.40
08/26/2024	5225401500	Cintas First Aid & Safety	First Aid Supplies - Shop	57000 · Safety Equipment	10 - Streets	25.35
Total Streets						\$489.75
Water						
08/26/2024	1000 4237	McHugh Bromley	Rep. in delivery calls & other water rights work July	51070 · Conjunctive Mgmt	20 - Water	2,044.00
08/26/2024	WRV03-14	Spronk Water Engineers	Big WR GW Mgmt Bellevue & Hailey, Ketchum, S.V. Co.	51070 · Conjunctive Mgmt	20 - Water	4,178.44
08/26/2024	V363449	Core & Main	Difference owed on credit memo	58260 · Water Meter	20 - Water	15.46
Total Water						\$6,237.90
Wastewater						
08/26/2024	12471	Dave's Bestway Auto	Repairs - 2005 GMC Truck	51167 · R & M - Autos	30 - Wastewater	1,020.00
08/26/2024	100112170	Thatcher Company	Chlorine - Sewer Plant	52090 · Supplies	30 - Wastewater	6,196.50
08/26/2024	100112170	Thatcher Company	Cylinder Deposit	52090 · Supplies	30 - Wastewater	3,150.00
08/26/2024	100112170	Thatcher Company	Shipping	52090 · Supplies	30 - Wastewater	1,094.66
03/19/2126	100901705	Thatcher Company	Credit - Deposit Return Cylinders	52090 - Supplies	30 - Wastewater	-3,150.00
08/26/2024	2802	Oxy-Pro Solutions, Inc.	Oxy-pro patented chemistry for H2S control	52090 · Supplies	30 - Wastewater	3,356.10
08/26/2024	2802	Oxy-Pro Solutions, Inc.	Freight	52090 · Supplies	30 - Wastewater	1,095.00
08/26/2024	00001739305	Clear Creek Disposal	31 Alyson Lane - July	52146 · Utilities - Trash/Toilet	30 - Wastewater	4.00
Total Wastewater						\$12,766.26
GRAND TOTAL CLAIMS PAYABLE						\$41,586.96



City of Bellevue

City of Bellevue
Regular Common Council Meeting
August 26, 2024

Agenda Item 5c: Purchase of Chlorine Tablets and Oxy-Pro for Sewer Plant Operations

Action Item: Chris Johnson, Mayor

Note:

Suggested Motion: Move to Approve the “Consent Agenda” as: *amended, corrected, or as presented*

Attachment(s): Invoices



Thatcher Company, Inc.

1905 Fortune Road
Salt Lake City UT 84104
United States
801-972-4587

INVOICE

Invoice Number
2024100112170

Delivery Date
Jul 30, 2024

Due Date
Aug 29, 2024

To pay
USD 10,441.16



Payer

C1241 Bellevue, City Of

Invoice Address

Bellevue, City Of
PO Box 825
Bellevue ID 83313-0825
United States

Customer

C1241 Bellevue, City Of

Delivery Address

Bellevue, City Of
131 Alyson Lane
Bellevue ID 83313
United States

Customer Contact

Nate W.

Thatcher CSR

Mandee Prescott

Customer Order / Bill of Laden Number

3000146167

Order Date

Jul 29, 2024

Customer PO Number

*NATEW072924

Account Manager

Julian Barlow

Payment Terms

Net 30 days from Shipment Date

Discount Terms

Requested Delivery Date

Aug 1, 2024

Delivery Number

259570

Delivery Terms

FOB Origin, Freight PPD & ADD
Empty#:4000022591 - TWIN FALLS

Delivery Method

Road transport

Item Number	Name	Invoice Quantity	Order U/M	Sales Price Qty	Sales price	Sales Price U/M	Amount
1336305	Chlorine - 150 # CYL - Poison Gas	9.00	CYL	1,350	\$4.5900	LB	\$6,196.50
	Lot number 2407181125-1	4	CYL				
	Lot number 2407181125-2	5	CYL				
	DEPCYL Package deposit - CYL			Charge per Quantity \$350.00			\$3150.00
P1310	Cylinder Cages	1	EA		\$0.0000	EA	\$0.00
FRT001	Freight Charge						\$1,094.66

Items Total	USD	\$6,196.50
Charges Total	USD	\$4,244.66
Order Total	USD	\$10,441.16

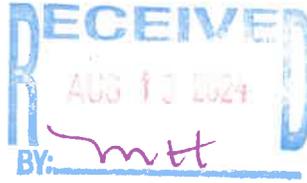
Sales Tax	USD	\$0.00
Invoice Total	USD	\$10,441.16
To pay	USD	\$10,441.16

Lockbox Remittance Address:
LB 1106
Thatcher Company, Inc.
PO Box 35146
Seattle, WA 98124-5146

INVOICE

Oxy-Pro Solutions, Inc
1013 Shahan Praine Road
Little Elm, TX 75068

ahtb@icloud.com
469-245-7216



Bill to
City of Bellevue
115 E Pine Street
Bellevue, Idaho 83313

Ship to
City of Bellevue
31 Alyson Road
Bellevue, Idaho 83313

Invoice details

Invoice no.: 2802
Terms: Net 60
Invoice date: 08/13/2024
Due date: 10/12/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.	08/13/2024	OPF1330T	Oxy-Pro Patented Chemistry for H2S control	1	\$3,356.10	\$3,356.10
2.		Freight FOB Little Elm, TX	Freight to Customer	1	\$1,095.00	\$1,095.00
Total						\$4,451.10

Note to customer
Thank you for your business.

NOTICE

This account has been sold, assigned and is payable at Grapevine, Texas to:
KD FACTORS & FINANCIAL SERVICES, LLC
P.O. BOX 699
GRAPEVINE, TX 76099

Remittance to other than KD Factors & Financial Services, LLC does not constitute payment of the invoice. Factor must be given notification of any claims, agreements or merchandise returns which would affect the payment of all or part of this invoice, on the due date
PH: 817-328-1924 or 800-311-2191
Fax:817-328-1934

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City of Bellevue

City of Bellevue
Regular Common Council Meeting
August 26, 2024

Agenda Item 5d: Department Head Reports
Month of July 2024

Action Item: N/A

Note: N/A

Suggested Motion: Move to Approve the “Consent Agenda” as: *amended, corrected, or as presented*

Attachment(s): Fire Chief’s Department Report
Librarian’s Department Report
Marshal’s Department Report



Bellevue Fire Department

115 East Pine St. • P.O. Box 825 • Bellevue Idaho, 83313
Phone (208) 788-9277 • Fax (208) 788-2092

08-06-24-24
Bellevue Fire Dept.
Council report for 09-26-24

Incident Type for 2024 - 72

Incidents from 01-01-24 to 07-02-24
Average Turnout per Incident is **3**
Overall Average Response Time is **06:88**.

Incident Type for 2024

21 Fires
1 Overpressure Rupture
19 Rescue & Emergency Medical Service
9 Hazardous Condition (no fire)
4 Service Call
10 Good Intent Calls
6 False Alarms & False Call
1 Severe Weather & Natural Disaster
We had **72** Total Incidents in **2024**

We are looking for firefighters. If you know anyone that lives in Bellevue and is interested in giving back to their community, send them my way.

Wild land fire season is here, be safe with fire. Our new to us fire truck is getting put in service slowly but surely.

Sincerely

Greg Beaver
Bellevue Fire Chief



Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 1 - Fire						
141 - Forest, woods or wildland fire	1	9.09%				
142 - Brush or brush-and-grass mixture fire	2	18.18%				
160 - Special outside fire, other	1	9.09%				
Total: 4		Total: 36.36%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
324 - Motor vehicle accident with no injuries.	3	27.27%				
Total: 3		Total: 27.27%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
400 - Hazardous condition, other	1	9.09%				
462 - Aircraft standby	1	9.09%				
Total: 2		Total: 18.18%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 6 - Good Intent Call						
611 - Dispatched and cancelled en route	1	9.09%				
622 - No incident found on arrival at dispatch address	1	9.09%				
Total: 2		Total: 18.18%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Total: 11		Total: 100.00%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%



City of Bellevue
115 E Pine Street
PO Box 825
Bellevue, ID 83313
Office 208-788-2128 | Fax 208-788-2092
www.bellevueidaho.us

Library Staff Report
August 2024

Mayor and Council:

Here is what has been happening at the library.

- The library and Cheri Reinke (from CR Tech Support) have been holding Tech Corner (a free tech service for seniors) bi-weekly throughout the summer.
- Adult Summer Reading is still ongoing - now through Labor Day. A reading passport is filled out by patrons and stamped by librarians after certain criteria are met. Participants are entered to win raffle goodies.
- The Space in Hailey came by for three weekly sessions focusing on science experiments for elementary and middle school children. This is their 4th summer at the BPL exposing kiddos to fun science-based learning, and we love our partnership with them!
- The HPL has generously donated two of their summer outreach specialists to come each week (through Aug. 20th) to also hold a hands-on approach to science-based curriculum. Ages 3-18 welcome.
- Children's Summer Reading had ended! What a success this year was! I still must calculate the final numbers, but I estimate around 40 schoolchildren were in attendance each week for stories, crafts and games. Our crowd was a bit younger this year, so I had to re-evaluate and re-plan for easier crafts once the festivities started. Among our weekly themes were camping fun, Bigfoot, bears, smores, Smokey Bear (it's his 80th B-day) and forest friends.
- All this and more happening at the BELLEVUE LIBRARY!!! 😊 As always, children's story time, Wednesdays at 10:30 am. For more up to date library information and PICTURES of our events, please like us on Facebook!

~Kristin

New Books:

Red Sky Mourning by Jack Carr

The Women by Kristin Hannah

The Housemaid's Secret by Frida McFadden

The Optimist by David Coggins

The Heaven and Earth Grocery Store by James McBride

The Blast from the Past by Lucy Score

What I'm Reading: The Hotel Nantucket by Elin Hildebrand

Bellevue Marshal's Office



115 E Pine Street
PO Box 825
Bellevue, ID 83313
Phone: 208-788-3692
Fax: 208-788-8526

City Council Report

Date: 08/02/2024

July Report

The Bellevue Marshal's Office responded to 401 calls for service (CFS) resulting in 36 case reports, 75 citations, 20 arrests. We are continuing block training over the next several months. We are doing ARCON and Firearms training this month as part of the block training. July was a busy month with several cases that will take several man hours over several weeks or months to finalize. I would like to thank Deputy Thayer and Sgt. Shelamer for all their hard, work assisting me on keeping the Marshal's Office running.

If you ever have questions please feel free to contact me.

Year to Date

Call for service	2,436
Case Reports	191
Citations	614
Arrests	80

Thank you,

K. Gaston



Bellevue Marshal's Office
115 E Pine Street
PO Box 825
Bellevue, ID 83313
208-7883692

Cases by Month

Printed on August 2, 2024

	Start Date/Time	Primary Officer	Statutes/Offenses	Disposition
BMO20240169	07/11/24 11:53	Gaston, Kirtus	BCC Civil - BMO - Civil City	BCC Civil - BMO - Civil
BMO20240192	07/31/24 15:54	Gaston, Kirtus	18-7001 - MALICIOUS INJURY TO	18-7001 - MALICIOUS
BMO20240185	07/27/24 11:47	Thayer, Joseph	OFF-JUVENILE - OFFICER	OFF-JUVENILE -
BMO20240190	07/30/24 20:36	Thayer, Joseph	OFF - OFFICER REPORT	OFF - OFFICER
BMO20240191	07/31/24 13:05	Gaston, Kirtus	OFF-WELFARE - OFFICER	OFF-WELFARE -
BMO20240165	07/08/24 12:16	Gaston, Kirtus	BCC Civil - BMO - Civil City	BCC Civil - BMO - Civil
BMO20240164	07/08/24 12:16	Gaston, Kirtus	BCC Civil - BMO - Civil City	BCC Civil - BMO - Civil
BMO20240163	07/08/24 12:15	Gaston, Kirtus	BCC Civil - BMO - Civil City	BCC Civil - BMO - Civil
BMO20240180	07/25/24 10:20	Gaston, Kirtus	18-7001 - MALICIOUS INJURY TO	18-7001 - MALICIOUS
BMO20240181	07/19/24 22:17	Shelamer, Mike	23-615 - ALCOHOLIC BEVERAGES	23-615 - ALCOHOLIC
BMO20240183	07/26/24 21:20	Shelamer, Mike	18-8001 - DRIVING WITHOUT	18-8001 - DRIVING
BMO20240184	07/19/24 22:17	Shelamer, Mike	23-615 - ALCOHOLIC BEVERAGES	23-615 - ALCOHOLIC
BMO20240186	07/27/24 19:55	Shelamer, Mike	UNATT - UNATTENDED DEATH	UNATT -
BMO20240188	07/28/24 17:08	Shelamer, Mike	19-4514 - Fugitive to Idaho (Arrest	19-4514 - Fugitive to
BMO20240189	07/28/24 20:17	Shelamer, Mike	18-903 - BATTERY	18-903 - BATTERY
BMO20240182	07/25/24 22:40	Shelamer, Mike	49-301 - MOTOR VEHICLES -	49-301 - MOTOR
BMO20240175	07/19/24 10:30	Thayer, Joseph	37-2732 (C) 3 - CONTROLLED	37-2732 (C) 3 -
BMO20240179	07/24/24 23:03	Thayer, Joseph	19-512 - WARRANT ARREST MIS	19-512 - WARRANT
BMO20240174	07/18/24 09:40	Gaston, Kirtus	OFF-CIVIL - OFFICER REPORT -	OFF-CIVIL - OFFICER
BMO20240177	07/19/24 22:17	Shelamer, Mike	18-903 - BATTERY	18-903 - BATTERY
BMO20240178	07/19/24 22:17	Shelamer, Mike	49-1426 - MOTOR VEHICLES -	49-1426 - MOTOR
BMO20240176	07/19/24 18:45	Shelamer, Mike	OFF-HEALTH AND WELFARE -	OFF-HEALTH AND
BMO20240173	07/16/24 16:56	Gaston, Kirtus	49-1401(3) - MOTOR VEHICLES -	49-1401(3) - MOTOR
BMO20240171	07/15/24 15:39	Gaston, Kirtus	49-1401(3) - MOTOR VEHICLES -	49-1401(3) - MOTOR
BMO20240172	07/15/24 21:39	Shelamer, Mike	49-644(2) - MOTOR VEHICLES -	49-644(2) - MOTOR
BMO20240170	07/11/24 23:39	Shelamer, Mike	23-604 - MINOR - PURCHASE,	23-604 - MINOR -
BMO20240166	07/09/24 03:56	Thayer, Joseph	OFF-JUVENILE - OFFICER	OFF-JUVENILE -
BMO20240168	07/10/24 19:28	Thayer, Joseph	19-512 - WARRANT ARREST MIS;	19-512 - WARRANT
BMO20240167	07/09/24 12:03	Gaston, Kirtus	OFF - OFFICER REPORT	OFF - OFFICER
BMO20240158	07/04/24 05:09	Shelamer, Mike	49-301 - MOTOR VEHICLES -	49-301 - MOTOR
BMO20240160	07/06/24 14:33	Thayer, Joseph	OFF-THEFT - OFFICER REPORT -	OFF-THEFT - OFFICER
BMO20240161	07/06/24 23:40	Shelamer, Mike	37-2732(C) (3) - CONTROLLED	37-2732(C) (3) -
BMO20240162	07/08/24 09:50	Gaston, Kirtus	49-654(2) - MOTOR VEHICLES -	49-654(2) - MOTOR
BMO20240159	07/05/24 07:43	Gaston, Kirtus	OFF - OFFICER REPORT	OFF - OFFICER
BMO20240157	07/04/24 01:40	Shelamer, Mike	BCC Civil - BMO - Civil City	BCC Civil - BMO - Civil
BMO20240156	07/03/24 07:25	Gaston, Kirtus	OFF-WELFARE - OFFICER	OFF-WELFARE -

Total Records: 36



Bellevue Marshal's Office
115 E Pine Street
PO Box 825
Bellevue, ID 83313
208-7883692

BMO Citation - By Officer, By Offense

Printed on August 2, 2024

[Citation->Issued Date/Time] is between '2024-07-01 00:00:00' and '2024-07-31 23:59:59' and

[Involvement->Case->Primary Officer->Agency->Name] is in this list 'E'Bellevue Marshal's Office"

Ticket #

Gaston, Kirtus

BEP350-0572

3604

MOTOR VEHICLES - DISTRACTED DRIVING Total: 2

3604

BEP350-0585

BEP350-0589

MOTOR VEHICLES - DRIVERS LICENSE FAIL TO PURCHASE/INVALID Total: 3

BEP350-0579

BEP350-0580

MOTOR VEHICLES - FAIL TO YIELD TO PEDESTRIAN IN CROSSWALK Total: 2

BEP350-0584

BEP350-0581

MOTOR VEHICLES - INATTENTIVE DRIVING Total: 2

BEP350-0585

MOTOR VEHICLES - REGISTRATION - FAIL TO REGISTER ANNUALLY Total: 1

BEP350-0586

BEP350-0570

BEP350-0571

BEP350-0573

BEP350-0576

BEP350-0577

BEP350-0578

BEP350-0582

BEP350-0583

BEP350-0587

MOTOR VEHICLES - SPEED - EXCEED MAXIMUM SPEED LIMIT Total: 10

BEP350-0574

MOTOR VEHICLES - SPEED - EXCEED MAXIMUM SPEED LIMIT - commercial vehicle Total: 1

BEP350-0588

MOTOR VEHICLES - STOP SIGN - FAIL TO STOP/YIELD FROM Total: 1

BEP350-0575

TEXTING WHILE DRIVING 2ND IN 3 YEARS Total: 1

Ticket #

Gaston, Kirtus Total: 23

Shelamer, Mike

BEP365-0561

3424

ALCOHOLIC BEVERAGES - UNLAWFUL SALE TO INTERDICTED PERSON Total: 2

BEP365-0558

BATTERY Total: 1

3423

BMO - Civil City Ordinances Total: 1

BEP365-0541

CONTROLLED SUBSTANCE - POSSESSION OF LESS THAN 3 OZ - misdemeanor Total: 1

BEP365-0553

DRIVING UNDER THE INFLUENCE - misdemeanor Total: 1

BEP365-0563

DRIVING WITHOUT PRIVILEGES - misdemeanor Total: 1

BEP365-0546

FIREWORKS VIOLATIONS Total: 1

BEP365-0547

MINOR - PURCHASE, CONSUME, POSSESS ALCHOLIC BEVERAGE (MISDEMEANOR) Total: 1

3422

MINOR - PURCHASE, CONSUME, POSSESS ALCOHOL (INFRACTION) Total: 1

BEP365-0052

BEP365-0554

BEP365-0565

MOTOR VEHICLES - DRIVERS LICENSE - INFRACTION Total: 3

BEP365-0536

BEP365-0562

MOTOR VEHICLES - DRIVERS LICENSE - MISDEMEANOR Total: 2

BEP365-0545

BEP365-0539

MOTOR VEHICLES - FAIL TO PROVIDE PROOF OF INSURANCE - infraction Total: 2

BEP365-0052

MOTOR VEHICLES - IMPROPER LEFT TURN Total: 1

BEP365-0551

MOTOR VEHICLES - IMPROPER RIGHT TURN Total: 1

BEP365-0559

MOTOR VEHICLES - PEDESTRIAN UNDER THE INFLUENCE Total: 1

BEP365-0540

BEP365-0548

BEP365-0549

BEP365-0550

Ticket #

BEP365-0538
BEP365-0554
BEP365-0537
BEP365-0555
BEP365-0556
BEP365-0535
BEP365-0557
BEP365-0560
BEP365-0533
BEP365-0542
BEP365-0543
BEP365-0544
BEP365-0534

MOTOR VEHICLES - SPEED - EXCEED MAXIMUM SPEED LIMIT Total: 17

Shelamer, Mike Total: 37

Thayer, Joseph

3478/3479

CONTROLLED SUBSTANCE - POSSESSION OF LESS THAN 3 OZ - misdemeanor Total: 1

3478/3479

CRIMINAL TRESPASS - misdemeanor Total: 1

3478/3479

DRUG PARAPHERNALIA - USE OR POSSESS WITH INTENT TO USE Total: 1

BEP370-0402

bep3700403

BEP3700404

MOTOR VEHICLES - DRIVERS LICENSE FAIL TO PURCHASE/INVALID Total: 3

BEP370-0401

BEP370-0409

BEP370-0407

BEP3700405

BEP370-0406

BEP370-0402

BEP370-0411

BEP370-0400

MOTOR VEHICLES - SPEED - EXCEED MAXIMUM SPEED LIMIT Total: 8

3478/3479

RESISTING AND OBSTRUCTING OFFICERS Total: 1

Thayer, Joseph Total: 15

Total Records: 75



City of Bellevue

City of Bellevue
Regular Common Council Meeting
August 26, 2024

Agenda Item 5e: Presentation of the Bellevue Urban Renewal Agency (*BURA*) Resolution 24-04 for the adoption of the Fiscal Year 2025 Budget

Action Item: Treasurer's Office: Shelly Shoemaker

Note: N/A

Suggested Motion: Move to Approve the "Consent Agenda" as: *amended, corrected, or as presented*

Attachment(s): *BURA* Resolution No. 24-04

BELLEVUE URBAN RENEWAL AGENCY (BURA)

RESOLUTION NO. 24-04

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BELLEVUE URBAN RENEWAL AGENCY, TO BE TERMED THE “**ANNUAL APPROPRIATION RESOLUTION,**” APPROPRIATING SUMS OF MONEY AUTHORIZED BY LAW AND DEEMED NECESSARY TO DEFRAY ALL EXPENSES AND LIABILITY OF THE URBAN RENEWAL AGENCY, FOR THE **FISCAL YEAR COMMENCING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025,** FOR ALL GENERAL, SPECIAL AND CORPORATE PURPOSES; DIRECTING THE CHAIRMAN TO SUBMIT THE RESOLUTION AND BUDGET TO THE CITY OF BELLEVUE AND ANY OTHER ENTITY ENTITLED TO A COPY OF THE RESOLUTION AND BUDGET; AND PROVIDING AN EFFECTIVE DATE.

THIS RESOLUTION, made on the date hereinafter set forth by the Bellevue Urban Renewal Agency of Bellevue, Idaho, an independent public body, corporate and politic, authorized under the authority of the Idaho Urban Renewal Law of 1965, Chapter 20, Title 50, Idaho Code, as amended (hereinafter the “Law”) and the Local Economic Development Act, Chapter 29, Title 50, Idaho Code, as amended (hereinafter the “Act”), a duly created and functioning urban renewal agency for Bellevue, Idaho, hereinafter referred to as the “Agency.”

WHEREAS, the City Council of the city of Bellevue, Idaho, on August 20, 2019, after notice duly published, conducted a public hearing on the Urban Renewal Plan for the Revenue Allocation Area of the Bellevue Urban Renewal Agency (the “Plan”);

WHEREAS, following said public hearing the City Council adopted its Ordinance No. 2008-03 on December 11, 2003, approving the Plan and making certain findings;

WHEREAS, pursuant to Idaho Code §§ 50-2006, 50-2903(5) and 50-1002, the Agency prepared a budget and the Agency tentatively approved estimated revenues and expenditures for the fiscal year commencing October 1, 2024, and ending September 30, 2025, by virtue of its action at the Agency’s Board meeting on August 6, 2024.

WHEREAS, the Agency has previously published notice of a public hearing to be conducted on August 6, 2024, at 4:00 p.m., at Bellevue City Hall, 115 East Pine, Bellevue, Idaho, pursuant to the Notice of Public Hearing published July 24, 2024 and July 31, 2024, a copy of which is attached hereto and incorporated herein as Exhibit A;

WHEREAS, pursuant to Idaho Code § 50-2006, the Agency is required to pass an annual appropriation resolution and submit the resolution to the city of Bellevue, Idaho, on or before September 1, 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE BOARD OF COMMISSIONERS OF THE BELLEVUE URBAN RENEWAL AGENCY, AS FOLLOWS:

Section 1: That the above statements are true and correct.

Section 2. That the sums of money, or as much thereof as may be authorized by law, needed or deemed necessary to defray all expenses and liabilities of the Agency, as set forth in Exhibit A- Notice of Public Hearing for Fiscal Year 2025, which is annexed hereto and by reference made a part of this Resolution, and was published on July 24 and July 31, 2024. Those sums of money are hereby

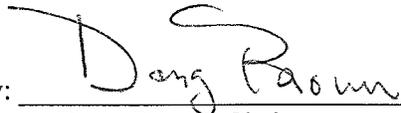
appropriated for the general, special, and corporate purposes and objectives of the Agency for the fiscal year commencing October 1, 2024 and ending on September 30, 2025.

Section 3: That the Chair shall submit this Resolution and Budget to the City of Bellevue, Idaho, on or before September 1, 2024.

Section 4: That this Resolution shall be in full force and effect immediately upon its adoption and approval.

PASSED AND ADOPTED by the Bellevue Urban Renewal Agency, on August 6, 2024, and signed by the Chair of the Board of Commissioners and attested by the Secretary to the Board of Commissioners, on August 6, 2024.

APPROVED:

By: 
Doug Brown, Chair

ATTEST:

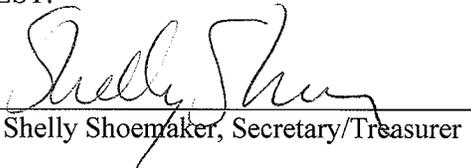
By: 
Shelly Shoemaker, Secretary/Treasurer

EXHIBIT A TO RESOLUTION 24-04

**NOTICE OF PUBLIC HEARING BEFORE THE BELLEVUE URBAN
RENEWAL AGENCY (BURA) FOR PROPOSED BUDGET FOR FISCAL
YEAR 2024-2025**

NOTICE IS HEREBY GIVEN that a public hearing, pursuant to Idaho Code 50-1002, for consideration of the proposed budget for fiscal year beginning October 1, 2024, and ending September 30, 2025, will be held at Bellevue City Hall located at 115 Pine Street, Bellevue, Idaho, and via telecommunication on Tuesday, August 6, 2024, beginning at 4:00 p.m. Please check the City website, www.bellevueidaho.us, for instructions for telecommunication meeting access. All interested persons are invited to attend this public hearing in person or via telecommunication devices and shall be given an opportunity to comment on the proposed budget or may submit written comment to the City of Bellevue, PO Box 825, Bellevue, Idaho 83313 prior to 5:00 p.m. Wednesday July 31, 2024. Copies of the proposed budget are available on the City website, www.bellevueidaho.us.

EXPENDITURES	Actual FY23	Budget FY24	Proposed Budget FY25
Legal and Accounting	\$ 1,070	\$ 3,000	\$ 15,000
Consulting		\$ 30,000	\$ 50,000
Other Expenses	\$ 1,635	\$ 600	\$ 7,400
Capital Outlay	\$ 4,983	\$ 320,000	\$ 350,000
Total Expenditures:	\$ 7,688	\$ 353,600	\$ 422,400

REVENUES	Actual FY2023	Budget FY2024	Proposed Budget FY2025
Property Taxes	\$ 102,483	\$ 50,000	\$ 75,000
Interest Income	\$ 16,369	\$ 1,000	
Other Revenues/Carryover	\$ 1,818	\$ 200,000	\$ 909
Total Revenues:	\$ 120,670	\$ 251,000	\$ 75,909

The proposed expenditures and revenues for fiscal year 2024-2025 were tentatively approved by the BURA on Tuesday, June 18, 2024. Any person needing special accommodations to participate in the above noticed meeting should contact Bellevue City Hall, 115 Pine St., Bellevue, ID 83313 or telephone 208-788-2128 at least twenty-four (24) hours prior to the meeting.

Shelly Shoemaker, BURA Secretary/Treasurer
Publish Idaho Mountain Express
July 24 and 31, 2024



City of Bellevue

City of Bellevue
Regular Common Council Meeting
July 22, 2024

Agenda Item 6a: **NEW BUSINESS:**
Monthly Financial Report for the month of July, 2024, Fiscal Year 2024

Action Item: Shelly Shoemaker, City Treasurer

Note: Ms. Shoemaker would like to present the July Financial Report because many items changed in the month of July.

Suggested Motion: N/A

Attachment(s): Financial Report for the Month of July 2024

Treasurer's Report

City of Bellevue

Financial Statements

As of July 31, 2024—FY2024

83% of Budget

22 of 26 Payrolls



City of Bellevue
115 E Pine Street
PO Box 825
Bellevue, ID 83313
208-913-0192 Treasurer's Office

Citizens are invited to inspect this report at www.bellevueidaho.us

08/19/24
 Accrual Basis

City of Bellevue Cash Position vs Previous Year As of July 31, 2024

	Jul 31, 24	Jul 31, 23	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
10001 · DLE General Fund 8993	499,277.90	352,473.92	146,803.98	41.7%
10002 · DLE Water Fund 3398 (CC)	147,904.58	62,673.14	85,231.44	136.0%
10003 · DLE Sewer Fund 3428 (checking)	294,977.69	202,212.23	92,765.46	45.9%
10010 · LGIP General 802	211,245.47	227,230.52	-15,985.05	-7.0%
10011 · LGIP Water 1506	30,093.92	47,547.42	-17,453.50	-36.7%
10012 · LGIP Water Cap 2442	563,028.04	575,543.94	-12,515.90	-2.2%
10013 · LGIP Sewer 1694	329,523.75	411,083.28	-81,559.53	-19.8%
10014 · LGIP Sewer Cap 1927	221,609.53	210,203.54	11,405.99	5.4%
10016 · LGIP Sewer Bond 3195	398,525.40	378,013.76	20,511.64	5.4%
10017 · DBF Bond Fund 366	258,186.56	249,619.92	8,566.64	3.4%
10018 · LGIP Fire Capital Savings 3593	729.44	4,776.70	-4,047.26	-84.7%
10022 · LGIP DIF 3703	100,094.21	94,942.48	5,151.73	5.4%
10023 · LGIP Muni Prop Tax Relief 3790	8,683.06	8,236.15	446.91	5.4%
10024 · Gannett Ranch Annex LGIP 3797	53,710.32	50,945.90	2,764.42	5.4%
10026 · LGIP Streets Capital 3814	71,600.12	67,914.93	3,685.19	5.4%
10027 · Strahorn Phase 2 - LGIP 4037	28,148.81	0.00	28,148.81	100.0%
Total Checking/Savings	3,217,338.80	2,943,417.83	273,920.97	9.3%
Total Current Assets	3,217,338.80	2,943,417.83	273,920.97	9.3%
TOTAL ASSETS	3,217,338.80	2,943,417.83	273,920.97	9.3%
LIABILITIES & EQUITY	0.00	0.00	0.00	0.0%

City of Bellevue
Income FY 2024
October 2023 through July 2024

	Oct '23 - Jul 24
Income	
41000 · State Highway Revenue - Regular	97,528.37
41100 · State Highway Revenue HB312	28,776.18
41110 · State Highway Revenue HB 362	19,274.28
41111 · State Highway Revenue GF HB354	120,204.54
41115 · LOT Tax Revenue	41,614.35
41200 · State Sales Tax Revenue	288,686.96
41210 · State Liquor Funds	58,492.00
41400 · Alcohol Permits	5,750.00
41500 · Business Licenses	18,458.24
41600 · Franchise Fees	85,768.43
41700 · City Property Tax	811,163.17
41710 · Personal Property Replacement	8,032.95
41800 · Administrative Fees	194,788.76
41805 · Building Permits	
Encroachment Permit	1,500.00
Fence Permits	800.00
Manuf Home Install & Set down	950.00
Roof Permit	4,412.59
41805 · Building Permits - Other	60,743.73
Total 41805 · Building Permits	68,406.32
41806 · Building Permit Plan Review Fee	43,211.54
41815 · Application Fees (GF)	4,869.53
41816 · Application Fee - Water	125.00
41817 · Application Fee - Sewer	175.00
41820 · Sign Permits	250.00
41900 · Grants	265,496.00
41901 · Park Rental Fee	2,410.00
41902 · Park Rental Sports Field	45.00
41903 · Park Deposit	280.00
41920 · Donations	5,630.00
41950 · Permit - Special Event/Other	1,700.00
41955 · Fire Dept Fees & Permits	15,100.98
41960 · City Code Violation Fee	796.50
41980 · Court Fines	57,789.45
42000 · Water Income	
42000.1 · Water User Fees	380,952.33
42000.2 · Water Meter Vault Fees	50.00
42000.3 · Water Meter Unit Fees	1,456.30
42000.4 · Water Cap Fee	11,000.00
42000.6 · Water On or Off	1,660.80
Total 42000 · Water Income	395,119.43
42002 · Sewer Income	
42002.1 · Sewer User Fees	967,975.22
42002.2 · Sewer Cap Fee	16,650.00
Total 42002 · Sewer Income	984,625.22
43400 · Zoning Subdivision App	1,117.68
45000 · Misc Income	23,281.92
45100 · Interest Earned	100,394.77
46100 · DIF Administration	2,843.38
46200 · DIF Buildings & Grounds	6,219.05
46300 · DIF Community Development	7,102.82
46400 · DIF Fire Services	6,191.51
46500 · DIF Library	692.36
46600 · DIF Marshal	1,333.22
46700 · DIF Parks	1,031.63
46800 · DIF Streets	26,014.81
49910 · Returned Check Charges	158.00

City of Bellevue
Income FY 2024
October 2023 through July 2024

	<u>Oct '23 - Jul 24</u>
Total Income	3,800,949.35
Gross Profit	3,800,949.35
Expense	0.00
Net Income	<u><u>3,800,949.35</u></u>

City of Bellevue Development Impact Fees October 2023 through July 2024

Type	Date	Num	Name	Memo	Amount
46100 · DIF Administration					
Deposit	12/14/2023	448	Conrad, Paul & Jennifer	DIF - BLD#23-00043 - Paul & Jennifer Conra...	219.00
Deposit	03/14/2024	151	Blas Construction LLC	DIF - BLD#24-015 - Blas Construction LLC - ...	219.00
Deposit	04/22/2024	0487	Mountain Rides	DIF - BLD#2404-00096 - Mtn. Rides Transpo...	288.10
Deposit	06/26/2024	462	Conrad, Paul & Jennifer	DIF - BLD#2406-00016 - Paul & Jennifer Con...	146.00
Deposit	07/09/2024	1055	KMAM REAL ESTATE I...	DIF - BLD # - KMAM Real Estate IDEL - Ford...	1,679.28
Sales Receipt	07/22/2024	24-043	PAUMI2	DIF Admin - Bldg Permit 24-043 - 516 S 6th St.	219.00
Invoice	07/23/2024	254483	POVAY1	DIF Fee - Admin 500 S 5th St	73.00
Total 46100 · DIF Administration					2,843.38
46200 · DIF Buildings & Grounds					
Deposit	12/14/2023	448	Conrad, Paul & Jennifer	DIF - BLD#23-00043 - Paul & Jennifer Conra...	465.00
Deposit	03/14/2024	151	Blas Construction LLC	DIF - BLD#24-015 - Blas Construction LLC - ...	465.00
Deposit	04/22/2024	0487	Mountain Rides	DIF - BLD#2404-00096 - Mtn. Rides Transpo...	720.25
Deposit	06/26/2024	462	Conrad, Paul & Jennifer	DIF - BLD#2406-00016 - Paul & Jennifer Con...	310.00
Deposit	07/09/2024	1055	KMAM REAL ESTATE I...	DIF - BLD # - KMAM Real Estate IDEL - Ford...	3,639.80
Sales Receipt	07/22/2024	24-043	PAUMI2	DIF B&G - Bldg Permit 24-043 - 516 S 6th St.	465.00
Invoice	07/23/2024	254483	POVAY1	DIF Fee - B&G 500 S 5th St	154.00
Total 46200 · DIF Buildings & Grounds					6,219.05
46300 · DIF Community Development					
Deposit	12/14/2023	448	Conrad, Paul & Jennifer	DIF - BLD#23-00043 - Paul & Jennifer Conra...	552.00
Deposit	03/14/2024	151	Blas Construction LLC	DIF - BLD#24-015 - Blas Construction LLC - ...	552.00
Deposit	04/22/2024	0487	Mountain Rides	DIF - BLD#2404-00096 - Mtn. Rides Transpo...	792.28
Deposit	06/26/2024	462	Conrad, Paul & Jennifer	DIF - BLD#2406-00016 - Paul & Jennifer Con...	368.00
Deposit	07/09/2024	1055	KMAM REAL ESTATE I...	DIF - BLD # - KMAM Real Estate IDEL - Ford...	4,100.54
Sales Receipt	07/22/2024	24-043	PAUMI2	DIF CD - Bldg Permit 24-043 - 516 S 6th St.	552.00
Invoice	07/23/2024	254483	POVAY1	DIF Fee - CD 500 S 5th St	186.00
Total 46300 · DIF Community Development					7,102.82
46400 · DIF Fire Services					
Deposit	12/14/2023	448	Conrad, Paul & Jennifer	DIF - BLD#23-00043 - Paul & Jennifer Conra...	1,093.00
Deposit	03/14/2024	151	Blas Construction LLC	DIF - BLD#24-015 - Blas Construction LLC - ...	1,093.00
Deposit	04/22/2024	0487	Mountain Rides	DIF - BLD#2404-00096 - Mtn. Rides Transpo...	360.13
Deposit	06/26/2024	462	Conrad, Paul & Jennifer	DIF - BLD#2406-00016 - Paul & Jennifer Con...	728.00
Deposit	07/09/2024	1055	KMAM REAL ESTATE I...	DIF - BLD # - KMAM Real Estate IDEL - Ford...	1,461.38
Sales Receipt	07/22/2024	24-043	PAUMI2	DIF Fire - Bldg Permit 24-043 - 516 S 6th St.	1,093.00
Invoice	07/23/2024	254483	POVAY1	DIF Fee - Fire 500 S 5th St	363.00
Total 46400 · DIF Fire Services					6,191.51
46500 · DIF Library					
Deposit	12/14/2023	448	Conrad, Paul & Jennifer	DIF - BLD#23-00043 - Paul & Jennifer Conra...	81.00
Deposit	03/14/2024	151	Blas Construction LLC	DIF - BLD#24-015 - Blas Construction LLC - ...	81.00
Deposit	04/22/2024	0487	Mountain Rides	DIF - BLD#2404-00096 - Mtn. Rides Transpo...	144.05
Deposit	06/26/2024	462	Conrad, Paul & Jennifer	DIF - BLD#2406-00016 - Paul & Jennifer Con...	54.00
Deposit	07/09/2024	1055	KMAM REAL ESTATE I...	DIF - BLD # - KMAM Real Estate IDEL - Ford...	224.31
Sales Receipt	07/22/2024	24-043	PAUMI2	DIF Library - Bldg Permit 24-043 - 516 S 6th ...	81.00
Invoice	07/23/2024	254483	POVAY1	DIF Fee - Library 500 S 5th St	27.00
Total 46500 · DIF Library					692.36
46600 · DIF Marshal					
Deposit	12/14/2023	448	Conrad, Paul & Jennifer	DIF - BLD#23-00043 - Paul & Jennifer Conra...	225.00
Deposit	03/14/2024	151	Blas Construction LLC	DIF - BLD#24-015 - Blas Construction LLC - ...	225.00
Deposit	04/22/2024	0487	Mountain Rides	DIF - BLD#2404-00096 - Mtn. Rides Transpo...	360.13
Deposit	06/26/2024	462	Conrad, Paul & Jennifer	DIF - BLD#2406-00016 - Paul & Jennifer Con...	150.00
Deposit	07/09/2024	1055	KMAM REAL ESTATE I...	DIF - BLD # - KMAM Real Estate IDEL - Ford...	73.09
Sales Receipt	07/22/2024	24-043	PAUMI2	DIF Marshal - Bldg Permit 24-043 - 516 S 6th...	225.00
Invoice	07/23/2024	254483	POVAY1	DIF Fee - Marshal 500 S 5th St	75.00
Total 46600 · DIF Marshal					1,333.22
46700 · DIF Parks					
Deposit	12/14/2023	448	Conrad, Paul & Jennifer	DIF - BLD#23-00043 - Paul & Jennifer Conra...	54.00
Deposit	03/14/2024	151	Blas Construction LLC	DIF - BLD#24-015 - Blas Construction LLC - ...	54.00
Deposit	04/22/2024	0487	Mountain Rides	DIF - BLD#2404-00096 - Mtn. Rides Transpo...	144.05

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Accrual Basis

City of Bellevue
Development Impact Fees
October 2023 through July 2024

Type	Date	Num	Name	Memo	Amount
Deposit	06/26/2024	462	Conrad, Paul & Jennifer	DIF - BLD#2406-00016 - Paul & Jennifer Con...	36.00
Deposit	07/09/2024	1055	KMAM REAL ESTATE I...	DIF - BLD # - KMAM Real Estate IDEL - Ford...	671.58
Sales Receipt	07/22/2024	24-043	PAUMI2	DIF Parks - Bldg Permit 24-043 - 516 S 6th St.	54.00
Invoice	07/23/2024	254483	POVAY1	DIF Fee - Parks 500 S 5th St	18.00
Total 46700 · DIF Parks					1,031.63
46800 · DIF Streets					
Deposit	12/14/2023	448	Conrad, Paul & Jennifer	DIF - BLD#23-00043 - Paul & Jennifer Conra...	363.00
Deposit	03/14/2024	151	Blas Construction LLC	DIF - BLD#24-015 - Blas Construction LLC - ...	363.00
Deposit	04/22/2024	0487	Mountain Rides	DIF - BLD#2404-00096 - Mtn. Rides Transpo...	4,393.54
Deposit	06/26/2024	462	Conrad, Paul & Jennifer	DIF - BLD#2406-00016 - Paul & Jennifer Con...	242.00
Deposit	07/09/2024	1055	KMAM REAL ESTATE I...	DIF - BLD # - KMAM Real Estate IDEL - Ford...	20,169.27
Sales Receipt	07/22/2024	24-043	PAUMI2	DIF Streets - Bldg Permit 24-043 - 516 S 6th ...	363.00
Invoice	07/23/2024	254483	POVAY1	DIF Fee - Streets 500 S 5th St	121.00
Total 46800 · DIF Streets					26,014.81
TOTAL					51,428.78

City of Bellevue
GENERAL FUND Actual to Budget
October 2023 through July 2024

	Oct '23 - Jul 24	Budget	\$ Over Budget	% of Budget
Income				
40000 · Carryover	0.00	331,149.00	-331,149.00	0.0%
40010 · Carryover Dedicated Funds	0.00	1,027.00	-1,027.00	0.0%
41000 · State Highway Revenue - Regular	97,528.37	94,964.00	2,564.37	102.7%
41100 · State Highway Revenue HB312	28,776.18	28,263.00	513.18	101.8%
41110 · State Highway Revenue HB 362	19,274.28	16,569.00	2,705.28	116.3%
41111 · State Highway Revenue GF HB354	120,204.54	0.00	120,204.54	100.0%
41115 · LOT Tax Revenue	41,614.35	50,000.00	-8,385.65	83.2%
41200 · State Sales Tax Revenue	288,686.96	306,770.00	-18,083.04	94.1%
41210 · State Liquor Funds	58,492.00	60,000.00	-1,508.00	97.5%
41400 · Alcohol Permits	5,750.00	5,300.00	450.00	108.5%
41500 · Business Licenses	18,458.24	18,200.00	258.24	101.4%
41600 · Franchise Fees	85,768.43	70,000.00	15,768.43	122.5%
41700 · City Property Tax	811,163.17	811,514.34	-351.17	100.0%
41710 · Personal Property Replacement	8,032.95	7,073.00	959.95	113.6%
41800 · Administrative Fees	194,488.76	193,999.20	489.56	100.3%
41805 · Building Permits				
Encroachment Permit	1,500.00	0.00	1,500.00	100.0%
Fence Permits	800.00	0.00	800.00	100.0%
Manuf Home Install & Set down	950.00	0.00	950.00	100.0%
Roof Permit	4,412.59	0.00	4,412.59	100.0%
41805 · Building Permits - Other	60,743.73	50,000.00	10,743.73	121.5%
Total 41805 · Building Permits	68,406.32	50,000.00	18,406.32	136.8%
41806 · Building Permit Plan Review Fee	43,211.54	30,000.00	13,211.54	144.0%
41815 · Application Fees (GF)	4,869.53	5,000.00	-130.47	97.4%
41820 · Sign Permits	250.00	500.00	-250.00	50.0%
41900 · Grants	5,500.00	130,888.00	-125,388.00	4.2%
41901 · Park Rental Fee	2,410.00	3,450.00	-1,040.00	69.9%
41902 · Park Rental Sports Field	45.00	0.00	45.00	100.0%
41903 · Park Deposit	280.00			
41904 · Park Add'l Serv. (trash/toilet)	0.00	0.00	0.00	0.0%
41905 · Park Add'l Staff Time	0.00	0.00	0.00	0.0%
41920 · Donations	5,630.00	2,000.00	3,630.00	281.5%
41930 · Fire Equip/Pay Reimbursement	0.00	6,000.00	-6,000.00	0.0%
41950 · Permit - Special Event/Other	1,550.00	2,500.00	-950.00	62.0%
41955 · Fire Dept Fees & Permits	15,100.98	0.00	15,100.98	100.0%
41960 · City Code Violation Fee	796.50	0.00	796.50	100.0%
41980 · Court Fines	57,789.45	39,600.00	18,189.45	145.9%
43400 · Zoning Subdivision App	1,117.68	0.00	1,117.68	100.0%
45000 · Misc Income	23,256.92			
45100 · Interest Earned	17,117.60	850.00	16,267.60	2,013.8%
46100 · DIF Administration	2,843.38	6,000.00	-3,156.62	47.4%
46200 · DIF Buildings & Grounds	6,219.05	13,224.00	-7,004.95	47.0%
46300 · DIF Community Development	7,102.82	14,992.00	-7,889.18	47.4%
46400 · DIF Fire Services	6,191.51	25,000.00	-18,808.49	24.8%
46500 · DIF Library	692.36	810.00	-117.64	85.5%
46600 · DIF Marshal	1,333.22	264.00	1,069.22	505.0%
46700 · DIF Parks	1,031.63	2,436.00	-1,404.37	42.3%
46800 · DIF Streets	26,014.81	3,542.00	22,472.81	734.5%
Total Income	2,076,998.53	2,331,884.54	-254,886.01	89.1%
Gross Profit	2,076,998.53	2,331,884.54	-254,886.01	89.1%
Expense				
49999 · PAYROLL				
50001 · Salaries & Wages	799,918.77	989,157.48	-189,238.71	80.9%
50002 · Paid Time Off	2,448.75			
50009 · Premium Salary & Wages	137.63			
50010 · P/R Tax Expense	60,525.78	74,905.56	-14,379.78	80.8%
50011 · Insurance - Health	110,687.25	162,619.11	-51,931.86	68.1%
50014 · Insurance - Life	800.00	1,500.00	-700.00	53.3%
50015 · Workers Compensation Insurance	20,813.60	22,765.36	-1,951.76	91.4%
50017 · Retirement	102,657.31	117,167.51	-14,510.20	87.6%

City of Bellevue
GENERAL FUND Actual to Budget
October 2023 through July 2024

	Oct '23 - Jul 24	Budget	\$ Over Budget	% of Budget
50020 · P & Z Commission	1,848.00	0.00	1,848.00	100.0%
Total 49999 · PAYROLL	1,099,837.09	1,368,115.02	-268,277.93	80.4%
51000 · OPERATING EXPENSES				
51020 · Advertising / Publishing				
51010.1 · Reimbursable Ads/Publish	82.80			
51020 · Advertising / Publishing - Other	2,640.30	2,550.00	90.30	103.5%
Total 51020 · Advertising / Publishing	2,723.10	2,550.00	173.10	106.8%
51022 · Automobile Lease	34,500.00	34,500.00	0.00	100.0%
51024 · Bad Debt	117.87			
51030 · Bank Charges	49.95			
51040 · City Attorney	0.00	23,000.00	-23,000.00	0.0%
51050 · Community Service	12,000.00	10,000.00	2,000.00	120.0%
51060 · Computer IT Support	14,531.99	19,000.00	-4,468.01	76.5%
51062 · Computers - Software & Subscrip	1,070.63	0.00	1,070.63	100.0%
51070 · Conjunctive Management	15,932.00	26,200.00	-10,268.00	60.8%
51073 · Contract Labor	22,216.22	63,500.00	-41,283.78	35.0%
51073.1 · DBS Contract Labor	26,129.43	23,000.00	3,129.43	113.6%
51075 · Contingency Fund	0.00	0.00	0.00	0.0%
51080 · Dues & Memberships	6,470.00	7,800.00	-1,330.00	82.9%
51110 · Fuel	26,508.74	30,500.00	-3,991.26	86.9%
51120 · Shipping Expense	85.91			
51125 · Interest Expense	8,600.23	8,600.23	0.00	100.0%
51130 · Equipment Rental or Lease	9,055.79	14,000.00	-4,944.21	64.7%
51140 · Legal Fees	14,937.50	6,500.00	8,437.50	229.8%
51145 · Legal - Prosecuting Attorney	16,200.00	15,000.00	1,200.00	108.0%
51150 · Liability Insurance	35,132.13	41,057.43	-5,925.30	85.6%
51160 · Repairs & Maintenance (General)	6,416.51	24,200.00	-17,783.49	26.5%
51163 · R & M - Equipment (non-auto)	11,205.34	18,500.00	-7,294.66	60.6%
51164 · R & M - Street Maintenance	9,464.67	0.00	9,464.67	100.0%
51165 · R & M - Tree Expense	4,605.00	0.00	4,605.00	100.0%
51166 · R & M - Snow Removal (LOT)	16,750.00	50,000.00	-33,250.00	33.5%
51167 · R & M - Autos	25,741.24	22,300.00	3,441.24	115.4%
51168 · R & M - Street Lights	1,410.82	2,000.00	-589.18	70.5%
51177 · Misc Expense	242.95	1,300.00	-1,057.05	18.7%
51180 · Office Equipment Rental/Repair	5,206.16	6,000.00	-793.84	86.8%
52010 · Office Supplies	7,609.53	9,750.00	-2,140.47	78.0%
52020 · Internet Expense	3,338.01	3,600.00	-261.99	92.7%
52030 · Pending Grants	0.00	200.00	-200.00	0.0%
52040 · Postage, Copies, Mailing	5,057.44	5,400.00	-342.56	93.7%
52050 · Professional Services	23,209.91	12,500.00	10,709.91	185.7%
52052 · Professional Engineering	3,095.00	0.00	3,095.00	100.0%
52070 · Signs	2,833.00	2,000.00	833.00	141.7%
52080 · Small Tools & Equipment	4,429.40	8,000.00	-3,570.60	55.4%
52085 · Storage	630.00	700.00	-70.00	90.0%
52090 · Supplies	8,695.35	26,100.00	-17,404.65	33.3%
52100 · Telephone	17,888.79	18,500.00	-611.21	96.7%
52115 · River Bank Restoration	0.00	4,000.00	-4,000.00	0.0%
52120 · Training & Meetings	4,392.93	19,600.00	-15,207.07	22.4%
52124 · Travel Expense	617.18	0.00	617.18	100.0%
52130 · Uniforms & Clothing	2,550.79	14,200.00	-11,649.21	18.0%
52140 · Utilities - Gas	3,760.00	20,500.00	-16,740.00	18.3%
52143 · Utilities - Power	6,148.27	0.00	6,148.27	100.0%
52145 · Utilities - Street Lights	15,028.18	15,000.00	28.18	100.2%
52146 · Utilities - Trash/Toilet/Recycl	11,750.11	0.00	11,750.11	100.0%
55000 · Library New Books	1,161.29	2,100.00	-938.71	55.3%
55010 · Library Programs	5,164.19	2,700.00	2,464.19	191.3%
56010 · 911 Dispatch	28,044.84	28,000.00	44.84	100.2%
56020 · Service Contracts	500.00	1,000.00	-500.00	50.0%
56030 · Investigations	0.00	150.00	-150.00	0.0%
56040 · Medical/Lab Kits	56.00	300.00	-244.00	18.7%
56045 · Radio Fees	6,500.00	2,880.00	3,620.00	225.7%
56047 · RMS/CAD	16,729.27	32,044.85	-15,315.58	52.2%

City of Bellevue
GENERAL FUND Actual to Budget
October 2023 through July 2024

	Oct '23 - Jul 24	Budget	\$ Over Budget	% of Budget
56050 · Specialized Equipment	7,283.34	24,000.00	-16,716.66	30.3%
57000 · Safety Equipment	49,401.38	42,700.00	6,701.38	115.7%
Total 51000 · OPERATING EXPENSES	563,178.38	745,432.51	-182,254.13	75.6%
58000 · CAPITAL EXPENDITURES				
58110 · Computer/Software Purchase	1,288.90			
58120 · Construction & Improvement	11,027.00	136,027.00	-125,000.00	8.1%
58150 · Auto/Equipment Lease (12+ mos)	9,249.44	68,015.00	-58,765.56	13.6%
58160 · Auto or Equipment Purchase	20,116.04			
58190 · Real Property Lease Exp	1,125.00	1,625.00	-500.00	69.2%
58200 · Pierce 7400 Responder	12,569.13	12,569.13	0.00	100.0%
58250 · Street Construction	0.00	0.00	0.00	0.0%
58251 · LOT Street Repairs	0.00			
Total 58000 · CAPITAL EXPENDITURES	55,375.51	218,236.13	-162,860.62	25.4%
66000 · Payroll Expenses	0.00			
Total Expense	1,718,390.98	2,331,783.66	-613,392.68	73.7%
Net Income	358,607.55	100.88	358,506.67	355,479.3%

City of Bellevue
Admin Actual to Budget
October 2023 through July 2024

	Oct '23 - Jul 24	Budget	\$ Over Budget	% of Budget
Income				
40000 · Carryover	0.00	331,149.00	-331,149.00	0.0%
41200 · State Sales Tax Revenue	288,686.96	306,770.00	-18,083.04	94.1%
41210 · State Liquor Funds	58,492.00	60,000.00	-1,508.00	97.5%
41400 · Alcohol Permits	5,750.00	5,300.00	450.00	108.5%
41500 · Business Licenses	18,458.24	18,200.00	258.24	101.4%
41600 · Franchise Fees	85,768.43	70,000.00	15,768.43	122.5%
41700 · City Property Tax	811,163.17	811,514.34	-351.17	100.0%
41710 · Personal Property Replacement	8,032.95	7,073.00	959.95	113.6%
41800 · Administrative Fees	194,488.76	193,999.20	489.56	100.3%
41805 · Building Permits	450.00			
41900 · Grants	1,000.00	0.00	1,000.00	100.0%
41950 · Permit - Special Event/Other	1,400.00	0.00	1,400.00	100.0%
45000 · Misc Income	490.22			
45100 · Interest Earned	9,052.45	750.00	8,302.45	1,207.0%
46100 · DIF Administration	2,843.38	0.00	2,843.38	100.0%
Total Income	1,486,076.56	1,804,755.54	-318,678.98	82.3%
Gross Profit	1,486,076.56	1,804,755.54	-318,678.98	82.3%
Expense				
49999 · PAYROLL				
50001 · Salaries & Wages	222,394.28	318,529.28	-96,135.00	69.8%
50010 · P/R Tax Expense	16,753.76	24,367.49	-7,613.73	68.8%
50011 · Insurance - Health	35,983.85	50,627.00	-14,643.15	71.1%
50015 · Workers Compensation Insurance	265.89	3,814.74	-3,548.85	7.0%
50017 · Retirement	27,486.04	36,232.71	-8,746.67	75.9%
Total 49999 · PAYROLL	302,883.82	433,571.22	-130,687.40	69.9%
51000 · OPERATING EXPENSES				
51020 · Advertising / Publishing	1,604.11	750.00	854.11	213.9%
51024 · Bad Debt	117.87			
51030 · Bank Charges	49.95			
51040 · City Attorney	0.00	7,800.00	-7,800.00	0.0%
51050 · Community Service	12,000.00	10,000.00	2,000.00	120.0%
51060 · Computer IT Support	10,836.47	12,000.00	-1,163.53	90.3%
51062 · Computers - Software & Subscrip	130.63	0.00	130.63	100.0%
51070 · Conjunctive Management	15,932.00	26,200.00	-10,268.00	60.8%
51075 · Contingency Fund	0.00	0.00	0.00	0.0%
51080 · Dues & Memberships	2,575.98	1,000.00	1,575.98	257.6%
51120 · Shipping Expense	85.91			
51140 · Legal Fees	9,622.50	6,500.00	3,122.50	148.0%
51145 · Legal - Prosecuting Attorney	16,200.00	15,000.00	1,200.00	108.0%
51150 · Liability Insurance	6,713.44	7,989.55	-1,276.11	84.0%
51160 · Repairs & Maintenance (General)	0.00	200.00	-200.00	0.0%
51180 · Office Equipment Rental/Repair	5,099.27	5,500.00	-400.73	92.7%
52010 · Office Supplies	5,621.69	8,000.00	-2,378.31	70.3%
52020 · Internet Expense	3,338.01	3,600.00	-261.99	92.7%
52040 · Postage, Copies, Mailing	5,077.92	5,400.00	-322.08	94.0%
52050 · Professional Services	3,448.33	5,000.00	-1,551.67	69.0%
52085 · Storage	630.00	700.00	-70.00	90.0%
52090 · Supplies	908.93	0.00	908.93	100.0%
52100 · Telephone	10,219.17	13,000.00	-2,780.83	78.6%
52120 · Training & Meetings	1,821.64	2,500.00	-678.36	72.9%
52124 · Travel Expense	0.00	0.00	0.00	0.0%
56020 · Service Contracts	0.00	0.00	0.00	0.0%
57000 · Safety Equipment	286.69			
Total 51000 · OPERATING EXPENSES	112,320.51	131,139.55	-18,819.04	85.6%
Total Expense	415,204.33	564,710.77	-149,506.44	73.5%

11:00 AM
08/19/24
Accrual Basis

City of Bellevue
Admin Actual to Budget
October 2023 through July 2024

	<u>Oct '23 - Jul 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Net Income	<u>1,070,872.23</u>	<u>1,240,044.77</u>	<u>-169,172.54</u>	<u>86.4%</u>

City of Bellevue
Bldgs & Grounds Actual to Budget
 October 2023 through July 2024

	Oct '23 - Jul 24	Budget	\$ Over Budget	% of Budget
Income				
41900 · Grants	0.00	0.00	0.00	0.0%
46200 · DIF Buildings & Grounds	6,219.05	0.00	6,219.05	100.0%
Total Income	6,219.05	0.00	6,219.05	100.0%
Gross Profit	6,219.05	0.00	6,219.05	100.0%
Expense				
49999 · PAYROLL				
50001 · Salaries & Wages	3,707.66	9,152.00	-5,444.34	40.5%
50010 · P/R Tax Expense	283.67	700.13	-416.46	40.5%
50011 · Insurance - Health	0.00	1,886.80	-1,886.80	0.0%
50015 · Workers Compensation Insurance	165.13	1,076.74	-911.61	15.3%
50017 · Retirement	0.00	1,041.04	-1,041.04	0.0%
Total 49999 · PAYROLL	4,156.46	13,856.71	-9,700.25	30.0%
51000 · OPERATING EXPENSES				
51073 · Contract Labor	1,937.50	1,800.00	137.50	107.6%
51150 · Liability Insurance	610.32	1,941.91	-1,331.59	31.4%
51160 · Repairs & Maintenance (General)	5,407.64	10,000.00	-4,592.36	54.1%
52090 · Supplies	1,296.53	600.00	696.53	216.1%
52140 · Utilities - Gas	3,760.00	18,000.00	-14,240.00	20.9%
52143 · Utilities - Power	6,148.27	0.00	6,148.27	100.0%
52146 · Utilities - Trash/Toilet/Recycl	9,515.42	0.00	9,515.42	100.0%
Total 51000 · OPERATING EXPENSES	28,675.68	32,341.91	-3,666.23	88.7%
58000 · CAPITAL EXPENDITURES				
58120 · Construction & Improvement	0.00	0.00	0.00	0.0%
58190 · Real Property Lease Exp	1,125.00	1,625.00	-500.00	69.2%
Total 58000 · CAPITAL EXPENDITURES	1,125.00	1,625.00	-500.00	69.2%
Total Expense	33,957.14	47,823.62	-13,866.48	71.0%
Net Income	-27,738.09	-47,823.62	20,085.53	58.0%

City of Bellevue
Community Development Actual to Budget
October 2023 through July 2024

	Oct '23 - Jul 24	Budget	\$ Over Budget	% of Budget
Income				
41805 · Building Permits				
Fence Permits	800.00	0.00	800.00	100.0%
Manuf Home Install & Set down	950.00	0.00	950.00	100.0%
Roof Permit	4,412.59	0.00	4,412.59	100.0%
41805 · Building Permits - Other	60,293.73	50,000.00	10,293.73	120.6%
Total 41805 · Building Permits	66,456.32	50,000.00	16,456.32	132.9%
41806 · Building Permit Plan Review Fee	43,211.54	30,000.00	13,211.54	144.0%
41815 · Application Fees (GF)	4,869.53	5,000.00	-130.47	97.4%
41820 · Sign Permits	250.00	500.00	-250.00	50.0%
43400 · Zoning Subdivision App	1,117.68	0.00	1,117.68	100.0%
46300 · DIF Community Development	7,102.82	0.00	7,102.82	100.0%
Total Income	123,007.89	85,500.00	37,507.89	143.9%
Gross Profit	123,007.89	85,500.00	37,507.89	143.9%
Expense				
49999 · PAYROLL				
50001 · Salaries & Wages	19,100.69	62,184.96	-43,084.27	30.7%
50010 · P/R Tax Expense	1,461.21	4,757.15	-3,295.94	30.7%
50011 · Insurance - Health	3,549.41	12,578.66	-9,029.25	28.2%
50015 · Workers Compensation Insurance	119.64	3,199.46	-3,079.82	3.7%
50017 · Retirement	2,398.56	8,357.66	-5,959.10	28.7%
50020 · P & Z Commission	1,848.00	0.00	1,848.00	100.0%
Total 49999 · PAYROLL	28,477.51	91,077.89	-62,600.38	31.3%
51000 · OPERATING EXPENSES				
51020 · Advertising / Publishing				
51010.1 · Reimbursable Ads/Publish	82.80			
51020 · Advertising / Publishing - Other	1,036.19	1,500.00	-463.81	69.1%
Total 51020 · Advertising / Publishing	1,118.99	1,500.00	-381.01	74.6%
51040 · City Attorney	0.00	15,000.00	-15,000.00	0.0%
51060 · Computer IT Support	0.00	1,500.00	-1,500.00	0.0%
51073 · Contract Labor	1,991.99	40,000.00	-38,008.01	5.0%
51073.1 · DBS Contract Labor	26,129.43	23,000.00	3,129.43	113.6%
51075 · Contingency Fund	0.00	0.00	0.00	0.0%
51080 · Dues & Memberships	0.00	100.00	-100.00	0.0%
51140 · Legal Fees	5,315.00	0.00	5,315.00	100.0%
51150 · Liability Insurance	2,274.80	5,770.23	-3,495.43	39.4%
51180 · Office Equipment Rental/Repair	106.89			
52010 · Office Supplies	57.08			
52040 · Postage, Copies, Mailing	-20.48			
52050 · Professional Services	11,505.48			
52052 · Professional Engineering	3,095.00	0.00	3,095.00	100.0%
52100 · Telephone	250.92	700.00	-449.08	35.8%
52120 · Training & Meetings	0.00	200.00	-200.00	0.0%
52124 · Travel Expense	0.00	0.00	0.00	0.0%
Total 51000 · OPERATING EXPENSES	51,825.10	87,770.23	-35,945.13	59.0%
66000 · Payroll Expenses	0.00			
Total Expense	80,302.61	178,848.12	-98,545.51	44.9%
Net Income	42,705.28	-93,348.12	136,053.40	-45.7%

City of Bellevue
Fire Actual to Budget
October 2023 through July 2024

	Oct '23 - Jul 24	Budget	\$ Over Budget	% of Budget
Income				
40000 · Carryover	0.00	0.00	0.00	0.0%
40010 · Carryover Dedicated Funds	0.00	1,027.00	-1,027.00	0.0%
41900 · Grants	0.00	10,000.00	-10,000.00	0.0%
41901 · Park Rental Fee	0.00	450.00	-450.00	0.0%
41930 · Fire Equip/Pay Reimbursement	0.00	6,000.00	-6,000.00	0.0%
41950 · Permit - Special Event/Other	0.00	1,500.00	-1,500.00	0.0%
41955 · Fire Dept Fees & Permits	15,100.98	0.00	15,100.98	100.0%
45100 · Interest Earned	251.14			
46400 · DIF Fire Services	6,191.51	0.00	6,191.51	100.0%
Total Income	21,543.63	18,977.00	2,566.63	113.5%
Gross Profit	21,543.63	18,977.00	2,566.63	113.5%
Expense				
49999 · PAYROLL				
50001 · Salaries & Wages	51,147.71	67,134.60	-15,986.89	76.2%
50010 · P/R Tax Expense	3,912.77	5,135.80	-1,223.03	76.2%
50011 · Insurance - Health	0.00	45.00	-45.00	0.0%
50014 · Insurance - Life	800.00	1,500.00	-700.00	53.3%
50015 · Workers Compensation Insurance	2,308.41	2,338.06	-29.65	98.7%
50017 · Retirement	4,111.05	4,854.77	-743.72	84.7%
Total 49999 · PAYROLL	62,279.94	81,008.23	-18,728.29	76.9%
51000 · OPERATING EXPENSES				
51040 · City Attorney	0.00	200.00	-200.00	0.0%
51060 · Computer IT Support	345.00	2,000.00	-1,655.00	17.3%
51073 · Contract Labor	0.00	1,700.00	-1,700.00	0.0%
51075 · Contingency Fund	0.00	0.00	0.00	0.0%
51080 · Dues & Memberships	3,591.13	4,000.00	-408.87	89.8%
51110 · Fuel	2,137.03	4,000.00	-1,862.97	53.4%
51125 · Interest Expense	8,600.23	8,600.23	0.00	100.0%
51140 · Legal Fees	0.00	0.00	0.00	0.0%
51150 · Liability Insurance	3,284.87	4,216.71	-931.84	77.9%
51163 · R & M - Equipment (non-auto)	2,356.72	11,000.00	-8,643.28	21.4%
51167 · R & M - Autos	8,612.81	9,000.00	-387.19	95.7%
51177 · Misc Expense	242.95	800.00	-557.05	30.4%
52010 · Office Supplies	20.99	100.00	-79.01	21.0%
52030 · Pending Grants	0.00	200.00	-200.00	0.0%
52080 · Small Tools & Equipment	2,938.53	4,000.00	-1,061.47	73.5%
52090 · Supplies	28.98	0.00	28.98	100.0%
52100 · Telephone	451.61	500.00	-48.39	90.3%
52120 · Training & Meetings	923.58	3,500.00	-2,576.42	26.4%
52124 · Travel Expense	617.18	0.00	617.18	100.0%
52130 · Uniforms & Clothing	60.53	1,000.00	-939.47	6.1%
56030 · Investigations	0.00	150.00	-150.00	0.0%
56045 · Radio Fees	240.00	0.00	240.00	100.0%
56047 · RMS/CAD	3,687.86	4,000.00	-312.14	92.2%
57000 · Safety Equipment	39,298.68	40,000.00	-701.32	98.2%
Total 51000 · OPERATING EXPENSES	77,438.68	98,966.94	-21,528.26	78.2%
58000 · CAPITAL EXPENDITURES				
58120 · Construction & Improvement	11,027.00	11,027.00	0.00	100.0%
58150 · Auto/Equipment Lease (12+ mos)	7,514.33	39,015.00	-31,500.67	19.3%
58200 · Pierce 7400 Responder	12,569.13	12,569.13	0.00	100.0%
Total 58000 · CAPITAL EXPENDITURES	31,110.46	62,611.13	-31,500.67	49.7%
66000 · Payroll Expenses	0.00			
Total Expense	170,829.08	242,586.30	-71,757.22	70.4%
Net Income	-149,285.45	-223,609.30	74,323.85	66.8%

City of Bellevue
Library Actual to Budget
 October 2023 through July 2024

	Oct '23 - Jul 24	Budget	\$ Over Budget	% of Budget
Income				
40000 · Carryover	0.00	0.00	0.00	0.0%
41900 · Grants	4,500.00	5,000.00	-500.00	90.0%
41920 · Donations	4,250.00	2,000.00	2,250.00	212.5%
46500 · DIF Library	692.36	0.00	692.36	100.0%
Total Income	9,442.36	7,000.00	2,442.36	134.9%
Gross Profit	9,442.36	7,000.00	2,442.36	134.9%
Expense				
49999 · PAYROLL				
50001 · Salaries & Wages	35,629.44	44,112.64	-8,483.20	80.8%
50010 · P/R Tax Expense	2,627.60	3,374.62	-747.02	77.9%
50011 · Insurance - Health	9,418.10	12,578.66	-3,160.56	74.9%
50015 · Workers Compensation Insurance	55.09	1,261.32	-1,206.23	4.4%
50017 · Retirement	4,358.07	5,267.05	-908.98	82.7%
Total 49999 · PAYROLL	52,088.30	66,594.29	-14,505.99	78.2%
51000 · OPERATING EXPENSES				
51020 · Advertising / Publishing	0.00	200.00	-200.00	0.0%
51022 · Automobile Lease	0.00	0.00	0.00	0.0%
51060 · Computer IT Support	1,354.20	2,000.00	-645.80	67.7%
51062 · Computers - Software & Subscrip	940.00	0.00	940.00	100.0%
51080 · Dues & Memberships	247.89	1,400.00	-1,152.11	17.7%
51150 · Liability Insurance	1,165.14	2,274.80	-1,109.66	51.2%
51177 · Misc Expense	0.00	0.00	0.00	0.0%
51180 · Office Equipment Rental/Repair	0.00	500.00	-500.00	0.0%
52090 · Supplies	454.89	500.00	-45.11	91.0%
52100 · Telephone	406.31	400.00	6.31	101.6%
52120 · Training & Meetings	0.00	400.00	-400.00	0.0%
55000 · Library New Books	1,161.29	2,100.00	-938.71	55.3%
55010 · Library Programs	5,164.19	2,700.00	2,464.19	191.3%
Total 51000 · OPERATING EXPENSES	10,893.91	12,474.80	-1,580.89	87.3%
66000 · Payroll Expenses	0.00			
Total Expense	62,982.21	79,069.09	-16,086.88	79.7%
Net Income	-53,539.85	-72,069.09	18,529.24	74.3%

City of Bellevue
Marshal Actual to Budget
 October 2023 through July 2024

	Oct '23 - Jul ...	Budget	\$ Over Budget	% of Budget
Income				
40000 · Carryover	0.00	0.00	0.00	0.0%
41900 · Grants	0.00	0.00	0.00	0.0%
41920 · Donations	1,380.00	0.00	1,380.00	100.0%
41960 · City Code Violation Fee	796.50	0.00	796.50	100.0%
41980 · Court Fines	57,789.45	39,600.00	18,189.45	145.9%
45000 · Misc Income	150.00			
46600 · DIF Marshal	1,333.22	0.00	1,333.22	100.0%
Total Income	61,449.17	39,600.00	21,849.17	155.2%
Gross Profit	61,449.17	39,600.00	21,849.17	155.2%
Expense				
49999 · PAYROLL				
50001 · Salaries & Wages	303,523.41	340,764.00	-37,240.59	89.1%
50002 · Paid Time Off	4,444.50			
50010 · P/R Tax Expense	23,051.13	26,068.45	-3,017.32	88.4%
50011 · Insurance - Health	34,387.80	56,601.00	-22,213.20	60.8%
50015 · Workers Compensation Insurance	12,740.65	9,167.67	3,572.98	139.0%
50017 · Retirement	44,105.14	45,798.68	-1,693.54	96.3%
Total 49999 · PAYROLL	422,252.63	478,399.80	-56,147.17	88.3%
51000 · OPERATING EXPENSES				
51022 · Automobile Lease	34,500.00	34,500.00	0.00	100.0%
51060 · Computer IT Support	1,996.32	1,500.00	496.32	133.1%
51062 · Computers - Software & Subscrip	0.00	0.00	0.00	0.0%
51075 · Contingency Fund	0.00	0.00	0.00	0.0%
51080 · Dues & Memberships	45.00	800.00	-755.00	5.6%
51110 · Fuel	12,317.58	15,000.00	-2,682.42	82.1%
51130 · Equipment Rental or Lease	9,055.79	14,000.00	-4,944.21	64.7%
51150 · Liability Insurance	15,424.28	15,424.28	0.00	100.0%
51167 · R & M - Autos	11,987.82	10,800.00	1,187.82	111.0%
52010 · Office Supplies	1,867.73	1,400.00	467.73	133.4%
52050 · Professional Services	2,003.88			
52100 · Telephone	2,840.41	2,700.00	140.41	105.2%
52120 · Training & Meetings	1,066.10	11,000.00	-9,933.90	9.7%
52124 · Travel Expense	0.00	0.00	0.00	0.0%
52130 · Uniforms & Clothing	1,497.90	12,000.00	-10,502.10	12.5%
56010 · 911 Dispatch	28,044.84	28,000.00	44.84	100.2%
56020 · Service Contracts	500.00	1,000.00	-500.00	50.0%
56040 · Medical/Lab Kits	56.00	300.00	-244.00	18.7%
56045 · Radio Fees	2,640.00	2,880.00	-240.00	91.7%
56047 · RMS/CAD	13,041.41	28,044.85	-15,003.44	46.5%
56050 · Specialized Equipment	7,283.34	24,000.00	-16,716.66	30.3%
57000 · Safety Equipment	8,260.28	1,200.00	7,060.28	688.4%
Total 51000 · OPERATING EXPENSES	154,428.68	204,549.13	-50,120.45	75.5%
58000 · CAPITAL EXPENDITURES				
58110 · Computer/Software Purchase	1,288.90			
58150 · Auto/Equipment Lease (12+ mos)	0.00	0.00	0.00	0.0%
Total 58000 · CAPITAL EXPENDITURES	1,288.90	0.00	1,288.90	100.0%
Total Expense	577,970.21	682,948.93	-104,978.72	84.6%
Net Income	-516,521.04	-643,348.93	126,827.89	80.3%

City of Bellevue
Parks Actual to Budget
 October 2023 through July 2024

	Oct '23 - Jul 24	Budget	\$ Over Budget	% of Bu...
Income				
41900 · Grants	0.00	0.00	0.00	0.0%
41901 · Park Rental Fee	2,410.00	3,000.00	-590.00	80.3%
41902 · Park Rental Sports Field	45.00	0.00	45.00	100.0%
41903 · Park Deposit	280.00			
41904 · Park Add'l Serv. (trash/toilet)	0.00	0.00	0.00	0.0%
41905 · Park Add'l Staff Time	0.00	0.00	0.00	0.0%
46700 · DIF Parks	1,031.63	0.00	1,031.63	100.0%
Total Income	3,766.63	3,000.00	766.63	125.6%
Gross Profit	3,766.63	3,000.00	766.63	125.6%
Expense				
49999 · PAYROLL				
50001 · Salaries & Wages	3,571.67	9,152.00	-5,580.33	39.0%
50010 · P/R Tax Expense	273.23	700.13	-426.90	39.0%
50011 · Insurance - Health	0.00	1,886.80	-1,886.80	0.0%
50015 · Workers Compensation Insurance	592.31	307.64	284.67	192.5%
50017 · Retirement	0.00	1,041.04	-1,041.04	0.0%
Total 49999 · PAYROLL	4,437.21	13,087.61	-8,650.40	33.9%
51000 · OPERATING EXPENSES				
51073 · Contract Labor	17,808.40	16,000.00	1,808.40	111.3%
51150 · Liability Insurance	610.32	554.83	55.49	110.0%
51160 · Repairs & Maintenance (General)	611.80	5,500.00	-4,888.20	11.1%
51163 · R & M - Equipment (non-auto)	89.06			
52070 · Signs	0.00	500.00	-500.00	0.0%
52080 · Small Tools & Equipment	0.00	2,000.00	-2,000.00	0.0%
52090 · Supplies	1,873.61	600.00	1,273.61	312.3%
52115 · River Bank Restoration	0.00	4,000.00	-4,000.00	0.0%
52140 · Utilities - Gas	0.00	2,500.00	-2,500.00	0.0%
52146 · Utilities - Trash/Toilet/Recycl	2,234.69	0.00	2,234.69	100.0%
Total 51000 · OPERATING EXPENSES	23,227.88	31,654.83	-8,426.95	73.4%
58000 · CAPITAL EXPENDITURES				
58120 · Construction & Improvement	0.00	0.00	0.00	0.0%
Total 58000 · CAPITAL EXPENDITURES	0.00	0.00	0.00	0.0%
Total Expense	27,665.09	44,742.44	-17,077.35	61.8%
Net Income	-23,898.46	-41,742.44	17,843.98	57.3%

City of Bellevue Streets Actual to Budget October 2023 through July 2024

	Oct '23 - Jul 24	Budget	\$ Over Budget	% of Budget
Income				
41000 · State Highway Revenue - Regular	97,528.37	94,964.00	2,564.37	102.7%
41100 · State Highway Revenue HB312	28,776.18	28,263.00	513.18	101.8%
41110 · State Highway Revenue HB 362	19,274.28	16,569.00	2,705.28	116.3%
41111 · State Highway Revenue GF HB354	120,204.54	0.00	120,204.54	100.0%
41115 · LOT Tax Revenue	41,614.35	50,000.00	-8,385.65	83.2%
41805 · Building Permits Encroachment Permit	1,500.00	0.00	1,500.00	100.0%
Total 41805 · Building Permits	1,500.00	0.00	1,500.00	100.0%
41900 · Grants	0.00	115,888.00	-115,888.00	0.0%
41950 · Permit - Special Event/Other	150.00	1,000.00	-850.00	15.0%
45000 · Misc Income	22,616.70			
45100 · Interest Earned	3,477.90			
46800 · DIF Streets	26,014.81	0.00	26,014.81	100.0%
Total Income	361,157.13	306,684.00	54,473.13	117.8%
Gross Profit	361,157.13	306,684.00	54,473.13	117.8%
Expense				
49999 · PAYROLL				
50001 · Salaries & Wages	142,043.91	138,128.00	3,915.91	102.8%
50002 · Paid Time Off	-1,995.75			
50009 · Premium Salary & Wages	137.63			
50010 · P/R Tax Expense	10,724.20	9,801.79	922.41	109.4%
50011 · Insurance - Health	27,348.09	26,415.19	932.90	103.5%
50015 · Workers Compensation Insurance	4,541.36	1,599.73	2,941.63	283.9%
50017 · Retirement	17,995.21	14,574.56	3,420.65	123.5%
Total 49999 · PAYROLL	200,794.65	190,519.27	10,275.38	105.4%
51000 · OPERATING EXPENSES				
51020 · Advertising / Publishing	0.00	100.00	-100.00	0.0%
51073 · Contract Labor	478.33	4,000.00	-3,521.67	12.0%
51080 · Dues & Memberships	10.00	500.00	-490.00	2.0%
51110 · Fuel	12,054.13	11,500.00	554.13	104.8%
51150 · Liability Insurance	5,048.96	2,885.12	2,163.84	175.0%
51160 · Repairs & Maintenance (General)	397.07	8,500.00	-8,102.93	4.7%
51163 · R & M - Equipment (non-auto)	8,759.56	7,500.00	1,259.56	116.8%
51164 · R & M - Street Maintenance	9,464.67	0.00	9,464.67	100.0%
51165 · R & M - Tree Expense	4,605.00	0.00	4,605.00	100.0%
51166 · R & M - Snow Removal (LOT)	16,750.00	50,000.00	-33,250.00	33.5%
51167 · R & M - Autos	5,140.61	2,500.00	2,640.61	205.6%
51168 · R & M - Street Lights	1,410.82	2,000.00	-589.18	70.5%
51177 · Misc Expense	0.00	500.00	-500.00	0.0%
52010 · Office Supplies	42.04	250.00	-207.96	16.8%
52050 · Professional Services	6,252.22	7,500.00	-1,247.78	83.4%
52070 · Signs	2,833.00	1,500.00	1,333.00	188.9%
52080 · Small Tools & Equipment	1,490.87	2,000.00	-509.13	74.5%
52090 · Supplies	4,132.41	24,400.00	-20,267.59	16.9%
52100 · Telephone	734.05	1,200.00	-465.95	61.2%
52120 · Training & Meetings	581.61	2,000.00	-1,418.39	29.1%
52130 · Uniforms & Clothing	992.36	1,200.00	-207.64	82.7%
52145 · Utilities - Street Lights	15,028.18	15,000.00	28.18	100.2%
56045 · Radio Fees	3,620.00	0.00	3,620.00	100.0%
57000 · Safety Equipment	1,555.73	1,500.00	55.73	103.7%
Total 51000 · OPERATING EXPENSES	101,381.62	146,535.12	-45,153.50	69.2%
58000 · CAPITAL EXPENDITURES				
58120 · Construction & Improvement	0.00	125,000.00	-125,000.00	0.0%
58150 · Auto/Equipment Lease (12+ mos)	1,735.11	29,000.00	-27,264.89	6.0%
58160 · Auto or Equipment Purchase	20,116.04			

10:58 AM

08/19/24

Accrual Basis

City of Bellevue
Streets Actual to Budget
October 2023 through July 2024

	<u>Oct '23 - Jul 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total 58000 · CAPITAL EXPENDITURES	21,851.15	154,000.00	-132,148.85	14.2%
Total Expense	324,027.42	491,054.39	-167,026.97	66.0%
Net Income	<u>37,129.71</u>	<u>-184,370.39</u>	<u>221,500.10</u>	<u>-20.1%</u>

City of Bellevue Wastewater Actual to Budget October 2023 through July 2024

	Oct '23 - Jul 24	Budget	\$ Over Budget	% of Budget
Income				
40000 · Carryover	0.00	188,889.84	-188,889.84	0.0%
40010 · Carryover Dedicated Funds	0.00	377,610.16	-377,610.16	0.0%
41800 · Administrative Fees	150.00	250.00	-100.00	60.0%
41815 · Application Fees (GF)	0.00	0.00	0.00	0.0%
41817 · Application Fee - Sewer	175.00	250.00	-75.00	70.0%
41900 · Grants	99,998.00			
42002 · Sewer Income				
42002.1 · Sewer User Fees	967,975.22	1,155,608.13	-187,632.91	83.8%
42002.2 · Sewer Cap Fee	16,650.00	25,000.00	-8,350.00	66.6%
Total 42002 · Sewer Income	984,625.22	1,180,608.13	-195,982.91	83.4%
42005 · Cap Fees (before FY23 10/01/22)	0.00	0.00	0.00	0.0%
45100 · Interest Earned	42,115.68	2,500.00	39,615.68	1,684.6%
Total Income	1,127,063.90	1,750,108.13	-623,044.23	64.4%
Gross Profit	1,127,063.90	1,750,108.13	-623,044.23	64.4%
Expense				
49999 · PAYROLL				
50001 · Salaries & Wages	1,973.42	43,784.00	-41,810.58	4.5%
50010 · P/R Tax Expense	150.97	3,349.48	-3,198.51	4.5%
50011 · Insurance - Health	0.00	10,062.60	-10,062.60	0.0%
50015 · Workers Compensation Insurance	181.24	4,153.14	-3,971.90	4.4%
50017 · Retirement	0.00	5,506.59	-5,506.59	0.0%
Total 49999 · PAYROLL	2,305.63	66,855.81	-64,550.18	3.4%
51000 · OPERATING EXPENSES				
51010 · Admin Fees	106,645.00	106,645.00	0.00	100.0%
51020 · Advertising / Publishing	132.52	0.00	132.52	100.0%
51030 · Bank Charges	73.00	50.00	23.00	146.0%
51040 · City Attorney	0.00	900.00	-900.00	0.0%
51060 · Computer IT Support	0.00	5,000.00	-5,000.00	0.0%
51073 · Contract Labor	121,191.67	171,600.00	-50,408.33	70.6%
51075 · Contingency Fund	0.00	0.00	0.00	0.0%
51080 · Dues & Memberships	737.50	100.00	637.50	737.5%
51100 · Fees	0.00	250.00	-250.00	0.0%
51110 · Fuel	5,071.97	4,000.00	1,071.97	126.8%
51125 · Interest Expense	86,953.27	105,822.60	-18,869.33	82.2%
51140 · Legal Fees	0.00	2,000.00	-2,000.00	0.0%
51150 · Liability Insurance	20,584.20	7,490.21	13,093.99	274.8%
51155 · Merchant Fees	8,332.86	4,500.00	3,832.86	185.2%
51160 · Repairs & Maintenance (General)	30,573.09	151,244.51	-120,671.42	20.2%
51163 · R & M - Equipment (non-auto)	1,975.00	3,000.00	-1,025.00	65.8%
51167 · R & M - Autos	1,947.04	500.00	1,447.04	389.4%
51171 · R & M - Wastewater	72,275.47	0.00	72,275.47	100.0%
52020 · Internet Expense	1,516.76	1,400.00	116.76	108.3%
52052 · Professional Engineering	10,025.66	0.00	10,025.66	100.0%
52070 · Signs	0.00	300.00	-300.00	0.0%
52080 · Small Tools & Equipment	998.11	500.00	498.11	199.6%
52090 · Supplies	61,045.59	30,000.00	31,045.59	203.5%
52100 · Telephone	2,136.67	750.00	1,386.67	284.9%
52110 · Test Samples - Water & Sewer	7,034.50	6,000.00	1,034.50	117.2%
52120 · Training & Meetings	0.00	0.00	0.00	0.0%
52124 · Travel Expense	0.00	0.00	0.00	0.0%
52140 · Utilities - Gas	960.91	60,000.00	-59,039.09	1.6%
52143 · Utilities - Power	26,150.46	0.00	26,150.46	100.0%
52146 · Utilities - Trash/Toilet/Recycl	126.75	0.00	126.75	100.0%
56045 · Radio Fees	120.00	0.00	120.00	100.0%
57000 · Safety Equipment	83.00	0.00	83.00	100.0%
57500 · Scada Maintenance & Repairs	0.00	9,000.00	-9,000.00	0.0%

City of Bellevue Wastewater Actual to Budget October 2023 through July 2024

	Oct '23 - Jul 24	Budget	\$ Over Budget	% of Budget
Total 51000 · OPERATING EXPENSES	566,691.00	671,052.32	-104,361.32	84.4%
58000 · CAPITAL EXPENDITURES				
58120 · Construction & Improvement	38,480.36	310,000.00	-271,519.64	12.4%
58150 · Auto/Equipment Lease (12+ mos)	22,096.83	1,700.00	20,396.83	1,299.8%
58160 · Auto or Equipment Purchase	14,486.84	0.00	14,486.84	100.0%
58170 · IDEQ Loan	323,446.73	316,000.00	7,446.73	102.4%
58210 · Plant Upgrades	0.00	378,000.00	-378,000.00	0.0%
Total 58000 · CAPITAL EXPENDITURES	398,510.76	1,005,700.00	-607,189.24	39.6%
Total Expense	967,507.39	1,743,608.13	-776,100.74	55.5%
Net Income	159,556.51	6,500.00	153,056.51	2,454.7%

City of Bellevue
Water Actual to Budget
 October 2023 through July 2024

	Oct '23 - Jul 24	Budget	\$ Over Budget	% of Budget
Income				
40000 · Carryover	0.00	193,171.76	-193,171.76	0.0%
41800 · Administrative Fees	150.00	250.00	-100.00	60.0%
41815 · Application Fees (GF)	0.00	250.00	-250.00	0.0%
41816 · Application Fee - Water	125.00	0.00	125.00	100.0%
41900 · Grants	159,998.00	0.00	159,998.00	100.0%
41950 · Permit - Special Event/Other	150.00	200.00	-50.00	75.0%
42000 · Water Income				
42000.1 · Water User Fees	380,847.18	445,546.06	-64,698.88	85.5%
42000.2 · Water Meter Vault Fees	50.00	0.00	50.00	100.0%
42000.3 · Water Meter Unit Fees	1,456.30	2,700.00	-1,243.70	53.9%
42000.4 · Water Cap Fee	11,000.00	27,500.00	-16,500.00	40.0%
42000.5 · Water Connection Fee	0.00	6,728.00	-6,728.00	0.0%
42000.6 · Water On or Off	1,660.80	500.00	1,160.80	332.2%
Total 42000 · Water Income	395,014.28	482,974.06	-87,959.78	81.8%
42005 · Cap Fees (before FY23 10/01/22)	0.00	0.00	0.00	0.0%
45000 · Misc Income	25.00			
45100 · Interest Earned	36,706.92	1,000.00	35,706.92	3,670.7%
49910 · Returned Check Charges	158.00			
Total Income	592,327.20	677,845.82	-85,518.62	87.4%
Gross Profit	592,327.20	677,845.82	-85,518.62	87.4%
Expense				
49999 · PAYROLL				
50001 · Salaries & Wages	3,024.51	18,304.00	-15,279.49	16.5%
50010 · P/R Tax Expense	19.51	1,400.26	-1,380.75	1.4%
50011 · Insurance - Health	0.00	3,773.60	-3,773.60	0.0%
50015 · Workers Compensation Insurance	681.37	3,845.50	-3,164.13	17.7%
50017 · Retirement	0.00	2,082.08	-2,082.08	0.0%
Total 49999 · PAYROLL	3,725.39	29,405.44	-25,680.05	12.7%
51000 · OPERATING EXPENSES				
51010 · Admin Fees	87,255.00	87,255.00	0.00	100.0%
51020 · Advertising / Publishing	132.51	0.00	132.51	100.0%
51022 · Automobile Lease	0.00	0.00	0.00	0.0%
51030 · Bank Charges	52.48			
51040 · City Attorney	0.00	900.00	-900.00	0.0%
51060 · Computer IT Support	0.00	3,000.00	-3,000.00	0.0%
51062 · Computers - Software & Subscrip	125.00			
51070 · Conjunctive Management	41,564.11	36,000.00	5,564.11	115.5%
51073 · Contract Labor	212,130.84	203,600.00	8,530.84	104.2%
51075 · Contingency Fund	0.00	0.00	0.00	0.0%
51080 · Dues & Memberships	913.50	100.00	813.50	913.5%
51100 · Fees	0.00	250.00	-250.00	0.0%
51110 · Fuel	0.00	1,000.00	-1,000.00	0.0%
51122 · IDWR/DEQ Drinking Water	0.00	3,800.00	-3,800.00	0.0%
51140 · Legal Fees	2,210.00	2,500.00	-290.00	88.4%
51150 · Liability Insurance	7,823.08	6,935.38	887.70	112.8%
51155 · Merchant Fees	3,240.66	4,000.00	-759.34	81.0%
51160 · Repairs & Maintenance (General)	7,912.68	35,000.00	-27,087.32	22.6%
51163 · R & M - Equipment (non-auto)	0.00	2,500.00	-2,500.00	0.0%
51167 · R & M - Autos	1,797.05	2,500.00	-702.95	71.9%
51169 · R & M - Water	21,980.20	0.00	21,980.20	100.0%
52040 · Postage, Copies, Mailing	220.71	0.00	220.71	100.0%
52050 · Professional Services	2,673.33	6,500.00	-3,826.67	41.1%
52080 · Small Tools & Equipment	0.00	1,000.00	-1,000.00	0.0%
52090 · Supplies	5,962.29	5,000.00	962.29	119.2%
52100 · Telephone	2,595.35	500.00	2,095.35	519.1%
52110 · Test Samples - Water & Sewer	2,901.77	5,000.00	-2,098.23	58.0%
52120 · Training & Meetings	180.00	0.00	180.00	100.0%

City of Bellevue
Water Actual to Budget
 October 2023 through July 2024

	Oct '23 - Jul 24	Budget	\$ Over Budget	% of Budget
52124 · Travel Expense	0.00	0.00	0.00	0.0%
52135 · Water District Fees	1,095.50	600.00	495.50	182.6%
52140 · Utilities - Gas	171.08	9,000.00	-8,828.92	1.9%
52143 · Utilities - Power	8,969.52	0.00	8,969.52	100.0%
52145 · Utilities - Street Lights	0.00	800.00	-800.00	0.0%
56045 · Radio Fees	120.00	0.00	120.00	100.0%
57000 · Safety Equipment	217.00	500.00	-283.00	43.4%
57500 · Scada Maintenance & Repairs	0.00	8,500.00	-8,500.00	0.0%
Total 51000 · OPERATING EXPENSES	412,243.66	426,740.38	-14,496.72	96.6%
58000 · CAPITAL EXPENDITURES				
58120 · Construction & Improvement	0.00	200,000.00	-200,000.00	0.0%
58125 · Drinking Water Plan - IDEQ	10,000.00	0.00	10,000.00	100.0%
58150 · Auto/Equipment Lease (12+ mos)	22,096.83	1,200.00	20,896.83	1,841.4%
58160 · Auto or Equipment Purchase	14,486.85	0.00	14,486.85	100.0%
58250 · Street Construction	0.00	4,000.00	-4,000.00	0.0%
58260 · Water Meter	8,749.08	8,500.00	249.08	102.9%
58270 · Water Meter Vault	0.00	8,000.00	-8,000.00	0.0%
Total 58000 · CAPITAL EXPENDITURES	55,332.76	221,700.00	-166,367.24	25.0%
66010 · Bank Service Charges	0.00			
Total Expense	471,301.81	677,845.82	-206,544.01	69.5%
Net Income	121,025.39	0.00	121,025.39	100.0%



City of Bellevue

City of Bellevue
Regular Common Council Meeting
August 26, 2024

Agenda Item 6b: **NEW BUSINESS**
Discussion regarding the Streets Division and Code Enforcement

Action Item: Casey McGehee

Note: Mr. McGehee would like to discuss code enforcement matters with the Council regarding issues pertaining to the Streets Division.

Suggested Motion: N/A

Attachment(s): Memo: Streets and Code Enforcement with information from the City of Kirkland, WA

Council Meeting
August 26, 2024

From: Casey McGehee, Streets

Item 6b: Pedestrian Safety Signs

Email Message:

On Apr 10, 2024, at 10:48 AM, Casey McGehee

Council Woman Obenauf:

Good Day to you. I was contacted by a gentleman that lives south of town in the triangle area that would like to donate (the cost) of 2-3 dozen crosswalk flags to the city of Bellevue. I told him how grateful we would be for his donation but also told him that I would look into the availability of new flags.

This morning, I was doing a web search for flags and stumbled across this Pedflag Program out of Kirkland WA, which I think it an absolute wonderful idea that gives citizens the opportunity to take some ownership and play a vital part not only on their safety but the safety of many others in the community. We need new flags at all the stations, I have no idea where they all go or who would want them but many have turned up missing over the winter.

We currently have plenty of PVC pipe that was actually going to be hauled off because it has sat out in the sun for many years and has become useless in the manner of which it was intended to be used for. I have sent an email to the Kirkland Public Works Department, and I asked where they had their flags made; hopefully, I may be able to get some help from them as to availability.

My question too you (knowing what a go getter you are) is would you like to be responsible for presenting this program to the rest of the city council members and see what they think? I included the email address which will give you all the information (tons of layout info in the PDF's).

Please let me know what you think. Personally, I think of all people you could make such a buy in happen and it's one of those things that is very eye catching.

[Pedestrian Flags – City of Kirkland \(kirklandwa.gov\)](http://kirklandwa.gov)

Casey



Home (<https://www.kirklandwa.gov/Home>) / Government (<https://www.kirklandwa.gov/Government>) / Departments (<https://www.kirklandwa.gov/Government/Departments>) / Public Works Department (<https://www.kirklandwa.gov/Government/Departments/Public-Works-Department>) / Transportation (<https://www.kirklandwa.gov/Government/Departments/Public-Works-Department/Transportation>) / Getting Around (<https://www.kirklandwa.gov/Government/Departments/Public-Works-Department/Transportation/Getting-Around-Transportation-Division>) / Pedestrian Flags

Pedestrian Flags



The Pedestrian Flag (Pedflag) Program places orange or yellow flags at crosswalks to help pedestrians gain the attention of drivers. Below are answers to common questions about the program.

What is the purpose of the Pedflag program?

Pedestrian flags are intended to assist pedestrians in gaining the attention of motorists. Pedflags are not intended as a substitute for the vigilance and safe crossing techniques that pedestrians must use for crossing any street, whether it has crossing treatments or not.

Read the Department of Public Works Pre-Approved Plans [Policy R-22: Pedestrian Flag Program](#) (PDF, 126KB) [\(/files/sharedassets/public/v/1/public-works/transportation/policy-r-22-pedestrian-flag-program.pdf\)](#).

How are Pedflags installed and maintained?

Pedflags are low-cost and can be installed in a timely manner. Department of Public Works staff attach the flag holders to an existing sign or utility pole near the ends of the crosswalk. If no pole is available, one is installed. Once installation is complete, the only ongoing cost is the replacement of the flags. Volunteers monitor, replace, and redistribute flags.

How are new Pedflags locations established?

Sometimes new Pedflags locations are initiated by Public Works staff. Typically, though, new Pedflag installations are initiated by a request from a citizen who is willing to volunteer to maintain the flags at a particular location. Public Works staff check the location to ensure that it meets the flag installation criteria.

What are the criteria for deciding if a crosswalk should have Pedflags?

1. It is an existing marked crosswalk in Kirkland.
2. The crosswalk is NOT controlled by any traffic control device, meaning a traffic signal, regulatory sign (Stop/Yield), or Rapid Flashing Beacon.
3. A willing volunteer has been identified and approved to replace missing flags and redistribute flags as necessary.

How do I volunteer to keep Pedflag holders stocked with flags, and what are my duties?

To volunteer, contact David Gourlie at [425-387-3867](tel:4253873867) (tel:4253873867) or dgourlie@kirklandwa.gov (mailto:dgourlie@kirklandwa.gov). Read the [Pedflag guidelines](#) (PDF, 193KB) [\(/files/sharedassets/public/v/1/public-works/transportation/pedflag-](#)

[guidelines.pdf](#)) for specific instructions on carrying out Pedflag duties.

How many Pedflag locations does Kirkland have?

As of 2019, Kirkland has over 90 crosswalks with Pedflags. Pedflag crossings can be found on streets which have two to four lanes of traffic and speed limits of 25 mph to 35 mph.

How did Pedestrian Flags get started in Kirkland?

Pedflags started in 1995 with four locations in the Central Business District as an attempt to improve pedestrian safety. It came in the wake of two pedestrian accidents in the fall of 1994. Both accidents were fatal accidents involving adults. A Kirkland resident saw a similar system in Japan and suggested it be used here.

Are pedestrian flags effective?

Most of the evidence gathered suggests that Pedflags are helpful in encouraging pedestrian safety. A report from the Transportation Research Board describes the performance of various pedestrian safety treatments, including pedestrian flags (see page 19 in [this report from the Transportation Research Board](#) (<https://www.trb.org/Publications/Blurbs/157723.aspx>)).

Pedflags have become very popular in Kirkland. The consensus among the volunteers and frequent users of the flags is that they attract the attention of drivers sooner than when pedestrians are unaided. This has led many of them to be installed on crossings along school walk routes and popular pedestrian walking routes. The pedestrian flags are not intended as a substitute for the vigilance and safe crossing techniques that pedestrians must use for crossing any street, whether or not it has crossing treatments.

Why are some flags orange and some flags yellow?

At the start of the Pedflag program in 1995 we began with orange flags. In 2006, we hired a consultant to study how we could get more people to use flags. We used social marketing techniques to improve the system. The study involved interviewing people who did and did not use flags to understand why people were not using flags. The system was then redesigned using marketing principles to address these barriers.

According to [the consultant's report](#) ^(PDF, 3MB) [\(/files/sharedassets/public/v/1/public-works/transportation/pedflag-marketing-plan.pdf\)](#), one barrier was that pedestrians didn't know what the flag was for. The countermeasure for this was a new flag style which echoes the pedestrian warning sign in color and symbol. Another barrier to usage was that sometimes there were not enough flags available. This resulted in the redesigned holder which can hold more flags.

What are some details about the flag holders?

Kirkland uses a variety of equipment styles for Pedflag holders. Our original holders are made from angle iron and steel tube and were fabricated by welding students at Lake Washington Institute of Technology. They are still in use in some locations outside of the Central Business District.

Our newest holders can be found in the CBD and elsewhere. They are PVC containers that have open tops which allow for easier access to the flags. They also allow a higher quantity of flags to be placed at crossings which have a higher volume of pedestrian traffic. These holders cannot be purchased online. They are fabricated in-house. See [pictures of Kirkland's Pedflag equipment](#) ^(PDF, 2MB) [\(/files/sharedassets/public/v/1/public-works/transportation/pedflag-and-equipment-photos.pdf\)](#) for details on the flags and instructions for creating the holders.

Contact

David Gourlie

Transportation Engineering Analyst

DGourlie@kirklandwa.gov (<https://>).

[425-587-3867](tel:4255873867) (tel:4255873867)

Related Information

[Policy R-22 Pedestrian Flag Program](#) ^(PDF, 126KB) [\(/files/sharedassets/public/public-works/transportation/policy-r-22-pedestrian-flag-program.pdf\)](#)

[Pedflag Volunteer Guidelines](#) ^(PDF, 193KB) [\(/files/sharedassets/public/public-works/transportation/pedflag-guidelines.pdf\)](#)

[Pedflag Equipment Photos](#) ^(PDF, 2MB) [\(/files/sharedassets/public/public-works/transportation/pedflag-and-equipment-photos.pdf\)](#)

[Pedflag Marketing Plan](#) ^(PDF, 3MB) [\(/files/sharedassets/public/public-works/transportation/pedflag-marketing-plan.pdf\)](#)

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City of Bellevue

City of Bellevue
Regular Common Council Meeting
August 26, 2024

Agenda Item 6c: **NEW BUSINESS**
Discussion regarding the Streets Division and Code Enforcement

Action Item: Casey McGehee

Note: Mr. McGehee would like to discuss code enforcement matters with the Council regarding issues pertaining to the Streets Division.

Suggested Motion: N/A

Attachment(s): Memo: Streets and Code Enforcement

Council Meeting
August 26, 2024

From: Casey McGehee, Streets

Item 6c: Streets and Code Enforcement

The Street's Division has been busy mowing and trimming in the alleys regaining City rights-of-way and appreciate the Councils support in seeing this done.

An incident occurred on Tuesday, August 20, 2024. A homeowner came to the BURA meeting and was very upset and frustrated that the trees located on the edge of her rear property line were trimmed by the city because they over hung/were in the City's right-of-way.

This was put in the August Sewer and Water Billing *Without the Code Sections; these have been added for your reference.*

Please Help Keep Bellevue Beautiful. The City has adopted regulations for health and sanitation purposes (§4-1-2: *Accumulation, Prohibited Deposits of Garbage and Junk*). Please be mindful of 1) accumulating garbage (*the term "garbage" shall include tin and aluminum cans, glass and plastic bottles, leaves, weeds, cuttings from trees, lawns, shrubs or gardens, paper products, wood products, plastics, and synthetic substances of any kind*) or junk on any property (private and City's streets & alleys).

2) please keep damaged or inoperable vehicles parked behind a fence or barriers out of public view.
(§ 4-1-59A)(1) and § 4-1-5(B) (mks)

PLEASE NOTE: The City is clearing all of the alleys of **BRUSH, LIMBS AND PERSONAL PROPERTY**. ALL personal property needs to be removed from the allies and moved to the owner or occupants property out of the public right-of-way. (cm)

CODE SECTIONS:

4-1-2: ACCUMULATION, PROHIBITED DEPOSITS OF GARBAGE AND JUNK:

A. Accumulation: It shall be unlawful for any owner or occupant of any property located within the City to allow garbage or junk to accumulate upon real property owned or occupied by such person; provided, however, that no person may be convicted for a violation of this subsection without having received, in writing, notice of intention to prosecute pursuant to this subsection at least fifteen (15) days prior to the signing of a complaint charging a violation of this subsection. (1983 Code § 3.604)

B. Prohibited Deposits:

1. It shall be unlawful for any person to dump, deposit, or place any garbage or junk on the streets, alleys, or public places in the City. (1983 Code § 3.602)

2. It shall be unlawful for any person to deposit or place any garbage or junk in any garbage container not owned by such person without the expressed authorization of the owner of such garbage container.

C. Nuisance Declared; Abatement:

1. The City declares the keeping by any person of any garbage or junk on premises owned or occupied by such person or the placing thereof on streets, alleys, or public places within the City to be a nuisance.

2. The City may remove or abate such nuisance after first having given the owner or occupant of the premises upon which such garbage or junk has accumulated or the person responsible for the placing of such garbage or junk upon public places fifteen (15) days in which to remove or cause to be removed said nuisance. The expense of such removal to the City shall be charged to the person owning or occupying the premises concerned, and such expense shall constitute a lien upon such real property, and the amount thereof may be certified to the proper officer of Blaine County for collection in the same manner as for taxes as provided by law. The City may, in its discretion, also institute a civil action for the removal and abatement of any nuisance existing within the City. (1983 Code § 3.605)

4-1-5: MOTOR VEHICLE RESTRICTIONS:

A. Damaged Motor Vehicles:

1. Any damaged motor vehicle, as defined herein, not in the process of immediate repair, will be parked behind fences or barriers out of public view.
2. All damaged motor vehicles in public view will be parked in an orderly manner.
3. No salvaging or dismantling of motor vehicles or parts of motor vehicles will be permitted.
4. The term "damaged motor vehicle", as used in this subsection, shall mean any motor vehicle awaiting repair to its engine or body. (Ord. 227, 12-8-1988)

B. Inoperable Motor Vehicles: It shall be unlawful for any person to place or maintain on any public street, alley or other public place within the City any motor vehicle which is not in operating condition, meaning a motor vehicle, or part thereof, which is not able to move under its own power including, without limitation, any motor vehicle which does not have an operating motor or drive train or transmission.

C. Repair Of Vehicle On Public Ways And Property: It shall be unlawful for any person to repair a motor vehicle on any public street, alley or other public property within the City except for emergency roadside repairs taking no more than twelve (12) continuous hours.

D. Vehicle Parked In Excess Of Three Days: It shall be unlawful for any person to continuously park a motor vehicle on any public street, alley or other public property within the City for a period of time in excess of three (3) consecutive days. (Ord. 96-11, 10-24-1996)

4-1-7: MISDEMEANOR VIOLATION; PENALTIES:

A person who violates any provision of this chapter shall be guilty of a misdemeanor, punishable as provided in **section 1-4-1** of this Code. Each day that a violation of this chapter occurs shall be deemed a separate offense. (Ord. 96-11, 10-24-1996; amd. 2018 Code)

1-4-1: GENERAL PENALTY: (MISDEMEANOR)

A. Misdemeanor: Except in cases where a different punishment is hereafter prescribed by City ordinance, every offense declared to be a misdemeanor is punishable by a fine not exceeding one thousand dollars (\$1,000.00) or by imprisonment in the County Jail not exceeding six (6) months, or by both, together with such costs as may be required by law. These punishments shall comply with Idaho Code section 18-113, as amended. If a penalty is limited by State law, such violations shall be punishable by not to exceed the maximum permitted by State law.

1-4-4: PROCEDURES GOVERNING THE IMPOSITION OF CIVIL FINES:

A. Definitions: The following definitions shall apply to this Section:

CHARGING OFFICIAL:	A city officer or employee with authority to enforce the ordinance for which citations may be issued or a person designated by the charging official to act on his or her behalf.
CITATION:	An administrative citation issued pursuant to this Section stating that the charging official has determined that there has been a violation of one or more provisions of a City ordinance, which ordinance incorporates this Section in whole or in part.
FINE and/or PENALTY:	The dollar amount of an administrative or civil fine that the person cited is required to pay for violation of an ordinance as set forth by the charging official in the citation.
PERSON:	A natural person, firm, association, organization, partnership, business trust, company, corporation, limited liability company, joint venture, or club, or its manager, lessee, agent, servant, officer or employee.
PREPONDERANCE OF THE EVIDENCE:	Under the preponderance standard, the burden of proof is met when the party with the burden convinces the hearing officer(s) that there is a greater than fifty percent (50%) chance that the claim is true.
SERVE or SERVICE:	Either personal delivery or deposit in the United States Mail, first class, in a sealed envelope postage prepaid. Service shall include a declaration under penalty of perjury setting forth the date of personal delivery or, for service by mail, the date of deposit in the mail. Service by personal delivery shall be deemed complete on the date of the delivery. Service by mail shall be deemed complete on the date of deposit in the mail.
VIOLATION:	A violation of an ordinance for which the charging official has authority to issue a citation.

B. Issuance and Service of Citations.

1. When a charging official determines that a violation of an ordinance has occurred, the charging official may issue and serve a citation on any person responsible for the violation. The citation shall contain the following information:
 - a. The name of the person to whom the citation is issued;
 - b. Identification of the provision or provisions of the ordinance violated;
 - c. A description of the condition or circumstances constituting the violation(s), including the address or location and date of the violation;
 - d. The amount of the fine imposed for each violation;
 - e. The date by which the fine must be paid, the procedure for making payment (including to whom payment must be made and acceptable forms of payment), and the consequences of the failure to pay;
 - f. The date the citation is issued and the name and signature of the charging official.

C. Determination of the Amount of the Administrative Fine when the Citation is Issued. The amount of any fine for a violation under the Bellevue City Code, the following fines may be assessed:

1. **One hundred dollars (\$100.00) for a first violation** of the ordinance (and each additional day that is part of the same incident);
2. **Two hundreds dollars (\$200.00) for a second violation** of the same ordinance within one year of the date of the first violation; and
3. **Three hundreds (\$300.00) for each additional violation** of the same ordinance within one year of the date of a second or subsequent violation.

D. **When Fines Due; Payment of Fine; Late Payment Fee;**

1. The citation shall set forth the date by which the fine is required to be paid, provided however, **any person cited, shall have thirty (30) days from the date of the citation to pay the fine** unless the person cited has filed a timely appeal in compliance with this Section.
2. **Fines which remain unpaid fifteen (15) days after the due date shall be subject to a late payment penalty of ten percent (10%) plus interest at the rate of one percent (1%) per month** on the outstanding balance, which shall be added to the fine or penalty amount from the date that payment is due.
3. All fines and late payment fees shall be payable to the City and deposited in the City's general fund, unless the payment is made pursuant to an ordinance that provides otherwise.

E. **Remedies Available to City for Non-Payment of Fines; Criminal Sanctions for Multiple Offenses:**

1. **The amount of any fine not paid within the time required under this Section, including the amount of any applicable late payment charges, constitutes a debt to the city. The City may file a civil action or pursue any other legal remedy to collect such money.** In any civil action to obtain payment of the fine, and any late payment penalties, the city shall be entitled to obtain a judgment for the amount of the unpaid fines and penalty payments and, in addition, for the costs and attorneys' fees incurred by the city in bringing any civil action to enforce the provisions of this Section. Nothing hereunder shall preclude the city from levying against real property in order to satisfy a judgment for such fines and costs.



City of Bellevue

City of Bellevue
Regular Common Council Meeting
August 26, 2024

Agenda Item 6d: **NEW BUSINESS:**
Discussion and Direction to Staff to Draft a Resolution for Collection Services

Action Item: Michelle Snarr, Clerk's Office

Note: The City currently has civil fines as well as the ability to “pursue any other legal remedy to collect such money”.

In the recent months, it has become apparent that collecting fees is difficult. I spent about an hour on the phone last week with an individual that received a violation for cutting into the city right-of-way approximately six-inches (6”). Marshal Gaston informed the resident the week prior that he would need an encroachment permit to do what he wanted to do. He proceeded to do the work without a permit. I called him to discuss the violation and payment of \$100. He informed me that he didn't do anything wrong. Ultimately, the fee was paid.

Suggested Motion: N/A

Attachment(s): Memo containing Idaho Constitution and State Statues pertaining to the collection of public debts – fees. In addition, every Bellevue Code reference associated with Penalties, Civil Fines and General Penalties.

IDAHO CONSTITUTION ARTICLE XII, SECTION 2

SECTION 2. LOCAL POLICE REGULATIONS AUTHORIZED. Any county or incorporated city or town may make and enforce, within its limits, all such local police, sanitary and other regulations as are not in conflict with its charter or with the general laws.

TITLE 63

REVENUE AND TAXATION

CHAPTER 13: 1113 MISCELLANEOUS PROVISIONS OF TAX LAW

63-1311. Fees for services. (1) Notwithstanding any other provision of law, the governing board of any taxing district *may impose and cause to be collected fees for those services provided* by that district *which would otherwise be funded by property tax revenues*. The fees collected pursuant to this section shall be reasonably related to, *but shall not exceed, the actual cost of the service* being rendered.

(2) *No charge, other than property taxes shall be included on a tax notice* unless the taxing district placing such charge has received approval by the board of county commissioners to place such charge on the tax notice and meets the criteria set forth in section [63-902](#), Idaho Code.

TITLE 67

STATE GOVERNMENT AND STATE AFFAIRS

CHAPTER 23: MISCELLANEOUS PROVISIONS

67-2358. Collection of public debts — Fees.

(1) (a) Public agencies, as defined in section [67-2327](#), Idaho Code, **may retain by written contract a collection agency** that has a permit pursuant to [chapter 22, title 26](#), Idaho Code, for the purpose of collecting public debts owed by any person, including any restitution that is being collected on behalf of a crime victim.

(b) Any public agency using a collection agency as provided in this section may add a reasonable fee, payable by the debtor, to the outstanding debt for the collection agency fee incurred or to be incurred. The amount to be paid for collection services shall be left to the agreement of the public agency and its collection agency or agencies, but in no case shall a contingent fee exceed thirty-three percent (33%) of the unpaid debt per account.

2) (a) No debt may be assigned to a collection agency unless there has been a reasonable attempt to advise the debtor of the debt and at least thirty (30) days have elapsed from the time such notice was attempted. The public agency shall maintain a record of all attempts to notify the debtor of the existence of the debt.

(b) As used in this subsection, "reasonable attempt" means that the public agency has notified the debtor, either by mail, electronic transaction, telephone or in person, of the existence of the debt and that the public agency is attempting to collect the debt and any information obtained will be used for that purpose. At least one (1) notice sent pursuant to this subsection shall be in writing and shall state:

(i) The amount of the debt;

(ii) That unless the debtor, within thirty (30) days after receipt of notice, disputes the validity of the debt, or any portion thereof, the debt will be assumed to be valid by the public agency;

(iii) That if the debtor notifies the public agency in writing within the thirty (30) day period that the debt, or any portion thereof, is disputed, the public agency will obtain verification of the debt and a copy of such verification will be mailed to the consumer by the public agency; and

(iv) That the public agency may employ a debt collection agency to collect a debt, which may result in additional costs to the debtor if the debtor fails to pay the debt.

(3) Collection agencies acting pursuant to this section shall have only those remedies and powers which are available to them under [chapter 22, title 26](#), Idaho Code.

(4) For purposes of this section, the term "debt" shall include all debts, including the fee required under subsection (1)(b) of this section, except as otherwise provided by law.

**BELLEVUE CODE
PENALTIES, CIVIL FINES AND GENERAL PENALTIES.**

TITLE 1, ADMINISTRATION, GENERAL PENALTY

1-4-1: GENERAL PENALTY:

- D. Misdemeanor: Except in cases where a different punishment is hereafter prescribed by City ordinance, every offense declared to be a misdemeanor is punishable by a fine not exceeding one thousand dollars (\$1,000.00) or by imprisonment in the County Jail not exceeding six (6) months, or by both, together with such costs as may be required by law. These punishments shall comply with Idaho Code section 18-113, as amended. If a penalty is limited by State law, such violations shall be punishable by not to exceed the maximum permitted by State law.
- B. Infraction: When the offense is designated as an infraction by any section or provision of this Code or by State law, it is punishable only by a penalty not exceeding three hundred dollars (\$300.00) exclusive of court costs and no incarceration may be imposed.
- C. Federally Mandated Programs: When the City is participating in a Federally mandated program, wherein penalties or enforcement remedies are required by the terms of participation in the program, the City may enforce such requirements by ordinance, to include a criminal or civil monetary penalty not to exceed one thousand dollars (\$1,000.00) or imprisonment for criminal offenses not to exceed six (6) months, or to include both a fine and imprisonment for criminal offenses.
- D. **Civil Fine**: The city may enforce the requirements of this Code through the imposition of civil monetary penalties to be imposed in accordance with the procedures outlined in **Section 1-4-4** and the City Fee and Fine Schedule as established by

TITLE 1, ADMINISTRATION, CHAPTER 4, GENERAL PENALTY

1-4-4: PROCEDURES GOVERNING THE IMPOSITION OF CIVIL FINES:

- E. Remedies Available to City for Non-Payment of Fines; Criminal Sanctions for Multiple Offenses:
1. The amount of any fine not paid within the time required under this Section, including the amount of any applicable late payment charges, constitutes a debt to the city. The City may file a civil action or pursue any other legal remedy to collect such money. In any civil action to obtain payment of the fine, and any late payment penalties, the city shall be entitled to obtain a judgment for the amount of the unpaid fines and penalty payments and, in addition, for the costs and attorneys' fees incurred by the city in bringing any civil action to enforce the provisions of this Section. Nothing hereunder shall preclude the city from levying against real property in order to satisfy a judgment for such fines and costs.
 2. If the fine is unpaid at the time a person cited for a violation applies for a license or permit, or any other registration issued by the City, the City may deny the approval of such license, permit, or registration until the fine is paid in full, unless State law provides otherwise.
 3. In the event that a Person is cited three (3) or more times in any five-year period with a civil fine for the violation of the same or a substantially similar violation of this Code, the third and all subsequent offenses may be treated as misdemeanors.

TITLE 4, HEALTH, SANITATION AND ENVIRONMENT, CHAPTER 1, GARBAGE, JUNK AND GLASS CONTAINERS

4-1-2: ACCUMULATION, PROHIBITED DEPOSITS OF GARBAGE AND JUNK:

- A. Accumulation: It shall be unlawful for any owner or occupant of any property located within the City to allow garbage or junk to accumulate upon real property owned or occupied by such person; provided, however, that no person may be convicted for a violation of this subsection without having received, in writing, notice of intention to prosecute pursuant to this subsection at least fifteen (15) days prior to the signing of a complaint charging a violation of this subsection. (1983 Code § 3.604)
- B. Prohibited Deposits:
1. It shall be unlawful for any person to dump, deposit, or place any garbage or junk on the streets, alleys, or public places in the City. (1983 Code § 3.602)
 2. It shall be unlawful for any person to deposit or place any garbage or junk in any garbage container not owned by such person without the expressed authorization of the owner of such garbage container.
- C. Nuisance Declared; Abatement:
1. The City declares the keeping by any person of any garbage or junk on premises owned or occupied by such person or the placing thereof on streets, alleys, or public places within the City to be a nuisance.

2. The City may remove or abate such nuisance after first having given the owner or occupant of the premises upon which such garbage or junk has accumulated or the person responsible for the placing of such garbage or junk upon public places fifteen (15) days in which to remove or cause to be removed said nuisance. The expense of such removal to the City shall be charged to the person owning or occupying the premises concerned, and such expense shall constitute a lien upon such real property, and the amount thereof may be certified to the proper officer of Blaine County for collection in the same manner as for taxes as provided by law. The City may, in its discretion, also institute a civil action for the removal and abatement of any nuisance existing within the City. (1983 Code § 3.605)

TITLE 5, PUBLIC SAFETY, CHAPTER 1, FIRE CODE

5-1-5: CRIMINAL PENALTIES; CIVIL ENFORCEMENT:

B. **Civil Enforcement:** Appropriate actions and proceedings, at law or in equity, may be instituted by the City to restrain or abate violations of this chapter or compel compliance herewith, or to prevent illegal construction or occupancy of any building, structure, or premises in violation of this chapter, together with appropriate damages therefor. These remedies shall be cumulative and in addition to all other legal remedies and penalties provided by law. (Ord. 2010-04, 8-17-2010)

TITLE 5, PUBLIC SAFETY, CHAPTER 3, ANIMAL CONTROL

ARTICLE A. KENNELS AND CATTERIES

5-3B-1-3: PERMIT REQUIREMENTS:

Any person who owns, keeps or operates, prior to the Council's final action on and publication of this chapter, a kennel or cattery and does not have a current business license or was not required, based on prior ordinances, to have a business license for a kennel or cattery shall not be required to obtain or maintain a business license. Any person who creates or expands a kennel or cattery after the effective date hereof and who fails to obtain and maintain a current kennel or cattery business license thereafter shall be subject to citation for violation of this article and shall be guilty of a misdemeanor and subject to the penalty provided in section [1-4-1](#) of this Code. (Ord. 2010-01, 11-5-2009; amd. 2018 Code)

TITLE 5, PUBLIC SAFETY, CHAPTER 3, ANIMAL CONTROL

ARTICLE B. DANGEROUS AND POTENTIALLY DANGEROUS DOGS

5-3B-3: IMPOUNDMENT AND DISPOSITION:

Any potentially dangerous or dangerous dog for which a permit or renewal has not been obtained by its owner pursuant to this article is subject to being impounded by the animal control agency. Any potentially dangerous dog impounded due to the failure of the owner of such dog to obtain the required permit and which remains impounded for a period of at least seven (7) days due to the failure of the owner to obtain such permit may be destroyed by euthanasia by the animal control agency, and the owner shall be assessed an additional civil penalty. Fees for impounding and keeping each potentially dangerous dog shall be assessed against the owner of each potentially dangerous dog. (Ord. 2010-01, 11-5-2009)

5-3B-4: FAILURE TO COMPLY WITH CONDITIONS:

It is unlawful for the owner of a dangerous or potentially dangerous dog to fail to abide by the conditions for ownership as described in sections [5-3B-1-2](#) and [5-3B-2-2](#) of this article. Any dangerous or potentially dangerous dog shall be immediately confiscated by the animal control agency if found to be in violation of this section. Any owner who violates this section shall, in addition to criminal sanctions, be assessed a civil penalty for each violation hereof. In addition, the owner shall be guilty of a misdemeanor for a violation of this section. (Ord. 2010-01, 11-5-2009)

TITLE 7, PUBLIC WAYS AND PROPERTY, CHAPTER 3, STREETS, SIDEWALKS AND PUBLIC WAYS

7-1-1: EXCAVATIONS:

E. Penalties:

1. Any person, firm, or corporation convicted of violating the provisions of this section shall be guilty of a misdemeanor and subject to the penalty provisions of section [1-4-1](#) of this Code. (Ord. 216, 3-13-1986; amd. 2018 Code)

2. The City may proceed in a civil action for damages to collect the amount of money found necessary to restore the surface of the street or right-of-way disturbed, dug in, excavated or trenched without the written permission as in this section required, or where the surface restoration has been found to be inadequate or substandard according to City street specifications. (Ord. 216, 3-13-1986)

TITLE 7, PUBLIC WAYS AND PROPERTY, CHAPTER 3, STREETS, SIDEWALKS AND PUBLIC WAYS

7-1-3: PROHIBITED SNOW AND ICE REMOVAL:

A. No person shall place, plow or otherwise deposit snow or ice onto any public street, alley, sidewalk or other public way within the City. (Ord. 99-11, 11-10-1999)

B. Any snow or ice placed, plowed or deposited within twenty five feet (25') of a fire hydrant, onto any public street, alley, sidewalk, or other public way within the City may be removed by the City, and the cost thereof shall be paid by the owner of the real property from which the snow was removed (herein referred to as "said private property") and placed, plowed or deposited onto said public street, alley, sidewalk or other public way. A snow removal fee schedule to reasonably reimburse the City for its costs (equipment and labor) of said snow removal by the City shall be established by resolution of the Common Council of the City. Said snow removal fee shall be due and payable by the owner of said private property to the City within thirty (30) days of the date a bill therefor is sent by the City to the owner of the real property at the address set forth in the records of property ownership in the Office of the Blaine County Assessor, Hailey, Idaho. If the snow removal fee is not paid when due, in addition to all other remedies at law, said snow removal fee shall be deemed a special assessment against said private property for which a lien may be placed upon said private property and foreclosed upon and otherwise collected by the City in the manner provided by law for special assessments. Payment of the snow removal fee shall not excuse violation of this section nor prevent the City from filing a criminal or civil action. (Ord. 99-11, 11-10-1999; amd. 2018 Code)

TITLE 8, PUBLIC UTILITIES, CHAPTER 1, WATER SYSTEM

8-1A-7: PAYMENT DUE DATE; DELINQUENCIES:

A. All water charges and fees shall be due and payable to the Clerk by the tenth day of the following month from date of invoice. Upon failure to pay the same as prescribed, each user shall pay, in addition to the amount due, an accrued interest charge in an amount set by resolution of the Common Council. When remittances are made by mail, bills shall be deemed paid on the date of mailing as shown by the postmark. All fees and charges assessed as set forth in this article shall be paid when due, and thereafter, if unpaid, shall be collected as set forth in this section.

B. All delinquent charges or fees, as provided by this article, not paid within forty (40) days from date of invoice may be imposed as a judgment.

C. All monies collected by the Clerk under the provisions of this section shall be paid over to the City Treasurer in the same manner as is required for the payment of other City monies. (Ord. 2013-01, 3-14-2013)

D. When bills are not paid within forty (40) days from date of invoice, the Clerk may issue a notice order to discontinue service to such delinquent customers. In case such service is discontinued for delinquency, it shall not be restored until the delinquency is paid, or until arrangements for payment satisfactory to the City Clerk have been made, together with a fee set by resolution of the Council for discontinuing and restoring service. The fee shall be payable whenever a service trip is made for the purpose of discontinuing service because of nonpayment even though an actual shutoff may not actually have occurred. (Ord. 2013-01, 3-14-2013; amd. 2018 Code)

E. The notice to discontinue service shall be mailed to the property owner of record by U.S. mail or posted on the property. Notice shall provide an amount due, termination date and notice that services will be discontinued. The property owner shall have ten (10) days from the date of mailed notice or date of property posting, whichever is more restrictive, to respond to the notice to discontinue service.

F. The expense of discontinuing the water service line as well as the expense of restoring said service back to an operable condition shall be paid prior to restoration of service. Furthermore, it is a debt due the City and may be recovered by legal action against the water user in addition to the fee set forth in this section.

G. Nothing herein shall limit the City's right to pursue other remedies, both in law and equity, to collect past due water fees and costs associated with said collection. (Ord. 2013-01, 3-14-2013)

8-1A-8: WATER SYSTEM FUND:

TITLE 8, PUBLIC UTILITIES, CHAPTER 2, SANITARY SEWER SYSTEM

8-2A-7: PAYMENT DUE DATE; DELINQUENCIES:

A. All sewer charges and fees shall be due and payable to the Clerk on the tenth day of the following month from date of invoice. Upon failure to pay the same, as prescribed, each user shall pay, in addition to the amount due, an accrued interest charge in an amount set by resolution of the Common Council. When remittances are made by mail, bills shall be deemed paid on the date of mailing as shown by the postmark. All fees and charges assessed as set forth in this article shall be paid when due and thereafter, if unpaid, shall be collected as set forth in this section.

B. All delinquent charges or fees, as provided by this article, not paid within forty (40) days from date of invoice may be imposed as a judgment.

C. All monies collected by the Clerk under the provisions of this section shall be paid over to the City Treasurer in the same manner as is required for the payment of other City monies. (Ord. 2013-02, 3-14-2013)

D. When bills are not paid within forty (40) days from date of invoice, the Clerk may issue a notice order to discontinue service to such delinquent customers. In case such service is discontinued for delinquency, it shall not be restored until the delinquency is paid, or until arrangements for payment satisfactory to the City Clerk have been made, together with a fee set by resolution of the Council for discontinuing and restoring service. The fee shall be payable whenever a service trip is made for the purpose of discontinuing service because of nonpayment even though an actual shutoff may not actually have occurred. (Ord. 2013-02, 3-14-2013; amd. 2018 Code)

E. The notice to discontinue service shall be mailed to the property owner of record by U.S. mail or posted on the property. Notice shall provide an amount due, termination date and notice that services will be discontinued. The property owner shall have ten (10) days from the date of mailed notice or date of property posting, whichever is more restrictive, to respond to the notice to discontinue service.

F. The expense of discontinuing the sewer service line as well as the expense of restoring said service back to an operable condition shall be paid prior to restoration of service. Furthermore, it is a debt due the City and may be recovered by legal action against the water user in addition to the fee set forth above.

G. Nothing herein shall limit the City's right to pursue other remedies, both in law and equity, to collect past due sewer fees and costs associated with said collection. (Ord. 2013-02, 3-14-2013)

TITLE 9, BUILDING AND CONSTRUCTION, CHAPTER 1, BUILDING CODES

9-1-5: CRIMINAL PENALTIES; CIVIL ENFORCEMENT:

A. Any person, firm, association, or corporation that fails to comply with or violates any of these regulations shall be guilty of a misdemeanor and upon conviction shall be subject to the penalty provisions of section 1-4-1 of this Code. Each day that said violation continues shall be considered a separate offense. (Ord. 2005-05, 12-9-2004; amd. 2018 Code)

B. Appropriate actions and proceedings, at law or in equity, may be instituted by the City of Bellevue, Idaho, to restrain or abate violations of this chapter, or compel compliance herewith, or to prevent illegal construction or occupancy of any building, structure, or premises in violation of this chapter together with appropriate damages therefor. These remedies shall be cumulative and in addition to all other legal remedies and penalties provided by law. (Ord. 2005-05, 12-9-2004)

TITLE 9, BUILDING AND CONSTRUCTION, CHAPTER 2, ROADS, STREETS, PATHWAYS & OTHER IMPROVEMENTS

9-2-16: CRIMINAL PENALTIES; CIVIL ENFORCEMENT:

A. Any person violating this chapter or the design criteria, standards or standard drawings hereby adopted shall be guilty of a misdemeanor and, upon conviction thereof, shall be punishable as provided in section 1-4-1 of this Code. Each day upon which the illegal construction, alteration, maintenance or use continues shall be deemed a separate violation of this chapter. (Ord. 97-06, 7-24-1997; amd. 2018 Code)

B. In addition to the criminal penalties set forth in subsection A of this section, whenever a violation of this chapter occurs, the City may institute proceedings in the District Court to seek injunctive relief to prevent the continued violation thereof or to compel compliance with the terms and provisions of this chapter. Whenever it appears to the Council that any person has engaged or is about to engage in any act or practice violating any provision of this chapter, the City may institute a civil action in District Court to enforce compliance herewith.

C. It is hereby declared that a violation of any of the provisions of this chapter constitutes immediate danger to public health, safety, and welfare necessitating immediate action to remove any prohibited improvement to or obstruction of any public street or right-of-way, and the City shall have the right to order the same removed from the public right-of-way, and the responsible party shall pay all reasonable costs incurred by the City with regard thereto.

D. The City may require a person having a permit to revise, repair or replace improper work or improvements installed pursuant to a permit issued hereunder in order to have same conform with the standards of this chapter. Upon refusal of such a person to revise, repair or replace improper work or improvements, within fifteen (15) days of the date such notice is issued by the City, the City may perform the work at the expense of the permittee, and the City shall have a right to recover and a cause of action against the permittee for all costs incurred by the City with regard thereto including, but not limited to, the cost of such repair, restoration or improvement, court costs and reasonable attorney fees. (Ord. 97-06, 7-24-1997)

TITLE 9, BUILDING AND CONSTRUCTION, CHAPTER 3, BERM CONSTRUCTION REGULATIONS

9-3-6: ENFORCEMENT AND PENALTIES:

A person who violates any provision of this chapter shall be guilty of a misdemeanor, punishable as provided in **section 1-4-1** of this Code. Each day that a violation of this chapter occurs shall be deemed a separate offense. **In addition, the City may seek to enforce this chapter by appropriate civil remedies**

(Ord. 2001-02, 1-25-2001; amd. 2018 Code)

TITLE 10, ZONING REGULATIONS, CHAPTER 3, ADMINISTRATION AND ENFORCEMENT

10-3-4: ENFORCEMENT AND PENALTIES:

The provisions of this title shall be enforced in the following manner:

A. Whenever a violation of this title occurs, or is alleged to have occurred, any person may file a written complaint with the Administrator stating the causes and bases thereof. The Administrator shall investigate and forward to the City Attorney the results of such investigation and the complaint. (Ord. 2015-02, 4-20-2015)

B. **A violation of this title shall be a misdemeanor**, punishable as provided in **section 1-4-1** of this Code. Each day that such a violation continues shall constitute a separate criminal offense. The landowner, tenant, subdivider, builder, public official or any other person who commits, participates in, assists in or maintains such violation may be found guilty of such a violation.

C. **In addition** to the criminal sanctions in subsection B of this section, whenever a violation of this title occurs, **the City Attorney may institute proceedings in the District Court seeking civil penalties** not to exceed one thousand dollars (\$1,000.00) or six (6) months' imprisonment. (Ord. 2015-02, 4-20-2015; amd. 2018 Code)

TITLE 10, ZONING REGULATIONS, CHAPTER 23, WIRELESS COMMUNICATIONS FACILITIES

10-23-17: ENFORCEMENT AND PENALTIES:

A person who violates any provision of this chapter shall be guilty of a misdemeanor, punishable as provided in **section 1-4-1** of this Code. Each day that a violation of this chapter occurs shall be deemed a separate offense. **In addition, the City may seek to enforce this chapter by appropriate civil remedies and/or revocation of a permit issued hereunder.** (Ord. 2001-09, 6-14-2001; amd. 2018 Code)

TITLE 11, SUBDIVISION REGULATIONS

1-1-10: CRIMINAL PENALTIES; CIVIL ENFORCEMENT:

A. **Penalties:** Any person, firm, association, or corporation that fails to comply with or violates any of the regulations of this title shall be guilty of a misdemeanor and punishable as provided in section **1-4-1** of this Code. Each day that said violation continues shall be considered a separate offense. (Ord. 91-01, 12-2016; amd. 2018 Code)

B. **Civil Enforcement:** Appropriate actions and proceedings at law or inequity may be instituted by the City Attorney to prevent or rectify illegal subdivisions, to recover damages, to restrain, correct, or abate any violation, or to prevent illegal occupancy of a building, structure or premises. These remedies shall be accumulative and in addition to the penalties described in subsection A of this section. (Ord. 91-01, 12-2016)

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City of Bellevue

City of Bellevue
Regular Common Council Meeting
August 26, 2024

Agenda Item 6e: NEW BUSINESS:

Discussion and Direction to Staff to Draft a Consolidated Fee Schedule to Amend and Add Certain Fees

Action Item: Michelle Snarr, Clerk's Office

Note: I am not aware if the City of Bellevue has ever adopted a consolidated fee schedule. Typically, a city will review and make revisions as necessary each year, preferably before the new fiscal year. I am also in the process of reviewing each city application for accuracy and converting them into PDF fillable forms to place on the city's new website.

I have been working on the schedule for approximately 2 week; however, I did not want to invest a lot of time into it if the Council would like to move in a different direction.

Suggested Motion: N/A

Attachment(s): Draft Consolidated Fee Schedule. It is formatted with some sections entered.

PROPOSED FEE SCHEDULE AMENDMENT

CONSOLIDATED FEE SCHEDULE

Administrative Fees 2

Building Fees 3

Business License Fee 4

Election Fees 5

Development Impact Fees 6

Franchise Tax: 7

Planning Fees: 8

Police Fees 9

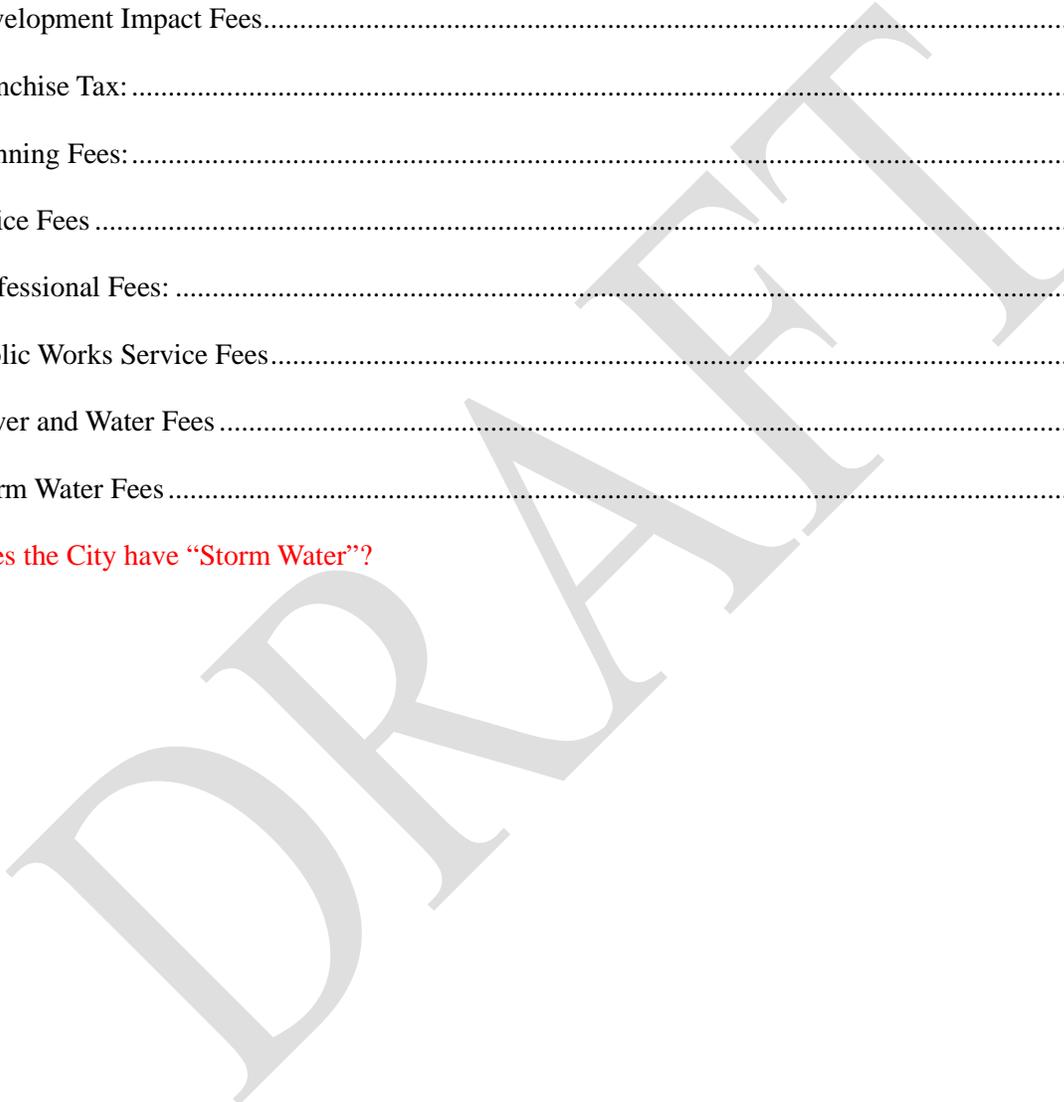
Professional Fees: 10

Public Works Service Fees 11

Sewer and Water Fees 12

Storm Water Fees 13

Does the City have “Storm Water”?



PROPOSED FEE SCHEDULE AMENDMENT

ADMINISTRATIVE FEES

SERVICE	EXISTING FEE	PROPOSED AMENDED FEE
Public Records Request	Pursuant to Idaho Code § 74-102(10)(a)&(b), Except for fees that are authorized or prescribed under other provisions of Idaho law, no fee shall be charged for the first two (2) hours of labor in responding to a request for public records, or for copying the first one hundred (100) pages of paper records that are requested. If the request meets the following criteria, actual labor and copying costs may be recovered if: the request is for more than one hundred (100) pages of paper records; or the request includes records from which nonpublic information must be deleted; or the actual labor associated with responding to requests for public records in compliance with the provisions of chapter 74 102(10)(b), exceeds two (2) person hours.	
Copies		
8.5"x11" Single-sided, black and white	\$0.00	0.18 per sheet
8.5"x11" Single-sided, color	\$0.00	\$0.25 per sheet
8.5"x14" Single-sided, black and white	\$0.00	
8.5"x14" Single-sided, color	\$0.00	
8.5"x11" Double-sided, black and white	\$0.00	
8.5"x11" Double-sided, color	\$0.00	
8.5"x14" Double-sided, black and white	\$0.00	
8.5"x14" Double-sided, color	\$0.00	
Appeal (not related to zoning or subdivision)	\$0.00	\$125.00
Appeal (related to zoning or subdivision)		
Convenience Fee for Credit/Debit Card	0%	3% of amount charged on debit or credit card.
Return Check Fee	\$30.00	No Change
Labor Rates per Hour		
Administrative	\$0.00	
Clerk	\$0.00	
Division Managers	\$0.00	
Fire and Staff	\$0.00	
Marshall and Staff	\$0.00	
Parks & Streets and Staff	\$0.00	
Treasurer	\$0.00	
Contract Engineering	\$0.00	
Contract Legal	Direct Bill	Direct Bill
Contract Planning	Direct Bill	Direct Bill
Contract Water	Direct Bill	Direct Bill
Contract Sewer	Direct Bill	Direct Bill
Public Notices	Direct Bill	
Publication Costs	\$x.xx	Direct Bill

PROPOSED FEE SCHEDULE AMENDMENT

Mailing per address plus current postage	Current postage rate	\$0.39
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PROPOSED FEE SCHEDULE AMENDMENT

BUILDING PERMIT FEES

SERVICE	EXISTING FEE	PROPOSED AMENDED FEE
Building Permit	Existing Fee Structure	**Table B-1 Building fee valuation figures as listed in the Building Safety Journal published by ICC (International Code Council) and <i>updated on a biannual basis</i> are hereby adopted to be included in the City of Bellevue Consolidated Fee Schedule and are subject to update on a biannual basis on the tables and formulas of the ICC
Plan Check Fee	65% - DOPL	65% DOPL?
Alternative Energy		Listed as Table B-1 Under Building and Miscellaneous Permits
Building Permit Extension	\$100.00	
Demolition Permit	\$125.00	
Fence Permit	\$100.00	
Roof Permit	Existing Fee Structure	Listed as Table B-1 Under Building and Miscellaneous Permits

Note: 10-14-4: Building or Setback Permit Required:

It shall be unlawful to commence construction on any building without having first obtained a valid written building or setback permit. A building permit shall be required for all habitable buildings. (Ord. 2015-02, 4-20-2015)

Double Fees for buildings or installation without Plan Review and/or Permit

PROPOSED FEE SCHEDULE AMENDMENT

BUSINESS LICENSE FEES

SERVICE	EXISTING FEE	PROPOSED AMENDED FEE

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PROPOSED FEE SCHEDULE AMENDMENT

DEVELOPMENT IMPACT FEES

SERVICE	EXISTING FEE	PROPOSED AMENDED FEE
Residential, Under 1,000 SF	\$1,017.00	No Change
Residential, 1001 to 1,600 SF	\$2,034.00	No Change
Residential, 1,601 to 2,200 SF	\$2,543.00	No Change
Residential, 2,201 to 2,800 SF	\$2,797.00	No Change
Residential, 2,801 SF or more	\$3,052.00	No Change
Retail	\$1,027.00 per 1,000 SF	No Change
Office	\$1,705.00 per 1,000 SF	No Change
Light Industrial	\$855.00 per 1,000 SF	No Change

Note: Development Impact Fees: A development impact fee shall be calculated on the basis of levels of service for public facilities adopted in this chapter that are applicable to existing development as well as new growth and development. The construction, improvement, expansion or enlargement of new or existing public facilities for which a development impact fee is imposed must be attributable to the capacity demands generated by the new development. § 9-5-5(B) (Ord. 2021-03, 3-22-2021)

PROPOSED FEE SCHEDULE AMENDMENT

ELECTION FEES

SERVICE	EXISTING FEE	PROPOSED AMENDED FEE
Declaration of Candidacy	\$40.00	\$40.00 pursuant to I.C. §
Petition for Candidacy	\$0.00	\$00.00 pursuant to I.C. §

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PROPOSED FEE SCHEDULE AMENDMENT

FIRE FEES

SERVICE	EXISTING FEE	PROPOSED AMENDED FEE
Fire Alarm Installation Permit		
Fire Suppression System Permit		
Fire Line Permit		
Fire Review Fee		

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PROPOSED FEE SCHEDULE AMENDMENT

FRANCHISE TAX

SERVICE	EXISTING FEE	PROPOSED AMENDED FEE
Franchise		

LOT TAX (Local Option Tax)

SERVICE	EXISTING FEE	PROPOSED AMENDED FEE
Hotel-Motel	3%	

***Note:** "Hotel-Motel" shall mean any business including hotels, motels, condominiums, tourist homes, other sleeping accommodations and any other business which in the regular course of business rents or leases for occupancy temporary lodging to individuals, with or without meals, except where a residence is maintained continuously under terms of a lease or similar agreement for a period in excess of thirty (30) days.

PROPOSED FEE SCHEDULE AMENDMENT

MARSHAL FEES

SERVICE	EXISTING FEE	PROPOSED AMENDED FEE

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PROPOSED FEE SCHEDULE AMENDMENT

PARK FEES

SERVICE	EXISTING FEE	PROPOSED AMENDED FEE
Deposit (may be refundable)	\$200.00	No Change
Memorial Park		
Half Day		
Full Day		
O'Donnell Park		
Month		
Season		
Howard Preserve		
Half Day		
Full Day		
Extra Costs		
Porta-Potties		Direct Bill
Garbage		Direct Bill
Cleaning Fee per hour - Parks & Streets and Crew (under Administration)		

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PROPOSED FEE SCHEDULE AMENDMENT

**ZONING AND SUBDIVISION
FEES**

SERVICE	EXISTING FEE	PROPOSED AMENDED FEE
Hourly Staff Rates		See Administrative Fee Schedule
Administrative Design Review	\$	
Accessory Dwelling Units (ADU)		
Staff Time		
Annexation Application		
Application Fee	\$	
Application fee per developable acre	\$	
Publication Costs		Direct Bill
Mailing per address plus current postage	\$0.00	\$0.39
Comprehensive Plan Amendment	\$	
Publication Costs		Direct Bill
Mailing per address plus current postage	Current postage	\$0.39
Conditional Use Permit		
Permit fee		
** Home Occupation – <i>New</i>		
Publication Costs		Direct Bill
Mailing per address plus current postage	Current Postage	\$0.39
Design Review Application		
Design Review: Commercial or Mixed use	\$0.00	
Design Review: Multi-Family		
Retainer (dependent on complexity of project)		
Design Review: Modifications to Projects that have received Design Review Approval (determined by Administrator to as minor)		
Publication Costs		Direct Bill
Mailing per address plus current postage	Current Postage	
Development Agreement Application		
Development Agreements		
Development Agreement Amendments		
Flood Hazard Development Permit (substantial impact)		
Flood Hazard Development Permit (no substantial impact)		

PROPOSED FEE SCHEDULE AMENDMENT

In-Lieu Contributions		
Landscaping		
Parking		
Planned Unit Development (PUD)		
Application		
Contract Legal for services rendered		See Administrative Fee Schedule
Publication Costs		Direct Bill
Mailing per address plus current postage	Current Postage	\$0.39
Vacation (Right of Way and Plat)		
Application		
Publication Costs		Direct Bill
Contract Engineering for services rendered		See Administrative Fee Schedule
Subdivision Application: Preliminary Plat		
Regular Plat Fee		
Regular Plat Fee plus fee costs for lot, sub-lot or unit		
Lot-line Adjustment: combing lots into one (1) lot		
Lot-Line Adjustment: all other alterations		
Publication Costs		Direct Bill
Mailing per address plus current postage	Current Postage	\$0.39
Contract Planning for services rendered		See Administrative Fee Schedule
Contract Engineering for services rendered		See Administrative Fee Schedule
Subdivision Application: Final Plat		
Final Plat Fee		
Final Plat Fee plus fee costs for lot, sub-lot or unit		
Contract Legal for development agreement services rendered		
Publication Costs		Direct Bill
Mailing per address plus current postage	Current Postage	\$0.39
Subdivision Preliminary/Final Plat Extension	\$	\$
Subdivision or Zoning Text Amendment		
Publication Costs		Direct Bill
Mailing per address plus current postage	Current Postage	\$0.39

PROPOSED FEE SCHEDULE AMENDMENT

Subdivision or Zoning Map Amendment		
Application (without Development Agreement)		
Application (with Development Agreement)		
Contract Planning for services rendered		
Contract Engineering for services rendered		
Publication Costs		Direct Bill
Mailing per address plus current postage	Current Postage	\$0.39
Variance		
Application with Development Agreement		
Applications without Development Agreement		
Publication Costs		Direct Bill
Mailing per address plus current postage	Current Postage	\$0.39
Wireless Permit Application		

PROPOSED FEE SCHEDULE AMENDMENT

PROFESSIONAL FEES

SERVICE	EXISTING FEE	PROPOSED AMENDED FEE
Contract Engineering		See Administrative Fee Schedule
Contract Legal		See Administrative Fee Schedule
Contract Planning		See Administrative Fee Schedule

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PROPOSED FEE SCHEDULE AMENDMENT

STREET FEES

SERVICE	EXISTING FEE	PROPOSED AMENDED FEE

Note:

Title 9, Building and Construction, Chapter 2, Permit Requirements

9-2-2: PERMIT REQUIREMENTS:

A. **Permit Required:** No person, firm or corporation shall, without first obtaining a permit from the City, do, cause to be done or authorize any of the following:

1. Construct, repair, relocate or improve any public street or construct, relocate or improve any private street; (2) Construct, repair, replace or improve any public bicycle path, equestrian path or other public easement; (3) Construct, repair, relocate, or improve any approach or curb cut onto any public street or right-of-way; (4) Dig in, excavate, trench, or otherwise disturb the surface or subsurface of any street, public or private, or any public bicycle path, equestrian path or other public easement or right- of-way; (Ord. 2005-01, 10-28-2004) (5) Encroachments shall be limited to the following: public utilities and public improvements and approaches for private streets and driveways. (Ord. 2016-03, 7-11-2016)

B. **Types Of Permits; Compliance Required:** Prior to commencing any activity requiring a permit hereunder, the person desiring to undertake such activity or the contractor of such a person, as agent for that person, shall file an application with the City and be issued a permit therefor. All such construction, improvement and activity shall be in conformance with this chapter and all other applicable laws, ordinances, rules and regulations pertaining thereto. Such permits include the following: (1) **Street construction permit** to construct, relocate or improve any public street, or portion thereof or to construct, relocate or improve any private street, or portion thereof; (2) **Street repair and excavation permit** to repair any public street, or portion thereof, or to excavate, dig in, trench, or otherwise disturb the surface or subsurface of any public street; (3) **Public pathway construction permit** to construct, repair, replace or improve any public bike path, equestrian path or other public easement, or any portion thereof; (Ord. 97-06, 7-24-1997) (4) **Encroachments** shall be limited to the following: public utilities and public improvements and approaches for private streets and driveways upon or under any public street or right- of-way. (Ord. 2016-03, 7-11-2016)

PROPOSED FEE SCHEDULE AMENDMENT

STORM WATER FEES (??)

SERVICE	EXISTING FEE	PROPOSED AMENDED FEE

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PROPOSED FEE SCHEDULE AMENDMENT

SEWER AND WATER FEES

SERVICE	EXISTING FEE	PROPOSED AMENDED FEE
Sewer Inspection Fee	\$50	\$100
Water Inspection Fee	\$50	\$100

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