



AGENDA

This agenda is subject to revisions. All revisions will be underlined.

JOIN ZOOM MEETING

<https://us02web.zoom.us/j/87819647960?pwd=SzFPRUo1amc2dzhvS0VDMlhPMWpvdz09>

Meeting ID: # **878 1964 7960**

Passcode: # **962720**

One Tap Mobile

+1-253-215-8782 US (Tacoma)

+1-346-248-7799 US (Houston)

Please Mute Your Call

Friendly Reminder: Please turn off all cell phones except for emergency personnel.

Finding That the regular meeting notice and agenda were posted in accordance with Idaho Code §74-204 within forty-eight (48) hours prior to the meeting at: Bellevue City Hall, Post Office, on the City's website and e-mailed to the Idaho Mountain Express on April 18, 2024.

CALL TO ORDER: Mayor Chris Johnson

ROLL CALL:

1. **NOTICE OF AGENDA COMPLIANCE:** PER IDAHO CODE §74-204 | ACTION ITEM
*(Suggested Motion: I move that the notice for the **April 22, 2024**, regular meeting was completed in accordance with Idaho Code, Section §74-204.)*
2. **CALL FOR CONFLICT:** (AS OUTLINED IN IDAHO CODE §74-404)
3. **PUBLIC COMMENT:** (FOR ITEMS OF CONCERN NOT ON THE AGENDA)
4. **PRESENTATION: PARK COMMITTEE**
Presentation of the Bellevue Park and Tree's Committee Recommendation for O'Donnel Park and the Memorial Park Study and Recommendation: Kristin Fletcher
5. **CONSENT AGENDA: ACTION ITEM**
All items listed under the Consent Agenda will be approved in one motion without discussion unless any Council Member request that the item be removed for individual discussion and possible action.
 - a. Approval of Common Council Meeting Minutes
 - i. January 22, 2024, Regular Council Meeting Minutes
 - b. Approval of Claims: April 9, 2024, through April 22, 2024
 - c. Request for Funds, Fire Department in the Amount of \$1,548 for Fire Hose: Chief Beaver, Fire Chief
 - d. Treasurer's Financial Report for FY 2024, though the 2nd Quarter, March 31, 2024: Shelly Shoemaker, City Treasurer
 - e. Department Head Reports
6. **NEW BUSINESS:**
 - a. Consideration of Resolution No. 2373, A Resolution of the Common Council of the City of Bellevue, Idaho, Accepting \$49,999 in American Rescue Plan Act/State and Local Recovery Funds for the Reimbursement of Conducting a Drinking Water Planning Survey and Ratifying the Mayor's Signature on the Contract for Services Between Blaine County and the City of Bellevue: Chris Johnson, Mayor | ACTION ITEM
 - b. Consideration of Resolution No. 2374, A Resolution of the Common Council of the City of Bellevue, Idaho, Accepting \$49,999 in American Rescue Plan Act/State and Local Recovery Funds for the Reimbursement of Wastewater Treatment Plant System Repairs and Ratifying the Mayor's Signature on the Contract for Services Between Blaine County and the City of Bellevue: Chris Johnson, Mayor | ACTION ITEM

7. ADJOURNMENT: ACTION ITEM

/s/ Michelle K. Snarr
City Clerk

I, designated City Clerk for the City of Bellevue, Idaho, hereby certify that the regular meeting notice and agenda were posted in accordance with **Idaho Code §74-204** within forty-eight (48) hours prior to the meeting at: the Bellevue City Hall, Post Office, on the City of Bellevue Website and sent to the Idaho Mountain Express on **April 18, 2024**. Council Packets are available online at <https://www.bellevueidaho.us/> (Located under Mayor and City Council /City Council Agendas and Munutes)

In compliance with the American with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Bellevue, 115 East Pine Street, Bellevue, Idaho 83313, or **phone number 208-788-2128 ext. 4, at least twenty-four (24) hours prior to the meeting.**



AGENDA

Esta agenda está sujeta a revisiones. Todas las revisiones estarán subrayadas.

ÚNASE A LA REUNIÓN DE ZOOM

<https://us02web.zoom.us/j/87819647960?pwd=SzFPRUo1amc2dzhvS0VDMlhPMWpvdz09>

ID de reunión: # **878 1964 7960**

Código de acceso: # **962720**

Móvil con un toque

+1-253-215-8782 EE. UU. (Tacoma)

+1-346-248-7799 EE. UU. (Houston)

Silencie su llamada

Recordatorio amistoso: apague todos los teléfonos celulares excepto los del personal de emergencia.

Determinando que el aviso de la reunión regular y la agenda se publicaron de acuerdo con el Código de Idaho §74-204 dentro de las cuarenta y ocho (48) horas anteriores a la reunión en: el Ayuntamiento de la Ciudad de Bellevue, Oficina de Correos, en el sitio web de la Ciudad y en el correo electrónico, enviado por correo al Idaho Mountain Express el 18 de abril de 2024.

LLAMADA AL ORDEN: Alcalde Chris Johnson

LLAMADA DE ROL:

1. **AVISO DE CUMPLIMIENTO DE LA AGENDA:** SEGÚN EL CÓDIGO DE IDAHO §74-204 | **ARTÍCULO DE ACCIÓN**

(Moción sugerida: propongo que el aviso para la reunión ordinaria del 22 de abril de 2024 se complete de acuerdo con el Código de Idaho, Sección §74-204).

2. **LLAMADO A CONFLICTO:** (COMO SE DESCRIBE EN EL CÓDIGO DE IDAHO §74-404)
3. **COMENTARIO PÚBLICO:** (PARA TEMAS DE PREOCUPACIÓN QUE NO ESTÁN EN LA AGENDA)

4. **PRESENTACIÓN: COMITÉ DEL PARQUE**

Presentación de la recomendación del Comité de Árboles y Parques Bellevue para el estudio y recomendación del Parque O'Donnel y el Parque Memorial: Kristin Fletcher

5. **AGENDA DE CONSENTIMIENTO:** | **ARTÍCULO DE ACCIÓN**

Todos los elementos enumerados en la Agenda de Consentimiento se aprobarán en una sola moción sin discusión, a menos que algún Miembro del Consejo solicite que el elemento se elimine para una discusión individual y una posible acción.

- a. Aprobación del Acta de la Reunión del Consejo
 - i. 22 de enero de 2024, Reunión ordinaria
- b. Informes del jefe de departamento Aprobación de Reclamaciones: 9 de abril de 2024, al 22 de abril de 2024
- c. Solicitud de Fondos, Departamento de Bomberos por un monto de \$1,548 para manguera contra incendios: Jefe Beaver, Jefe de Bomberos
- d. Informe financiero del tesorero para el año fiscal 2024, segundo trimestre: Shelly Shoemaker, tesorera de la ciudad
- e. Informes del jefe de departamento

6. **NUEVO NEGOCIO**

- a. Consideración de la Resolución No. 2373, Resolución del Consejo Común de la Ciudad de Bellevue, Idaho, que acepta \$49,999 en la Ley del Plan de Rescate Estadounidense/Fondos de Recuperación Estatales y Locales para el reembolso de la realización de una Encuesta de Planificación del Agua Potable y ratifica la firma del Alcalde en el contrato de servicios entre el condado de Blaine y la ciudad de Bellevue: Chris Johnson, alcald | **ARTÍCULO DE ACCIÓN**
- b. Consideración de la Resolución No. 2374, Resolución del Consejo Común de la Ciudad de Bellevue, Idaho, que acepta \$49,999 en la Ley del Plan de Rescate Estadounidense/Fondos de Recuperación Estatales y Locales para el Reembolso de las Reparaciones del Sistema de la Planta de Tratamiento de Aguas Residuales y ratifica la Firma del Alcalde en la Contrato de servicios entre el condado de Blaine y la ciudad de Bellevue: Chris Johnson, alcalde | **ARTÍCULO DE ACCIÓN**

7. **APLAZAMIENTO: ARTÍCULO DE ACCIÓN**

/s/ Michelle K. Snarr
Secretario Municipal, Ciudad de Bellevue

Yo, Secretario Municipal designado para la Ciudad de Bellevue, Idaho, por la presente certifico que el aviso de la reunión regular y la agenda se publicaron de acuerdo con el Código de Idaho §74-204 dentro de las cuarenta y ocho (48) horas anteriores a la reunión en: la Ciudad de Ayuntamiento de Bellevue, oficina de correos, en el sitio web de la ciudad de Bellevue (ubicado bajo Alcalde y Concejo Municipal/Agendas y Munutes del Concejo Municipal): <https://www.bellevueidaho.us/> y enviado al Idaho Mountain Express *el 18 de abril de 2024*

De conformidad con la Ley de Estadounidenses con Discapacidades, las personas que necesiten adaptaciones especiales durante esta reunión deben notificar a City Bellevue, 115 East Pine Street, Bellevue, Idaho 83313, o al número de teléfono 208-788-2128 ext. 4, al menos veinticuatro (24) horas antes de la reunión



City of Bellevue

City of Bellevue
Regular Common Council Meeting
April 22, 2024

Agenda Item 4: **PRESENTATION**
Park Committee

Action Item: **No Action** – Presentation Only
Kristin Fletcher

Note: Ms. Fletcher would like to update the Council on the Bellevue Park and Tree's Committee Recommendation for O'Donnell Park and the Memorial Park Study and Recommendation

Suggested Motion: None

Attachment(s): Final Bellevue Park and Trees Committee's Recommendation for O'Donnell Park and Memorial Park Recommendation

Bellevue Parks and Trees Committee Recommendations for O'Donnell Park

2/25/19 Recommendations

1. Increase marshal presence and patrol during soccer drop off and pick up times to address speeding.
2. Someone from the City to have a preseason meeting with park permit holders to review park rules, regulations and expectations.
3. Issue soccer permit based on the assumption that the City, along with some in kind labor from the soccer community, will help fix the eastern most soccer field. This would come out of the City parks budget. The City paid for diamond dust for softball field but did not help address damages to the soccer fields after last year's flooding. Get recommendations from Clearwater Landscaping on how best to address the problems and restoration recommendations.
4. Get and follow recommendations from local landscaping company on how to best "weed and feed" the turf/grass. Concentrating first on existing worn areas.
5. Limit softball to Monday, Tuesday, Wednesday, evenings. Leagues would run mid-May - mid August. Limit to 4 tournaments/ year. This year tournaments would be held June 15, August 9, 10, 11, September 7 & 8, October 19 & 20. Limit soccer to Tuesday and Thursday practices and games on Sunday. Playoffs would be held the last 3 weeks of the season and change to Wednesday and Thursday evenings. Soccer season would also run from mid-May to mid-August, final games held August 11th.
6. Find an alternate location for the youth soccer field so the two larger soccer fields can be rotated/shifted allowing heavily used areas (goalie boxes) to receive less use and recover quicker. One potential site for the youth soccer field is the center/left outfield of the soccer field.
7. Designate and sign parking according to how it is outlined on the map, see below.

Figure 1: Parking and Soccer Field Recommendations



- Blue = parallel parking
- Red = perpendicular parking
- Purple = proposed soccer field

3/18/19 Recommendations

1. Soccer practice or games will not be allowed within 24 hours of a significant rain or when the soils are saturated to reduce soil compaction.
2. Confirm that the park is being managed as a park that allows softball and soccer but it is not a sports complex. This clarification will help Clearwater Landscaping give us a Park rehabilitation plan.
3. Continue to explore conceptual planning and design for the park.
4. Implement part of Clearwater Landscaping’s maintenance plan recommendations (should receive within 2 weeks), at City’s expense. This most likely will include weed spraying, aeration, and fertilization treatments.
5. This fall begin to implement park rehab plan recommendations to be received from Clearwater Landscaping once the field can be assessed this spring. This modifies 2/25/19 Recommendation #3.
6. City will provide level place for portable toilets by soccer fields.
7. Soccer fields will not be watered on Saturday nights or Sunday mornings.
8. Deposits will be refundable. General conditions for a refundable deposit include following city laws and ordinances and leaving the park in as good as condition as it was found after practices, games and tournaments.
9. Assumption that all leftover fees are deposited into the Parks budget that will be used for future improvements and maintenance.
10. League and tournament fees follow the O’Donnell Park Fees table below and may be reviewed annually.
- 11.

O’Donnell Park Fees (2019)

	League Play					
	Rate	Frequency	City provides	Softball league	Soccer League	Total
Toilet	\$80.00	Month	1 (\$80)	1.5 (\$120)	1.5 (\$120)	4
Trash removal	\$35/hr.	30 min/trip	3 Trips/week	2 trips/week (\$140/ month)	2 trips/ week (\$140/ month)	7
Monthly Totals				\$260.00	\$260.00	
Season Total Fees		3 months		\$780.00	\$780.00	
Refundable Deposit				\$200.00	\$200.00	
	Tournaments					
	Weekends only after August 11th, league play over					
	Applicant pays for additional toilet(s) / 50 people/1 toilet					
	\$110/tournament (Post league tournament fee)					

Bellevue Memorial Park

Survey and Park Committee
Recommendations

–

**What kind of improvements
should be made to Memorial
Park?**

—
Since it's their park, we asked the residents. In English and Spanish.

Help Improve Bellevue's Memorial Park!

The Bellevue Parks Committee would like to learn more about how our community uses Memorial Park. We want to improve management of the park and enhance recreation opportunities. Please help us by taking a moment to fill out this survey. Your answers will be anonymous, and your participation is voluntary. If you have any questions about the survey, please feel free to contact Ashley Dyer, City of Bellevue planning associate, at 208-788-2128, ext. 8.

- Do you live in:
Bellevue _____
Hailey _____
Other _____
- How old are you? <19 _____ 20-30 _____ 31-40 _____ 41-50 _____ 51-60 _____ 61-70 _____ 71+ _____
- Overall, how satisfied were you with visiting the park? (circle one)

Not at all Satisfied	Slightly Satisfied	Moderately Satisfied	Very Satisfied	Extremely Satisfied
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- Approximately how many times have you visited Memorial park over the past 12 months? _____
- What activity(s) do you like to do at the park? (check all that apply)
Picnic/shelter _____ Visiting with friends _____ Dog Walking _____
Children's playground _____ Little free library _____ Reading/relaxing _____
Basketball _____ Frisbee/volleyball _____ Bloom Truck _____
Other _____
- How do you think the City of Bellevue should manage the following areas? (circle one response in each category).

Playground >	Less equipment	Leave it as is	More equipment
Basketball Courts>	Fewer courts	Leave it as is	More courts
Picnic Pavilion>	Smaller	Leave it as is	Larger or additional
Stage>	Remove	Leave it as is	More developed/roof
Open trees/ lawn>	Fewer trees & lawn	Leave it as is	More trees & lawn
- What other things would you like to see in the park?
Sculpture/art work _____ Skate park _____
BBQ facilities _____ Other ideas _____
Pathways _____
- THANK YOU!** Do you have any other comments or suggestions about Memorial Park? _____

[We're planning a park clean up October 24th from 10 AM-Noon!](#)

Watch for fliers and social media, please join us.

Bellevue launches Memorial Park survey

Comprehensive plan identifies park for a town square site

Tony Evans Oct 7, 2020  0

Surveys were available on the City website. Public notifications were made using the Idaho Mountain Express (October 7, 2020) and City Water Bill.

The Parks Committee also made them available at City Hall, Chapalita's Market (Hispanic Heritage Month celebration) and the Memorial Park clean up.

67 people filled out the survey!

Survey Results

Survey results can be found on the City website/Parks Committee.

Surveys done using Survey Monkey were compiled into a report.

Original hard copy surveys were scanned into one pdf document.

Bellevue Parks Committee's Memorial Park Recommendations

Priority 1-5 (1=low, 5=high)	Time/Money Investment: \$\$\$ (>\$5k), \$\$ (\$1k-\$5k), \$ (<\$1k)	Recommendation	Estimated Cost	Potential Partners	Funding Source	Maintenance Responsibility and long term funding
General Maintenance						
5	\$\$	Develop multi-year budget and commit to maintenance		NA	City	City
5	\$	Winter: Plow sidewalks and parking on each side of the park. Notify residents who are plowing snow into the park and parking areas (City ROW) that it is not allowed and snow must be stored on their property.		NA	City	City
Access						
5	\$	Hwy 75 directional signs to park <div data-bbox="425 644 850 731" style="background-color: blue; color: white; padding: 5px; display: inline-block;">Memorial Park 2 blks →</div>		City	City or BURA	City
3	\$	Cross walks and bike lane from the bike path to park (Elm Street) This could be done with a sidewalk or just stripe the street with paint.	Paint and staff time	City	NA	City

Orientation



Bellevue Parks Committee's Memorial Park Recommendations

Priority 1-5 (1=low, 5=high)	Time/Money Investment: \$\$\$ (>\$5k), \$\$ (\$1k-\$5k), \$ (<\$1k)	Recommendation	Estimated Cost	Potential Partners	Funding Source	Maintenance Responsibility and long term funding
Picnic Shelter Area						
5	\$	Re-envision picnic shelter area (Suggestions below)		High School, Bellevue Arts Council		
4	\$	Paint/mural storage building, restroom shelter and picnic shelter		High school and/or Bellevue Arts Council	BURA or donation(s)	City
4	\$\$	Hardscape the North and East area between the picnic shelter sidewalk and restroom shelter/storage building (pavers, stamped/colored concrete). This area could then be used to place a BBQ that can be brought in.		Landscaping companies and contracting businesses	BURA or donation(s)	City
3	\$\$	3 panel Kiosk (information, reservation info and orientation)		High school and/or Bellevue Arts Council		
2	\$ or \$\$	Raised bed with shrubs garden between picnic shelter and BB courts. Will also need drip irrigation. Shrubs will be drought tolerant and pollinator friendly.		Landscaping companies	BURA or donation(s)	City

Bellevue Parks Committee's Memorial Park Recommendations

Priority 1-5 (1=low, 5=high)	Time/Money Investment: \$\$\$ (>\$5k), \$\$ (\$1k-\$5k), \$ (<\$1k)	Recommendation	Estimated Cost	Potential Partners	Funding Source	Maintenance Responsibility and long term funding
Courts						
5	\$	Stripe/transition one of the BB courts into 4 pickleball courts. When the court is not being used for pickleball it could still be used for BB.	\$1k	Pickleball club. Would need to stripe/tape the courts.	BURA and/or pickleball club	City or club
5	\$	Replace BB nets	\$10/each		City	City
3	\$ or \$\$	Refurbish or replace BB court fences with plastic coating fences and use dark colors instead of galvanized.			BURA or donation(s)	
3	\$ or \$\$	Install artwork on fences. Need to refurbish/replace fence before this is done.		High school and/or Bellevue Arts Council	BURA, grants or donation(s)	
1	\$\$	Backboard for single tennis practice, artwork could be placed or painted on the backside. Need to refurbish/replace fence before this is done.	\$1.5 - \$2k		Grants or Donation(s)	City

Bellevue Parks Committee's Memorial Park Recommendations

Priority 1-5 (1=low, 5=high)	Time/Money Investment: \$\$\$ (>\$5k), \$\$ (\$1k-\$5k), \$ (<\$1k)	Recommendation	Estimated Cost	Potential Partners	Funding Source	Maintenance Responsibility and long term funding
Playground Area						
5	\$ or \$\$	Refresh wood chips (till and supplement)			grants, BURA, donations	City
4	\$\$\$	Reorganize playground equipment and construct a skate park	Skate Park: \$225k (5,000 sq. ft @ \$45/sq ft) Reorganize playground equipment.		grants, BURA, donations	City
3	\$\$\$	Purchase playground equipment as needed add rock climbing boulder or other natural features.			BURA, High School	

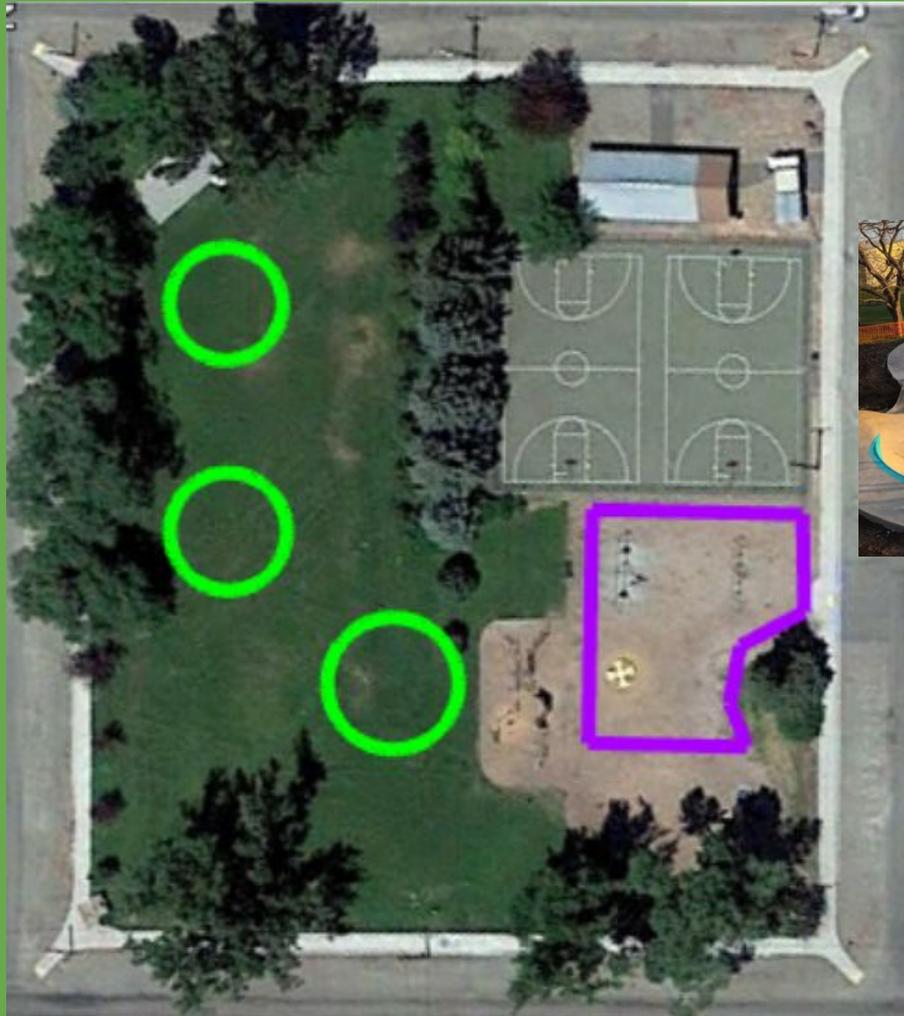
Bellevue Parks Committee's Memorial Park Recommendations

Priority 1-5 (1=low, 5=high)	Time/Money Investment: \$\$\$ (>\$5k), \$\$ (\$1k-\$5k), \$ (<\$1k)	Recommendation	Estimated Cost	Potential Partners	Funding Source	Maintenance Responsibility and long term funding
Stage						
4/5	\$\$\$	Replace existing stage with a multi-purpose stage/pavillion		High School	BURA, grants, donations	City
Grass Area						
5	\$ or \$\$\$	Remove and/or relocate weeping crabapple trees			City	
5	\$\$	Plant new shade trees		Landscaping Companies	BURA, donation(s), City	City
5	\$	Remove BBQ grills and fill holes with dirt and seed with grass		City	City	City
5	\$	Provide dog poop bag dispensers and trash cans			BURA	City
4	\$\$	Benches, need to strategically locate	\$300/bench		BURA, donation(s), City	City
4	\$	Plant shrubs for pollinators and drought tolerance			BURA, Idaho Native Plant Society grant, other grants, donation(s)	City

Stage/Multi-Purpose Pavilion Ideas



Shade Trees



Skate Park

Next Steps

1. City Council discussion and approval
2. Implementation Priorities
3. Identify and pursue funding



City of Bellevue

City of Bellevue
Regular Common Council Meeting
April 22, 2024

Agenda Item 4a: Approval of Common Council Meeting Minutes
January 22, 2024, Regular meeting

Action Item: Clerk's Office, Michelle Snarr

Note: N/A

Suggested Motion: Move to Approve the "Consent Agenda" as: *amended, corrected, or as presented*

Attachment(s): Draft Common Council Regular Meeting Minutes from January 22, 2024



The Common Council of the City of Bellevue, Idaho, met in a Regular Meeting, on Monday, January 22, 2024, at 5:30 p.m. in the Council Chambers of the City of Bellevue Offices, located at 115 E. Pine Street, Bellevue, ID 83313.

1. **Call to Order:** Mayor Johnson called the Regular Meeting to order at 5:31 p.m.

2. **Roll Call:**

Present

Chris Johnson, Mayor
Christina Giordani, Council President
Robin Leahy, Council Member
John Carreiro, Council Member
Jessica Obenauf, Council Member
Diane Shay, Council Member
Shaun Mahoney, Council Member – *via Zoom*.

Roll Call was conducted; all members were present. Council Member Mahoney attended the meeting *via Zoom*.

Staff Present:

Rick Allington, Legal
Greg Beaver, Fire Chief
Shane Garrison, Water Contractor – *via Zoom*
Kirt Gaston, Marshall
Shelly Shoemaker, City Treasurer
Michelle Snarr, City Clerk

Others in Attendance: Dennis Brown, Workman & Company, Trent Shoemaker, Anson Credle, Kristina Gillespie and Gregory Dye, Merrick & Company, *via Zoom*, Tony Evans, *via Zoom*, and Scott Beaver, *via Zoom*

3. **Notice of Agenda Compliance:**

The posting of this regular meeting agenda, as amended, complied with Idaho Code §74-204. The regular amended meeting agenda was posted within forty-eight (48) hours prior to the meeting at the Bellevue City Hall, Post Office, and on the city website on *January 18, 2024*.

Motion: President Giordani moved the notice agenda was in compliance with Idaho Code §74-204. Council Member Carreiro seconded the motion. The motion passed unanimously.

4. **Call for Conflict as Outline in Idaho Code §74-404:**

Mayor Johnson called for conflict from any Council member or staff member with any agenda item. No conflict was noted.

5. **Public Comment: (for Items of Concern Not on the Agenda):**

Mayor Johnson noted that some individuals are complaining about the snow removal because the city is giving notice on vehicles parked on the road stating the vehicle could be towed if it is not moved. The city cannot effectively plow the roads with vehicles parked on the road. Mayor Johnson said the city cannot do extra snowplowing. The city is doing what it can, in addition, Casey and his team are doing what they can. Mayor Johnson stated that he doubts Mr. McGehee was strong handed. The city will work with Mr. McGehee and the Marshal's office. The city wants to make sure people can get in and out of their driveways and make sure there is access to the bus routes.

Member Leahy inquired if staff or anyone from the Council was going to the new highway project meeting. Mayor Johnson indicated that he and Mr. McGehee were planning to go to the meeting. He went on to say if anyone was interested, please let him know. He noted they would need to keep it under a quorum. Member Leahy inquired how the rental of the cabin was going. Mayor Johnson stated there was one staff member that was interested; however, it does not meet their housing needs. The next step would be to go to the public, and those applications would come to the Council.

6. Unfinished Business – None

7. Presentation – City of Bellevue, Fire Department

a. Firefighter of the Year Award

Chief Beaver informed the Council that every year, the Fire Department does a Firefighter of the Year Award. He went on to say that every quarter the officers choose a member, and at the Christmas party, the firefighters that attend vote for the Firefighter of the Year. Chief Beaver presented the Firefighter of the Year Award to Nick Schell and presented him with a plaque for his helmet and certificate.

b. Length of Service Award

Chief Beaver presented Trent Shoemaker with a pin and a plaque for his 30-years of service.

8. Consent Agenda:

a. Common Council Meeting Minutes:

i. January 8, 2024, Regular Meeting Minutes

b. Approval of Claims: January 9, 2024, thru January 22, 2024

Member Shay reviewed the material yesterday, and there were some corrections that she went over this afternoon with Ms. Snarr. She noted it was only some overview items; it was not content of material.

President Giordani inquired about the invoice for Keller and Associated. Mayor Johnson informed the Council he had a meeting with Keller and Associates this week, and they are finalizing the final claims. He pointed out the work was under the original scope of work, and the City is below the total committed amount of the contract. Member Shay pointed out an invoice in the amount of \$14,075 for the Strahorn Subdivision. She stated the city needed to make sure Mr. Pfaeffle was getting billed.

It was pointed out that Ashley Dyer was still on the cell phone bill. Mayor Johnson explained he signed a letter to give Ms. Shoemaker access to the First Net/AT&AT account. The last few months, staff has been cleaning up the billing. In the future, staff will put phone numbers on pause; it will reduce the bill and make sure the city is only utilizing the phones that it needs.

Member Obenauf inquired how much the city was being charged for each line; has the city looked into that? It was indicated that the city has, and they are getting about one-third of services at a lower price. It was noted, if there was any type of outage with the cell phones, the first responders would still receive their services even when others do not.

President Giordani inquired about the equipment leases; she pointed out there was a second line item for Wells Fargo. Ms. Shoemaker noted the city still has the old Bobcat lease through February 15, 2024. The other lease is the rental of the new bobcat, and the new payment is a larger amount.

Motion: President Giordani moved to approve the Consent Agenda. Council Member Leahy seconded the motion. Council Members voting aye: Members Leahy, Obenauf, Shay, Mahoney, Giordani and Carreiro. Members voting nay: None. The motion passed unanimously.

9. New Business:

a. Presentation and Acceptance of the City of Bellevue Financial Statements Year Ended September 2023

Mr. Dennis Brown, Workman and Co. addressed the Council. He was present to review the Financial Statements for the Year End of September 2023. He noted they issued their unqualified opinion on November 14, 2023. He went on to say as a part of their audit they read the minutes to ensure the Council is doing proper oversight. He noted that they loved the discussion the Council just had. He stated that is an indication that the Council is properly managing your duties and fiduciary responsibilities as the ultimate authorities over the city.

Mr. Brown indicated there were a few things he would like to address and then he would take questions. He went on to say that last year the city budgeted to expend almost \$700,000 of the City's reserve, but the city only gave bit under \$300,00. He stated it could be any number of reasons. He said that was excellent; it still gave the city a little under \$600,000 for carryover reserves. He noted that was about 25 percent of the City's general fund.

Mr. Brown said the other comment he wanted to make was regarding the Utility Funds, which are for profit enterprises in cities. They have to make funds to pay for themselves, pay off previous debts, and accumulate funds for the future. He went on to say that last year, both the water and wastewater increased their cash deposit and had a carryover reserve.

Finally, the URA is included in one of the Financial Statements presentations and currently it is accumulating money. He noted last year, across the board most entities made a significant increase in their reserves, and there was another carryover of approximately \$177,000.

Mr. Brown stated he would answer any questions the Council may have. Mayor Johnson inquired if anyone had any questions. President Giordan indicated she appreciated all the documents and explanations. She referred to the breakout of the governmental activities versus the business type activities. She clarified if the reason was to show how the city functions within government. Mr. Brown stated the enterprise funds, or water/wastewater funds, are proprietary funds, and they are for profit funds. They have to be shown separate from the general operating funds of the City. The for-profit funds have to be put that way under a governmental auditing standard or generally accepted governmental accounting standards. They want to prepare it that way so future users of the financial statements have to review those to determine if the City is creditworthy.

Member Obenauf noted the one thing she noticed about the audit is the PERSI and benefits are already in the negative (reference page 16) and inquired if Ms. Shoemaker knew why. Ms. Shoemaker indicated that she could not answer that question. That question would have been for Mr. Brown. Member Obenauf referred to page 30, pension liabilities. She stated she was trying to understand the outflows of funds for the years 2024 – 2027, and it shows the City in the negative. She questioned how the city could avoid doing that in the future. Ms. Shoemaker stated she was not sure what funds those were and why the City is going into the negative.

Motion: Council Member Shay moved to accept the City of Bellevue Financial Statements Year Ended September. Council Member Carreiro seconded the motion. Council Members voting aye: Members Mahoney, Giordani, Obenauf, Leahy, Shay, and Carreiro. Members voting nay: None. The motion passed unanimously.

10. Discussion, Review, and Consideration of the State of Idaho Department of Environmental Quality Funding Application for a Drinking Water Project:

- a. Consideration of Review and Execution of the State of Idaho Department of Environmental Quality Funding Application Documents (Including two (2) separate application documents): 1. State Revolving Fund (SRF) Loan and 2. Leading Idaho Funding (LIF) Grant, Coinciding with the Approval and Adoption of Resolution No. 5361
- b. Consideration of Review and Execution of the State of Idaho Department of Environmental Quality Funding Application Document Lead Service Line (LSL) Loan, Coinciding with the Adoption of Resolution No. 5362

Mayor Johnson presented the Idaho Department of Environmental Quality (*IDEQ*) funding application documents for the State Revolving Fund (*SRF*) Loan and the Leading Idaho Funding (*LIF*) grant. He noted they

came from two different projects. One is the City's primary water infrastructure upgrades, and that will be on the Leading Idaho Funding.

Mayor Johnson went on to say the State Revolving Fund is the lead/copper service line inventory, which is a program the Environmental Protection Agency (*EPA*) pushed through two years ago. He stated the city should have had the lead service line inventory done approximately six years ago; however, there was no enforcement mechanism. Now, the EPA has an enforcement mechanism, and the city needs an inventory done by October 23, 2024.

Mayor Johnson explained the IDEQ has some funds available to help assist the City. He believed it was a \$50,000 loan, and the reason the City was looking into it is because it would help offset some of funding. The city could pay it off in monthly installments. He noted that Mr. Garrison has a plan for it. He went on to say the city is in a good spot. They have some good records to use that they could build off, so they do not have to do a lot of manual inspections.

The city will probably have to send out some flyers. He explained, the city needs to know the material on both sides of the meter going from the lines to the meters and the meters to the houses. It is required that the city understands what is going to people's houses on both sides. If there is lead from the meter to the house, the city has let the homeowners or ranchers know that it is there. In addition, if there is anything on the City's side, the city needs to provide them with the opportunity to join in on the construction. If there is not anything thing on the City's side, it is up to the homeowner/rancher to determine how to repair it.

Mayor Johnson stated this is a new thing for the EPA to require systems to do anything from the meter to the house; typically, that is on the homeowner. He went on to say it is a big undertaking, and the city is a little behind. However, it will help the city and Mr. Garrison gather the needed information.

Mayor Johnson asked Ms. Gillespie or Mr. Garrison if he missed anything or anything additional could be added. Ms. Gillespie indicated she did not have anything else to add. However, she wanted to clarify that the LSI package was a \$55,000 loan. Furthermore, the DEQ removed some of the amount in the form of principle interest. The actual loan obligation for the \$55,000 is \$17,854 at 30 years and 1-percent interest. She stated it is a nice package that will help support the efforts by the city to conduct the inventory.

Member Leahy stated it seemed like quite the endeavor and would Mr. Garrison have a crew of people to help and how long would the process take? Mr. Garrison informed the Council that the city had several mainline replacement projects from 2010 to 2014, and they have the records of the materials that were utilized. In addition, there are the new subdivisions that were developed after the lead rules were passed. He stated the biggest problem is on the customer side.

Mr. Garrison noted they would have to spend some money to send out some surveys to let the customers know. Then they will have some contractors lined up, and they can either test the lines or potholed the lines. He said they were waiting on some funds and most of it is an EXCEL spreadsheet. Mayor Johnson added there are some test kits to use, and if an individual can get in their crawlspace or basement where the line comes in, they can rub a test on it and see what materials it is made out of or put a magnet on it; if it does not stick, it could be lead. In addition, there are ways that they could do some inexpensive testing. He noted that they wanted to avoid potholing; it would be the largest expense. Mayor Johnson stated the biggest concerns were going to be the old town with the older homes. The school had to replace some fixtures, and it was not from the City's water going in; it was from some of their fixtures going in.

Mayor Johnson reiterated, overall, the city is in a good spot and with the records, it should be manageable. It will just take some manhours. It is public awareness and public announcement; in addition, people following through with their own testing on their side. Member Leany said it seemed more like an awareness project, and to notify homeowners if they have lead in their homes, and then they have to deal with it themselves.

Mayor Johnson indicated, yes, for the most part. Then for the next five years, the city has to do lead service line replacement if there is lead on either side, then they have to develop a plan. Then the City has to do 10-percent to 20-percent each year for the next five years they have to do so much replacement to get all the lead out of the ground. He noted there is no safe maximum count level for lead. He reminded the Council there is a deadline to meet compliance, and they want to get ahead of it as quickly as they can specifically with the principle forgiveness part portion.

President Giordani pointed out on the documentation, under City Leadership, Council member John Carreiro was missing on the list.

Mr. Gillespie informed the Council the package in front of them now includes the State Revolving Fund application from DEQ; the Leading Idaho Funding; and the Lead Service Line Inventory Funding. She explained since they come from three different pools of funds, there are three separate applications because those will go to DEQ who is administering all the funds, and they have to be reported separately. She noted it is the same application for each request and each application is based on what type of funding it is.

Ms. Gillespie pointed out there is an action item on pages 8 and 9. Section five on the bottom of page 8, is where Mayor Johnson, if the Council approves, will sign and date the document. She noted on the other side of that page, is an engineering service procurement certification that the City of Bellevue went through the Qualifications-Based Selection (*QBS*) process, which is a process to select a drinking water engineering firm that can assist the City with these types of water projects moving forward. Mayor Johnson would also execute that document.

Ms. Gillespie inquired if anyone had any questions on the applications at this point. Member Leahy said she thought they were doing the City's water main project concurrent with the Highway 75 water main improvements. Mayor Johnson explained they are still piggybacking on any projects the city can to lower its costs. When the Idaho Department of Transportation (ITD) tears up the highway, the city will be able to access the lines that need to be upgraded, and they will go from a 4-inch line to a 10-inch line.

c. Consideration of Review and Approval of the State of Idaho Department of Environmental Quality Funding Application Narrative Document

Ms. Gillespie explained the next document is the *narrative document*. She noted that they like to include the narrative document because the application forms are not always as clear as they would like them to be when they send the applications to the DEQ. She stated that there was no action or signature required for the narrative document. In addition, the narrative document does not require a motion or to be executed. Ms. Gillespie asked if there were any questions on the narrative document.

Member Obenauf referred to the leak detection survey and pointed out that there was a lot of feedback regarding water pressure. She inquired if that would be fixed when the lines were replaced. Mayor Johnson said it would not. The feedback on the water pressure is related to the tank elevation and not the lines. He explained when the water moves to the bottom area of Bellevue, the water pressure gets too high, and they are hoping the booster station will help resolve the water pressure issues.

Mayor Johnson said part of the plan is to move the main line to the county road from Eda Ranch; however, he does not see the city gaining much pressure changes from the project. Mr. Garrison informed the Council that everything is based on the elevation of the tank; it is an elevation issue. He added that is also noted that the city needs to set up pressure zones. However, these projects do not address the pressure zones, but the long-term facility plan does address it. Mayor Johnson added the pressure is also affected by the number of sprinklers in resident's zones. In addition, need to make sure they have the proper flow meter. If it is not done correctly, it could mean that a system would need to be redesigned or go to drip irrigation.

The discussion followed regarding line methodology. With the project being such a large project, the city appreciates getting all the drawings; but the city does not always get the as-builts. Without the as-builts, a particular location could be 10 to 30 feet. The goal is to get the best as-built documents the city can.

It was pointed out that the loan terms for the State Revolving Fund, the interest is fairly favorable. President Giordani said she saw a loan with 3-percent, and it is nice to see the loan at 2.5-percent. She stated she was grateful for the lower interest rate.

Ms. Gillespie noted the final two items were to authorize the two Resolutions, which are DEQ inserts. Resolution 5361 is for the State Revolving Funds and Leading Idaho projects/funding, and the product is identified in the resolution. Resolution 5362 is for the Lead Service Line projects/funding, and it is specifically for lead funding.

Ms. Gillespie informed the Council there were several action items with each needing a roll call vote with and each Member stating affirmative or ayes and nays. She went on to say the clerk and Mayor Johnson would both execute those documents as part of the city record and part of the funding packages.

Ms. Gillespie explained the Common Council would authorize Mayor Johnson to sign and submit the applications for tonight to the DEQ. She pointed out the projects could go on for three to five years. If Mayor Johnson is not the mayor at a time in the future for the projects, a new mayor would be able to execute any documents moving forward, such as, contract reimbursements payments. Ms. Gillespie said sometimes the contractor's payment applications happen very quickly. If the payment application has to go before the Common Council every time, it could impede the payment, and contractors can get cranky if payments are late. Contractor payment terms are 30 days.

Ms. Gillespie recommended authorizing Mayor Johnson to execute the resolutions first and then move forward with the applications.

d. Consideration of and **Approval of Resolution 5361**, A Resolution of the Common Council of the City of Bellevue, Idaho, Authorizing the Mayor to Sign All Applications, Funding Agreements, and Other Documents Relating to Drinking Water Improvements Project (Project)

Motion: Member Shay moved to approve Resolution 5361, A Resolution of the Common Council of the City of Bellevue, Idaho, Authorizing the Mayor to Sign All Applications, Funding Agreements, and Other Documents Relating to Drinking Water Improvements Project (Project). President Giordani seconded the motion. Council Members voting aye: Members Carreiro, Shay, Leahy, Giordani, Mahoney, and Obenauf. Members voting nay: None. The motion passed unanimously.

e. Consideration of Consideration and **Approval of Resolution 5362**, A Resolution of the Common Council of the City of Bellevue, Idaho, Authorizing the Mayor to Sign All Applications, Funding Agreements, and Other Documents Relating to the Lead Service Line Inventory Project (Project):

Motion: Member Carreiro moved to approve Resolution 5362, A Resolution of the Common Council of the City of Bellevue, Idaho, Authorizing the Mayor to Sign All Applications, Funding Agreements, and Other Documents Relating to the Lead Service Line Inventory Project (Project): President Giordani seconded the motion. Council Members voting aye: Members Carreiro, Shay, Leahy, Giordani, Mahoney, and Obenauf. Members voting nay: None. The motion passed unanimously.

State of Idaho Department of Environmental Quality Funding Application Documents: State Revolving Fund Loan and Leading Idaho Funding (LIF) Grant.

Motion: President Giordani moved to authorize the Mayor to execute the State of Idaho Department of Environmental Quality Funding Application Documents, which include two (2) separate application documents: 1. **State Revolving Fund (SRF) Loan** and 2. **Leading Idaho Funding (LIF) Grant**: Member Carreiro seconded the motion. Council Members voting aye: Members Shay, Mahoney, Obenauf, Leahy, Carreiro, and Giordani. Members voting nay: None. The motion passed unanimously.

State of Idaho Department of Environmental Quality Funding Application Document Lead Service Line (LSL) Loan.

Motion: Member Shay moved to authorize the Mayor to execute the State of Idaho Department of Environmental Quality Funding Application Document *Lead Service Line (LSL) Loan*. President Giordani seconded the motion. Council Members voting aye: Members Obenauf, Shay, Leahy, Mahoney, Carreiro, Giordani. Members voting nay: None. The motion passed unanimously.

Discussion followed about what date the city should conduct the open house regarding the proposed Bond for drinking water improvements. It was decided the best date would be Saturday, April 20, 2024.

Motion: Member Shay moved to set the date of Saturday, April 20, 2024, for the open house. President Giordani seconded the motion. The motion passed unanimously.

ADJOURNMENT

With no further business coming before the Common Council at this time, Member Carreiro moved to adjourn the meeting at 6:32 p.m. President Giordani seconded the motion. The motion passed unanimously.

Chris Johnson, Mayor

Michelle K. Vest Snarr, City Clerk

DRAFT



City of Bellevue

City of Bellevue
Regular Common Council Meeting
April 22, 2024

Agenda Item 4a: Approval of Claims
April 9, 2024, through April 22, 2024

Action Item: Treasurer's Office: Shelly Shoemaker

Note: N/A

Suggested Motion: Move to Approve the "Consent Agenda" as: *amended, corrected, or as presented*

Attachment(s): Claims Payable by **Account** – April 9, 2024, through April 22, 2024
Claims Payable by **Class** – April 9, 2024, through April 22, 2024

City of Bellevue CLAIMS PAYABLE

April 22, 2024

Date	Num	Name	Memo	Account	Class	Amount
Admin						
04/22/2024	040524	Cox Business Services	Internet & Telephone Usage	52020 · Internet Expense	01 - Admin	346.97
04/22/2024	041524	Allington, Frederick	Monthly Payment - May	52055 · Prosecuting Attorney	01 - Admin	1,800.00
04/22/2024	033124	South Valley Storage Company LLC	April - Unit #F-13 - 1/2 Price	52085 · Storage	01 - Admin	63.00
04/22/2024	032024	First Net	Admin - 208-721-0012	52100 · Telephone	01 - Admin	50.19
04/22/2024	032024	First Net	Admin - 208-309-5732 & 208-309-5734	52100 · Telephone	01 - Admin	100.38
04/22/2024	032024	First Net	Clerk - 208-309-6430	52100 · Telephone	08 - Marshal	45.16
04/22/2024	032024	First Net	Treasurer - 208-309-5081	52100 · Telephone	01 - Admin	45.16
04/22/2024	040524	Cox Business Services	Telephone, Usage Chgs., Taxes & Fees	52100 · Telephone	01 - Admin	907.76
Total Admin						\$3,358.62
P & Z						
04/22/2024	0424-001	Galena-Benchmark Engineering, Inc.	Karl Malone Ford 2/27/24 - 3/25/24	51073 · Contract Labor	03 - P & Z	1,122.50
04/22/2024	0424-010	Galena-Benchmark Engineering, Inc.	Drinkers of the Wind	51073 · Contract Labor	03 - P & Z	717.50
04/22/2024	0424-010	Galena-Benchmark Engineering, Inc.	Admin Support	51073 · Contract Labor	03 - P & Z	217.50
04/22/2024	0424-010	Galena-Benchmark Engineering, Inc.	Mtn. Rides	51073 · Contract Labor	03 - P & Z	285.00
04/22/2024	0424-010	Galena-Benchmark Engineering, Inc.	Myers	51073 · Contract Labor	03 - P & Z	150.00
04/22/2024	033024	Idaho Mountain Express	Ad - Comm. Dev. Director - 3/8/24 & 3/13/24	52060 · Publishing	03 - P & Z	359.12
04/22/2024	033024	Idaho Mountain Express	Ad. - City Planner - 3/20/24 & 3/22/24	52060 · Publishing	03 - P & Z	205.38
04/22/2024	033024	Idaho Mountain Express	Ad. Part-Time Admin Assistant - 3/20 & 3/22/24	52060 · Publishing	03 - P & Z	125.88
04/22/2024	12675448	Idaho Mountain Express	Summary of bond election - Ord 2024-01	52060 · Publishing	03 - P & Z	154.56
04/22/2024	032024	First Net	Comm. Dev. - 208-309-3836	52100 · Telephone	03 - P & Z	50.19
Total P & Z						\$3,387.63
Parks						
04/22/2024	D77489	LL Green's Hardware	Keys for O'Donnell Concession Stand	51160 · Maint & Repairs (General)	04 - Parks	4.58
Total Parks						\$4.58

City of Bellevue
CLAIMS PAYABLE

April 22, 2024

Date	Num	Name	Memo	Account	Class	Amount	
<u>Fire</u>							
04/22/2024	040824	AFBA	Lfne Insurance - Fire Dept.	50014 · Insurance - Life	05 - Fire	80.00	
04/22/2024	CL52551	United Oil	Fuel - Card #1840084 #4	51110 · Fuel	05 - Fire	25.88	
04/22/2024	CL52551	United Oil	Fuel - Card #8859953#1	51110 · Fuel	05 - Fire	67.16	
04/22/2024	CL52551	United Oil	Fuel - Card #8859954 #2	51110 · Fuel	05 - Fire	71.15	
04/22/2024	032024	First Net	Fire Dept.	52100 · Telephone	05 - Fire	50.19	
						Total Fire	\$294.38
 <u>Library</u>							
04/22/2024	032024	First Net	Library	52100 · Telephone	07 - Library	45.16	
						Total Library	\$45.16
 <u>Marshal</u>							
04/22/2024	CL52549	United Oil	Fuel - Card #263953/Gaston	51110 · Fuel	08 - Marshal	288.91	
04/22/2024	CL52549	United Oil	Fuel - Card #263954/Shelamer	51110 · Fuel	08 - Marshal	148.61	
04/22/2024	CL52549	United Oil	Fuel - Card #263955/Thayer	51110 · Fuel	08 - Marshal	136.97	
04/22/2024	CL52549	United Oil	Fuel - Card #263956/Rawson	51110 · Fuel	08 - Marshal	183.10	
04/22/2024	032024	First Net	Fuel - Marshal & Deputy Marshal	52100 · Telephone	08 - Marshal	90.32	
04/22/2024	032024	First Net	1 Laptop - 208-309-3737	52100 · Telephone	08 - Marshal	40.04	
04/22/2024	032024	First Net	5 Laptop - 208-309-8876	52100 · Telephone	08 - Marshal	40.04	
04/22/2024	032024	First Net	City of Bellevue FN - 208-309-8877	52100 · Telephone	08 - Marshal	40.04	
04/22/2024	032024	First Net	3 Laptop - 208-309-8878	52100 · Telephone	08 - Marshal	40.04	
04/22/2024	032024	First Net	2 Laptop - 208-309-8879	52100 · Telephone	08 - Marshal	40.04	
04/22/2024	984648	Idaho Lumber	US Flag for City/Hall/Marshal's	52130 · Uniforms	08 - Marshal	35.99	
04/22/2024	432	Blaine County	FY 2024 Consolidated E911	56010 · 911 Dispatch	08 - Marshal	14,022.42	
04/22/2024	7070	Mountain Humane	Quarterly Impound Fee - 1/1/24 - 3/31/24	56020 · Animal Impound	08 - Marshal	250.00	
						Total Marshal	\$15,356.52
 <u>B & G</u>							
04/22/2024	041524	Gardner, Robert	May Rent/Museum - 109 Cedar	58190 · Real Property Lease Exp	09 - B & G	125.00	
						Total B & G	\$125.00

City of Bellevue
CLAIMS PAYABLE

April 22, 2024

Date	Num	Name	Memo	Account	Class	Amount
<u>Streets</u>						
04/22/2024	637847/10	The Bancorp Bank, N.A.	1/3 Chevy 5500 lease	51022 · Automobile Lease	10 - Streets	608.66
04/22/2024	CL52550	United Oil	Fuel - Streets /McGehee - Card #26139	51110 · Fuel	10 - Streets	173.72
04/22/2024	CL52552	United Oil	Fuel - Streets /Equipment - Card #8191665	51110 · Fuel	10 - Streets	150.86
04/22/2024	033124	Ohio Gulch Transfer Station	Mixed debris - Shop	51164 · M & R - Street Maint.	10 - Streets	33.75
04/22/2024	58208	Clearwater Power Equipment LLC	Chainsaw service	52080 · Small Tools & Equipment	10 - Streets	69.12
04/22/2024	221322	Gem State Welders Supply Inc	Oxygen & Acetylene	52090 · Supplies	10 - Streets	9.61
04/22/2024	221792	Gem State Welders Supply Inc	Oxygen & Acetylene	52090 · Supplies	10 - Streets	130.00
04/22/2024	182254	Napa Auto Parts	Oil filter & rubber gloves	52090 · Supplies	10 - Streets	20.43
04/22/2024	077755/9	Valley Wide Cooperative	Cable Ties	52090 · Supplies	10 - Streets	19.99
04/22/2024	032024	First Net	Streets - 208-309-6895	52100 · Telephone	10 - Streets	62.16
Total Streets						\$1,278.30
<u>City Council</u>						
04/22/2024	032024	First Net	Alderman & Mayor+ 208-309-1608	52100 · Telephone	11 - City Council	361.28
Total City Council						\$361.28
<u>Water</u>						
04/22/2024	637847/20	The Bancorp Bank, N.A.	1/3 Chevy 5500 lease	51022 · Automobile Lease	20 - Water	608.66
04/22/2024	1000 4007	McHugh Bromley Attorneys at Law	Rep. in delivery calls & other water rights work	51070 · Conjunctive Management	20 - Water	1,288.00
04/22/2024	240415A	Garrison, Shane	March - Water System Management	51073 · Contract Labor	20 - Water	2,890.00
04/22/2024	240415A	Garrison, Shane	March - hour overage - 24 hrs. @ \$95.00 per hr.	51073 · Contract Labor	20 - Water	2,280.00
04/22/2024	0073861-IN	Digline Inc.	Monthly Fee	51160 · Maint & Repairs (General)	20 - Water	49.80
04/22/2024	INV00326108	USA Blue Book	DPD Analyse	52090 · Supplies	20 - Water	209.66
04/22/2024	032024	First Net	PW On call phone - Water - 208-309-6733	52100 · Telephone	20 - Water	45.16
04/22/2024	032024	First Net	IBR9001, IBR6007, IBR6002, IBR6006, IBR6004	52100 · Telephone	20 - Water	172.16
04/22/2024	032024	First Net	IBR600 8-3A	52100 · Telephone	20 - Water	43.04
04/22/2024	032024	First Net	IBR600 8-3	52100 · Telephone	20 - Water	43.04
Total Water						\$7,629.52

City of Bellevue
CLAIMS PAYABLE

April 22, 2024

Date	Num	Name	Memo	Account	Class	Amount
<u>Wastewater</u>						
04/22/2024	637847/30	The Bancorp Bank, N.A.	1/3 Chevy 5500 lease	51022 · Automobile Lease	30 - Wastewater	608.66
04/22/2024	0552985-IN	United Oil	Diesel Fuel for Sewer Plant Generator	51110 · Fuel	30 - Wastewater	1,676.50
04/22/2024	CL52548	United Oil	Fuel - Wastewater - Card #263140	51110 · Fuel	30 - Wastewater	59.06
04/22/2024	0073861-IN	Digline Inc.	Monthly Fee	51160 · Maint & Repairs (General)	30 - Wastewater	49.80
04/22/2024	041324	BDE Water Professionals	Reimbursement - Wastewater well samples	51160 · Maint & Repairs (General)	30 - Wastewater	480.24
04/22/2024	IN002738303	Western States Equipment Co.	Annual Generator Maintenance & Repair	51160 · Maint & Repairs (General)	30 - Wastewater	1,604.26
04/22/2024	IN002736677	Western States Equipment Co.	Annual Generator Maintenance & Repair	51160 · Maint & Repairs (General)	30 - Wastewater	2,871.32
04/22/2024	INV00325983	USA Blue Book	DPD Analyse	52090 · Supplies	30 - Wastewater	108.18
04/22/2024	WNCY87	Standard Plumbing Supply	Couplers for well samples for wastewater	52090 · Supplies	30 - Wastewater	33.24
04/22/2024	52002295	Univar Solutions USA, Inc.	Potassium Nitrate	52090 · Supplies	30 - Wastewater	4,144.00
04/22/2024	52002295	Univar Solutions USA, Inc.	Freight	52090 · Supplies	30 - Wastewater	100.00
04/22/2024	032024	First Net	Public Works - 208-309-1609	52100 · Telephone	30 - Wastewater	50.19
04/22/2024	032024	First Net	IBR9001, IBR6007, IBR6002, IBR6006, IBR6004	52100 · Telephone	30 - Wastewater	172.16
04/22/2024	127419	Go-Fer It Express Inc.	Sample deliveries to Magic Valley Labs	52110 · Test Samples	30 - Wastewater	78.75
Total Wastewater						<u>\$12,036.36</u>
Grand Total Claims Payable						<u>\$43,877.35</u>



City of Bellevue

City of Bellevue
Regular Common Council Meeting
April 22, 2024

Agenda Item 4b: Request for Funds

Fire Department

Request for Fire Hose

Six each, 50-foot, 2-1/2 Inch Fire Hose at \$258 each for a total of \$1,548.

Action Item: Fire Department: Chief Greg Beaver

Note: Chief Beaver budgeted for Fire Hose this year. He received two bids:
#1 Weidner Fire: \$258 each for a total of \$1,548.
#2 Curtis: \$330.13 each for a total of \$1,980.78
Chief Beaver's recommendation is to go with Weider Fire's bid for a total of \$1,548.00

Suggested Motion: Move to Approve the "Consent Agenda" as: *amended, corrected, or as presented*

Attachment(s): Memo from Chief Beaver with a quote from Weidner Fire and Quotation No. 290489 from Curtis.



Bellevue Fire Department

115 East Pine St. • P.O. Box 825 • Bellevue Idaho, 83313
Phone (208) 788-9277 • Fax (208) 788-2092

Request for funds for council meeting on 04-22-24.

Request for funds: Fire Hose

I did budget for hose this year.
I received two bids.

#1 Weidner Fire was 50 foot 2 ½ inch hose 6 x \$258 = \$1548.00

#2 Curtis was 50 foot 2 ½ inch hose 6 x \$330.13 = \$1980.78

My recommendation is that we go with Weidner Fire for a total of \$1548.00.

This will come out of Safety Equipment #58230 that line.

Chief Greg Beaver

Bellevue Fire Department

Ph: 801-486-7285
 TF: 800-426-0509
 Fax: 801-487-1278
slcsales@lncurtis.com
 UEI#: DDLSADSWN7U7

CURTIS

TOOLS FOR HEROES

Intermountain Division
 1635 South Gramercy Road
 Salt Lake City, UT 84104
www.LNCurtis.com
 Quotation No. 290489

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	PL	UNIT PRICE	TOTAL PRICE
3	1	EA	DB25X50YEN NAFH	2.5X50' Coupled 2.5NH Yellow DB800 Dura-Built DJ Hose		\$330.13	\$330.13

Small Business
 CAGE Code: 5E720
 SIC Code: 5099
 Federal Tax ID: 94-1214350
 UEI #DDLSADSWN7U7

This pricing remains firm until 03/14/2024. Contact us for updated pricing after this date.

Due to market volatility and supply shortages, we recommend contacting your local L.N. Curtis and sons office prior to placing your order to confirm pricing and availability. This excludes our GSA Contract and other Fixed Price Contracts which are governed by contract-specific prices, terms, and conditions.

Subtotal	
Estimated Tax Total	\$0.00
Transportation*	\$0.00
*(to be added when order ships)	
Total	
View Terms of Sale and Return Policy	



City of Bellevue

City of Bellevue
Regular Common Council Meeting
April 22, 2024

Agenda Item 5d: Treasurer's Report
Financial Statements for FY 2024, though the 2nd Quarter, March 31, 2024

Action Item: No Action | Report only

Note: City Treasurer, Shelly Shoemaker, would like the opportunity to present the Financial Statements for Fiscal Year 2024, though the 2nd Quarter, March 31, 2024

Suggested Motion: Move to Approve the "Consent Agenda" as: *amended, corrected, or as presented*

Attachment(s): Treasurer's Report
City of Bellevue Financial Statements As of March 31, 2024 – FY 2024

Treasurer's Report

City of Bellevue Financial Statements

As of March 31, 2024—FY2024

49.98% of Budget



Citizens are invited to inspect the detailed reporting records of the above financial statements at
www.bellevueidaho.us

04/16/24
 Accrual Basis

City of Bellevue Cash Position vs Previous Year As of March 31, 2024

	Mar 31, 24	Mar 31, 23	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
10001 · DLE General Fund 8993	54,929.60	25,122.86	29,806.74	118.6%
10002 · DLE Water Fund 3398 (CC)	83,916.81	108,671.86	-24,755.05	-22.8%
10003 · DLE Sewer Fund 3428 (checking)	275,611.34	200,071.82	75,539.52	37.8%
10010 · LGIP General 802	266,545.26	494,134.40	-227,589.14	-46.1%
10011 · LGIP Water 1506	53,967.57	46,823.72	7,143.85	15.3%
10012 · LGIP Water Cap 2442	596,259.55	566,783.83	29,475.72	5.2%
10013 · LGIP Sewer 1694	323,813.67	404,826.35	-81,012.68	-20.0%
10014 · LGIP Sewer Cap 1927	217,769.42	207,004.12	10,765.30	5.2%
10015 · LGIP Sewer Savings 3194	0.00	93,280.15	-93,280.15	-100.0%
10016 · LGIP Sewer Bond 3195	391,619.65	279,084.16	112,535.49	40.3%
10017 · DBF Bond Fund 366	255,169.26	247,148.18	8,021.08	3.3%
10018 · LGIP Fire Capital Savings 3593	716.80	4,703.99	-3,987.19	-84.8%
10022 · LGIP DIF 3703	98,359.75	88,368.00	9,991.75	11.3%
10023 · LGIP Muni Prop Tax Relief 3790	8,532.60	4,119.66	4,412.94	107.1%
10024 · Gannett Ranch Annex Fee 3797	52,779.61	50,170.47	2,609.14	5.2%
10026 · LGIP Streets Capital 3814	70,359.41	67,000.00	3,359.41	5.0%
10027 · Strahorn Phase 2 - LGIP 4037	108,269.64	0.00	108,269.64	100.0%
Total Checking/Savings	<u>2,858,619.94</u>	<u>2,887,313.57</u>	<u>-28,693.63</u>	<u>-1.0%</u>
Total Current Assets	<u>2,858,619.94</u>	<u>2,887,313.57</u>	<u>-28,693.63</u>	<u>-1.0%</u>
TOTAL ASSETS	<u>2,858,619.94</u>	<u>2,887,313.57</u>	<u>-28,693.63</u>	<u>-1.0%</u>
LIABILITIES & EQUITY	0.00	0.00	0.00	0.0%

City of Bellevue
Total Income
 October 2023 through March 2024

	Oct '23 - Mar 24	Oct '22 - Mar 23	% Change
Income			
41000 · Highway Apportionment Streets	41,596.85	47,036.64	-11.6%
41100 · Highway Apportionment New Rev	24,450.87	14,721.92	66.1%
41110 · Highway Apportionment HB 362	34,585.58	0.00	100.0%
41115 · LOT Revenue Ord-2022-04 exp 27	25,221.40	26,874.98	-6.2%
41200 · State Revenue Sharing	147,485.44	148,245.78	-0.5%
41210 · Liquor Apportionment	29,246.00	28,628.00	2.2%
41500 · Business Licenses	17,712.88	17,895.36	-1.0%
41600 · Utility Franchise Fees	40,244.69	41,004.58	-1.9%
41700 · City Property Assessments	506,573.86	499,666.04	1.4%
41710 · Personal Property Replacement	4,016.48	4,016.48	0.0%
41800 · Administrative Fees	97,250.00	97,650.00	-0.4%
41805 · Building Permits	15,514.07	18,606.93	-16.6%
41815 · Application Fees	2,459.58	3,232.50	-23.9%
41820 · Sign Permits	150.00	100.00	50.0%
41825 · Plan Review Fees	9,824.14	10,963.61	-10.4%
41900 · Grants	5,500.00	84,155.00	-93.5%
41901 · Fees & Fines	780.00	470.00	66.0%
41920 · Donations	5,630.00	825.00	582.4%
41930 · Fire Equip/Pay Reimbursement	0.00	14,660.55	-100.0%
41950 · Permits-Misc	1,580.00	3,250.75	-51.4%
41960 · Civil Penalty Citation	100.00	0.00	100.0%
41980 · Court Fees	37,576.36	26,697.72	40.8%
42000 · Water Income			
42000.1 · Water User Fees	226,967.81	215,940.18	5.1%
42000.2 · Water Meter Vault Fees	0.00	1,554.00	-100.0%
42000.3 · Water Meter Unit Fees	570.00	2,870.00	-80.1%
42000.4 · Water CAP Fees	5,500.00	44,612.00	-87.7%
42000.6 · Misc User Fees (Water on/off)	720.80	300.00	140.3%
Total 42000 · Water Income	233,758.61	265,276.18	-11.9%
42002 · Sewer Income			
42002.1 · Sewer User Fees	578,246.17	551,771.55	4.8%
42002.2 · Sewer CAP Fees	6,660.00	9,960.00	-33.1%
Total 42002 · Sewer Income	584,906.17	561,731.55	4.1%
45000 · Misc Income	22,728.32	0.00	100.0%
45100 · Interest Income	58,951.83	35,961.59	63.9%
46100 · DIF Administration	438.00	771.88	-43.3%
46200 · DIF Buildings & Grounds	930.00	1,673.05	-44.4%
46300 · DIF Community Development	1,104.00	1,884.46	-41.4%
46400 · DIF Fire Services	2,186.00	1,897.42	15.2%
46500 · DIF Library	162.00	103.07	57.2%
46600 · DIF Marshal	450.00	33.68	1,236.1%
46700 · DIF Parks	108.00	308.74	-65.0%
46800 · DIF Streets	726.00	5,402.95	-86.6%
Total Income	1,953,947.13	1,963,746.41	-0.5%
Gross Profit	1,953,947.13	1,963,746.41	-0.5%
Expense	0.00	0.00	0.0%
Net Income	1,953,947.13	1,963,746.41	-0.5%

City of Bellevue
LOT Revenues vs LOT Related Expenses

October 2023 through March 2024

Type	Date	Num	Name	Memo	Class	Debit	Credit	Balance
Income								
41115 - LOT Revenue Ord-2022-04 exp 27								
Deposit	10/19/2023	1428	2BL HI COUNTRY MOTEL	Permit #202201 - B.V.766, LLC. - Hi Country Motel - 9/1/23 - 9/30/23	10 - Streets		1,240.17	1,240.17
Deposit	10/23/2023	0011663	2BL LONG HORSE RAN...	Permit #202204 - Muldoon LLC dba Longhorse Ranch Cabins - 7/1/23 - 9/30/23	10 - Streets		1,507.24	2,747.41
Deposit	10/25/2023	2878	2BL SILVER CREEK HO...	Permit #202203 - Silver Creek Properties, Inc. Silver Creek Hotel - 9/1/23 - 9/30/...	10 - Streets		4,671.92	7,419.33
Deposit	11/21/2023	1983	2BL BERGIN RENTALS	Permit #202202 - 5B48 Trust - Bergin Rentals - Lot Tax - 8/1/23 - 8/31/23	10 - Streets		106.12	7,525.45
Deposit	11/21/2023	1982	2BL BERGIN RENTALS	Permit #202202 - 5B48 Trust - Bergin Rentals - Lot Tax - 9/1/23 - 9/30/23	10 - Streets		19.82	7,545.27
Deposit	11/21/2023	1981	2BL BERGIN RENTALS	Permit #202202 - 5B48 Trust - Bergin Rentals - Lot Tax - 10/1/23 - 10/31/23	10 - Streets		56.30	7,601.57
Deposit	11/27/2023	1482	2BL HI COUNTRY MOTEL	Permit #202201 - B.V. 766, LLC - Hi Country Motel - 10/1/23 - 10/31/23	10 - Streets		993.36	8,594.93
Deposit	11/27/2023	3553	2BL SILVER CREEK HO...	Permit #202203 - Silver Creek Properties, Inc. - Silver Creek Hotel - 10/1/23 - 1...	10 - Streets		3,589.09	12,184.02
Deposit	12/27/2023	1442	2BL HI COUNTRY MOTEL	Permit #202201 - V.V.766, LLC. - Hi Country Motel - 11/1/23 - 11/30/23	10 - Streets		854.81	13,038.83
Deposit	12/27/2023	3548	2BL SILVER CREEK HO...	Permit #202203 - Silver Creek Properties, Inc. - Silver Creek Hotel	10 - Streets		2,006.06	15,044.89
Deposit	01/10/2024	2076	2BL JAETIS, LLC	2023 Qtr 4 AirBnB - 604 E Poplar St	10 - Streets		99.41	15,144.30
Deposit	01/24/2024	2077	2BL JAETIS, LLC	Permit #2023165 - Jaetis LLC.	10 - Streets		462.35	15,606.65
Deposit	01/24/2024	1443	2BL HI COUNTRY MOTEL	Permit #202201 - Hi Country Motel - B.V. 766, LLC.	10 - Streets		222.85	15,829.50
Deposit	01/24/2024	001164	2BL LONG HORSE RAN...	Permit #202204 - Long Horse Ranch Cabins	10 - Streets		969.04	16,798.54
Deposit	01/30/2024	3564	2BL SILVER CREEK HO...	Permit #202203 - Silver Creek Properties, Inc. - Silver Creek Hotel - 12/1/23 - 1...	10 - Streets		2,104.12	18,902.66
Deposit	02/28/2024	1429	2BL HI COUNTRY MOTEL	Permit #202201 - B.V.766, LLC. - Hi Country Motel - 1/1/24 - 1/31/24	10 - Streets		174.69	19,077.35
Deposit	02/28/2024	3923	2BL SILVER CREEK HO...	Permit #202203 - Silver Creek Properties, Silver Creek Hotel - 1/1/24 - 1/31/24	10 - Streets		2,807.10	21,884.45
Deposit	03/27/2024	1432	2BL HI COUNTRY MOTEL	Permit #202201 - BV766 LLC - Hi Country Motel - 2/1/24 - 2/29/24	10 - Streets		144.99	22,029.44
Deposit	03/27/2024	3568	2BL SILVER CREEK HO...	Permit #202203 - Silver Creek Properties, Silver Creek Hotel - 2/1/24 - 2/29/24	10 - Streets		3,191.96	25,221.40
Total 41115 - LOT Revenue Ord-2022-04 exp 27						0.00	25,221.40	25,221.40
45100 - Interest Income								
Deposit	10/31/2023			Interest	10 - Streets		36.26	36.26
Deposit	10/31/2023			Interest	10 - Streets		299.02	335.28
Deposit	11/01/2023			Interest	10 - Streets		37.92	373.20
Deposit	11/01/2023			Interest	10 - Streets		312.67	685.87
Deposit	12/01/2023			Interest	10 - Streets		37.26	723.13
Deposit	12/01/2023			Interest	10 - Streets		307.23	1,030.36
Deposit	01/01/2024			Interest	10 - Streets		38.73	1,069.09
Deposit	01/01/2024			Interest	10 - Streets		319.40	1,388.49
Deposit	02/01/2024			Interest	10 - Streets		38.82	1,427.31
Deposit	02/01/2024			Interest	10 - Streets		320.13	1,747.44
Deposit	03/01/2024		Idaho State Treasurer	February	10 - Streets		36.70	1,784.14
Deposit	03/01/2024		Idaho State Treasurer	February	10 - Streets		302.59	2,086.73
Total 45100 - Interest Income						0.00	2,086.73	2,086.73
Total Income						0.00	27,308.13	27,308.13
Gross Profit						0.00	27,308.13	27,308.13
Expense								
51000 - OPERATING EXPENSES								
51166 - M & R - Snow Removal (LOT)								
Bill	12/27/2023	40086	Pappas, Stefan	Reso #23-29 - Contract - On Call Snow Plow Services - Approved CC Mtg. Oct....	10 - Streets	2,220.00		2,220.00
Bill	01/22/2024	40107	Pappas, Stefan	Reso #23-29 - Contract - On Call Snow Plow Services - Approved CC Mtg. Oct....	10 - Streets	3,750.00		5,970.00
Bill	02/26/2024	40120	Pappas, Stefan	Reso #23-29 - Contract - On Call Snow Plow Services - Approved CC Mtg. Oct....	10 - Streets	3,690.00		9,660.00
Bill	02/26/2024	40126	Pappas, Stefan	Reso #23-29 - Contract - On Call Snow Plow Services - Approved CC Mtg. Oct....	10 - Streets	1,860.00		11,520.00
Bill	03/25/2024	40133	Pappas, Stefan	Reso #23-29 - Contract - On Call Snow Plow Services - Approved CC Mtg. Oct....	10 - Streets	2,170.00		13,690.00
Bill	03/25/2024	24-024501	Clearwater Landscaping	Haul Snow w/ Loader - 8.5 hours @ \$165.00 per hour - 1/29/24	10 - Streets	1,402.50		15,092.50
Bill	03/25/2024	24-024501	Clearwater Landscaping	Haul Snow w/ Truck - 25.Shours @ \$95.00 per hour - 1/29/24	10 - Streets	2,422.50		17,515.00
Bill	03/25/2024	24-024501	Clearwater Landscaping	20% Discount - Good Guy Discount	10 - Streets		765.00	16,750.00
Total 51166 - M & R - Snow Removal (LOT)						17,515.00	765.00	16,750.00
Total 51000 - OPERATING EXPENSES						17,515.00	765.00	16,750.00
Total Expense						17,515.00	765.00	16,750.00
Net Income						17,515.00	28,073.13	10,558.13

City of Bellevue GENERAL FUND Actual to Budget October 2023 through March 2024

	Oct '23 - Mar 24	Budget	\$ Over Budget	% of Budget
Income				
40000 · Carryover	0.00	331,149.00	-331,149.00	0.0%
40010 · Carryover Dedicated Funds	0.00	1,027.00	-1,027.00	0.0%
41000 · Highway Apportionment Streets	41,596.85	94,964.00	-53,367.15	43.8%
41100 · Highway Apportionment New Rev	24,450.87	28,263.00	-3,812.13	86.5%
41110 · Highway Apportionment HB 362	34,585.58	16,569.00	18,016.58	208.7%
41115 · LOT Revenue Ord-2022-04 exp 27	25,221.40	0.00	25,221.40	100.0%
41200 · State Revenue Sharing	147,485.44	306,770.00	-159,284.56	48.1%
41210 · Liquor Apportionment	29,246.00	60,000.00	-30,754.00	48.7%
41400 · Liquor, Beer & Wine Permits	0.00	5,300.00	-5,300.00	0.0%
41500 · Business Licenses	17,712.88	18,200.00	-487.12	97.3%
41600 · Utility Franchise Fees	40,244.69	70,000.00	-29,755.31	57.5%
41700 · City Property Assessments	506,573.86	811,514.34	-304,940.48	62.4%
41710 · Personal Property Replacement	4,016.48	7,073.00	-3,056.52	56.8%
41800 · Administrative Fees	96,950.00	193,999.20	-97,049.20	50.0%
41805 · Building Permits	15,514.07	50,000.00	-34,485.93	31.0%
41815 · Application Fees	2,309.58	5,000.00	-2,690.42	46.2%
41820 · Sign Permits	150.00	500.00	-350.00	30.0%
41825 · Plan Review Fees	9,195.10	30,000.00	-20,804.90	30.7%
41900 · Grants	5,500.00	130,888.00	-125,388.00	4.2%
41901 · Fees & Fines	780.00	3,450.00	-2,670.00	22.6%
41920 · Donations	5,630.00	2,000.00	3,630.00	281.5%
41930 · Fire Equip/Pay Reimbursement	0.00	6,000.00	-6,000.00	0.0%
41950 · Permits-Misc	1,580.00	2,500.00	-920.00	63.2%
41960 · Civil Penalty Citation	100.00			
41980 · Court Fees	37,576.36	39,600.00	-2,023.64	94.9%
45000 · Misc Income	22,728.32			
45100 · Interest Income	9,279.12	850.00	8,429.12	1,091.7%
46100 · DIF Administration	438.00	6,000.00	-5,562.00	7.3%
46200 · DIF Buildings & Grounds	930.00	13,224.00	-12,294.00	7.0%
46300 · DIF Community Development	1,104.00	14,992.00	-13,888.00	7.4%
46400 · DIF Fire Services	2,186.00	25,000.00	-22,814.00	8.7%
46500 · DIF Library	162.00	810.00	-648.00	20.0%
46600 · DIF Marshal	450.00	264.00	186.00	170.5%
46700 · DIF Parks	108.00	2,436.00	-2,328.00	4.4%
46800 · DIF Streets	726.00	3,542.00	-2,816.00	20.5%
Total Income	1,084,530.60	2,281,884.54	-1,197,353.94	47.5%
Gross Profit	1,084,530.60	2,281,884.54	-1,197,353.94	47.5%
Expense				
49999 · PAYROLL				
50001 · Salaries & Wages	472,008.95	989,157.48	-517,148.53	47.7%
50002 · Paid Time Off	1,161.00			
50009 · Premium Salary & Wages	137.63			
50010 · P/R Tax Expense	35,622.02	74,905.56	-39,283.54	47.6%
50011 · Insurance - Health	65,357.27	162,619.11	-97,261.84	40.2%
50014 · Insurance - Life	480.00	1,500.00	-1,020.00	32.0%
50015 · Workers Comp Insurance	23,206.40	22,765.36	441.04	101.9%
50017 · Retirement	55,111.10	117,167.51	-62,056.41	47.0%
50020 · P & Z Commission	504.00			
Total 49999 · PAYROLL	653,588.37	1,368,115.02	-714,526.65	47.8%
51000 · OPERATING EXPENSES				
51022 · Automobile Lease	35,003.87	34,700.00	303.87	100.9%
51024 · Bad Debt	117.87			
51030 · Bank Charges	52.95			
51040 · City Attorney	0.00	23,000.00	-23,000.00	0.0%
51050 · Community Service	12,000.00	10,000.00	2,000.00	120.0%
51060 · Computers/Software	22,961.94	19,000.00	3,961.94	120.9%
51070 · Conjunctive Management	0.00	26,200.00	-26,200.00	0.0%
51073 · Contract Labor	8,980.82	63,500.00	-54,519.18	14.1%
51073.1 · DBS Contract Labor	17,310.90	23,000.00	-5,689.10	75.3%

City of Bellevue
Admin Actual to Budget
October 2023 through March 2024

	Oct '23 - Mar 24	Budget	\$ Over Budget	% of Budget
Income				
40000 · Carryover	0.00	331,149.00	-331,149.00	0.0%
41200 · State Revenue Sharing	147,485.44	306,770.00	-159,284.56	48.1%
41210 · Liquor Apportionment	29,246.00	60,000.00	-30,754.00	48.7%
41400 · Liquor, Beer & Wine Permits	0.00	5,300.00	-5,300.00	0.0%
41500 · Business Licenses	17,712.88	18,200.00	-487.12	97.3%
41600 · Utility Franchise Fees	40,244.69	70,000.00	-29,755.31	57.5%
41700 · City Property Assessments	506,573.86	811,514.34	-304,940.48	62.4%
41710 · Personal Property Replacement	4,016.48	7,073.00	-3,056.52	56.8%
41800 · Administrative Fees	96,950.00	193,999.20	-97,049.20	50.0%
41900 · Grants	1,000.00	0.00	1,000.00	100.0%
45000 · Misc Income	490.22			
45100 · Interest Income	4,352.24	750.00	3,602.24	580.3%
46100 · DIF Administration	0.00	0.00	0.00	0.0%
Total Income	848,071.81	1,804,755.54	-956,683.73	47.0%
Gross Profit	848,071.81	1,804,755.54	-956,683.73	47.0%
Expense				
49999 · PAYROLL				
50001 · Salaries & Wages	139,233.94	318,529.28	-179,295.34	43.7%
50010 · P/R Tax Expense	10,507.91	24,367.49	-13,859.58	43.1%
50011 · Insurance - Health	20,817.97	50,627.00	-29,809.03	41.1%
50015 · Workers Comp Insurance	454.37	3,814.74	-3,360.37	11.9%
50017 · Retirement	15,881.57	36,232.71	-20,351.14	43.8%
Total 49999 · PAYROLL	186,895.76	433,571.22	-246,675.46	43.1%
51000 · OPERATING EXPENSES				
51024 · Bad Debt	117.87			
51030 · Bank Charges	52.95			
51040 · City Attorney	0.00	7,800.00	-7,800.00	0.0%
51050 · Community Service	12,000.00	10,000.00	2,000.00	120.0%
51060 · Computers/Software	19,331.72	12,000.00	7,331.72	161.1%
51070 · Conjunctive Management	0.00	26,200.00	-26,200.00	0.0%
51080 · Dues & Memberships	1,135.00	1,000.00	135.00	113.5%
51140 · Legal Fees	4,972.50	6,500.00	-1,527.50	76.5%
51150 · Liability Insurance	6,713.44	7,989.55	-1,276.11	84.0%
51160 · Maint & Repairs (General)	0.00	200.00	-200.00	0.0%
51180 · Office Equipment Rental/Repair	3,111.21	5,500.00	-2,388.79	56.6%
52010 · Office Supplies	4,031.77	8,000.00	-3,968.23	50.4%
52020 · Internet Expense	1,948.01	3,600.00	-1,651.99	54.1%
52040 · Postage & Delivery	3,550.98	5,400.00	-1,849.02	65.8%
52050 · Professional Services	3,448.33	5,000.00	-1,551.67	69.0%
52055 · Prosecuting Attorney	10,800.00	15,000.00	-4,200.00	72.0%
52060 · Publishing	195.15	750.00	-554.85	26.0%
52085 · Storage	378.00	700.00	-322.00	54.0%
52100 · Telephone	6,677.97	13,000.00	-6,322.03	51.4%
52120 · Training & Meetings	356.07	2,500.00	-2,143.93	14.2%
Total 51000 · OPERATING EXPENSES	78,820.97	131,139.55	-52,318.58	60.1%
66000 · Payroll Expenses	0.00			
Total Expense	265,716.73	564,710.77	-298,994.04	47.1%
Net Income	582,355.08	1,240,044.77	-657,689.69	47.0%

City of Bellevue
Bldgs & Grounds Actual to Budget
 October 2023 through March 2024

	Oct '23 - Mar 24	Budget	\$ Over Budget	% of Budget
Income				
46200 · DIF Buildings & Grounds	0.00	0.00	0.00	0.0%
Total Income	0.00	0.00	0.00	0.0%
Gross Profit	0.00	0.00	0.00	0.0%
Expense				
49999 · PAYROLL				
50001 · Salaries & Wages	3,570.16	9,152.00	-5,581.84	39.0%
50010 · P/R Tax Expense	273.15	700.13	-426.98	39.0%
50011 · Insurance - Health	0.00	1,886.80	-1,886.80	0.0%
50015 · Workers Comp Insurance	165.13	1,076.74	-911.61	15.3%
50017 · Retirement	0.00	1,041.04	-1,041.04	0.0%
Total 49999 · PAYROLL	4,008.44	13,856.71	-9,848.27	28.9%
51000 · OPERATING EXPENSES				
51073 · Contract Labor	75.00	1,800.00	-1,725.00	4.2%
51150 · Liability Insurance	610.32	1,941.91	-1,331.59	31.4%
51160 · Maint & Repairs (General)	3,333.32	10,000.00	-6,666.68	33.3%
52090 · Supplies	909.58	600.00	309.58	151.6%
52140 · Utilities	11,913.91	18,000.00	-6,086.09	66.2%
Total 51000 · OPERATING EXPENSES	16,842.13	32,341.91	-15,499.78	52.1%
58000 · CAPITAL EXPENDITURES				
58190 · Real Property Lease Exp	750.00	1,625.00	-875.00	46.2%
Total 58000 · CAPITAL EXPENDITURES	750.00	1,625.00	-875.00	46.2%
Total Expense	21,600.57	47,823.62	-26,223.05	45.2%
Net Income	-21,600.57	-47,823.62	26,223.05	45.2%

City of Bellevue
Community Development Actual to Budget
October 2023 through March 2024

	Oct '23 - Mar 24	Budget	\$ Over Budget	% of Budget
Income				
41805 · Building Permits	15,514.07	50,000.00	-34,485.93	31.0%
41815 · Application Fees	2,309.58	5,000.00	-2,690.42	46.2%
41820 · Sign Permits	150.00	500.00	-350.00	30.0%
41825 · Plan Review Fees	9,195.10	30,000.00	-20,804.90	30.7%
41950 · Permits-Misc	800.00			
46300 · DIF Community Development	0.00	0.00	0.00	0.0%
Total Income	27,968.75	85,500.00	-57,531.25	32.7%
Gross Profit	27,968.75	85,500.00	-57,531.25	32.7%
Expense				
49999 · PAYROLL				
50001 · Salaries & Wages	8,354.69	62,184.96	-53,830.27	13.4%
50010 · P/R Tax Expense	639.14	4,757.15	-4,118.01	13.4%
50011 · Insurance - Health	987.71	12,578.66	-11,590.95	7.9%
50015 · Workers Comp Insurance	90.23	3,199.46	-3,109.23	2.8%
50017 · Retirement	685.34	8,357.66	-7,672.32	8.2%
50020 · P & Z Commission	504.00			
Total 49999 · PAYROLL	11,261.11	91,077.89	-79,816.78	12.4%
51000 · OPERATING EXPENSES				
51040 · City Attorney	0.00	15,000.00	-15,000.00	0.0%
51060 · Computers/Software	0.00	1,500.00	-1,500.00	0.0%
51073 · Contract Labor	8,427.49	40,000.00	-31,572.51	21.1%
51073.1 · DBS Contract Labor	17,310.90	23,000.00	-5,689.10	75.3%
51080 · Dues & Memberships	0.00	100.00	-100.00	0.0%
51140 · Legal Fees	1,575.00			
51150 · Liability Insurance	2,274.80	5,770.23	-3,495.43	39.4%
52060 · Publishing	163.42	1,500.00	-1,336.58	10.9%
52100 · Telephone	200.73	700.00	-499.27	28.7%
52120 · Training & Meetings	0.00	200.00	-200.00	0.0%
Total 51000 · OPERATING EXPENSES	29,952.34	87,770.23	-57,817.89	34.1%
66000 · Payroll Expenses	0.00			
Total Expense	41,213.45	178,848.12	-137,634.67	23.0%
Net Income	-13,244.70	-93,348.12	80,103.42	14.2%

City of Bellevue
Fire Actual to Budget
October 2023 through March 2024

	Oct '23 - Mar 24	Budget	\$ Over Budget	% of Budget
Income				
40010 · Carryover Dedicated Funds	0.00	1,027.00	-1,027.00	0.0%
41900 · Grants	0.00	10,000.00	-10,000.00	0.0%
41901 · Fees & Fines	0.00	450.00	-450.00	0.0%
41930 · Fire Equip/Pay Reimbursement	0.00	6,000.00	-6,000.00	0.0%
41950 · Permits-Misc	380.00	1,500.00	-1,120.00	25.3%
45100 · Interest Income	238.50			
46400 · DIF Fire Services	0.00	0.00	0.00	0.0%
Total Income	618.50	18,977.00	-18,358.50	3.3%
Gross Profit	618.50	18,977.00	-18,358.50	3.3%
Expense				
49999 · PAYROLL				
50001 · Salaries & Wages	30,502.03	67,134.60	-36,632.57	45.4%
50010 · P/R Tax Expense	2,333.39	5,135.80	-2,802.41	45.4%
50011 · Insurance - Health	0.00	45.00	-45.00	0.0%
50014 · Insurance - Life	480.00	1,500.00	-1,020.00	32.0%
50015 · Workers Comp Insurance	2,383.54	2,338.06	45.48	101.9%
50017 · Retirement	2,220.10	4,854.77	-2,634.67	45.7%
Total 49999 · PAYROLL	37,919.06	81,008.23	-43,089.17	46.8%
51000 · OPERATING EXPENSES				
51040 · City Attorney	0.00	200.00	-200.00	0.0%
51060 · Computers/Software	345.00	2,000.00	-1,655.00	17.3%
51073 · Contract Labor	0.00	1,700.00	-1,700.00	0.0%
51080 · Dues & Memberships	3,591.13	4,000.00	-408.87	89.8%
51110 · Fuel	1,346.06	4,000.00	-2,653.94	33.7%
51125 · Interest Expense	8,600.23	8,600.23	0.00	100.0%
51150 · Liability Insurance	2,829.64	4,216.71	-1,387.07	67.1%
51163 · M & R - Equipment (non-vehicle)	1,495.53	11,000.00	-9,504.47	13.6%
51167 · M & R - Vehicles	7,309.20	9,000.00	-1,690.80	81.2%
51177 · Misc Expense	118.47	800.00	-681.53	14.8%
52010 · Office Supplies	0.00	100.00	-100.00	0.0%
52030 · Pending Grants	0.00	200.00	-200.00	0.0%
52080 · Small Tools & Equipment	1,245.80	4,000.00	-2,754.20	31.1%
52090 · Supplies	455.23			
52100 · Telephone	200.73	500.00	-299.27	40.1%
52120 · Training & Meetings	1,479.24	3,500.00	-2,020.76	42.3%
52130 · Uniforms	60.53	1,000.00	-939.47	6.1%
56030 · Investigations	0.00	150.00	-150.00	0.0%
58220 · RMS/CAD	3,687.86	4,000.00	-312.14	92.2%
58230 · Safety Equipment	27,652.06	40,000.00	-12,347.94	69.1%
Total 51000 · OPERATING EXPENSES	60,416.71	98,966.94	-38,550.23	61.0%
58000 · CAPITAL EXPENDITURES				
58120 · Construction & Improvement	11,027.00	11,027.00	0.00	100.0%
58150 · Equipment Lease	7,514.33	39,015.00	-31,500.67	19.3%
58200 · Pierce 7400 Responder	12,569.13	12,569.13	0.00	100.0%
Total 58000 · CAPITAL EXPENDITURES	31,110.46	62,611.13	-31,500.67	49.7%
66000 · Payroll Expenses	0.00			
Total Expense	129,446.23	242,586.30	-113,140.07	53.4%
Net Income	-128,827.73	-223,609.30	94,781.57	57.6%

City of Bellevue
Library Actual to Budget
 October 2023 through March 2024

	Oct '23 - Mar 24	Budget	\$ Over Budget	% of Budget
Income				
41900 · Grants	4,500.00	5,000.00	-500.00	90.0%
41920 · Donations	4,250.00	2,000.00	2,250.00	212.5%
46500 · DIF Library	0.00	0.00	0.00	0.0%
Total Income	8,750.00	7,000.00	1,750.00	125.0%
Gross Profit	8,750.00	7,000.00	1,750.00	125.0%
Expense				
49999 · PAYROLL				
50001 · Salaries & Wages	21,053.75	44,112.64	-23,058.89	47.7%
50010 · P/R Tax Expense	1,552.68	3,374.62	-1,821.94	46.0%
50011 · Insurance - Health	5,650.86	12,578.66	-6,927.80	44.9%
50015 · Workers Comp Insurance	57.83	1,261.32	-1,203.49	4.6%
50017 · Retirement	2,353.78	5,267.05	-2,913.27	44.7%
Total 49999 · PAYROLL	30,668.90	66,594.29	-35,925.39	46.1%
51000 · OPERATING EXPENSES				
51022 · Automobile Lease	0.00	200.00	-200.00	0.0%
51060 · Computers/Software	0.00	2,000.00	-2,000.00	0.0%
51080 · Dues & Memberships	165.29	1,400.00	-1,234.71	11.8%
51150 · Liability Insurance	1,165.14	2,274.80	-1,109.66	51.2%
51180 · Office Equipment Rental/Repair	0.00	500.00	-500.00	0.0%
52010 · Office Supplies	6.49			
52090 · Supplies	80.05	500.00	-419.95	16.0%
52100 · Telephone	180.58	400.00	-219.42	45.1%
52120 · Training & Meetings	0.00	400.00	-400.00	0.0%
55000 · Library New Books	595.95	2,100.00	-1,504.05	28.4%
55010 · Library Programs	1,220.39	2,700.00	-1,479.61	45.2%
Total 51000 · OPERATING EXPENSES	3,413.89	12,474.80	-9,060.91	27.4%
66000 · Payroll Expenses	0.00			
Total Expense	34,082.79	79,069.09	-44,986.30	43.1%
Net Income	-25,332.79	-72,069.09	46,736.30	35.2%

City of Bellevue
Marshal Actual to Budget
October 2023 through March 2024

	Oct '23 - Mar 24	Budget	\$ Over Budget	% of Budget
Income				
41920 · Donations	1,380.00			
41960 · Civil Penalty Citation	100.00			
41980 · Court Fees	37,576.36	39,600.00	-2,023.64	94.9%
45000 · Misc Income	35.00			
46600 · DIF Marshal	0.00	0.00	0.00	0.0%
Total Income	39,091.36	39,600.00	-508.64	98.7%
Gross Profit	39,091.36	39,600.00	-508.64	98.7%
Expense				
49999 · PAYROLL				
50001 · Salaries & Wages	180,659.58	340,764.00	-160,104.42	53.0%
50002 · Paid Time Off	3,142.50			
50010 · P/R Tax Expense	13,676.26	26,068.45	-12,392.19	52.5%
50011 · Insurance - Health	20,948.15	56,601.00	-35,652.85	37.0%
50015 · Workers Comp Insurance	12,843.70	9,167.67	3,676.03	140.1%
50017 · Retirement	23,839.42	45,798.68	-21,959.26	52.1%
Total 49999 · PAYROLL	255,109.61	478,399.80	-223,290.19	53.3%
51000 · OPERATING EXPENSES				
51022 · Automobile Lease	38,655.83	34,500.00	4,155.83	112.0%
51060 · Computers/Software	3,285.22	1,500.00	1,785.22	219.0%
51080 · Dues & Memberships	50.00	800.00	-750.00	6.3%
51110 · Fuel	6,364.87	15,000.00	-8,635.13	42.4%
51130 · Equipment Lease	0.00	14,000.00	-14,000.00	0.0%
51150 · Liability Insurance	7,823.10	15,424.28	-7,601.18	50.7%
51167 · M & R - Vehicles	3,352.34	10,800.00	-7,447.66	31.0%
52010 · Office Supplies	1,318.34	1,400.00	-81.66	94.2%
52050 · Professional Services	5,449.23			
52100 · Telephone	1,342.54	2,700.00	-1,357.46	49.7%
52120 · Training & Meetings	705.00	11,000.00	-10,295.00	6.4%
52130 · Uniforms	1,221.91	12,000.00	-10,778.09	10.2%
56010 · 911 Dispatch	14,022.42	28,000.00	-13,977.58	50.1%
56020 · Animal Impound	250.00	1,000.00	-750.00	25.0%
56040 · Medical/Lab Kits	0.00	300.00	-300.00	0.0%
56045 · Radio Fees	0.00	2,880.00	-2,880.00	0.0%
56050 · Specialized Equipment	7,283.34	24,000.00	-16,716.66	30.3%
58220 · RMS/CAD	13,041.41	28,044.85	-15,003.44	46.5%
58230 · Safety Equipment	336.00	1,200.00	-864.00	28.0%
Total 51000 · OPERATING EXPENSES	104,501.55	204,549.13	-100,047.58	51.1%
Total Expense	359,611.16	682,948.93	-323,337.77	52.7%
Net Income	-320,519.80	-643,348.93	322,829.13	49.8%

City of Bellevue
Parks Actual to Budget
October 2023 through March 2024

	Oct '23 - ...	Budget	\$ Over Budget	% of Bu...
Income				
41901 · Fees & Fines	780.00	3,000.00	-2,220.00	26.0%
46700 · DIF Parks	0.00	0.00	0.00	0.0%
Total Income	780.00	3,000.00	-2,220.00	26.0%
Gross Profit	780.00	3,000.00	-2,220.00	26.0%
Expense				
49999 · PAYROLL				
50001 · Salaries & Wages	3,496.67	9,152.00	-5,655.33	38.2%
50010 · P/R Tax Expense	267.49	700.13	-432.64	38.2%
50011 · Insurance - Health	0.00	1,886.80	-1,886.80	0.0%
50015 · Workers Comp Insurance	459.71	307.64	152.07	149.4%
50017 · Retirement	0.00	1,041.04	-1,041.04	0.0%
Total 49999 · PAYROLL	4,223.87	13,087.61	-8,863.74	32.3%
51000 · OPERATING EXPENSES				
51073 · Contract Labor	0.00	16,000.00	-16,000.00	0.0%
51077 · DEQ Maintenance	0.00	1,500.00	-1,500.00	0.0%
51150 · Liability Insurance	610.32	554.83	55.49	110.0%
51160 · Maint & Repairs (General)	300.59	4,000.00	-3,699.41	7.5%
52070 · Signs	0.00	500.00	-500.00	0.0%
52080 · Small Tools & Equipment	0.00	2,000.00	-2,000.00	0.0%
52090 · Supplies	116.75	600.00	-483.25	19.5%
52115 · River Bank Restoration	0.00	4,000.00	-4,000.00	0.0%
52140 · Utilities	461.65	2,500.00	-2,038.35	18.5%
Total 51000 · OPERATING EXPENSES	1,489.31	31,654.83	-30,165.52	4.7%
Total Expense	5,713.18	44,742.44	-39,029.26	12.8%
Net Income	-4,933.18	-41,742.44	36,809.26	11.8%

City of Bellevue Streets Actual to Budget October 2023 through March 2024

	Oct '23 - Mar 24	Budget	\$ Over Budget	% of Budget
Income				
41000 · Highway Apportionment Streets	41,596.85	94,964.00	-53,367.15	43.8%
41100 · Highway Apportionment New Rev	24,450.87	28,263.00	-3,812.13	86.5%
41110 · Highway Apportionment HB 362	34,585.58	16,569.00	18,016.58	208.7%
41115 · LOT Revenue Ord-2022-04 exp 27	25,221.40	0.00	25,221.40	100.0%
41900 · Grants	0.00	115,888.00	-115,888.00	0.0%
41950 · Permits-Misc	400.00	1,000.00	-600.00	40.0%
45000 · Misc Income	22,203.10			
45100 · Interest Income	2,086.73			
Total Income	150,544.53	256,684.00	-106,139.47	58.6%
Gross Profit	150,544.53	256,684.00	-106,139.47	58.6%
Expense				
49999 · PAYROLL				
50001 · Salaries & Wages	85,138.13	138,128.00	-52,989.87	61.6%
50002 · Paid Time Off	-1,981.50			
50009 · Premium Salary & Wages	137.63			
50010 · P/R Tax Expense	6,372.00	9,801.79	-3,429.79	65.0%
50011 · Insurance - Health	16,952.58	26,415.19	-9,462.61	64.2%
50015 · Workers Comp Insurance	6,751.89	1,599.73	5,152.16	422.1%
50017 · Retirement	10,130.89	14,574.56	-4,443.67	69.5%
Total 49999 · PAYROLL	123,501.62	190,519.27	-67,017.65	64.8%
51000 · OPERATING EXPENSES				
51022 · Automobile Lease	-3,651.96			
51073 · Contract Labor	478.33	4,000.00	-3,521.67	12.0%
51080 · Dues & Memberships	10.00	500.00	-490.00	2.0%
51110 · Fuel	8,673.46	11,500.00	-2,826.54	75.4%
51150 · Liability Insurance	5,048.96	2,885.12	2,163.84	175.0%
51160 · Maint & Repairs (General)	397.07	8,500.00	-8,102.93	4.7%
51163 · M & R - Equipment (non-vehicle)	5,454.00	7,500.00	-2,046.00	72.7%
51164 · M & R - Street Maintenance	6,250.00			
51165 · M & R - Tree Expense	4,605.00			
51166 · M & R - Snow Removal (LOT)	16,750.00			
51167 · M & R - Vehicles	4,880.71	2,500.00	2,380.71	195.2%
51168 · M & R - Street Lights	1,127.78	2,000.00	-872.22	56.4%
51177 · Misc Expense	0.00	500.00	-500.00	0.0%
52010 · Office Supplies	66.97	250.00	-183.03	26.8%
52050 · Professional Services	6,252.22	7,500.00	-1,247.78	83.4%
52060 · Publishing	0.00	100.00	-100.00	0.0%
52070 · Signs	2,699.25	1,500.00	1,199.25	180.0%
52080 · Small Tools & Equipment	521.56	2,000.00	-1,478.44	26.1%
52090 · Supplies	2,763.58	24,400.00	-21,636.42	11.3%
52100 · Telephone	423.32	1,200.00	-776.68	35.3%
52120 · Training & Meetings	140.00	2,000.00	-1,860.00	7.0%
52130 · Uniforms	860.94	1,200.00	-339.06	71.7%
52145 · Utilities - Street Lights	8,707.98	15,000.00	-6,292.02	58.1%
56045 · Radio Fees	3,620.00			
58230 · Safety Equipment	1,301.37	1,500.00	-198.63	86.8%
Total 51000 · OPERATING EXPENSES	77,380.54	96,535.12	-19,154.58	80.2%
58000 · CAPITAL EXPENDITURES				
58120 · Construction & Improvement	0.00	125,000.00	-125,000.00	0.0%
58150 · Equipment Lease	1,658.42	29,000.00	-27,341.58	5.7%
58160 · Equipment Purchase	6,325.04			
Total 58000 · CAPITAL EXPENDITURES	7,983.46	154,000.00	-146,016.54	5.2%
Total Expense	208,865.62	441,054.39	-232,188.77	47.4%
Net Income	-58,321.09	-184,370.39	126,049.30	31.6%

City of Bellevue Wastewater Actual to Budget October 2023 through March 2024

	Oct '23 - Mar 24	Budget	\$ Over Budget	% of Budget
Income				
40000 · Carryover	0.00	188,889.84	-188,889.84	0.0%
40010 · Carryover Dedicated Funds	0.00	377,610.16	-377,610.16	0.0%
41800 · Administrative Fees	150.00	250.00	-100.00	60.0%
41815 · Application Fees	75.00	250.00	-175.00	30.0%
42002 · Sewer Income				
42002.1 · Sewer User Fees	578,246.17	1,155,608.13	-577,361.96	50.0%
42002.2 · Sewer CAP Fees	6,660.00	25,000.00	-18,340.00	26.6%
Total 42002 · Sewer Income	584,906.17	1,180,608.13	-595,701.96	49.5%
42005 · Cap Fees (before FY23 10/01/22)	0.00	0.00	0.00	0.0%
45100 · Interest Income	27,106.10	2,500.00	24,606.10	1,084.2%
Total Income	612,237.27	1,750,108.13	-1,137,870.86	35.0%
Gross Profit	612,237.27	1,750,108.13	-1,137,870.86	35.0%
Expense				
49999 · PAYROLL				
50001 · Salaries & Wages	0.00	43,784.00	-43,784.00	0.0%
50010 · P/R Tax Expense	0.00	3,349.48	-3,349.48	0.0%
50011 · Insurance - Health	0.00	10,062.60	-10,062.60	0.0%
50015 · Workers Comp Insurance	84.32	4,153.14	-4,068.82	2.0%
50017 · Retirement	0.00	5,506.59	-5,506.59	0.0%
Total 49999 · PAYROLL	84.32	66,855.81	-66,771.49	0.1%
51000 · OPERATING EXPENSES				
51010 · Admin Fees	53,322.50	106,645.00	-53,322.50	50.0%
51022 · Automobile Lease	1,825.98			
51030 · Bank Charges	49.00	50.00	-1.00	98.0%
51040 · City Attorney	0.00	900.00	-900.00	0.0%
51060 · Computers/Software	0.00	5,000.00	-5,000.00	0.0%
51073 · Contract Labor	70,104.17	171,600.00	-101,495.83	40.9%
51080 · Dues & Memberships	530.00	100.00	430.00	530.0%
51100 · Fees	0.00	250.00	-250.00	0.0%
51110 · Fuel	1,933.77	4,000.00	-2,066.23	48.3%
51125 · Interest Expense	44,685.06	105,822.60	-61,137.54	42.2%
51140 · Legal Fees	0.00	2,000.00	-2,000.00	0.0%
51150 · Liability Insurance	20,584.20	7,490.21	13,093.99	274.8%
51155 · Merchant Fees	4,988.21	4,500.00	488.21	110.8%
51160 · Maint & Repairs (General)	22,356.49	151,244.51	-128,888.02	14.8%
51163 · M & R - Equipment (non-vehicle)	1,975.00	3,000.00	-1,025.00	65.8%
51167 · M & R - Vehicles	1,947.04	500.00	1,447.04	389.4%
52020 · Internet Expense	769.02	1,400.00	-630.98	54.9%
52050 · Professional Services	8,614.84	6,500.00	2,114.84	132.5%
52070 · Signs	0.00	300.00	-300.00	0.0%
52080 · Small Tools & Equipment	487.93	500.00	-12.07	97.6%
52090 · Supplies	26,227.18	30,000.00	-3,772.82	87.4%
52100 · Telephone	1,024.79	750.00	274.79	136.6%
52110 · Test Samples	1,737.90	6,000.00	-4,262.10	29.0%
52140 · Utilities	15,811.61	60,000.00	-44,188.39	26.4%
56045 · Radio Fees	120.00			
58240 · Scada Maintenance & Repairs	0.00	9,000.00	-9,000.00	0.0%
Total 51000 · OPERATING EXPENSES	279,094.69	677,552.32	-398,457.63	41.2%
58000 · CAPITAL EXPENDITURES				
58120 · Construction & Improvement	36,467.82	310,000.00	-273,532.18	11.8%
58150 · Equipment Lease	16,542.20	1,700.00	14,842.20	973.1%
58160 · Equipment Purchase	14,486.84			
58170 · IDEQ Loan	160,514.94	316,000.00	-155,485.06	50.8%
58210 · Plant Upgrades	6,905.00	378,000.00	-371,095.00	1.8%
Total 58000 · CAPITAL EXPENDITURES	234,916.80	1,005,700.00	-770,783.20	23.4%

10:46 AM

04/16/24

Accrual Basis

City of Bellevue
Wastewater Actual to Budget
October 2023 through March 2024

	<u>Oct '23 - Mar 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total Expense	514,095.81	1,750,108.13	-1,236,012.32	29.4%
Net Income	<u>98,141.46</u>	<u>0.00</u>	<u>98,141.46</u>	<u>100.0%</u>

City of Bellevue
Water Actual to Budget
October 2023 through March 2024

	Oct '23 - Mar 24	Budget	\$ Over Budget	% of Budget
Income				
40000 · Carryover	0.00	193,171.76	-193,171.76	0.0%
41800 · Administrative Fees	150.00	250.00	-100.00	60.0%
41815 · Application Fees	75.00	250.00	-175.00	30.0%
41950 · Permits-Misc	0.00	200.00	-200.00	0.0%
42000 · Water Income				
42000.1 · Water User Fees	226,967.81	445,546.06	-218,578.25	50.9%
42000.3 · Water Meter Unit Fees	570.00	2,700.00	-2,130.00	21.1%
42000.4 · Water CAP Fees	5,500.00	27,500.00	-22,000.00	20.0%
42000.5 · Water Connection Fee	0.00	6,728.00	-6,728.00	0.0%
42000.6 · Misc User Fees (Water on/off)	720.80	500.00	220.80	144.2%
Total 42000 · Water Income	233,758.61	482,974.06	-249,215.45	48.4%
42005 · Cap Fees (before FY23 10/01/22)	0.00	0.00	0.00	0.0%
45100 · Interest Income	20,720.92	1,000.00	19,720.92	2,072.1%
49910 · Returned Check Charges	30.00			
Total Income	254,734.53	677,845.82	-423,111.29	37.6%
Gross Profit	254,734.53	677,845.82	-423,111.29	37.6%
Expense				
49999 · PAYROLL				
50001 · Salaries & Wages	255.03	18,304.00	-18,048.97	1.4%
50010 · P/R Tax Expense	19.51	1,400.26	-1,380.75	1.4%
50011 · Insurance - Health	0.00	3,773.60	-3,773.60	0.0%
50015 · Workers Comp Insurance	324.37	3,845.50	-3,521.13	8.4%
50017 · Retirement	0.00	2,082.08	-2,082.08	0.0%
Total 49999 · PAYROLL	598.91	29,405.44	-28,806.53	2.0%
51000 · OPERATING EXPENSES				
51010 · Admin Fees	43,627.50	87,255.00	-43,627.50	50.0%
51022 · Automobile Lease	1,825.98			
51040 · City Attorney	0.00	900.00	-900.00	0.0%
51060 · Computers/Software	0.00	3,000.00	-3,000.00	0.0%
51070 · Conjunctive Management	29,658.55	36,000.00	-6,341.45	82.4%
51073 · Contract Labor	117,628.34	203,600.00	-85,971.66	57.8%
51080 · Dues & Memberships	530.00	100.00	430.00	530.0%
51100 · Fees	0.00	250.00	-250.00	0.0%
51110 · Fuel	0.00	1,000.00	-1,000.00	0.0%
51122 · IDWR/DEQ Drinking Water	0.00	3,800.00	-3,800.00	0.0%
51140 · Legal Fees	150.00	2,500.00	-2,350.00	6.0%
51150 · Liability Insurance	7,823.08	6,935.38	887.70	112.8%
51155 · Merchant Fees	1,939.96	4,000.00	-2,060.04	48.5%
51160 · Maint & Repairs (General)	7,722.08	35,000.00	-27,277.92	22.1%
51163 · M & R - Equipment (non-vehicle)	0.00	2,500.00	-2,500.00	0.0%
51167 · M & R - Vehicles	1,797.05	2,500.00	-702.95	71.9%
52050 · Professional Services	7,171.49	6,500.00	671.49	110.3%
52080 · Small Tools & Equipment	0.00	1,000.00	-1,000.00	0.0%
52090 · Supplies	5,451.81	5,000.00	451.81	109.0%
52100 · Telephone	1,078.12	500.00	578.12	215.6%
52110 · Test Samples	2,281.00	5,000.00	-2,719.00	45.6%
52135 · Upper Wood Riv Wtr Meas Dist	0.00	600.00	-600.00	0.0%
52140 · Utilities	5,814.20	9,000.00	-3,185.80	64.6%
52145 · Utilities - Street Lights	124.03	800.00	-675.97	15.5%
56045 · Radio Fees	120.00			
58230 · Safety Equipment	217.00	500.00	-283.00	43.4%
58240 · Scada Maintenance & Repairs	2,970.94	8,500.00	-5,529.06	35.0%
Total 51000 · OPERATING EXPENSES	237,931.13	426,740.38	-188,809.25	55.8%
58000 · CAPITAL EXPENDITURES				
58120 · Construction & Improvement	10,000.00	200,000.00	-190,000.00	5.0%
58150 · Equipment Lease	16,542.20	1,200.00	15,342.20	1,378.5%
58160 · Equipment Purchase	14,486.85			

10:12 AM

04/16/24

Accrual Basis

City of Bellevue
Water Actual to Budget
October 2023 through March 2024

	<u>Oct '23 - Mar 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
58250 · Street Construction	0.00	4,000.00	-4,000.00	0.0%
58260 · Water Meter	0.00	8,500.00	-8,500.00	0.0%
58270 · Water Meter Vault	0.00	8,000.00	-8,000.00	0.0%
Total 58000 · CAPITAL EXPENDITURES	<u>41,029.05</u>	<u>221,700.00</u>	<u>-180,670.95</u>	<u>18.5%</u>
Total Expense	<u>279,559.09</u>	<u>677,845.82</u>	<u>-398,286.73</u>	<u>41.2%</u>
Net Income	<u>-24,824.56</u>	<u>0.00</u>	<u>-24,824.56</u>	<u>100.0%</u>



City of Bellevue

City of Bellevue
Regular Common Council Meeting
April 22, 2024

Agenda Item 7a: Department Head Reports
Month of March 2024

Action Item: No Action | Informational Purposes Only

Note:

Attachment(s): Fire Department Report, Chief Greg Beaver
Marshal Office Report, Kirt Gaston
Library Report, Kristin Gearhart



Bellevue Fire Department

115 East Pine St. • P.O. Box 825 • Bellevue Idaho, 83313
Phone (208) 788-9277 • Fax (208) 788-2092

04-01-24
Bellevue Fire Dept.
Council report for 04-22-24

Incident Type for 2024 - 24

Incidents from 01-01-24 to 03-11-24
Average Turnout per Incident is **2.5**
Overall Average Response Time is **05:88**.

Incident Type for 2024

4 Fires
0 Overpressure Rupture
4 Rescue & Emergency Medical Service
4 Hazardous Condition (no fire)
2 Service Call
5 Good Intent Calls
4 False Alarms & False Call
1 Severe Weather & Natural Disaster
We had **24** Total Incidents in **2024**

We are looking for firefighters. If you know anyone that lives in Bellevue and is interested in giving back to their community, send them my way. More snow on the ground it will sheet flood on the north part of town again, get your sandbags now.

Sincerely

Greg Beaver
Bellevue Fire Chief



Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
324 - Motor vehicle accident with no injuries.	2	33.33%				
Total: 2	Total: 33.33%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
412 - Gas leak (natural gas or LPG)	1	16.67%				
413 - Oil or other combustible liquid spill	1	16.67%				
Total: 2	Total: 33.33%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 6 - Good Intent Call						
611 - Dispatched and cancelled en route	1	16.67%				
Total: 1	Total: 16.67%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 7 - False Alarm & False Call						
736 - CO detector activation due to malfunction	1	16.67%				
Total: 1	Total: 16.67%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Total: 6	Total: 100.00%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%

Archived: Thursday, April 18, 2024 9:12:21 AM
From: [Kristin Gearhart](#)
Sent: Mon, 25 Mar 2024 18:25:34
To: [Michelle Vest Snarr](#)
Cc: [Chris Johnson](#)
Subject: March Staff Report Library (for when you need it) :)
Sensitivity: Normal

Library Staff Report
March 2024

Mayor and Council:

Here is what has been happening at the library.

- The library and Cheri Reinke (from CR Tech Support) held our first tech program and bi-monthly “tech corner” for our seniors. It was a great success with appointments filling every 15-30 minutes for questions. All appointments were booked in advance and Cheri had a full docket! This program has been established through the Cox grant we received at the end of October.
- Taxes were filed for our 501c (3).
- Programming completed for our sponsored “Let’s Talk About It” book club. Report to Idaho Commission for Libraries due April 9th.
- In person and Zoom book group was held on March 6th for the valley wide, “Wood River Reads” book event. Thanks to everyone who participated!
- In the process of working with the Hailey Public Library ‘s IT department and delving into the possibility of consolidating our public catalogs.
- Began planning for summer reading and activities/events.
- Participated in BCEF (Blaine County Education Foundation) school resource fair for high schoolers.

All this and more happening at the BELLEVUE LIBRARY!!! \u-10179 ?\u-8694 ? As always, children’s story time, Wednesdays at 10:30 am. For more up to date library information and PICTURES of our events, please like us on Facebook!

~Kristin

New Books:

The Librarianist by Patrick Dewitt
Three Inch Teeth by C.J. Box
The Women by Kristin Hannah
The Undertakers Assistant by Amanda Skenandore
Taylor Swift by Wendy Loggia
So We Read On by Maureen Corrigan

What I’m Reading: The Housemaid by Frida McFadden

What I’m Listening To: Empire Falls by Richard Russo

Bellevue Marshal's Office



115 E Pine Street
PO Box 825
Bellevue, ID 83313
Phone: 208-788-3692
Fax: 208-788-8526

City Council Report

Date: 04/01/2024

March Report

The Bellevue Marshal's Office responded to 359 calls for service (CFS) resulting in 22 case reports, 125 citations, 7 arrests. I will be going to Meridian for training to get continued education hours for my EVOC instructor certification. We are still attempting to schedule County wide Tac. Medicine training by the end of summer. We will be continuing block training over the next several months.

If you ever have questions please feel free to contact me.

Year to Date

Call for service	1054
Case Reports	70
Citations	320
Arrests	24

Thank you,

K. Gaston



Bellevue Marshal's Office
115 E Pine Street
PO Box 825
Bellevue, ID 83313
208-7883692

BMO Citation - By Officer, By Offense

Printed on April 1, 2024

[Citation->Issued Date/Time] is between '2024-03-01 00:00:00' and '2024-03-31 23:59:59' and

[Involvement->Case->Primary Officer->Agency->Name] is in this list 'E'Bellevue Marshal's Office"

Ticket #

Gaston, Kirtus

3450

BMO - Dog Running at Large Total: 1

BEP350-0529

DRIVING WITHOUT PRIVILEGES - misdemeanor Total: 1

BEP350-0527

BEP350-0517

MOTOR VEHICLES - DRIVERS LICENSE FAIL TO PURCHASE/INVALID Total: 2

BEP350-0528

MOTOR VEHICLES - FAIL TO PROVIDE PROOF OF INSURANCE - infraction Total: 1

BEP350-0516

MOTOR VEHICLES - FOLLOWING TOO CLOSELY - REASONABLE AND PRUDENT Total: 1

BEP350-0519

MOTOR VEHICLES - IMPROPER LEFT TURN Total: 1

BEP350-0517

MOTOR VEHICLES - IMPROPER OR UNSAFE LANE CHANGE Total: 1

BEP350-0528

MOTOR VEHICLES - PROOF OF COMPLIANCE Total: 1

BEP350-0527

BEP350-0524

MOTOR VEHICLES - REGISTRATION - FAIL TO REGISTER ANNUALLY Total: 2

BEP350-0515

MOTOR VEHICLES - RIGHT OF WAY, FAIL TO YIELD Total: 1

BEP350-0522

BEP350-0526

BEP350-0518

BEP350-0523

BEP350-0521

BEP350-0531

BEP350-0530

MOTOR VEHICLES - SPEED - EXCEED MAXIMUM SPEED LIMIT Total: 7

BEP350-0525

BEP350-0514

Ticket #

BEP350-0525

MOTOR VEHICLES - STOP SIGN - FAIL TO STOP/YIELD FROM Total: 3

BEP350-0520

MOTOR VEHICLES - UNLAWFUL OVERTAKING AND PASSING SCHOOL BUS Total: 1

Gaston, Kirtus Total: 23

Rawson, Justin

BEP375-0288

BEP375-0278

BEP375-0295

BEP375-0287

MOTOR VEHICLES - DISTRACTED DRIVING Total: 4

BEP375-0285

BEP375-0296

BEP375-0270

MOTOR VEHICLES - DRIVERS LICENSE FAIL TO PURCHASE/INVALID Total: 3

BEP375-0296

MOTOR VEHICLES - FAIL TO PROVIDE PROOF OF INSURANCE - infraction Total: 1

BEP375-0296

MOTOR VEHICLES - IMPROPER LEFT TURN Total: 1

BEP375-0269

BEP375-0285

MOTOR VEHICLES - IMPROPER OR UNSAFE LANE CHANGE Total: 2

BEP375-0263

BEP375-0262

BEP375-0261

MOTOR VEHICLES - IMPROPER RIGHT TURN Total: 3

BEP375-0293

BEP375-0264

MOTOR VEHICLES - IMPROPER USE OF CENTER LANE Total: 2

BEP375-0277

BEP375-0265

BEP375-0266

BEP375-0268

BEP375-0270

BEP375-0271

BEP375-0272

BEP375-0273

BEP375-0274

BEP375-0276

BEP375-0260

BEP375-0279

BEP375-0280

BEP375-0281

Ticket #

BEP375-0282
BEP375-0283
BEP375-0284
BEP375-0286
BEP375-0289
BEP375-0290
BEP375-0291
BEP375-0292
BEP375-0294
BEP375-0297
BEP375-0298
BEP375-0299
BEP375-0300

MOTOR VEHICLES - SPEED - EXCEED MAXIMUM SPEED LIMIT Total: 27

BEP375-0285

MOTOR VEHICLES - STARTING PARKED VEHICLE Total: 1

BEP375-0267

BEP375-0275

MOTOR VEHICLES - UNSAFE TURN IN OPPOSITE DIRECTIONS Total: 2

Rawson, Justin Total: 46

Shelamer, Mike

BEP365-0474

DRIVING WITHOUT PRIVILEGES - misdemeanor Total: 1

BEP365-0466

BEP365-0456

MOTOR VEHICLES - DRIVERS LICENSE FAIL TO PURCHASE/INVALID Total: 2

BEP365-0455

BEP365-0468

MOTOR VEHICLES - DRIVERS LICENSE - INFRACTION Total: 2

BEP365-0453

BEP365-0470

BEP365-0462

BEP365-0475

MOTOR VEHICLES - FAIL TO PROVIDE PROOF OF INSURANCE - infraction Total: 4

BEP365-0468

**MOTOR VEHICLES - FAIL TO STOP WHEN EMERGING FROM ALLEY, DRIVEWAY, BUILDING
Total: 1**

BEP365-0458

BEP365-0453

BEP365-0454

MOTOR VEHICLES - IMPROPER RIGHT TURN Total: 3

BEP365-0471

Ticket #

MOTOR VEHICLES - IMPROPER USE OF CENTER LANE Total: 1

BEP365-0461

MOTOR VEHICLES - OBSTRUCTED WINDSHIELD OR WINDOWS Total: 1

BEP365-0467

BEP365-0464

BEP365-0469

BEP365-0472

BEP365-0459

BEP365-0465

BEP365-0473

BEP365-0457

MOTOR VEHICLES - SPEED - EXCEED MAXIMUM SPEED LIMIT Total: 8

BEP365-0463

MOTOR VEHICLES - STOP SIGN - FAIL TO STOP/YIELD FROM Total: 1

Shelamer, Mike Total: 24

Thayer, Joseph

BEP3700346

CONTROLLED SUBSTANCE - POSSESSION OF LESS THAN 3 OZ - misdemeanor Total: 1

DOMESTIC VIOLENCE - VIOLATION OF PROTECTION ORDER Total: 1

BEP370-0350

BEP370-0358

BEP370-0359

bep370-0360

BEP370-0361

BEP370-0339

bep3700363

BEP370-0364

BEP3700349

BEP370-0351

BEP370-0352

MOTOR VEHICLES - DISTRACTED DRIVING Total: 11

BEP370-0357

bep3700363

BEP370-0347

MOTOR VEHICLES - DRIVERS LICENSE FAIL TO PURCHASE/INVALID Total: 3

BEP370-0355

BEP370-0345

MOTOR VEHICLES - FAIL TO YIELD TO PEDESTRIAN IN CROSSWALK Total: 2

BEP370-0342

BEP370-0338

BEP370-0357

Ticket #

MOTOR VEHICLES - IMPROPER CHANGING OF LANES Total: 3

BEP370-0353

MOTOR VEHICLES - IMPROPER OR UNSAFE LANE CHANGE Total: 1

BEP370-0362

BEP370-0343

BEP370-0344

BEP370-0341

BEP370-0356

BEP370-0340

BEP370-0347

BEP370-0354

BEP370-0342

MOTOR VEHICLES - SPEED - EXCEED MAXIMUM SPEED LIMIT Total: 9

BEP370-0348

MOTOR VEHICLES - VEHICLE ENTERING HIGHWAY, FAIL TO YIELD Total: 1

Thayer, Joseph Total: 32

Total Records: 125



Bellevue Marshal's Office
115 E Pine Street
PO Box 825
Bellevue, ID 83313
208-7883692

Cases by Month

Printed on April 1, 2024

	Start Date/Time	Primary Officer	Statutes/Offenses	Disposition
BMO20240070	03/31/24 22:20	Shelamer, Mike		
BMO20240069	03/30/24 20:41	Shelamer, Mike	18-8001 - DRIVING WITHOUT	18-8001 - DRIVING
BMO20240067	03/28/24 08:03	Gaston, Kirtus	18-7001 - MALICIOUS INJURY TO	18-7001 - MALICIOUS
BMO20240065	03/24/24 19:10	Rawson, Justin	OFF - OFFICER REPORT	OFF - OFFICER
BMO20240066	03/27/24 03:08	Shelamer, Mike	10-50 WILDLIFE - TRAFFIC	10-50 WILDLIFE -
BMO20240062	03/22/24 15:22	Gaston, Kirtus	5.09 - BMO - Dog Running at Large	5.09 - BMO - Dog
BMO20240060	03/18/24 14:13	Gaston, Kirtus	OFF-THEFT - OFFICER REPORT -	OFF-THEFT - OFFICER
BMO20240064	03/23/24 12:59	Gaston, Kirtus	18-7001 - MALICIOUS INJURY TO	18-7001 - MALICIOUS
BMO20240063	03/22/24 20:07	Rawson, Justin	OFF-BATTERY - OFFICER	OFF-BATTERY -
BMO20240059	03/17/24 17:08	Thayer, Joseph	OFF - OFFICER REPORT	OFF - OFFICER
BMO20240061	03/19/24 14:50	Gaston, Kirtus	49-1422 - MOTOR VEHICLES -	49-1422 - MOTOR
BMO20240057	03/13/24 18:35	Shelamer, Mike	18-1509 - ENTICING OF CHILDREN	18-1509 - ENTICING
BMO20240058	03/16/24 14:18	Thayer, Joseph	18-705 - RESISTING AND	18-705 - RESISTING
BMO20240054	03/06/24 16:44	Thayer, Joseph	37-2732(C) (3) - CONTROLLED	37-2732(C) (3) -
BMO20240055	03/06/24 19:16	Shelamer, Mike	18-705 - RESISTING AND	18-705 - RESISTING
BMO20240052	03/05/24 17:29	Gaston, Kirtus	49-638 - MOTOR VEHICLES -	49-638 - MOTOR
BMO20240053	03/06/24 06:59	Thayer, Joseph	OFF-WELFARE - OFFICER	OFF-WELFARE -
BMO20240049	03/02/24 10:31	Thayer, Joseph	49-1301 - MOTOR VEHICLES -	49-1301 - MOTOR
BMO20240051	03/05/24 08:16	Gaston, Kirtus	49-640 - MOTOR VEHICLES -	49-640 - MOTOR
BMO20240050	03/04/24 07:59	Gaston, Kirtus	49-807(2) - MOTOR VEHICLES -	49-807(2) - MOTOR
BMO20240068	03/30/24 12:28	Gaston, Kirtus	49-1232 - MOTOR VEHICLES -	49-1232 - MOTOR
BMO20240056	03/09/24 11:16	Gaston, Kirtus	OFF - OFFICER REPORT	OFF - OFFICER

Total Records: 22



City of Bellevue

City of Bellevue
Regular Common Council Meeting
April 22, 2024

Agenda Item 6a: NEW BUSINESS:

Consideration Resolution No. 2373, A Resolution of the Common Council of the City of Bellevue, Idaho, Accepting \$49,999 in American Rescue Plan Act/State and Local Recovery Funds for the Reimbursement of Conducting a Drinking Water Planning Survey and Ratifying the Mayor's Signature on the Contract for Services Between Blaine County and the City of Bellevue

Action Item: Chris Johnson Mayor

Note: The ARPA/SLRF Funds in the amount for \$49,999, are funds enacted by Congress for local jurisdictions in order to respond to the pandemic crisis (2022). The funds are administered by Blaine County, Idaho, by means of a grant. The funds are a reimbursement to the city for Conducting a Drinking Water Planning Study.

Mayor Johnson **already signed** the Contract for Services at Blaine County. As of yet, I have not received the executed document.

Suggested Motion: Move to adopt Resolution No. 2373, A Resolution of the Common Council of the City of Bellevue, Idaho, Accepting \$49,999 in American Rescue Plan Act/State and Local Recovery Funds for Reimbursement of Conducting a Drinking Water Planning Survey and Ratifying the Mayor's Signature on the Contract for Services Between Blaine County and the City of Bellevue

Attachment(s): Resolution No. 2373
Contract for Services – ARPA/SLFRF Reimbursement, between Blaine County and the City of Bellevue of Conducting a Drinking Water Planning Study

**CITY OF BELLEVUE, IDAHO
RESOLUTION NO. 2373**

**A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF BELLEVUE,
IDAHO, ACCEPTING \$49,999 IN AMERICAN RESCUE PLAN ACT/STATE AND
LOCAL RECOVERY FUNDS FOR THE REIMBURSEMENT OF CONDUCTING A
DRINKING WATER PLANNING SURVEY AND RATIFYING THE MAYOR'S
SIGNATURE ON THE CONTRACT FOR SERVICES BETWEEN BLAINE
COUNTY AND THE CITY OF BELLEVUE**

WHEREAS, the global pandemic in 2020 forced local governments to make exceptional expenditures in responding to challenges during the unprecedented crisis of the pandemic; and,

WHEREAS, Congress enacted the American Rescue Plan Act (2021), which allocated State and Local Fiscal Recovery Funds ("SLFRF") to local jurisdictions to respond to the pandemic to maintain vital public services, amid the decline of revenue resulting from the crisis; and,

WHEREAS, the city of Bellevue, Idaho (the "City"), a duly organized municipal corporation of the State of Idaho, desires to enter into a Contract for Services (the "Contract") with Blaine County (the "County"), Idaho, for contracting SLFRF-eligible services on behalf of the City with the County; and,

WHEREAS, the County established a grant-making program to consider specific funding requests and the City applied for the purpose of conducting a Drinking Water Planning Study for the City of Bellevue; and,

WHEREAS, the County determined that the City's request qualified as either: lost revenue due to an extraordinary expenditure or an appropriate public service response to mitigate the negative health or economic impacts of the crisis; and,

WHEREAS, in consideration of the lost revenue to an extraordinary expenditure or an appropriate public service response to mitigate the negative health or economic impacts by the City, the County agrees to pay \$49,999 from dedicated ARPA/SLFRF funds to reimburse the City.

NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BELLEVUE, IDAHO, AS FOLLOWS:

SECTION 1: The Contract for Services for contracting SLFRF-eligible services on behalf of the City of Bellevue, Idaho, with Blaine County, Idaho, is approved substantially in the form presented at the April 22, 2024 Council meeting, attached hereto as **Exhibit A**.

SECTION 2: The Common Council accepts the ARPA/SLFRF funds in the amount of \$49,999 to reimburse the City for conducting a Drinking Water Planning Survey.

SECTION 3: The Common Council ratifies the Mayor's signature on the Contract for Service between the City of Bellevue and Blaine County, Idaho.

PASSED AND ADOPTED by the Bellevue Common Council and signed by the Mayor of the City of Bellevue, Idaho, this 22nd day of April, 2024.

Chris Johnson, Mayor

ATTEST:

Michelle K. Vest Snarr, City Clerk

ROLL CALL

AYE

NAY

Council Member Carreiro

Council Member Giordani

Council Member Leahy

Council Member Mahoney

Council Member Obenauf

Council Member Shay

CITY OF BELLEVUE, IDAHO
RESOLUTION NO. 2373

EXHIBIT "A"

CONTRACT FOR SERVICES - ARPA/SLFRF REIMBURSEMENT
BETWEEN BLAINE COUNTY AND THE CITY OF BELLEVUE
FOR DRINKING WATER STUDY

THIS AGREEMENT made by and between Blaine County, Idaho, a body corporate and politic and a subdivision of the State of Idaho, hereinafter referred to as "County," and City of Bellevue, a political subdivision of the State of Idaho, hereinafter referred to as "Recipient".

RECITALS:

1. The global pandemic has forced local governments, not for profit entities, and other community support services to make exceptional expenditures in responding to the unique challenges raised during this unprecedented crisis; and
2. In recognition of these efforts, Congress enacted the American Rescue Plan Act of 2021 (ARPA), which allocated State and Local Fiscal Recovery Funds (SLFRF) to local jurisdictions in order to: respond to the pandemic and support families and businesses struggling with its public health and economic impacts; maintain vital public services, even amid declines in revenue resulting from the crisis; and build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity; and
3. Among the eligible uses for SLFRF funds is reimbursement to local not for profit organizations and private small businesses for exceptional expenditures made in response to the pandemic, including those made in response to increased demand for services to populations negatively impacted or disproportionately impacted by the pandemic, or otherwise serving such populations in its ordinary operations; and
4. Among the eligible uses for SLFRF funds is the contracting with local organizations or businesses in order to provide SLFRF-eligible services on behalf of the local jurisdiction, when the same deems that such a contract is in the public interest; and

5. The Board has received ARPA/SLFRF funds and has established a grant-making program to consider specific funding requests from various local organizations impacted by the pandemic or serving impacted local populations; and
6. The Board's grant-making program's eligibility criteria and expenditure categories are the same, or substantially the same, as those described in the U.S. Department of the Treasury's Final Rule governing the eligible uses of SLFRF funds; and
7. The Board has considered one such funding request, made by Recipient; and
8. The Recipient is a political subdivision of the State of Idaho that has provided, and will continue to provide, valuable resources and/or services to the citizens of Blaine County; and
9. The Recipient has experienced negative economic impacts and/or disproportionate impacts as a result of the pandemic; and
10. The Recipient serves populations that have been negatively or disproportionately impacted as a result of the pandemic; and
11. The Board has determined that Recipient's request qualifies as either: Lost revenue due to an extraordinary expenditure or an appropriate public service response to mitigate the negative health or economic impacts of the COVID-19 pandemic and public health emergency; and
12. This contract for services is intended to provide ARPA/SLFRF reimbursement to the Recipient for providing these valuable public services, or compensate the same for the negative impacts of the COVID-19 public health emergency experienced by the Recipient.

NOW, THEREFORE, in consideration of the mutual agreements hereinafter contained and subject to the terms and conditions hereinafter stated, it is hereby understood and agreed by the parties hereto as follows:

1. TERM. This Agreement shall be in full force and effect upon execution and will remain in effect until September 30, 2024.

2. SERVICES PROVIDED. The Recipient has made the following expenditures and/or provided the following services in response to the COVID-19 pandemic for which it seeks reimbursement: Conducting a Drinking Water Planning Study for the City of Bellevue.

In making this request, the Recipient has declared that it has truthfully and accurately represented the nature and amounts of these expenditures, and that the request represents lost revenue experienced by the recipient due to the COVID-19 public health emergency.

3. CONSIDERATION. In consideration of the expenditures or lost revenue made by the Recipient, the County agrees to pay \$49,999.00 from dedicated ARPA/SLFRF funds to reimburse the Recipient upon receipt of an invoice for these extraordinary expenditures.

4. INDEPENDENT CONTRACTOR. The parties agree that the Recipient is an independent contractor, and in no way an employee or agent of County and is not entitled to workers' compensation or any benefit of employment with the County. Furthermore, the Recipient is considered to be the end-user beneficiary of SLFRF funds, and as such is not subject to audit pursuant to the Single Audit Act and 2 C.F.R. Part 200 Subpart F as a subrecipient of SLFRF funds, nor is this contract for services considered to be a subaward of SLFRF funds.

5. INDEMNIFICATION. The Recipient agrees to fully indemnify, save and hold harmless the County and its respective officers, agents and employees from and against all claims and actions and all expenses incidental to the investigation and defense thereof, based upon or arising out of the request for reimbursement being sought and paid herein.

6. COMPLIANCE WITH LAWS. In fulfilling its responsibilities, the Recipient agrees to comply with all federal, state, county and municipal laws, rules and regulations in his performance under this Agreement. The Recipient acknowledges that funds received under this contract for services are derived from the SLFRF program of the American Rescue Plan Act of 2021.

7. MERGER. This Agreement embodies the sole understanding of the parties. There are no other oral or written agreements outside of this Agreement. No modification, amendment or addition to this Agreement shall be effective unless agreed to by the Parties in a written instrument duly executed by the Recipient and the County.

8. THIRD PARTY BENEFICIARY RIGHTS. This Agreement is not intended to create, nor shall it be in any way interpreted or construed to create any third-party beneficiary rights in any person not a party hereto unless otherwise expressly provided herein.

9. CAPTIONS AND HEADINGS. The captions and headings in the Agreement are for reference only and shall not be deemed to define or limit the scope or intent of any of the terms and provisions contained herein.

10. CONSTRUCTION. No presumptions shall exist in favor of or against any party to this Agreement as a result of the drafting and preparation of this Agreement.

11. VENUE AND GOVERNING LAW. In the event an action is brought to enforce or interpret this Agreement, the parties submit to the exclusive jurisdiction of the courts of the State of Idaho, and agree that venue for any such action shall be in Blaine County, Idaho, and that Idaho law shall control.

12. TERMINATION. This Agreement shall survive any payment made herein and the parties agree that any obligations under this Agreement shall remain after performance has been completed.

13. MODIFICATION. There shall be no modification of this Agreement unless executed in writing by the parties.

Executed and effective by the undersigned parties as of the date signed.

DATED this _____ day of _____, 2024.

Blaine County, Idaho

Muffy Davis, Chair

Attest:
Stephen McDougall Graham

Recipient
City of Bellevue

Blaine County Clerk

Chris Johnson, Mayor

**CITY OF BELLEVUE, IDAHO
RESOLUTION NO. 2374**

**A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF BELLEVUE, IDAHO,
ACCEPTING \$49,999 IN AMERICAN RESCUE PLAN ACT/STATE AND LOCAL RECOVERY
FUNDS FOR THE REIMBURSEMENT OF WASTEWATER TREATMENT PLANT SYSTEM
REPAIRS AND RATIFYING THE MAYOR'S SIGNATURE ON THE CONTRACT FOR
SERVICES BETWEEN BLAINE COUNTY AND THE CITY OF BELLEVUE**

WHEREAS, the global pandemic in 2020 forced local governments to make exceptional expenditures in responding to challenges during the unprecedented crisis of the pandemic; and,

WHEREAS, Congress enacted the American Rescue Plan Act (2021), which allocated State and Local Fiscal Recovery Funds ("SLFRF") to local jurisdictions to respond to the pandemic to maintain vital public services, amid the decline of revenue resulting from the crisis; and,

WHEREAS, the city of Bellevue, Idaho (the "City"), a duly organized municipal corporation of the State of Idaho, desires to enter into a Contract for Services (the "Contract") with Blaine County (the "County"), Idaho, for contracting SLFRF-eligible services on behalf of the City with the County; and,

WHEREAS, the County established a grant-making program to consider specific funding requests and the City applied for the purpose of conducting repairs to the electrical system and the Supervisory Control and Data Acquisition (SCADA) System for the city's wastewater treatment plant; and,

WHEREAS, the County determined that the City's request qualified as either: lost revenue due to an extraordinary expenditure or an appropriate public service response to mitigate the negative health or economic impacts of the crisis; and,

WHEREAS, in consideration of the lost revenue to an extraordinary expenditure or an appropriate public service response to mitigate the negative health or economic impacts by the City, the County agrees to pay \$49,999 from dedicated ARPA/SLFRF funds to reimburse the City.

NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BELLEVUE, IDAHO, AS FOLLOWS:

SECTION 1: The Contract for Services for contracting SLFRF-eligible services on behalf of the City of Bellevue, Idaho, with Blaine County, Idaho is approved substantially in the form presented at the April 22, 2024 Council meeting, attached hereto as **Exhibit A**.

SECTION 2: The Common Council accepts the ARPA/SLFRF funds in the amount of \$49,999 to reimburse the City for either: lost revenue or an appropriate public service response to reimburse the City for Wastewater Treatment Plant System Repairs

SECTION 3: The Common Council ratifies the Mayor's signature on the Contract for Service between the City of Bellevue and Blaine County, Idaho.

PASSED AND ADOPTED by the Bellevue Common Council and signed by the Mayor of the City of Bellevue, Idaho, this 22nd day of April, 2024.

Chris Johnson, Mayor

ATTEST:

Michelle K. Vest Snarr, City Clerk

ROLL CALL

AYE

NAY

Council Member Carreiro

Council Member Giordani

Council Member Leahy

Council Member Mahoney

Council Member Obenauf

Council Member Shay

EXHIBIT "A"

CONTRACT FOR SERVICES – ARPA/SLFRF REIMBURSEMENT
BETWEEN BLAINE COUNTY AND THE CITY OF BELLEVUE
FOR WASTEWATER TREATMENT PLANT SYSTEMS REPAIRS

THIS AGREEMENT made by and between Blaine County, Idaho, a body corporate and politic and a subdivision of the State of Idaho, hereinafter referred to as “County,” and City of Bellevue, a political subdivision of the State of Idaho, hereinafter referred to as “Recipient”.

RECITALS:

1. The global pandemic has forced local governments, not for profit entities, and other community support services to make exceptional expenditures in responding to the unique challenges raised during this unprecedented crisis; and
2. In recognition of these efforts, Congress enacted the American Rescue Plan Act of 2021 (ARPA), which allocated State and Local Fiscal Recovery Funds (SLFRF) to local jurisdictions in order to: respond to the pandemic and support families and businesses struggling with its public health and economic impacts; maintain vital public services, even amid declines in revenue resulting from the crisis; and build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity; and
3. Among the eligible uses for SLFRF funds is reimbursement to local not for profit organizations and private small businesses for exceptional expenditures made in response to the pandemic, including those made in response to increased demand for services to populations negatively impacted or disproportionately impacted by the pandemic, or otherwise serving such populations in its ordinary operations; and
4. Among the eligible uses for SLFRF funds is the contracting with local organizations or businesses in order to provide SLFRF-eligible services on behalf of the local jurisdiction, when the same deems that such a contract is in the public interest; and

5. The Board has received ARPA/SLFRF funds and has established a grant-making program to consider specific funding requests from various local organizations impacted by the pandemic or serving impacted local populations; and
6. The Board's grant-making program's eligibility criteria and expenditure categories are the same, or substantially the same, as those described in the U.S. Department of the Treasury's Final Rule governing the eligible uses of SLFRF funds; and
7. The Board has considered one such funding request, made by Recipient; and
8. The Recipient is a political subdivision of the State of Idaho that has provided, and will continue to provide, valuable resources and/or services to the citizens of Blaine County; and
9. The Recipient has experienced negative economic impacts and/or disproportionate impacts as a result of the pandemic; and
10. The Recipient serves populations that have been negatively or disproportionately impacted as a result of the pandemic; and
11. The Board has determined that Recipient's request qualifies as either: Lost revenue due to an extraordinary expenditure or an appropriate public service response to mitigate the negative health or economic impacts of the COVID-19 pandemic and public health emergency; and
12. This contract for services is intended to provide ARPA/SLFRF reimbursement to the Recipient for providing these valuable public services or compensate the same for the negative impacts of the COVID-19 public health emergency experienced by the Recipient.

NOW, THEREFORE, in consideration of the mutual agreements hereinafter contained and subject to the terms and conditions hereinafter stated, it is hereby understood and agreed by the parties hereto as follows:

1. TERM. This Agreement shall be in full force and effect upon execution and will remain in effect until September 30, 2024.
2. SERVICES PROVIDED. The Recipient has made the following expenditures and/or provided the following services in response to the COVID-19 pandemic for which it seeks reimbursement: conducting repairs to the electrical system

and the Supervisory Control and Data Acquisition (SCADA) systems for the city's wastewater treatment plant.

In making this request, the Recipient has declared that it has truthfully and accurately represented the nature and amounts of these expenditures, and that the request represents lost revenue experienced by the recipient due to the COVID-19 public health emergency.

3. CONSIDERATION. In consideration of the expenditures or lost revenue made by the Recipient, the County agrees to pay \$49,999.00 from dedicated ARPA/SLFRF funds to reimburse the Recipient upon receipt of an invoice for these extraordinary expenditures.

4. INDEPENDENT CONTRACTOR. The parties agree that the Recipient is an independent contractor, and in no way an employee or agent of County and is not entitled to workers' compensation or any benefit of employment with the County. Furthermore, the Recipient is considered to be the end-user beneficiary of SLFRF funds, and as such is not subject to audit pursuant to the Single Audit Act and 2 C.F.R. Part 200 Subpart F as a subrecipient of SLFRF funds, nor is this contract for services considered to be a subaward of SLFRF funds.

5. INDEMNIFICATION. The Recipient agrees to fully indemnify, save and hold harmless the County and its respective officers, agents and employees from and against all claims and actions and all expenses incidental to the investigation and defense thereof, based upon or arising out of the request for reimbursement being sought and paid herein.

6. COMPLIANCE WITH LAWS. In fulfilling its responsibilities, the Recipient agrees to comply with all federal, state, county and municipal laws, rules and regulations in his performance under this Agreement. The Recipient acknowledges that funds received under this contract for services are derived from the SLFRF program of the American Rescue Plan Act of 2021.

7. MERGER. This Agreement embodies the sole understanding of the parties. There are no other oral or written agreements outside of this Agreement. No modification, amendment or addition to this Agreement shall be effective unless agreed to by the Parties in a written instrument duly executed by the Recipient and the County.

8. THIRD PARTY BENEFICIARY RIGHTS. This Agreement is not intended to create, nor shall it be in any way interpreted or construed to create any third-party beneficiary rights in any person not a party hereto unless otherwise expressly provided herein.

9. CAPTIONS AND HEADINGS. The captions and headings in the Agreement are for reference only and shall not be deemed to define or limit the scope or intent of any of the terms and provisions contained herein.

10. CONSTRUCTION. No presumptions shall exist in favor of or against any party to this Agreement as a result of the drafting and preparation of this Agreement.

11. VENUE AND GOVERNING LAW. In the event an action is brought to enforce or interpret this Agreement, the parties submit to the exclusive jurisdiction of the courts of the State of Idaho and agree that venue for any such action shall be in Blaine County, Idaho, and that Idaho law shall control.

12. TERMINATION. This Agreement shall survive any payment made herein and the parties agree that any obligations under this Agreement shall remain after performance has been completed.

13. MODIFICATION. There shall be no modification of this Agreement unless executed in writing by the parties.

Executed and effective by the undersigned parties as of the date signed.

DATED this _____ day of _____, 2024.

Blaine County, Idaho

Muffy Davis, Chair

Attest:
Stephen McDougall Graham

Blaine County Clerk

Recipient
City of Bellevue

Chris Johnson, Mayor

