



# CITY OF BELLEVUE, IDAHO

Common Council

Monday, April 3, 2024 | 5:30 PM

115 E. Pine Street, Bellevue, Idaho 83313

## AGENDA

*This agenda is subject to revisions. All revisions will be underlined.*

### JOIN ZOOM MEETING

<https://us02web.zoom.us/j/82255703905?pwd=S2xJUDhRcmIcTEhTODQ0RWt6WFJiZz09>

Meeting ID: # 822 5570 3905

Passcode: # 598032

### One Tap Mobile

+1-253-215-8782 US (Tacoma)

+1-346-248-7799 US (Houston)

Please Mute Your Call

**Friendly Reminder: Please turn off all cell phones except for emergency personnel.**

*Finding That the regular meeting notice and agenda were posted in accordance with Idaho Code §74-204 within forty-eight (48) hours prior to the meeting at: the City of Bellevue City Hall, Post Office, on the City's website and e-mailed to the Idaho Mountain Express on **April 3, 2024**.*

**CALL TO ORDER:** Mayor Chris Johnson

### ROLL CALL:

1. **NOTICE OF AGENDA COMPLIANCE** PER IDAHO CODE §74-204 | **ACTION ITEM**  
*(Suggested Motion: I move that the notice for the April 8, 2024, regular meeting was completed in accordance with Idaho Code, Section §74-204.)*
2. **CALL FOR CONFLICT:** (AS OUTLINED IN IDAHO CODE §74-404)
3. **PUBLIC COMMENT:** (FOR ITEMS OF CONCERN NOT ON THE AGENDA)
4. **CONSENT AGENDA: ACTION ITEM**  
*All items listed under the Consent Agenda will be approved in one motion without discussion unless any Council Member request that the item be removed for individual discussion and possible action.*
  - a. Approval of Claims: March 26, 2024, through April 8, 2024
  - b. Request for Funds for Wastewater in the Amount of \$7,994.00
5. **PARK FEES: (REQUEST FOR FEE WAIVERS AND/OR REDUCTION OF FEES)**
  - a. Consideration of Fee Waiver and/or Reduction of Fees for the O'Donnell Park of \$780 for Three Day a Week from April 8 through August 25, 2024, for 11 U Baseball, Idaho Mavericks: Tiffany Robinson, | **ACTION ITEM**
  - b. Consideration of Fee Waiver and/or Reduction of Fees for the Memorial Park of \$145 for the "Clean Sweep – Bellevue City-Wide Trash Clean Up": Isabella Cronin, The Environmental Resource Center | **ACTION ITEM**
6. **PROCLAMATION:**  
In Support of the City of Bellevue's Military Caregivers In Collaboration With Idaho's DAR and Hidden Heros: Chris Johnson, Mayor | **ACTION ITEM**
7. **NEW BUSINESS:**
  - a. Consideration of a Proposed In-Kind Donation In-Lieu of the City's Commitment to Contribute \$5,000 for the Funding of a Battery Electric Bus Facility by Means of a Reduction in the Building Permit Fees for Mountain Rides Transportation Authority: Chris Johnson, Mayor | **ACTION ITEM**
  - b. Consideration of Resolution No. 2372, A Resolution of the City of Bellevue, Idaho, Authorizing the Mayor, to Execute a Service Agreement with Clearwater Landscaping in an Amount Not to Exceed \$18,500 for Landscaping Services: Shelly Shoemaker, City Treasurer | **ACTION ITEM**

8. **EXECUTIVE SESSION:** Consideration of Executive Session in accordance with Idaho Statute § 74-206-1(f); to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated: Rick Allington, Legal Representative and Chris Bromley and/or Candance McHugh, McHugh Bromley, PLLC | **ACTION ITEM**
9. Consideration of Possible Action for Matters Relating to the Executive Session: Rick Allington, Legal Representative and Chris Bromley and/or Candance McHugh, McHugh Bromley, PLLC
10. **ADJOURNMENT:** ACTION ITEM

/s/ Michelle K. Snarr  
City Clerk

I, designated City Clerk for the City of Bellevue, Idaho, hereby certify that the regular meeting notice and agenda were posted in accordance with **Idaho Code §74-204** within forty-eight (48) hours prior to the meeting at: the City of Bellevue City Hall, Post Office, on the City of Bellevue Website and sent to the Idaho Mountain Express on **April 3, 2024**. Council Packets are available online at <https://www.bellevueidaho.us/> (Located under Mayor and City Council /City Council Agendas and Minutes)

In compliance with the American with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Bellevue, 115 East Pine Street, Bellevue, Idaho 83313, or **phone number 208-788-2128 ext. 4, at least twenty-four (24) hours prior to the meeting.**



# CIUDAD DE BELLEVUE, IDAHO

## Consejo Común

Lunes, 08 de abril de 2024 | 17:30  
115 E. Pine Street, Bellevue, Idaho 83313

### AGENDA

*Esta agenda está sujeta a revisiones. Todas las revisiones estarán subrayadas.*

#### ÚNASE A LA REUNIÓN DE ZOOM

<https://us02web.zoom.us/j/82255703905?pwd=S2xJUDhRcmICTEhTODQ0RWt6WFJiZz09>

ID de reunión: # 822 5570 3905

Código de acceso: # 598032

Móvil con un toque

+1-253-215-8782 EE. UU. (Tacoma)

+1-346-248-7799 EE. UU. (Houston)

#### Silencie su llamada

Recordatorio amistoso: apague todos los teléfonos celulares excepto los del personal de emergencia.

*Determinando que el aviso de la reunión regular y la agenda se publicaron de acuerdo con el Código de Idaho §74-204 dentro de las cuarenta y ocho (48) horas anteriores a la reunión en: el Ayuntamiento de la Ciudad de Bellevue, Oficina de Correos, en el sitio web de la Ciudad y en el correo electrónico. enviado por correo al Idaho Mountain Express el 3 de abril de 2024.*

#### LLAME PARA ORDENAR

#### LLAMADA DE ROL

1. **AVISO DE CUMPLIMIENTO DE LA AGENDA** SEGÚN EL CÓDIGO DE IDAHO §74-204 | **ARTÍCULO DE ACCIÓN**  
*(Moción sugerida: propongo que el aviso para la reunión ordinaria del 8 de abril de 2024 se complete de acuerdo con el Código de Idaho, Sección §74-204).*
2. **LLAMADO A CONFLICTO:** (COMO SE DESCRIBE EN EL CÓDIGO DE IDAHO §74-404)
3. **COMENTARIO PÚBLICO:** (PARA TEMAS DE PREOCUPACIÓN QUE NO ESTÁN EN LA AGENDA)
4. **AGENDA DE CONSENTIMIENTO:** | **ARTÍCULO DE ACCIÓN**  
*Todos los elementos enumerados en la Agenda de Consentimiento se aprobarán en una sola moción sin discusión, a menos que algún Miembro del Consejo solicite que el elemento se elimine para una discusión individual y una posible acción.*
  - a. Aprobación del Acta de la Reunión del Consejo
    - i. 22 de enero de 2024, Reunión ordinaria
  - b. Informes del jefe de departamento Aprobación de Reclamaciones: 26 de marzo de 2024 al 8 de abril de 2024
  - c. Solicitud de Fondos para Aguas Residuales por la Cantidad de \$7,994.00
5. **TARIFAS DEL PARQUE: (SOLICITUD DE EXENCIÓN DE TARIFAS Y/O REDUCCIÓN DE TARIFAS):**
  - a. Consideración de exención de tarifas y/o reducción de tarifas para el Parque O'Donnell de \$780 por tres días a la semana para 11 U Baseball, Idaho Mavericks: Tiffany Robinson **ARTÍCULO DE ACCIÓN**
  - b. Consideración de la exención de tarifas y/o reducción de tarifas para el Memorial Park de \$145 para el barrido limpio – Limpieza de basura en toda la ciudad de Bellevue: Isabella Robinson, The Environmental Resource Center | **ARTÍCULO DE ACCIÓN**
6. **PROCLAMACIÓN:**  
En apoyo a los cuidadores militares de la ciudad de Bellevue en colaboración con el DAR de Idaho y Hidden Heros: Chris Johnson, alcalde | **ARTÍCULO DE ACCIÓN**

7. **NUEVO NEGOCIO:**

- a. Consideración de una propuesta de donación en especie en lugar del pago comprometido de la ciudad de \$5,000 el 14 de junio de 2023, mediante una reducción en las tarifas de permisos de construcción para la Autoridad de Transporte de Mountain Rides: Chris Johnson, alcalde | **ARTÍCULO DE ACCIÓN**
  - b. Consideración de la Resolución No. 2372, una resolución de la ciudad de Bellevue, Idaho, que autoriza al alcalde a ejecutar un acuerdo de servicios con Clearwater Landscaping por un monto que no excederá los \$18,500 para servicios de jardinería: Shelly Shoemaker, Tesorera de la ciudad | **ARTÍCULO DE ACCIÓN**
8. **SESIÓN EJECUTIVA:** Consideración de la Sesión Ejecutiva de conformidad con el Estatuto de Idaho § 74-206-1(f); comunicarse con el asesor legal de la agencia pública para discutir las ramificaciones legales y las opciones legales para litigios pendientes o controversias que aún no se han litigado pero que es probable que se litiguen de manera inminente: Rick Allington, Representante Legal y Chris Bromley y/o Candance McHugh, McHugh Bromley, PLLC | **ARTÍCULO DE ACCIÓN**
9. Consideración de posibles acciones para asuntos relacionados con la sesión ejecutiva: Rick Allington, Representante Legal y Chris Bromely y/o Candance McHugh, McHugh Bromley, PLLC | **ARTÍCULO DE ACCIÓN**
10. **APLAZAMIENTO:** **ARTÍCULO DE ACCIÓN**

/s/ Michelle K. Snarr  
Secretario Municipal, Ciudad de Bellevue

Yo, Secretario Municipal designado para la Ciudad de Bellevue, Idaho, por la presente certifico que el aviso de la reunión regular y la agenda se publicaron de acuerdo con el Código de Idaho §74-204 dentro de las cuarenta y ocho (48) horas anteriores a la reunión en: la Ciudad de Ayuntamiento de Bellevue, oficina de correos, en el sitio web de la ciudad de Bellevue (ubicado bajo Alcalde y Concejo Municipal/Agendas y Munutes del Concejo Municipal): <https://www.bellevueidaho.us/> y enviado al Idaho Mountain Express *el 3 de abril de 2024*

De conformidad con la Ley de Estadounidenses con Discapacidades, las personas que necesiten adaptaciones especiales durante esta reunión deben notificar a City Bellevue, 115 East Pine Street, Bellevue, Idaho 83313, o al número de teléfono 208-788-2128 ext. 4, al menos veinticuatro (24) horas antes de la reunión



## City of Bellevue

City of Bellevue  
Regular Common Council Meeting  
April 8, 2024

**Agenda Item 4a:** Approval of Claims  
March 26, 2024, through April 8, 2024

**Action Item:** Shelly Shoemaker, Treasurer

**Note:** N/A

***Suggested Motion:*** Move to Approve the “Consent Agenda” as: *amended, corrected, or as presented*

**Attachment(s):** Claims Payable by **Account** – March 26, 2024, through April 8, 2024  
Claims Payable by **Class** – March 26, 2024, through April 8, 2024

## City of Bellevue CLAIMS PAYABLE

April 8, 2024

Date	Num	Name	Memo	Account	Class	Amount
<b>Admin</b>						
04/08/2024	032224	DL Evans - Mayor	MSFT	51060 · Computers/Software	01 - Admin	148.50
04/08/2024	032224	DL Evans - Mayor	MSFT	51060 · Computers/Software	01 - Admin	148.00
04/08/2024	032224	DL Evans - Mayor	Costco - General Fund Checks	51060 · Computers/Software	01 - Admin	52.47
04/08/2024	032224	DL Evans - Mayor	Intuit Quickbooks	51060 · Computers/Software	01 - Admin	188.00
04/08/2024	032224	DL Evans - Mayor	Intuit Quickbooks	51060 · Computers/Software	01 - Admin	188.00
04/08/2024	032224	DL Evans - Library	Zoom	51060 · Computers/Software	01 - Admin	359.80
04/08/2024	76019	Micro Tech System, LLC.	Monthly Agreement - Prorated - March	51060 · Computers/Software	01 - Admin	799.22
04/08/2024	76019	Micro Tech System, LLC.	Monthly Agreement - April	51060 · Computers/Software	01 - Admin	1,205.00
04/08/2024	36179310	Great America Financial Services	Standard Payment - Agreement #003-1920026-000	51180 · Office Equip Rental	01 - Admin	406.60
04/08/2024	032224	DL Evans - Mayor	Amazon - Council Binders, etc.	52010 · Office Supplies	01 - Admin	252.76
04/08/2024	60597	ToreUp	Shredding Bin - 4/2/24	52010 · Office Supplies	01 - Admin	45.00
04/08/2024	031924	Pitney Bowes Purchase Power	Postage Refill 2/22/24	52040 · Postage & Delivery	01 - Admin	301.50
04/08/2024	YM2000112	Association of Idaho Cities	AIC Water Summit - Full Day - Mayor Johnson	52120 · Training & Meetings	01 - Admin	100.00
<b>Total Admin</b>						<b>\$4,194.85</b>
<b>Parks</b>						
04/08/2024	181473	Napa Auto Parts	Oil filters for Lawn Mower	51110 · Fuel	04 - Parks	5.77
04/08/2024	181657	Napa Auto Parts	Oil & filters for Lawn Mower	52090 · Supplies	04 - Parks	64.38
<b>Total Parks</b>						<b>\$70.15</b>
<b>Fire</b>						
04/08/2024	CL51070	United Oil	Card #8859954 #2	51110 · Fuel	05 - Fire	64.29
04/08/2024	181485	Napa Auto Parts	Power steering oil - Chief's Tk.	51167 · M & R - Vehicles	05 - Fire	37.48
04/08/2024	BFD-FY24	Blaine County Emergency Comm	Annual Radio Fees 700 MHz	56045 · Radio Fees	05 - Fire	240.00
04/08/2024	INV804558	LN Curtis & Sons	RIT Kits - Approved by CC 3/11/24	58230 · Safety Equipment	05 - Fire	578.36
04/08/2024	INV807462	LN Curtis & Sons	RIT Kits - Approved by CC 3/11/24	58230 · Safety Equipment	05 - Fire	9,287.96
<b>Total Fire</b>						<b>\$10,208.09</b>

# City of Bellevue CLAIMS PAYABLE

April 8, 2024

Date	Num	Name	Memo	Account	Class	Amount
<b>Library</b>						
04/08/2024	032224	DL Evans - Library	ENotes.com	51080 · Dues & Memberships	07 - Library	54.11
04/08/2024	032224	DL Evans - Library	Teacherspayteachers.com	51080 · Dues & Memberships	07 - Library	14.00
04/08/2024	032224	DL Evans - Library	Iconoclast Books	55000 · Library New Books	07 - Library	136.42
04/08/2024	032224	DL Evans - Library	Amazon - (credit)	55000 · Library New Books	07 - Library	-2.77
04/08/2024	032224	DL Evans - Library	Amazon	55000 · Library New Books	07 - Library	15.00
04/08/2024	032224	DL Evans - Library	Amazon	55000 · Library New Books	07 - Library	12.82
04/08/2024	032224	DL Evans - Library	Amazon	55000 · Library New Books	07 - Library	12.82
04/08/2024	032224	DL Evans - Library	Amazon	55000 · Library New Books	07 - Library	14.35
04/08/2024	032224	DL Evans - Library	Amazon	55000 · Library New Books	07 - Library	207.73
04/08/2024	032224	DL Evans - Library	Amazon	55000 · Library New Books	07 - Library	63.76
04/08/2024	032224	DL Evans - Library	Amazon	55000 · Library New Books	07 - Library	20.56
04/08/2024	032224	DL Evans - Library	Amazon	55000 · Library New Books	07 - Library	18.14
<b>Total Library</b>						<b>\$566.94</b>
<b>Marshal</b>						
04/08/2024	CL51068	United Oil	Card #263953/Gaston	51110 · Fuel	08 - Marshal	113.28
04/08/2024	CL51068	United Oil	Card #263954/Shelamer	51110 · Fuel	08 - Marshal	219.91
04/08/2024	CL51068	United Oil	Card #263955/Thayer	51110 · Fuel	08 - Marshal	235.54
04/08/2024	CL51068	United Oil	Card #263956/Rawson	51110 · Fuel	08 - Marshal	108.93
04/08/2024	INUS195345	Axon Enterprises, Inc.	Officer Safety Plan Body Camera	51130 · Equipment Lease	08 - Marshal	8,915.99
04/08/2024	INUS195345	Axon Enterprises, Inc.	AB3 Camera bundle	51130 · Equipment Lease	08 - Marshal	139.80
04/08/2024	94041	Alvarado Enterprises	Complete Lube and Service	51167 · M & R - Vehicles	08 - Marshal	141.28
04/08/2024	94041	Alvarado Enterprises	Tire Rotation	51167 · M & R - Vehicles	08 - Marshal	60.00
04/08/2024	94072	Alvarado Enterprises	Complete Lube and Service - Dodge Durango	51167 · M & R - Vehicles	08 - Marshal	118.96
04/08/2024	040224	Gaston, Kirtus	Per Diem - EVOC Training - Boise - 4/22/24	52120 · Training & Meetings	08 - Marshal	55.50
04/08/2024	040224	Gaston, Kirtus	Per Diem - EVOC Training - Boise - 4/23/24	52120 · Training & Meetings	08 - Marshal	55.50
04/08/2024	INV807241	LN Curtis & Sons	PDU Rapid Long Sleeve Shirts	52130 · Uniforms	08 - Marshal	240.00
04/08/2024	BMO-FY24	Blaine County Emergency Comm	700 Portables	56045 · Radio Fees	08 - Marshal	1,440.00
04/08/2024	BMO-FY24	Blaine County Emergency Comm	700 Mobiles	56045 · Radio Fees	08 - Marshal	1,200.00
<b>Total Marshal</b>						<b>\$13,044.69</b>

**City of Bellevue**  
**CLAIMS PAYABLE**

April 8, 2024

Date	Num	Name	Memo	Account	Class	Amount
<b><u>B &amp; G</u></b>						
04/08/2024	195	Palomera, Maria	Cleaning - April- City Hall/Library & Marshal's Office	51160 · Maint & Repairs	09 - B & G	500.00
04/08/2024	B432790	LL Green's Hardware	Entry Latch - Clerks Main Office Door	51160 · Maint & Repairs	09 - B & G	11.99
04/08/2024	982980	Idaho Lumber	Fir 2 x 12 & deck screws, Library steps	51163 · M & R - Equipment	09 - B & G	62.33
04/08/2024	982928	Idaho Lumber	Paint & paint brushes - paint over graffiti	52090 · Supplies	09 - B & G	141.52
04/08/2024	983743	Idaho Lumber	Caulk, etc. for Clerk's office wood wall	52090 · Supplies	09 - B & G	47.51
04/08/2024	032124	Intermountain Gas	Fire Station - 517 N. 2nd	52140 · Utilities	09 - B & G	145.21
04/08/2024	032124	Intermountain Gas	206 N .Main St. - Museum	52140 · Utilities	09 - B & G	15.45
04/08/2024	032124	Intermountain Gas	City Hall	52140 · Utilities	09 - B & G	215.34
04/08/2024	032124	Intermountain Gas	Shop- Martin Lane	52140 · Utilities	09 - B & G	177.42
04/08/2024	0001704317	Clear Creek Disposal	City Hall - 115 E. Pine St. - March	52140 · Utilities	09 - B & G	45.00
04/08/2024	0001704320	Clear Creek Disposal	Fire Station - 517 2nd St. N. - March	52140 · Utilities	09 - B & G	28.06
04/08/2024	0001704320	Clear Creek Disposal	Extra Yards	52140 · Utilities	09 - B & G	14.40
04/08/2024	0001704320	Clear Creek Disposal	Contaminated Recycle Pickup - 3/5/24	52140 · Utilities	09 - B & G	76.58
04/08/2024	0001704320	Clear Creek Disposal	Contaminated Recycle Pickup - 3/19/24	52140 · Utilities	09 - B & G	76.58
04/08/2024	032224	Idaho Power	115 Pine St. - City Hall	52140 · Utilities	09 - B & G	159.60
04/08/2024	032224	Idaho Power	117 Pine St. - Library	52140 · Utilities	09 - B & G	83.38
04/08/2024	032224	Idaho Power	206 N. Main St - Museum	52140 · Utilities	09 - B & G	115.94
04/08/2024	032224	Idaho Power	517 N. 2nd St.- Fire Station	52140 · Utilities	09 - B & G	119.24
04/08/2024	032224	Idaho Power	Shop - Martin Lane	52140 · Utilities	09 - B & G	215.68
<b>Total B &amp; G</b>						<b>\$2,251.23</b>
<b><u>Streets</u></b>						
04/08/2024	637847/10	The Bancorp Bank, N.A.	1/3 Chevy 5500 lease	51022 · Automobile Lease	10 - Streets	608.66
04/08/2024	CL51069	United Oil	Fuel - Streets - Card #26139 - McGehee	51110 · Fuel	10 - Streets	160.50
04/08/2024	CL51071	United Oil	Streets - Equipment - Card #8191665	51110 · Fuel	10 - Streets	1,035.33
04/08/2024	57733	Clearwater Power Equipment LLC	Oil filters & 2 quarts of oil, per Ethan	51110 · Fuel	10 - Streets	28.09
04/08/2024	1113742	Coastline Equipment	Rocket switch pin release for bucket	51163 · M & R - Equipment	10 - Streets	148.07
04/08/2024	1113742	Coastline Equipment	Freight	51163 · M & R - Equipment	10 - Streets	18.69
04/08/2024	WO3937	High Desert Bobcat - Twin Falls	Lease return repair - Bobcat 5610	51163 · M & R - Equipment	10 - Streets	2,900.00
04/08/2024	41325253	Sunroc Corporation - Depatco	20.52 tons cold mix @ \$139/ton	51164 · M & R - Street Maint	10 - Streets	2,852.28
04/08/2024	41325253	Sunroc Corporation - Depatco	Fuel Surcharge	51164 · M & R - Street Maint	10 - Streets	121.89

# City of Bellevue CLAIMS PAYABLE

April 8, 2024

Date	Num	Name	Memo	Account	Class	Amount
<b><u>Streets</u></b>						
04/08/2024	077274/9	Valley Wide Cooperative	Vise-grips & Tape	52080 · Small Tools & Equip	10 - Streets	60.97
04/08/2024	T2031324ECS-	Lhtact2	T-2 Training - Alexis & Ethan	52120 · Training & Meetings	10 - Streets	120.00
04/08/2024	032224	Idaho Power	100 N. 8th St. - Park	52145 · Utilities - Street Lights	10 - Streets	36.06
04/08/2024	032224	Idaho Power	114 Elm St. - PED	52145 · Utilities - Street Lights	10 - Streets	32.67
04/08/2024	032224	Idaho Power	116 Pine St. - PED	52145 · Utilities - Street Lights	10 - Streets	35.45
04/08/2024	032224	Idaho Power	1461 S. Main St. - Light	52145 · Utilities - Street Lights	10 - Streets	31.54
04/08/2024	032224	Idaho Power	161 Cowcatcher Loop Lite	52145 · Utilities - Street Lights	10 - Streets	3.15
04/08/2024	032224	Idaho Power	218 N. Main St. - Light	52145 · Utilities - Street Lights	10 - Streets	5.89
04/08/2024	032224	Idaho Power	300 E. Cedar Sts. - Park	52145 · Utilities - Street Lights	10 - Streets	26.34
04/08/2024	032224	Idaho Power	318 Cedar St. - Park	52145 · Utilities - Street Lights	10 - Streets	26.34
04/08/2024	032224	Idaho Power	508 Broadford Rd. - Light	52145 · Utilities - Street Lights	10 - Streets	27.12
04/08/2024	032224	Idaho Power	714 Main St. - Light	52145 · Utilities - Street Lights	10 - Streets	29.37
04/08/2024	032224	Idaho Power	921 Riverside Drive - Light	52145 · Utilities - Street Lights	10 - Streets	2.54
04/08/2024	032224	Idaho Power	Street Lights	52145 · Utilities - Street Lights	10 - Streets	1,293.47
04/08/2024	032224	Idaho Power	Street Lights	52145 · Utilities - Street Lights	10 - Streets	32.07
<b>Total Streets</b>						<b>\$9,636.49</b>
<b><u>Water</u></b>						
04/08/2024	637847/20	The Bancorp Bank, N.A.	1/3 Chevy 5500 lease	51022 · Automobile Lease	20 - Water	608.66
04/08/2024	BDE-24-3-2	BDE Water Professionals	Monthly Fee - March	51073 · Contract Labor	20 - Water	3,000.00
04/08/2024	BDE-24-3-2	BDE Water Professionals	Hourly Apprentice - 8 hours @ \$60.00 per hr.	51073 · Contract Labor	20 - Water	480.00
04/08/2024	BDE-24-3-2	BDE Water Professionals	Hourly Response chg. - 25.5 hrs @ 90.00 per hr.	51073 · Contract Labor	20 - Water	2,295.00
04/08/2024	BDE-24-3-2	BDE Water Professionals	Hourly Collection Apprentice 25 hrs @ \$65.00 hr.	51073 · Contract Labor	20 - Water	1,625.00
04/08/2024	BDE-24-3-2	BDE Water Professionals	Hourly Collection Helper - 30 hrs @ \$60.00 per hr.	51073 · Contract Labor	20 - Water	1,800.00
04/08/2024	BDE-24-3-2	BDE Water Professionals	Monthly Backup RC Operator	51073 · Contract Labor	20 - Water	600.00
04/08/2024	BDE-24-3-2	BDE Water Professionals	Fully Licensed Operator - 136 hrs @ 65.00 per hr.	51073 · Contract Labor	20 - Water	8,840.00
04/08/2024	030424	W.R. Resource Conservation & Dev.	Annual Membership Assessment	51080 · Dues & Memberships	20 - Water	176.00
04/08/2024	30907	Water Dynamics, LLC dba M.V. Labs	Drinking Water Samples	52110 · Test Samples	20 - Water	120.00
04/08/2024	1230	Water District 37	Diversion #846 - Chestnut St. Well	52135 · Upper W.R. Wtr Dist	20 - Water	100.00
04/08/2024	1230	Water District 37	Diversion #847 - Chantrelle Well	52135 · Upper W.R. Wtr Dist	20 - Water	262.74

**City of Bellevue**  
**CLAIMS PAYABLE**

April 8, 2024

Date	Num	Name	Memo	Account	Class	Amount
<b><u>Water</u></b>						
04/08/2024	1230	Water District 37	Diversion #3172 - Seamon Creek Springs	52135 · Upper W.R. Wtr Dist	20 - Water	732.76
04/08/2024	032124	Idaho Power	100 Slaughterhouse - Pump House	52140 · Utilities	20 - Water	163.62
04/08/2024	032124	Idaho Power	32 Muldoon Rd. - WTNK	52140 · Utilities	20 - Water	36.76
04/08/2024	032124	Idaho Power	400 Muldoon Rd.	52140 · Utilities	20 - Water	82.02
04/08/2024	032124	Idaho Power	805 Chestnut St. - Pump	52140 · Utilities	20 - Water	102.07
04/08/2024	032124	Idaho Power	90 1/2 Tendoy St. - Well	52140 · Utilities	20 - Water	41.63
04/08/2024	032124	Idaho Power	90 Tendoy St Well	52140 · Utilities	20 - Water	206.32
04/08/2024	032124	Intermountain Gas - Strahorn P.S.	Strahorn Pump Station	52140 · Utilities	20 - Water	15.45
<b>Total Water</b>						<b>\$21,288.03</b>
 <b><u>Wastewater</u></b>						
04/08/2024	637847/30	The Bancorp Bank, N.A.	1/3 Chevy 5500 lease	51022 · Automobile Lease	30 - Wastewater	608.66
04/08/2024	BDE-24-3-1	BDE Water Professionals	Monthly Fee - March	51073 · Contract Labor	30 - Wastewater	4,000.00
04/08/2024	BDE-24-3-1	BDE Water Professionals	Hourly Apprentice - 44.5 hrs @ \$65.00 per hr.	51073 · Contract Labor	30 - Wastewater	2,892.50
04/08/2024	BDE-24-3-1	BDE Water Professionals	Hourly response chg. - 23 hrs @ \$90.00 per hr.	51073 · Contract Labor	30 - Wastewater	2,070.00
04/08/2024	BDE-24-3-1	BDE Water Professionals	Hourly Apprectice Helper 67.5 hrs @ \$60.00 per hr.	51073 · Contract Labor	30 - Wastewater	4,050.00
04/08/2024	CL51067	United Oil	Fuel - Wastewater - Card #263140	51110 · Fuel	30 - Wastewater	112.57
04/08/2024	032224	Century Link	Internet Service - Wastewater Treatment Plant	52020 · Internet Expense	30 - Wastewater	152.25
04/08/2024	31981	Great West Engineering	Task Order No 2 - WW Treatment Plan	52050 · Professional Services	30 - Wastewater	702.50
04/08/2024	30908	Water Dynamics, LLC dba M.V. Labs	Coliform, Nitrate, Nitrite, Phosphorus, Chloride Sample	52110 · Test Samples	30 - Wastewater	470.00
04/08/2024	032224	Idaho Power	1269 Glen Aspen Drive - Lift	52140 · Utilities	30 - Wastewater	40.92
04/08/2024	032224	Idaho Power	130 Riverview Drive - Lift	52140 · Utilities	30 - Wastewater	258.34
04/08/2024	032224	Idaho Power	31 Alyson Rd. - Lagoon	52140 · Utilities	30 - Wastewater	943.04
04/08/2024	032224	Idaho Power	31 Alyson Rd. - Main	52140 · Utilities	30 - Wastewater	1,747.60

04/03/24

# City of Bellevue CLAIMS PAYABLE

April 8, 2024

Date	Num	Name	Memo	Account	Class	Amount
<b>Wastewater</b>						
04/08/2024	032224	Idaho Power	80 Honeysuckle Lift	52140 · Utilities	30 - Wastewater	31.47
04/08/2024	032224	Idaho Power	88 Martin Ln. - Lift	52140 · Utilities	30 - Wastewater	131.12
04/08/2024	032224	Idaho Power	90 Tendoy St. - Lift	52140 · Utilities	30 - Wastewater	45.26
04/08/2024	032124	Intermountain Gas	130 Riverview	52140 · Utilities	30 - Wastewater	131.70
<b>Total Wastewater</b>						<b>\$18,387.93</b>
<b>Grand Total Claims Payable</b>						<b><u>\$79,648.40</u></b>



## City of Bellevue

City of Bellevue  
Regular Common Council Meeting  
April 8, 2024

**Agenda Item 4b:** Request for Funds

**Wastewater Department**

Request for one (1) pallet of Potassium Nitrate in the amount of \$4,244 and five (5) gas cylinders in the amount of \$750 each for a total of \$3,750.

**Combined Total:** \$7,994

**Action Item:** Chris Johnson, Mayor | Bryson Ellsworth

**Note:** N/A

**Suggested Motion:** Move to Approve the “Consent Agenda” as: *amended, corrected, or as presented*

**Attachment(s):** N/A



## City of Bellevue

City of Bellevue  
Regular Common Council Meeting  
April 8, 2024

**Agenda Item 5a: PARK FEE WAIVER/REDUCTION – O’DONNELL PARK**

Consideration of Fee Waiver and/or Reduction of Fees for the O’Donnell Park of \$780 for Three Day a Week from April 8 through August 25, 2024, for 11 U Baseball, Idaho Mavericks: Tiffany Robinson

**Action Item:** Parks | Clerk’s Office

**Note:** Tiffany Robinson, 11 U Baseball, has requested a fee waiver and/or reduction of park fees for the O’Donnell Park of \$780 for Monday and Wednesday Evenings from 6:00 pm to 8:00 pm and Sunday Afternoons from 11:00 am to 4:00 pm starting April 8, 2024, through August 25, 2024.

**Suggested Motion:** There are multiple options for a motion.

- 1. Move** to Approve the waiver of fees for the O’Donnell park in the amount of \$780, which does not include the deposit of \$200, for 11 U Baseball, Idaho Mavericks
- 2. Move** to Approve a reduction of fees in the amount of \$ \_\_\_\_, which does not include the deposit of \$200, for the O’Donnell park for 11 U Baseball, Idaho Mavericks
- 3. Move** to deny the request of a fee waiver/reduction for the O’Donnell park for 11 U Baseball, Idaho Mavericks

**Attachment(s):** Park Application

\$780.00 - park fee  
\$200.00 - deposit / \$980

COPY

RECEIVED  
APR 01 2024



**City of Bellevue**  
115 E Pine Street  
P. O. Box 825 Bellevue, ID 83313  
208-788-2128 Fax 208-788-2092  
**Bellevue Parks Application**

Memorial Park   
O'Donnell Park   
Howard Preserve

APPLICANT INFORMATION		
Name:	Tiffany Robinson	
Phone#:	Fax#:	Cell#: 208-431-6492
Physical Address:	391 Parkside Drive Bellevue Idaho 83313	
Mailing address:	391 Parkside Drive Bellevue Idaho 83313	
Email Address:	twnrobinson23@gmail.com	
Date(s) of use:	Mondays & Wednesdays Times(s) of use: 5:30-7:30 April 8th - Aug 25	
Park to be used:	<input type="checkbox"/> Memorial <input checked="" type="checkbox"/> O'Donnell <input type="checkbox"/> Howard Preserve	
Type of Event:	11u Baseball Sundays 11-4pm	
Catered Event:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (must have both catering & alcohol permit to cater/food)	
Beer or Wine served (must have alcohol permit):	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
Food service:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (Department of Health & Welfare approval- Please attach the report to this application)	

ORGANIZATION INFORMATION		
Name:	Idaho mavericks	
Phone #:	Fax #:	Cell #: 503-333-5025
Mailing Address:	561 Mother lode Loop Thaley, Idaho 83333	
Email Address:	awrisley@gmail.com	
Estimated Number of people:	11 players 2 coaches	

**Consent:**

- Park and associated fees shall be submitted with this application and are non-refundable.
- A credit card will be required at time of reservation; a damage deposit fee of \$80.00 may be applied if necessary.
- The applicant shall be reliable for any, and all damages to the city property during their reservation.
- The application and fees must be submitted at least 30 days prior to the reservation date.
- All Park updates will be followed and enforced- Park Committee's updates approved by Council.
- Additional Fees will be applied as needed for additional staff labor requirements at \$45/hr.
- For weekend and evening events, arrangements for keys will need to be made between 8am-5pm, Monday- Friday at Bellevue City Hall.
- All parking shall comply with the parks, parking rules and restrictions. Violators will be fined.
- Event insurance shall be provided by the sponsor and attached with this application, unless waived by the Council; List City of Bellevue as "additional insured".
- The park reservation permit gives your organization exclusive use of the proposed areas for your designated times ONLY. However, it does not exclude park users from public areas (i.e. open space, restrooms, tot play area). Reservations are made strictly on a first come-first serve basis. We strongly discourage the use of glass containers at all city parks. Camping IS NOT ALLOWED. Dogs are not allowed to run at large. Please pick up after your pets.
- For events with more than 100+ people, Clear Creek recommends additional porta potties: for 100+ 2=\$50/ for 250+ x3=\$75/ for 500+ x4=\$100
- For events with 100+ (2) Disposable garbage cans will be added \$14.00 Fee
- All parks close at DUSK.
- Please leave all areas as you found them for others to enjoy.
- Per City code, Title 4; 4-2-2; "plainly audible noise upon a public right-of-way or street at a distance of fifty feet (50') or more from the source of such sound is prohibited unless approved prior to the event. (music events)
- City of Bellevue may give precedence to the Bellevue area events. (Labor Day etc.)

**PARK INFORMATION**

**Memorial Park: Non-Profit Organization (driver's license required)**

- Covered Area       Green space/ Stage

**Covered Area:**

½ day rate (4 hours) = \$45.00/ Full day rate (8 hours) = \$90.00

**Green space/ Stage:**

100 or less people: ½ day rate (4 hours) = \$65.00 / full day (8 hours) = \$150.00

100 or more people: ½ day rate (4 hours) = \$150.00 / full day (8 hours) = \$300.00

**O'Donnell Park: (Per Resolution #2145) Non-Profit Organization (driver's license required)**

- Soccer fields     Baseball field     Snack shack

**Snack Shack only: \$10/hr.**

**Softball:**

Monthly fees= \$260

Season fee (3 months)= \$780.00

Refundable deposit= \$200.00

**Soccer:**

Monthly fees= \$260

Season fee (3 months) = \$780

Refundable deposit= \$200.00

**Howard Preserve: Non-Profit Organization (driver's license required)**

- Limited to two (2) events per year
- Applicants shall notify Irrigation Districts including WRVID #45 and the Triangle District- 208-695-6828.
- Preserve shall be returned to its original condition prior to the event within 48 hours following the event.
- Restricted areas shall not be used for any event.
- The Elm Street gate shall remain closed except for city and emergency use.
- Notice of the event shall be provided to the "Friends of the Howard Preserve" no less than 60 days prior to the event.
- Prior approval from the City Council is required.
- Event reservations shall include plans for parking, traffic control, additional restrooms and trash receptors, emergency access, power sources and temporary lighting.

100 or less people: ½ day rate (4 hours) = \$45.00 / full day (8 hours) = \$90.00

100 or more people: ½ day rate (4 hours) = \$130.00 / full day (8 hours) = \$260.00

**Triangle Irrigation District- Head gate Policy:**

District Head gates on the Big Wood River are on Bellevue City property. Irrigation districts have explicit easements wherever their work on canals exist. Irrigation district works & canals are inherently dangerous structures and locations. The district only recognizes trained personal or subcontractors as having the legal right and authorization to be in, on or around the works and canals. No trespassing or swimming. Signs are posted and the head gate area is chained off.

This form with payment must be submitted within 30 days of reservation date. Requests for waiver fees shall be submitted to the Bellevue City Council no more than 30 days after the event. Requests for amplified sound/ concerts shall require the applicant to post the park 7 days prior to the event and get prior approval.

- A copy of non-profit with documentation
- Driver's license may be required
- Your event is a "Special Event" if it meets either of the following criteria: 1) it will require a street closure within any zoning district, or 2) it is anticipated to attract 200 or more people at any one time within any zoning district. Special Event application procedures and additional fees apply- See City Code Title 4 §4-2-4.
- If your event needs electrical support, please describe your needs and attach it to the application.
- All parks use-age shall be subject to field conditions.
- In the case of more than one application for the same time period, the City of Bellevue will permit the first COMPLETE

600

application filed.

**PARK FEES:**

Total Park Fee: \$ 780

Clear Creek 100+: \$ \_\_\_\_\_

Disposable Garbage Cans 100+ (x2)\$ \_\_\_\_\_

Total Owed: \$ \_\_\_\_\_

\*Credit Card will be held on file for \$80.00 damage deposit that may be charged if necessary. \$200

\$980

Applicant Signature: [Signature]

Date: 02/06/24

**City Use Only:**

Date reservation/payment received: 4/1/2024

Staff Initial: [Signature]

**Department approval:**

P/W: Approved  [Signature] Date 4/2/24

Fire: Approved  [Signature] Date 4/1/24

Marshal: Approved  [Signature] Date 4/1/24

City of Bellevue  
PO Box 825  
Bellevue, ID 83313

04/01/2024

SALE

Total: \$980.00

Visa  
xxxxxxxxxxxx5288

Exp. Date:	xx / xx		
Entry Mode:	Keyed		
Name:	IDAHO MAVERICKS		
Auth. Code:	789513	QuickBooks Trans. No:	
Trans. ID:	MS0216217942	Merchant No.:	5247719920751659
Terminal ID:	-	AID	-

No additional transfer fees or taxes apply

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Thank you for your business

---

Intuit Payments Inc (IPI) processes payments as an agent of the business. Payment processed by IPI constitutes payment to the business and satisfies your obligation to pay the business, including in connection with any dispute or case, in law or equity. Money movement services are provided by IPI pursuant to IPI's licenses (NMLS #1098819). IPI is located at 2700 Coast Avenue, Mountain View, CA 94043, 1-888-536-4801.

CUSTOMER COPY



## City of Bellevue

City of Bellevue  
Regular Common Council Meeting  
April 8, 2024

**Agenda Item 5a: PARK FEE WAIVER/REDUCTION – MEMORIAL PARK**

Consideration of Fee Waiver and/or Reduction of Fees for the Memorial Park of \$145 for the “Clean Sweep – Bellevue City-Wide Trash Clean Up”: Isabella Cronin, The Environmental Resource Center

**Action Item:** Parks | Clerk’s Office

**Note:** Isabella Cronin, The Environmental Resource Center, has requested a fee waiver and/or reduction of park fees for the Memorial Park of \$145 for Saturday, May 4, 2024, from 9:00 am to 12-noon.

**Suggested Motion:** There are multiple options for a motion.

- 1. Move** to Approve the waiver of fees for the Memorial park in the amount of \$145, for the “Clean Sweep – Bellevue City-Wide Trash Clean Up”
- 2. Move** to Approve a reduction of fees in the amount of \$ \_\_\_\_\_, for the Memorial park for the “Clean Sweep – Bellevue City-Wide Trash Clean Up”
- 3. Move** to deny the request of a fee waiver/reduction for the Memorial park for the “Clean Sweep – Bellevue City-Wide Trash Clean Up”

**Attachment(s):** Park Application

\$145

City of Bellevue

115 E Pine Street

P. O. Box 825 Bellevue, ID 83313

208-788-2128 Fax 208-788-2092

Memorial Park

O'Donnell Park

Howard Preserve



Bellevue Parks Application

Received via EMAIL 03.25.2024 isabella@ercsv Non-Profit Organization

APPLICANT INFORMATION

Name: The Environmental Resource Center
Phone#: (208) 726-4333 Fax#: Cell#:
Physical Address: 471 Washington Ave Ketchum, ID 83340
Mailing address: PO Box 819 Ketchum, ID 83340
Email Address: isabella@ercsv.org
Date(s) of use: May 4th Times(s) of use: 9:00 am - 12:00 pm
Park to be used: [X] Memorial [ ] O'Donnell [ ] Howard Preserve
Type of Event: Clean Sweep - city wide trash clean up
Catered Event: [ ] YES [X] NO (must have both catering & alcohol permit to cater/food)
Beer or Wine served (must have alcohol permit): [ ] YES [X] NO
Food service: [ ] YES [X] NO (Department of Health & Welfare approval- Please attach the report to this application)

ORGANIZATION INFORMATION

Name: TM
Phone #: Fax #: Cell #:
Mailing Address:
Email Address:
Estimated Number of people: 50-100 people

Consent:

- Park and associated fees shall be submitted with this application and are non-refundable.
A credit card will be required at time of reservation; a damage deposit fee of \$80.00 may be applied if necessary.
The applicant shall be reliable for any, and all damages to the city property during their reservation.
The application and fees must be submitted at least 30 days prior to the reservation date.
All Park updates will be followed and enforced- Park Committee's updates approved by Council.
Additional Fees will be applied as needed for additional staff labor requirements at \$45/hr.
For weekend and evening events, arrangements for keys will need to be made between 8am-5pm, Monday- Friday at Bellevue City Hall.
All parking shall comply with the parks, parking rules and restrictions. Violators will be fined.
Event insurance shall be provided by the sponsor and attached with this application, unless waived by the Council; List City of Bellevue as "additional insured".
The park reservation permit gives your organization exclusive use of the proposed areas for your designated times ONLY. However, it does not exclude park users from public areas (i.e. open space, restrooms, tot play area). Reservations are made strictly on a first come-first serve basis. We strongly discourage the use of glass containers at all city parks. Camping IS NOT ALLOWED. Dogs are not allowed to run at large. Please pick up after your pets.
For events with more than 100+ people, Clear Creek recommends additional porta potties: for 100+ 2=\$50/ for 250+ x3=\$75/ for 500+ x4=\$100
For events with 100+ (2) Disposable garbage cans will be added \$14.00 Fee
All parks close at DUSK.
Please leave all areas as you found them for others to enjoy.
Per City code, Title 4; 4-2-2; "plainly audible noise upon a public right-of-way or street at a distance of fifty feet (50') or more from the source of such sound is prohibited unless approved prior to the event. (music events)
City of Bellevue may give precedence to the Bellevue area events. (Labor Day etc.)

## PARK INFORMATION

**Memorial Park:** *Non-Profit Organization (driver's license required)* Please plan on attending a Council meeting to have your fee waived.

Covered Area       Green space/ Stage

**Covered Area:**

½ day rate (4 hours) = \$45.00/ Full day rate (8 hours) = \$90.00

**Green space/ Stage:**

100 or less people: ½ day rate (4 hours) = \$65.00 / full day (8 hours) = \$150.00

100 or more people: ½ day rate (4 hours) = \$150.00 / full day (8 hours) = \$300.00

**O'Donnell Park:** *(Per Resolution #2145) Non-Profit Organization (driver's license required)*

Soccer fields     Baseball field     Snack shack

**Snack Shack only:** \$10/hr.

**Softball:**

Monthly fees= \$260

Season fee (3 months)= \$780.00

Refundable deposit= \$200.00

**Soccer:**

Monthly fees= \$260

Season fee (3 months) = \$780

Refundable deposit= \$200.00

**Howard Preserve:** *Non-Profit Organization (driver's license required)*

- Limited to two (2) events per year
- Applicants shall notify Irrigation Districts including WRVID #45 and the Triangle District- 208-695-6828.
- Preserve shall be returned to its original condition prior to the event within 48 hours following the event.
- Restricted areas shall not be used for any event.
- The Elm Street gate shall remain closed except for city and emergency use.
- Notice of the event shall be provided to the "Friends of the Howard Preserve" no less than 60 days prior to the event.
- Prior approval from the City Council is required.
- Event reservations shall include plans for parking, traffic control, additional restrooms and trash receptors, emergency access, power sources and temporary lighting.

100 or less people: ½ day rate (4 hours) = \$45.00 / full day (8 hours) = \$90.00

100 or more people: ½ day rate (4 hours) = \$130.00 / full day (8 hours) = \$260.00

**Triangle Irrigation District- Head gate Policy:**

*District Head gates on the Big Wood River are on Bellevue City property. Irrigation districts have explicit easements wherever their work on canals exist. Irrigation district works & canals are inherently dangerous structures and locations. The district only recognizes trained personal or subcontractors as having the legal right and authorization to be in, on or around the works and canals. No trespassing or swimming. Signs are posted and the head gate area is chained off.*

**This form with payment must be submitted within 30 days of reservation date. Requests for waiver fees shall be submitted to the Bellevue City Council no more than 30 days after the event. Requests for amplified sound/ concerts shall require the applicant to post the park 7 days prior to the event and get prior approval.**

- A copy of non-profit with documentation
- Driver's license may be required
- Your event is a "Special Event" if it meets either of the following criteria: 1) it will require a street closure within any zoning district, or 2) it is anticipated to attract 200 or more people at any one time within any zoning district. Special Event application procedures and additional fees apply- See City Code Title 4 §4-2-4.
- If your event needs electrical support, please describe your needs and attach it to the application.
- All parks use-age shall be subject to field conditions.
- In the case of more than one application for the same time period, the City of Bellevue will permit the first COMPLETE

application filed.

**PARK FEES:**

Total Park Fee: \$ 65 . \_\_\_\_\_

Clear Creek 100+: \$ \_\_\_\_\_

Disposable Garbage Cans 100+ (x2)\$ \_\_\_\_\_

Total Owed: \$ \_\_\_\_\_

\*Credit Card will be held on file for \$80.00 damage deposit that may be charged if necessary.

\$145

Applicant Signature: [Signature] Date: 3, 25, 24

**City Use Only:**

Date reservation/payment received: 3/25/2024 Staff Initial: [Initials]

**Department approval:**

P/W: Approved  [Signature] Date 4 / 1 / 24  
Fire: Approved  [Signature] Date 4 / 1 / 24  
Marshal: Approved  [Signature] Date 4 / 1 / 24



City of Bellevue  
Regular Common Council Meeting  
April 8, 2024

## Agenda Item 6: PROCLAMATION

### **In Support of the City of Bellevue’s Military Caregivers in Collaboration with Idaho’s DAR and Hidden Heros**

**Action Item:** Clerk’s Office | Chris Johnson, Mayor

**Notes:** Dana Partridge, Public Information Officer, Star, Idaho (email):

As part of the Daughters of the American Revolution's initiative and the Idaho State Regent's signature project, we are aiming to make 2024 the "Year of the Military Caregiver in Idaho," bringing much-needed attention and support to the thousands of Idahoans who care for veterans suffering from physical, mental, or moral injuries.

Twenty-two Idaho cities and counties have already issued proclamations in support of this important cause, including the cities of Ammon, Burley, Caldwell, Eagle, Garden City, Hauser, Kooskia, Kuna, Mountain Home, Orofino, Pocatello, Rexburg, Star, Stites, and the following counties, Ada, Blaine, Caribou, Gem, Idaho, Latah, Lewis, and Valley.

Idaho Daughters are working towards the goal of having 44 proclamations in time for our state conference on May 9th, where we will be joined by the National Association’s President General.

Attached to this email, you will find a Word version of the proclamation for your convenience. I understand that Idaho cities vary in size, and several have made modifications to the proclamation to suit their community's unique resources. If this applies to you, please feel free to make the necessary changes.

You can also find a wealth of information on the Idaho Hidden Heroes project at [www.hiddenheroes.org](http://www.hiddenheroes.org)

If you can issue this proclamation, please let me know. Thank you for considering this request and for your commitment to supporting our state's military caregivers.

**Suggested Motion:** *Move to adopt the Proclamation entitled “In Support of the City of Bellevue’s Military Caregivers in Collaboration with Idaho’s DAR and Hidden Heros;” or*

*Move to adopt the Proclamation entitled “In Support of the City of Bellevue’s Military Caregivers in Collaboration with Idaho’s DAR and Hidden Heros;” AS AMENDED; or*

*Move to \_\_\_\_\_ the Proclamation entitled “In Support of the City of Bellevue’s Military Caregivers in Collaboration with Idaho’s DAR and Hidden Heros.”*

**Attachment(s):** Proclamation



## **PROCLAMATION**

### **IN SUPPORT OF THE CITY OF BELLEVUE'S MILITARY CAREGIVERS IN COLLABORATION WITH IDAHO'S DAR AND HIDDEN HEROES**

**WHEREAS**, the series of wars and conflicts in which our nation has been engaged over time, since World War II, has resulted in 5.5 million military and veteran caregivers who are parents, spouses, siblings and friends, caring for those wounded, ill or injured who have served our nation, as documented by the 2014 RAND study commissioned by the Elizabeth Dole Foundation; and,

**WHEREAS**, the daily tasks of these military and veteran caregivers can include bathing, feeding, dressing and caring for the injuries of wounded warriors, administering medications, providing emotional support, caring for the family and the home, and working outside the home to earn essential income; and,

**WHEREAS**, the nation provides multi-faceted support to our wounded, ill and injured veterans and service members through public, private and philanthropic resources, but their caregivers receive little support or acknowledgement; and,

**WHEREAS**, most military and veteran caregivers consider the challenging work they do as simply carrying out their civic and patriotic duty, without realizing they are, in fact, caregivers, and do not identify themselves as such; and,

**WHEREAS**, an alarming number of military and veteran caregivers, according to research, are suffering numerous debilitating mental, physical and emotional effects as a result of their caregiving duties; and,

**WHEREAS**, the City of Bellevue desires to recognize and support those who are serving in these vital roles in our own community.

### **NOW, THEREFORE, BE IT RESOLVED**

1. That City of Bellevue announces its support of military and veteran caregivers in our communities.
2. That City of Bellevue seeks to identify military and veteran caregivers residing in our communities and determine the unique challenges they face.
3. That City of Bellevue will work to ensure that our government, organizations, employers and non-profits are aware of the unique challenges of military and veteran caregivers and are encouraged to create supportive environments and opportunities for assistance.
4. That City of Bellevue encourages all who care for and support veterans and service members to extend that support to their caregivers.

5. That City of Bellevue shall designate a point of contact for our community, for citizens and organizations wanting to offer support and caregivers seeking that support.
6. That City of Bellevue uses the Elizabeth Dole Foundation’s Military Caregiver Experience Map to understand the state of the military caregiver journey and use it as a tool to encourage community understanding and support.
7. That City of Bellevue shall work in concert with the Idaho State Society, Daughters of the American Revolution (ISSDAR) to execute these tasks, thereby ensuring Idaho’s Military Caregivers are identified, acknowledged for their service, and supported wherever possible.

**ADOPTED** by the City of Bellevue, State of Idaho, on this 8<sup>th</sup> day of April 2024.

\_\_\_\_\_  
Chris Johnson, Mayor

ATTEST:

\_\_\_\_\_  
Michelle K. Vest Snarr, City Clerk

**ROLL CALL**

**AYE**

**NAY**

Council Member Carreiro	_____	_____
Council Member Shay	_____	_____
Council Member Leahy	_____	_____
Council President Giordani	_____	_____
Council Member Mahoney	_____	_____
Council Member Obenauf	_____	_____



## City of Bellevue

City of Bellevue  
Regular Common Council Meeting  
April 8, 2024

**Agenda Item 8a: NEW BUSINESS:**

Consideration of a Proposed In-Kind Donation In-Lieu of the City's Commitment to Contribute \$5,000 for the Funding of a Battery Electric Bus Facility by Means of a Reduction in the Building Permit Fees for Mountain Rides Transportation Authority

**Action Item:** Chris Johnson, Mayor

**Note:** In June 2023 Mayor Goldman indicated to Mr. Wally Morgus, Executive Director, Mountain Rides Transportation Authority, ... we will make the (that a) part of our (the city's) budget discussion for FY'24. When do you need the contribution in order to move forward with everything in the proposal?

Mr. Morgus: For the local match funding for the new facility, we need to have a commitment of the funding concurrent with the wrap up of FY24's budget process (i.e., ~Sep 1) and would expect to receive the funding (the \$\$\$) anytime in the first half of FY24 (Oct 2023 - Mar 2024).

The amount was not budgeted for in the FY24 Budget

**Suggested Motion:** Move to \_\_\_\_\_

**Attachment(s):** 00 MRTA - FY24 Funding Request - Bellevue



**City of Bellevue  
FY24 Funding Request  
June 2023**

**Executive Summary**

**Agency:** Mountain Rides Transportation Authority (“Mountain Rides” or “MRTA”)

**Program:** Public Transportation

**Contact:** Wally Morgus  
Executive Director  
wally@mountainrides.org  
208.788.7433 x.101

**Mountain Rides requests FY24 funding from the City of Bellevue (“City”) in the amount of \$17,000.**

**Community Investment: FY24 Funding Request – \$17,000**

Mountain Rides requests **community investment – funding – from the City of \$17,000** for FY24 for ongoing public transportation services benefiting the City, its residents, businesses, workers, and visitors.

For FY24, Mountain Rides anticipates allocating the City’s funding as follows:

- ★ **\$ 10,000 for Operations**
  - ★ MRTA’s total FY24 operating budget (preliminary) = \$ 4.25M.
- ★ **\$ 2,000 for Capital Expenditures**
  - ★ MRTA’s total FY24 capital budget (preliminary) = \$ 1.4M.
    - ★ Light-duty battery electric buses (2) & related charging infrastructure.
    - ★ ADA Paratransit / NEMT vans (2).
    - ★ Commuter vanpool vans (4).
- ★ **\$ 5,000 as a Special One-time Match**
  - ★ Match of federal funding for the constructing and equipping of a \$6.05M state-of-the-art battery electric bus facility on Mountain Rides’ Bellevue campus.

**Community Engagement**

**Essential Service; Vital Thread**

Mountain Rides is a vital thread in the fabric of the community, as it:

- ★ Operates fixed-route bus service moving 550,000+ riders annually into, around, and about the City;
  - ★ Operates regional vanpool services providing safe, reliable, and affordable transportation for workers moving to and from workplaces in and around the City;
  - ★ Operates on-demand NEMT service between the Wood River Valley and Twin Falls;
  - ★ Engages in transportation planning – e.g., County Bike-Ped Master Plan; City of Bellevue Transit Infrastructure – that benefits the City; and
  - ★ Builds out a zero-emissions, electric bus fleet that is good for the environment, aligns with the ethos of the community, and promotes a healthy, sustainable lifestyle.
-



## **Community Engagement (cont.)**

### **Operations**

In FY24, Mountain Rides will maintain service similar to FY23 levels, which, in addition to our routes and service in the Wood River Valley, will include continuing regular on-demand van service – non-emergency medical transportation (NEMT) – between the Wood River Valley and Twin Falls.

### **Capital Expenditures**

On the Capital side in FY24, Mountain Rides will continue its drive towards a 100% zero-emissions fleet by acquiring two (2) light-duty battery electric buses (LD BEBs) and related charging infrastructure. About 85% of the total cost of the BEBs will be underwritten by Federal grant awards. Mountain Rides will continue deploying BEBs on the Valley Route, originating in and serving the City of Bellevue.

In addition, in FY24 Mountain Rides will add four (4) commuter vanpool vans and two (2) ADA Paratransit/NEMT vans to its fleet.

### **FY24 Capital Project**

In FY24 Mountain Rides will strengthen its presence in the community by erecting critical transit infrastructure – an expanded, state-of-the-art depot on Mountain Rides' Bellevue campus – for storing, maintaining, and charging our growing fleet of electric buses. Approximately 80% of the total cost of the Project – \$6.05M – will be underwritten by Federal grant awards – ~\$4.85M – and the remaining 20% of the total cost – ~\$1.2M – will be funded by Local Match monies from our Joint Powers and other Community Partners. For a comprehensive, detailed description of and context for the Project, please see Attachment A, "Mountain Rides Transportation Authority - FFY 2024 5339 Rural One-Time Capital Application," excerpted from Mountain Rides' Federal Grant Application, submitted through ITD, for the Project.

### **Challenges & Growth**

Mountain Rides anticipates spending FY24 continuing to grow ridership, which has rebounded to exceed pre-pandemic levels. We also anticipate continued growth in ridership with our ADA Paratransit Service and our on-demand NEMT Service to Twin Falls.

Also, as opportunity and funding emerge, Mountain Rides will continue to fine-tune and improve services:

- ★ Expanding service hours;
- ★ Improving connectivity, e.g., to-and-from more neighborhoods and pockets of population;
- ★ Extending service to underserved populations; and
- ★ Increasing frequency, especially on our vital commuter service, the Valley Route.

## Competence & Commitment

Key staff managing and carrying out activities at Mountain Rides includes:

- ★ 35 part-time and full-time Drivers;
- ★ 5 maintenance and facilities Technicians.
- ★ Jamie Canfield, Director of Transit Operations;
- ★ Kim MacPherson, Director of Communications;
- ★ Jerry Garcia, Manager of Human Resources;
- ★ Carlos Tellez, Maintenance Manager;
- ★ Ben Varner, Director of Assets & Planning;
- ★ Tucker Van Law, Director of Finance & Administration; and
- ★ Wally Morgus, Executive Director.

## Community Impact

Mountain Rides:

- ★ Responds to the needs of the City, as evidenced by its support of and participation in City-sponsored activities, events, and planning.
- ★ Continues to grow ridership, with record-high ridership in 2022 of 597,000 riders. Through the first quarter of 2023, ridership was 291,000, up ~52% from the same quarter in 2022.
- ★ Delivers enhanced mobility options for residents, visitors, businesses, and workers.
- ★ Operates 16,000+ hours of service annually on routes serving the City.
- ★ Delivers quality transportation services and infrastructure that underpin economic growth, vitality, and livability.
- ★ Provides essential transportation services for transit-dependent essential workers.
- ★ Contributes to the health and vitality of the local economy, with 45+ employees earning – and spending – ~\$2.5MM in annual wages and benefits. With its Federal funding, Mountain Rides is, de facto, a Federally underwritten workforce sustainability program.
- ★ Operates within funding constraints as measured by its annual performance of actuals to budget.

# Mountain Rides Transportation Authority



## FFY 2024 5339 Rural One-Time Capital Application

Funding for Oct 1, 2023 – Sep 30, 2025

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IDAHO TRANSPORTATION DEPARTMENT  
PUBLIC TRANSPORTATION OFFICE

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# Mountain Rides Transportation Authority

## FFY 2024 5339 Rural One-Time Capital Application

Funding for Oct 1, 2023 – Sep 30, 2025

### **APPLICATION SUBMITTAL & CHECKLIST**

- ★ **Cover Sheet/Letter**
- ★ **Agency Information Sheet**
- ★ **Sections 1-5 (+ 6, 7)**
- ★ **Attachments**
  - ◆ **Attachment A: Project Budget Request**
  - ◆ **Attachment B: Milestones & Timeline**
  - ◆ **Attachment C: NEPA, Sole Source Aquifer Checklist, ++**
  - ◆ **Attachment D: Demonstration of Need**
- ★ **Appendices – Support Documentation**
  - ◆ **Appendix A**
    - **Letters of Support from Joint Powers**
    - **Presentations to Joint Powers**
    - **Budget Requests of Joint Powers**
  - ◆ **Appendix B**
    - **MRTA Organizational Chart**
    - **MRTA FY22 Audited Financial Statements**
    - **MRTA FY23 Contract(s) for Services (Joint Powers & Sun Valley Co.)**
    - **MRTA Joint Powers Agreement**
    - **Dec-2022 Statements – LGIP Funds (Source of Local Match Funding)**
  - ◆ **Appendix C**
    - **Development Pro Forma (Budget)**
  - ◆ **Appendix D**
    - **Architect's Narrative and Plans**
  - ◆ **Appendix E**
    - **MRTA's FTA Section 5311 Formula Grant Application**



Mountain Rides Transportation Authority  
P.O. Box 3091  
800 1<sup>st</sup> Avenue North  
Ketchum, Idaho 83340

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**To:** Grants Evaluation Team  
Idaho Transportation Department – Public Transportation

**From:** Wallace E. Morgus, Executive Director   
Mountain Rides Transportation Authority

**Date:** January 12, 2023

**Re:** FFY 2024 5339 Rural One-Time Capital Application for Funding of \$3,497,000

.....

Enclosed please find Mountain Rides Transportation Authority’s (“Mountain Rides” or “MRTA”) Application for FY 2024 5339 Rural One-Time Capital Funding. The enclosed package includes: i) a response to the questions laid out in each section of the application; ii) completed Attachments A (Budget), B (Milestones), C (NEPA), and D (Demonstration of Need); and iii) five appendices containing support materials recommended as part of the application.

**For the two-year grant cycle – October 1, 2023, to September 30, 2025 – Mountain Rides is seeking \$3,497,000 of 5339 One-Time funding, which will be matched by \$874,250 of local funding.**

The total funding - \$4,371,250 – will be combined with the total funding of \$1,675,000 (\$1,340,000 Federal; \$335,000 Local Match) committed via ITD Funding Agreement #C2379MT and, collectively, the funding will underwrite Mountain Rides’ construction and equipping of an expanded and upgraded facility – depot, maintenance, electric bus storage and charging, supplemental/back-up electricity generation – that serves as critical infrastructure underpinning our transition to and assimilation of a 100% electric fleet, and supporting our operation of 5311 Service in rural Blaine County, Idaho, and surrounding communities.

**The funding sought by this 5339 Rural One-Time Capital Application will be used to underwrite enhancements to and an expansion of the already funded Project, summarized above, including:**

- ♦ **Optimizing the new facility's footprint on the Bellevue parcel (by extending the expansion to ~5,400SF), thereby affording indoor storage, maintenance, and charging for a greater number of electric buses;**
- ♦ **Adding advanced door-lock and security systems to the facility;**
- ♦ **Adding state-of-the-art electric bus charging technology, charge management systems, and infrastructure as features of the project;**
- ♦ **Adding advanced bus washing infrastructure to the expanded facility; and**
- ♦ **Absorbing overall construction cost increases resulting from inflationary pressures and local market dynamics subsequent to our Q4-2021 submission of the grant application that garnered the \$1.34M per ITD Funding Agreement #C2379MT mentioned above.**

If you have any comments or questions, please feel free to reach out.

Thank you for your consideration and for looking favorably on our application.

**Application Information Form**

Applicant: Mountain Rides Transportation Authority

Authorized Representative: Wallace E. Morgus, Executive Director

Address: P.O. Box 3091, 800 1<sup>st</sup> Avenue North, Ketchum, ID 83340-3091

Phone: 208.788.7433 x. 101

Email Address: [wally@mountainrides.org](mailto:wally@mountainrides.org)

DUNS #: 0205108600000

Architect/Engineer/Planner if applicable: (Contact Name): Jolyon H. Sawrey, Vital ink Architecture

Phone: 208.720.6315

Address: 30 Wyatt Drive, Bellevue, ID 83313

PROJECT TYPE (MARK ONE):

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Facility Construction | <input type="checkbox"/> Replacement Vehicle Purchase |
| <input type="checkbox"/> Infrastructure Construction      | <input type="checkbox"/> Expansion Vehicle Purchase   |
| <input type="checkbox"/> Facility Renovations             | <input type="checkbox"/> Vehicle Rehabilitation       |
| <input type="checkbox"/> ADA Accessibility                | <input type="checkbox"/> Transit Related Technology   |
| <input type="checkbox"/> Planning                         | <input type="checkbox"/> Transit Related Equipment    |
| <input type="checkbox"/> Marketing                        | <input type="checkbox"/> Other                        |

TOTAL PROJECT COST: \$4,371,250

FEDERAL SHARE: \$3,497,000 LOCAL MATCH: \$874,250

# 1. Project Description: Mountain Rides Bellevue Facilities Expansion

## Project Priorities and Program Eligibility

Mountain Rides Transportation Authority (“Mountain Rides” or “MRTA”), a 5311 operator, affirms the ITD-PT’s Program Priority – capital for existing 5311 operators – and hereby requests capital funds to augment funds previously granted (via ITD Funding Agreement #2379MT (the “Agreement”)) and underwrite MRTA’s construction and equipping of a new, ~5,400SF facility to expand and complement facilities on MRTA’s site in Bellevue, Idaho. MRTA will use the new building – a depot with maintenance, electric bus storage & charging, and supplemental/back-up electricity generation functionality – to support its continuing 5311 rural operations serving Blaine County, Idaho, and its surrounds, where people trust Mountain Rides and rely on public transit to reach their destinations.

## Scope of Work

### *Construction and Equipping of Facility*

MRTA will select, via an RFP process, and hire a construction contractor who, along with subcontractors, will construct and equip an approximately 5,400SF building (depot; maintenance; electric bus storage & charging; supplemental/back-up electricity generation) on real estate owned by Mountain Rides that is contiguous with MRTA’s existing facility in Bellevue, Idaho. The new facility will be put in service as part of and supporting Mountain Rides’ 5311 Rural Operations. (For the *Scope of Work* associated with *MRTA’s 5311 Rural Operations*, please see *Appendix E, MRTA’s FTA Section 5311 Formula Grant Application*).

### *Scope of Work, Services, and Objectives*

Mountain Rides provides a range of transportation options for Blaine County, its communities, and nearby jurisdictions, that are safe, user-focused, environmentally friendly, sustainable, and supportive of a strong local economy. The funding requested herein (Federal share: \$3,497,000) will be matched with \$874,250 of Local Funding and that total will be combined with the Agreement’s funding for this Project (Federal share: \$ 1,340,00; Local Match: \$335,000) to underwrite a ~5,400SF construction, expansion, and upgrading of MRTA’s Bellevue, Idaho, facilities. For a concise exposition of the Scope of the Project, please see *Appendix D, Architect’s Narrative and Plans*.

The facilities deriving from the Project will be vital in MRTA’s continuing provision of transportation services that support its objectives:

- Providing and advocating for a sustainable public transportation system that reduces single occupancy vehicle trips and meets the needs of our communities and their citizens.
- Conveying information and knowledge, thereby increasing awareness of the social, financial, environmental, and community benefits of public transportation.
- Facilitating regional cooperation regarding transportation issues.
- Providing convenient, accessible, sustainable mobility for all, thereby meeting vital needs – commuting to jobs, shuttling to medical services, and traveling to supermarkets, pharmacies, and other stores.
- Prioritizing service for the transit-dependent, including essential workers and communities-of-color, who have limited options for mobility.
- Reducing traffic congestion and greenhouse gas emissions, thereby enhancing the quality of life in the Mountain Rides’ service area.
- Converting to a 100% battery electric, zero-emissions fleet by 2027.

## 2. Demonstration of Need: Mountain Rides Bellevue Facilities Expansion

Mountain Rides needs to expand its Bellevue, Idaho, facilities – developing additional indoor, climate-controlled space for electric bus storage, charging, and maintenance – to facilitate and accommodate Mountain Rides’ ongoing conversion to a 100% battery electric fleet and the concomitant provision of 5311 rural services on routes throughout and beyond the Wood River Valley/Blaine County, Idaho.

Mountain Rides initially expressed this need to ITD-PT and FTA-District X in 2018, as part of our case for acquiring, using grant funding, the parcel immediately adjacent to Mountain Rides’ Bellevue, Idaho, depot facility. We acquired this parcel in 2020. Now we will take the next step in meeting our need, by developing the facility contemplated herein on this parcel.

Mountain Rides is the comprehensive provider of rural public transportation services in Blaine County, Idaho, and surrounding communities. Mountain Rides is seeking grant funding to underwrite the development of a comprehensive facility (depot; maintenance; electric bus storage & charging; supplemental/back-up electricity generation) on its Bellevue, Idaho, site. This new, expanded facility is critical to Mountain Rides:

- It is essential as a place for indoor storage and charging of our expanding fleet of battery electric buses (BEBs); our goal is for complete fleet electrification by 2027.
- It will be vital infrastructure, especially with respect to fleet electrification, that will enable Mountain Rides to support and sustain – and opportunistically expand – our 5311 Services.

MRTA’s strong and growing ridership is a primary and substantial demonstration of need for the new bus facility contemplated herein. MRTA is the largest, in terms of fixed-route ridership and level of service, provider of public transportation in rural Idaho. Against a backdrop of flat or declining ridership in the industry, MRTA is growing. Over the five (5) years preceding the COVID-19 pandemic, MRTA’s ridership grew steadily. For each of the four (4) years prior to the pandemic, ridership topped 500,000, with the most recent pre-pandemic year yielding 583,000 riders – seventeen percent higher (+17%) than five (5) years prior. In 2022, MRTA’s ridership began a rebound from pandemic lows, once again topping the half-million mark, at 590,000, for the year, and portending years of upward trending ridership numbers into the foreseeable future.

MRTA’s strategic plan comprises continued underwriting of high-frequency, productive, and efficient fixed-route service that yields increasing returns (growing ridership). MRTA’s executing the strategic plan – including the development of key bus facilities and infrastructure, such as that described herein, as well as the 100% electrification of our fleet – assures our meeting the community’s demand for enhanced, zero-emissions bus service, as well as our targets for ridership, which we expect to approach 750,000 annually by 2027.

Implicit in MRTA’s strategic plan is the continuing expansion and upgrading of bus facilities to support and sustain MRTA’s 5311 Services. The grant funding contemplated herein will be applied to expand and upgrade MRTA’s bus facilities, particularly to provide the capacity needed to support Mountain Rides’ conversion to a 100% clean, green, battery electric fleet.

For additional *Demonstration of Need*, specifically that associated with *MRTA’s 5311 Rural Operations*, please see *Appendix E, MRTA’s FTA Section 5311 Formula Grant Application*.

For an overall summary of *Mountain Rides’ Demonstration of Need*, please see *Attachment D*.

### 3. Project Planning: Mountain Rides' Bellevue Facilities Expansion

#### Integration with ITD-PT Statewide Plan

Mountain Rides' anticipated expansion/enhancement of facilities to be underwritten by 5339 one-time capital, will further Mountain Rides' and the ITD-PT's cause towards achieving the goals for Idaho's public transportation network. Specifically, with respect to goals set forth in the Idaho Public Transportation Plan, April 2018:

- **Goal: Ensure the Safety and Security of Public Transportation Users.**

The expanded/enhanced facility contemplated herein will include a high-quality maintenance facility, which, in turn, will help ensure consistent, timely, quality maintenance of Mountain Rides' fleet of buses, thereby contributing to greater and supremely reliable safety and security of Mountain Rides' ridership. The inclusion of an expanded park-and-ride facility at the Bellevue site should stimulate greater use of multi-modal transportation alternatives, thereby contributing to reducing the number of single-occupancy vehicles on the roads within Mountain Rides' service area, which makes the overall transportation system safer and more secure for all users.

- **Goal: Encourage Public Transportation as an Important Element of an Effective Multi-Modal Transportation System.**

The inclusion of an expanded park-and-ride facility at the Bellevue site speaks directly to promoting and supporting a multi-modal transportation system – SOVs, transit buses, bikeshare – with Mountain Rides' services at the core of that system.

- **Goal: Preserve the Existing Public Transportation Network.**

The expanded/enhanced facility contemplated herein will not only help preserve and sustain public transportation in Blaine County, Idaho, but will serve as an important foundation for growing and expanding public transportation services and the reach of public transportation services into the community. The expanded/enhanced facility may prove valuable as a key link – a hub – for integrating any forthcoming rural intercity bus service with Mountain Rides' Blaine County services, and thereby contributing to preserving/sustaining an important component of the public transportation network in the state.

- **Goal: Provide a Transportation System that Drives Economic Opportunity.**

Mountain Rides already contributes to driving economic opportunity within its service area by: i) providing critical zero-fare public transportation services for a resort community workforce, many of whom, due to a prohibitively high cost of living, especially for housing, within the “resort proper” (Ketchum and Sun Valley), are relegated to living in and commuting from more affordable locations throughout the area and ii) supporting an environmental ethic – “One Less Car” – that is vital to making and sustaining Blaine County and its cities as a “livable community” and a region that attracts the in-migration of individuals, families, and businesses, all of which contribute to a healthy, growing economy.

The expanded/enhanced facility contemplated herein – and all of the benefits it will provide Mountain Rides – is a prudent investment by Mountain Rides, cementing its commitment to delivering impetus and support for continuing economic development, opportunity, and prosperity in Blaine County, Idaho.

## Project Planning Activities

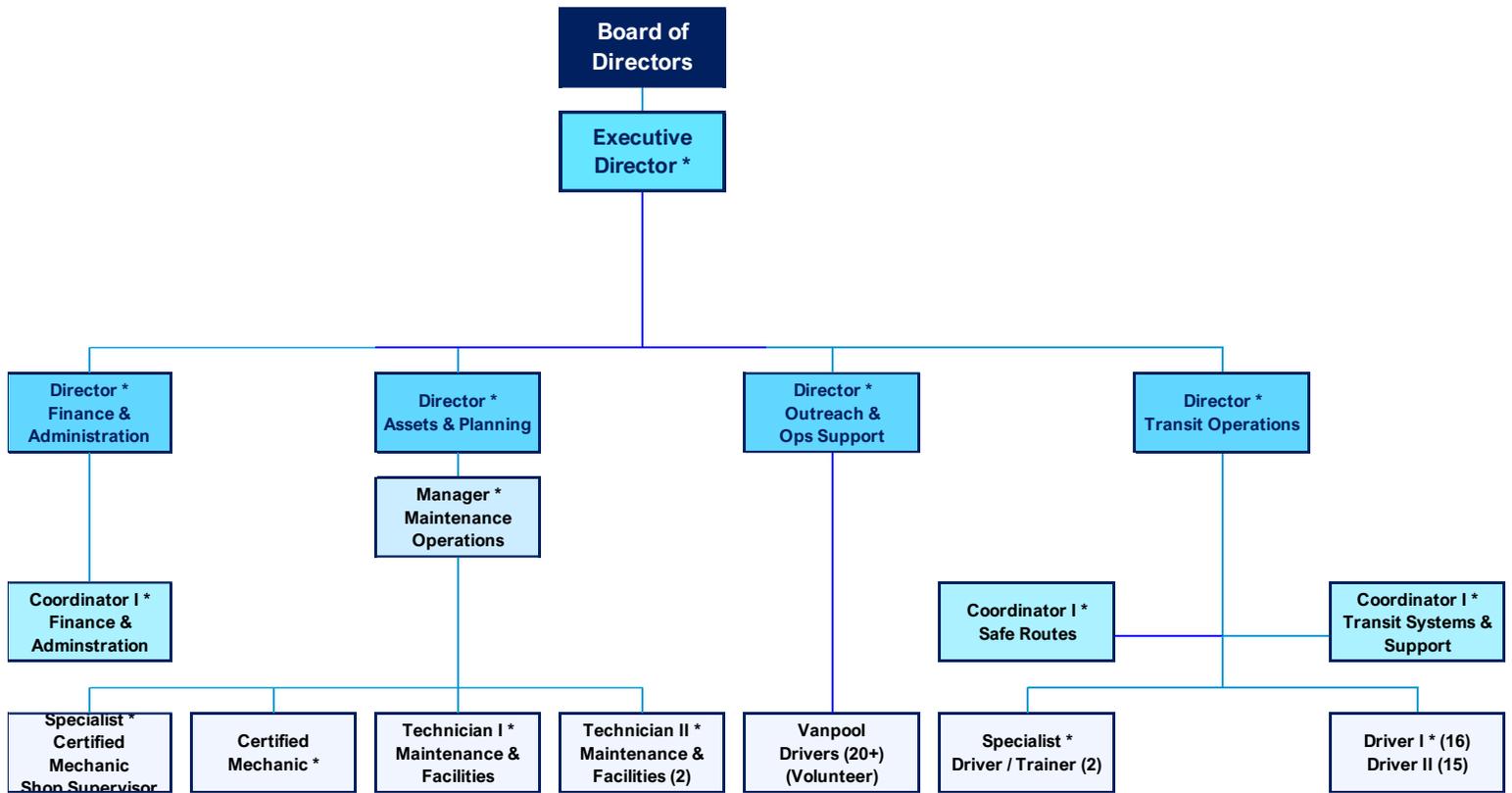
In 2019, at the time of grant funding to acquire the parcel to be developed (the “Parcel”), Mountain Rides undertook the following planning activities:

- ◆ Developed draft plans for the proposed facility.
- ◆ Completed a NEPA – Categorical Exclusion – for the facility.
- ◆ Sought and received from FTA an Administrative Settlement Concurrence for purchase of the Parcel.
- ◆ Sought and received from a qualified public works contractor an estimate/non-binding quote for the cost to construct the contemplated facility.

Over the past year-plus, subsequent to acquiring the Parcel, MRTA has continued planning the contemplated facility, including:

- ◆ Contracted an architect to draft a facility design to facilitate enumerating a preliminary development budget.
- ◆ Generated a preliminary development budget (total = ~\$1.675M).
- ◆ Hired an engineering firm to complete a preliminary engineering needs/requirements assessment.
- ◆ Engaged with the Bellevue City Planning to i) understand zoning allowances/restrictions; ii) initiate interaction with the City’s Planning & Zoning Commission and processes; and iii) get an informal, preliminary approval of the concept for development.
- ◆ Reviewed CC&Rs of the Parcel’s subdivision to understand constraints, if any, imposed therein.
- ◆ Received concurrence from Mountain Rides Board of Directors for the development of the Parcel, the financing of the development, and the specifics of the development’s design and features.
- ◆ Received a 5339 award of \$1,340,000 and a local match commitment of \$335,000 to underwrite the Project per the preliminary development budget.
- ◆ Engaged with the architect to render the final design and cost projections for the Project.
  - This process yielded substantive changes to the design and budget for the Project, including:
    - Extension of the new facility’s footprint by ~1,800SF, to ~5,400SF total;
    - Addition of advanced building security systems in the design;
    - Inclusion of state-of-the-art battery electric bus charging technologies, management systems, and infrastructure in the design of the facility; and
    - Adjustment upward of the overall projected cost of the Project resulting from inflationary pressures and local market dynamics subsequent to our Q4-2021 submission of the grant application that garnered the \$1.34M per ITD Funding Agreement #C2379MT.
- ◆ Completed additional reviews to supplement our NEPA CE, including an *Archaeological and Historical Survey* and a *Hazardous Materials Review*, and forwarded them to ITD-PT and FTA District X for review, approval, and acceptance. Currently awaiting response from FTA. For the ***NEPA-CE and additional documentation***, please see ***Attachment C***.

MRTA has a strong track record of managing grants and delivering projects underwritten by those grants. MRTA is a government agency, formed by the terms of a Joint Powers Agreement (JPA) between the cities of Ketchum, Sun Valley, Hailey, and Bellevue, and Blaine County, Idaho. The JPA renews every four (4) years; the most recent renewal occurred in 2019. An eight-member Board, appointed by signatories to the JPA, oversees and serves as fiduciary for Mountain Rides, setting strategic direction and objectives, approving budgets, ratifying policies, and managing the Executive Director. Under the Board’s direction, the Executive Director and staff implement annual and longer-term plans. The MRTA organization:



MRTA’s discipline includes soliciting bids from and doing business with Disadvantaged Business Enterprises (DBEs), whenever possible.

MRTA has no labor unions.

**Public Support**

For *Letters of Support* from, and *Funding Request presentations* to, our Joint Powers and other community partners, please see **Appendix A**.

**Project Milestones and Timeline**

For *Project Milestones* and *Timeline*, please see *Attachment B*.

## 4. Project Benefits/Evaluation: Mountain Rides' Bellevue Facilities Expansion

### Benefits

As a source of public transportation services for the region, MRTA is valued and valuable, providing clear benefits to the community:

# Mountain Rides Teamwork...Integrity...Commitment to Excellence

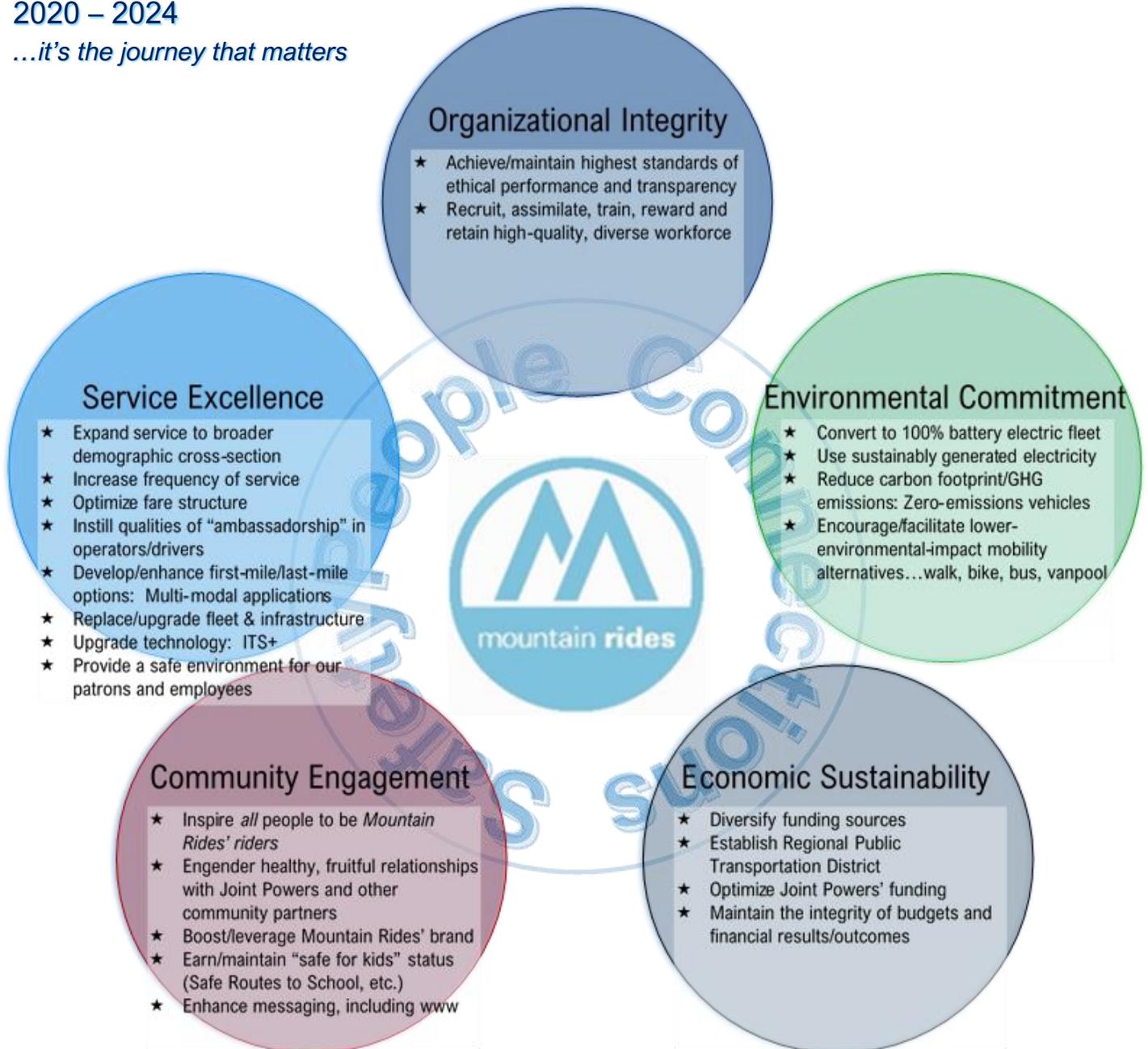


*...because it's the journey that matters*

...as guided by our Strategic Framework:

## Mountain Rides Transportation Authority Strategic Framework: Pentad of Focus 2020 – 2024

*...it's the journey that matters*



## ***Benefits: Mountain Rides' Bellevue Facility Expansion Project***

### **Direct Benefits**

The outcomes of the Project will provide Direct Benefits to Mountain Rides, our stakeholders, our riders, our employees, and the community-at-large, including its historically underserved populations, comprising:

- ♦ Building out the infrastructure that enables Mountain Rides to efficiently, effectively, and timely transition to a 100% zero-emissions, battery electric bus fleet – with a ***total cost of ownership*** likely to be less than the total cost of ownership of a similarly equipped fleet of diesel buses – by 2027.
- ♦ Providing infrastructure as the foundation for a sustainable zero-emissions, battery electric bus fleet that supplants a diesel bus fleet and thereby ***mitigates Mountain Rides' deleterious impacts on the environment*** by eliminating ~2,000 metric tons of CO<sub>2</sub> emissions annually from the Wood River Valley.
- ♦ Providing critical infrastructure that enables Mountain Rides to expand and optimize its battery electric bus fleet, which, in turn, enables Mountain Rides to extend its battery electric bus service – and all of its benefits – into historically underserved communities, thereby ***validating Mountain Rides' commitment to and actions in support of social justice and equity***.
- ♦ Building out infrastructure that expands and enhances Mountain Rides' current infrastructure, thereby activating USA/FTA objectives implicit in the ***2022 Infrastructure Investment and Jobs Act***.

### **Indirect Benefits**

In addition to the Direct Benefits associated with the outcomes of the Project, the execution of the Project, resulting in the establishment of Mountain Rides' foundational infrastructure, will deliver and enhance Indirect Benefits to Mountain Rides, our stakeholders, our riders, our employees, and the community-at-large, including its historically underserved populations, comprising:

- ♦ Investing in ***workforce development*** efforts that provide: i) new 21<sup>st</sup>-century jobs; ii) opportunities for workforce skills enhancement driven by fleet and infrastructure electrification; and iii) sustainable demand for a workforce with 21<sup>st</sup>-century skills and training.
- ♦ Instilling a ***Build Back Better ethos in all efforts to modernize and enhance Mountain Rides' operations, infrastructure, and services***.
- ♦ Supporting and contributing to Mountain Rides' ***delivery of, measurement of, and accountability for benefits deriving from its 5311 Operations***, as detailed in the following paragraphs.

For additional benefits deriving from this Project and manifest as benefits of Mountain Rides' 5311 Service, please see the ***Project Benefits/Evaluation*** section of ***MRTA's FTA Section 5311 Formula Grant Application*** in ***Appendix E***.

### **Evaluation**

#### ***Mountain Rides' Bellevue Facility Expansion Project***

##### **Measurement**

MRTA, via its 5311 services, provides valued and valuable transportation services to the communities it serves. MRTA will measure its success in fulfilling this commitment, as manifest in the ***Bellevue Facility Expansion Project***, across three parameters: i) completing the Project on time; ii) completing the Project within budget; and iii) building a Project that supports and advances the value of Mountain Rides' transportation services to the stakeholders and communities it serves.

## **Accountability**

MRTA will be held accountable for its performance on the Project by, among others, its Joint Powers partners. Accountability will manifest in a regular array of reports and presentations, in public session, by MRTA to the Joint Powers partners, specifically to city councils and the county board of commissioners. These interactions will include: i) periodic presentations updating the councils/commission/public on the Project's management, financial, grant administration performance; ii) annual presentations to councils/commission supporting MRTA's annual funding request, including a request for capital funds providing the local match to the Federal grant for the Project; and iii) ad hoc presentations, upon request from the councils/commission or at the suggestion of MRTA, from time-to-time, on a variety of issues vis-à-vis the Project that are at the intersection of the Joint Powers, the public, riders, and MRTA. The checks-and-balances to assure prudent and proper management, execution, and engagement with the community by MRTA are solidly in place. As attestation of MRTA's accountability, evident as *Letters of Support from our Joint Powers*, please see *Appendix A*.

During the duration of the Project, MRTA will also be accountable, via quarterly *Milestone Reporting*, to the ITD-PT and the FTA. For the initial *Milestone Reporting*, please see *Attachment B*.

For additional evaluation metrics deriving from this Project and manifest as evaluation of Mountain Rides' 5311 Service, please see the *Project Benefits/Evaluation* section of *MRTA's FTA Section 5311 Formula Grant Application* in *Appendix E*.

## **ITD Metrics and Accountability**

As a subrecipient of federal grant funding, MRTA is accountable to the Idaho Transportation Department (ITD) Public Transportation Office (PT). This accountability manifests through quarterly and ad hoc reporting by MRTA to the ITD-PT. One of the upshots of that reporting is the ITD-PT's compilation and dissemination of its *Annual Public Transportation Performance Report*, a state-of-the-state report regarding public transportation that details, for all to see, the performance, on a variety of metrics, of individual agencies and across the state at-large. Accountability!

## **Execution**

MRTA has the capacity and wherewithal to carry out the Project – expansion and enhancement of our Bellevue facilities. MRTA has been successfully carrying out projects like this one, underwritten by a combination of federal grant funding and local match dollars, for well over a decade.

MRTA has the organization, financial strength, and local match commitment in place to support and execute this project. To verify this claim, please see *Appendix B* for *MRTA's Organizational Chart; Audited Financial Statements; Agreements for Service and Funding* with our joint powers partners and a local business partner; *MRTA's Joint Powers Agreement*, extended and executed through September 2023; and MRTA's *November 2022 Statements for MRTA's LGIP Funds* (LGIP Funds will be the source for the Local Match).

## 5. Project Budget: Mountain Rides' Bellevue Facilities Expansion

### Narrative

MRTA's management and staff have a strong track record of managing grant programs and budgets and delivering projects underwritten by those grant programs within budget.

MRTA is a government agency, governed according to the terms of a Joint Powers Agreement (JPA). The signatories to the JPA are Mountain Rides' primary providers of local match funds. That funding, which appears to be stable into the foreseeable future, needs to be \$335,000 for this project, underwriting twenty percent (20%) of the project. The Joint Powers appropriate MRTA funding annually via their respective budgeting processes.

MRTA counts on the 5339 One-time Grant funding contemplated herein – \$3,497,000 – to underwrite a meaningful portion – eighty percent (80%) – of the project (development and construction of facilities).

MRTA generates supplemental revenue from: i) advertising sales revenue; ii) fare revenue (vanpool) and iii) partnership revenue. While these revenue streams are subject to variability, they have generally remained consistent and growing for Mountain Rides over the past several years. We expect the same going forward.

MRTA develops expense budgets and cost projections ("costs/estimates"), including those referenced herein, using a zero-based technique that considers the project to be funded, prevailing wage rates, contractors' estimates/quotes, projected costs, prior experience with similar projects, inflationary adjustments, and costs of all goods and services to be purchased to support and complete the project.

## Project Budget

As summarized in *Attachment A* and detailed in *Appendix C*, the Project Budget for Mountain Rides’ Bellevue Facility Expansion is:

	Original re: 5339	Additional re: 5339	
Planning, Design, Permitting, Environmental Phase	Spring 2022	One-time	Total Project
NEPA - Cultural Assesment/Other Specialized	\$ 15,000	\$ -	\$ 15,000
Architect	37,000	-	37,000
Structural Engineer	10,000	-	10,000
Civil Engineer	10,000	-	10,000
Mechanical/Bldg Elec Engineer	10,000	-	10,000
Bus Infrastructure Mechanical Engineer	35,000	-	35,000
Contingency	11,700	6,300	18,000
<b>s.t.</b>	<b>\$ 128,700</b>	<b>\$ 6,300</b>	<b>\$ 135,000</b>
<b>Construction Phase</b>			
Construction (Public Works Certified Contractor)	\$ 1,314,818	\$ 3,019,182	\$ 4,334,000
Idaho Power	50,000	-	50,000
Building FF&E	50,000	-	50,000
Automated Bus Wash System	-	250,000	250,000
Curb/Sidewalk/New Shelter/Landscaping	-	175,000	175,000
Generator (back-up electricity generation)	-	286,000	286,000
Charging Infrastructure (Chargers/Dispensers/Charge Mgt)	-	550,000	550,000
Contingency	131,482	84,768	216,250
<b>s.t.</b>	<b>\$ 1,546,300</b>	<b>\$ 4,364,950</b>	<b>\$ 5,911,250</b>
<b>Project Total</b>	<b>\$ 1,675,000</b>	<b>\$ 4,371,250</b>	<b>\$ 6,046,250</b>
<b>Funding (Pro Forma)</b>			
	<b>Federal</b>	<b>Local Match</b>	<b>Total</b>
<b>5339 Grant, Awarded Spring 2022</b>	<b>\$ 1,340,000</b>	<b>\$ 335,000</b>	<b>\$ 1,675,000</b>
<b>One-Time 5339 Grant, Application Winter 2023</b>	<b>3,497,000</b>	<b>874,250</b>	<b>4,371,250</b>
<b>Funding Total</b>	<b>\$ 4,837,000</b>	<b>\$ 1,209,250</b>	<b>\$ 6,046,250</b>

In the Project Budget table above:

- ♦ The “Additional re: 5339 One-time” column shows the **Project Budget** for this **5339 One-time Grant**.
- ♦ The “Original re: 5339 Spring 2022” column shows the part of the **Total Project** to be funded by the **Spring 2022 5339 Grant**.
- ♦ The “**Total Project**” column shows the sum total of the other two columns and represents **the total budget – to be funded by this 5339 One-time Grant, plus the Spring 2022 5339 Grant, plus Local Match –** for the construction, enhancements, and upgrades of MRTA’s new Bellevue, Idaho facility.

## **6. Applicant Experience (ITD/FTA): Mountain Rides**

Mountain Rides has a long, strong history of mutually beneficial relationships with, and successful management and administration of grant funds awarded by, the ITD and FTA.

## **7. Application Professionalism: Mountain Rides**

Mountain Rides, to the best of its abilities, has completed this application with the utmost of accuracy, veracity, and integrity.

Thank you.

## *Attachment A*

- **Project Budget Request**

# Attachment A

## Fiscal Year 2024 Project Budget Request

<b>Subrecipient</b>	<b>Mountain Rides Transportation Authority</b>
<b>Agreement Term</b>	<b>October 1, 2023 - September 30, 2025</b>
<b>Contact Name</b>	<b>Wallace E. Morgus, Executive Director</b>
<b>Address</b>	<b>PO Box 3091, Ketchum, ID 83340-3091</b>
<b>Phone Number</b>	<b>208.788.7433 x. 101</b>

FTA Grant	Capital (CP) 80/20		
	Total	Federal	Local Match
5339	\$ 4,371,250	\$ 3,497,000	\$ 874,250

Totals	Project Cost	Fed. Request	Match Required
	\$ 4,371,250	\$ 3,497,000	\$ 874,250

Scope of Work
<p>Design, build, and equip an approximate 5,400SF facility -- depot, maintenance, electric bus storage &amp; charging; back-up electricity generator -- on real estate owned by Mountain Rides and contiguous with Mountain Rides' existing facilities in Bellevue, Idaho. This is an extension of the Scope of Work denoted in ITD Funding Agreement #C2379MT.</p>

Wallace E. Morgus, Executive Director  
Mountain Rides Transportation Authority

Subrecipient Printed Name



Subrecipient Signature

Jan 12, 2023

Date

Local Match Source(s) for Project
<p>City of Sun Valley, Idaho City of Ketchum, Idaho City of Hailey, Idaho City of Bellevue, Idaho Blaine County, Idaho</p>

## *Attachment B*

- **Milestones & Timeline**

## FFY 2024 One-Time Capital Application Attachment B: Milestone Reporting

<b>Agency Name</b>	<b>Mountain Rides Transportation Authority (MRTA)</b>		
<b>Agency Contact</b>	<b>Wallace E. Morgus, Executive Director</b>		
<b>Phone #</b>	<b>208.788.7433 x.101</b>	<b>Email</b>	<b>wally@mountainrides.org</b>
<b>Grant Program</b>	<b>5339</b>	<b>Rural</b>	<b>One Time</b>
<b>Award Amount</b>	<b>\$ 3,497,000</b>		
<b>Scope of Work: Contract for the construction of and construct ~5,400SF building on the site of and as an addition to MRTA's Bellevue, Idaho, depot, maintenance, electric bus storage &amp; charging, back-up electricity generation facilities.</b>			
<p><b>Milestone Progress Report:</b> Target of major tasks to be achieved by specific dates.          The report should include information such as: data for each activity line item within the approved project; a discussion of all</p> <ul style="list-style-type: none"> <li>• budget or schedule changes; original, estimated and actual estimated completion date</li> <li>• description of projects, status, specification preparation, bid solicitation, resolution of protests, and contract awards;</li> <li>• breakout of the costs incurred, and those costs required to complete the project; reasons why any scheduled milestone or completion dates were not met, identifying problem areas and discussing how the problems will be solved; and discuss the expected impacts of delays and the steps planned to minimize these impacts.</li> </ul> <p>Add additional milestones to the table below as needed.</p>			

Name	Estimated Completion	Description
<b>Development entitlements, approvals, &amp; plans</b>	<b>Aug 15, 2023</b>	<b>MRTA receives entitlements/approvals per City of Bellevue, ID; architectural, engineering, utilities, landscape plans complete...for ~5,400SF building addition to MRTA's Bellevue, ID, site.</b>
<b>RFP/RFQ Issue Date</b>	<b>Sep 30, 2023</b>	<b>MRTA circulates RFP for construction contractor. Competitive bid process.</b>
<b>Award Date</b>	<b>Mar 21, 2024</b>	<b>MRTA's Board approves construction contractor agreement; MRTA executes agreement.</b>
<b>Start Date or Order Date</b>	<b>Sep 15, 2024</b>	<b>Construction contractor commences construction.</b>
<b>Construction Completion Date or Delivery Date</b>	<b>Oct 15, 2025</b>	<b>Construction of ~5,400SF building as an addition to MRTA's Bellevue, ID, facilities is complete and ready for occupancy. MRTA takes occupancy.</b>
<b>Contract Completion Date</b>	<b>Dec 31, 2025</b>	<b>MRTA makes final payment(s) to contractor(s). MRTA submits request for reimbursement to ITD.</b>

## *Appendix A*

- **Letters of Support (Joint Powers)**
- **Presentations to Joint Powers**
- **Budget Requests of Joint Powers**



**Mayor**  
Peter M. Hendricks

**Council**  
Michelle Griffith, *Council President*  
Keith Saks  
Jane Conard  
Brad DuFur

January 5, 2023

Ms. Shauna Miller  
Idaho Transportation Department  
Public Transportation Office  
PO Box 7129  
Boise, Idaho 83707

Re: FFY 2024 5339 Rural One-time Capital Grants

Dear Ms. Miller:

I am writing in support of Mountain Rides' application for funding under the ITD's FFY 2024 5339 Rural One-time Capital Grants program. Mountain Rides intends to use the grant funding to expand and upgrade its Bellevue, Idaho, facility including enlarging and outfitting it with charging infrastructure for Mountain Rides' burgeoning fleet of battery electric buses. The City of Sun Valley supports Mountain Rides' application for funding and encourages you to view this application favorably.

The City of Sun Valley makes significant investments in Mountain Rides through annual appropriations of local funding, as public transportation is a key strategy in improving our local economy and quality of life in and around the City. Mountain Rides serves residents, commuters, and visitors, and is supported through regional cooperation.

Expanding, upgrading, and outfitting Mountain Rides' Bellevue facility will benefit the health, vitality, and environment of our community. Sustainability and energy efficiency – core values in our community – will be bolstered by further incorporating battery electric buses and their related facilities, technologies, and infrastructure into our local public transportation system.

Thank you for looking favorably on Mountain Rides' application. This funding opportunity is central to success for Mountain Rides Transportation Authority, and to our community.

Sincerely,

Peter M. Hendricks  
Mayor



City of Ketchum

January 5, 2023

Ms. Shauna Miller  
Idaho Transportation Department  
Public Transportation Office  
P.O. Box 7129  
Boise, Idaho 83707

Re: FFY 2024 5339 Rural One-time Capital Grants

Dear Ms. Miller:

I am writing to support Mountain Rides' application for funding under the ITD's FFY 2024 5339 Rural One-time Capital Grants program. Mountain Rides intends to use the grant funding to expand and upgrade its Bellevue, Idaho, facility, including enlarging and outfitting it with charging infrastructure for Mountain Rides' fleet of battery electric buses. The City of Ketchum supports Mountain Rides' application for funding and encourages you to view it favorably.

The City of Ketchum views public transportation as strategic in energizing and supporting our economy and enhancing our quality of life. As such, the City makes significant investments in Mountain Rides through annual appropriations of local funding. Mountain Rides serves residents, commuters, and visitors, and is supported through regional cooperation.

Expanding, upgrading, and outfitting Mountain Rides' Bellevue facility to support electric buses will benefit the health, vitality, and environment of our community. Sustainability and energy efficiency – core values of the City of Ketchum – will be reinforced by incorporating battery electric buses and their related facilities, technologies, and infrastructure into our local public transportation system.

Thank you for looking favorably on Mountain Rides' application. This funding opportunity is vital to success for Mountain Rides Transportation Authority and our community.

Sincerely,

Neil Bradshaw  
Mayor  
City of Ketchum



January 10, 2023

Ms. Shauna Miller  
Idaho Transportation Department  
Public Transportation Office  
P.O. Box 7129  
Boise, Idaho 83707

Re: FFY 2024 5339 Rural One-time Capital Grants

Dear Ms. Miller:

I am writing in support of Mountain Rides' application for funding under the ITD's FFY 2024 5339 Rural One-time Capital Grants program. Mountain Rides intends to use the grant funding to enlarge and upgrade its Bellevue, Idaho, facility, including expanding and outfitting it with charging infrastructure to accommodate Mountain Rides' fleet of battery electric buses. The City of Hailey supports Mountain Rides' application for funding and encourages you to view it favorably.

The City of Hailey makes significant investments in Mountain Rides through annual appropriations of local funding, as public transportation is a key strategy for improving and supporting the local economy and quality of life in and around the City. Mountain Rides serves residents, commuters, and visitors, and is supported through regional cooperation.

Expanding, upgrading, and outfitting Mountain Rides' Bellevue facility to support electric buses will benefit the health, vitality, and environment of our community. Sustainability and energy efficiency – core values of our community – will be bolstered by further integrating electric buses and their related facilities, technologies, and infrastructure into our local public transportation system. Hailey has also made a significant commitment our Climate Action Plan, and we support electrifying the transit bus fleet.

Thank you for looking favorably upon Mountain Rides' application. This funding opportunity is vital to success for Mountain Rides Transportation Authority and our community.

Sincerely,

Martha Burke  
Mayor  
City of Hailey



January 5, 2023

Ms. Shauna Miller  
Idaho Transportation Department  
Public Transportation Office  
P.O. Box 7129  
Boise, Idaho 83707

Re: FFY 2024 5339 Rural One-time Capital Grants

Dear Ms. Miller:

I am writing in support of Mountain Rides' application for funding under the ITD's FFY 2024 5339 Rural One-time Capital Grants program. Mountain Rides intends to use the grant funding to enlarge and upgrade its Bellevue, Idaho, facility, including expanding and outfitting it with charging infrastructure underpinning Mountain Rides' fleet of battery electric buses. The City of Bellevue supports Mountain Rides' application for funding and encourages you to view it favorably.

The City of Bellevue makes significant investments in Mountain Rides through annual appropriations of local funding, as public transportation is a key strategy for improving and supporting the local economy and quality of life in and around the City. Mountain Rides serves residents, commuters, and visitors, and is supported through regional cooperation.

Expanding, upgrading, and outfitting Mountain Rides' Bellevue facility to support electric buses will benefit the health, vitality, and environment of our community. Sustainability and energy efficiency – core values in the community – will be bolstered by further integrating electric buses and their related facilities, technologies, and infrastructure into our local public transportation system.

Thank you for looking favorably upon Mountain Rides' application. This funding opportunity is vital to success for Mountain Rides Transportation Authority and our community.

Sincerely,

A handwritten signature in black ink, appearing to read "Kathryn Goldman", with a stylized flourish at the end.

Kathryn Goldman  
Mayor  
City of Bellevue



# THE BOARD OF BLAINE COUNTY COMMISSIONERS

206 FIRST AVENUE SOUTH, SUITE 300

HAILEY, IDAHO 83333

PHONE: (208) 788-5500 FAX: (208) 788-5569

[www.blainecounty.org](http://www.blainecounty.org) [bcc@co.blaine.id.us](mailto:bcc@co.blaine.id.us)

Dick Fosbury, Chairman \* Angenie McCleary, Vice-Chair \* Muffy Davis, Commissioner

January 3, 2023

Ms. Shauna Miller  
Idaho Transportation Department  
Public Transportation Office  
P.O. Box 7129  
Boise, Idaho 83707

Re: FFY 2024 5339 Rural One-time Capital Grants

Dear Ms. Miller:

I am writing in support of Mountain Rides' application for funding under the ITD's FFY 2024 5339 Rural One-time Capital Grants program. Mountain Rides plans to use the grant funding to expand and upgrade its Bellevue, Idaho, facility, including enlarging and outfitting it with charging infrastructure for Mountain Rides' fleet of battery electric buses. Blaine County supports Mountain Rides' application for funding and encourages you to view this application favorably.

Blaine County makes significant investments in Mountain Rides through annual appropriations of local funding. Public transportation is a key strategy to improving and sustaining the local economy and quality of life in Blaine County. Mountain Rides supports this strategy as it benefits the county's residents, commuters, and visitors.

Expanding, upgrading, and outfitting Mountain Rides' Bellevue facility will benefit the health, vitality, and environment of our community. Sustainability and energy efficiency – core values in our community – will be reinforced by incorporating battery-electric buses and their attendant facilities, technologies, and infrastructure into our local public transportation system.

Thank you for looking favorably upon Mountain Rides' application. This funding opportunity is central to success for Mountain Rides and our community.

Sincerely,

ABSENT

Dick Fosbury  
Chairman

Angenie McCleary  
Vice-Chairman

Muffy Davis  
Commissioner



blaine county regional transportation committee  
206 1st Avenue South, Suite 300  
Hailey, ID 83333

January 3, 2023

Ms. Shauna Miller  
Idaho Transportation Department  
Public Transportation Office  
P.O. Box 7129  
Boise, Idaho 83707

Re: FFY 2024 5339 Rural One-time Capital Grants

Dear Ms. Miller:

On behalf of the Blaine County Regional Transportation Committee (BCRTC), I would like to express our enthusiastic support of Mountain Rides Transportation Authority's application for funding, under the ITD's FFY 2024 5339 Rural One-time Capital Grants program, to expand and upgrade its Bellevue, Idaho, facility. The project will include enlarging the facility and outfitting it with charging infrastructure for Mountain Rides' fleet of battery electric buses. The BCRTC encourages you to view this application favorably.

The Blaine County Regional Transportation Committee comprises Blaine County, the Blaine County Sheriff, the cities of Blaine County, the Blaine County School District, the Blaine County Recreation District, and the United States Forest Service. The BCRTC recognizes the importance of Mountain Rides in providing transportation solutions that significantly enhance mobility and the quality of life for our community, commuters, and visitors. BCRTC sees the economic and environmental benefits to our community brought by Mountain Rides.

Thank you for looking favorably upon Mountain Rides' application. This funding opportunity is central to success for Mountain Rides and our community.

Sincerely,

Angenie McCleary  
Chair  
Blaine County Regional Transportation Committee



**SUN VALLEY  
ECONOMIC  
DEVELOPMENT**

January 5, 2023

Ms. Shauna Miller  
Idaho Transportation Department  
Public Transportation Office  
P.O. Box 7129  
Boise, Idaho 83707

Re: FFY 2024 5339 Rural One-time Capital Grants

Dear Ms. Miller:

On behalf of Sun Valley Economic Development (SVED), I would like to express our enthusiastic support of Mountain Rides Transportation Authority's application for funding, under the ITD's FFY 2024 5339 Rural One-time Capital Grants program, to expand and upgrade its Bellevue, Idaho, facility. The project will include enlarging and outfitting the facility with charging infrastructure to accommodate Mountain Rides' fleet of battery electric buses. SVED encourages you to view this application favorably.

With a full-time executive director and volunteer Board, SVED, a 501(c)(6) not-for-profit public-private partnership, focuses on county-wide issues, and works directly with the Idaho Department of Commerce and other Idaho state agencies. Our vision is for sustainable economic growth throughout the Sun Valley region. We back that up with a mission to preserve and advance the region's economic vitality and diversity while recognizing the values of its citizens.

SVED acknowledges Mountain Rides' import in supporting our mission as it delivers transportation solutions that significantly enhance mobility, quality of life, and economic vitality in our community. SVED recognizes the economic, lifestyle, and environmental benefits Mountain Rides brings to our community.

Thank you for looking favorably on Mountain Rides' application. This funding opportunity is central to success for Mountain Rides and our community.

Sincerely,

Harry Giffith  
Executive Director

## *Appendix C*

- **Development Pro Forma (Budget)**

# Mountain Rides Transportation Authority

## Project Budget: Original + Expansion/Upgrades

Project: Bus Facilities Construction/Expansion/Upgrade

Location: 117-121 Clover Street, Bellevue, Idaho

	Original re: 5339 Spring 2022	Additional re: 5339 One-time	Total Project
<b>Planning, Design, Permitting, Environmental Phase</b>			
NEPA - Cultural Assesment/Other Specialized	\$ 15,000	\$ -	\$ 15,000
Architect	37,000	-	37,000
Structural Engineer	10,000	-	10,000
Civil Engineer	10,000	-	10,000
Mechanical/Bldg Elec Engineer	10,000	-	10,000
Bus Infrastructure Mechanical Engineer	35,000	-	35,000
Contingency	11,700	6,300	18,000
s.t.	<b>\$ 128,700</b>	<b>\$ 6,300</b>	<b>\$ 135,000</b>
<b>Construction Phase</b>			
Construction (Public Works Certified Contractor)	\$ 1,314,818	\$ 3,019,182	\$ 4,334,000
Idaho Power	50,000	-	50,000
Building FF&E	50,000	-	50,000
Automated Bus Wash System	-	250,000	250,000
Curb/Sidewalk/New Shelter/Landscaping	-	175,000	175,000
Generator (back-up electricity generation)	-	286,000	286,000
Charging Infrastructure (Chargers/Dispensers/Charge Mgt)	-	550,000	550,000
Contingency	131,482	84,768	216,250
s.t.	<b>\$ 1,546,300</b>	<b>\$ 4,364,950</b>	<b>\$ 5,911,250</b>
<b>Project Total</b>	<b>\$ 1,675,000</b>	<b>\$ 4,371,250</b>	<b>\$ 6,046,250</b>
<b>Funding (Pro Forma)</b>	<b>Federal</b>	<b>Local Match</b>	<b>Total</b>
5339 Grant, Awarded Spring 2022	\$ 1,340,000	\$ 335,000	\$ 1,675,000
One-Time 5339 Grant, Application Winter 2023	3,497,000	874,250	4,371,250
<b>Funding Total</b>	<b>\$ 4,837,000</b>	<b>\$ 1,209,250</b>	<b>\$ 6,046,250</b>

## Mountain Rides Transportation Authority

### Project Budget: Re-configured 6-bay Construction

Project: Bus Facilities Construction/Expansion/Upgrade

Location: 117-121 Clover Street, Bellevue, Idaho

<b>Planning, Design, Permitting, Environmental Phase</b>	<b>Fed (80%)</b>	<b>Local (20%)</b>	<b>Total</b>
NEPA - Cultural Assesment/Other Specialized	\$ 12,000	\$ 3,000	\$ 15,000
Architect	29,600	7,400	37,000
Structural Engineer	8,000	2,000	10,000
Civil Engineer	8,000	2,000	10,000
Mechanical/Bldg Elec Engineer	8,000	2,000	10,000
Bus Infrastructure Mechanical Engineer	28,000	7,000	35,000
Contingency	14,400	3,600	18,000
<b>s.t.</b>	<b>\$ 108,000</b>	<b>\$ 27,000</b>	<b>\$ 135,000</b>
<b>Construction Phase</b>			
Construction (Public Works Certified Contractor)	\$ 3,467,200	\$ 866,800	\$ 4,334,000
Idaho Power	40,000	10,000	50,000
Building FF&E	40,000	10,000	50,000
Automated Bus Wash System	200,000	50,000	250,000
Curb/Sidewalk/New Shelter/Landscaping	140,000	35,000	175,000
Generator	228,800	57,200	286,000
Charging Infrastructure (Chargers/Dispensers/Charge Mgt)	440,000	110,000	550,000
Contingency	173,000	43,250	216,250
<b>s.t.</b>	<b>\$ 4,729,000</b>	<b>\$ 1,182,250</b>	<b>\$ 5,911,250</b>
<b>Project Total</b>	<b>\$ 4,837,000</b>	<b>\$ 1,209,250</b>	<b>\$ 6,046,250</b>
<hr/>			
<b>Funding (Pro Forma)</b>	<b>Federal</b>	<b>Local Match</b>	<b>Total</b>
5339 Grant, Awarded Spring 2022	\$ 1,340,000	\$ 335,000	\$ 1,675,000
One-Time 5339 Grant, Application Winter 2023	3,497,000	874,250	4,371,250
<b>Funding Total</b>	<b>\$ 4,837,000</b>	<b>\$ 1,209,250</b>	<b>\$ 6,046,250</b>

# Mountain Rides Transportation Authority

## Project Budget: Original 4-bay Construction

Project: Bus Facilities Construction/Expansion/Upgrade

Location: 117-121 Clover Street, Bellevue, Idaho

<b>Planning, Design, Permitting, Environmental Phase</b>	<b>Fed (80%)</b>	<b>Local (20%)</b>	<b>Total</b>
NEPA - Cultural Assesment/Other Specialized	\$ 12,000	\$ 3,000	\$ 15,000
Architect	29,600	7,400	37,000
Structural Engineer	8,000	2,000	10,000
Civil Engineer	8,000	2,000	10,000
Mechanical/Bldg Elec Engineer	8,000	2,000	10,000
Bus Infrastructure Mechanical Engineer	28,000	7,000	35,000
Contingency	9,360	2,340	11,700
<b>s.t.</b>	<b>\$ 102,960</b>	<b>\$ 25,740</b>	<b>\$ 128,700</b>
<b>Construction Phase</b>			
Construction (Public Works Certified Contractor)	\$ 1,051,854	\$ 262,964	\$ 1,314,818
Idaho Power	40,000	10,000	50,000
Building FF&E	40,000	10,000	50,000
Automated Bus Wash System	-	-	-
Curb/Sidewalk/New Shelter/Landscaping	-	-	-
Generator	-	-	-
Charging Infrastructure (Chargers/Dispensers/Charge Mgt)	-	-	-
Contingency	105,185	26,296	131,482
<b>s.t.</b>	<b>\$ 1,237,040</b>	<b>\$ 309,260</b>	<b>\$ 1,546,300</b>
<b>Project Total</b>	<b>\$ 1,340,000</b>	<b>\$ 335,000</b>	<b>\$ 1,675,000</b>
<b>Funding (Pro Forma)</b>			
<b>5339 Grant, Awarded Spring 2022</b>	<b>\$ 1,340,000</b>	<b>\$ 335,000</b>	<b>\$ 1,675,000</b>
<b>One-Time 5339 Grant, Application Winter 2023</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Funding Total</b>	<b>\$ 1,340,000</b>	<b>\$ 335,000</b>	<b>\$ 1,675,000</b>

**Mountain Rides Transportation Authority**  
**Project Budget: Incremental 6-bay v. 4-bay Construction**  
**Project: Bus Facilities Construction/Expansion/Upgrade**  
**Location: 117-121 Clover Street, Bellevue, Idaho**

<b>Planning, Design, Permitting, Environmental Phase</b>	<b>Fed (80%)</b>	<b>Local (20%)</b>	<b>Total</b>
NEPA - Cultural Assesment/Other Specialized	\$ -	\$ -	\$ -
Architect	-	-	-
Structural Engineer	-	-	-
Civil Engineer	-	-	-
Mechanical/Bldg Elec Engineer	-	-	-
Bus Infrastructure Mechanical Engineer	-	-	-
Contingency	5,040	1,260	6,300
<b>s.t.</b>	<b>\$ 5,040</b>	<b>\$ 1,260</b>	<b>\$ 6,300</b>

<b>Construction Phase</b>			
Construction (Public Works Certified Contractor)	\$ 2,415,346	\$ 603,836	\$ 3,019,182
Idaho Power	-	-	-
Building FF&E	-	-	-
Automated Bus Wash System	200,000	50,000	250,000
Curb/Sidewalk/New Shelter/Landscaping	140,000	35,000	175,000
Generator (back-up electricity generation)	228,800	57,200	286,000
Charging Infrastructure (Chargers/Dispensers/Charge Mgt)	440,000	110,000	550,000
Contingency	67,815	16,954	84,768
<b>s.t.</b>	<b>\$ 3,491,960</b>	<b>\$ 872,990</b>	<b>\$ 4,364,950</b>

<b>Project Total</b>	<b>\$ 3,497,000</b>	<b>\$ 874,250</b>	<b>\$ 4,371,250</b>
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<b>Funding (Pro Forma)</b>	<b>Federal</b>	<b>Local Match</b>	<b>Total</b>
5339 Grant, Awarded Spring 2022	\$ -	\$ -	\$ -
One-Time 5339 Grant, Application Winter 2023	3,497,000	874,250	4,371,250
<b>Funding Total</b>	<b>\$ 3,497,000</b>	<b>\$ 874,250</b>	<b>\$ 4,371,250</b>

# MASTER RECAP

**NAME**

**Mountain Ride Option 1 - Base Bid**

1/9/23

**PROJ #**

**Addition to Existing Facility**

**SQFT =**

**5,869 sf**



USE?	EST	DIV	SEC	DESCRIPTION	TOTALS	BID/ESTIMATE	LABOR	OTHER	TOTALS	COMMENTS
x	BE	01	24 00	Surveying, Layout, and As-Builts	12,530	F&I	F&I	N/R	12,530	
x	BE	02	20 00	Site Demolition	33,930	F&I	F&I	N/R	33,930	
x	BE	02	41 16	Earthwork, Excavation, Backfill, and Utilities	199,447	F&I	F&I	N/R	199,447	
x	BE	02	41 16	Aphalt Paving and Base	62,010	F&I	F&I	N/R	62,010	
x	BE	02	42 00	Landscaping, Plantings, and Irrigation	22,970	F&I	F&I	N/R	22,970	
x	BE	03	10 00	Building Concrete	386,954	F&I	F&I	N/R	386,954	
x	BE	04	20 00	Masonry CMU and CMU Veneer	128,540	F&I	F&I	N/R	128,540	
x	BE	05	12 50	Structural and Miscellaneous Fabricated Steel - Supply and Install	210,530	F&I	F&I	N/R	210,530	
x	BE	06	10 00	Wood Framing Labor and Equipment	215,860	F&I	F&I	N/R	215,860	
x	BE	06	11 00	Lumber Package and Roof Trusses	268,450	F&I	F&I	N/R	268,450	
x	BE	06	13 26	Millwork Trim and Finish Labor	7,724	F&I	F&I	N/R	7,724	
x	BE	07	21 13	Damproofing Exterior Walls	75,540	F&I	F&I	N/R	75,540	
x	BE	07	21 29	Insulation / Thermal Protection	139,846	F&I	F&I	N/R	139,846	
x	BE	07	24 00	Exterior Stucco	153,295	F&I	F&I	N/R	153,295	
x	BE	07	25 00	Wash Bay Metal Panels	34,712	F&I	F&I	N/R	34,712	
x	BE	07	54 23	Roofing, Sheetmetal, and ISO Insulation	153,932	F&I	F&I	N/R	153,932	
x	BE	07	92 00	Caulking and Sealants	6,000	F&I	F&I	N/R	6,000	
x	BE	08	11 13	Doors, Hardware, and Install	37,680	F&I	F&I	N/R	37,680	
x	BE	08	33 26	Overhead Doors	87,000	F&I	F&I	N/R	87,000	
x	BE	08	42 00	Storefront and Windows and Install	27,700	F&I	F&I	N/R	27,700	
x	BE	09	20 00	Gypsum Drywall	65,121	F&I	F&I	N/R	65,121	
x	BE	09	30 13	Tile Flooring and Solid Countertops	NIC	F&I	F&I	N/R	0	NIC
x	BE	09	68 00	Carpet and Rubber Vesible Entry Floor	NIC	F&I	F&I	N/R	0	NIC
x	BE	09	91 00	Painting	75,272	F&I	F&I	N/R	75,272	
x	BE	10	00 00	Rest Room Access., H.C. Bars Lockers, Fire Extinguishers	NIC	F&I	F&I	N/R	0	NIC
x	BE	11	27 00	Appliances	NIC	F&I	F&I	N/R	0	NIC
x	BE	12	35 00	Cabinetry	NIC	F&I	F&I	N/R	0	NIC
x	BE	14	24 00	Hydraulic Elevator	NIC	F&I	F&I	N/R	0	NIC
x	BE	14	30 00	Wash Bay Equipment	BY OWNER	F&I	F&I	N/R	0	BY OWNER
x	BE	21	00 00	Fire Sprinkler Protection	39,158	F&I	F&I	N/R	39,158	
x	BE	22	00 00	Plumbing Subcontractor	153,250	F&I	F&I	N/R	153,250	
x	BE	23	00 00	Mechanical HVAC Subcontractor	238,582	F&I	F&I	N/R	238,582	
x	BE	26	10 00	Electrical Subcontractor	235,250	F&I	F&I	N/R	235,250	
x	BE	26	20 00	IPCO Engineering and Transformer Fee Allowance	BY OWNER	F&I	F&I	N/R	0	BY OWNER
x	BE	26	21 00	Security, Data, Telecommunications, and AV	BY OWNER	F&I	F&I	N/R	0	BY OWNER
x	BE	26	31 00	Fire Alarm	19,800	F&I	F&I	N/R	19,800	

**SUMMARY:**

SUBCONTRACT	3,091,083		
LABOR	0		
OTHER/ALLOWANCES	0		
<b>SUBTOTAL</b>	<b>3,091,083</b>		
LIABILITY INSURANCE	34,620		
BLDR'S RISK INSURANCE	15,455		
GENERAL REQUIREMENTS	474,300		
BUILDING PERMIT AND CHECK FEES	BY OWNER		
<b>SUBTOTAL</b>	<b>3,615,459</b>		
<b>PROFIT &amp; OVERHEAD</b>	<b>289,237</b>	8.00%	
<b>CONTINGENCY ALLOWANCE</b>	<b>72,309</b>	2.00%	
<b>TOTAL PROJECT CONSTRUCTION OPTION 1 BASE BID</b>	<b>\$ 3,977,004</b>		<b>\$ 677.63</b>

**Add Alternate #1 Construct Covered Car Port for the 11 Parking Spaces 24' x 104' = 2,496 sf x \$100/sf = \$249,600.00**

Open Covered Car Port; Wd. Structure, Asphalt Shingles Roof, and a few Lights. Includes 2' soffit overhang both ends,

**Add Alternate #2 SNOW MELT the entire Parking Lot 10,770 sf x \$18.70/sf = \$201,399.00 + \$25K (Boiler) = \$226,399.00**

**Add Alternate #2A SNOW MELT the entire Parking Lot Less the Covered Parking 8,274 sf x \$18.70/sf = \$154,723.00 + \$25K (Boiler) = \$179,723.00**

10 October, 2021

Mountain Rides  
Ketchum, Idaho 83340

Board Members/ Facilities Planning Committee,

I have met with Ben Varner of Mountain Rides to discuss your Bellevue vacant parcel and the desire to expand bus storage facilities. I have produced a cost estimate for four variations of building types in terms of exterior wall and or structural systems. Those different types are: 1, Steel Building Kit, 2. Wood Frame Construction for walls and wood /steel roof trusses, 3. ICF walls and wood/steel roof trusses, and 4. Masonry wall construction with wood/steel roof trusses. I have budgeted for a freestanding building, associated infrastructure, necessary site improvements for grading, drainage, parking, and landscaping. Due to the public nature of the business and the use of public funds, the budgeting is based on construction to be performed by Public Works Licensed Contractors/ Subcontractors. I have included a contingency budget and also presented a range of cost(s). I have included these other aspects to account for cost variations due to the current high construction costs within the Idaho and Wood River Valley construction industry.

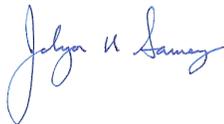
The cost variations are based on current experience with commercial projects and contractors in the Wood River Valley as well as in the Boise area. I cannot however guarantee the prices presented are accurate but are at this time my best professional estimate. Additionally, I can only estimate relative to costs for the construction season of 2021 but believe 2022 will be similar. Beyond the year 2022 is too far into the future to estimate for accuracy.

Ben and I also explored other programmatic desires that may apply to this project and your budgeting; but have not been addressed these ideas in this cost estimating exercise. The options for consideration maybe:

1. Maximizing for Park and Ride spaces
2. Incorporate Employee Housing
3. Combine lots to maximize land development by reducing set back requirements
4. Combine lots to allow for a new bus storage facility addition to the existing building, this generates more available land area for other uses.

These are some thoughts that may have beneficial outcomes and could/ should be at least studied in a preliminary fashion for viability, benefit etc. If you have any questions and or also would like me to attend any planning sessions pertaining to this package, I can be available after October 14<sup>th</sup>.

Sincerely,



Jolyon H. Sawrey, Architect/Land Planner

**MTN RIDES NEW BUS STORAGE FACILITY- PRELIMINARY  
CONSTRUCTION COST ESTIMATE-SCENARIO #1 FREE-STANDING STEEL KIT  
BLDG (100% TURN- KEY MOVE IN READY)**

100% GENERAL CONTRACTOR PERFORM (Public Works  
Licensed General Contractor & Subs)

DATE: 07 Oct, 2021

**1. CONSTRUCTION BUDGET (PUBLIC WORKS GENERAL CONTRACTOR) HARD COSTS**

ITEM	DESCRIPTION	SF	BASE \$/SF	"BASE TOTAL"
STEEL KIT	FREESTANDING BLDG ENTIRELY ON PARCEL - COST OF CONSTRUCTION FOR WHAT A GENERAL CONTRACTOR WOULD BID THE JOB FOR THIS COMING SUMMER/FALL 2022 ( 2023+ PRICE MAY VARY GREATLY) IN A BID PKG.	3528	\$150	\$529,200
SITE	LANDSCAPING/ SITE IMPROVEMENT BUDGET. PAVING, CURBS, GUTTERS, DRAINAGE, LIGHITNG, LANDSCAPING, BIKE RACKS			\$200,000
		<b>BASTE TOTAL W/ SITE IMPROVE</b>		<b>\$729,200</b>

	%	AMOUNT	
CONSTRUCTION CONTINGENCY (% OF "BASE TOTAL")	5.0%	\$36,460	

<b>ADJUSTED "BASE TOTAL" COST W/ CONTINGENCY</b>		<b>\$765,660</b>
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**ESTIMATED COST OF CONSTRUCTION W/ HIGH /LOW RANGE**

	%	AMOUNT	TOTAL
BUDGETING % HIGH (BIDDING VARIATION)	20%	\$153,132	\$918,792
BUDGETING % LOW (BIDDING VARIATION)	5%	\$38,283	\$803,943

	COST/SF HIGH	COST/SF/ LOW
ADJUSTED COST PER SF RANGE	\$260	\$228

**2. PROFESSIONAL CONSULTANTS BUDGET SOFT COSTS**

	DESCRIPTION (ESTIMATES)	TOTAL
A	ARCHITECT	\$20,000
B	STRUCTURAL ENGINEER	\$5,000
C	CIVIL ENGINEER	\$5,000
D	MECH/ELEC	\$3,100
<b>SUB-TOTAL PROFESSIONAL FEES</b>		<b>\$33,100</b>

**TOTAL PROJECT COST ESTIMATE ( INCL. ALL ITEMS NOTED ABOVE #1-#2)**

BUDGETING % HIGH ( W/BIDDING VARIATION)	20%	<b>\$951,892</b>
BUDGETING % LOW (W/ BIDDING VARIATION)	5%	<b>\$837,043</b>

**NOTE**

**S**

1. THESE ESTIMATES WERE DONE BY THE ARCHITECT, AND ARE INTENDED TO BE BASED ON THE WORK BEING PERFORMED BY A BIDDING PUBLIC WORKS CONTRACTOR(S), SUBCONTRACTOR(S) AT WOOD RIVER VALLEY CURRENT MARKET VALUE. THE CONSTRUCTION INDUSTRY COSTS ARE VOLATILE AT THIS TIME, MATERIALS, LABOR, AVAILABILITY OF PUBLIC WORKS CONTRACTORS/ COMPETITION/LABORS COSTS ETC.

2. CERTAIN INSURANCE FEES AND UTILITY EXPENSES WILL BE PAID BY MTN RIDES DURING CONSTRUCTION

3. COSTS/ SF AND CONCEPTS FOR BLDG TYPES BASED ON DISCUSSIONS WITH BEN VARNER

4. CONTRACTOR PROFIT/ OVERHEAD IS INLCUDED.

**MTN RIDES NEW BUS STORAGE FACILITY- PRELIMINARY  
CONSTRUCTION COST ESTIMATE-SCENARIO #2 FREE-STANDING WOOD  
FRAMED BLDG (100% TURN- KEY MOVE IN READY)**

100% GENERAL CONTRACTOR PERFORM (Public Works  
Licensed General Contractor & Subs)

DATE: 07 Oct, 2021

**1. CONSTRUCTION BUDGET (PUBLIC WORKS GENERAL CONTRACTOR) HARD COSTS**

ITEM	DESCRIPTION	SF	BASE \$/SF	"BASE TOTAL"
STEEL KIT	FREESTANDING BLDG ENTIRELY ON PARCEL - COST OF CONSTRUCTION FOR WHAT A GENERAL CONTRACTOR WOULD BID THE JOB FOR THIS COMING SUMMER/FALL 2022 ( 2023+ PRICE MAY VARY GREATLY) IN A BID PKG.	3528	\$175	\$617,400
SITE	LANDSCAPING/ SITE IMPROVEMENT BUDGET. PAVING, CURBS, GUTTERS, DRAINAGE, LIGHITNG, LANDSCAPING, BIKE RACKS			\$200,000
			<b>BASTE TOTAL W/ SITE IMPROVE</b>	<b>\$817,400</b>

	%	AMOUNT	
CONSTRUCTION CONTINGENCY (% OF "BASE TOTAL")	5.0%	\$40,870	

		<b>ADJUSTED "BASE TOTAL" COST W/ CONTINGENCY</b>	<b>\$858,270</b>
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**ESTIMATED COST OF CONSTRUCTION W/ HIGH /LOW RANGE**

	%	AMOUNT	TOTAL
BUDGETING % HIGH (BIDDING VARIATION)	20%	\$171,654	\$1,029,924
BUDGETING % LOW (BIDDING VARIATION)	5%	\$42,914	\$901,184

	COST/SF HIGH	COST/SF/ LOW
ADJUSTED COST PER SF RANGE	\$292	\$255

**2. PROFESSIONAL CONSULTANTS BUDGET SOFT COSTS**

	DESCRIPTION (ESTIMATES)	TOTAL
A	ARCHITECT	\$24
B	STRUCTURAL ENGINEER	\$6,400
C	CIVIL ENGINEER	\$5,000
D	MECH/ELEC	\$3,100
<b>SUB-TOTAL PROFESSIONAL FEES</b>		<b>\$14,524</b>

**TOTAL PROJECT COST ESTIMATE ( INCL. ALL ITEMS NOTED ABOVE #1-#2)**

BUDGETING % HIGH ( W/BIDDING VARIATION)	20%	<b>\$1,044,448</b>
BUDGETING % LOW (W/ BIDDING VARIATION)	5%	<b>\$915,708</b>

**NOTE**

**S**

1. THESE ESTIMATES WERE DONE BY THE ARCHITECT, AND ARE INTENDED TO BE BASED ON THE WORK BEING PERFORMED BY A BIDDING PUBLIC WORKS CONTRACTOR(S), SUBCONTRACTOR(S) AT WOOD RIVER VALLEY CURRENT MARKET VALUE. THE CONSTRUCTION INDUSTRY COSTS ARE VOLATILE AT THIS TIME, MATERIALS, LABOR, AVAILABILITY OF PUBLIC WORKS CONTRACTORS/ COMPETITION/LABORS COSTS ETC.

2. CERTAIN INSURANCE FEES AND UTILITY EXPENSES WILL BE PAID BY MTN RIDES DURING CONSTRUCTION

3. COSTS/ SF AND CONCEPTS FOR BLDG TYPES BASED ON DISCUSSIONS WITH BEN VARNER

4. CONTRACTOR PROFIT/ OVERHEAD IS INLCUDED.

**MTN RIDES NEW BUS STORAGE FACILITY- PRELIMINARY  
CONSTRUCTION COST ESTIMATE-SCENARIO #3 FREE-STANDING ICF BLDG  
(100% TURN- KEY MOVE IN READY)**

100% GENERAL CONTRACTOR PERFORM (Public Works  
Licensed General Contractor & Subs)

DATE: 07 Oct, 2021

**1. CONSTRUCTION BUDGET (PUBLIC WORKS GENERAL CONTRACTOR) HARD COSTS**

ITEM	DESCRIPTION	SF	BASE \$/SF	"BASE TOTAL"
STEEL KIT	FREESTANDING BLDG ENTIRELY ON PARCEL - COST OF CONSTRUCTION FOR WHAT A GENERAL CONTRACTOR WOULD BID THE JOB FOR THIS COMING SUMMER/FALL 2022 ( 2023+ PRICE MAY VARY GREATLY) IN A BID PKG.	3528	\$185	\$652,680
SITE	LANDSCAPING/ SITE IMPROVEMENT BUDGET. PAVING, CURBS, GUTTERS, DRAINAGE, LIGHTING, LANDSCAPING, BIKE RACKS			\$200,000
		<b>BASTE TOTAL W/ SITE IMPROVE</b>		<b>\$852,680</b>

	%	AMOUNT	
CONSTRUCTION CONTINGENCY (% OF "BASE TOTAL")	5.0%	\$42,634	

<b>ADJUSTED "BASE TOTAL" COST W/ CONTINGENCY</b>		<b>\$895,314</b>
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**ESTIMATED COST OF CONSTRUCTION W/ HIGH /LOW RANGE**

	%	AMOUNT	TOTAL
BUDGETING % HIGH (BIDDING VARIATION)	20%	\$179,063	\$1,074,377
BUDGETING % LOW (BIDDING VARIATION)	5%	\$44,766	\$940,080

	COST/SF HIGH	COST/SF/ LOW
ADJUSTED COST PER SF RANGE	\$305	\$266

**2. PROFESSIONAL CONSULTANTS BUDGET SOFT COSTS**

	DESCRIPTION (ESTIMATES)	TOTAL
A	ARCHITECT	\$25,000
B	STRUCTURAL ENGINEER	\$6,500
C	CIVIL ENGINEER	\$5,000
D	MECH/ELEC	\$3,100
<b>SUB-TOTAL PROFESSIONAL FEES</b>		<b>\$39,600</b>

**TOTAL PROJECT COST ESTIMATE ( INCL. ALL ITEMS NOTED ABOVE #1-#2)**

BUDGETING % HIGH ( W/BIDDING VARIATION)	20%	\$1,113,977
BUDGETING % LOW (W/ BIDDING VARIATION)	5%	\$979,680

**NOTE**

**S**

1. THESE ESTIMATES WERE DONE BY THE ARCHITECT, AND ARE INTENDED TO BE BASED ON THE WORK BEING PERFORMED BY A BIDDING PUBLIC WORKS CONTRACTOR(S), SUBCONTRACTOR(S) AT WOOD RIVER VALLEY CURRENT MARKET VALUE. THE CONSTRUCTION INDUSTRY COSTS ARE VOLATILE AT THIS TIME, MATERIALS, LABOR, AVAILABILITY OF PUBLIC WORKS CONTRACTORS/ COMPETITION/LABORS COSTS ETC.

2. CERTAIN INSURANCE FEES AND UTILITY EXPENSES WILL BE PAID BY MTN RIDES DURING CONSTRUCTION

3. COSTS/ SF AND CONCEPTS FOR BLDG TYPES BASED ON DISCUSSIONS WITH BEN VARNER

4. CONTRACTOR PROFIT/ OVERHEAD IS INLCUDED.

**MTN RIDES NEW BUS STORAGE FACILITY- PRELIMINARY  
CONSTRUCTION COST ESTIMATE-SCENARIO #4 FREE-STANDING MASONRY  
BLDG (100% TURN- KEY MOVE IN READY)**

100% GENERAL CONTRACTOR PERFORM (Public Works  
Licensed General Contractor & Subs)

DATE: 07 Oct, 2021

**1. CONSTRUCTION BUDGET (PUBLIC WORKS GENERAL CONTRACTOR) HARD COSTS**

ITEM	DESCRIPTION	SF	BASE \$/SF	"BASE TOTAL"
STEEL KIT	FREESTANDING BLDG ENTIRELY ON PARCEL - COST OF CONSTRUCTION FOR WHAT A GENERAL CONTRACTOR WOULD BID THE JOB FOR THIS COMING SUMMER/FALL 2022 ( 2023+ PRICE MAY VARY GREATLY) IN A BID PKG.	3528	\$200	<b>\$705,600</b>
SITE	LANDSCAPING/ SITE IMPROVEMENT BUDGET. PAVING, CURBS, GUTTERS, DRAINAGE, LIGHITNG, LANDSCAPING, BIKE RACKS			<b>\$200,000</b>
		<b>BASTE TOTAL W/ SITE IMPROVE</b>		<b>\$905,600</b>

	%	AMOUNT	
CONSTRUCTION CONTINGENCY (% OF "BASE TOTAL")	5.0%	\$45,280	

<b>ADJUSTED "BASE TOTAL" COST W/ CONTINGENCY</b>		<b>\$950,880</b>
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**ESTIMATED COST OF CONSTRUCTION W/ HIGH /LOW RANGE**

	%	AMOUNT	TOTAL
BUDGETING % HIGH (BIDDING VARIATION)	20%	\$190,176	<b>\$1,141,056</b>
BUDGETING % LOW (BIDDING VARIATION)	5%	\$47,544	<b>\$998,424</b>

	COST/SF HIGH	COST/SF/ LOW
ADJUSTED COST PER SF RANGE	<b>\$323</b>	<b>\$283</b>

**2. PROFESSIONAL CONSULTANTS BUDGET SOFT COSTS**

	DESCRIPTION (ESTIMATES)	TOTAL
A	ARCHITECT	\$27,000
B	STRUCTURAL ENGINEER	\$5,000
C	CIVIL ENGINEER	\$5,000
D	MECH/ELEC	\$3,100
<b>SUB-TOTAL PROFESSIONAL FEES</b>		<b>\$40,100</b>

**TOTAL PROJECT COST ESTIMATE ( INCL. ALL ITEMS NOTED ABOVE #1-#2)**

BUDGETING % HIGH ( W/BIDDING VARIATION)	20%	<b>\$1,181,156</b>
BUDGETING % LOW (W/ BIDDING VARIATION)	5%	<b>\$1,038,524</b>

**NOTE**

**S**

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2. CERTAIN INSURANCE FEES AND UTILITY EXPENSES WILL BE PAID BY MTN RIDES DURING CONSTRUCTION

3. COSTS/ SF AND CONCEPTS FOR BLDG TYPES BASED ON DISCUSSIONS WITH BEN VARNER

4. CONTRACTOR PROFIT/ OVERHEAD IS INLCUDED.



POWER ENGINEERS, INC.

3940 GLENBROOK DRIVE  
PO BOX 1066  
HAILEY, ID 83333 USA

PHONE 208-788-3456  
FAX 208-788-2082

## MEMORANDUM

**DATE:** October 8, 2021

**TO:** Ben Varner

**c:** Jeff VanSickel

**FROM:** Jason Marena  
Project Manager

**SUBJECT:** 165594 Mountain Rides Generator Estimate

### MESSAGE

Hi Ben,  
POWER Engineers has prepared the following Rough Order of Magnitude (ROM) estimate for a backup generation installation at the proposed Bellevue, ID facility on Clover Rd. This estimate is based on the assumption that the building will be approximately 4500 sq. ft. and use gas heating. The facility will also house up to four 150kW electric bus chargers.

Based on these assumptions, our estimate for the project is shown below:

- Engineering: \$25,000
- Installation: \$25,000
- 750kW Diesel Generator with weatherproof enclosure: \$185,000
- Automatic Transfer Switch: \$15,000
- Generator Concrete Pad: \$20,000
- **Total: \$270,000**

Please let us know if you have any questions or comments.

A handwritten signature in black ink that reads "J. Marena".

Jason Marena  
Project Manager

## *Appendix D*

- **Architect's Narrative and Plans**

06 January, 2023

To Whom it May Interest/ Grant Evaluation Committee,

I am the project architect for the expansion project for the Mountain Rides Bus Facility in Bellevue, Idaho. This narrative is to bring further understanding of why the new addition is designed the way it is and some of the aspects that you may be valuable for your consideration relative to the providing of grant funding.

#### SITE PLANNING

As one can see on the site plan that the north alley is the inward approach for the buses. The angled building accommodates the turning radius of the incoming bus and the staggering of the bays allows for multiple tandem parking/ drive throughs for the buses. Mountain Rides owns two adjacent parcels- one with the existing bus facility and an adjacent vacant lot. We first evaluated a detached bus parking building, but due to setback requirements, goal of more than (4) bays, accommodating parking requirements etc. the decision was made to combine the parcels into one lot. This allows for the connection/ addition of the new building to be directly attached to the existing building- no in-between setbacks to deal with. This then preserves area for surface parking as well as making one facility for staff to circulate within instead of going outside to get to the next building. As the project is in “snow country” snow storage is mandatory unless other measures address snow management. Thus, the inclusion of carport style covered parking makes the snow storage on the roof of the carport as compared to maintenance costs for snow removal or high operating cost of heating paved surfaces to melt- snow.

#### BUILDING PLANNING

As an ‘environmental’ architect I am always planning for the long-term life expectancy/ performance/ durability, operating costs/ energy efficiency etc. for my projects. This project is proposing ICF super insulated, thermal mass, air tight walls, exterior masonry and metal siding for low maintenance. Also proposed is energy efficient, quiet, low maintenance hydronically heated slab on grade floors. Above code air sealing and insulation systems and higher performance glazing will also be included. The EPDM membrane roof will be ballasted for 75% solar reflectance as well as also offering UV and service worker protection of roof membrane. The wall assemblies will have a (4) hour fire rating and the building will be fire sprinkled which will help with lower insurance costs and providing further building/ occupant safety. All of these aspects make long-term operating costs lower than conventionally constructed light industrial buildings, a more comfortable work environment, long-term low maintenance and reduced operating costs.

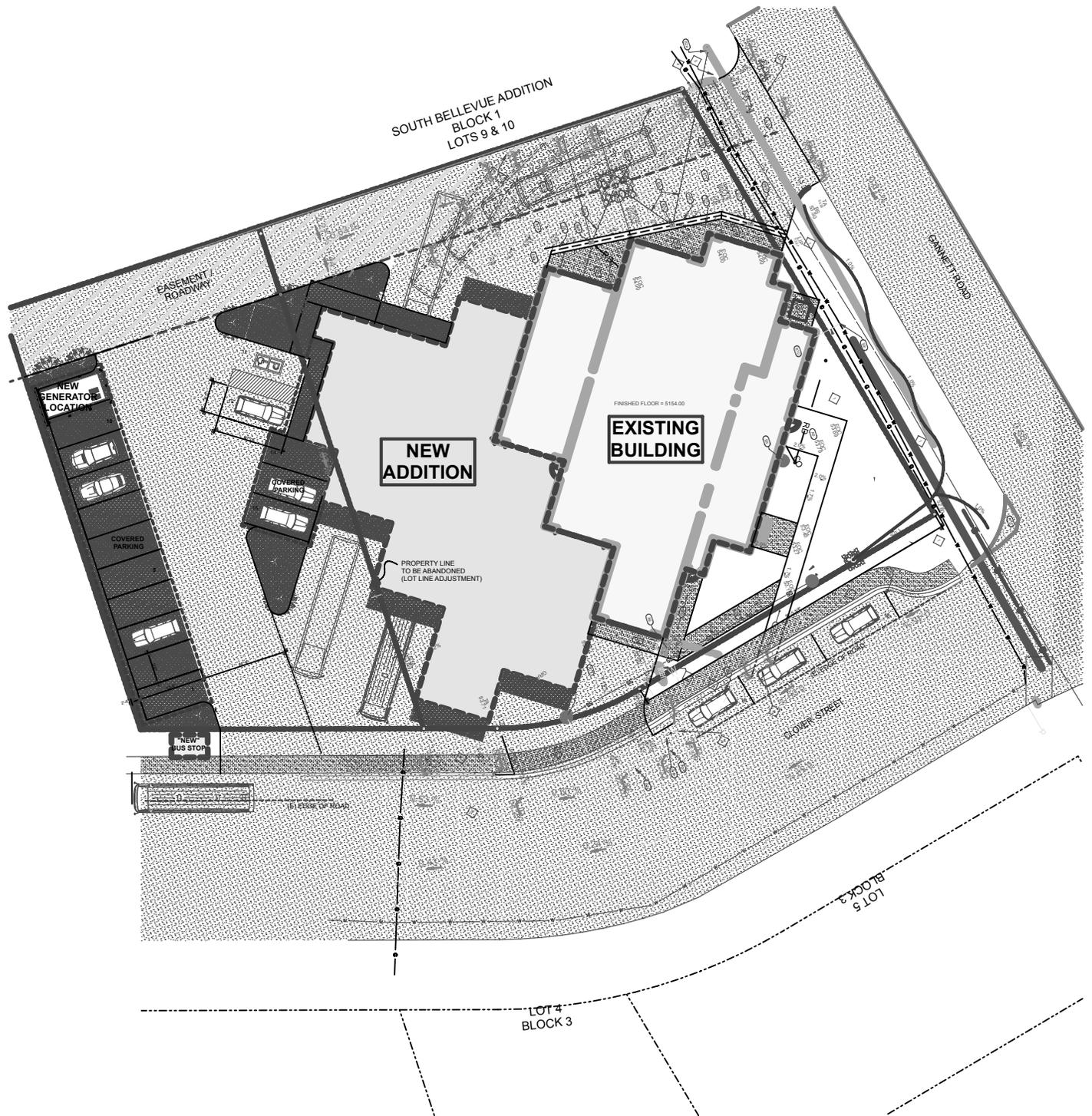
Sincerely,



Jolyon H. Sawrey, Architect/Land Planner



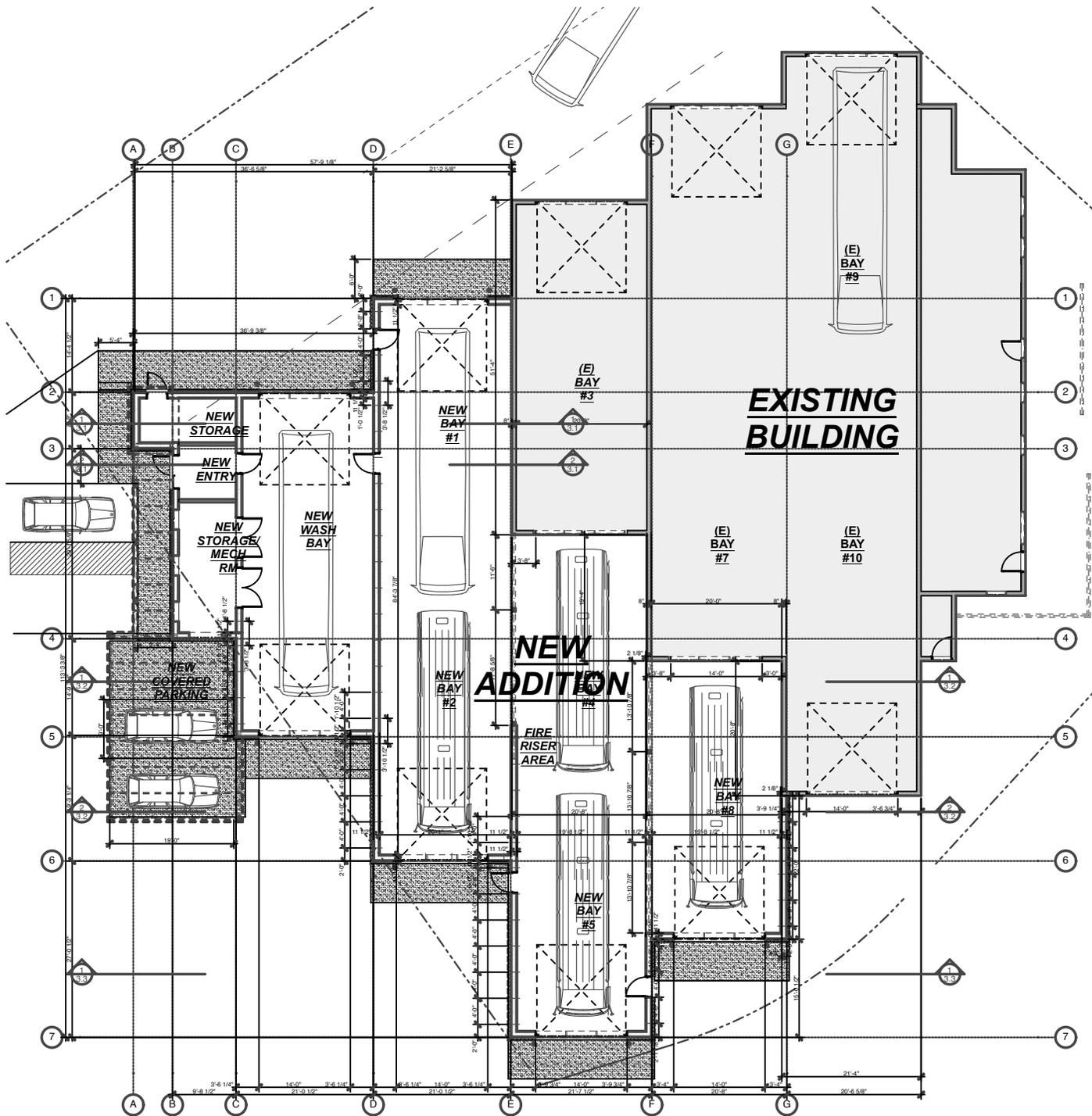
# NEW ADDITION



<b>EXISTING BLDG</b>	
MAIN LEVEL	6,368 SF
UPPER LEVEL	988 SF
SUBTOTAL (EXISTING)	7,356 SF
<b>NEW BLDG</b>	5,869 SF
<b>TOTAL CONDITIONED SF</b>	<b>13,225 SF</b>



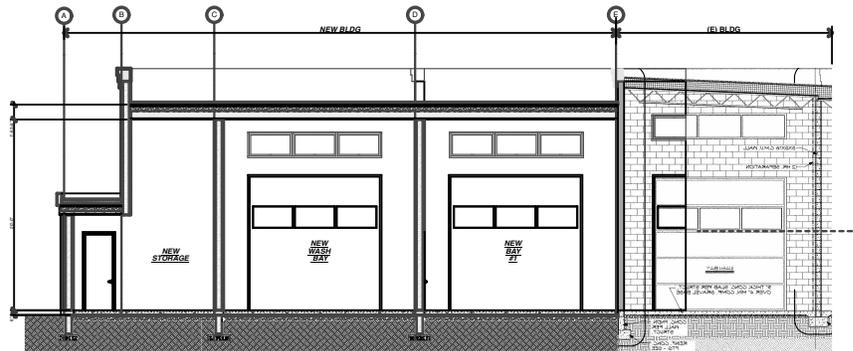
# NEW ADDITION



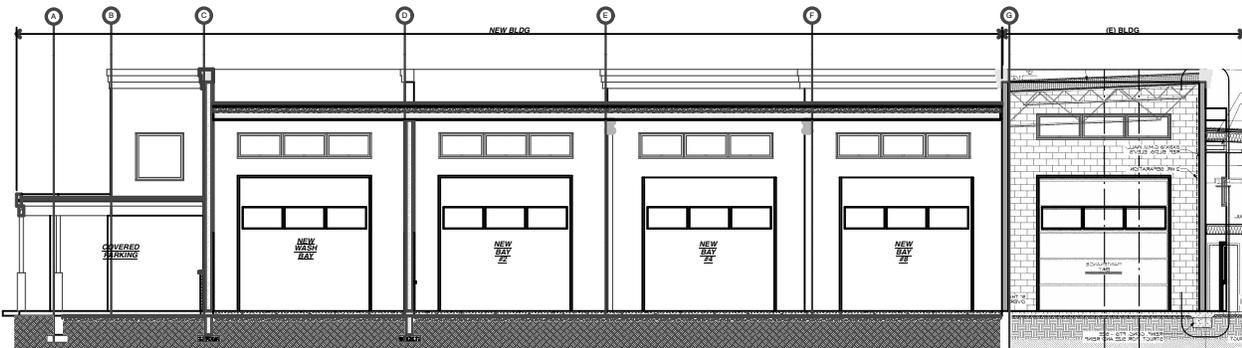


# NEW ADDITION

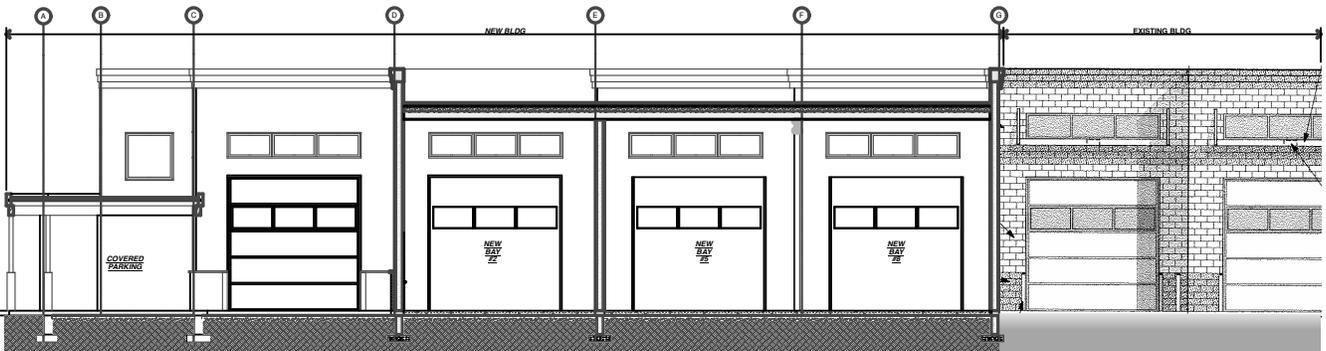
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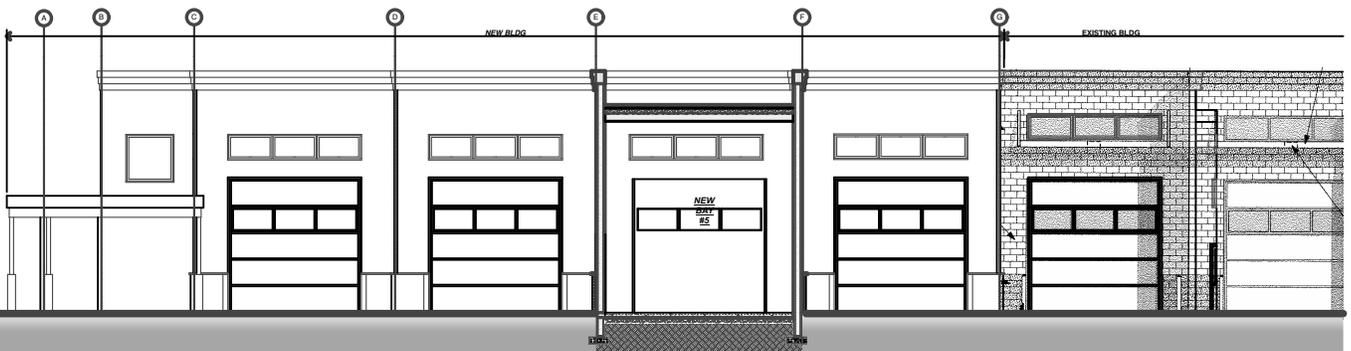
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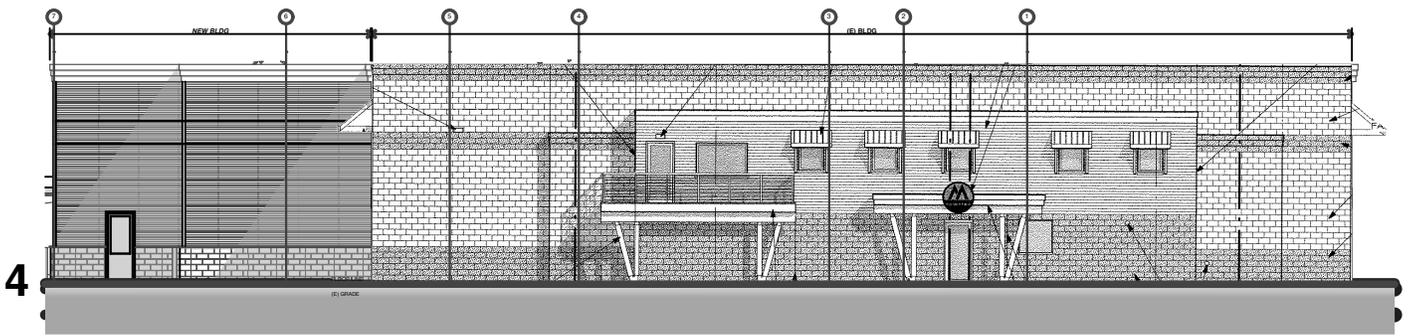
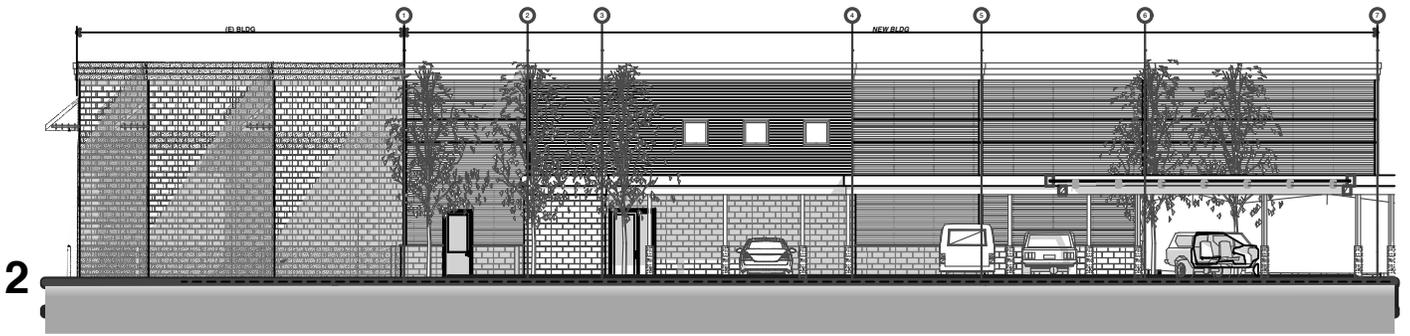


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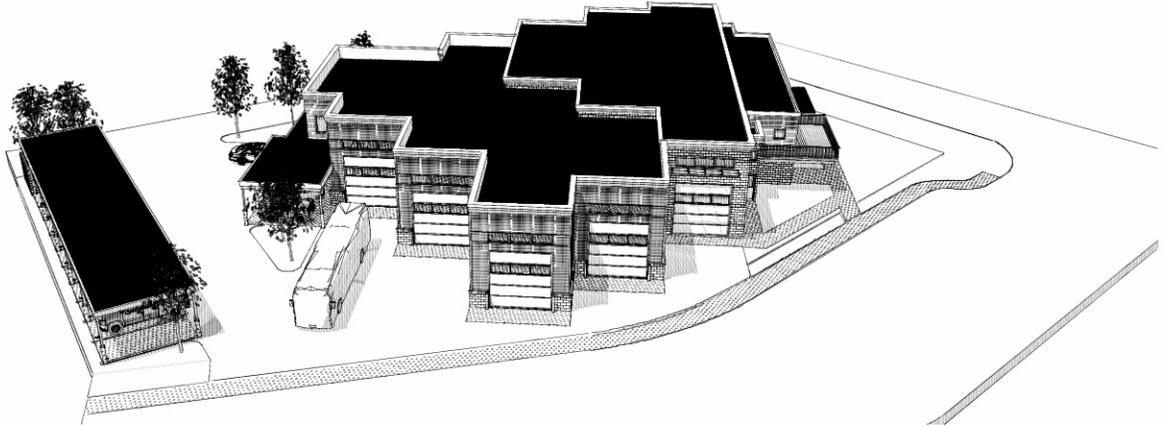
# NEW ADDITION





# NEW ADDITION

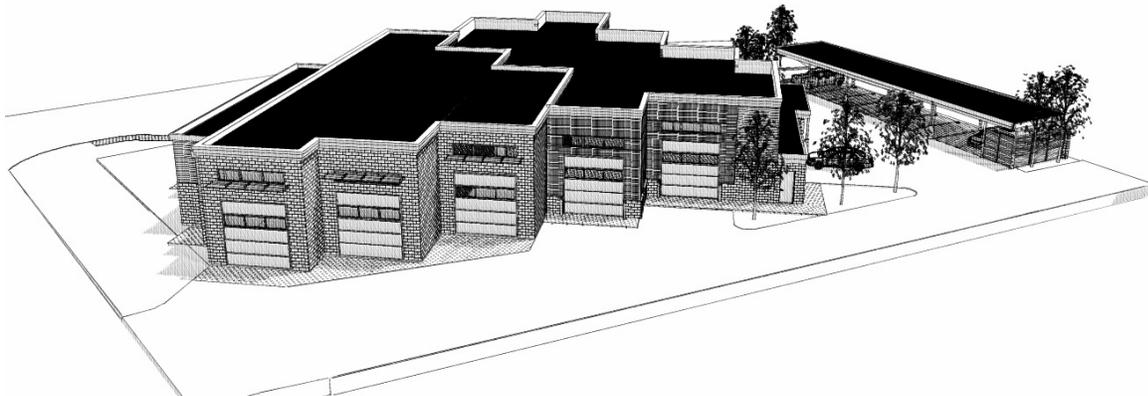
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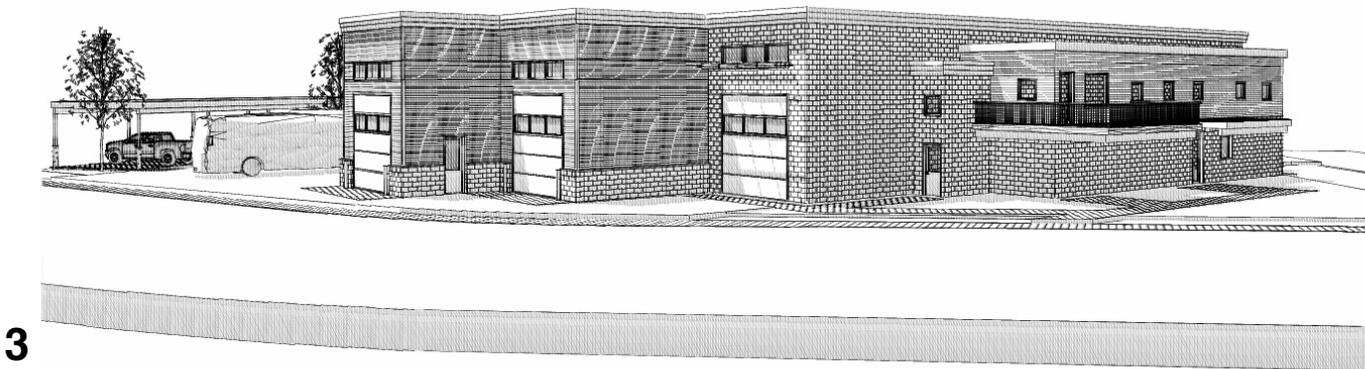
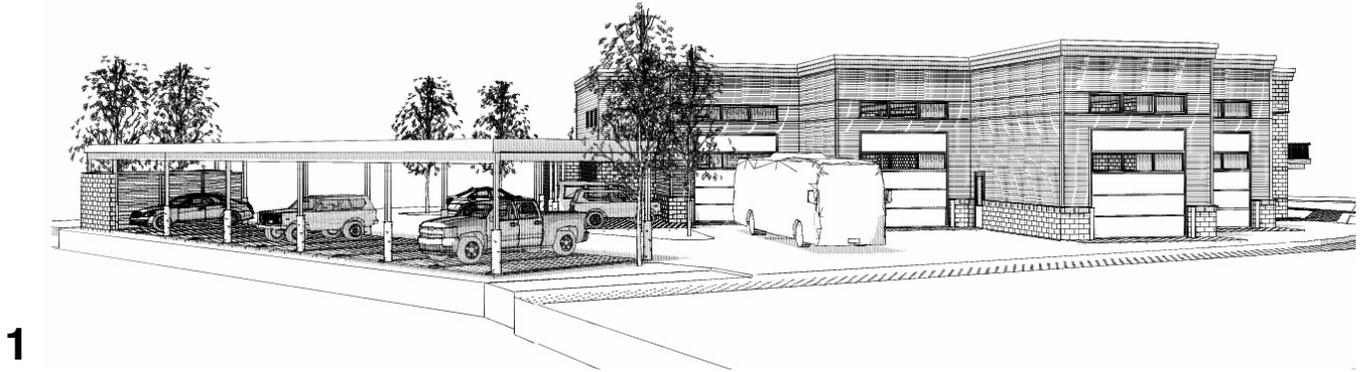


3





# NEW ADDITION





# FY23 Funding Request: City of Bellevue

Respectfully: \$ 12,000 + \$ 5,000 CIP



June 2023

*...it's the journey that matters*



# Mountain Rides Transportation Authority

Crucial Infrastructure; Vital Service; Key Cog in the Economy

## ➤ **Mountain Rides:**

- ★ *Provides mobility and access to employment, community resources, medical care, and recreation*
- ★ *Benefits those who choose to ride and those who are transit dependent, relying on public transportation for mobility*
- ★ *Supports community efforts to expand business opportunities, mitigate the impacts of workforce housing shortages, and foster a sense of community – buttressing economic vitality & resilience*
- ★ *Reduces road congestion & travel times, air pollution, and energy consumption – benefiting riders and the community-at-large*
- ★ *Stands ready, in times of emergency, as a critical transportation alternative for safe and efficient evacuation*



# Community Impact

Common Mission; Shared Ethos; Essential Service

- **Infrastructure that supports & drives the local economy**
  - ★ *Investing \$28.0M+ of Federal/State grant awards, FY24-FY27, in PT infrastructure*
  
- **Good sustainable jobs – Federally-endorsed workforce program**
  - ★ *Underwriting 45 local jobs with \$2.1M of FTA funding annually*
  
- **Quality of life**
  - ★ *Reducing emissions; mitigating congestion; supporting opportunity*
  - ★ *Providing safe, accessible, **zero-fare** public transportation*
  - ★ *Guaranteeing workforce mobility*
  - ★ *Mitigating the impacts of the workforce housing deficit*
  
- **Integrity**
  - ★ *Operating transparently within a balanced budget*
  - ★ *Supporting & contributing to the valley's economic vitality & growth*



# Community Investment

Vital Operations; Strategic Infrastructure; Community Asset

## ➤ **FY24 Funding Request** **\$ 12,000**

### ➤ **For Continuing Operations** **\$ 10,000**

- ★ *MRTA Budget (prelim)* **\$ 4.25M**
- ★ *Pre-pandemic service levels++*
- ★ *Increased frequency during commute-hours*
- ★ *TWF NEMT service sustainability*
- ★ *ADA Paratransit service growth*

### ➤ **For Capital Expenditures** **\$ 2,000**

- ★ *MRTA Budget (prelim)* **\$ 1.4M**
- ★ *LD BEBs (2) + charging infrastructure*
- ★ *Commuter vanpool vans (4)*
- ★ *ADA Paratransit / NEMT Vans (2)*
- ★ *Capital Sources*
- ★ *FTA Grants* **\$ 1.12M**
- ★ *JPs FY24 CIP Funding* **\$ 280K**

**FY24 Funding Request: City of Bellevue (\$ 12,000)**



## Community Investment – SPECIAL CAPITAL

Strategic Infrastructure; Community Asset; Vital to Operations

### ➤ **FY24 Special Capital Funding Request** **\$ 5,000**

#### ➤ **For Constructing & Equipping BEB Facility** **\$ 5,000**

- ★ *Project Budget* **\$ 6.05M**
- ★ *5,400SF addition to MRTA's Bellevue campus*
- ★ *Electric bus depot, maintenance, storage, charging*
- ★ *Capital Sources*
- ★ *FTA/ITD Grants* **\$ 4.84M**
- ★ *JPs FY24 Special CIP Funding* **\$ 1.21M**



# FY24 Funding Request: City of Bellevue

## Comments, Questions & Answers



June 2023

*...it's the journey that matters*



## City of Bellevue

City of Bellevue  
Regular Common Council Meeting  
April 8, 2024

**Agenda Item 7b: NEW BUSINESS:**

Consideration of Resolution No. 2372, A Resolution of the City of Bellevue, Idaho, Authorizing the Mayor, to Execute a Service Agreement with Clearwater Landscaping in an Amount **Not to Exceed \$18,500** for Landscaping Services

**Action Item:** Shelly Shoemaker, City Treasurer

**Note:** The Service Agreement is broke out into five (5) separate Proposals.

- A. City Hall and the Library - \$1,695
- B. Memorial Park - \$4,595
- C. O'Donnell Park - \$11,050
- D. The Museum, ITD Berm and Chestnut Well - \$480
- E. Tendoy Well Site - \$680

**TOTAL | \$18,500**

***Suggested Motion:*** Move to adopt Resolution No. 2372, A Resolution of the City of Bellevue, Idaho, Authorizing the Mayor, to Execute a Service Agreement with Clearwater Landscaping in an **Amount Not to Exceed \$18,500** for Landscaping Services

***Attachment(s):*** Resolution No. 2372  
Clearwater Landscaping Five (5) Proposal (attached to resolution)

**CITY OF BELLEVUE, IDAHO  
RESOLUTION NO. 2372**

**A RESOLUTION OF THE CITY OF BELLEVUE, IDAHO, AUTHORIZING THE MAYOR, TO EXECUTE A SERVICE AGREEMENT WITH CLEARWATER LANDSCAPING IN AN AMOUNT NOT TO EXCEED \$18,500 FOR LANDSCAPING SERVICES**

**WHEREAS**, Bellevue, Idaho (“City”) is authorized to enter into contracts for the performance of general municipal governance and services; and,

**WHEREAS**, the City’s Public Works Department (Parks) is extremely understaffed and does not have the personnel to effectively maintain the City’s landscape needs; and,

**WHEREAS**, it is essential the City have a Service Agreement (“Agreement”) for landscaping services for City Hall and the Library, Memorial Park, O’Donnell Park, the Museum, ITD Berm and Chestnut Well, and the Tendoy Well Site; and

**WHEREAS**, the City requires proof of general liability and workers’ compensation insurance in the form of a Certificate of Insurance; and.

**WHEREAS**, the Common Council desires to have a landscaping Agreement with Clearwater Landscaping for landscaping services.

**NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BELLEVUE, IDAHO, AS FOLLOWS:**

**SECTION 1:** The Service Agreement for landscaping services is approved substantially in the form presented at the April 8, 2024 Council meeting, attached hereto as **Exhibit A, Exhibit B, Exhibit C, Exhibit D,** and **Exhibit E.**

**SECTION 2:** The Agreement *may* be amended if Changes (“Approved Changes”) are approved by the City’s Common Council and that the signing of the Approved Changes and any related documents are conclusive evidence of the approval of the changes.

**SECTION 3:** The Mayor is authorized to execute the Service Agreement for landscaping service with Clearwater Landscaping.

**PASSED AND ADOPTED** by the Bellevue Common Council and signed by the Mayor of the City of Bellevue, Idaho, this 8<sup>th</sup> day of April, 2024.

\_\_\_\_\_  
Chris Johnson, Mayor

**ATTEST:**

\_\_\_\_\_  
Michelle K. Vest Snarr, City Clerk

<b>ROLL CALL</b>	<b>AYE</b>	<b>NAY</b>
Council Member Carreiro	_____	_____
Council Member Giordani	_____	_____
Council Member Leahy	_____	_____
Council Member Mahoney	_____	_____
Council Member Obenauf	_____	_____
Council Member Shay	_____	_____



**Proposal #6096**

**Customer:**  
City of Bellevue  
P.O. Box 825  
Bellevue, ID 83313

**Property:**  
City Hall/Library  
City of Bellevue  
Bellevue, ID 83313

**2024 Landscape Maintenance Agreement**

**Fixed Payment Services**

Description of Services	Frequency	Annual Cost
<b>Spring Cleanup</b>		
Spring Cleanup Turf	1	\$400.00
<b>Mowing</b>		
Turf Mowing, Trimming, Blowing	11	\$825.00
<b>Fertilizer &amp; Weed Control</b>		
Fertilize Turf - Round #1 (Donation)	1	\$0.00
<b>Fall Cleanup</b>		
Leaf Cleanup	1	\$150.00
<b>Weed Control</b>		
Application/Vegetation Control (Donation)	1	\$0.00
<b>Annual Maintenance Price</b>		<b>\$1,375.00</b>

**Services Billed Upon Completion**

Description of Services	Frequency	Annual Cost
<b>Tree &amp; Shrub Care T&amp;M</b>		
Tree Maintenance	1	\$75.00
Shrub Maintenance	1	\$75.00
<b>Irrigation T&amp;M</b>		
Activate Irrigation	1	\$85.00
Monitor/Adjust Irrigation	19	<del>\$1,615.00</del>
Winterize Irrigation	1	\$85.00
		<del>\$1,935.00</del>

**REVISED TOTAL: \$320.00**

**Optional Services**

Initial next to optional services you would like added to your contract.	Frequency	Annual Cost
Thatch Turf	1	\$125.00 NO
Aerate Turf	1	\$125.00 NO

**TOTAL | \$1,695.00 - EXHIBIT A**

## Terms & Conditions

Clearwater Landscaping takes great pride in our workmanship, endeavoring to provide you with the best service possible. In order to provide you that service, it is necessary to establish the following conditions under which Clearwater Landscaping will provide landscaping materials and services to you. Clearwater Landscaping and you, our customer, agree, as follows:

1. In providing services to you, Clearwater Landscaping shall use its best and good faith efforts to maintain the vitality of your lawn and landscaping and will attempt to guard against any loss of any portion of your lawn or landscaping, from such causes as, diseases, infestation of pests, fungus, failure of your irrigation system or acts of god, but Clearwater Landscaping shall not be liable for any loss of your lawn or landscaping or any other property damage or personal injury resulting from any failure of Clearwater Landscaping to act.
2. Prices are based on the condition and topography of your lawn and landscaping at the time we prepare an estimate. A change in these site conditions may result in adjustments to the price. If a change results in an adjustment to the price, Clearwater will notify you before performing additional work. You may automatically accept the adjusted price, by not responding to the notice. If you do not agree to an adjustment of price, you must notify Clearwater within five (5) calendar days of receipt of the notice. If you do not agree to the adjusted price, you or Clearwater shall have the right to cancel the agreement by providing notice.
3. Clearwater Landscaping submits invoices for payment of monthly charges and for optional services. All additional work and material requested will be billed and due upon completion of the work. All accounts are due and payable within ten (10) days of the date of the invoice. You will be billed a finance charge of 1 ½ percent per month on any amount you do not pay Clearwater within thirty (30) days of the date on the invoice. If you do not pay Clearwater the entire amount of an invoice within thirty (30) days of the date on the invoice, Clearwater may cancel this agreement by providing you with notice.
4. If you become dissatisfied with Clearwater Landscaping's performance of this agreement, you must notify Clearwater immediately, stating the reasons for your dissatisfaction. This will give Clearwater an opportunity to correct any dissatisfaction as soon as possible. If after receiving notification, Clearwater fails to substantially perform the conditions of the agreement within fourteen (14) days of the notice, you have the right to cancel this agreement by providing Clearwater notice.
5. If under the terms of this agreement, you or Clearwater cancels this agreement, you agree to pay the amount invoiced, including any finance charges, and any other fees or costs specified in this agreement, for work performed under the agreement prior to the notice of cancellation.
6. In the event there is a dispute between you and Clearwater Landscaping as result of this agreement or the performance of the agreement, the party that prevails in the dispute shall be entitled to attorney fees and legal costs, whether or not you or Clearwater Landscaping file a court action, including any fees and costs incurred in appellate or bankruptcy courts.
7. Notice required by this Agreement must be given in writing to Clearwater Landscaping at P.O. Box 7690, Ketchum, Idaho 83340, and to you at the address you provide below. The official date of the notice shall be five (5) business days after the date postmarked on the notice.

Thank you for choosing Clearwater Landscaping!

In order to accept the agreement, please sign and complete the information requested below including indicating your method of payment, and return the original to Clearwater Landscaping P.O. Box 7690, Ketchum, Idaho 83340.

BILLING OPTIONS:

Pay in Full, Less 5% if paid before April 1st, 2024	Date _____
6 Monthly Payments (April-September)	Signature _____
	Print Name _____

**\*\*\*Contracts will renew annually for client convenience\*\*\***



**Proposal #6103**

**Customer:**  
City of Bellevue  
P.O. Box 825  
Bellevue, ID 83313

**Property:**  
Memorial Park  
City of Bellevue  
Bellevue, ID 83313

**2024 Landscape Maintenance Agreement**

**Fixed Payment Services**

Description of Services	Frequency	Annual Cost
<b>Mowing</b>		
Turf Mowing, Trimming, Blowing	19	\$3,800.00
<b>Fertilizer &amp; Weed Control</b>		
Fertilize Turf - Round #1 (Donation)	1	\$0.00
<b>Irrigation</b>		
Activate Irrigation	1	\$95.00
Monitor/Adjust Irrigation	11	\$605.00
Winterize Irrigation	1	\$95.00
<b>Annual Maintenance Price</b>		<b>\$4,595.00</b>

**Optional Services**

Initial next to optional services you would like added to your contract.	Frequency	Annual Cost
Thatch Turf	1	\$750.00
Aerate Turf	1	\$750.00
Compost/Mulch (Playground Bark)	1	\$2,500.00

NO  
NO  
NO

**TOTAL | \$4,595.00 - EXHIBIT B**

## Terms & Conditions

Clearwater Landscaping takes great pride in our workmanship, endeavoring to provide you with the best service possible. In order to provide you that service, it is necessary to establish the following conditions under which Clearwater Landscaping will provide landscaping materials and services to you. Clearwater Landscaping and you, our customer, agree, as follows:

1. In providing services to you, Clearwater Landscaping shall use its best and good faith efforts to maintain the vitality of your lawn and landscaping and will attempt to guard against any loss of any portion of your lawn or landscaping, from such causes as, diseases, infestation of pests, fungus, failure of your irrigation system or acts of god, but Clearwater Landscaping shall not be liable for any loss of your lawn or landscaping or any other property damage or personal injury resulting from any failure of Clearwater Landscaping to act.
2. Prices are based on the condition and topography of your lawn and landscaping at the time we prepare an estimate. A change in these site conditions may result in adjustments to the price. If a change results in an adjustment to the price, Clearwater will notify you before performing additional work. You may automatically accept the adjusted price, by not responding to the notice. If you do not agree to an adjustment of price, you must notify Clearwater within five (5) calendar days of receipt of the notice. If you do not agree to the adjusted price, you or Clearwater shall have the right to cancel the agreement by providing notice.
3. Clearwater Landscaping submits invoices for payment of monthly charges and for optional services. All additional work and material requested will be billed and due upon completion of the work. All accounts are due and payable within ten (10) days of the date of the invoice. You will be billed a finance charge of 1 ½ percent per month on any amount you do not pay Clearwater within thirty (30) days of the date on the invoice. If you do not pay Clearwater the entire amount of an invoice within thirty (30) days of the date on the invoice, Clearwater may cancel this agreement by providing you with notice.
4. If you become dissatisfied with Clearwater Landscaping's performance of this agreement, you must notify Clearwater immediately, stating the reasons for your dissatisfaction. This will give Clearwater an opportunity to correct any dissatisfaction as soon as possible. If after receiving notification, Clearwater fails to substantially perform the conditions of the agreement within fourteen (14) days of the notice, you have the right to cancel this agreement by providing Clearwater notice.
5. If under the terms of this agreement, you or Clearwater cancels this agreement, you agree to pay the amount invoiced, including any finance charges, and any other fees or costs specified in this agreement, for work performed under the agreement prior to the notice of cancellation.
6. In the event there is a dispute between you and Clearwater Landscaping as result of this agreement or the performance of the agreement, the party that prevails in the dispute shall be entitled to attorney fees and legal costs, whether or not you or Clearwater Landscaping file a court action, including any fees and costs incurred in appellate or bankruptcy courts.
7. Notice required by this Agreement must be given in writing to Clearwater Landscaping at P.O. Box 7690 Ketchum, Idaho 83340, and to you at the address you provide below. The official date of the notice shall be five (5) business days after the date postmarked on the notice.

Thank you for choosing Clearwater Landscaping!

In order to accept the agreement, please sign and complete the information requested below including indicating your method of payment, and return the original to Clearwater Landscaping P.O. Box 7690 Ketchum, Idaho 83340.

BILLING OPTIONS:

Pay in Full, Less 5% if paid before April 1st, 2024	Date	_____
6 Monthly Payments (April-September)	Signature	_____
	Print Name	_____

**\*\*\*Contracts will renew annually for client convenience\*\*\***



EXHIBIT "C"  
RES 2372

Proposal #6095

**Customer:**  
City of Bellevue  
P.O. Box 825  
Bellevue, ID 83313

**Property:**  
O'Donnell Park  
City of Bellevue  
Bellevue, ID 83313

**2024 Landscape Maintenance Agreement**

**Fixed Payment Services**

Description of Services	Frequency	Annual Cost
<b>Spring Cleanup</b>		
Spring Cleanup Turf	1	\$1,300.00
<b>Mowing</b>		
Turf Mowing, Trimming, Blowing	19	\$8,455.00
<b>Fertilizer &amp; Weed Control</b>		
Fertilize Turf - Round #1 (Donation)	1	\$0.00
<b>Irrigation</b>		
Activate Irrigation	1	\$130.00
Monitor/Adjust Irrigation	9	\$630.00
Winterize Irrigation	1	\$130.00
<b>Annual Maintenance Price</b>		<b>\$10,645.00</b>

**Services Billed Upon Completion**

Description of Services	Frequency	Annual Cost
<b>Tree &amp; Shrub Care T&amp;M</b>		
Tree Maintenance	1	\$75.00
Shrub Maintenance	1	\$75.00
<b>Natural Area Maintenance T&amp;M</b>		
Spring Clean Natural Area	1	\$85.00
Mowing Natural Area	1	\$85.00
Fall Clean Natural Area	1	\$85.00
		<b>\$405.00</b>

**Optional Services**

Initial next to optional services you would like added to your contract.	Frequency	Annual Cost
<input type="checkbox"/> Thatch Turf	1	\$1,800.00
<input type="checkbox"/> Aerate Turf	1	\$1,800.00
<input type="checkbox"/> Compost/Mulch	1	\$2,500.00

NO  
NO  
NO

**TOTAL | \$11,050.00 - EXHIBIT C**

## Terms & Conditions

*Clearwater Landscaping takes great pride in our workmanship, endeavoring to provide you with the best service possible. In order to provide you that service, it is necessary to establish the following conditions under which Clearwater Landscaping will provide landscaping materials and services to you. Clearwater Landscaping and you, our customer, agree, as follows:*

- 1. In providing services to you, Clearwater Landscaping shall use its best and good faith efforts to maintain the vitality of your lawn and landscaping and will attempt to guard against any loss of any portion of your lawn or landscaping, from such causes as, diseases, infestation of pests, fungus, failure of your irrigation system or acts of god, but Clearwater Landscaping shall not be liable for any loss of your lawn or landscaping or any other property damage or personal injury resulting from any failure of Clearwater Landscaping to act.*
- 2. Prices are based on the condition and topography of your lawn and landscaping at the time we prepare an estimate. A change in these site conditions may result in adjustments to the price. If a change results in an adjustment to the price, Clearwater will notify you before performing additional work. You may automatically accept the adjusted price, by not responding to the notice. If you do not agree to an adjustment of price, you must notify Clearwater within five (5) calendar days of receipt of the notice. If you do not agree to the adjusted price, you or Clearwater shall have the right to cancel the agreement by providing notice.*
- 3. Clearwater Landscaping submits invoices for payment of monthly charges and for optional services. All additional work and material requested will be billed and due upon completion of the work. All accounts are due and payable within ten (10) days of the date of the invoice. You will be billed a finance charge of 1 ½ percent per month on any amount you do not pay Clearwater within thirty (30) days of the date on the invoice. If you do not pay Clearwater the entire amount of an invoice within thirty (30) days of the date on the invoice, Clearwater may cancel this agreement by providing you with notice.*
- 4. If you become dissatisfied with Clearwater Landscaping's performance of this agreement, you must notify Clearwater immediately, stating the reasons for your dissatisfaction. This will give Clearwater an opportunity to correct any dissatisfaction as soon as possible. If after receiving notification, Clearwater fails to substantially perform the conditions of the agreement within fourteen (14) days of the notice, you have the right to cancel this agreement by providing Clearwater notice.*
- 5. If under the terms of this agreement, you or Clearwater cancels this agreement, you agree to pay the amount invoiced, including any finance charges, and any other fees or costs specified in this agreement, for work performed under the agreement prior to the notice of cancellation.*
- 6. In the event there is a dispute between you and Clearwater Landscaping as result of this agreement or the performance of the agreement, the party that prevails in the dispute shall be entitled to attorney fees and legal costs, whether or not you or Clearwater Landscaping file a court action, including any fees and costs incurred in appellate or bankruptcy courts.*
- 7. Notice required by this Agreement must be given in writing to Clearwater Landscaping at P.O. Box 7690 Ketchum, Idaho 83340, and to you at the address you provide below. The official date of the notice shall be five (5) business days after the date postmarked on the notice.*

Thank you for choosing Clearwater Landscaping!

*In order to accept the agreement, please sign and complete the information requested below including indicating your method of payment, and return the original to Clearwater Landscaping P.O. Box 7690 Ketchum, Idaho 83340.*

BILLING OPTIONS:

Pay in Full, Less 5% if paid before April 1st, 2024	Date _____
6 Monthly Payments (April-September)	Signature _____
	Print Name _____

**\*\*\*Contracts will renew annually for client convenience\*\*\***



Proposal #6342

**Customer:**  
City of Bellevue  
P.O. Box 825  
Bellevue, ID 83313

**Property:**  
Museum, ITD Berm & Chestnut Well  
Site  
City of Bellevue  
Bellevue, ID 83313

**2024 Landscape Maintenance Agreement**

**Fixed Payment Services**

Description of Services	Frequency	Annual Cost
<b>Irrigation</b>		
Activate Irrigation	1	\$240.00
Winterize Irrigation	1	\$240.00
<b>Annual Maintenance Price</b>		<b>\$480.00</b>

**TOTAL | \$480.00 - EXHIBIT D**

## Terms & Conditions

Clearwater Landscaping takes great pride in our workmanship, endeavoring to provide you with the best service possible. In order to provide you that service, it is necessary to establish the following conditions under which Clearwater Landscaping will provide landscaping materials and services to you. Clearwater Landscaping and you, our customer, agree, as follows:

1. In providing services to you, Clearwater Landscaping shall use its best and good faith efforts to maintain the vitality of your lawn and landscaping and will attempt to guard against any loss of any portion of your lawn or landscaping, from such causes as, diseases, infestation of pests, fungus, failure of your irrigation system or acts of god, but Clearwater Landscaping shall not be liable for any loss of your lawn or landscaping or any other property damage or personal injury resulting from any failure of Clearwater Landscaping to act.
2. Prices are based on the condition and topography of your lawn and landscaping at the time we prepare an estimate. A change in these site conditions may result in adjustments to the price. If a change results in an adjustment to the price, Clearwater will notify you before performing additional work. You may automatically accept the adjusted price, by not responding to the notice. If you do not agree to an adjustment of price, you must notify Clearwater within five (5) calendar days of receipt of the notice. If you do not agree to the adjusted price, you or Clearwater shall have the right to cancel the agreement by providing notice.
3. Clearwater Landscaping submits invoices for payment of monthly charges and for optional services. All additional work and material requested will be billed and due upon completion of the work. All accounts are due and payable within ten (10) days of the date of the invoice. You will be billed a finance charge of 1 ½ percent per month on any amount you do not pay Clearwater within thirty (30) days of the date on the invoice. If you do not pay Clearwater the entire amount of an invoice within thirty (30) days of the date on the invoice, Clearwater may cancel this agreement by providing you with notice.
4. If you become dissatisfied with Clearwater Landscaping's performance of this agreement, you must notify Clearwater immediately, stating the reasons for your dissatisfaction. This will give Clearwater an opportunity to correct any dissatisfaction as soon as possible. If after receiving notification, Clearwater fails to substantially perform the conditions of the agreement within fourteen (14) days of the notice, you have the right to cancel this agreement by providing Clearwater notice.
5. If under the terms of this agreement, you or Clearwater cancels this agreement, you agree to pay the amount invoiced, including any finance charges, and any other fees or costs specified in this agreement, for work performed under the agreement prior to the notice of cancellation.
6. In the event there is a dispute between you and Clearwater Landscaping as result of this agreement or the performance of the agreement, the party that prevails in the dispute shall be entitled to attorney fees and legal costs, whether or not you or Clearwater Landscaping file a court action, including any fees and costs incurred in appellate or bankruptcy courts.
7. Notice required by this Agreement must be given in writing to Clearwater Landscaping at P.O. Box 7690, Ketchum, Idaho 83340, and to you at the address you provide below. The official date of the notice shall be five (5) business days after the date postmarked on the notice.

Thank you for choosing Clearwater Landscaping!

In order to accept the agreement, please sign and complete the information requested below including indicating your method of payment, and return the original to Clearwater Landscaping P.O. Box 7690 Ketchum, Idaho 83340.

BILLING OPTIONS:

Pay in Full, Less 5% if paid before April 1st, 2024	Date	_____
6 Monthly Payments (April-September)	Signature	_____
	Print Name	_____

**\*\*\*Contracts will renew annually for client convenience\*\*\***



**Proposal #6097**

**Customer:**  
City of Bellevue  
P.O. Box 825  
Bellevue, ID 83313

**Property:**  
Tendoy Well Site  
City of Bellevue  
Bellevue, ID 83313

**2024 Landscape Maintenance Agreement**

**Fixed Payment Services**

Description of Services	Frequency	Annual Cost
<b>Spring Cleanup</b>		
Spring Cleanup Turf	1	\$275.00
<b>Fertilizer &amp; Weed Control</b>		
Fertilize Turf - Round #1 (Donation)	1	\$0.00
<b>Weed Control</b>		
Application/Vegetation Control (Donation)	1	\$0.00
<b>Annual Maintenance Price</b>		<b>\$275.00</b>

**Services Billed Upon Completion**

Description of Services	Frequency	Annual Cost
<b>Tree &amp; Shrub Care T&amp;M</b>		
Tree Maintenance	1	\$75.00
Shrub Maintenance	1	\$75.00
<b>Natural Area Maintenance T&amp;M</b>		
Spring Clean Natural Area	1	\$85.00
Mowing Natural Area	1	\$85.00
Fall Clean Natural Area	1	\$85.00
		<b>\$405.00</b>

**Optional Services**

Initial next to optional services you would like added to your contract.	Frequency	Annual Cost
Thatch Turf	1	\$250.00
Aerate Turf	1	\$250.00

NO  
NO

**TOTAL | \$680.00 - EXHIBIT E**

## Terms & Conditions

Clearwater Landscaping takes great pride in our workmanship, endeavoring to provide you with the best service possible. In order to provide you that service, it is necessary to establish the following conditions under which Clearwater Landscaping will provide landscaping materials and services to you. Clearwater Landscaping and you, our customer, agree, as follows:

1. In providing services to you, Clearwater Landscaping shall use its best and good faith efforts to maintain the vitality of your lawn and landscaping and will attempt to guard against any loss of any portion of your lawn or landscaping, from such causes as, diseases, infestation of pests, fungus, failure of your irrigation system or acts of god, but Clearwater Landscaping shall not be liable for any loss of your lawn or landscaping or any other property damage or personal injury resulting from any failure of Clearwater Landscaping to act.
2. Prices are based on the condition and topography of your lawn and landscaping at the time we prepare an estimate. A change in these site conditions may result in adjustments to the price. If a change results in an adjustment to the price, Clearwater will notify you before performing additional work. You may automatically accept the adjusted price, by not responding to the notice. If you do not agree to an adjustment of price, you must notify Clearwater within five (5) calendar days of receipt of the notice. If you do not agree to the adjusted price, you or Clearwater shall have the right to cancel the agreement by providing notice.
3. Clearwater Landscaping submits invoices for payment of monthly charges and for optional services. All additional work and material requested will be billed and due upon completion of the work. All accounts are due and payable within ten (10) days of the date of the invoice. You will be billed a finance charge of 1 ½ percent per month on any amount you do not pay Clearwater within thirty (30) days of the date on the invoice. If you do not pay Clearwater the entire amount of an invoice within thirty (30) days of the date on the invoice, Clearwater may cancel this agreement by providing you with notice.
4. If you become dissatisfied with Clearwater Landscaping's performance of this agreement, you must notify Clearwater immediately, stating the reasons for your dissatisfaction. This will give Clearwater an opportunity to correct any dissatisfaction as soon as possible. If after receiving notification, Clearwater fails to substantially perform the conditions of the agreement within fourteen (14) days of the notice, you have the right to cancel this agreement by providing Clearwater notice.
5. If under the terms of this agreement, you or Clearwater cancels this agreement, you agree to pay the amount invoiced, including any finance charges, and any other fees or costs specified in this agreement, for work performed under the agreement prior to the notice of cancellation.
6. In the event there is a dispute between you and Clearwater Landscaping as result of this agreement or the performance of the agreement, the party that prevails in the dispute shall be entitled to attorney fees and legal costs, whether or not you or Clearwater Landscaping file a court action, including any fees and costs incurred in appellate or bankruptcy courts.
7. Notice required by this Agreement must be given in writing to Clearwater Landscaping at P.O. Box 7690 Ketchum, Idaho 83340, and to you at the address you provide below. The official date of the notice shall be five (5) business days after the date postmarked on the notice.

Thank you for choosing Clearwater Landscaping!

In order to accept the agreement, please sign and complete the information requested below including indicating your method of payment, and return the original to Clearwater Landscaping P.O. Box 7690 Ketchum, Idaho 83340.

BILLING OPTIONS:

Pay in Full, Less 5% if paid before April 1st, 2024	Date	_____
6 Monthly Payments (April-September)	Signature	_____
	Print Name	_____

**\*\*\*Contracts will renew annually for client convenience\*\*\***



## City of Bellevue

City of Bellevue  
Regular Common Council Meeting  
April 8, 2024

### **AGENDA ITEM(S) 8 AND 9:**

#### **Agenda Item 8: EXECUTIVE SESSION:**

Consideration of Executive Session in accordance with Idaho Statue § 74-206-1(f); to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated

**STAFF:** Rick Allington, City Legal Representative  
Chris Bromley, McHugh Bromley, PLLC  
Candance McHugh, McHugh Bromley, PLLC

#### **Reminder/Procedure:**

The motion to go into executive session shall **1. identify the specific subsections | § 74-206-1(f) |** of this section that authorizes the executive session. **2.** There shall be a **roll call vote** on the motion and **3. the vote shall be recorded in the minutes.** **5.** An executive session shall be **authorized by a two-thirds (2/3) vote of the governing body.**

**1<sup>st</sup> MOTION:** Move to enter into Executive Session in accordance with **Idaho Statue § 74-206-1(f)**; to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. **Seconded** and

**Roll Call (2/3s vote of the governing body required)**

**No motions may be made in an executive session.**

**2<sup>nd</sup> MOTION:** Move to reconvene the Council's regular, open meeting. **Second** and **Roll Call**

**Agenda Item 9:** Consideration of **Possible** Action for Matters Relating to the Executive Session: Rick Allington, Legal Representative and Chris Bromley and/or Candance McHugh, McHugh Bromley, PLLC

**Notes:** **This item is only on the agenda for the purpose of taking ANY action related to agenda item 8 – executive session**

**Attachment(s):** None