



City of Bellevue
 115 E. Pine Street
 P.O. BOX 825 Bellevue, ID 83313
 208-788-2128 FAX 208-788-2092

Annexation Application

| Property Information | | | |
|---|-------------|--------------|-----------------|
| Legal Description of Subject Property: | | | |
| Address or Location of Subject Property: | | | |
| Existing Zoning and Use: | | | |
| Proposed Zoning and Proposed Use: | | | |
| Total Land Area of Property (in square feet and acres): | | | |
| Ownership Information | | | |
| Name of Owner of the Property: | | | |
| Mailing Address: | City: | State: | Zip: |
| Phone: () | Fax: () | Cell: () | |
| Email Address: | | | |
| Property Owner Consent: By signature hereon, the property owner acknowledges that City officials and/or employees may, in the performance of their duties, enter upon the property to inspect, post legal notices, ad/or other standard activities in the course of processing this application, pursuant to Idaho Code §67-6507. The property owner is also hereby notified that members of the Planning and Zoning Commission/City Council are required to generally disclose the content of any <i>ex parte</i> discussion (outside of the hearing) with any person, including the property owner or representative, regarding this application. | | | |
| Property Owner's Signature: | | | Date: |
| Trust or LLC (if applicable) | | | |
| Name of Individual on behalf of Trust: | | | |
| Mailing Address: | | | |
| Phone #: | Fax#: | Cell#: | |
| Email Address: | | | |
| Applicant Information (if different than above) | | | |
| Name of Applicant: | | | |
| Mailing Address: | | | |
| Phone #: | Fax#: | Cell#: | |
| Fee Schedule | | | |
| * ALL LEGAL, ENGINEERING, MAILING, PUBLICATION AND ALL OTHER CONSULTANT REVIEW FEES SHALL BE REIMBURSED 100% BY THE APPLICANT. | | | |
| <input type="checkbox"/> Application Fee- \$1,250 + \$15/ Acre | | \$ | _____ |
| <input type="checkbox"/> Development Agreement | | \$ | _____ |
| <input type="checkbox"/> Publication costs: TBD | | \$ | _____ |
| <input type="checkbox"/> Onsite postings: TBD | | \$ | _____ |
| <input type="checkbox"/> Mailing: TBD | | \$ | _____ |
| Total due: | | | \$ _____ |

ANNEXATION APPLICATION PROCEDURES

CITY OF BELLEVUE- COMMUNITY DEVELOPMENT DEPARTMENT

115 East Pine Street/ P.O. Box 825/ Bellevue, ID 83313

Telephone: (208) 788-2128 ext. 8

The following materials and information together with the application form and fees shall constitute a complete application for design review and shall be filed by the applicant prior to consideration of the application by the Commission.

The following items must be submitted with the application for the application to be considered complete (✓)

- One (1) large set of plans to scale including:
 - Vicinity map showing the general area of the annexation
 - Parcel map showing accurate boundaries of the parcel proposed for annexation.
 - Schematic design of the entire project showing proposed uses density, streets, alleys, easements, and proposed size and location of open spaces and parks.
- One (1) 11" x 17" copy of any larger plans/maps.
- PDF files of all required documents and 11" x 17" plans/maps.
- Description of proposed project, including the approximate:
 - Number and size of proposed lots
 - Length and location of proposed water and sewer mains
 - Length and location of proposed streets and alleys
 - Length and location of proposed sidewalks
- Written description of how proposed annexation:
 - will protect Bellevue's established or proposed wellhead protection zones.
 - will impact existing municipal infrastructure and services.
 - complies with specific goals and policies of the Bellevue Comprehensive Plan.
 - is compatible with adjacent neighborhoods.
 - incorporates and/or mitigates natural resources and natural hazards.
 - incorporates contributions and/or dedications to the public.
 - will maintain streets, alleys, parks, and utilities (both public & privately owned utilities) and how
 - maintenance will be funded.
- Description of what contributions and/or dedications the applicant is willing to make as part of the proposed annexation.
- Fiscal impact analysis (may be submitted when reviewed by City Council).
- Phasing plan showing proposed dates of construction and completion of phased construction for infrastructure, streets, alleys, utilities, and all other development.
- The following studies must be supplied:
 - Traffic study
 - Wildlife study
 - Level I environmental study
 - Contour map depicting 15% and 25% slope lines.
 - Floodplain study (if applicable)
 - Avalanche study (if applicable)
 - Wetland study (if applicable)
- Names and address of all property owners within three hundred (300) feet of the exterior boundaries of the land being considered. Submit paper copy and electronically on Excel spreadsheet. Names and addresses can be obtained using the Blaine County map server <http://maps.co.blaine.id.us/> or from the Blaine County Assessor's office. Assistance can be provided by the Bellevue Planning staff upon request.
- Names and addresses of easement holders within the subject property. Spreadsheet referenced above has an area for inclusion of this information.
- Fees schedule agreement – discussed at submittal meeting